WESTFALL LOCAL SCHOOL DISTRICT BOARD OF EDUCATION REGULAR MEETING APRIL 16, 2012

The Westfall Local School District Board of Education met in regular session on April 16, 2012 at 6:30 p. m. in the elementary school cafetorium.

CALL TO ORDER

ROLL CALL

Members present answered by saying "Aye."

Mr. Larry Carfrey	<u>Aye</u>	Mr. Mark Ruff	<u>Aye</u>
Ms. Judy Cook	<u>Aye</u>	Mr. Sean Ruth	Aye
Ms. Kristen Earich	Aye		

PLEDGE OF ALLEGIANCE

Board President

Ms. Earich - Tonight's meeting will be recorded and loaded to the website for the public to review.

PRESENTATIONS

- 1. Ms. Jackie Eitel Pickaway County Instant Challenge 4th Graders: Shelby Loudermilk, Laney Patterson, Peyton Bachstetter, Matthew Chester 5th Graders: Kaleb Farmer, Adam Swan, Martin Link, Hazel Thomas, Toly Baikov, Jacob Thompson
- 2. Ms. Connie Angles Pickaway County Agriculture Day
- 3. Mr. J. D. Williamson Technology Updates

PUBLIC COMMENTS

CORRESPONDENCE

QUESTION(S) FOR THE BOARD

DISCUSSION ITEMS

1. Addressing Public Concerns – Ms. Kristen Earich

SUPERINTENDENT'S COMMENTS

- 1. High School Principal Search and Timeline
- 2. Strategic Planning Progress

OLD BUSINESS

OLD BUSINI	ESS			
1.	Pay to Particip	pate: 2012-2013		
	Referred to th	ne Board's Extra-Curi	ricular Commii	tee for discussion and
review		t the Board of Educati		•
NEW BUSIN	ESS			
APPROVAL	OF THE AGE	ENDA		
(12-107) agenda for the		nade by Mr. Ruff, se regular meeting as an		. Cook to approve the
	Carfrey	Yea	Ruff	Yea
	Cook	Yea Yea	Ruth	Yea
	Earich	<u>Yea</u>	Carried: 5	_to_0_
EXECUTIVE	E SESSION (A	ADDENDUM)		
(12-108) Executive Ses official.		ade by Mr. Ruff, secon p. m. to consider the	•	
	Carfrey	Yea	Ruff	Yea
	Cook Earich	Yea Yea	Ruth	Yea
			Carried: 5	_ to <u></u>
(12-109) Executive Ses	Motion was m sion at <u>8:07</u>	ade by Mr. Ruff, second p. m.	nded by Mr. Ru	th to return from
	Carfrey	<u>Yea</u>	Ruff	Yea
	Cook Earich	Yea Yea	Ruth	Yea
	Earicii	<u>Yea</u>	Carried: 5	_to_0_

APPROVAL OF MINUTES

(12-110) Motion was made by Mr. Carfrey, seconded by Ms. Earich to approve the minutes from the March 19, 2012 regular meeting as presented.

	Carfrey	Yea	Ruff	Yea
	Cook	<u>Yea</u>	Ruth	<u>Yea</u>
	Earich	<u>Yea</u>	Carried: 5	_to_0_
(12-111) minutes from		nade by Ms. Cook, sec 2012 special meeting a	•	Ruff to approve the
	Carfrey	Yea	Ruff	Yea
	Cook	Yea	Ruth	Yea
	Earich	<u>Yea</u>		
			Carried: 5	to0
(12-112) minutes from		made by Mr. Carfrey, 12 special meeting as 1		Mr. Ruff to approve the
	Carfrey	Yea	Ruff	Yea
	Cook	Yea	Ruth	Yea
	Earich	Yea	Carried: 5	to0
SUPERINTE	ENDENT'S RI	ECOMMENDATION	IS	
PERSONNE			_	
(12-113)	Motion was r	nada by Mr. Duth. saa	andad by Mr. I	Puff to account the report
` ′		ofessional leave as pres	-	Ruff to accept the report
	Carfrey	Yea	Ruff	Yea
	Cook	<u>Yea</u>	Ruth	Yea
	Earich	<u>Yea</u>	Carried: 5	to 0
			Carried. <u>5</u>	_ 10_0_
DONATION	S			
(12-114) following don		nade by Mr. Carfrey, so \$\frac{\$\$2,082.68}{}\$ as p	•	. Cook to accept the
			D 1	Φ (21.42
	a. Harris	burg VFW Post – HS	Bana	\$ 631.43
	b. Anony	ymous Donation – HS	Band	\$ 50.00
	b. Anony c. Westf	ymous Donation – HS all Boosters – HS Voc	Band al	\$ 50.00 \$ 300.00
	b. Anonyc. Westfd. Music	ymous Donation – HS	Band al HS Vocal	\$ 50.00

