

**WESTFALL LOCAL SCHOOL DISTRICT  
OFFICE OF THE SUPERINTENDENT  
May 21, 2012  
BOARD OF EDUCATION REGULAR MEETING  
Westfall Elementary School Cafetorium  
6:30 P.M.**

**AGENDA ITEMS**

**I. CALL TO ORDER**

**II. ROLL CALL**

Mr. Larry Carfrey	_____	Mr. Mark Ruff	_____
Ms. Judy Cook	_____	Mr. Sean Ruth	_____
Ms. Kristen Earich	_____		

**III. PLEDGE OF ALLEGIANCE** Board President

**IV. PRESENTATIONS**

1. Ms. Cara Riddel, Superintendent – Presentation of Retirees – Ms. Sarah Barnes; Mr. Roger Bookman; Ms. Karen Hegarty; Ms. Becky Phillips; Ms. Linda Swyers; Mr. Brendt Utts
2. Ms. Deborah Younge, Curriculum Director and Math Committee Members – Mathematics Curriculum Proposal
3. Mr. Mark Schaffnit, Band Director – Music Performance Trip to Orlando, Florida, 2013.

**V. PUBLIC COMMENTS**

The Westfall Board of Education encourages citizens of the District to attend its sessions so that they become better acquainted with the operation and programs of the Westfall Local Schools.

The Board of Education is a policy making body. It delegates the administration of the school district to a professional staff headed by the Superintendent of Schools. The primary duty of the Westfall Local School Board of Education is to conduct the business of the District in an orderly, efficient and business-like manner. The Board of Education meeting is a time when the Board deliberates and considers items on the Board Agenda. Its meetings are open for public observation but they are not public forums. Therefore, those in attendance at Board meetings may not make comments, unless requested to do so, or interrupt the conducting of business. Those individuals that are interested in addressing the Board will be provided that opportunity within the limitations of the following procedures and regulations:

1. Anyone wishing to speak before the Board, either as an individual or as a

- member of a group, should ensure they have signed up with the topic listed on the sheet provided, prior to the start of the Board meeting.
2. Any individual desiring to speak shall give his/her name, address, topic and the group, if any, that is represented and will be allotted three (3) minutes to speak.
  3. Public comments may be made only during the portion of the Board Agenda designated as "Public Comments."
  4. The "Public Comments" portion of the agenda shall not exceed a total of thirty minutes.
  5. Speakers may offer such objective criticisms of school operations and programs as concern them. But in public sessions, the Board will not hear personal complaints of school personnel or against any person connected with the school system. Other channels provide for Board consideration and disposition of legitimate complaints involving individuals.
  6. The Board can go into Executive Session during a regular meeting at any time during the meeting.

The Board vests in its President or other presiding officer authority to terminate the remarks of any individual when they do not adhere to the rules established above.

#### **VI. CORRESPONDENCE**

1. Ms. Kathy Morris, Elementary School Teacher – Thank you note.

#### **VII. QUESTION FOR THE BOARD**

#### **VIII. DISCUSSION ITEMS**

1. Ms. Cara Riddel - Graduation

#### **IX. SUPERINTENDENT'S COMMENTS**

1. Strategic Planning
2. Math Curriculum

#### **X. OLD BUSINESS**

#### **XI. NEW BUSINESS**

#### **APPROVAL OF THE AGENDA**

Motion to approve the agenda for the May 21, 2012 regular meeting.

MOTION: \_\_\_\_\_  
Carfrey \_\_\_\_\_  
Cook \_\_\_\_\_  
Earich \_\_\_\_\_

SECOND: \_\_\_\_\_  
Ruff \_\_\_\_\_  
Ruth \_\_\_\_\_  
Carried/Failed \_\_\_\_\_ to \_\_\_\_\_

### **APPROVAL OF MINUTES**

1. Motion to approve the minutes from the April 16, 2012 regular meeting as presented.

MOTION: \_\_\_\_\_  
Carfrey \_\_\_\_\_  
Cook \_\_\_\_\_  
Earich \_\_\_\_\_

SECOND: \_\_\_\_\_  
Ruff \_\_\_\_\_  
Ruth \_\_\_\_\_  
Carried/Failed \_\_\_\_\_ to \_\_\_\_\_

