

**WESTFALL LOCAL SCHOOL DISTRICT BOARD OF EDUCATION
REGULAR MEETING
MAY 21, 2012**

The Westfall Local School District Board of Education met in regular session on May 21, 2012 at 6:30 p. m. in the elementary school cafeteria.

CALL TO ORDER

ROLL CALL

Members present answered by saying "Aye."

| | | | |
|--------------------|------------|---------------|------------|
| Mr. Larry Carfrey | <u>Aye</u> | Mr. Mark Ruff | <u>Aye</u> |
| Ms. Judy Cook | <u>Aye</u> | Mr. Sean Ruth | <u>Aye</u> |
| Ms. Kristen Earich | <u>Aye</u> | | |

PLEDGE OF ALLEGIANCE

Board President

Ms. Earich - Tonight's meeting will be recorded and loaded to the website for the public to review.

PRESENTATIONS

1. Ms. Cara Riddel, Superintendent – Presentation of Retirees – Ms. Sarah Barnes; Mr. Roger Bookman; Ms. Karen Hegarty; Ms. Becky Phillips; Ms. Linda Swyers; Mr. Brendt Utts
2. Ms. Deborah Younge, Curriculum Director and Math Committee Members – Mathematics Curriculum Proposal
3. Mr. Mark Schaffnit, Band Director – Music Performance Trip to Orlando, Florida, 2013.

PUBLIC COMMENTS

CORRESPONDENCE

1. Ms. Kathy Morris, Elementary School Teacher – Thank you note.

QUESTION FOR THE BOARD

DISCUSSION ITEMS

1. Ms. Cara Riddel - Graduation

SUPERINTENDENT’S COMMENTS

- 1. Strategic Planning
- 2. Math Curriculum

OLD BUSINESS

NEW BUSINESS

APPROVAL OF THE AGENDA

(12-161) Motion was made by Mr. Carfrey, seconded by Mr. Ruth, to approve the agenda for the May 21, 2012 regular meeting.

| | | | |
|---------|------------|------|------------|
| Carfrey | <u>Yea</u> | Ruff | <u>Yea</u> |
| Cook | <u>Yea</u> | Ruth | <u>Yea</u> |
| Earich | <u>Yea</u> | | |

Carried: 5 to 0

APPROVAL OF MINUTES

(12-162) Motion was made by Mr. Ruff, seconded by Ms. Cook to approve the minutes from the April 16, 2012 regular meeting as presented.

| | | | |
|---------|------------|------|------------|
| Carfrey | <u>Yea</u> | Ruff | <u>Yea</u> |
| Cook | <u>Yea</u> | Ruth | <u>Yea</u> |
| Earich | <u>Yea</u> | | |

Carried: 5 to 0

(12-163) Motion was made by Mr. Ruth, seconded by Mr. Carfrey to approve the minutes from the April 25, 2012 special meeting as presented.

| | | | |
|---------|----------------|------|------------|
| Carfrey | <u>Yea</u> | Ruff | <u>Yea</u> |
| Cook | <u>Yea</u> | Ruth | <u>Yea</u> |
| Earich | <u>Abstain</u> | | |

Carried: 4 to 1 Abstention

(12-164) Motion was made by Mr. Ruff, seconded by Ms. Earich to approve the minutes from the May 8, 2012 special meeting as presented.

| | | | |
|---------|------------|------|------------|
| Carfrey | <u>Yea</u> | Ruff | <u>Yea</u> |
| Cook | <u>Yea</u> | Ruth | <u>Yea</u> |
| Earich | <u>Yea</u> | | |

Carried: 5 to 0

SUPERINTENDENT’S RECOMMENDATIONS

PERSONNEL LEAVE

(12-165) Motion was made by Mr. Ruff, seconded by Mr. Ruth to accept the report of vacation, personal and professional leave as presented.

| | | | |
|---------|------------|------|------------|
| Carfrey | <u>Yea</u> | Ruff | <u>Yea</u> |
| Cook | <u>Yea</u> | Ruth | <u>Yea</u> |
| Earich | <u>Yea</u> | | |

Carried: 5 to 0

DONATIONS

(12-166) Motion was made by Mr. Ruff, seconded by Mr. Carfrey to accept the following donations totaling \$ 3,629.00 as presented.

