

**WESTFALL LOCAL SCHOOL DISTRICT BOARD OF EDUCATION
REGULAR MEETING
OCTOBER 18, 2010**

The Westfall Local School District Board of Education met in regular session on October 18, 2010 at 6:30 p. m. in the elementary school cafetorium.

Members present answered by saying “Aye.”

Mr. Larry Carfrey	<u>Aye</u>	Ms. Peg Reiterman	<u>Aye</u>
Mr. Darrell Caudill	<u>Aye</u>	Ms. Jan Shannon	<u>Absent</u>
Ms. Kristen Earich	<u>Aye</u>		

PLEDGE OF ALLEGIANCE

Board Vice President

PRESENTATIONS

1. Field of Dreams, Elementary School Program – Thank you to Ms. Rose Ward and Mr. Kevin Helsel – Ms. Emily Nelson

Mr. Brady – Ms. Nelson was not able to be here but wanted to recognize Ms. Ward and Mr. Helsel for their efforts beyond their regular duties in helping a student find a lost envelope from the Field of Dreams event in the trash.

2. Mr. Walt Haddox – Extra Mile Award – Mr. Jim Brady

Mr. Brady – Mr. Haddox came to me to say we had a small fire next to the concession stand. I went out to check the area and noticed that the blacktop next to the concession stand had melted, so this had been a very hot fire. Dirty rags had combusted and started the fire. Mr. Haddox acted quickly to put out the fire. He went out of his way to make a difference putting himself at risk to extinguish the fire. Mr. Haddox was presented with the “Extra Mile Award” plaque.

3. Middle School Trip to Washington D.C. and Williamsburg – Ms. Kathy Payne

Ms. Payne – I have obtained three quotes for this trip and we are going to use a different company by the name of Project Travel. Thirteen schools in the surrounding area have used their services and have been pleased. The trip will be approximately \$250.00 cheaper than last year. The final price will be determined by the number of people attending. There will be chaperones at the hotel on each floor and the company does have insurance.

Mr. Carfrey – I ask this concerning every trip. What are the fundraising options for the children?

Ms. Payne - Boosters have agreed to help with sub sales coming up. In April,

we are going to sponsor a walk-a-thon with 100% of the money pledged going to each student participating. This will get all the students and the community.

QUESTIONS FOR THE BOARD

1. Usage of OSFC Funds – Ms. Christy Moore

Ms. Moore - Mr. Caudill asked at the last board meeting what the OSFC funds can be used for; Refer to page 2 on back of 2nd page; Fund 010 – local share building fund, \$318,527 – State 14,645; Awaiting the OSFC reconciliation; Cannot be spent on anything, must stay there until closed; Maintenance funds can be used; 034 fund-classroom facilities maintenance-used for maintenance of building 034-9201 special cost center – portion 391,271 to be used to maintain issues of this building; Given you a maintenance plan of what this money can be used for structural and maintenance; Crack in the wall, not a supporting wall, is a cover to the supporting wall; This is an expense that can come from this fund. Other expenses are air filters, anything that will maintain or extend the life of this building will apply to this fund.

Mr. Carfrey-What are considered capital improvements?

Ms. Moore – For improvements of this building

Mr. Carfrey-I need clarification of capital outlay and maintenance; Looking at expenses out of this fund and wants to be sure it is being paid correctly; If you are confident, then I am okay.

Ms. Moore – If a boiler or a piece of equipment in the cafeteria breaks down, this would come out of this fund.

Mr. Carfrey- If we just wanted to have something new or a new version would this come out of this fund?

Ms. Moore-We are talking about when something goes down or needs replaced.

DISCUSSION ITEMS

1. Facility Use Guidelines – Mr. Jim Brady and Mr. Allen Koker

Mr. Brady – We are now through the first athletic season and some questions regarding the process of facility use have been asked; Some of them include how much are the deposits and who pays the; Also, if a team is practicing for two hours a day, two days a week, can they pay for those hours grouped together to total the “up to four hour” rate or do they have to pay the whole amount of four hours even if they don’t use them in one day; Can we do an hour per day and pay it that way? Deposit rules addresses use of the athletic fields, but doesn’t address using an indoor facility; These are some things that the committee can re-visit.