2. Motion to approve the minutes from the April 25, 2012 special meeting as presented.

MOTION: \_\_\_\_\_  
Carfrey \_\_\_\_\_  
Cook \_\_\_\_\_  
Earich \_\_\_\_\_

SECOND: \_\_\_\_\_  
Ruff \_\_\_\_\_  
Ruth \_\_\_\_\_  
Carried/Failed \_\_\_\_\_ to \_\_\_\_\_

3. Motion to approve the minutes from the May 8, 2012 special meeting as presented.

MOTION: \_\_\_\_\_  
Carfrey \_\_\_\_\_  
Cook \_\_\_\_\_  
Earich \_\_\_\_\_

SECOND: \_\_\_\_\_  
Ruff \_\_\_\_\_  
Ruth \_\_\_\_\_  
Carried/Failed \_\_\_\_\_ to \_\_\_\_\_

### **SUPERINTENDENT'S RECOMMENDATIONS**

#### **A. PERSONNEL LEAVE**

Motion to accept the report of vacation, personal and professional leave as presented. (Item A)

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_  
Carfrey \_\_\_\_\_ Ruff \_\_\_\_\_  
Cook \_\_\_\_\_ Ruth \_\_\_\_\_  
Earich \_\_\_\_\_  
Carried/Failed \_\_\_\_\_ to \_\_\_\_\_

**B. DONATIONS**

Motion to accept the following donations totaling \$ 3,629.00 as presented. (Item B)

- a. Westfall Boosters – HS Support Fund \$ 500.00
- b. High School Staff – HS Support Fund \$ 254.00
- c. Contribution to FFA – FFA Grow \$2,500.00
- d. High School Vocal – Gary’s Images \$ 375.00

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_  
Carfrey \_\_\_\_\_ Ruff \_\_\_\_\_  
Cook \_\_\_\_\_ Ruth \_\_\_\_\_  
Earich \_\_\_\_\_  
Carried/Failed \_\_\_\_\_ to \_\_\_\_\_

**C. SUBSTITUTE TEACHER LIST**

Motion to approve the list of substitute teachers for the month of May 2012, as provided by the Pickaway County Educational Service Center as presented.

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_  
Carfrey \_\_\_\_\_ Ruff \_\_\_\_\_  
Cook \_\_\_\_\_ Ruth \_\_\_\_\_  
Earich \_\_\_\_\_  
Carried/Failed \_\_\_\_\_ to \_\_\_\_\_

**D. RESIGNATION**

Motion to accept the resignation of Mr. Billy Dennis as Special Education Coordinator and Assistant High School Principal effective at the end of the day July 31, 2012. (Item C)

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_  
Carfrey \_\_\_\_\_ Ruff \_\_\_\_\_  
Cook \_\_\_\_\_ Ruth \_\_\_\_\_  
Earich \_\_\_\_\_  
Carried/Failed \_\_\_\_\_ to \_\_\_\_\_

**E. AMENDING OF TEACHER’S ONE YEAR LIMITED CONTRACT**

Motion to amend the one (1) year teacher’s limited contract of Ms. Hannah Buskirk, to a Step 1, Bachelor’s Degree pay level for the 2012-2013 for a salary of \$30,977.00. Ms. Buskirk provided proof to the Treasurer showing one (1) year of experience as a teacher prior to being employed by the Westfall District.

MOTION: _____	SECOND: _____
Carfrey _____	Ruff _____
Cook _____	Ruth _____
Earich _____	
	Carried/Failed _____ to _____

**F. EXTENDED DAYS**

Motion to approve the number of extended days as indicated for the following positions for the 2012-2013 school year:

1. Librarian – Five (5)
2. Band Director – Twenty (20)
3. Guidance Counselors – Ten (10)

MOTION: _____	SECOND: _____
Carfrey _____	Ruff _____
Cook _____	Ruth _____
Earich _____	
	Carried/Failed _____ to _____

**G. UNPAID LEAVE OF ABSENCE REQUEST**

Motion to approve the unpaid leave of absence request of Ms. Cindy Collett, Custodian, for health reasons, effective June 1, 2012 through August 15, 2012 as presented. (Item D)

MOTION: _____	SECOND: _____
Carfrey _____	Ruff _____
Cook _____	Ruth _____
Earich _____	
	Carried/Failed _____ to _____

**H. HEALTH TEACHER – SUMMER SCHOOL**

Motion to employ Mr. Trevor Thomas as health teacher for the summer of 2012 for up to 40 hours of class time with five (5) hours of planning time for a

total of 45 hours at the daily summer school teacher rate of \$28.00 per hour.

