

**WESTFALL LOCAL SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
January 17, 2012
BOARD OF EDUCATION REGULAR MEETING
Westfall Elementary School Cafetorium
6:30 P.M.**

AGENDA ITEMS

I. ROLL CALL

Mr. Larry Carfrey	_____	Mr. Mark Ruff	_____
Ms. Judy Cook	_____	Mr. Sean Ruth	_____
Ms. Kristen Earich	_____		

II. PLEDGE OF ALLEGIANCE Board President

III. PRESENTATIONS

1. Board of Education Recognition Month – Ms. Cara Riddel, Superintendent

IV. PUBLIC COMMENTS

The Westfall Board of Education encourages citizens of the District to attend its sessions so that they become better acquainted with the operation and programs of the Westfall Local Schools.

The Board of Education is a policy making body. It delegates the administration of the school district to a professional staff headed by the Superintendent of Schools. The primary duty of the Westfall Local School Board of Education is to conduct the business of the District in an orderly, efficient and business-like manner. The Board of Education meeting is a time when the Board deliberates and considers items on the Board Agenda. Its meetings are open for public observation but they are not public forums. Therefore, those in attendance at Board meetings may not make comments, unless requested to do so, or interrupt the conducting of business. Those individuals that are interested in addressing the Board will be provided that opportunity within the limitations of the following procedures and regulations:

1. Anyone wishing to speak before the Board, either as an individual or as a member of a group, should ensure they have signed up with the topic listed on the sheet provided, prior to the start of the Board meeting.
2. Any individual desiring to speak shall give his/her name, address, topic and the group, if any, that is represented and will be allotted three (3) minutes to speak.
3. Public comments may be made only during the portion of the Board Agenda designated as “Public Comments.”
4. The “Public Comments” portion of the agenda shall not exceed a total of

- thirty minutes.
5. Speakers may offer such objective criticisms of school operations and programs as concern them. But in public sessions, the Board will not hear personal complaints of school personnel or against any person connected with the school system. Other channels provide for Board consideration and disposition of legitimate complaints involving individuals.
 6. The Board can go into Executive Session during a regular meeting at any time during the meeting.

The Board vests in its President or other presiding officer authority to terminate the remarks of any individual when they do not adhere to the rules established above.

V. CORRESPONDENCE

1. Ms. Peg Reiterman – Past Board Member – Thank you note.
2. Ms. Carolyn Tadlock – Retired Teacher – Thank you note.

VI. QUESTION FOR THE BOARD

VII. DISCUSSION ITEMS

VIII. SUPERINTENDENT’S COMMENTS

1. Strategic Planning Update

IX. OLD BUSINESS

X. NEW BUSINESS

APPROVAL OF MINUTES

1. Motion to approve the minutes from the December 12, 2011 regular meeting as presented.

MOTION: _____	SECOND: _____
Carfrey _____	Ruff _____
Cook _____	Ruth _____
Earich _____	
	Carried/Failed _____ to _____

2. Motion to approve the minutes from the January 3, 2012 tax budget hearing and organizational meeting as presented

MOTION: _____
Carfrey _____
Cook _____
Earich _____

SECOND: _____
Ruff _____
Ruth _____

Carried/Failed _____ to _____

3. Motion to approve the minutes from the January 3, 2012 special session as presented.

MOTION: _____
Carfrey _____
Cook _____
Earich _____

SECOND: _____
Ruff _____
Ruth _____

Carried/Failed _____ to _____

4. Motion to approve the minutes from the January 11, 2012 emergency meeting as presented.

MOTION: _____
Carfrey _____
Cook _____
Earich _____

SECOND: _____
Ruff _____
Ruth _____

Carried/Failed _____ to _____

SUPERINTENDENT'S RECOMMENDATIONS

A. PERSONNEL LEAVE

Motion to accept the report of vacation, personal and professional leave as presented. (Item A)