Mr. Koker – If they practice only one hour do they have to pay for 4 hours; Stated that biddy programs are directed by our coaches would not be charged; On Saturday morning we run a biddy program, want to combine programs and don’t want to be charged for teams traveling outside to play; My understanding is

we would charge them; On Sundays there are competitions with our kids playing other kids from other schools; Can they run these programs through our programs and not be charged for the facility use; Can they charge an admission price and give that back to the programs; My response was that the facility use was generated to go into the general fund and none would go to the sport. Decisions don't have to be done at this meeting.

Mr. Rob Wyman – All the coaches want to build a program; We started the biddy program just on Saturday mornings, but now have a traveling program and practicing during the week; We did use the facility between practices of the Varsity and JV teams; We understand that Sunday is outside the normal use day; We think that during the week it is hard to have the kids pay; We are a nonprofit, will give the money to the school, either sports or general fund; Would like to keep the program here in order to build the program instead of going outside; How to know when is the best time to pay the fees is hard; If we have one bad week of gates, it might be hard to pay for that week's fees, but I am not worried about the overall cost, because it would even out.; We would rather pay monthly or at the end of the season; This program is being driven from the Varsity coach and is his vision to have a biddy program to build the overall basketball program.

Ms. Reiterman – I think this is great; Is there any problem in funneling the money into different accounts?

Ms. Moore – It has to go through the General Fund.

Ms. Earich – We knew this would be a test year and knew there would be areas to re-visit; Mr. Koker thank you for keeping this going and answering these questions; Thank you for what you've done; We didn't come up with this facility use guideline quickly.

Mr. Carfrey – We talked about this and knew it would be a learning curve; We need to digest this a little bit and there will probably be some changes.

Mr. Koker – The fall programs worked very well and Mr. Jude was very good to work with; Each sport season is a different situation; We looked at a lot of different schools and our price range is low in comparison.

Ms. Earich – We worked a lot on this.

Mr. Koker - \$100.00 per 4 hours was set more for the game times, not practice.

Mr. Brady – Outside sports do not have the expense because they do not use the lights or heat.

Mr. Carfrey – If practice happens between school practice times then this should be okay.

2. Board Policy Review – Ms. Kristen Earich and Ms. Peg Reiterman

Ms. Earich – I went back through what Ms. Gardner from OSBA sent us and there are missing policy items such as the following: Dress code; Electronic Usage; Student Expulsion; We need to get that clarified and make sure you have the complete policy; We discussed policy quite a bit at the October meeting. Are there any questions now that you have had time to look at the recommended policy changes; Do we want to go 100% tobacco free or just not smoking; The Bullying policy addresses cyberbullying, on and off campus; Need to look at the

Credit Flex Plan policy and the different options; We need to contact Ms. Gardner to find out what happened to the missing sections. Also, to see if she will meet with us again before we approve this packet.

3. Fair Labor Standards Act (FLSA) – Mr. Jim Brady

Mr. Brady - If we have a classified employee that wants to volunteer, they can. We had an employee last year that wanted to and we were advised not to; But, the person can volunteer in an area as long as it is a different type job than what they are hired to do as a classified employee; So, the people approved last time as volunteers are okay; We do need to insure they do not go over the 40 hour work week; Need to review.

Mr. Carfrey – I am not clear on this issue; If you are contracted so many hours and you have a supplemental to do a different job, I don't understand where the line is draw; If I want to coach and I work 35 hours a week and I am coaching hours that would put me more than 40 hours a week then I would be paid time and a half; Wouldn't this be two different contracts; How do the two positions relate to each other; How can that be part of the work contract; I am just trying to understand it.

Mr. Brady - FLSA trying to get some control over what has happened; The stipend doesn't really cover the hours put in by the coach; So the number of hours worked should not be more than the amount of the stipend. If it is, the employee would need to be compensated; It is a manageable situation; All time spent is considered coaching, if they are a volunteer.

Mr. Carfrey – When I was hired to coach, no one told you how many hours you can coach according to the stipend.

Mr. Brady – At that time you were not a full-time classified employee; This applies to just people employed by the district in a classified position and coaching; Does not apply to anyone else.

Ms. Moore – If they work 8 hours a day, then the coaching will be paid time and a half.

Mr. Carfrey-I have a tough time understanding; It could be the same person, a teacher can coach; But if the employee is say a maintenance person, we have to worry about this?

Mr. Brady – There were districts in other states that said if you want to be a coach here you have to work at this type of job, and be expected to coach a team and be paid nothing for the coaching; I am confident that we can control this; The hours will be set and the coach will be told how many hours they can coach.