MOTION: _____	SECOND: _____
Carfrey _____	Ruff _____
Cook _____	Ruth _____
Earich _____	
	Carried/Failed _____ to _____

**I. EXTENDED SCHOOL YEAR INSTRUCTOR – SPECIAL NEEDS STUDENTS**

Motion to employ Ms. Melissa Barnhart as the Extended School Year Instructor for special needs students for summer school, July 23 through August 10, 2012 from 9:00 a.m. to 12:00 p.m. at a rate of \$28.00 per hour.

MOTION: _____	SECOND: _____
Carfrey _____	Ruff _____
Cook _____	Ruth _____
Earich _____	
	Carried/Failed _____ to _____

**J. EXTENDED SCHOOL YEAR EDUCATIONAL AIDE – SPECIAL NEEDS STUDENTS**

Motion to employ the following as educational aides for the Extended School Year summer school, July 23 through August 10, 2012 from 9:00 a.m. to 12:00 p.m. at a rate of \$10.80 per hour.

1. Ms. Daniella Thomas
2. Ms. Elizabeth Green

MOTION: _____	SECOND: _____
Carfrey _____	Ruff _____
Cook _____	Ruth _____
Earich _____	
	Carried/Failed _____ to _____

**K. SUPPLEMENTAL CONTRACTS FOR 2012-2013**

Motion to award supplemental contracts for the 2012-2013 school year to the following for the position designated:

1. Mr. J. D. Williamson – E-Rate Coordinator; Class 1; Step 3; \$3,854.00
2. Ms. Becky Shaw – Food Service Coordinator; \$15,000.00 over 26 pays

3. Ms. Becky Shaw – Middle School AD/Site Manager; Class 3; Step 7; \$2,371.00
3. Mr. Trevor Thomas – Head Varsity Golf Coach; Class 2; Step 5; \$2,964.00
4. Mr. Trevor Thomas – Head Varsity Baseball Coach; Class 2; Step 19; \$3,261.00
5. Mr. Mark Schaffnit – Musical Tech/Orchestra Director; Class 4; Step 9; \$1,779.00
6. Ms. Brittney Leonard – Flag Corps Advisor; Class 4; Step 2; \$1,186.00
7. Ms. Andrea Brown – Swing Choir Director; Class 2; Step 6; \$3,261.00
8. Ms. Andrea Brown – Musical Director; Class 2; Step 6; \$3,261.00
9. Ms. Lisa Lightle – Head Varsity Volleyball; Class 2; Step 3; \$2,371.00
10. Mr. Brad Smith – Assistant Varsity Football; Class 2; Step 13; \$3,261.00
11. Ms. Jennifer Blue – Head Varsity Girls’ Basketball; Class 1; Step 2; \$3,557.00
12. Ms. Cindi Post – 8<sup>th</sup> Grade Girls’ Volleyball; Class 3; Step 19; \$2,371.00
13. Ms. Cindi Post – Assistant Varsity Track; Class 3; Step 15; \$2,371.00
14. Mr. Mike Nunemaker – Middle School Football; Class 3; Step 1; \$1,334.00
15. Mr. Mike Nunemaker – Middle School Basketball; Class 3; Step 1; \$1,334.00
16. Mr. Jerry Mudd – Head Varsity Cross Country; Class 2; Step 28; \$3,261.00
17. Ms. Theresa Butts – Head Varsity Girls’ Track; Class 2; Step 18; \$3,261.00

MOTION: \_\_\_\_\_  
 Carfrey \_\_\_\_\_  
 Cook \_\_\_\_\_  
 Earich \_\_\_\_\_

SECOND: \_\_\_\_\_  
 Ruff \_\_\_\_\_  
 Ruth \_\_\_\_\_  
 Carried/Failed \_\_\_\_\_ to \_\_\_\_\_

**L. GRADUATING CLASS OF 2012**

Motion to approve the list of graduates of the Class of 2012 who, pending completion of all requirements, will graduate from Westfall High School on May 27, 2012 as presented. (Item E)

