

**WESTFALL LOCAL SCHOOL DISTRICT BOARD OF EDUCATION
TAX BUDGET HEARING
JANUARY 3, 2012**

The Westfall Local School District Board of Education met to present the tax budget as prepared by the Treasurer for 2012 on January 3, 2012 at 6:15 p. m. in the high school conference room.

**WESTFALL LOCAL SCHOOL DISTRICT BOARD OF EDUCATION
ORGANIZATIONAL MEETING
JANUARY 3, 2012**

The Westfall Local School District Board of Education met for their organizational meeting on January 3, 2012 at 6:30 p. m. in the high school conference room.

PLEDGE OF ALLEGIANCE

Board President Tempore

Ms. Sereana Dresbach, Candidate for Pickaway County Commissioner introduced herself to the Board and gave a short presentation.

OATH OF OFFICE – NEW BOARD MEMBERS

Do you solemnly swear (or affirm) that you will support the Constitution of the United States and the Constitution of the State of Ohio; and that you will faithfully and impartially discharge your duties as a member of the Board of Education of the Westfall Local School District in Pickaway County, Ohio, to the best of your ability and in accordance with the laws now in effect and hereafter to be enacted, during your continuance in said office and until your successor is elected and qualified?

If so, please answer: "I do."

Ms. Judy Cook, Board Member

Mr. Mark Ruff, Board Member

Mr. Sean Ruth, Board Member

ROLL CALL

Members present answered by saying "Aye."

Mr. Larry Carfrey Aye

Mr. Mark Ruff Aye

Ms. Judy Cook Aye

Mr. Sean Ruth Aye

Ms. Kristen Earich Aye

ELECTION OF BOARD PRESIDENT

(12-001) Nominations for Board President (R.C.3313.14) (No second required)

Mr. Carfrey nominated Ms. Earich as president of the board for 2012.

Mr. Ruth nominated Mr. Ruff as president of the board for 2012.

Ms. Earich moved to close nominations for president.

Mr. Carfrey seconded the motion.

Carfrey	<u>Yea</u>	Ruff	<u>Yea</u>
Cook	<u>Yea</u>	Ruth	<u>Yea</u>
Earich	<u>Yea</u>		

Carried: 5 to 0

(12-002) Election of Board President

Vote was taken three (3) members to (2) members to elect Ms. Earich as president of the board for 2012.

Carfrey	<u>Ms. Earich</u>	Ruff	<u>Mr. Ruff</u>
Cook	<u>Ms. Earich</u>	Ruth	<u>Mr. Ruff</u>
Earich	<u>Ms. Earich</u>		

ELECTION OF BOARD VICE PRESIDENT

(12-003) Nominations for Board Vice President (R.C.3313.14) (No second required)

Mr. Ruth nominated Mr. Carfrey as vice president of the board for 2012.

Ms. Earich nominated Mr. Ruff as vice president of the board for 2012. Mr. Ruff declined the nomination.

Ms. Earich moved to close nominations for vice president.

Mr. Ruth seconded the motion.

Carfrey	<u>Yea</u>	Ruff	<u>Yea</u>
Cook	<u>Yea</u>	Ruth	<u>Yea</u>
Earich	<u>Yea</u>		

Carried 5 to 0

(12-004) Election of Board Vice President

Vote was taken four (4) members to one (1) abstention to elect Mr. Carfrey as vice president of the board for 2012.

Carfrey	<u>Abstain</u>	Ruff	<u>Mr. Carfrey</u>
Cook	<u>Mr. Carfrey</u>	Ruth	<u>Mr. Carfrey</u>
Earich	<u>Mr. Carfrey</u>		

OATH/AFFIRMATION OF OFFICE(S) OF BOARD MEMBER(S)

PRESIDENT:

Do you solemnly swear (or affirm) that you will support the Constitution of the United States and the Constitution of the State of Ohio; and that you will faithfully and impartially discharge your duties as **PRESIDENT** of the Board of Education of the Westfall Local School District in Pickaway county, Ohio.

If so, please answer: "I do."

Board President

VICE PRESIDENT:

Do you solemnly swear (or affirm) that you will support the Constitution of the United States and the Constitution of the State of Ohio; and that you will faithfully and impartially discharge your duties as **VICE PRESIDENT** of the Board of Education of the Westfall Local School District in Pickaway county, Ohio.

If so, please answer: "I do."

Board Vice President

The newly elected President began to preside over the meeting at this time.

