

**WESTFALL LOCAL SCHOOL DISTRICT  
TAX BUDGET HEARING  
JANUARY 11, 2010**

The Westfall Board of Education met for a Budget Hearing presented by Ms. Christy Moore, Treasurer at 6:00 p. m. in the Elementary School Cafetorium.

**WESTFALL LOCAL SCHOOL DISTRICT BOARD OF EDUCATION  
ORGANIZATIONAL MEETING  
JANUARY 11, 2010**

The Westfall Local School District Board of Education met for the organizational meeting on January 11, 2010 at 6:15 p. m. in the Elementary School Cafetorium.

**PLEDGE OF ALLEGIANCE** Board President Tempore

**BOARD MEMBER OATH OF OFFICE** Treasurer

**1. Mr. Larry Carfrey:**

I, Larry Carfrey do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Ohio, and that I will faithfully and impartially discharge my duties as a member of the Board of Education in and for the Westfall Local School District, Pickaway County, Ohio, to the best of my ability and in accordance with laws now in effect and hereafter to be enacted during my continuance in said Office and until my successor is chosen and qualified.

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

**2. Ms. Kristen Earich**

I, Kristen Earich do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Ohio, and that I will faithfully and impartially discharge my duties as a member of the Board of Education in and for the Westfall Local School District, Pickaway County, Ohio, to the best of my ability and in accordance with laws now in effect and hereafter to be enacted during my continuance in said Office and until my successor is chosen and qualified.

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

Members present answered by saying "Aye."

Mr. Larry Carfrey	<u>Aye</u>	Ms. Peg Reiterman	<u>Aye</u>
Mr. Darrell Caudill	<u>Aye</u>	Ms. Jan Shannon	<u>Aye</u>
Ms. Kristen Earich	<u>Aye</u>		

### APPROVAL OF AGENDA

(10-001) Motion was made by Mr. Caudill, seconded by Ms. Earich to approve agenda as presented.

Carfrey	<u>Yea</u>	Reiterman	<u>Yea</u>
Caudill	<u>Yea</u>	Shannon	<u>Yea</u>
Earich	<u>Yea</u>		

Carried: 5 to 0

### ELECTION OF OFFICERS (R.C.3313.14) (No second required)

#### A. President

Motion by: Carfrey to nominate: Reiterman - Declined

Motion by: Earich to nominate: Shannon

(10-002) Motion was made by Ms. Reiterman, seconded by Ms. Earich to close nominations.

Carfrey	<u>Abstain</u>	Reiterman	<u>Yea</u>
Caudill	<u>Yea</u>	Shannon	<u>Yea</u>
Earich	<u>Yea</u>		

Carried: 4 to 1 Abstention

#### B. Vice President

Motion by: Carfrey to nominate: Reiterman

(10-003) Motion was made by Mr. Caudill, seconded by Ms. Earich to close nominations.

Carfrey	<u>Yea</u>	Reiterman	<u>Abstain</u>
Caudill	<u>Yea</u>	Shannon	<u>Yea</u>
Earich	<u>Yea</u>		

Carried: 4 to 1 Abstention

**APPOINTMENT OF LEGISLATIVE LIAISON/COMMITTEES  
(By the President)**

- A. Legislative Liaison: Earich and Caudill
- B. Personnel Committee: Reiterman and Shannon
- C. Building Committee: Carfrey and Reiterman
- D. Extra-curricular Activities Committee: Carfrey and Shannon
- E. Financial/Audit Committee: Earich and Caudill
- F. Student Achievement/Curriculum Committee: Carfrey and Caudill
- G. Policy Committee: Earich and Reiterman

**SETTING OF REGULAR MEETING DATES (R.C. 3313.15)**

(10-004) Motion was made by Ms. Reiterman, seconded by Mr. Caudill to establish the time and place of the regular board meetings on the 3<sup>rd</sup> Monday of each month at 6:30 p. m. in the Elementary School Cafetorium, with exceptions as listed below:

- a. February 22, 2010
- b. December 13, 2010

Carfrey	<u>Yea</u>	Reiterman	<u>Yea</u>
Caudill	<u>Yea</u>	Shannon	<u>Yea</u>
Earich	<u>Yea</u>		
		Carried: <u>5</u>	to <u>0</u>

**BOARD SERVICE FUND (R.C. 3313.15)**

(10-005) Motion was made by Mr. Carfrey, seconded by Mr. Caudill to establish the 2010 Board Service Fund at \$5,000.00.