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_  
Carfrey \_\_\_\_\_ Ruff \_\_\_\_\_  
Cook \_\_\_\_\_ Ruth \_\_\_\_\_  
Earich \_\_\_\_\_  
Carried/Failed \_\_\_\_\_ to \_\_\_\_\_

**M. HIGH SCHOOL BAND TRIP TO ORLANDO, FLORIDA**

Motion to approve the request of Mr. Mark Schaffnit, Band Director, for the high school band and jazz band to travel to Orlando, Florida to participate in a music performance from April 2 through April 7, 2013 as presented. (Item F)

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_  
Carfrey \_\_\_\_\_ Ruff \_\_\_\_\_  
Cook \_\_\_\_\_ Ruth \_\_\_\_\_  
Earich \_\_\_\_\_  
Carried/Failed \_\_\_\_\_ to \_\_\_\_\_

**N. AREA MEDIA CENTER SERVICE CONTRACT**

Motion to approve the agreement with the Pickaway County Educational Service Center for media services for the 2012-2013 school year as presented. (Item G)

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_  
Carfrey \_\_\_\_\_ Ruff \_\_\_\_\_  
Cook \_\_\_\_\_ Ruth \_\_\_\_\_  
Earich \_\_\_\_\_  
Carried/Failed \_\_\_\_\_ to \_\_\_\_\_

**O. FIELD EXPERIENCE AND STUDENT TEACHING AGREEMENT**

Motion to approve the agreement between the Westfall Local School District and the Western Governors University to provide field and student teaching experience as presented. (Item H)

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_  
Carfrey \_\_\_\_\_ Ruff \_\_\_\_\_  
Cook \_\_\_\_\_ Ruth \_\_\_\_\_  
Earich \_\_\_\_\_  
Carried/Failed \_\_\_\_\_ to \_\_\_\_\_



**P. OHIO HIGH SCHOOL ATHLETIC ASSOCIATION  
MEMBERSHIP 2012-2013**

Motion to approve the following resolution:

WHEREAS, the Westfall Local School District of Williamsport, Pickaway County, Ohio has satisfied all the requirements for membership in the Ohio High School Athletic Association, a voluntary not-for profit association; and

WHEREAS, the Board of Education/Governing Board and its Administration desire for the schools with one or more grades at the 7-12 grade level under their jurisdiction to be voluntary members of the OHSAA;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION/GOVERNING BOARD that all schools listed shall be members of the OHSAA and that the Constitution, Bylaws and Sports Regulations of the OHSAA shall be approved and adopted by this Board of Education for its own minimum student eligibility standards. The Board of Education/Governing Board reserves the right to raise the eligibility standards as the Board deems appropriate;

BE IT FURTHER RESOLVED that the schools under this Board's jurisdiction agree to conduct their athletic programs in accordance with the Constitution, Bylaws, Regulations, Interpretations and Decisions of the OHSAA. Furthermore, the schools under this Board's jurisdiction agree to be primary enforcers of the Constitution, Bylaws and Sports Regulations and their interpretations. (Item I)

MOTION:	_____	SECOND:	_____
Carfrey	_____	Ruff	_____
Cook	_____	Ruth	_____
Earich	_____		

Carried/Failed \_\_\_\_\_ to \_\_\_\_\_

**Q. APPROVAL OF FORMS FOR THE 2012-2013 SCHOOL YEAR**

Motion to approve the following forms for use for the 2012-2013 school year as presented. (Item J)

1. Student Information/Emergency Medical Authorization Form
2. New Student Enrollment Form
3. Student Release of Records Form
4. Student Residency Status Form
5. Notice of Rights Under FERPA
6. Annual Notice for Disclosure of School Directory Information (FERPA)
7. Parent Request for Non-Disclosure of School Directory Information (FERPA)
8. Access to Student Information by Military or College Recruiters Form

9. Student/Parent Notification Letter Regarding BMI Screening Permission

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_  
Carfrey \_\_\_\_\_ Ruff \_\_\_\_\_  
Cook \_\_\_\_\_ Ruth \_\_\_\_\_  
Earich \_\_\_\_\_  
Carried/Failed \_\_\_\_\_ to \_\_\_\_\_

