

**WESTFALL LOCAL SCHOOL DISTRICT BOARD OF EDUCATION  
REGULAR MEETING  
JULY 20, 2009**

The Westfall Local School District Board of Education met in regular session on July 20, 2009 at 6:30 p. m. in the Elementary School Cafetorium.

Members present answered by saying "Aye."

Caudill	<u>Aye</u>	Steward	<u>Aye</u>
Reiterman	<u>Aye</u>	Timbrook	<u>Aye</u>
Shannon	<u>Aye</u>		

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF AGENDA**

(09-128) Motion was made by Mr. Timbrook, seconded by Ms. Reiterman, to approve agenda with addendum items as presented.

Caudill	<u>Yea</u>	Steward	<u>Yea</u>
Reiterman	<u>Yea</u>	Timbrook	<u>Yea</u>
Shannon	<u>Yea</u>		

Carried: 5 to 0

**WELCOME VISITORS**

1. Ms. April Beerman – 2000 Graduate of Westfall High School – spoke on behalf of specials being called back at the Elementary School with emphasis on music.
2. Ms. Emily Nelson – Westfall Education Foundation Open House to welcome our new Superintendent, Mr. Jim Brady and our new Treasurer, Ms. Christy Moore on August 4, 2009.
3. Mr. Larry Carfrey – wanted the Board to know he is receiving threatening letters; availability of Board Agenda Enclosures.

**DISCUSSION ITEM**

1. Mr. Dan Crawford, Mr. Charlie Neff, Mr. mark Jewett, Mr. John Shilling – Possible options concerning the Mt. Sterling Elementary School, a part of the Madison Plains School District, if closed; preserve that building; Madison Plains and Mt. Sterling headed in different directions; possible re-districting; possible new building levy passage and how it will effect the elementary school; our District would gain 626 students and 3200 people from the township; plus tax revenue. Mr. Grooms asked Ms. Reiterman and Ms. Shannon to head a committee

to research this issue further.

**OLD BUSINESS**

**BUSING OF WESTFALL STUDENTS FROM THE MT. STERLING UNITED METHODIST DAY CARE**

(09-129) Motion was made by Ms. Shannon, seconded by Mr. Caudill to **table the following two resolutions to further research the cost of busing and number of students that will need to be bused.**

Caudill	<u>Yea</u>	Steward	<u>Yea</u>
Reiterman	<u>Yea</u>	Timbrook	<u>Yea</u>
Shannon	<u>Yea</u>		

Carried: 5 to 0

1. The Superintendent recommends approving grandfathering in the busing of our students from the Mt. Sterling United Methodist Church Day Care to Westfall Elementary School and that this sets no precedent for considering transportation in the future from other day care centers that may be established outside of our district.

2. The Superintendent recommends approval of transporting our students from the Mt. Sterling United Methodist Day Care by charging a per student fee. The church is located 0.8 of a mile outside our boundaries. This would result in a bus traveling 3.2 miles daily to and from this location. This would equal 576 miles traveled per year. The State indicated to us that it costs our district \$2.53 per mile for a bus to be operated. This total would then cost the district \$1,457.28 per year. Dividing this total by the number of students who would be transported would determine the fee charged per student to use this service. Bus routes will have to be re-routed to accommodate this action and the day care would be a designated pick up site for our students.

**NEW BUSINESS**

**APPROVAL OF MINUTES**

(09-130) Motion was made by Ms. Reiterman, seconded by Ms. Shannon to approve the June 15, 2009 Board of Education Regular Meeting minutes as presented.

Caudill	<u>Yea</u>	Steward	<u>Yea</u>
Reiterman	<u>Yea</u>	Timbrook	<u>Yea</u>
Shannon	<u>Yea</u>		

Carried: 5 to 0

(09-131) Motion was made by Mr. Timbrook, seconded by Mr. Caudill to approve the June 30, 2009 Board of Education Special Meeting minutes as presented.

Caudill	<u>Yea</u>	Steward	<u>Yea</u>
Reiterman	<u>Abstain</u>	Timbrook	<u>Yea</u>
Shannon	<u>Yea</u>		

Carried: 4 to 1 Abstention

(09-132) Motion was made by Ms. Shannon, seconded by Mr. Timbrook to approve the July 2, 2009 Board of Education Special Meeting minutes as presented.

