

**WESTFALL LOCAL SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
February 21, 2012
BOARD OF EDUCATION REGULAR MEETING
Westfall Elementary School Cafetorium
6:30 P.M.**

AGENDA ITEMS

I. ROLL CALL

Mr. Larry Carfrey	_____	Mr. Mark Ruff	_____
Ms. Judy Cook	_____	Mr. Sean Ruth	_____
Ms. Kristen Earich	_____		

II. PLEDGE OF ALLEGIANCE

Board President

III. PRESENTATIONS

1. Ms. Kristen Earich, Board President – 2011 Auditor of State Award
2. Mr. Scott Hiles – Extra Mile Award – Ms. Tammy Cline, Budgetary Clerk
3. Ms. Kathy Payne, Middle School Principal – 8th Grade Girls’ Basketball Team, Undefeated SVC Champions with a record of 34-0. Team members include: Karley Flowers; Taylor Danberry; McKenzie Peters; Hannah Phillips; Kelsie Robinson; Charlee Prushing; Regan Stonerock; Kalyna Pringle; Emily Walker; Sara Stewart and Coach Robert Wolfe.
4. Mr. Billy Dennis, High School Assistant Principal – Post Secondary Options – Ms. Daniella Thomas and Amy Thomas, High School Freshman

IV. PUBLIC COMMENTS

The Westfall Board of Education encourages citizens of the District to attend its sessions so that they become better acquainted with the operation and programs of the Westfall Local Schools.

The Board of Education is a policy making body. It delegates the administration of the school district to a professional staff headed by the Superintendent of Schools. The primary duty of the Westfall Local School Board of Education is to conduct the business of the District in an orderly, efficient and business-like manner. The Board of Education meeting is a time when the Board deliberates and considers items on the Board Agenda. Its meetings are open for public observation but they are not public forums. Therefore, those in attendance at Board meetings may not make comments, unless requested to do so, or interrupt the conducting of business. Those individuals that are interested in addressing the Board will be provided that opportunity within the limitations of the following procedures and regulations:

1. Anyone wishing to speak before the Board, either as an individual or as a member of a group, should ensure they have signed up with the topic

- listed on the sheet provided, prior to the start of the Board meeting.
2. Any individual desiring to speak shall give his/her name, address, topic and the group, if any, that is represented and will be allotted three (3) minutes to speak.
 3. Public comments may be made only during the portion of the Board Agenda designated as "Public Comments."
 4. The "Public Comments" portion of the agenda shall not exceed a total of thirty minutes.
 5. Speakers may offer such objective criticisms of school operations and programs as concern them. But in public sessions, the Board will not hear personal complaints of school personnel or against any person connected with the school system. Other channels provide for Board consideration and disposition of legitimate complaints involving individuals.
 6. The Board can go into Executive Session during a regular meeting at any time during the meeting.

The Board vests in its President or other presiding officer authority to terminate the remarks of any individual when they do not adhere to the rules established above.

V. CORRESPONDENCE

VI. QUESTION FOR THE BOARD

VII. DISCUSSION ITEMS

1. Proposal for High School Mock Trial Team – Mr. Alex Sartin, Westfall High School Junior
2. Homeschooled Students and Extra-curriculars – Ms. Cara Riddel, Superintendent
3. Strategic Planning – Mr. Ty Ankrom, Superintendent Pickaway County ESC and Strategic Planning Internal Facilitator

VIII. SUPERINTENDENT'S COMMENTS

1. Drug Dogs
2. Building and Construction Flow Chart

IX. OLD BUSINESS

RESCINDING OF RESOLUTION # 12-034 – PURCHASE OF BACK-UP GENERATORS

Motion to adopt the following resolution:

WHEREAS, at its meeting on January 17, 2012, the Board adopted a resolution to approve the purchase of two back-up generators from C. Phillips

electrical at a total cost of \$76,100; and

WHEREAS, the Board desires to rescind said resolution and proceed to purchase the generators in accordance with the competitive bidding requirements mandated by O.R.C. 33113.46 and Board Policies DJC and FEF.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Westfall Local School District, Williamsport, Ohio, a majority of all members of the Board concurring that:

The Board hereby rescinds the resolution that it adopted on January 17, 2012 approving the purchase of two back-up generators from C. Phillips Electrical at a total cost of \$76,100.

MOTION: _____	SECOND: _____
Carfrey _____	Ruff _____
Cook _____	Ruth _____
Earich _____	
	Carried/Failed _____ to _____

X. NEW BUSINESS

APPROVAL OF THE AGENDA

Motion to approve the agenda for the February 21, 2012 regular meeting.