Mr. Carfrey – Now we are limiting it even more by dictating how many hours you coach; I am concerned about this.

Mr. Brady – I know.

Mr. Carfrey – People who coach after work have been good to us and to the kids. I will understand more when I read the packet.

Mr. Brady – It is new information I wanted to bring it to your attention and still keep and hire our classified people in these positions; I have seen it done in other districts and it works.

Ms. Reiterman – We will revisit after looking over all of the information.

CORRESPONDENCE

OLD BUSINESS

NEW BUSINESS

TREASURER’S RECOMMENDATIONS

FINANCIAL REPORT

(10-376) Motion was made by Ms. Earich, seconded by Mr. Carfrey to approve the financial report for month of September 2010 as presented by the Treasurer.

Carfrey	<u>Yea</u>	Reiterman	<u>Yea</u>
Caudill	<u>Yea</u>	Shannon	<u>Absent</u>
Earich	<u>Yea</u>		

Carried: 4 to 0

FIVE YEAR FORECAST

(10-377) Motion was made by Mr. Caudill, seconded by Ms. Earich to approve the Five Year Forecast for the years 2011 through 2015 as presented by the Treasurer.

Ms. Moore reviewed the Five Year Forecast with those in attendance. All received handouts.

Ms. Moore – I have been in touch with Melissa Betz, Pickaway County Auditor. Mr. Jay Wippel- What is the total valuation of the district; Lots of discussion, still some uncertainty; We already have the Texas Eastern pipeline and receive some taxes from them; Same as property tax; The valuation of this new pipeline is 91 million dollars over all; Don't know how the formula is calculated; Pickaway County will get 5 million to be divided in the county; Rockies Express is going to appeal this valuation; They say it is more like the 52 million; They are going to pay the minimum which will be 2.9 million to the county in 2011; The good news is that this will begin in Jan. 2011; Once they file the appeal this can go on for several years; They do have to pay some amount and this will be the lower amount; New values will be sent to the auditor; Westfall will be looking at 1,144,000 at the lower level; To qualify this figure the number could change based on valuation; The county auditor is looking at the Texas Eastern Pipeline to help determine what the history could be for the Rockies Express; Taxes will continue as long as the pipeline exists; If they settle somewhere in the middle, they will have to go back to pay the difference with interest; That's the way I understand this.

Ms. Earich – Is there any documentation that appeals have happened?

Mr. Wippel – Only the state of Ohio is being unfair in Rockies eyes; I haven't verified this, but that is what they have told us.

Ms. Moore – So if we receive 1.2 million we will lose money from the state and we won't know until the value of the appeal; This will hurt us with money coming from the state.

Ms. Reiterman – Does this also apply to us if they overpay us and will we have to pay them back?

Ms. Moore – Yes.

Mr. Wippel – This is more money, but will cost money in that you will receive less from the state; The minimum is pretty sure.

Ms. Earich – If they pay and what will be the amount?

Mr. Wippel – They are planning another pipeline in northern Ohio, they promised to pay their taxes; There is more money, but there will be price to pay in foundation money; We will know in January the appeal process and the minimum amount.

Mr. Carfrey – I wanted to know what this amount was going to be, this is so good; If they appeal this and it is settled and it is four or five years out, we would receive more.

Mr. Wippel – I don't know how these appeals work or what the record is.

Mr. Carfrey – This is great news

Mr. Wippel – There is still uncertainty; There would be a public uproar if they don't pay their taxes.

Mr. Carfrey – Can their easement be taken away?

Ms. Moore – The important thing to remember is we will lose a portion of this through the State Foundation; With the new funding formula, I cannot plug in numbers to see what the amount will be; Until the appeal comes through we won't know the amount we will actually receive from the pipeline; Stacy Overly, Melissa Betz and I know there is no way to come up with the exact number but, we think it would be best to plug in 1/3 of this number into the forecast.

Ms. Moore - The AEP abatement rolls off in 2011. We receive full value in 2013, 2014 and 2015; That would include the estimate of the pipeline and the AEP; In 2012 we do not receive any abatement or revenue.

Mr. Carfrey – How much specifically did you put in the 2011 budget?

Ms. Earich – I wasn't sure either on this.

Ms. Moore – It includes that amount and the reduction of the personal property tax that began in 2006; Net difference in the pipelines and the reduction in personal property tax, such as businesses and inventory; So the net is the two pipelines minus the rest of the reduction in personal property tax.

Ms. Earich - Can we have those numbers?