Caudill	<u>Yea</u>	Steward	<u>Yea</u>
Reiterman	<u>Yea</u>	Timbrook	<u>Yea</u>
Shannon	<u>Yea</u>		

Carried: 5 to 0

(09-133) Motion was made by Mr. Timbrook, seconded by Mr. Caudill to approve the July 9, 2009 Board of Education Special Meeting minutes as presented.

Caudill	<u>Yea</u>	Steward	<u>Yea</u>
Reiterman	<u>Abstain</u>	Timbrook	<u>Yea</u>
Shannon	<u>Yea</u>		

Carried: 4 to 1 Abstention

#### PERSONNEL LEAVE

(09-134) Motion was made by Mr. Timbrook, seconded by Ms. Reiterman to accept the report of vacation, personal and professional leave as presented.

Caudill	<u>Yea</u>	Steward	<u>Yea</u>
Reiterman	<u>Yea</u>	Timbrook	<u>Yea</u>
Shannon	<u>Yea</u>		

Carried: 5 to 0

#### DONATIONS

(09-135) Motion was made by Mr. Caudill, seconded by Ms. Reiterman to accept the donations made in the amount of \$1,200.00.

Caudill	<u>Yea</u>	Steward	<u>Yea</u>
Reiterman	<u>Yea</u>	Timbrook	<u>Yea</u>
Shannon	<u>Yea</u>		

Carried: 5 to 0

**RESIGNATION**

(09-136) Motion was made by Mr. Timbrook, seconded by Ms. Shannon to accept the resignation of Ms. Nancy Detty, Elementary School Teacher effective August 21, 2009.

Caudill	<u>Yea</u>	Steward	<u>Yea</u>
Reiterman	<u>Yea</u>	Timbrook	<u>Yea</u>
Shannon	<u>Yea</u>		

Carried: 5 to 0

**ASSISTANT SUPERINTENDENT**

(09-137) Motion was made by Ms. Shannon, seconded by Ms. Reiterman to approve Mr. Jake Grooms as Assistant Superintendent on an as needed basis effective August 1, 2009.

Caudill	<u>Yea</u>	Steward	<u>Yea</u>
Reiterman	<u>Yea</u>	Timbrook	<u>Yea</u>
Shannon	<u>Yea</u>		

Carried: 5 to 0

**E-RATE COORDINATOR**

(09-138) Motion was made by Mr. Caudill, seconded by Mr. Timbrook to award a supplemental contract to Mr. J. D. Williamson as the E-Rate Coordinator, Class I, Step 0, for the 2009-2010 school year.

Caudill	<u>Yea</u>	Steward	<u>Yea</u>
Reiterman	<u>Yea</u>	Timbrook	<u>Yea</u>
Shannon	<u>Yea</u>		

Carried: 5 to 0

**HIGH SCHOOL SWING CHOIR DIRECTOR**

(09-139) Motion was made by Ms. Shannon, seconded by Ms. Reiterman to award a supplemental contract to Ms. Andrea Brown as the Swing Choir Director, Class II, Step 3, for the 2009-2010 school year.

Caudill	<u>Yea</u>	Steward	<u>Yea</u>
Reiterman	<u>Yea</u>	Timbrook	<u>Yea</u>
Shannon	<u>Yea</u>		

Carried: 5 to 0

**DISTRICT MUSICAL DIRECTOR**

(09-140) Motion was made by Ms. Reiterman, seconded by Ms. Shannon to award a supplemental contract to Ms. Andrea Brown as the District Musical Director, Class II, Step 3, for the 2009-2010 school year.

Caudill	<u>Yea</u>	Steward	<u>Yea</u>
Reiterman	<u>Yea</u>	Timbrook	<u>Yea</u>
Shannon	<u>Yea</u>		

Carried: 5 to 0

**DISTRICT MATH TEACHER LEADER**

(09-141) Motion was made by Mr. Caudill, seconded by Ms. Shannon to award a supplemental contract to Ms. Karen Hegarty, Elementary School Teacher, as the District Math Teacher Leader, Class IV, Step 2 for the 2009-2010 school year.