MOTION: _____	SECOND: _____
Carfrey _____	Ruff _____
Cook _____	Ruth _____
Earich _____	
	Carried/Failed _____ to _____

APPROVAL OF MINUTES

1. Motion to approve the minutes from the January 17, 2012 regular meeting as presented.

MOTION: _____	SECOND: _____
Carfrey _____	Ruff _____
Cook _____	Ruth _____
Earich _____	
	Carried/Failed _____ to _____

SUPERINTENDENT’S RECOMMENDATIONS

A. PERSONNEL LEAVE

Motion to accept the report of vacation, personal and professional leave as presented. (Item A)

MOTION: _____	SECOND: _____
Carfrey _____	Ruff _____
Cook _____	Ruth _____
Earich _____	
	Carried/Failed _____ to _____

B. DONATIONS

Motion to accept the following donations totaling \$ 917.40 as presented. (Item B)

- a. Mr. Mark Ruff-District Office Flower Fund - \$50.00
- b. Mr. Sean Ruth-District Office Flower Fund - \$ 7.40
- c. Ms. Judy Cook-District Office Flower Fund - \$10.00
- d. Mr. and Mrs. Howard Tucker–Ms. Ruth Schleich Memorial Fund, High School Band - \$100.00
- e. Stonerock Financial Services–High School Baseball Fund - \$750.00

MOTION: _____	SECOND: _____
Carfrey _____	Ruff _____
Cook _____	Ruth _____
Earich _____	
	Carried/Failed _____ to _____

C. SUBSTITUTE TEACHER LIST

Motion to approve the list of substitute teachers for the month of February 2012, as provided by the Pickaway County Educational Service Center as presented.

MOTION: _____	SECOND: _____
Carfrey _____	Ruff _____
Cook _____	Ruth _____
Earich _____	
	Carried/Failed _____ to _____

D. TEACHER EMPLOYMENT

Motion to employ Ms. Hannah Buskirk as a fifth grade teacher, for the remaining 77 days of the 2011-2012 school year, at a Bachelor’s Degree, 0 Step pay level at a cost of \$12,405.00 with Board paid benefits, effective February 6, 2012.

MOTION: _____ SECOND: _____
Carfrey _____ Ruff _____
Cook _____ Ruth _____
Earich _____
Carried/Failed _____ to _____

E. SUPPLEMENTAL CONTRACTS

Motion to award supplemental contracts to the following for the 2011-2012 school year in the areas designated:

- 1. Mr. Fred Redman – Varsity Softball Coach; Class 2; Step 2; \$2,075
- 2. Mr. Robert Wolfe – JV Softball Coach; Class 3; Step 4; \$1,779
- 3. Ms. Cindi Post – Assistant Varsity Track Coach; Class 3; Step 14; \$2,371
- 4. Ms. Rachel Scior – Middle School Girls’ Track Coach; Class 3; Step 2; \$1,482

MOTION: _____ SECOND: _____
Carfrey _____ Ruff _____
Cook _____ Ruth _____
Earich _____
Carried/Failed _____ to _____

F. VOLUNTEER APPROVAL

Motion to approve the following as volunteers for the 2011-2012 school year in the areas designated:

- 1. Mr. Greg Rosshirt – Softball Coach
- 2. Mr. Dennie Arthurs – High School Choir Trip
- 3. Ms. Michelle Arnott – High School Choir Trip
- 4. Mr. David Green – Wrestling Coach

MOTION: _____ SECOND: _____
Carfrey _____ Ruff _____
Cook _____ Ruth _____
Earich _____
Carried/Failed _____ to _____

G. 2012-2013 SCHOOL YEAR CALENDAR APPROVAL

Motion to approve the 2012-2013 school year calendar as presented.
(Item C)

MOTION: _____ SECOND: _____
Carfrey _____ Ruff _____
Cook _____ Ruth _____
Earich _____
Carried/Failed _____ to _____

H. HONOR'S DIPLOMA COMPLIANCE EXEMPTION APPROVAL

Motion to approve the following resolution:

WHEREAS, the Ohio State Board of Education adopted new criteria for students seeking to receive a Diploma with Honors in 2007; and

WHEREAS, our students were not properly informed of these changes in a timely manner; and

WHEREAS, through no fault of their own, the students graduating in 2012 are unable to meet the new qualifying criteria;

THEREFORE, be it resolved that to avoid unfairly disadvantaging students, the Westfall Local Schools Board of Education seeks a waiver from OAC 3301-15-02, will immediately send this resolution to the attention of Mr. Stan Heffner, State Superintendent for Public Education, for presentation to the Ohio State Board of Education. (Item D)

MOTION: _____ SECOND: _____
Carfrey _____ Ruff _____
Cook _____ Ruth _____
Earich _____
Carried/Failed _____ to _____

I. INTERDISTRICT OPEN ENROLLMENT GUIDELINES/APPLICATION APPROVAL

Motion to approve the interdistrict open enrollment guidelines and application for the 2012-2013 school year as presented. (Item E)

MOTION: _____	SECOND: _____
Carfrey _____	Ruff _____
Cook _____	Ruth _____
Earich _____	
	Carried/Failed _____ to _____