Ms. Moore – Yes, I will send you those figures.

Ms. Moore – The State Foundation will be automatically reduced by 7% at the minimum and may go up, but will be at least 7%; Restricted portion –Includes Stabilization Funds which point out exactly what you can spend the money for which is putting people back to work or education reform; We have used more for education reform; It also includes new federal money, New Education Jobs Fund was established to bring teachers back to work, keep them employed and to

hire new employees; Is to be used strictly for salary and benefits; We are anticipated to receive 436,213; Property Tax allocation – directly related to real estate taxes that are paid; All other Revenue – includes a variety of things, open enrollment, abatements, refunds and reimbursements; In 2013 the abatement will be gone and the full value will be added. There are no other financing sources at this time.

Ms. Moore - Expenses include personal services – salaries from previous years 7,051,000; Everyone has taken a pay freeze; No additional cost for raises; Stabilization Funds \$255,000 this year for salaries; It is a one time expense; This is the last year for those salaries; We will have to see if these will come from general fund or title money; Education Jobs – one time federal stimulus money.

Ms. Earich – What percent does the board pay for employees?

Ms. Moore - The Board pays 86% for medical, 100% for dental and 100% for life insurance.

Ms. Earich – What jobs are paid from stabilization funds?

Ms. Moore – Special needs driver, In-School Suspension salary, Mr. Dennis and Ms. Alissa Putnam, are fully funded this year; Next year, Mr. Dennis's salary will come from 6B and Ms. Putnam's salary will be from the general fund.

Ms. Moore - Retirement and Insurance – insurance went up 12.5%; 17% increase directly related to salaries, workers comp, Medicare and retirement; Stabilization – benefits tied to salaries; Education Jobs Benefits – estimated \$200,213 reduced back out in 2012, because it is a one time money source; Because our salaries have been reduced, that's why there is a reduction of \$525,000 that is what was saved by freezing and reduction, also the retirement incentives; We are hiring part-time people with no benefits; We are trying to be frugal about everything we do.

Ms. Earich – We need a placeholder there to have something to go from.

Ms. Moore – We make decisions based on the forecast, so you have to put an amount in there in order to come up with where we could be.

Ms. Moore – There have been increases in benefits and on purchased services. We will get some of that back through catastrophic costs, excess costs; There have also been added special education costs; Supplies and materials – \$60,000 is anticipated from stabilization money, increase in supplies, transportation, cleaning supplies, increase in paper costs; Decreased a lot last year, so we cannot sustain without supplies and be efficient in what you do; Capital Outlay – Only allowing from stabilization funds – anything we do we will have to make a decision to put back into general fund or use permanent improvement money; Other Objects – ESC, Auditors costs, etc.; Transfers at the end of the year – \$10,000 into OneNet fund and \$ 35,000 into the EMIS fund

Ms. Earich – Rumors and questions abound; Why are you putting a levy on the ballot; The difficult thing is how do we get across to the community that the Rockies Express is good, but is not a guarantee; We got into the position we are in by spending.

Ms. Moore – The levy is needed; We are getting money from the pipeline; \$525,000 of that is going to go away from the State Foundation money; The net gain from the pipeline is not going to be as much as what you think it is because

of the state funding reductions; The net result will be probably around \$400,000. Ms. Earich – The state is going to look at the district as supporting more on its own, so, the state will give you less.

Ms. Moore – They have already taken away \$545,000; We are blessed to have the pipeline to cover what the state is cutting, but the net gain is not going to be much; We absolutely need the levy; In 2012 we will be in the negative and this is what the state will look at; Much of the money is restricted; Do we need a levy, absolutely; When the levy passes, we would see positive numbers in 2012 all the way across.

Ms. Earich – We need this on record, so we know how to move forward; It is not easy to make the decision to go to the voters; We are not just going to spend it as fast as we get it.

Ms. Moore – They see we are getting money from the Education Jobs money and stabilization money, we lose it if we don't use it; We need the money generated by the levy to help our general fund for general purposes and bills.

Ms. Reiterman – It looks as though the district is getting a windfall, but as quickly as it comes in it goes out.

Mr. Carfrey – First I want to say we are watching the money; You couldn't say we could watch the money any closer; I think it is a little more involved, but it is still positive; How much carryover do we want to have on the books in the general fund; We have a substantial amount more now than ever; I'm not sure what dollar amount we are looking at; I know we cannot do less than what we are doing; I'm just curious what we are looking at in carryover.