Caudill	<u>Yea</u>	Steward	<u>Yea</u>
Reiterman	<u>Yea</u>	Timbrook	<u>Yea</u>
Shannon	<u>Yea</u>		

Carried: 5 to 0

**NETWORK MAINTENANCE AGREEMENT RENEWAL**

(09-142) Motion was made by Ms. Shannon, seconded by Mr. Timbrook to approve the network maintenance agreement renewal with DataServ, Inc. at a cost of \$9,488.00.

Caudill	<u>Yea</u>	Steward	<u>Yea</u>
Reiterman	<u>Yea</u>	Timbrook	<u>Yea</u>
Shannon	<u>Yea</u>		

Carried: 5 to 0

**SERVICE AGREEMENT FOR FIRE SAFETY**

(09-143) Motion was made by Ms. Reiterman, seconded by Mr. Caudill to approve the service agreement with SimplexGrinnell, Inc., at an annual cost of \$4,207.11, for safeguarding the High School, Middle School and Elementary School from fire, from July 1, 2009 through June 30, 2010.

Caudill	<u>Yea</u>	Steward	<u>Yea</u>
Reiterman	<u>Yea</u>	Timbrook	<u>Yea</u>
Shannon	<u>Yea</u>		

Carried: 5 to 0

**REPLACEMENT/INSPECTION/RECHARGING OF FIRE EXTINGUISHERS**

(09-144) Motion was made by Mr. Timbrook, seconded by Ms. Shannon to replace fire extinguishers at the Middle School by Pickaway Fire Extinguisher Sales and Service at a cost of \$1,350.00. The cost of replacing/recharging and inspecting the High School extinguishers will be approximately \$640.00. The cost of inspecting the Elementary School extinguishers will be approximately \$199.00. The total cost will be approximately \$2,189.00.

Caudill	<u>Yea</u>	Steward	<u>Yea</u>
Reiterman	<u>Yea</u>	Timbrook	<u>Yea</u>
Shannon	<u>Yea</u>		

Carried: 5 to 0

**MIDDLE SCHOOL PARKING LOT SEALING/STRIPING AND HIGH SCHOOL FRONT LOT STRIPING/CURB PAINTING**

(09-145) Motion was made by Ms. Shannon, seconded by Ms. Reiterman to approve City Wide Asphalt to seal the side parking lot of the Middle School, stripe the Middle School side and front parking lots and stripe the front parking lot of the High School. They will also paint the curb that extends from the High School to the Middle School yellow. The total cost will be \$2,700.00 paid from the Permanent Improvement Fund.

Caudill	<u>Yea</u>	Steward	<u>Abstain</u>
Reiterman	<u>Yea</u>	Timbrook	<u>Yea</u>
Shannon	<u>Yea</u>		

Carried: 5 to 1 Abstention

**RENEWAL OF SCHOOL TIME COMPULSORY STUDENT ACCIDENT INSURANCE**

(09-146) Motion was made by Mr. Timbrook, seconded by Mr. Steward to renew the School Time Compulsory Student Accident Insurance for the 2009-2010 school year with the Neil Coleman Insurance Services, Inc. at the same rate as last year of \$12,500.00.

Caudill	<u>Yea</u>	Steward	<u>Yea</u>
Reiterman	<u>Yea</u>	Timbrook	<u>Yea</u>
Shannon	<u>Yea</u>		

Carried: 5 to 0

**OSBA POLICY REVIEW SERVICE**

(09-147) Motion was made by Mr. Steward, seconded by Ms. Reiterman to approve a review of the Board Policies through the Ohio School Board Association at a cost of \$2,000.00. This service provides a review of all policies to make certain that our policies are current and in agreement with new laws and regulations.