J. FACILITY USE REQUESTS

1. Motion to approve the use of the elementary school gymnasium on Mondays and Wednesdays from 6:00 to 8:00 p. m. beginning February 27, 2012 through March 7, 2012 for Westfall Bidy Girls’ basketball practice as requested by Ms. Gwen Minor, Coach. This organization may use the facility as long as it is not needed by any school sponsored sports/activities. (Item F)

MOTION: _____	SECOND: _____
Carfrey _____	Ruff _____
Cook _____	Ruth _____
Earich _____	
	Carried/Failed _____ to _____

2. Motion to approve the use of the high school gymnasium on Saturday, March 17, 2012 from 8:30 a. m. to 4:00 p. m. for a softball clinic sponsored by the Derby Laker Softball Team as requested by Ms. Stacey Tackett, Coach. This organization may use the facility as long as it is not needed by any school sponsored sports/activities. (Item G)

MOTION: _____	SECOND: _____
Carfrey _____	Ruff _____
Cook _____	Ruth _____
Earich _____	
	Carried/Failed _____ to _____

K. APPROVAL OF THE ADDITION OF THE ASSISTANT TECHNOLOGY COORDINATOR SALARY TO THE CLASSIFIED SUPERVISOR SALARY SCHEDULE

Motion to approve the addition of the Assistant Technology Coordinator salary to the classified supervisor salary schedule as of January 9, 2012 as presented. (Item H)

MOTION: _____	SECOND: _____
Carfrey _____	Ruff _____
Cook _____	Ruth _____
Earich _____	
	Carried/Failed _____ to _____

Other Items for Consideration:

1.1 _____

MOTION: _____ SECOND: _____
Carfrey _____ Ruff _____
Cook _____ Ruth _____
Earich _____
Carried/Failed _____ to _____

1.2 _____

MOTION: _____ SECOND: _____
Carfrey _____ Ruff _____
Cook _____ Ruth _____
Earich _____
Carried/Failed _____ to _____

TREASURER'S RECOMMENDATIONS

A. FINANCIAL REPORT

Motion to approve the financial report for month of January, 2012 as presented by the Treasurer.

MOTION: _____ SECOND: _____
Carfrey _____ Ruff _____
Cook _____ Ruth _____
Earich _____
Carried/Failed _____ to _____

BOARD RECOMMENDATIONS

A. APPROVAL OF DRAWINGS FOR MOVING FUEL TANK

Motion to approve the drawings for moving the fuel tank and to issue request for bids for completion of this project as presented.

MOTION: _____ SECOND: _____
Carfrey _____ Ruff _____
Cook _____ Ruth _____
Earich _____
Carried/Failed _____ to _____

B. INTENT TO ADOPT BOARD POLICY

The Board of Education announces its intent to adopt the following policy listed below and announcement is made that this policy will be available to the Board, staff and public for inspection in the Office of the Superintendent of Schools from February 22, 2012 through March 19, 2012.

1. Nondiscrimination
2. Treasurer's Contract
3. Superintendent's Contract
4. Equal Opportunity Employment
5. Staff Health and Safety
6. Family and Medical Leave
7. Professional Staff Supplemental Contracts
8. Classified Staff Pupil Activity Contracts
9. Postsecondary Enrollment Options
10. Postsecondary Enrollment Options – Regulations
11. Interscholastic Athletics
12. Interrogations and Searches
13. Personnel Records
14. Professional Staff Leaves and Absences
15. Classified Staff Leaves and Absences
16. Student Health Services and Requirements
17. Administering Medicines to Students
18. Administering Medicines to Students (Use of Asthma Inhalers)
– Regulations
19. Administering Medicines to Students (Use of Epinephrine
Autoinjectors) – Regulations
20. Hazing and Bullying
21. Hazing and Bullying – Regulations

XI. PUBLIC COMMENTS

XII. ADMINISTRATORS – BUILDING UPDATES

XIII. BOARD MEMBER COMMENTS/COMMITTEE REPORTS

XIV. EXECUTIVE SESSION

1. Motion to enter into Executive Session at _____ p. m. to consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee(s) or official(s), or the investigation of charges or complaints against a public employee(s), official(s) licensee(s) or regulated individual(s).

MOTION: _____
Carfrey _____
Cook _____
Earich _____

SECOND: _____
Ruff _____
Ruth _____

Carried/Failed _____ to _____

2. Motion to return from Executive Session at _____ p. m.

MOTION: _____
Carfrey _____
Cook _____
Earich _____

SECOND: _____
Ruff _____
Ruth _____

Carried/Failed _____ to _____

XV. ADJOURNMENT

- Motion to adjourn the meeting at _____ p. m.

MOTION: _____
Carfrey _____
Cook _____
Earich _____

SECOND: _____
Ruff _____
Ruth _____

Carried/Failed _____ to _____