APPOINTMENT OF LEGISLATIVE LIAISON/COMMITTEES (By the President)

- A. Legislative Liaison: Mr. Sean Ruth
- B. Personnel Committee: Mr. Larry Carfrey and Mr. Mark Ruff
- C. Building Committee: Mr. Larry Carfrey and Mr. Mark Ruff
- D. Extra-curricular Activities Committee: Mr. Sean Ruth and Ms. Judy Cook
- E. Financial/Audit Committee: Mr. Larry Carfrey and Ms. Kristen Earich
- F. Student Achievement/Curriculum Committee: Mr. Sean Ruth and Ms. Judy Cook
- G. Policy Committee: Ms. Kristen Earich and Mr. Mark Ruff

SETTING OF REGULAR MEETING DATES (R.C. 3313.15)

(12-005) Motion was made by Mr. Carfrey, seconded by Mr. Ruff to establish the time and place of the regular board meetings on the third (3rd) Monday of each month at 6:30 p. m. in the elementary school cafetorium (location), with exceptions as listed below:

- a. January 17, 2012 (Due to Martin Luther King, Jr. Day)
- b. February 21, 2012 (Due to Presidents' Day)
- c. June 25, 2012 (Due to the Pickaway County Fair)

Carfrey	<u>Yea</u>	Ruff	<u>Yea</u>
Cook	<u>Yea</u>	Ruth	<u>Yea</u>
Earich	<u>Yea</u>		

Carried 5 to 0

BOARD SERVICE FUND (R.C. 3313.15)

(12-006) Motion was made by Mr. Ruff, seconded by Mr. Carfrey to establish the 2012 Board Service Fund at \$5,000.00.

Carfrey	<u>Yea</u>	Ruff	<u>Yea</u>
Cook	<u>Yea</u>	Ruth	<u>Yea</u>
Earich	<u>Yea</u>		

Carried 5 to 0

STANDING AUTHORIZATIONS

(12-007) Motion was made by Mr. Carfrey, seconded by Mr. Ruff to establish the following standing authorizations to allow for efficient financial management and full execution of duties by the Treasurer, President and Superintendent:

A. Advances on Tax Settlements: authorization for the Treasurer to secure advances on local taxes from the County Auditor when funds are available and payable to the district.

B. Investment of Active and Inactive Funds: authorization for the Treasurer to invest inactive funds at the most productive interest rate whenever funds are available.

C. Payment of Bills: authorization for the Treasurer to pay all bills within the limits of the appropriations resolution as bills are received and when, if applicable, the merchandise has been received in good condition.

D. Borrowing Authority: authorization for the Treasurer and President to borrow funds, if needed, within the limitations established by state and federal law.

E. Purchasing Agent: authorization for the Superintendent to serve as purchasing agent for the district.

F. Employment of Temporary Personnel: authorization for the Superintendent to employ such personnel as are needed for emergency situations, as provided in the appropriations resolution and subject to being presented for Board approval at the next regular meeting.

G. Approval of Leaves of Absence: authorization for the Superintendent to approve unpaid employee leaves of absence as appropriate, consistent with the provision of the Negotiated Agreements.

H. Approval of Board of Education's Designee for Appeals of Student Suspensions: authorization for the Superintendent to appoint a designee for appeals of student suspensions.

I. Approval of Out-of-State Trips: authorization for the Superintendent to approve employee requests for out-of-state trips for professional development purposes.

J. Adoption of Robert Rules of Order: authorize the use of Robert Rules of Order at all board of education meetings.

K. State and Federal Funds and Grants: authorize the Superintendent to apply for available State and Federal Funds and Grants.

L. Inter-Fund Transfers: authorize the Treasurer to make inter-fund transfers as needed.

Carfrey	<u>Yea</u>	Ruff	<u>Yea</u>
Cook	<u>Yea</u>	Ruth	<u>Yea</u>
Earich	<u>Yea</u>		
		Carried	<u>5</u> to <u>0</u>

BONDING OF TREASURER, SUPERINTENDENT AND BOARD PRESIDENT

(12-008) Motion was made by Mr. Ruth, seconded by Mr. Carfrey to set bond for the following positions and rates:

- a. Treasurer: \$100,000.00
- b. Superintendent: \$ 20,000.00
- c. Board President: \$ 20,000.00

Carfrey	<u>Yea</u>	Ruff	<u>Yea</u>
Cook	<u>Yea</u>	Ruth	<u>Yea</u>
Earich	<u>Yea</u>		
		Carried	<u>5</u> to <u>0</u>

PUBLIC RECORDS LAW TRAINING

(12-009) Motion was made by Ms. Cook, seconded by Mr. Carfrey to designate the Treasurer to attend Public Records Law Training as required by HB9 on behalf of the newly elected and/or re-elected Board of Education Members of the Westfall Local School District.

Carfrey	<u>Yea</u>	Ruff	<u>Yea</u>
Cook	<u>Yea</u>	Ruth	<u>Yea</u>
Earich	<u>Yea</u>		
		Carried	<u>5</u> to <u>0</u>

ADJOURNMENT OF ORGANIZATIONAL MEETING

(12-010) Motion was made by Mr. Ruff, seconded by Mr. Ruth to adjourn the Organizational Meeting at 7:11 p. m.

Carfrey Yea
Cook Yea
Earich Yea

Ruff Yea
Ruth Yea

Carried 5 to 0

PRESIDENT

TREASURER