- a. Westfall Boosters – HS Support Fund \$ 500.00
- b. High School Staff – HS Support Fund \$ 254.00
- c. Contribution to FFA – FFA Grow \$2,500.00
- d. High School Vocal – Gary’s Images \$ 375.00

| | | | |
|---------|------------|------|------------|
| Carfrey | <u>Yea</u> | Ruff | <u>Yea</u> |
| Cook | <u>Yea</u> | Ruth | <u>Yea</u> |
| Earich | <u>Yea</u> | | |

Carried: 5 to 0

SUBSTITUTE TEACHER LIST

(12-167) Motion was made by Mr. Ruth, seconded by Ms. Earich to approve the list of substitute teachers for the month of May 2012, as provided by the Pickaway County Educational Service Center as presented.

| | | | |
|---------|------------|------|------------|
| Carfrey | <u>Yea</u> | Ruff | <u>Yea</u> |
| Cook | <u>Yea</u> | Ruth | <u>Yea</u> |
| Earich | <u>Yea</u> | | |

Carried: 5 to 0

RESIGNATION

(12-168) Motion was made by Mr. Carfrey, seconded by Mr. Ruff to accept the resignation of Mr. Billy Dennis as Special Education Coordinator and Assistant High School Principal effective at the end of the day July 31, 2012.

| | | | |
|---------|------------|------|------------|
| Carfrey | <u>Yea</u> | Ruff | <u>Yea</u> |
| Cook | <u>Yea</u> | Ruth | <u>Yea</u> |
| Earich | <u>Yea</u> | | |

Carried: 5 to 0

(12-169) Motion was made by Mr. Ruff, seconded by Mr. Ruth to accept the resignation request of Ms. Jennifer Newell, Teacher, effective at the end of her 2011-2012 limited teacher's contract. **(Addendum)**

| | | | |
|---------|------------|------|------------|
| Carfrey | <u>Yea</u> | Ruff | <u>Yea</u> |
| Cook | <u>Yea</u> | Ruth | <u>Yea</u> |
| Earich | <u>Yea</u> | | |

Carried: 5 to 0

AMENDING OF TEACHER'S ONE YEAR LIMITED CONTRACT

(12-170) Motion was made by Ms. Cook, seconded by Mr. Ruth to amend the one (1) year teacher's limited contract of Ms. Hannah Buskirk, to a Step 1, Bachelor's Degree pay level for the 2012-2013 for a salary of \$30,977.00. Ms. Buskirk provided proof to the Treasurer showing one (1) year of experience as a teacher prior to being employed by the Westfall District.

| | | | |
|---------|------------|------|------------|
| Carfrey | <u>Yea</u> | Ruff | <u>Yea</u> |
| Cook | <u>Yea</u> | Ruth | <u>Yea</u> |
| Earich | <u>Yea</u> | | |

Carried: 5 to 0

EXTENDED DAYS (TABLED)

(12-171) Motion was made by Mr. Carfrey, seconded by Mr. Ruff to table the following resolution regarding extended day contracts.

Motion to approve the number of extended days as indicated for the following positions for the 2012-2013 school year:

1. Librarian – Five (5)
2. Band Director – Twenty (20)
3. Guidance Counselors – Ten (10)

| | | | |
|---------|------------|------|------------|
| Carfrey | <u>Yea</u> | Ruff | <u>Yea</u> |
| Cook | <u>Yea</u> | Ruth | <u>Yea</u> |
| Earich | <u>Yea</u> | | |

Carried: 5 to 0

UNPAID LEAVE OF ABSENCE REQUEST

(12-172) Motion was made by Mr. Ruff, seconded by Mr. Ruth to approve the unpaid leave of absence request of Ms. Cindy Collett, Custodian, for health reasons, effective June 1, 2012 through August 15, 2012 as presented.

| | | | |
|---------|------------|------|------------|
| Carfrey | <u>Yea</u> | Ruff | <u>Yea</u> |
| Cook | <u>Yea</u> | Ruth | <u>Yea</u> |
| Earich | <u>Yea</u> | | |

