

**WESTFALL LOCAL SCHOOL DISTRICT BOARD OF EDUCATION
REGULAR MEETING
JULY 16, 2012**

The Westfall Local School District Board of Education met in regular session on July 16, 2012 at 6:30 p. m. in the elementary school cafetorium.

CALL TO ORDER

ROLL CALL

Members present answered by saying "Aye."

| | | | |
|--------------------|------------|---------------|------------|
| Mr. Larry Carfrey | <u>Aye</u> | Mr. Mark Ruff | <u>Aye</u> |
| Ms. Judy Cook | <u>Aye</u> | Mr. Sean Ruth | <u>Aye</u> |
| Ms. Kristen Earich | <u>Aye</u> | | |

PLEDGE OF ALLEGIANCE

Board President

Ms. Earich - Tonight's meeting will be recorded and loaded to the website for the public to review.

PRESENTATIONS

1. Ms. Cara Riddel, Superintendent – Mr. Allen Koker, Extra Mile Award
2. Mr. Nick Downs, Assistant Technology Coordinator – Weatherbug System

PUBLIC COMMENT

CORRESPONDENCE

1. Ms. Kym Yeager – Thank you note.
2. The Family of Mr. Scott Hiles, Mr. and Mrs. Charles Hiles
3. Mr. and Mrs. Brian Ramsay – Thank you note.

QUESTION(S) FOR THE BOARD

DISCUSSION ITEMS

SUPERINTENDENT'S COMMENTS

1. Strategic Plan
2. Assignments/Internal Transfers

APPROVAL OF THE AGENDA

(12-258) Motion was made by Mr. Ruff, seconded by Mr. Ruth to approve the agenda for the July 16, 2012 regular meeting.

| | | | |
|---------|------------|------|------------|
| Carfrey | <u>Yea</u> | Ruff | <u>Yea</u> |
| Cook | <u>Yea</u> | Ruth | <u>Yea</u> |
| Earich | <u>Yea</u> | | |

Carried: 5 to 0

OLD BUSINESS

Introduction of Mr. Brian Ramsay, District Treasurer – Ms. Kristen Earich

NEW BUSINESS

APPROVAL OF MINUTES

(12-259) Motion was made by Ms. Cook, seconded by Mr. Ruth to approve the minutes from the June 25, 2012 public hearing as presented.

| | | | |
|---------|------------|------|------------|
| Carfrey | <u>Yea</u> | Ruff | <u>Yea</u> |
| Cook | <u>Yea</u> | Ruth | <u>Yea</u> |
| Earich | <u>Yea</u> | | |

Carried: 5 to 0

(12-260) Motion was made by Mr. Ruth, seconded by Mr. Ruff to approve the minutes from the June 25, 2012 regular meeting as presented.

| | | | |
|---------|------------|------|------------|
| Carfrey | <u>Yea</u> | Ruff | <u>Yea</u> |
| Cook | <u>Yea</u> | Ruth | <u>Yea</u> |
| Earich | <u>Yea</u> | | |

Carried: 5 to 0

(12-261) Motion was made by Mr. Ruff, seconded by Ms. Earich to approve the minutes from the July 5, 2012 special meeting as presented.

| | | | |
|---------|------------|------|------------|
| Carfrey | <u>Yea</u> | Ruff | <u>Yea</u> |
| Cook | <u>Yea</u> | Ruth | <u>Yea</u> |
| Earich | <u>Yea</u> | | |

Carried: 5 to 0

SUPERINTENDENT’S RECOMMENDATIONS

PERSONNEL LEAVE

(12-262) Motion was made by Mr. Ruth, seconded by Mr. Ruff to accept the report of vacation, personal and professional leave as presented.

| | | | |
|---------|------------|------|------------|
| Carfrey | <u>Yea</u> | Ruff | <u>Yea</u> |
| Cook | <u>Yea</u> | Ruth | <u>Yea</u> |
| Earich | <u>Yea</u> | | |

Carried: 5 to 0

DONATIONS

(12-263) Motion was made by Mr. Ruff, seconded by Mr. Carfrey to accept the following donations totaling \$ 525.00 and a piano as presented.

- a. Ms. Tammy Cline – Board Flower Fund \$ 10.00
- b. Ms. Kim Davey – Board Flower Fund \$ 10.00
- c. Ms. Tammy Cline – Board Flower Fund \$ 5.00
- d. Mr. and Mrs. Russell Casper – FFA \$ 500.00
- c. Tussing and Thompson Families – Music Depart. (Piano valued at \$1,000.00.)

| | | | |
|---------|------------|------|------------|
| Carfrey | <u>Yea</u> | Ruff | <u>Yea</u> |
| Cook | <u>Yea</u> | Ruth | <u>Yea</u> |
| Earich | <u>Yea</u> | | |

Carried: 5 to 0

RESIGNATION/RETIREMENT

(12-264) Motion was made by Ms. Cook, seconded by Mr. Ruth to accept the resignation of Ms. Alissa Putnam, Elementary School Assistant Principal effective July 9, 2012 as presented.

| | | | |
|---------|------------|------|------------|
| Carfrey | <u>Yea</u> | Ruff | <u>Yea</u> |
| Cook | <u>Yea</u> | Ruth | <u>Yea</u> |
| Earich | <u>Yea</u> | | |

Carried: 5 to 0

(12-265) Motion was made by Mr. Ruff, seconded by Mr. Ruth to accept the retirement request of Mr. Ralph Scurry, High School Guidance Counselor effective July 2, 2012 as presented.

