

**WESTFALL LOCAL SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
March 21, 2011
BOARD OF EDUCATION REGULAR MEETING
Westfall Elementary School Cafetorium
6:30 P.M.**

AGENDA ITEMS

I. ROLL CALL

Mr. Larry Carfrey	_____	Ms. Peg Reiterman	_____
Mr. Darrell Caudill	_____	Mr. Mark Ruff	_____
Ms. Kristen Earich	_____		

II. PLEDGE OF ALLEGIANCE

Board President

III. PRESENTATIONS

1. High School Robotics Team – Mr. Alan Gabriel, Teacher – Physics Class: Luke Chaffin, Nick Elster, Kelly Horch, Colby Reece, Garith Smith, Buddy Smith, Daniel Spencer and Jacob Wilson; Chemistry II Class: Lindsay Henson, Anthony Koch, Alyssa Lamb, Arie Leffel and Philip Obert
2. High School Wrestlers, John Vulgamore, State Qualifier; Derek Thomas, Alternate - Mr. Allen Koker, Athletic Director
3. Middle School Wrestlers, Sierra Vulgamore, 8th Grade State Champion; Justin Trapp, 7th Grade State Qualifier – Mr. Allen Koker
4. Middle School Math Counts State Contest Qualifiers – Ms. Cindi Post, Teacher – Andrew Pettenski, Amanda Curry, Cody Walnoha, Zack Lemon and Kaitlynn Sandstrom

IV. PUBLIC COMMENTS

The Westfall Board of Education encourages citizens of the District to attend its sessions so that they become better acquainted with the operation and programs of the Westfall Local Schools.

The Board of Education is a policy making body. It delegates the administration of the school district to a professional staff headed by the Superintendent of Schools. The primary duty of the Westfall Local School Board of Education is to conduct the business of the District in an orderly, efficient and business-like manner. The Board of Education meeting is a time when the Board deliberates and considers items on the Board Agenda. Its meetings are open for public observation but they are not public forums. Therefore, those in attendance at Board meetings may not make comments, unless

requested to do so, or interrupt the conducting of business. Those individuals that are interested in addressing the Board will be provided that opportunity within the limitations of the following procedures and regulations:

1. Anyone wishing to speak before the Board, either as an individual or as a member of a group, should ensure they have signed up with the topic listed on the sheet provided, prior to the start of the Board meeting.
2. Any individual desiring to speak shall give his/her name, address, topic and the group, if any, that is represented and will be allotted three (3) minutes to speak.
3. Public comments may be made only during the portion of the Board Agenda designated as "Public Comments."
4. The "Public Comments" portion of the agenda shall not exceed a total of thirty minutes.
5. Speakers may offer such objective criticisms of school operations and programs as concern them. But in public sessions, the Board will not hear personal complaints of school personnel or against any person connected with the school system. Other channels provide for Board consideration and disposition of legitimate complaints involving individuals.
6. The Board can go into Executive Session during a regular meeting at any time during the meeting.

The Board vests in its President or other presiding officer authority to terminate the remarks of any individual when they do not adhere to the rules established above.

V. CORRESPONDENCE

1. Paint Valley Local School District Thank You Note
2. Mr. Jack Coey – 5th Grade Girls' Biddy Basketball Coach

VI. DISCUSSION ITEMS

1. High School Locker Quotes – Mr. Billy Dennis, Assistant Principal

VII. OLD BUSINESS

VIII. NEW BUSINESS

SUPERINTENDENT'S RECOMMENDATIONS

A. APPROVAL OF MINUTES

1. Motion to approve the minutes from the February 28, 2011 regular meeting.

MOTION: _____	SECOND: _____
Carfrey _____	Reiterman _____
Caudill _____	Ruff _____
Earich _____	
	Carried/Failed _____ to _____

2. Motion to approve the minutes from the March 10, 2011 special meeting.

MOTION: _____	SECOND: _____
Carfrey _____	Reiterman _____
Caudill _____	Ruff _____
Earich _____	
	Carried/Failed _____ to _____

B. PERSONNEL LEAVE

Motion to accept the report of vacation, personal and professional leave as presented. (Item A)

MOTION: _____	SECOND: _____
Carfrey _____	Reiterman _____
Caudill _____	Ruff _____
Earich _____	
	Carried/Failed _____ to _____

C. DONATIONS

Motion to accept the donations in the amount of \$5,075.96 . (Item B)

MOTION: _____	SECOND: _____
Carfrey _____	Reiterman _____
Caudill _____	Ruff _____
Earich _____	
	Carried/Failed _____ to _____

D. SUBSTITUTE TEACHER LIST

Motion to approve the substitute teacher list for the month of March, 2011 as provided by the Pickaway County Educational Service Center.