	Carfrey Cook Earich	Yea Yea Yea	Ruff Yea Ruth Yea Carried: 5 to 0
(12-115) of substitute	e teachers for the	s made by Mr. Ru	off, seconded by Ms. Earich to approve the list 2012, as provided by the Pickaway County
	Carfrey Cook Earich	Yea Yea Yea	Ruff Yea Ruth Yea Carried: 5 to 0
RETIREM	ENTS		
(12-116) Brendt Utts		•	oth, seconded by Ms. Cook to accept Mr. e end of the day May 31, 2012, as presented.
	Carfrey Cook Earich	Yea Yea Yea	Ruff Yea Yea Ruth Yea Carried: 5 to 0
(12-117) Linda Swye presented.		•	ook, seconded by Mr. Ruff to accept Ms. retire at the end of the day May 31, 2012, as
	Carfrey Cook Earich	Yea Yea Yea	Ruff Yea Ruth Yea Carried: 5 to 0
DISABILIT	TY RETIREN	MENT	
(12-118) Becky Phill presented.		•	ook, seconded by Mr. Carfrey to accept Ms. a disability effective March 30, 2012 as
	Carfrey Cook Earich	Yea Yea Yea	Ruff Yea Yea Yea Carried: 5 to 0

REACTIVATION OF CONTRACT

Motion was made by Mr. Ruff, seconded by Mr. Ruth to reactivate the contract of Ms. Naomi Jordan, Teacher. Ms. Jordan has been on a leave of absence for the 2011-2012 school year.

Carfrey	Yea	Ruff	Yea
Cook	Yea	Ruth	Yea
Earich	Yea		
		Carried: 5	to_0

CERTIFIED TEACHER 2012-2013 CONTRACTS

Motion was made by Mr. Carfrey, seconded by Mr. Ruff to award the (12-120)following certified teachers' contracts as described below for the 2012-2013 school year:

1 Year Limited Barnhart, Melissa Blum, Judy Bright, Tammy Brown, Edward Buskirk, Hannah Cole, Bonnie Counts, Kelley Fuller, Kathleen Hook, Heather Jordan, Naomi McFarland, Lori Miller, Jane Newell, Jennifer Oney, Mary Pentiuk, Matthew Rodgers, Jessica Shope, Kyla Stadt, Gayle Treece, Bethany Urban, Amy	Angles Damroi Driesba Lightle Scurry,	, Abigail	3 Year Limited Bradley, Kenneth Gregg, Gail Kemp, Amy McClelland, Debra Smith, Bradley
•			
VanBuskirk, Megan			
Carfrey Cook	Yea Van	Ruff Ruth	Yea Voo
Cook Earich	<u>Yea</u> Yea	Kuui	<u>Yea</u>