Carfrey	<u>Yea</u>	Reiterman	<u>Yea</u>
Caudill	<u>Yea</u>	Shannon	<u>Yea</u>
Earich	<u>Yea</u>		
		Carried: <u>5</u>	to <u>0</u>

## STANDING AUTHORIZATIONS

(10-006) Motion was made by Ms. Reiterman, seconded by Ms. Earich to establish the following standing authorizations to allow for efficient financial management and full execution of duties by the Treasurer, President and Superintendent:

- A. Advances on Tax Settlements: authorization for the Treasurer to secure advances on local taxes from the County Auditor when funds are available and payable to the district.
- B. Investment of Active and Inactive Funds: authorization for the Treasurer to invest inactive funds at the most productive interest rate whenever funds are available.
- C. Payment of Bills: authorization for the Treasurer to pay all bills within the limits of the appropriations resolution as bills are received and when, if applicable, the merchandise has been received in good condition.
- D. Borrowing Authority: authorization for the Treasurer and President to borrow funds, if needed, within the limitations established by state and federal law.
- E. Purchasing Agent: authorization for the Superintendent to serve as purchasing agent for the district.
- F. Employment of Temporary Personnel: authorization for the Superintendent to employ such personnel as are needed for emergency situations, as provided in the appropriations resolution and subject to being presented for Board approval at the next regular meeting.
- G. Approval of Leaves of Absence: authorization for the Superintendent to approve unpaid employee leaves of absence as appropriate, consistent with the provision of the Negotiated Agreements.
- H. Approval of Board of Education's Designee for Appeals of Student Suspensions: authorization for the Superintendent to appoint a designee for appeals of student suspensions.
- I. Approval of Out-of-State Trips: authorization for the Superintendent to approve employee requests for out-of-state trips for professional development purposes.
- J. Adoption of Robert Rules of Order: authorize the use of Robert Rules of Order at all board of education meetings.

K. State and Federal Funds and Grants: authorize the Superintendent to apply for available State and Federal Funds and Grants.

L. Inter-Fund Transfers: authorize the Treasurer to make inter-fund transfers as needed.

Carfrey	<u>Yea</u>	Reiterman	<u>Yea</u>
Caudill	<u>Yea</u>	Shannon	<u>Yea</u>
Earich	<u>Yea</u>		

Carried: 5 to 0

**BONDING OF TREASURER, SUPERINTENDENT AND BOARD PRESIDENT**

(10-007) Motion was made by Mr. Carfrey, seconded by Mr. Caudill to set bond for the following positions and rates:

- a. Treasurer: \$100,000.00
- b. Superintendent: \$ 20,000.00
- c. Board President: \$ 20,000.00

Carfrey	<u>Yea</u>	Reiterman	<u>Yea</u>
Caudill	<u>Yea</u>	Shannon	<u>Yea</u>
Earich	<u>Yea</u>		

Carried: 5 to 0

**ADJOURNMENT OF ORGANIZATIONAL MEETING**

(10-008) Motion was made by Ms. Reiterman, seconded by Ms. Earich to adjourn the Organizational Meeting at 6:35 p. m.

Carfrey	<u>Yea</u>	Reiterman	<u>Yea</u>
Caudill	<u>Yea</u>	Shannon	<u>Yea</u>
Earich	<u>Yea</u>		

Carried: 5 to 0

\_\_\_\_\_  
PRESIDENT

\_\_\_\_\_  
TREASURER