Ms. Moore – You have to have at the very least enough to have 2 months of payroll; Do we remain status quo; Where do you want to be; I want to be at a place that we offer more than just the minimum; Unless there would be more stimulus money; What do you want in order to give our students what they need; I have to have 1.9 million to cover payroll and bills for 2 months.

Ms. Earich – If you go below that number, that would be a red flag.

Mr. Brady – The State Foundation may reduce even more than the 7%. You might want to forecast 8%.

Ms. Moore – They will send a letter wanting to know what we will do in 2012; When the levy passes we will be brought out of negative; If it doesn't pass, in 2015 we will be in fiscal emergency. It is a year and half until full collection of taxes; It is critical at this point, yes, the pipeline helped, but the end result will be we will not see the full benefits.

Mr. Brady – Had we not received the pipeline and the stimulus money, we would be in bad shape now; It has been a challenge to come up with how to work this. Money is tied to some rules and what can be spent.

Ms. Moore – Funds are tied to CCIP and that we are following the federal guidelines; We have to identify how we are going to spend the money on salary and benefits; It is very restrictive on what we can do with it.

Ms. Earich – There are so many variables; The Governor's race, the pipeline, the levy; It doesn't make our job very easy; Thank you Ms. Moore, for putting all of this together; Is the Rockie's Express the answer, I don't think so.

Mr. Caudill – Does the district want to continue to make cuts or provide our

student with better opportunities?

Carfrey	<u>Yea</u>	Reiterman	<u>Yea</u>
Caudill	<u>Yea</u>	Shannon	<u>Absent</u>
Earich	<u>Yea</u>		

Carried: 4 to 0

CREATION OF EDUCATION JOBS FUND

(10-378) Motion was made by Mr. Caudill, seconded by Mr. Carfrey to create an Education Jobs Fund #504, Special Cost Center 9011 in the estimated amount of \$436,000 for the 2010-2011 school year. This is a Federal program recently established by the United States Department of Education to save or create education jobs and must be spent by the end of Fiscal Year 2012.

Ms. Reiterman – Thank you Ms. Moore for your work.

Carfrey	<u>Yea</u>	Reiterman	<u>Yea</u>
Caudill	<u>Yea</u>	Shannon	<u>Absent</u>
Earich	<u>Yea</u>		

Carried: 4 to 0

SUPERINTENDENT’S RECOMMENDATIONS

POSTING OF POSITIONS – EDUCATION JOBS FUND

(10-379) Motion was made by Mr. Carfrey, seconded by Ms. Reiterman to post the following part-time positions for the 2010-2011 school year to be paid from the Education Jobs Fund. These positions will be part-time with no Board paid benefits. The approximate cost for the following positions will be \$184,550. This is a Federal program recently established by the United States Department of Education to save or create education jobs and must be spent by the end of Fiscal Year 2012.

Elementary School: Certified Teaching Positions

1. Half time Reading Tutor
2. Half time Math Tutor

Elementary School: Educational Aides/Paraprofessionals

1. Six (6) positions for up to 5.0 hours per day each

Middle School: Certified Teaching Positions

1. Half time Reading Tutor
2. After School Reading Program Monitor at an hourly tutor rate

High School: Certified Teaching Positions

1. Half time Reading/Diagnostic Tutor

Mr. Caudill - Is there any requirement to maintain these positions when the federal money is gone?

Ms. Moore – No, there is not.

Mr. Brady – Encouraged that allocations start in November and within the federal requirements; We have discussed these positions and feel this is what we need for our students; Ms. Deb Delisle, State School Superintendent, says hope must remain constant and meet the ever growing plans for our students to have a bright future; We feel there are a significant number of qualified applicants for these positions.

Ms. Earich – The teacher in me knows the need is there; If I had a choice I would hire a tutor; My concern is what will this say to our community; Is it the right thing to do; Yes, it is for the kids; My concern is looking at the long term picture. I know we need this; But, the community member in me says caution, because the community says we are spending money left and right; Caution.

Mr. Brady – The estimated dollar amount is at the Master’s Step 25 and for a full year. Not all applicants will be at the highest step; We need to be transparent, we need to get the message to the public; If we wait until the levy passes, the public may say they had it anyway and then we have a problem; The CCIP will need to have this allocated.

Ms. Earich – I understand; But I know the public may not understand; Ultimately you have to do what is right for the kids and educate the public;

Ms. Reiterman – How long have we known about this?