Carfrey	<u>Yea</u>	Ruff	Yea
Cook	Yea	Ruth	Yea
Earich	Yea		
		Carried: 5	to 0

CERTIFIED TEACHERS CONTINUING CONTRACTS

(12-121) continuing co school year as	ntract to certifi	nade by Mr. Ruff, second teacher, Ms. Lynn		
	Carfrey Cook Earich	Yea Yea Yea	Ruff Ruth	Yea Yea
			Carried: 5	to0
(12-122) continuing co school year as	ntract to certifi	nade by Mr. Ruth, seco ed teacher, Ms. Deana	•	
	Carfrey	Yea	Ruff	Yea
	Cook Earich	Yea Yea	Ruth	<u>Yea</u>
	Zurien	100	Carried: 5	to0
(12-123) continuing co school year as	ntract to certifi	nade by Mr. Carfrey, so ed teacher, Mr. Tom S		
	Carfrey	Yea	Ruff	Yea
	Cook	Yea Yea	Ruth	Yea
	Earich	<u>Yea</u>	Carried: 5	to0
(12-124) continuing co school year as	ntract to certifi	nade by Mr. Ruff, seco ed teacher, Ms. Mindy	•	
	Carfrey	Yea	Ruff	Yea
	Cook	Yea	Ruth	Yea
	Earich	<u>Yea</u>	Carried: 5	to0
(12-125) continuing co school year as	ntract to certifi	nade by Mr. Ruth, second teacher, Ms. Shery		
	Carfrey	Yea	Ruff	Yea
	Cook	Yea Yea	Ruth	Yea
	Earich	<u>Yea</u>	Carried: 5	to0

JOB SHARING REQUEST

(12-126) Motion was made by Mr. Carfrey, seconded by Mr. Ruth to approve continuing the job sharing arrangement between Ms. Marcia Ruff and Ms. Abbey Kroeger, second (2nd) grade teachers for the 2012-2013 school year, with no benefits due to their part-time status, as presented.

Carfrey	Yea	Ruff	<u>Abstain</u>
Cook	Yea	Ruth	Yea
Earich	Yea		
		Carried: 4	to 1 Abstention

PARENTAL LEAVE REQUEST

(12-127) Motion was made by Ms. Cook, seconded by Ms. Earich to approve the parental leave request of Ms. Lisa Jones, Teacher. Her leave would begin approximately Friday, April 27, 2012 and end on May 25, 2012.

Carfrey	Yea	Ruff	Yea
Cook	Yea	Ruth	Yea
Earich	Yea		
		Carried: 5	to 0

NON-RENEWAL OF CERTIFIED EMPLOYMENT CONTRACT

(12-128) Motion was made by Mr. Ruff, seconded by Mr. Ruth to non-renew the certified employment contract of Ms. Sue Smith, Middle School Guidance Counselor at the end of the current contract.

Carfrey	Yea	Ruff	Yea
Cook	<u>Nay</u>	Ruth	Yea
Earich	Yea		
		Carried: 4	to 1

CLASSIFIED EMPLOYEE CONTRACTS

(12-129) Motion was made by Mr. Ruth, seconded by Ms. Cook to award the following classified employees' contracts as described below for the 2012-2013 school year:

2 Year Limited

Downs, Nick, Assistant Technology Coordinator Massie, Tracie, Educational Aide Rice, Mildred, Educational Aide

	Carfrey	Yea	Ruff	Yea
	Cook	<u>Yea</u>	Ruth	Yea
	Earich	<u>Yea</u>	Carried: 5	to_0
CLASSIFII	ED EMPLOY	EE CONTINUING	CONTRACT	
(12-130) continuing cyear.		made by Mr. Ruff, s Lori Trent, Education		earfrey to award a g the 2012-2013 school
	Carfrey	Yea	Ruff	Yea
	Cook	Yea	Ruth	<u>Yea</u>
	Earich	<u>Yea</u>	Carried: 5	to_0
CLASSIFII	ED EMPLOY	EE CONTRACTS N	NON-RENEWAI	_
(12-131) following cl	assified employ 1. Ms. 2. Ms.	made by Mr. Ruff, s yee contracts, effective Jill Roush, Education Elizabeth Green, Educ Traci Tallman, Educ	ve at the end of the nal Aide acational Aide	uth to non-renew the e current contracts.
	Carfrey	Yea	Ruff	Yea
	Cook	Yea	Ruff Ruth	Yea Yea
	•			Yea
SUPPLEM	Cook	Yea Yea	Ruth	Yea
(12-132) supplementa	Cook Earich ENTAL CON Motion was al contract to M	Yea Yea Yea TRACTS made by Ms. Cook,	Ruth Carried: _5 seconded by Mr. In the Junior Varsity I	Yeato_0
(12-132) supplementa	Cook Earich ENTAL CON Motion was al contract to Machion year; Ste	Yea Yea Yea TRACTS made by Ms. Cook, fr. Mark Caudill as th	Ruth Carried: _5 seconded by Mr. In the Junior Varsity I	Yeato_0Ruth to award a
(12-132) supplementa	Cook Earich ENTAL CON Motion was al contract to Motion was al contract to Motion was all contract to	Yea Yea Yea TRACTS made by Ms. Cook, fr. Mark Caudill as the p 1; Class 3; \$1,334. Yea Yea Yea	Ruth Carried: _5 seconded by Mr. In Junior Varsity H. 00.	Yeato_0 Ruth to award a Baseball Coach for the
(12-132) supplementa	Cook Earich ENTAL CON Motion was all contract to Machool year; Steen	Yea Yea Yea TRACTS made by Ms. Cook, fr. Mark Caudill as the p 1; Class 3; \$1,334. Yea	Ruth Carried: _5 seconded by Mr. In the Junior Varsity For 100. Ruff	Yea to 0 Ruth to award a Baseball Coach for the Yea Yea Yea