Carried: 5 to 0

HEALTH TEACHER – SUMMER SCHOOL

(12-173) Motion was made by Mr. Carfrey, seconded by Ms. Cook to employ Mr. Trevor Thomas as health teacher for the summer of 2012 for up to 40 hours of class time with five (5) hours of planning time for a total of 45 hours at the daily summer school teacher rate of \$28.00 per hour.

| | | | |
|---------|------------|------|------------|
| Carfrey | <u>Yea</u> | Ruff | <u>Yea</u> |
| Cook | <u>Yea</u> | Ruth | <u>Yea</u> |
| Earich | <u>Yea</u> | | |

Carried: 5 to 0

EXTENDED SCHOOL YEAR INSTRUCTOR – SPECIAL NEEDS STUDENTS

(12-174) Motion was made by Mr. Ruth, seconded by Mr. Ruff to employ Ms. Melissa Barnhart as the Extended School Year Instructor for special needs students for summer school, July 23 through August 10, 2012 from 9:00 a.m. to 12:00 p.m. at a rate of \$28.00 per hour.

| | | | |
|---------|------------|------|------------|
| Carfrey | <u>Yea</u> | Ruff | <u>Yea</u> |
| Cook | <u>Yea</u> | Ruth | <u>Yea</u> |
| Earich | <u>Yea</u> | | |

Carried: 5 to 0

EXTENDED SCHOOL YEAR EDUCATIONAL AIDE – SPECIAL NEEDS STUDENTS

(12-175) Motion was made by Ms. Cook, seconded by Ms. Earich to employ the following as educational aides for the Extended School Year summer school, July 23 through August 10, 2012 from 9:00 a.m. to 12:00 p.m. at a rate of \$10.80 per hour.

1. Ms. Daniella Thomas
2. Ms. Elizabeth Green

| | | | |
|---------|------------|------|------------|
| Carfrey | <u>Yea</u> | Ruff | <u>Yea</u> |
| Cook | <u>Yea</u> | Ruth | <u>Yea</u> |
| Earich | <u>Yea</u> | | |

Carried: 5 to 0

SUPPLEMENTAL CONTRACTS FOR 2012-2013

(12-176) Motion was made by Mr. Ruth, seconded by Mr. Ruff to award supplemental contracts for the 2012-2013 school year to the following for the position designated:

1. Mr. J. D. Williamson – E-Rate Coordinator; Class 1; Step 3; \$3,854.00
2. Ms. Becky Shaw – Food Service Coordinator; \$15,000.00 over 26 pays
3. Ms. Becky Shaw – Middle School AD/Site Manager; Class 3; Step 7; \$2,371.00
3. Mr. Trevor Thomas – Head Varsity Golf Coach; Class 2; Step 5; \$2,964.00
4. Mr. Trevor Thomas – Head Varsity Baseball Coach; Class 2; Step 19; \$3,261.00
5. Mr. Mark Schaffnit – Musical Tech/Orchestra Director; Class 4; Step 9; \$1,779.00
6. Ms. Brittney Leonard – Flag Corps Advisor; Class 4; Step 2; \$1,186.00
7. Ms. Andrea Brown – Swing Choir Director; Class 2; Step 6; \$3,261.00
8. Ms. Andrea Brown – Musical Director; Class 2; Step 6; \$3,261.00
9. Ms. Lisa Lightle – Head Varsity Volleyball; Class 2; Step 3; \$2,371.00
10. Mr. Brad Smith – Assistant Varsity Football; Class 2; Step 13; \$3,261.00
11. Ms. Jennifer Blue – Head Varsity Girls’ Basketball; Class 1; Step 2; \$3,557.00
12. Ms. Cindi Post – 8th Grade Girls’ Volleyball; Class 3; Step 19; \$2,371.00
13. Ms. Cindi Post – Assistant Varsity Track; Class 3; Step 15; \$2,371.00
14. Mr. Mike Nunemaker – Middle School Football; Class 3; Step 1; \$1,334.00
15. Mr. Mike Nunemaker – Middle School Basketball; Class 3; Step 1; \$1,334.00
16. Mr. Jerry Mudd – Head Varsity Cross Country; Class 2; Step 28; \$3,261.00
17. Ms. Theresa Butts – Head Varsity Girls’ Track; Class 2; Step 18; \$3,261.00

