

**WESTFALL LOCAL SCHOOL DISTRICT
TAX BUDGET HEARING**

**Presented by Mr. Scott Hiles, Treasurer
Westfall High School Conference Room
January 3, 2012
6:15 P.M.**

**WESTFALL LOCAL SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT**

**January 3, 2012
BOARD OF EDUCATION ORGANIZATIONAL MEETING
Westfall High School Conference Room
6:30 P.M.**

AGENDA ITEMS

I. PLEDGE OF ALLEGIANCE Board President Tempore

II. OATH OF OFFICE – NEW BOARD MEMBERS

Do you solemnly swear (or affirm) that you will support the Constitution of the United States and the Constitution of the State of Ohio; and that you will faithfully and impartially discharge your duties as a member of the Board of Education of the Westfall Local School District in Pickaway County, Ohio, to the best of your ability and in accordance with the laws now in effect and hereafter to be enacted, during your continuance in said office and until your successor is elected and qualified?

If so, please answer: "I do."

Ms. Judy Cook, Board Member

Mr. Mark Ruff, Board Member

Mr. Sean Ruth, Board Member

III. ROLL CALL

Mr. Larry Carfrey _____
Ms. Judy Cook _____
Ms. Kristen Earich _____

Mr. Mark Ruff _____
Mr. Sean Ruth _____

IV. ELECTION OF BOARD PRESIDENT

A. Nominations for Board President (R.C.3313.14) (No second required)

_____ nominates _____ as president of the board for 2012.

_____ nominates _____ as president of the board for 2012.

_____ moves to close nominations for president.

_____ seconds the motion.

Carfrey	_____	Ruff	_____
Cook	_____	Ruth	_____
Earich	_____		

Carried/Failed _____ to _____

B. Election of Board President

_____ moves to elect _____ as president of the board for 2012.

Carfrey	_____	Ruff	_____
Cook	_____	Ruth	_____
Earich	_____		

Carried/Failed _____ to _____

V. ELECTION OF BOARD VICE PRESIDENT

A. Nominations for Board Vice President (R.C.3313.14) (No second required)

_____ nominates _____ as vice president of the board for 2012.

_____ nominates _____ as vice president of the board for 2012.

_____ moves to close nominations for vice president.

_____ seconds the motion.

Carfrey	_____	Ruff	_____
Cook	_____	Ruth	_____
Earich	_____		

Carried/Failed _____ to _____

B. Election of Board Vice President

_____ moves to elect _____ as vice president of the board for 2012.

Carfrey _____
Cook _____
Earich _____

Ruff _____
Ruth _____

Carried/Failed _____ to _____

VI. OATH/AFFIRMATION OF OFFICE(S) OF BOARD MEMBER(S)

PRESIDENT:

Do you solemnly swear (or affirm) that you will support the Constitution of the United States and the Constitution of the State of Ohio; and that you will faithfully and impartially discharge your duties as **PRESIDENT** of the Board of Education of the Westfall Local School District in Pickaway county, Ohio.

If so, please answer: "I do."

Board President

VICE PRESIDENT:

Do you solemnly swear (or affirm) that you will support the Constitution of the United States and the Constitution of the State of Ohio; and that you will faithfully and impartially discharge your duties as **VICE PRESIDENT** of the Board of Education of the Westfall Local School District in Pickaway county, Ohio.

If so, please answer: "I do."

Board Vice President

The newly elected President will begin to preside over the meeting at this time.

**VII. APPOINTMENT OF LEGISLATIVE LIAISON/COMMITTEES
(By the President)**

- A. Legislative Liaison: _____
- B. Personnel Committee: _____
- C. Building Committee: _____
- D. Extra-curricular Activities Committee: _____
- E. Financial/Audit Committee: _____
- F. Student Achievement/Curriculum Committee: _____
- G. Policy Committee: _____

VIII. SETTING OF REGULAR MEETING DATES (R.C. 3313.15)

Motion to establish the time and place of the regular board meetings on the _____ day of each month at _____ p. m. in the _____ (location), with exceptions as listed below:

- a. _____
- b. _____
- c. _____
- d. _____

MOTION: _____	SECOND: _____
Carfrey _____	Ruff _____
Cook _____	Ruth _____
Earich _____	
	Carried/Failed _____ to _____

IX. BOARD SERVICE FUND (R.C. 3313.15)

Motion to establish the 2012 Board Service Fund at \$5,000.00.

MOTION: _____	SECOND: _____
Carfrey _____	Ruff _____
Cook _____	Ruth _____
Earich _____	
	Carried/Failed _____ to _____

X. STANDING AUTHORIZATIONS

Motion to establish the following standing authorizations to allow for efficient financial management and full execution of duties by the Treasurer, President and Superintendent:

A. Advances on Tax Settlements: authorization for the Treasurer to secure advances on local taxes from the County Auditor when funds are available and payable to the district.

B. Investment of Active and Inactive Funds: authorization for the Treasurer to invest inactive funds at the most productive interest rate whenever funds are available.

C. Payment of Bills: authorization for the Treasurer to pay all bills within the limits of the appropriations resolution as bills are received and when, if applicable, the merchandise has been received in good condition.

D. Borrowing Authority: authorization for the Treasurer and President to borrow funds, if needed, within the limitations established by state and federal law.

E. Purchasing Agent: authorization for the Superintendent to serve as purchasing agent for the district.

F. Employment of Temporary Personnel: authorization for the Superintendent to employ such personnel as are needed for emergency situations, as provided in the appropriations resolution and subject to being presented for Board approval at the next regular meeting.

G. Approval of Leaves of Absence: authorization for the Superintendent to approve unpaid employee leaves of absence as appropriate, consistent with the provision of the Negotiated Agreements.

H. Approval of Board of Education's Designee for Appeals of Student Suspensions: authorization for the Superintendent to appoint a designee for appeals of student suspensions.

I. Approval of Out-of-State Trips: authorization for the Superintendent to approve employee requests for out-of-state trips for professional development purposes.

J. Adoption of Robert Rules of Order: authorize the use of Robert Rules of Order at all board of education meetings.

K. State and Federal Funds and Grants: authorize the Superintendent to

apply for available State and Federal Funds and Grants.

L. Inter-Fund Transfers: authorize the Treasurer to make inter-fund transfers as needed.

MOTION: _____	SECOND: _____
Carfrey _____	Ruff _____
Cook _____	Ruth _____
Earich _____	
	Carried/Failed _____ to _____

XI. BONDING OF TREASURER, SUPERINTENDENT AND BOARD PRESIDENT

Motion to set bond for the following positions and rates:

- a. Treasurer: \$100,000.00
- b. Superintendent: \$ 20,000.00
- c. Board President: \$ 20,000.00

MOTION: _____	SECOND: _____
Carfrey _____	Ruff _____
Cook _____	Ruth _____
Earich _____	
	Carried/Failed _____ to _____

XII. PUBLIC RECORDS LAW TRAINING

Motion to designate the Treasurer to attend Public Records Law Training as required by HB9 on behalf of the newly elected and/or re-elected Board of Education Members of the Westfall Local School District.

MOTION: _____	SECOND: _____
Carfrey _____	Ruff _____
Cook _____	Ruth _____
Earich _____	
	Carried/Failed _____ to _____

XIII. ADJOURNMENT OF ORGANIZATIONAL MEETING

Motion to adjourn the Organizational Meeting at _____ p. m.

MOTION: _____
Carfrey _____
Cook _____
Earich _____

SECOND: _____
Ruff _____
Ruth _____
Carried/Failed _____ to _____