SUMMER YARD CARE 2012

(12-133) Motion was made by Mr. Carfrey, seconded by Ms. Earich to employ Mr. Rick Prushing to care for the school grounds (using the district's equipment) for the 2012 season at a cost of \$9.00 per hour for up to thirty (30) hours per week, effective April 2, 2012.

Carfrey	Yea	Ruff	Yea
Cook	Yea	Ruth	Yea
Earich	Yea		
		Carried: 5	to 0

CLASSIFIED SUBSTITUTES

(12-134) Motion was made by Mr. Ruth, seconded by Ms. Cook to approve the following as substitutes for classified employees in the areas designated for the 2011-2012 school year.

- 1. Ms. Lisa Langford Secretary
- 2. Ms. Amy Funk Bus Driver

Carfrey	<u>Yea</u>	Ruff	Yea
Cook	Yea	Ruth	Yea
Earich	Yea		
		Carried: 5	to_0

NON-RENEWAL OF SUPPLEMENTAL CONTRACTS

(12-135) Motion was made by Mr. Carfrey, seconded by Mr. Ruff to non-renew all supplemental contracts for the 2011-2012 school year at the end of the school year.

Carfrey	<u>Yea</u>	Ruff	Yea
Cook	<u>Yea</u>	Ruth	Yea
Earich	Yea		
		Carried: 5	to 0

FACILITY USE REQUEST

(12-136) Motion was made by Mr. Ruff, seconded by Ms. Earich to approve the use of the high school building on Thursday, March 7, 2013 from 4:00 p. m. to 12:00 a.m.; Friday, March 8, 2013 from 3:00 p.m. to 12:00 a.m.; Saturday, March 9, 2013 from 2:00 p. m. to 12:00 a. m.; and Sunday, March 10, 2013 from 8:00 a. m. to 12:00 p.m. for the Monroe Men's Club Annual Gospel Sing, setup, performances and cleanup as requested by Mr. Richard Phillips, Secretary.

