

MAINE SCHOOL ADMINISTRATIVE DISTRICT #37

January 29, 2020

The Regular Meeting of the Board of Directors of RSU/MSAD #37 was held at Milbridge Elementary School, Milbridge, Maine on Wednesday, January 29, 2020 to consider and act upon the following items of business:

Board Members Present: Jeffery Beal, Susan Beal, Chris Chartrand, Bethany Hartford, Grace Kennedy, Ronald Kennedy, Gary Magby, Debra Murphy Vance Pineo, Jr., and Mark Wright

Board Members Absent: Charles Peterson, Jr. and Dawn Robbins

Other persons present: Ronald Ramsay, Denise Vose, Lorna Greene, Susan Meserve, Maria White, Mary Ellen Day, Todd Emerson, Lori-Ann Mathews, David Mathews, Ron Green, Kipp Latzko, Carol Ann Lisee, Kandi Robertson, Lucille Willey, Keith Newman, Susan Dow, Dawn Fickett, and other citizens

MINUTES

A. INTRODUCTORY BUSINESS

- The meeting was called to order at 7:00 p.m. by Chairman Vance Pineo, Jr.**
Carol Ann Lisee, Grade 5/6 Language Arts/Social Studies Teacher at Milbridge, introduced some of her grade 6 students to do a presentation on some of the projects/events they have been involved in this year. Alex presented information on Leadership/Teamwork; Emily presented on Peer Leadership Cooperative; Nick presented on the responsibility of selling concessions, as well as fundraising for Camp Kieve; Sarah reported on field trips they have taken to the Abbey Museum, the Planetarium, and The Grand. Maggie Bourgis, an AmeriCorp worker with the school, along with Erin and Jacey, shared work they had done on 6th grade values.
- RE: APPROVAL OF MINUTES OF THE DECEMBER 11, 2019 ANNUAL AND DECEMBER 18, 2019 REGULAR MEETINGS**
ACTION: Motion by Mark Wright, second by Bethany Hartford, and voted (unanimously) to approve the minutes of the December 11 Annual and December 18 Regular Meeting minutes as presented.
- RE: REPORT—SUPERINTENDENT OF SCHOOLS (Including Legislative Updates)**
INFORMATION: Supt. Ramsay reported that Nickerson O'Day has begun Phase I work at the CTE site. This will include demolition, trench work, etc. The contract for Phase II of the project is almost ready. We are just waiting on the "not to exceed price" from the contractor, which is expected next week. Mr. Ramsay has met with Scott Porter, Brian Leavitt, and others from our center and plans are moving forward to hire a full-time director. Once the director is in place, we will begin looking for teachers and other staff for the new CTE site. Brian Leavitt also sought out a grant to purchase for lifts for the new site and was approved for the grant. This frees up some of the FEDES money to be used for other equipment. Mr. Ramsay also noted that Mr. Emerson has been actively pursuing business partners for the new programs as well.

On January 16th and 17th, Mr. Ramsay attended the Superintendents' Winter Convocation where they got to talk directly with the Commissioner of Education, as well as members of the Legislature involved in educational issues. They learned of some upcoming bills before the legislature that could impact us.

Mr. Ramsay reminded the board that our budget will increase due to the new CTE building/programs. This should be offset by subsidy to cover most, if not all, of the costs. We need to get the word out so that people realize that. We also will likely see an increase in special education costs due to the increasing needs of students, especially with behavioral issues.

In addition to the positions we were unable to permanently fill this year (including 2 high school math, an

elementary guidance, and a grade 5/6 math/science), we have already received four resignations and are anticipating a couple more. Lisa Roeber, Food Service Director, is done as of February 7th. Terry Backman (Grade 1 Teacher at DW Merritt), Roxanne Strout (secretary at Harrington), and Dawn Stubbs (principal's secretary at Narraguagus) are all retiring at the end of the school year. We plan to start advertising right away.

