



District or Charter School Name

Adams Central Community Schools
School #0015

Section One: Delivery of Learning

1. Describe how you will deliver continuous learning opportunities for all students, including special student populations.

Adams Central is expected to resume in-person school for students on Friday, August 14th, 2020.

Students will have the option of enrolling in the Adams Central Virtual School/distancing learning experience or enroll as a traditional in-person student.

In the event school is shut down similar to what we experienced March of 2020, Adams Central will resume the following practices as described below.

Adams Central will utilize options for eLearning/virtual and remote learning strategies along with possible satellite locations for in-person instruction to provide continuous, content-rich learning opportunities for all students. This includes all student populations as well as those students without internet access.

Special Education Students will continue to receive instructional support and guidance from the Teacher of Service as indicated by the IEP. Student accommodations and modifications as described in the IEP are continuing and in place to support continued learning.

Students identified as Second Language Students will receive instruction and resources from the ESL instructor through the LMS, phone calls, virtual meetings, and/or physical mailings. As referenced throughout this plan, students without internet

connectivity and access to a device will receive school work packets through the US Postal Service. Student work packets, if necessary, will be mailed out on a regular basis to ensure this category of student is able to keep up with their peers and not fall behind academically.

Middle and high school teachers will continue their instruction through virtual opportunities using various platforms for class meetings such as Google Meet, etc. Our learning management system Schoology, is where teachers will continue to post their lessons and assignments. Students without internet access and/or suitable devices can have their lessons mailed to their home in packets. Students in CTE, AP and dual credit classes will follow the same eLearning guidelines and in-person requirements as all other students with possible additional expectations levied by class instructors, College Board and Higher Ed institutions.

Elementary students will be provided digital lessons combined with in-person instruction each regular school day. Homework materials are mailed to families that are without internet access, every 2 weeks, if school gets shut down. Special student populations will receive materials either digitally or via paper packets, as needed. Teachers follow up via phone, email, or online meetings and hold office hours from 8am-3pm T-Th. Title 1, ELL, and SpEd staff are working to create individualized assignments where needed, ensure accommodations, and make personal contacts with families.

Elearning assignments are posted daily, on each day of identified elearn, not later than 10am. eLearning assignments are then due by 10am the following Tuesday.

Homework materials are mailed to families that are without internet access, every 2 weeks. The paper pencil assignments are required to be mailed back to Adams Central Community Schools using the self-addressed stamped return envelopes provided in each mailing.

Teachers follow up via phone, email, or online meetings and hold office hours from 8am-3pm, T-Th. Title I, ELL, and SpEd staff are working to create individualized assignments where needed, ensure accommodations, and make personal contacts with families. Teachers will be available via email, video conferencing, and telephone for any students that have questions about instructional tasks and/or assignments. Weekly accommodations will be made on an individual basis for circumstances in which students have no control.

See table for time guidelines for each grade level.

Grade Level	Time Recommendations
PREK	30 minutes
KG	30 minutes
1st Grade	45 minutes
2nd Grade	60 minutes
3rd Grade	75 minutes
4th Grade	90 minutes
5th Grade	90 minutes
6th-8th Grades	90-120 minutes
9th-12th Grades	30 minutes per class

*Elem times includes time for special areas classes.

2. Describe how your district communicates expectations for continuous learning implementation to 1.) students, 2.) families, and 3.) staff.

Adams Central Community Schools place a high level of importance in the manner in which parents, students, and staff are informed on a regular basis. Effective communication is a key factor in the remote/eLearning structures in place.

High School and Middle School expectations for continuous learning implementation are made directly to students through

schooling, to parents via social media, and to staff through email and schooling postings.

Elementary mass communications are made through Central Office calls to families via our school app, Apptegy. The elementary administration utilizes Apptegy and social media to communicate to families. Teachers make direct contact with students through Remind, Schooling, email, and phone calls. Letters of communication are sent to families identified as not having Internet access. Staff members are informed of all expectations via Schooling.

3. Describe student access to academic instruction, resources, and supports during continuous learning.

High School and Middle School students have access to teachers between the hours of 8am until 3pm on e-Learning days. Some teachers will utilize virtual meetings, while others will respond via chat rooms or email. Teachers also respond outside of these posted hours via email. Teachers will post via schooling various resources for assignments such as Kahn Academy, etc.

Elementary student materials (textbooks, notebooks, workbooks, reading material, etc.) were sent home prior to the Governor's stay-at-home ban. We have continued with our established eLearning plan and assignments are delivered via Schooling. Students and families are familiar with this LMS and can navigate the online materials. A call center has been established to answer questions regarding technological issues. Paper packets are mailed every two weeks to families without internet, affecting less than 10% of our student population

4. What equipment and tools are available to staff and students to enable your continuous learning plan? Please list.

Teachers, as well as HS students have their school issued laptop computers and/or ipads. MS will receive iPads for the 2020-21 school year. All students at this point have a sufficient device if the internet is available to them.