**R. DISTRICT MATHEMATICS CURRICULUM**

Motion to adopt the district mathematics curriculum prepared by Ms. Deborah Younge, Curriculum Supervisor, Mr. J. D. Williamson, Technology Coordinator and the mathematics departments of the elementary, middle and high school beginning with the 2012-2013 school year as presented in the Executive Summary. (Item K)

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_  
Carfrey \_\_\_\_\_ Ruff \_\_\_\_\_  
Cook \_\_\_\_\_ Ruth \_\_\_\_\_  
Earich \_\_\_\_\_  
Carried/Failed \_\_\_\_\_ to \_\_\_\_\_

**S. FACILITY USE REQUEST**

Motion to approve the use of the baseball diamond after May 22, 2012 through July 30, 2012 on Mondays and Wednesdays from 5:30 p. m. to 8:30 p.m. and Saturdays from 8:00 a.m. to 3:00 p. m. for Williamsport Youth Association Baseball games as requested by Mr. Eric Yarhouse, President of the Association. This organization may use the facility as long as it is not needed by any school sponsored sports/activities. (Item L)

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_  
Carfrey \_\_\_\_\_ Ruff \_\_\_\_\_  
Cook \_\_\_\_\_ Ruth \_\_\_\_\_  
Earich \_\_\_\_\_  
Carried/Failed \_\_\_\_\_ to \_\_\_\_\_

**T. PICKAWAY COUNTY YMCA BEFORE AND AFTER SCHOOL PROGRAM AGREEMENT**

Motion to approve the agreement between the Westfall Local Schools Board of Education and the Pickaway County YMCA for before and after school activities for Westfall students beginning the 2012-2013 school year as presented. (Item M)

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_  
Carfrey \_\_\_\_\_ Ruff \_\_\_\_\_  
Cook \_\_\_\_\_ Ruth \_\_\_\_\_  
Earich \_\_\_\_\_  
Carried/Failed \_\_\_\_\_ to \_\_\_\_\_

**U. TANF AGREEMENT – PICKAWAY COUNTY JOBS ONE STOP**

Motion to approve the agreement between the Westfall Local Schools Board of Education and Pickaway County Jobs One Stop to employ summer workers for 2012 paid from TANF grant money as presented. (Item N)

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_  
Carfrey \_\_\_\_\_ Ruff \_\_\_\_\_  
Cook \_\_\_\_\_ Ruth \_\_\_\_\_  
Earich \_\_\_\_\_  
Carried/Failed \_\_\_\_\_ to \_\_\_\_\_

**V. ELEMENTARY SCHOOL STUDENT HANDBOOK**

Motion to approve the elementary school student handbook for the 2012-2013 school year as presented. (Item O)

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_  
Carfrey \_\_\_\_\_ Ruff \_\_\_\_\_  
Cook \_\_\_\_\_ Ruth \_\_\_\_\_  
Earich \_\_\_\_\_  
Carried/Failed \_\_\_\_\_ to \_\_\_\_\_

**W. ASBESTOS REMOVAL BID ACCEPTANCE AND CONTRACT– HIGH SCHOOL ROOF**

Motion to accept the bids for asbestos removal as presented and award a contract to \_\_\_\_\_ for the removal of asbestos from the high school roof at a cost of \_\_\_\_\_.

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_  
Carfrey \_\_\_\_\_ Ruff \_\_\_\_\_  
Cook \_\_\_\_\_ Ruth \_\_\_\_\_  
Earich \_\_\_\_\_  
Carried/Failed \_\_\_\_\_ to \_\_\_\_\_

**Other Items for Consideration:**

**1.1** \_\_\_\_\_

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MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_  
Carfrey \_\_\_\_\_ Ruff \_\_\_\_\_  
Cook \_\_\_\_\_ Ruth \_\_\_\_\_  
Earich \_\_\_\_\_  
Carried/Failed \_\_\_\_\_ to \_\_\_\_\_

**1.2** \_\_\_\_\_

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MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_  
Carfrey \_\_\_\_\_ Ruff \_\_\_\_\_  
Cook \_\_\_\_\_ Ruth \_\_\_\_\_  
Earich \_\_\_\_\_  
Carried/Failed \_\_\_\_\_ to \_\_\_\_\_

**TREASURER'S RECOMMENDATIONS**

**TREASURER'S REPORT**

1. Five Year Forecast

**A. FINANCIAL REPORT**

Motion to approve the financial report for month of April, 2012 as presented by the Treasurer.