Mr. Brady – In the last 2 to 3 months.

Ms. Moore – It came out in August, but the state had to create the fund, so we didn’t get info from the state on the guidelines until recently.

Ms. Earich – If we spend the money, even half of it now and the levy doesn’t pass. Spend now regret later; It is a conflict I have; Are we going to need all of this money later?

Ms. Carfrey – Understand this money doesn’t come from the general fund; The money given to us to spend.

Mr. Brady –With limits.

Mr. Carfrey – This is supplemental money.

Carfrey Yea
Caudill Yea
Earich Abstain

Reiterman Yea
Shannon Absent

Carried: 3 to 1 Abstention

POSTING OF PART-TIME TECHNOLOGY ASSISTANT

(10-380) Motion was made by Mr. Caudill, seconded by Mr. Carfrey to post a part-time position for a technology assistant for up to 5.0 hours per day, \$10.00 per hour for the 2010-2011 school year to be paid from Stabilization Funds. Approximate cost of \$14,583.

Carfrey	<u>Yea</u>	Reiterman	<u>Yea</u>
Caudill	<u>Yea</u>	Shannon	<u>Absent</u>
Earich	<u>Yea</u>		

Carried: 4 to 0

APPROVAL OF MINUTES

(10-381) Motion was made by Ms. Earich, seconded by Mr. Caudill to approve the minutes from the September 20, 2010 regular meeting as presented.

Carfrey	<u>Yea</u>	Reiterman	<u>Yea</u>
Caudill	<u>Yea</u>	Shannon	<u>Absent</u>
Earich	<u>Yea</u>		

Carried: 4 to 0

(10-382) Motion was made by Mr. Carfrey, seconded by Ms. Earich to approve the minutes from the October 4, 2010 special meeting as presented.

Carfrey	<u>Yea</u>	Reiterman	<u>Yea</u>
Caudill	<u>Yea</u>	Shannon	<u>Absent</u>
Earich	<u>Yea</u>		

Carried: 4 to 0

PERSONNEL LEAVE

(10-383) Motion was made by Mr. Caudill, seconded by Ms. Reiterman to accept the report of vacation, personal and professional leave as presented.

Carfrey	<u>Yea</u>	Reiterman	<u>Yea</u>
Caudill	<u>Yea</u>	Shannon	<u>Absent</u>
Earich	<u>Yea</u>		

Carried: 4 to 0

DONATIONS

(10-384) Motion was made by Mr. Carfrey, seconded by Ms. Earich to accept the donations in the amount of \$300.20.

Carfrey	<u>Yea</u>	Reiterman	<u>Yea</u>
Caudill	<u>Yea</u>	Shannon	<u>Absent</u>
Earich	<u>Yea</u>		

Carried: 4 to 0

SUBSTITUTE TEACHER LIST

(10-385) Motion was made by Mr. Caudill, seconded by Ms. Earich to approve the substitute teacher list for the month of October 2010 as provided by the Pickaway County Educational Service Center as presented.

Carfrey	<u>Yea</u>	Reiterman	<u>Yea</u>
Caudill	<u>Yea</u>	Shannon	<u>Absent</u>
Earich	<u>Yea</u>		

Carried: 4 to 0

SUBSTITUTE EMPLOYEES FOR CLASSIFIED PERSONNEL

(10-386) Motion was made by Mr. Carfrey, seconded by Mr. Caudill to employ the following as substitutes for classified employees for the 2010-2011 school year.

1. Ms. Barbara Barnes – Bus Driver, Secretary, Café Worker
2. Ms. Stella Van Fossen – Custodian, Secretary, Café Worker

Carfrey	<u>Yea</u>	Reiterman	<u>Yea</u>
Caudill	<u>Yea</u>	Shannon	<u>Absent</u>
Earich	<u>Yea</u>		

Carried: 4 to 0

SUPPLEMENTAL CONTRACTS

(10-387) Motion was made by Ms. Earich, seconded by Mr. Carfrey to award a supplemental contract to the following in the positions as listed below for the 2010-2011 school year.