MOTION: _____	SECOND: _____
Carfrey _____	Reiterman _____
Caudill _____	Ruff _____
Earich _____	
	Carried/Failed _____ to _____

E. RETIREMENTS

1. Motion to accept the retirement request of Ms. Cindy McCoy, Teacher, effective May 31, 2011. (Item C)

MOTION: _____	SECOND: _____
Carfrey _____	Reiterman _____
Caudill _____	Ruff _____
Earich _____	
	Carried/Failed _____ to _____

2. Motion to accept the retirement request of Ms. Lisa Rugh, Teacher, effective May 31, 2011. (Item D)

MOTION: _____	SECOND: _____
Carfrey _____	Reiterman _____
Caudill _____	Ruff _____
Earich _____	
	Carried/Failed _____ to _____

F. RESIGNATION

Motion to accept the resignation of Mr. Jim Brady, Superintendent, effective at the end of the current contract. (Item E)

MOTION: _____	SECOND: _____
Carfrey _____	Reiterman _____
Caudill _____	Ruff _____
Earich _____	
	Carried/Failed _____ to _____

G. ADMINISTRATOR/SUPERVISOR CONTRACTS

1. Motion to award a two (2) year, 250 day, contract to Mr. Billy Dennis as an Assistant Principal and Special Education Coordinator effective August 1, 2011 at a cost of \$84,323.00.

MOTION: _____	SECOND: _____
Carfrey _____	Reiterman _____
Caudill _____	Ruff _____
Earich _____	
	Carried/Failed _____ to _____

2. Motion to award a two (2) year, 250 day contract to Ms. Janice Gearhart as the Elementary School Principal effective August 1, 2011 at a cost of \$87,887.00

MOTION: _____	SECOND: _____
Carfrey _____	Reiterman _____
Caudill _____	Ruff _____
Earich _____	
	Carried/Failed _____ to _____

3. Motion to award a two (2) year, 250 day contract to Mr. Eric Gillispie as the Maintenance Supervisor effective July 1, 2011 at a cost of \$53,140.00.

MOTION: _____	SECOND: _____
Carfrey _____	Reiterman _____
Caudill _____	Ruff _____
Earich _____	
	Carried/Failed _____ to _____

4. Motion to award a two (2) year, 250 day contract to Mr. Tom Lehman as the High School Principal effective August 1, 2011 at a cost of \$92,281.00.

MOTION: _____	SECOND: _____
Carfrey _____	Reiterman _____
Caudill _____	Ruff _____
Earich _____	
	Carried/Failed _____ to _____

5. Motion to award a two (2) year, 250 day contract to Ms. Kathy Payne as the Middle School Principal effective August 1, 2011 at a cost of \$92,281.00.

MOTION: _____	SECOND: _____
Carfrey _____	Reiterman _____
Caudill _____	Ruff _____
Earich _____	
	Carried/Failed _____ to _____

6. Motion to award a two (2) year, 214 day contract to Ms. Alissa Putnam as an Assistant Principal effective August 1, 2011 at a cost of \$69,350.00.

MOTION: _____	SECOND: _____
Carfrey _____	Reiterman _____
Caudill _____	Ruff _____
Earich _____	
	Carried/Failed _____ to _____

7. Motion to award a two (2) year, 250 day contract to Mr. J. D. Williamson as the District Technology Director effective July 1, 2011 at a cost of \$51,691.00

MOTION: _____	SECOND: _____
Carfrey _____	Reiterman _____
Caudill _____	Ruff _____
Earich _____	
	Carried/Failed _____ to _____

H. HOME INSTRUCTION TUTOR

Motion to employ Ms. Melissa Shafer as a home instruction tutor for a high school student effective March 8, 2011 for up to five (5) hours per week at a rate of \$22.00 per hour.

MOTION: _____	SECOND: _____
Carfrey _____	Reiterman _____
Caudill _____	Ruff _____
Earich _____	
	Carried/Failed _____ to _____

I. SUPPLEMENTAL CONTRACT APPROVAL

Motion to approve a supplemental contract for Mr. Brad Smith as the Assistant Varsity Track Coach for the 2010-2011 school year, Step 6; Class 3 at a cost of \$2,371.

MOTION: _____	SECOND: _____
Carfrey _____	Reiterman _____
Caudill _____	Ruff _____
Earich _____	
	Carried/Failed _____ to _____

J. MEMORANDUM OF UNDERSTANDING – RETIREMENT INCENTIVE

Motion to approve the memorandum of understanding between the Westfall Local Schools Board of Education and the Westfall Education Association to implement the retirement incentive plan as presented. (Item F)

MOTION: _____	SECOND: _____
Carfrey _____	Reiterman _____
Caudill _____	Ruff _____
Earich _____	
	Carried/Failed _____ to _____

K. 2011-2012 SCHOOL YEAR CALENDAR

Motion to approve the 2011-2012 school year calendar as presented. (Item G)

MOTION: _____	SECOND: _____
Carfrey _____	Reiterman _____
Caudill _____	Ruff _____
Earich _____	
	Carried/Failed _____ to _____