MOTION: _____
Carfrey _____
Cook _____
Earich _____

SECOND: _____
Ruff _____
Ruth _____

Carried/Failed _____ to _____

B. DONATIONS

1. Motion to accept donations in the amount of \$ 64.37 as presented. (Item B)

MOTION: _____	SECOND: _____
Carfrey _____	Ruff _____
Cook _____	Ruth _____
Earich _____	
	Carried/Failed _____ to _____

2. Motion to accept the donation of 150 dictionaries from the Circleville Noon Rotary for the third grade classes at Westfall Elementary School. (Item C)

MOTION: _____	SECOND: _____
Carfrey _____	Ruff _____
Cook _____	Ruth _____
Earich _____	
	Carried/Failed _____ to _____

C. SUBSTITUTE TEACHER LIST

Motion to approve the list of substitute teachers for the month of January 2012, as provided by the Pickaway County Educational Service Center as presented.

MOTION: _____	SECOND: _____
Carfrey _____	Ruff _____
Cook _____	Ruth _____
Earich _____	
	Carried/Failed _____ to _____

D. TEACHER PAY LEVEL CHANGE

Motion to approve the request by Ms. Lisa Lightle to advance her salary to the Master's Degree pay level beginning the first pay in February, 2012 and retroactive to January 1, 2012. (Item D)

MOTION: _____	SECOND: _____
Carfrey _____	Ruff _____
Cook _____	Ruth _____
Earich _____	
	Carried/Failed _____ to _____

E. CLASSIFIED SUBSTITUTE EMPLOYEE (S) APPROVAL

Motion to approve following as classified substitutes for the 2011-2012 school year in the areas designated:

1. Mr. Daniel Baker, Jr. – Custodian; Cafeteria Employee
2. Ms. Carolyn Sue Schmitter – Custodian; Educational Aide; Secretary; Café Employee

MOTION: _____	SECOND: _____
Carfrey _____	Ruff _____
Cook _____	Ruth _____
Earich _____	
	Carried/Failed _____ to _____

F. VOLUNTEER APPROVAL

Motion to approve Ms. Christina Cain as a volunteer for the High School Choir trip to Canada in 2012.

MOTION: _____	SECOND: _____
Carfrey _____	Ruff _____
Cook _____	Ruth _____
Earich _____	
	Carried/Failed _____ to _____

G. STRATEGIC PLANNING AGREEMENT

Motion to enter into contract with the Pickaway County Educational Service Center to provide strategic planning training to employees, community members, business owners and students of the Westfall District at an approximate cost of \$10,000.00 as presented. (Item E)

MOTION: _____	SECOND: _____
Carfrey _____	Ruff _____
Cook _____	Ruth _____
Earich _____	
	Carried/Failed _____ to _____

H. PICKAWAY COUNTY 800 MHZ COMMUNICATIONS SYSTEM AGREEMENT

Motion to enter into contract with the Pickaway County Board of Commissioners to make available the County’s Public Safety/Service Radio System to the District as presented. (Item F)

MOTION: _____	SECOND: _____
Carfrey _____	Ruff _____
Cook _____	Ruth _____
Earich _____	
	Carried/Failed _____ to _____

I. FACILITY USE REQUESTS

1. Motion to approve the use of the elementary school cafetorium, gym, kitchen, stage and restrooms on Friday, February 10, 2012 from 3:30 p. m. to 9:00 p.m. for the Father/Daughter Dance sponsored by the Westfall Elementary PTO as requested by Ms. Marcia Ruff, Treasurer. (Item G)

MOTION: _____	SECOND: _____
Carfrey _____	Ruff _____
Cook _____	Ruth _____
Earich _____	
	Carried/Failed _____ to _____

2. Motion to approve the use of the elementary school gym on weeknights from 6:00 p.m. to 8:00 p. m. beginning February 13, 2012 through April 30, 2012 for 7th grade traveling team softball practice as requested by Ms. Candy Webb, Coach. This organization may use the facility as long as it is not needed by any school sponsored sports/activities. (Item H)