Carfrey Yea
Cook Yea
Earich Yea

Ruff Yea
Ruth Yea

Carried: 5 to 0

GRADUATING CLASS OF 2012

(12-177) Motion was made by Mr. Carfrey, seconded by Mr. Ruff to approve the list of graduates of the Class of 2012 who, pending completion of all requirements, will graduate from Westfall High School on May 27, 2012 as presented.

Carfrey Yea
Cook Yea
Earich Yea

Ruff Yea
Ruth Yea

Carried: 5 to 0

HIGH SCHOOL BAND TRIP TO ORLANDO, FLORIDA

(12-178) Motion was made by Ms. Cook, seconded by Mr. Ruff to approve the request of Mr. Mark Schaffnit, Band Director, for the high school band and jazz band to travel to Orlando, Florida to participate in a music performance from April 2 through April 7, 2013 as presented.

Carfrey Yea
Cook Yea
Earich Yea

Ruff Yea
Ruth Yea

Carried: 5 to 0

AREA MEDIA CENTER SERVICE CONTRACT

(12-179) Motion was made by Mr. Carfrey, seconded by Mr. Ruff to approve the agreement with the Pickaway County Educational Service Center for media services for the 2012-2013 school year as presented.

Carfrey Yea
Cook Yea
Earich Yea

Ruff Yea
Ruth Yea

Carried: 5 to 0

FIELD EXPERIENCE AND STUDENT TEACHING AGREEMENT

(12-180) Motion was made by Mr. Ruth, seconded by Ms. Earich to approve the agreement between the Westfall Local School District and the Western Governors University to provide field and student teaching experience as presented.

| | | | |
|---------|------------|------|------------|
| Carfrey | <u>Yea</u> | Ruff | <u>Yea</u> |
| Cook | <u>Yea</u> | Ruth | <u>Yea</u> |
| Earich | <u>Yea</u> | | |

Carried: 5 to 0

OHIO HIGH SCHOOL ATHLETIC ASSOCIATION MEMBERSHIP 2012-2013

(12-181) Motion was made by Mr. Carfrey, seconded by Mr. Ruff to approve the following resolution:

WHEREAS, the Westfall Local School District of Williamsport, Pickaway County, Ohio has satisfied all the requirements for membership in the Ohio High School Athletic Association, a voluntary not-for profit association; and

WHEREAS, the Board of Education/Governing Board and its Administration desire for the schools with one or more grades at the 7-12 grade level under their jurisdiction to be voluntary members of the OHSAA;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION/GOVERNING BOARD that all schools listed shall be members of the OHSAA and that the Constitution, Bylaws and Sports Regulations of the OHSAA shall be approved and adopted by this Board of Education for its own minimum student eligibility standards. The Board of Education/Governing Board reserves the right to raise the eligibility standards as the Board deems appropriate;

BE IT FURTHER RESOLVED that the schools under this Board’s jurisdiction agree to conduct their athletic programs in accordance with the Constitution, Bylaws, Regulations, Interpretations and Decisions of the OHSAA. Furthermore, the schools under this Board’s jurisdiction agree to be primary enforcers of the Constitution, Bylaws and Sports Regulations and their interpretations.

| | | | |
|---------|------------|------|------------|
| Carfrey | <u>Yea</u> | Ruff | <u>Yea</u> |
| Cook | <u>Yea</u> | Ruth | <u>Yea</u> |
| Earich | <u>Yea</u> | | |

Carried: 5 to 0

APPROVAL OF FORMS FOR THE 2012-2013 SCHOOL YEAR

(12-182) Motion was made by Mr. Ruff, seconded by Mr. Ruth to approve the following forms for use for the 2012-2013 school year as presented.