1. Mr. Dustin Arledge – 8th Grade Girls’ Basketball Coach; Step 4, Class 3 - \$1,779
2. Mr. Mark Coup – 7th Grade Boys’ Basketball Coach; Step 3, Class 3 - \$1,630

Carfrey	<u>Yea</u>	Reiterman	<u>Yea</u>
Caudill	<u>Yea</u>	Shannon	<u>Absent</u>
Earich	<u>Yea</u>		

Carried: 4 to 0

CLUB SPORT – SWIMMING

(10-388) Motion was made by Ms. Earich, seconded by Mr. Carfrey to approve swimming at the high school level as a club sport for the Westfall Local School District for the 2010-2011 school year, at no cost to the district. No transportation will be provided.

Carfrey	<u>Yea</u>	Reiterman	<u>Yea</u>
Caudill	<u>Yea</u>	Shannon	<u>Absent</u>
Earich	<u>Yea</u>		

Carried: 4 to 0

VOLUNTEER APPROVAL

(10-389) Motion was made by Mr. Caudill, seconded by Ms. Earich to approve the following as volunteers in the area designated for the 2010-2011 school year.

1. Ms. Alice Harker – High School Club Swimming Coach
2. Ms. Bethany Treece – High School Fellowship of Christian Athletes
3. Ms. Sonja Daniels – Middle School – General Assistance

Carfrey	<u>Yea</u>	Reiterman	<u>Yea</u>
Caudill	<u>Yea</u>	Shannon	<u>Absent</u>
Earich	<u>Yea</u>		

Carried: 4 to 0

MEMORANDUM OF UNDERSTANDING

(10-390) Motion was made by Ms. Earich, seconded by Mr. Carfrey to approve the

Memorandum of Understanding between the Westfall Local Schools Board of Education and the Westfall Education Association for the purpose of modifying the July 1, 2010 through June 30, 2011 Negotiated Agreement between the parties regarding Bereavement Leave as presented.

Carfrey	<u>Yea</u>	Reiterman	<u>Yea</u>
Caudill	<u>Yea</u>	Shannon	<u>Absent</u>
Earich	<u>Yea</u>		

Carried: 4 to 0

MIDDLE SCHOOL TRIP TO WASHINGTON D.C. AND WILLIAMSBURG

(10-391) Motion was made by Ms. Earich, seconded by Mr. Carfrey to approve the Middle School 8th grade trip to Washington D.C. and Williamsburg, May 10 – 13, 2011.

Carfrey	<u>Yea</u>	Reiterman	<u>Yea</u>
Caudill	<u>Yea</u>	Shannon	<u>Absent</u>
Earich	<u>Yea</u>		

Carried: 4 to 0

FACILITY USE

(10-392) Motion was made by Mr. Caudill, seconded by Ms. Earich to approve the use of the elementary school cafetorium from 1:00 to 5:00 p. m. on Saturday, December 4, 2010 for a 55th anniversary reception as requested by Ms. Talea McGinnis. Facility Use rules and costs will apply.

Carfrey	<u>Yea</u>	Reiterman	<u>Yea</u>
Caudill	<u>Yea</u>	Shannon	<u>Absent</u>
Earich	<u>Yea</u>		

Carried: 4 to 0

(10-393) Motion was made by Ms. Earich, seconded by Mr. Carfrey to approve the use of the elementary school gym on Tuesdays from 6:00 p. m. to 8:00 p. m. beginning November 2, 2010 through March 8, 2011 for Bidy Girls’ Basketball practice as requested by Mr. Jack Coey, Coach. Facility Use rules and costs will apply.

Carfrey	<u>Yea</u>	Reiterman	<u>Yea</u>
Caudill	<u>Yea</u>	Shannon	<u>Absent</u>
Earich	<u>Yea</u>		

Carried: 4 to 0

(10-394) Motion was made by Mr. Caudill, seconded by Mr. Carfrey to approve the use of the elementary school cafetorium and stage from 4:00 to 10:00 p. m. on Friday, April 29, 2011 and from 8:00 a. m. to 12:00 a. m. on Saturday, April 30, 2011 for the Westfall Junior/Senior Prom as requested by Ms. Sharon Wippel, Chairperson.