Carfrey Yea Ruth Yea Carried: 5 to 0 SUMMER SCHOOL DATES APPROVAL (12-137) Motion was made by Ms. Cook, seconded by Mr. Ruth to approve the dates for the 2012 Summer School beginning July 23, 2012 through August 10, 2012 from 9:00 a. m. to 11:30 a. m. for students and from 9:00 a. m. to 12:00 p. m. for staff. Summer School will be offered to grades K through 5. (Middle school services will be offered online.) Carfrey Yea Ruff Yea Ruth Yea Carried: 5 to 0 EXTENDED SCHOOL YEAR SERVICES FOR SPECIAL EDUCATION STUDENTS (12-138) Motion was made by Ms. Cook, seconded by Ms. Earich to approve Extended School Year Services for special education students for the dates of July 23, 2012 through August 10, 2012 from 9:00 a. m. to 11:30 a. m. for students and 9:00 a. m. to 12:00 p. m. for staff. One (1) teacher at a rate of \$28.00 per hour and two (2) educational aides/paraprofessionals at a rate of \$10.80 per hour will be required at a total estimated cost of \$2.880.00. Carfrey Yea Ruff Yea Ruth Yea Cook Yea Ruth Yea Carried: 5 to 0 INTERNET SAFETY CURRICULUM SUBSCRIPTION—E-RATE COMPLIANT (12-139) Motion was made by Mr. Ruth, seconded by Mr. Ruff to approve the subscription provided by i-SAFE, Inc. for internet safety curriculum to be CIPA/e-Rate compliant for the 2012-2013 school year as presented. Carfrey Yea Ruff					
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Carried: 5 to 0 INTERNET SAFETY CURRICULUM SUBSCRIPTION— E-RATE COMPLIANT (12-139) Motion was made by Mr. Ruth, seconded by Mr. Ruff to approve the subscription provided by i-SAFE, Inc. for internet safety curriculum to be CIPA/e-Rate compliant for the 2012-2013 school year as presented. Carfrey Yea Ruff Yea Cook Yea Ruth Yea Earich Yea		Cook	Yea		
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Cook <u>Yea</u> Ruth <u>Yea</u> Earich <u>Yea</u>	subscription	provided by i	-SAFE, Inc. for inte	ernet safety curricul	
		Cook	Yea		Yea Yea
		Earich	<u>r ea</u>	Carried: 5	to_0

FIELD EXPERIENCE AND STUDENT TEACHING AGREEMENT

TIEDD EXI	ERIENCE AN	D STODENT TEAC	IIIIO AGREI		
(12-140) Motion was made by Mr. Carfrey, seconded by Mr. Ruff to approve the agreement between the Westfall Local School District and the Mount Vernon Nazarene University to provide field and student teaching experience as presented.					
	Carfrey Cook Earich	Yea Yea Yea	Ruff Ruth	Yea Yea	
			Carried: 5	_to_0_	
HIGH SCHO	OOL CURRIC	ULUM GUIDE APP	ROVAL		
(12-141) high school co		nade by Mr. Carfrey, see for the 2012-2013 sci	•	Earich to approve the esented.	
	Carfrey	Yea	Ruff	<u>Yea</u>	
	Cook Earich	Yea Yea	Ruth	Yea	
	Earten	<u>16a</u>	Carried: 5	_to_0	
KINDERGA	RTEN REGIS	STRATION PACKET	APPROVAL		
(12-142) Kindergarten		nade by Ms. Cook, sec acket for the 2012-2013			
	Carfrey	Yea	Ruff	Yea	
	Cook Earich	Yea Yea	Ruth	Yea	
	Larien	<u>1ca</u>	Carried: 5	_to_0_	
	NTRAL OHIO OF GOVERNM		CIATION (SO	COCA) REGIONAL	
the establishn	the Board of E nent of and mer	nade by Mr. Ruth, seconducation of the Westf mbership in South Cenments as presented.	all Local Schoo	ol District consenting to	
	Carfrey	Yea	Ruff	Yea	
	Cook	Yea Yea	Ruth	Yea	
	Earich	<u>Yea</u>	Carried: 5	_to <u>_0</u>	

TREASURER'S RECOMMENDATIONS

TREASURER'S REPORT

- 1. Sunshine Law Training completed March 21, 2012
- 2. Discussion of transferring the remaining funds in the Westfall Elementary School OSFC State Share (\$14,645.73) and Local Share Account (\$318,527.75) accounts
- 3. Special Board meeting on April 25, 2012 at 6:30 p.m. in the High School Conference Room to accept the Westfall High School Roof Bids and award the contract.

FINANCIAL REPORT

(12-144) Motion was made by Mr. Ruff, seconded by Ms. Earich to approve the financial report for month of March, 2012 as presented by the Treasurer.

Carfrey	<u>Yea</u>	Ruff	Yea
Cook	Yea	Ruth	Yea
Earich	<u>Yea</u>		
		Carried: 5	to 0

NON-RENEWAL OF CLASSIFIED EMPLOYEE CONTRACT

(12-145) Motion was made by Mr. Ruff, seconded by Mr. Ruth to approve the Treasurer's recommendation to non-renew the classified employment contract of Ms. Terry Mullins, Payroll Clerk.