1. Student Information/Emergency Medical Authorization Form
2. New Student Enrollment Form
3. Student Release of Records Form
4. Student Residency Status Form
5. Notice of Rights Under FERPA
6. Annual Notice for Disclosure of School Directory Information (FERPA)

7. Parent Request for Non-Disclosure of School Directory Information (FERPA)
8. Access to Student Information by Military or College Recruiters Form
9. Student/Parent Notification Letter Regarding BMI Screening Permission

| | | | |
|---------|------------|------|------------|
| Carfrey | <u>Yea</u> | Ruff | <u>Yea</u> |
| Cook | <u>Yea</u> | Ruth | <u>Yea</u> |
| Earich | <u>Yea</u> | | |

Carried: 5 to 0

DISTRICT MATHEMATICS CURRICULUM

(12-183) Motion was made by Mr. Ruff, seconded by Mr. Carfrey to adopt the district mathematics curriculum prepared by Ms. Deborah Younge, Curriculum Supervisor, Mr. J. D. Williamson, Technology Coordinator and the mathematics departments of the elementary, middle and high school beginning with the 2012-2013 school year as presented in the Executive Summary.

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|---------|------------|------|------------|
| Carfrey | <u>Yea</u> | Ruff | <u>Yea</u> |
| Cook | <u>Yea</u> | Ruth | <u>Yea</u> |
| Earich | <u>Yea</u> | | |

Carried: 5 to 0

FACILITY USE REQUEST

(12-184) Motion was made by Mr. Ruth, seconded by Mr. Carfrey to approve the use of the baseball diamond after May 22, 2012 through July 30, 2012 on Mondays and Wednesdays from 5:30 p. m. to 8:30 p.m. and Saturdays from 8:00 a.m. to 3:00 p. m. for Williamsport Youth Association Baseball games as requested by Mr. Eric Yarhouse, President of the Association. This organization may use the facility as long as it is not needed by any school sponsored sports/activities.

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|---------|------------|------|------------|
| Carfrey | <u>Yea</u> | Ruff | <u>Yea</u> |
| Cook | <u>Yea</u> | Ruth | <u>Yea</u> |
| Earich | <u>Yea</u> | | |

Carried: 5 to 0

PICKAWAY COUNTY YMCA BEFORE AND AFTER SCHOOL PROGRAM AGREEMENT

(12-185) Motion was made by Mr. Ruff, seconded by Mr. Ruth to approve the agreement between the Westfall Local Schools Board of Education and the Pickaway County YMCA for before and after school activities for Westfall students beginning the 2012-2013 school year as presented.

| | | | |
|---------|------------|------|------------|
| Carfrey | <u>Yea</u> | Ruff | <u>Yea</u> |
| Cook | <u>Yea</u> | Ruth | <u>Yea</u> |
| Earich | <u>Yea</u> | | |

Carried: 5 to 0

TANF AGREEMENT – PICKAWAY COUNTY JOBS ONE STOP

(12-186) Motion was made by Mr. Carfrey, seconded by Mr. Ruth to approve the agreement between the Westfall Local Schools Board of Education and Pickaway County Jobs One Stop to employ summer workers for 2012 paid from TANF grant money as presented.

| | | | |
|---------|------------|------|------------|
| Carfrey | <u>Yea</u> | Ruff | <u>Yea</u> |
| Cook | <u>Yea</u> | Ruth | <u>Yea</u> |
| Earich | <u>Yea</u> | | |

Carried: 5 to 0

ELEMENTARY SCHOOL STUDENT HANDBOOK

(12-187) Motion was made by Mr. Ruff, seconded by Mr. Ruth to approve the elementary school student handbook for the 2012-2013 school year as presented.