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_  
Carfrey \_\_\_\_\_ Ruff \_\_\_\_\_  
Cook \_\_\_\_\_ Ruth \_\_\_\_\_  
Earich \_\_\_\_\_  
Carried/Failed \_\_\_\_\_ to \_\_\_\_\_

**B. FIVE YEAR FORECAST**

Motion to approve the Five Year Forecast as presented.

MOTION: _____	SECOND: _____
Carfrey _____	Ruff _____
Cook _____	Ruth _____
Earich _____	
	Carried/Failed _____ to _____

**BOARD RECOMMENDATIONS**

**A. ADOPTION OF BOARD POLICIES**

Motion to adopt the Board of Education policies, listed below and as announced at the April 16, 2012 meeting of the Board of Education.

1. Business Advisory Council to the Board – BCFA
2. Family and Civic Engagement Committee – BCFB
3. Voting Method – BDDF-E
4. Food Sales Standard – EFF
5. Data and Records Retention – EHA
6. Data and Records Retention (Electronic Mail) – EHA-R
7. Reduction in Professional Staff Workforce – GCPA
8. Programs for Gifted and Talented Students – IGBB
9. Textbook Selection and Adoption – IIAA
10. Graduation Requirements – IKF
11. Hazing and Bullying - JFCF
12. Administering Medicines to Students (General Regulations) – JHCD-R-1
13. Employment of Students – JK
14. Student Fees, Fines and Charges – JN
15. Community Use of School Facilities – KG

MOTION: _____	SECOND: _____
Carfrey _____	Ruff _____
Cook _____	Ruth _____
Earich _____	
	Carried/Failed _____ to _____

**B. INTENT TO ADOPT POLICIES**

The Board of Education announces its intent to adopt the following policies listed below and announcement is made that these policies will be available to the Board, staff and public for inspection in the Office of the Superintendent of Schools from May 21, 2012 through June 25, 2012. (Item P)

1. Computer/Online Services – EDE  
(Acceptable Use and Internet Safety)
2. Computer/Online Services – EDE-R
  - a. Computer Network and Internet Acceptable Use Policy for Students
  - b. Consent Form Regarding Release of Student Information
  - c. Addendum #2 Internet Safety Compliancy
  - d. Student Internet Acceptable Use Policy Agreement Form
  - e. Laptop and/or Handheld Devices Use and Security Student Agreement
  - f. Computer Network and Internet Acceptable Use Policy for Staff
  - g. Computer Network and Internet Acceptable Use Policy Staff Agreement Form
  - h. Data Analysis For Student Learning (DASL) and Progressbook User Agreement Form
  - i. Consent Form Regarding Release of Staff Information
  - j. Notice Regarding District E-Mail
  - k. Laptop and/or Handheld Devices Use and Security Staff Agreement

**XII. PUBLIC COMMENTS**

**XIII. ADMINISTRATORS – BUILDING UPDATES**

**XIV. BOARD MEMBER COMMENTS/COMMITTEE REPORTS**

**XV. EXECUTIVE SESSION**

1. Motion to enter into Executive Session at \_\_\_\_\_ p. m. to consider the discipline of a public employee or official.

MOTION: _____	SECOND: _____
Carfrey _____	Ruff _____
Cook _____	Ruth _____
Earich _____	
	Carried/Failed _____ to _____

2. Motion to return from Executive Session at \_\_\_\_\_ p. m.

MOTION: _____	SECOND: _____
Carfrey _____	Ruff _____
Cook _____	Ruth _____
Earich _____	
	Carried/Failed _____ to _____

**XVI. ADJOURNMENT**

Motion to adjourn the meeting at \_\_\_\_\_ p. m.

MOTION: \_\_\_\_\_

Carfrey \_\_\_\_\_

Cook \_\_\_\_\_

Earich \_\_\_\_\_

SECOND: \_\_\_\_\_

Ruff \_\_\_\_\_

Ruth \_\_\_\_\_

Carried/Failed \_\_\_\_\_ to \_\_\_\_\_