MOTION: _____	SECOND: _____
Carfrey _____	Ruff _____
Cook _____	Ruth _____
Earich _____	
	Carried/Failed _____ to _____

3. Motion to approve the use of the middle school gym on weeknights from 6:00 p. m. to 8:00 p. m. and Saturdays from 9:00 a. m. to 12:00 p. m. beginning February 2, 2012 through April 30, 2012 for 7th grade traveling team softball practice as requested by Mr. Andy Treece, Coach. This organization may use the facility as long as it is not needed by any school sponsored sports/activities. (Item I)

MOTION: _____	SECOND: _____
Carfrey _____	Ruff _____
Cook _____	Ruth _____
Earich _____	
	Carried/Failed _____ to _____

4. Motion to approve the use of the high school auditorium on Wednesday, February 22, 2012 from 7:00 p. m. to 9:00 p.m. for a “Meet the Candidates Night” to interview the Pickaway County Commissioners Candidates

for 2012, sponsored by the FFA as requested by Ms. Macie Wippel, FFA President. (Item J)

MOTION: _____	SECOND: _____
Carfrey _____	Ruff _____
Cook _____	Ruth _____
Earich _____	
	Carried/Failed _____ to _____

5. Motion to approve the use of the elementary school cafetorium, gym, restrooms, kitchen and stage on Friday, March 30, 2012 from 3:30 p. m. to 8:00 p.m. and on Saturday, March 31, 2012 from 10:00 a. m. to 6:00 p. m. for the annual Elementary School PTO Spring Carnival as requested by Ms. Marcia Ruff, Treasurer. (Item K)

MOTION: _____	SECOND: _____
Carfrey _____	Ruff _____
Cook _____	Ruth _____
Earich _____	
	Carried/Failed _____ to _____

Other Items for Consideration:

1.1 _____

MOTION: _____	SECOND: _____
Carfrey _____	Ruff _____
Cook _____	Ruth _____
Earich _____	
	Carried/Failed _____ to _____

1.2 _____

MOTION: _____	SECOND: _____
Carfrey _____	Ruff _____
Cook _____	Ruth _____
Earich _____	
	Carried/Failed _____ to _____

TREASURER’S RECOMMENDATIONS

A. FINANCIAL REPORT

Motion to approve the financial report for month of December, 2011 as presented by the Treasurer.

MOTION: _____	SECOND: _____
Carfrey _____	Ruff _____
Cook _____	Ruth _____
Earich _____	
	Carried/Failed _____ to _____

B. ANNUAL TAX BUDGET APPROVAL

Motion to approve the annual tax budget for fiscal year 2013 as presented.

MOTION: _____	SECOND: _____
Carfrey _____	Ruff _____
Cook _____	Ruth _____
Earich _____	
	Carried/Failed _____ to _____

BOARD RECOMMENDATIONS

XI. PUBLIC COMMENTS

XII. ADMINISTRATORS – BUILDING UPDATES

XIII. BOARD MEMBER COMMENTS/COMMITTEE REPORTS

XIV. EXECUTIVE SESSION

1. Motion to enter into Executive Session at _____ p. m. to consider the appointment/employment of a public employee or official.

MOTION: _____	SECOND: _____
Carfrey _____	Ruff _____
Cook _____	Ruth _____
Earich _____	
	Carried/Failed _____ to _____

2. Motion to return from Executive Session at _____ p. m.

MOTION: _____
Carfrey _____
Cook _____
Earich _____

SECOND: _____
Ruff _____
Ruth _____

Carried/Failed _____ to _____

XV. ADJOURNMENT

Motion to adjourn the meeting at _____ p. m.

MOTION: _____
Carfrey _____
Cook _____
Earich _____

SECOND: _____
Ruff _____
Ruth _____

Carried/Failed _____ to _____