Carfrey	<u>Yea</u>	Reiterman	<u>Yea</u>
Caudill	<u>Yea</u>	Shannon	<u>Absent</u>
Earich	<u>Yea</u>		

Carried: 4 to 0

BOARD RECOMMENDATIONS

ADMINISTRATORS – BUILDING UPDATES

Ms. Gearhart, Elementary School Principal – Jadalynn Danberry is the Little Miss Pumpkin Show candidate representing Westfall Elementary School; We draw names to pick the representative; October 12th Literacy Rodeo, Ms. Clara Reynolds was the coordinator; 180 students attended, best attended event since inception; Ms. Deana Glass brought horses., Mr. Scanlan played guitar, we had guest readers, such as Mr. Brady; Children read and is strictly voluntary; Books were purchased; Each student got a ticket and could pick out a book to take home; Teachers had a classroom session centered around the book and activities; Pre-school had an outing to a pumpkin farm; Conferences coming up; Ms. Payne and I attended a Title 1 meeting last week; Ms. Cathy Peart was here for fire safety, with instruction, fire truck, etc.; we have some funding for homeless families, we have some children who are unattached moves, such as a senior sleeping on someone’s couch; about 83 students were considered homeless in last year and we have about 75 or so this year; There is money for providing gas cards to come to teacher conferences, pay for summer school fees, etc; Mr. Carfrey - What grades are these students; Ms. Gearhart – K-12; We can support families in need from all grade levels.

Ms. Kathy Payne, Middle School Principal – Thank you for approving the middle school trip; We will get information out to the parents; We will be gone May 14th, as well; Ms. Putnam will be going; Title conference packed with information to help us make sure that federal dollars are spent properly and we are keeping track of everything; Book Fair was held during teacher conferences; Thank you to Ms. Lorson for helping with this; Have a parent night for Oct. 26 to introduce Study Island to them so they can get help at home with this program; Fall sports are coming to a close; Basketball has already started; Oct 28th is the band and choir concert; Be sure to see our marching band at the Pumpkin Show; We had spirit week and it was a lot of fun for homecoming week; Middle school service project is to collect metal poptabs for the Ronald McDonald House; We had a speaker from the Ronald McDonald House come in and he “stole” the hearts of the children; They are really working hard on this project that helps pay the light bill at the Ronald McDonald House; Ms. Putnam will be attending the new administrators conference; Pre-schoolers came to see Ms. Tish to see that she was still in the district and they all want her to come back; Parents do not need to register for Study Island; Walls need painted for Smartboards; Will be installed all at one time; Walls are

currently being painted. Mr. Carfrey – Do we need 15 more for them to have one in each room; Ms. Earich – They had to be placed in the rooms that needed them the most; Ms. Payne-JD had to come in to do a site review; Walls had to be prepped.

Mr. Lehman, High School Principal – PSAT is being taken by students; 50 students will be going to Hocking Tech on Tuesday; Usually they go to OSU, so decided to try something different; Ms. Lena Hanson, former exchange student from Norway, came to see us; The band performed at OSU and Teays Valley in competition, missed by 0.25 to make it to the State competition; Tuesday is the Bicentennial Parade at the Pumpkin Show; Friday is our last home football game; FFA members are going to the National Convention; The volleyball team will play in the sectional tournament this Saturday; The 26th is the choir concert and the 28th is the band concert; We will have our first lockdown drill the first week in November; FFA will be putting together the Veterans Day assembly; We are partnering with Teays Valley High School to have a speaker come to talk to our students about cyberbullying on the 9th.

Mr. Carfrey – How did the golf teams do?

Mr. Lehman - The girls qualified to go to the District competition, the boys did not; Cross country teams both placed 3rd in the SVC.

Ms. Reiterman – Thank you for coming and staying with us for almost three hours.

PUBLIC COMMENTS

EXECUTIVE SESSION

(10-395) Motion was made by Mr. Carfrey, seconded by Ms. Earich to enter into Executive Session at 9:04 p. m. for the purpose of appointment, employment, dismissal, discipline, compensation of an employee(s).

Carfrey	<u>Yea</u>	Reiterman	<u>Yea</u>
Caudill	<u>Yea</u>	Shannon	<u>Absent</u>
Earich	<u>Yea</u>		

Carried: 4 to 0

(10-396) Motion was made by Mr. Carfrey, seconded by Ms. Earich to return from Executive Session at 11:54 p. m.

Carfrey	<u>Yea</u>	Reiterman	<u>Yea</u>
Caudill	<u>Yea</u>	Shannon	<u>Absent</u>
Earich	<u>Yea</u>		

Carried: 4 to 0

ADJOURNMENT

(10-397) Motion was made by Mr. Caudill, seconded by Ms. Reiterman to adjourn the meeting at 11:55 p. m.

MOTION: _____
Carfrey _____
Caudill _____
Earich _____

SECOND: _____
Reiterman _____
Shannon _____
Carried/Failed _____ to _____

PRESIDENT

TREASURER