**4. RE: SUBCOMMITTEE REPORTS
INFORMATION:**

- Athletics/Student Activities—Scheduled for February 24th, 6:00 p.m. at NHS to discuss junior high athletics
- Curriculum & Instruction—none
- Negotiations & Grievance—Scheduled for February 10th, 6:00 p.m. at the central office to discuss administrator and support negotiations for 20-21
- Policy & By-laws—none
- Facilities, Maintenance, Safety, & Transportation—none

5. RE: REVIEW OF FINANCIAL STATEMENTS

INFORMATION: Supt. Ramsay noted that we are watching finances closely, as always. He is hoping that we end the year with enough to cover our balance forward for next year. It is too early to know where we will be on revenues, but expenditures are on track with where they should be.

6. RE: ADMIN REPORTS INCLUDING ESSA, G/T, PD, & SPECIAL ED

INFORMATION: Maria White reported an enrollment of 136 students at Milbridge with many receiving services through special ed, Title I, and ELL programming. The girls' basketball team is 9/4 and boys are 7/6. The season is winding down.

Lorna Greene noted an enrollment of 110 at DW Merritt. Students had a visit from Mr. Reisman, director of the Beth Wright Center, to thank them for their donation to the center and explain cancer and treatments in a way they could understand. The Chewonki Museum visited and presented sessions on Fur, Feathers, & Feet; Mammals of Maine; and Predators. Boys' basketball is 4/9 and girls are 10/3. For Professional Development, two teacher rounds were held this month and the fourth New Hire Training was held at the high school today. ESEA is serving 190 students across the district. Gifted & Talented students have two upcoming adventures with the Outdoor School. There are 24 elementary and 38 high school students identified as G/T.

Susan Meserve reported that students have been participating in activities for Martin Luther King, Jr. Day. School spelling bees have been held in preparation of the Washington County Spelling Bee on February 11th at 1:00 p.m. at Harrington. Besides our schools, only Princeton still participates in this Bee.

Denise Vose noted that 161 students are receiving special education or 504 services in the district. There has been a flurry of referrals and transfers into the district. As Mr. Ramsay noted, we have a need for more staffing in the coming year.

Mary Ellen Day reported an enrollment of 303 at Narraguagus, with 196 in the high school and 107 in junior high. It has been a busy month. A new traffic pattern was created to keep cars separate from the busses in the morning and afternoon. They met with students, sent home letters to parents, and posted info on our web site to apprise everyone of the changes. Students being dropped off or picked up now enter/exit through the side door of the gym. It seems to be working well. She attended a meeting with other principals in Western Washington County regarding the CTE schedule. They discussed times for programs to start and end and established two sessions—one for morning and one for afternoon. The morning session will be from 9-11 a.m. and the afternoon session will run from 11:30 a.m. to 1:30 p.m. Mid-terms have been completed and we are on to quarter 3. The new junior high math teacher started this week. Kaci Alley scored her 1000th point in basketball this week. Girls are 14/1 and boys are 3/10. Senior Nights for both teams are next week.

7. **RE: AGENDA ADJUSTMENTS**

ACTION: Motion by Mark Wright, second by Debra Murphy, and voted (unanimously) to table this article as there are no adjustments needed.

B. OLD BUSINESS

a. **RE: CONSIDERATION OF 2nd READING OF POLICY ADDITIONS/REVISIONS**

- a. AC-Non-discrimination/Equal Opportunity and Affirmative Action (new policy replacing our current one)
- b. ACAA—Harassment and Sexual Harassment of Students (revisions to existing policy)
- c. ACAA-R—Student Discrimination and Harassment Complaint Procedure (revisions to existing policy)
- d. ACAB—Harassment and Sexual Harassment of School Employees (revisions to existing policy)
- e. ACAB-R—Employee Discrimination and Harassment Complaint Procedure (revisions to existing policy)
- f. ACAD—Hazing (revisions to existing policy)
- g. ADC—Tobacco-free Schools: Use and Possession of Tobacco and Electronic Smoking Devices (new policy replacing our current one)
- h. BEDH—Public Participation at Board Meetings (revisions to existing policy)
- i. JEA—Compulsory Attendance Ages (revisions to existing policy)
- j. JHB—Truancy (revisions to existing policy)
- k. JICK—Bullying (new policy replacing our current one)
- l. JICK-R—Bullying-Administrative Procedure (new policy replacing our current one)

ACTION: Motion by Debra Murphy, second by Mark Wright, and voted (unanimously) to accept the 2nd reading of the slate above. These now become district policies/procedures.