L. SPECIAL TRANSPORTATION JOB DESCRIPTION

Motion to approve the special transportation job description as presented. (Item H)

MOTION: _____	SECOND: _____
Carfrey _____	Reiterman _____
Caudill _____	Ruff _____
Earich _____	
	Carried/Failed _____ to _____

M. PARENTAL LEAVE EXTENSION

Motion to extend the parental leave for Ms. Abby Woods, Teacher, from the six (6) weeks approved on November 15, 2010, Resolution # 10-412 to nine (9) weeks. Ms. Woods would like to use her accrued sick leave and then be granted FMLA unpaid leave for the remainder of the weeks requested. (Item I)

MOTION: _____	SECOND: _____
Carfrey _____	Reiterman _____
Caudill _____	Ruff _____
Earich _____	
	Carried/Failed _____ to _____

N. HEALTH COURSE-SUMMER SCHOOL

Motion to approve offering a health course during the summer of 2011 for up to 40 hours of class time with five (5) hours of teacher planning time for a total of 45 hours at the daily summer school teacher rate of \$28.00 per hour. (Item J)

MOTION: _____	SECOND: _____
Carfrey _____	Reiterman _____
Caudill _____	Ruff _____
Earich _____	
	Carried/Failed _____ to _____

O. PICKAWAY COUNTY ESC – RELATED SERVICES CONTRACT

Motion to approve the related services contract with the Pickaway County Educational Service Center for the fiscal year 2012 in the annual amount of \$326,751.00 beginning July 1, 2011. (Item K)

MOTION: _____	SECOND: _____
Carfrey _____	Reiterman _____
Caudill _____	Ruff _____
Earich _____	
	Carried/Failed _____ to _____

P. PICKAWAY H.E.L.P.S. EDUCATIONAL SERVICES

Motion to approve the services provided by Pickaway H.E.L.P.S. for educational services for the 2011-2012 school year at a cost of \$7,500.00 as presented. (Item L)

MOTION: _____	SECOND: _____
Carfrey _____	Reiterman _____
Caudill _____	Ruff _____
Earich _____	
	Carried/Failed _____ to _____

Q. PART-TIME TECHNOLOGY COORDINATOR

Motion to approve the contract between the Westfall Local Schools Board of Education and the Pickaway County Educational Service Center for a part-time technology coordinator at a cost of \$56.58 per hour effective March 1, 2011 through June 30, 2011. (Item M)

MOTION: _____	SECOND: _____
Carfrey _____	Reiterman _____
Caudill _____	Ruff _____
Earich _____	
	Carried/Failed _____ to _____

R. TECHNOLOGY PURCHASE

Motion to approve the purchase of technology equipment for the special education department from Apple, Inc. as presented at a cost of \$18,510.00. This quote is below state term pricing and will be paid through ARRA Federal Funds.

MOTION: _____	SECOND: _____
Carfrey _____	Reiterman _____
Caudill _____	Ruff _____
Earich _____	
	Carried/Failed _____ to _____

Other Items for Consideration:

1.1 _____

MOTION: _____ SECOND: _____
Carfrey _____ Reiterman _____
Caudill _____ Ruff _____
Earich _____
Carried/Failed _____ to _____

1.2 _____

MOTION: _____ SECOND: _____
Carfrey _____ Reiterman _____
Caudill _____ Ruff _____
Earich _____
Carried/Failed _____

TREASURER’S RECOMMENDATIONS

A. FINANCIAL REPORT

Motion to approve the financial report for month of February 2011 as presented by the Interim Treasurer.

MOTION: _____ SECOND: _____
Carfrey _____ Reiterman _____
Caudill _____ Ruff _____
Earich _____
Carried/Failed _____ to _____

BOARD RECOMMENDATIONS

A. TOBACCO USE POLICY

Motion to approve the revised tobacco use policy as presented. (Item N)

MOTION: _____ SECOND: _____
Carfrey _____ Reiterman _____
Caudill _____ Ruff _____
Earich _____
Carried/Failed _____ to _____

IX. PUBLIC COMMENTS

X. ADMINISTRATORS – BUILDING UPDATES

XI. EXECUTIVE SESSION

Motion to enter into Executive Session at _____ p. m. for the purpose of appointment, employment, dismissal, discipline, compensation of an employee (s).

MOTION: _____	SECOND: _____
Carfrey _____	Reiterman _____
Caudill _____	Ruff _____
Earich _____	
	Carried/Failed _____ to _____

Motion to return from Executive Session at _____ p. m.

MOTION: _____	SECOND: _____
Carfrey _____	Reiterman _____
Caudill _____	Ruff _____
Earich _____	
	Carried/Failed _____ to _____

XII. ADJOURNMENT

Motion to adjourn the meeting at _____ p. m.

MOTION: _____	SECOND: _____
Carfrey _____	Reiterman _____
Caudill _____	Ruff _____
Earich _____	
	Carried/Failed _____ to _____