Carfrey	Yea	Ruff	Yea
Cook	Yea	Ruth	Yea
Earich	Yea		
		Carried: 5	to 0

OSFC SHARE FUND TRANSFERS

(12-146) Motion was made by Mr. Ruff, seconded by Mr. Carfrey to transfer \$14,645.73 from the OSFC State Share Fund (010-9201) to the Permanent Improvement Fund (003-0000).

Carfrey	<u>Yea</u>	Ruff	Yea
Cook	<u>Yea</u>	Ruth	Yea
Earich	<u>Yea</u>		
		Carried: 5	to 0

(12-147)	Motion was made by Mr. Ruff, seconded by Mr. Carfrey to transfer
\$318,527.75 f	rom the OSFC Local Share Fund (010-9200) to the Permanent
Improvement	Fund (003-0000).

Carfrey	Yea	Ruff	Yea
Cook	Yea	Ruth	Yea
Earich	Yea		
		Carried: 5	to 0

MEMORANDUM OF AGREEMENT FOR DEPOSIT OF PUBLIC FUNDS

(12-148) Motion was made by Mr. Ruth, seconded by Ms. Earich to approve the amended Memorandum of Agreement for deposit of public funds with the Savings Band as presented.

Carfrey	<u>Yea</u>	Ruff	Yea
Cook	Yea	Ruth	Yea
Earich	Yea		
		Carried: 5	to 0

BUDGET COMMISSION AND NECESSARY TAX LEVIES

(12-149) Motion was made by Mr. Carfrey, seconded by Mr. Ruff to approve the resolution accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor as presented.

Carfrey	Yea	Ruff	Yea
Cook	<u>Yea</u>	Ruth	Yea
Earich	Yea		
		Carried: 5	to 0

BOARD RECOMMENDATIONS

INTENT TO ADOPT BOARD POLICIES

The Board of Education announces its intent to adopt the following policies listed below and announcement is made that this policy will be available to the Board, staff and public for inspection in the Office of the Superintendent of Schools from April 16, 2012 through May 21, 2012.

- 1. Business Advisory Council to the Board BCFA
- 2. Family and Civic Engagement Committee BCFB
- 3. Voting Method BDDF-E
- 4. Food Sales Standard EFF
- 5. Data and Records Retention EHA
- 6. Data and Records Retention (Electronic Mail) EHA-R

- 7. Reduction in Professional Staff Workforce GCPA
- 8. Programs for Gifted and Talented Students IGBB
- 9. Textbook Selection and Adoption IIAA
- 10. Graduation Requirements IKF
- 11. Hazing and Bullying JFCF
- 12. Administering Medicines to Students (General Regulations) JHCD-R-1
- 13. Employment of Students JK
- 14. Student Fees, Fines and Charges JN
- 15. Community Use of School Facilities KG

PUBLIC COMMENTS

ADMINISTRATORS – BUILDING UPDATES

BOARD MEMBER COMMENTS/COMMITTEE REPORTS

EXECUTIVE SESSION

(12-150) Motion was made by Mr. Ruff, seconded by Mr. Carfrey to enter into Executive Session at <u>9:55</u> p. m. to consider the employment of a public employee or official.

Carfrey	<u>Yea</u>	Ruff	Yea
Cook	Yea	Ruth	Yea
Earich	Yea		
		Carried: 5	to <u>0</u>

(12-151) Motion was made by Mr. Ruff, seconded by Mr. Ruth to return from Executive Session at 10:45 p. m.

Carfrey	Yea	Ruff	Yea
Cook	Yea	Ruth	Yea
Earich	Yea		
		Carried: 5	to 0

ADJOURNMENT

(12-152) meeting at	Motion was made by Mr. Ruth, seconded by Mr. Ruff to adjourn the 10:46 p. m.					
	Carfrey	Yea	Ruff	<u>Yea</u>		
	Cook Earich	<u>Yea</u> Yea	Ruth	<u>Yea</u>		
		<u> </u>	Carried: <u>5</u>	to_0		
PRESIDENT			TREASUR	ER		