C. NEW BUSINESS

a. **RE: HIRING SUBSTITUTE(S)**

ACTION: Motion by Mark Wright, second by Grace Kennedy, and voted (unanimously) to approve Tyler Tenney and Ingrid Tosteson as substitute teachers as recommended by Supt. Ramsay.

b. **RE: HIRING PEE-WEE BASKETBALL/CHEERING COACHES**

**DW Merritt: Boys-John Batson; Girls-Sally MacLean; Cheering-Donna Raineri
Harrington: Boys-Heather Thompson; Girls -Jeffery Chick; Cheering-Lisa Hinkle
Milbridge: Boys- Richard Parker; Girls-Donald Parker; Cheering-Brienne Fraser**

ACTION: Motion by Debra Murphy, second by Mark Wright, and voted (unanimously) to ratify the hiring of the pee-wee basketball/cheering coaches as recommended by Supt. Ramsay and the principals.

c. **RE: HIRING SOCIAL WORKER**

ACTION: Motion by Bethany Hartford, second by Mark Wright, and voted (unanimously) to ratify the hiring of Samantha Gray as social worker as recommended by Supt. Ramsay.

d. **RE: APPROVAL OF SENIOR CLASS TRIP**

ACTION: Motion by Debra Murphy, second by Mark Wright, and voted (unanimously) to approve the senior class trip to Six Flags New England on May 15-16. Keith Newman and Susan Dow, class advisors, noted that about 30 students have signed up to go along with six chaperones. They believe enough money will be left that they can also do a white-water rafting trip this spring, which will just be a day trip.

e. **RE: APPROVAL OF SCHOOL CALENDAR FOR 2020-2021**

ACTION: Supt. Ramsay noted that the administrative team looked at two options, one for students to begin school before Labor Day and one for them to start after Labor Day. The A-team unanimously agreed on the earlier start date. Staff would begin work on Monday, August 31st, and students begin school on Wednesday, September 2nd.

Motion by Jeffery Beal, second by Debra Murphy, and voted (unanimously) to approve the school calendar for 2020-2021 with students beginning before Labor Day.

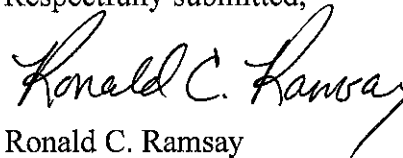
f. **RE: CONSIDERATION OF 1st READING OF POLICY REVISION-IHBAC CHILD FIND**

ACTION: Motion by Debra Murphy, second by Bethany Hartford, and voted (unanimously) to accept the first reading of policy revision IHBAC—Child Find as presented.

g. **RE: ADJOURNMENT**

ACTION: Motion by Mark Wright, and voted (unanimously) to adjourn the meeting at 8:21 p.m.

Respectfully submitted,



Ronald C. Ramsay
Secretary to the Board

MEETING SUMMARY, January 29, 2020

A. INTRODUCTORY BUSINESS

2. APPROVED minutes of the 12/11/19 annual meeting and 12/18/19 regular meeting;
7. TABLED agenda adjustment;

B. OLD BUSINESS

1. ACCEPTED 2nd reading of revised policies—AC, ACAA, ACAA-R, ACAB, ACAB-R, ACAD, ADC, BEDH, JEA, JHB, JICK, JICK-R—now become district policy

C. NEW BUSINESS

1. HIRED Tyler Tenney and Ingrid Tosteson as sub teachers;
2. HIRED pee-wee coaches—DWM-John Batson (boys), Sally Maclean (girls), Donna Raineri (cheering); HN-Heather Thompson (boys), Jeff Chick (girls), Lisa Hinkle (cheering); ML-Rick Parker (boys), Don Parker (girls), Brienne Fraser (cheering);
3. HIRED social worker-Samantha Gray;
4. APPROVED Senior Class Trip to Six Flags on May 15-16;
5. APPROVED school calendar for 2020-2021;
6. ACCEPTED 1st reading of revised policy IHBAC Child Find