Elementary students are provided, if needed, with laptops, workbooks, textbooks, websites, apps, Ladibugs, paper materials as needed.

For students without internet connectivity, packets are being mailed on a regular basis to allow students the opportunity to keep up with the academic expectations placed at each grade level.

5. Describe how educators and support staff are expected to connect with students and families on an ongoing basis.

High School and Middle School teachers are utilizing the LMS Schoology, where their courses are posted along with class activities and assignments. Teachers are encouraged to post to social media platforms such as facebook, twitter, etc. to reach out to parents but will also use email and phone calls to check in with students/families.

Elementary educators are expected to be available between 8 AM- 3 PM Tuesday-Thursday with the request that they are available outside these hours when possible to accommodate families needing to complete work outside school hours. Our technology director is available 8 AM-3 PM Monday-Friday. All staff are on call from 8 AM-3 PM Monday -Friday.

6. Describe your method for providing timely and meaningful academic feedback to students.

Adams Central Community Schools continue to stress the importance of providing meaningful and academic feedback to students and families.

All high school and middle school students have one full week to

complete the assignments/tasks assigned to them. All assignments are due on Tuesdays at 10 am. Grades are put in Powerschool for the student and parent(s) to view following grading.

Elementary teachers are creating videos using Loom and Screencastify. Students are responding to assignments through SeeSaw, FlipGrid, and Schoology. Zoom is used in some classes to provide direct instruction. Teachers contact parents via Remind, email, and phone to provide support. Students without the internet are supported via USPS mailings.

Section Two: Achievement and Attendance

7. Does your continuous learning plan provide an avenue for students to earn high school credits? If so, describe the approach.

Adams Central is dedicated to put in place opportunities for students to earn high school credits. High school credit will be given under Adams Central's continuous learning plan for students in grades 8-12 following timely submission of all materials and satisfactory completion. This information has been conveyed to all students and parents via schoology and will continue to be shared in the future.

Seniors enrolled in courses will be expected to complete/participate in all required coursework. All senior 4th quarter grades will be viewed as "hold harmless" and consideration will be placed on the 3rd quarter grades. Seniors will have the opportunity to improve on their 3rd quarter grades. Seniors who receive a failing grade for a course will not receive credit but will still be eligible for graduation.

Students in grades 8-12 must continue with all courses. Again, a "hold harmless" viewpoint will be applied to the 4th quarter and the focus will be placed on the 3rd quarter grades. Students who fail a course will not receive credit for the class and may have to retake the class or recover the credits via a credit recovery program.

8. Describe your attendance policy for continuous learning.

Students will be counted as present at each grade level if the following occurs:

DIGITAL STUDENT ACCESS

KG-12th Grades - Students will be marked as present as long as assignments have been accessed and turned in on or before the due date as determined in the LMS (schoology)

PAPER PENCIL MAILED PACKETS

KG-12th Grades - Students will be counted as present as long as the required homework packet is returned by the expected due date. Parents will return paper pencil packets via the US Postal Service and will utilize the already provided self addressed stamped return envelopes.

List of absenteeism will be monitored and maintained by each building principal. Chronic patterns of absenteeism will be addressed through home phone calls, emails, and possible official mailings/noticed sent by the school.

9. Describe your long-term goals to address skill gaps for the remainder of the school year.

All high school and middle school teachers are being asked to identify students not turning in work, following up with students to address various situations that may arise due to remote learning. Teachers are expected to reteach and provide feedback in a manner which best meets a student's needs. Administration will continually monitor teacher postings along with completion of student work.

Elementary staff will work to continue to monitor student work. Staff will also monitor progress and grades will continue to be recorded. Administration will continue to monitor teacher assigned work, methodologies, and collaboration throughout the remainder of the school year. Title I, ELL, and SpEd staff will continue to create appropriate lessons for individuals and make contact with families.

In grades 9-12 students will continue to receive traditional letter grades. Throughout the time of the COVID 19 shutdown, instructors will keep notes on students who are struggling to meet school work expectations.

Section Three: Staff Development

10. Describe your professional development plan for continuous learning.

School administration at each level are responsible for coordinating professional development at the building level and for all certified staff. It is the goal that staff will also self-select their own professional development to improve his/her own skill level.

Secondary administration will continue to lead in teacher discussion via virtual meetings, along with teachers being encouraged to pursue avenues to enhance their own remote-learning opportunities that pertain to their particular subject area. These items are continually shared in virtual department meetings.

Elementary administration will emphasize the 2019-2020 PD for Guided Reading. They are continuing this plan by discussing consistent practices, establishing consistent materials, vertical/horizontal alignment, curriculum mapping, and common assessments. Teachers are continuing these discussions, readings, and development of materials via Zoom collaborations and lead teacher meetings.

Once you have completed this document, please complete this [Jotform](#) to share some additional data points and submit your Continuous Learning Plan link. Submission is required by April 17.