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|---------|------------|------|------------|
| Carfrey | <u>Yea</u> | Ruff | <u>Yea</u> |
| Cook | <u>Yea</u> | Ruth | <u>Yea</u> |
| Earich | <u>Yea</u> | | |

Carried: 5 to 0

ASBESTOS REMOVAL BID ACCEPTANCE AND CONTRACT-HIGH SCHOOL ROOF

(12-188) Motion was made by Mr. Carfrey, seconded by Mr. Ruff to accept the bids for asbestos removal as presented and award a contract to LEPI for the removal of asbestos from the high school roof at a cost of \$39,430.00.

| | | | |
|---------|------------|------|------------|
| Carfrey | <u>Yea</u> | Ruff | <u>Yea</u> |
| Cook | <u>Yea</u> | Ruth | <u>Yea</u> |
| Earich | <u>Yea</u> | | |

Carried: 5 to 0

TREASURER’S RECOMMENDATIONS

TREASURER’S REPORT

- 1. Five Year Forecast
- 2. Fuel Tanks
- 3. FY 2011 Financial Reports Completed

FINANCIAL REPORT

(12-189) Motion was made by Mr. Carfrey, seconded by Mr. Ruff to approve the financial report for month of April, 2012 as presented by the Treasurer.

| | | | |
|---------|------------|------|------------|
| Carfrey | <u>Yea</u> | Ruff | <u>Yea</u> |
| Cook | <u>Yea</u> | Ruth | <u>Yea</u> |
| Earich | <u>Yea</u> | | |

Carried: 5 to 0

FIVE YEAR FORECAST

(12-190) Motion was made by Mr. Ruff, seconded by Mr. Ruth to approve the Five Year Forecast as presented.

| | | | |
|---------|------------|------|------------|
| Carfrey | <u>Yea</u> | Ruff | <u>Yea</u> |
| Cook | <u>Yea</u> | Ruth | <u>Yea</u> |
| Earich | <u>Yea</u> | | |

Carried: 5 to 0

RESOLUTION OF URGENT NECESSITY – (Addendum)

(12-191) Motion was made by Mr. Carfrey, seconded by Mr. Ruff to approve the following resolution of urgent necessity:

DECLARING AN URGENT NECESSITY, WAIVING COMPETITIVE BIDDING, AND AUTHORIZING AGREEMENT TO UPGRADE THE EXISTING 10,000 GALLON DIESEL TANK .

WHEREAS, the Board previously engaged Michael E. Clark & Associates and Lemmco LLC and Guttman Oil to provide a plan to upgrade the existing 10,000 gallon diesel tank (the “Project”); and

WHEREAS, the plan prepared by Michael E. Clark & Associates and Lemmco LLC and Guttman Oil, is attached hereto as Exhibit “A” and Exhibit “B”; and

WHEREAS, based upon the amount of materials and work anticipated, Michael E. Clark & Associates and Lemmco LLC and Guttman Oil estimates that the

reasonable costs associated with this repair plan is approximately \$38,500; and

WHEREAS, time is of the essence for the upgrade of the existing 10,000 gallon diesel tank because the Ohio State Fire Marshall has declared this to be a significant safety concern; and

WHEREAS, the Board believes that it is in the District’s best interest to waive the competitive bidding requirements within the Ohio Revised Code to expedite the work in order to remove all safety concerns related to the existing diesel tank and to protect school property from any damage,

NOW, THEREFORE, BE IT RESOLVED, by the Board of Education of the Westfall Local School District as follows:

1. Based upon the recommendation of the Superintendent, the Board waives the competitive bidding requirements of the Ohio Revised Code Section 3313.46 to upgrade the existing 10,000 gallon diesel tank, as described herein based on the existence of an urgent necessity and the ongoing risk that additional school property may be at risk as permitted under Section 3313.46(A)
2. Based upon the recommendation of the Superintendent and Michael E. Clark & Associates and Lemmco LLC and Guttman Oil, the Board finds that it is in the best interest of the Board and the District to authorize the Superintendent to execute a contract, in an amount not to exceed \$38,500, with Lemmco LLC and Guttman Oil to upgrade the existing 10,000 gallon diesel tank. Accordingly, the Board authorizes the Superintendent to execute a contract on behalf of the District with Lemmco LLC and Guttman Oil to upgrade the existing 10,000 gallon diesel tank in an amount not to exceed \$38.500.
3. It is hereby found and determined that all formal actions of the Board concerning and relating to the passage of this Resolution were taken in an open meeting of the Board, and that all deliberations of the Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Ohio Revised Code Section 121.22

| | | | |
|---------|------------|----------|----------------------|
| Carfrey | <u>Yea</u> | Ruff | <u>Yea</u> |
| Cook | <u>Yea</u> | Ruth | <u>Yea</u> |
| Earich | <u>Yea</u> | | |
| | | Carried: | <u>5</u> to <u>0</u> |