Caudill	<u>Yea</u>	Steward	<u>Yea</u>
Reiterman	<u>Yea</u>	Timbrook	<u>Yea</u>
Shannon	<u>Yea</u>		

Carried: 5 to 0

**OSBA RE-CONVERSION OF POLICY MANUAL**

(09-148) Motion was made by Mr. Timbrook, seconded by Ms. Shannon to approve the Ohio School Board Association service of re-conversion of the policy manual after the review is complete to bring our on-line manual up-to-date at a cost of \$850.00

Caudill	<u>Yea</u>	Steward	<u>Yea</u>
Reiterman	<u>Yea</u>	Timbrook	<u>Yea</u>
Shannon	<u>Yea</u>		

Carried: 5 to 0

**EMPLOYMENT OF CERTIFIED TEACHERS (Addendum Item)**

(09-149) Motion was made by Mr. Caudill, seconded by Ms. Reiterman to award a one (1) year limited teaching contract to Mr. Ralph Scurry as a Guidance Counselor for the 2009-2010 school year, Step 10 at a pay level of Master's Degree +25 semester hours, \$50,393.00 for 184 days.

Caudill	<u>Yea</u>	Steward	<u>Yea</u>
Reiterman	<u>Yea</u>	Timbrook	<u>Yea</u>
Shannon	<u>Yea</u>		

Carried: 5 to 0

(09-150) Motion was made by Mr. Timbrook, seconded by Ms. Shannon to approve twenty (20) extended days for Mr. Ralph Scurry, Guidance Counselor for the 2009-2010 school year on a per diem basis.

Caudill	<u>Yea</u>	Steward	<u>Yea</u>
Reiterman	<u>Yea</u>	Timbrook	<u>Yea</u>
Shannon	<u>Yea</u>		

Carried: 5 to 0

(09-151) Motion was made by Mr. Steward, seconded by Ms. Shannon to award a one (1) year limited teaching contract to Ms. Leslie Stanley as an Elementary School Teacher for the 2009-2010 school year, Step 0 at a pay level of Bachelor's Degree +150 semester hours, \$31,125.00 for 184 days.

Caudill	<u>Yea</u>	Steward	<u>Yea</u>
Reiterman	<u>Yea</u>	Timbrook	<u>Yea</u>
Shannon	<u>Yea</u>		

Carried: 5 to 0

(09-152) Motion was made by Mr. Timbrook, seconded by Ms. Reiterman to award a one (1) year limited teaching contract to Ms. Abigail Woods as an Elementary School Teacher for the 2009-2010 school year, Step 1 at a pay level of Bachelor's Degree, \$30,977.00 for 184 days.

Caudill	<u>Yea</u>	Steward	<u>Yea</u>
Reiterman	<u>Yea</u>	Timbrook	<u>Yea</u>
Shannon	<u>Yea</u>		

Carried: 5 to 0

#### **SUPPLEMENTAL CONTRACTS (Addendum Item)**

(09-153) Motion was made by Mr. Timbrook, seconded by Ms. Reiterman to award a supplemental contract to Ms. Kathy Morris as the Flag Corps Advisor, Class IV, Step 3 (Max.) for the 2009-2010 school year.

Caudill	<u>Yea</u>	Steward	<u>Yea</u>
Reiterman	<u>Yea</u>	Timbrook	<u>Yea</u>
Shannon	<u>Yea</u>		

Carried: 5 to 0

(09-154) Motion was made by Ms. Shannon, seconded by Mr. Steward to award a supplemental contract to Ms. Kathy Morris as a Band Camp Assistant, Class V, Step 2 for the 2009-2010 school year.

Caudill	<u>Yea</u>	Steward	<u>Yea</u>
Reiterman	<u>Yea</u>	Timbrook	<u>Yea</u>
Shannon	<u>Yea</u>		

Carried: 5 to 0

#### **OHIO DEPARTMENT OF EDUCATION SCHOOL FOOD AUTHORITY PERMANENT AGREEMENT (Addendum Item)**

(09-155) Motion was made by Mr. Steward, seconded by Mr. Caudill to enter into agreement with the Ohio Department of Education and the School Food Authority to participate in one or more of the following United States Department of Agriculture



nutrition programs administered by the State Agency as presented.