BOARD RECOMMENDATIONS

ADOPTION OF BOARD POLICIES

(12-192) Motion was made by Ms. Cook, seconded by Mr. Ruff to adopt the Board of Education policies, listed below and as announced at the April 16, 2012 meeting of the Board of Educat

1. Business Advisory Council to the Board – BCFA
2. Family and Civic Engagement Committee – BCFB
3. Voting Method – BDDF-E
4. Food Sales Standard – EFF
5. Data and Records Retention – EHA
6. Data and Records Retention (Electronic Mail) – EHA-R
7. Reduction in Professional Staff Workforce – GCPA
8. Programs for Gifted and Talented Students – IGBB
9. Textbook Selection and Adoption – IIAA
10. Graduation Requirements – IKF
11. Hazing and Bullying - JFCF
12. Administering Medicines to Students (General Regulations) – JHCD-R-1
13. Employment of Students – JK
14. Student Fees, Fines and Charges – JN
15. Community Use of School Facilities – KG

| | | | |
|---------|------------|------|------------|
| Carfrey | <u>Yea</u> | Ruff | <u>Yea</u> |
| Cook | <u>Yea</u> | Ruth | <u>Yea</u> |
| Earich | <u>Yea</u> | | |

Carried: 5 to 0

INTENT TO ADOPT POLICIES

The Board of Education announces its intent to adopt the following policies listed below and announcement is made that these policies will be available to the Board, staff and public for inspection in the Office of the Superintendent of Schools from May 21, 2012 through June 25, 2012.

1. Computer/Online Services – EDE
(Acceptable Use and Internet Safety)
2. Computer/Online Services – EDE-R
 - a. Computer Network and Internet Acceptable Use Policy for Students
 - b. Consent Form Regarding Release of Student Information
 - c. Addendum #2 Internet Safety Compliancy
 - d. Student Internet Acceptable Use Policy Agreement Form
 - e. Laptop and/or Handheld Devices Use and Security Student Agreement
 - f. Computer Network and Internet Acceptable Use Policy for Staff
 - g. Computer Network and Internet Acceptable Use Policy Staff Agreement Form
 - h. Data Analysis For Student Learning (DASL) and Progressbook User Agreement Form
 - i. Consent Form Regarding Release of Staff Information

- j. Notice Regarding District E-Mail
- k. Laptop and/or Handheld Devices Use and Security Staff Agreement

PUBLIC COMMENTS

ADMINISTRATORS – BUILDING UPDATES

BOARD MEMBER COMMENTS/COMMITTEE REPORTS

EXECUTIVE SESSION

(12-193) Motion was made by Ms. Cook, seconded by Mr. Carfrey to enter into Executive Session at 10:05 p. m. to consider the discipline of a public employee or official.

| | | | |
|---------|------------|------|------------|
| Carfrey | <u>Yea</u> | Ruff | <u>Yea</u> |
| Cook | <u>Yea</u> | Ruth | <u>Yea</u> |
| Earich | <u>Yea</u> | | |

Carried: 5 to 0

(12-194) Motion was made by Mr. Carfrey, seconded by Ms. Cook to return from Executive Session at 11:15 p. m.

| | | | |
|---------|------------|------|------------|
| Carfrey | <u>Yea</u> | Ruff | <u>Yea</u> |
| Cook | <u>Yea</u> | Ruth | <u>Yea</u> |
| Earich | <u>Yea</u> | | |

Carried: 5 to 0

ADJOURNMENT

(12-195) Motion was made by Mr. Ruff, seconded by Mr. Ruth to adjourn the meeting at 11:18 p. m.

| | | | |
|---------|------------|------|------------|
| Carfrey | <u>Yea</u> | Ruff | <u>Yea</u> |
| Cook | <u>Yea</u> | Ruth | <u>Yea</u> |
| Earich | <u>Yea</u> | | |

Carried: 5 to 0

PRESIDENT

TREASURER