Caudill	<u>Yea</u>	Steward	<u>Yea</u>
Reiterman	<u>Yea</u>	Timbrook	<u>Yea</u>
Shannon	<u>Yea</u>		

Carried: 5 to 0

**E-SCHOOL VIEW/SCOCA AGREEMENT (Addendum Item)**

(09-156) Motion was made by Mr. Timbrook, seconded by Ms. Shannon to enter into an agreement with SCOCA to provide a web design and server one time setup fee at a cost of \$2,300.00 with a yearly web hosting fee paid directly to SCOCA of \$500.00 and a monthly fee of \$215.00 (\$2,580.00 per year) for maintenance and support as presented.

Caudill	<u>Yea</u>	Steward	<u>Yea</u>
Reiterman	<u>Yea</u>	Timbrook	<u>Yea</u>
Shannon	<u>Yea</u>		

Carried: 5 to 0

**OSBA WEB BASED CONVERSION SERVICE RENEWAL (Addendum Item)**

(09-157) Motion was made by Ms. Reiterman, seconded by Mr. Steward to renew the annual Web Based Conversion Service with the Ohio School Board Association for a cost of \$1,250.00 as presented.

Caudill	<u>Yea</u>	Steward	<u>Yea</u>
Reiterman	<u>Yea</u>	Timbrook	<u>Yea</u>
Shannon	<u>Yea</u>		

Carried: 5 to 0

**CERTIFIED REDUCTION IN FORCE POSITIONS (Addendum Item)**

(09-158) Motion was made by Mr. Timbrook, seconded by Ms. Reiterman to recall Kathy Morris for the position of Elementary Music and Sally Sowards for the position of Elementary Physical Education, effective the first teacher work day for the 2009-2010 school year (8/24/09), to provide for planning time of elementary teachers and for the needs of the students. Other suspension of teacher contracts may be required as the district continues to review student needs and district finances.

Caudill	<u>Yea</u>	Steward	<u>Yea</u>
Reiterman	<u>Yea</u>	Timbrook	<u>Yea</u>
Shannon	<u>Yea</u>		

Carried: 5 to 0

**POSTING OF MIDDLE SCHOOL POSITIONS (Addendum Item)**

(09-159) Motion was made by Mr. Timbrook, seconded by Mr. Caudill to post the Middle School Language Arts position as a full-time position with benefits, immediately.

Caudill	<u>Yea</u>	Steward	<u>Yea</u>
Reiterman	<u>Yea</u>	Timbrook	<u>Yea</u>
Shannon	<u>Yea</u>		

Carried: 5 to 0

(09-160) Motion was made by Ms. Reiterman, seconded by Ms. Shannon to post a half time Middle School teaching position, teaching three (3) classes per day with no benefits provided.

Caudill	<u>Yea</u>	Steward	<u>Yea</u>
Reiterman	<u>Yea</u>	Timbrook	<u>Yea</u>
Shannon	<u>Yea</u>		

Carried: 5 to 0

**FINANCIAL REPORT**

(09-161) Motion was made by Mr. Caudill, seconded by Mr. Timbrook to approve the financial report for the month of June 2009 as presented by the Treasurer.

Caudill	<u>Yea</u>	Steward	<u>Yea</u>
Reiterman	<u>Yea</u>	Timbrook	<u>Yea</u>
Shannon	<u>Yea</u>		

Carried: 5 to 0

**EXECUTIVE SESSION**

(09-162) Motion was made by Mr. Timbrook, seconded by Ms. Reiterman to enter into Executive Session at 7:46 p. m. to consider the appointment, employment, discipline, of a public employee and to consider the investigation of complaints against a public official.

Caudill	<u>Yea</u>	Steward	<u>Yea</u>
Reiterman	<u>Yea</u>	Timbrook	<u>Yea</u>
Shannon	<u>Yea</u>		

Carried: 5 to 0

(09-163) Motion was made by Mr. Timbrook, seconded by Ms. Reiterman to return from Executive Session at 8:35 p. m.

Caudill Yea  
Reiterman Yea  
Shannon Yea

Steward Yea  
Timbrook Yea

Carried: 5 to 0

**ADJOURNMENT**

(09-164) Motion was made by Mr. Timbrook, seconded by Mr. Caudill to adjourn the meeting at 8:35 p. m.

Caudill Yea  
Reiterman Yea  
Shannon Yea

Steward Yea  
Timbrook Yea

Carried: 5 to 0

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PRESIDENT

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TREASURER