| | | | |
|---------|------------|------|------------|
| Carfrey | <u>Yea</u> | Ruff | <u>Yea</u> |
| Cook | <u>Yea</u> | Ruth | <u>Yea</u> |
| Earich | <u>Yea</u> | | |

Carried: 5 to 0

UNPAID LEAVE

(12-266) Motion was made by Mr. Carfrey, seconded by Mr. Ruff to approve the request for unpaid leave for Ms. Alissa Putnam for eleven (11) days at the per diem rate of \$324.65 for her 2011-2012 contract.

| | | | |
|---------|------------|------|------------|
| Carfrey | <u>Yea</u> | Ruff | <u>Yea</u> |
| Cook | <u>Yea</u> | Ruth | <u>Yea</u> |
| Earich | <u>Yea</u> | | |

Carried: 5 to 0

RETIRE/REHIRE EMPLOYMENT

(12-267) Motion was made by Ms. Cook, seconded by Mr. Carfrey to award one (1) year teacher's limited contracts to the following as retired/rehired teachers for the 2012-2013 school year.

1. Mr. Jerry Mudd – High School; Master's Degree; Step 2;
\$35,867.00
2. Ms. Kathy Morris – Elementary School; Bachelor's Degree +150;
Step 3; \$35,571.00
3. Ms. Cheryl Gaus – Elementary School; Master's Degree; Step 15;
\$57,063

| | | | |
|---------|------------|------|------------|
| Carfrey | <u>Yea</u> | Ruff | <u>Yea</u> |
| Cook | <u>Yea</u> | Ruth | <u>Yea</u> |
| Earich | <u>Nay</u> | | |

Carried: 4 to 1

TEACHER CONTRACTS

(12-268) Motion was made by Mr. Ruth, seconded by Mr. Ruff to award a one (1) year teacher's limited contract to Ms. Ashton Kuhns Phillips as an elementary school teacher for the 2012-2013 school year; Bachelor's Degree +150; Step 0 at a cost of \$31,125.00

| | | | |
|---------|------------|------|------------|
| Carfrey | <u>Yea</u> | Ruff | <u>Yea</u> |
| Cook | <u>Yea</u> | Ruth | <u>Yea</u> |
| Earich | <u>Yea</u> | | |

Carried: 5 to 0

(12-269) Motion was made by Mr. Ruff, seconded by Ms. Earich to award a one (1) year teacher's limited contract to Ms. Ann Kleinhenz as a high school teacher for the 2012-2013 school year; Bachelor's Degree; Step 3 at a cost of \$33,645.00.

| | | | |
|---------|------------|------|------------|
| Carfrey | <u>Yea</u> | Ruff | <u>Yea</u> |
| Cook | <u>Yea</u> | Ruth | <u>Yea</u> |
| Earich | <u>Yea</u> | | |

Carried: 5 to 0

(12-270) Motion was made by Mr. Carfrey, seconded by Mr. Ruth to award a one (1) year teacher's limited contract to Ms. Chelsea Martin as an elementary school teacher for the 2012-2013 school year; Master's Degree; Step 0 at a cost of \$32,607.00.

(Addendum)

| | | | |
|---------|------------|------|------------|
| Carfrey | <u>Yea</u> | Ruff | <u>Yea</u> |
| Cook | <u>Yea</u> | Ruth | <u>Yea</u> |
| Earich | <u>Yea</u> | | |

Carried: 5 to 0

MIDDLE SCHOOL GUIDANCE

(12-271) Motion was made by Mr. Ruff, seconded by Mr. Ruth to award a one (1) year teacher's limited contract to Mr. Lance Stoneking as a guidance counselor for the 2012-2013 school year; Master's Degree; Step 0 at a cost of \$32,607.00.

| | | | |
|---------|------------|------|------------|
| Carfrey | <u>Yea</u> | Ruff | <u>Yea</u> |
| Cook | <u>Nay</u> | Ruth | <u>Yea</u> |
| Earich | <u>Yea</u> | | |

Carried: 4 to 1

MEDIA SPECIALIST

(12-272) Motion was made by Mr. Ruff, seconded by Mr. Ruth to award a one (1) year non-teaching employee limited contract to Ms. Amber Johnson as Media Specialist for the 2012-2013 school year; 184 days; Step 0 at a cost of \$15,481.76.

| | | | |
|---------|------------|------|------------|
| Carfrey | <u>Yea</u> | Ruff | <u>Yea</u> |
| Cook | <u>Yea</u> | Ruth | <u>Yea</u> |
| Earich | <u>Yea</u> | | |

Carried: 5 to 0

SUPPLEMENTAL CONTRACTS

(12-273) Motion was made by Mr. Ruth, seconded by Ms. Earich to award supplemental contracts to the following for the 2012-2013 school year in the areas designated.

1. Mr. Zachary Ruoff – Junior Varsity Boys’ Basketball Coach; Step 2; Class 2; \$2,075.00
2. Ms. Stacy Fuchs – Junior Varsity Volleyball Coach; Step 0; Class 3; \$1,186.00
3. Ms. Sarah Hildenbrand – Junior Varsity Girls’ Basketball Coach; Step 5; Class 2; \$2,964.00

| | | | |
|---------|------------|------|------------|
| Carfrey | <u>Yea</u> | Ruff | <u>Yea</u> |
| Cook | <u>Yea</u> | Ruth | <u>Yea</u> |
| Earich | <u>Yea</u> | | |

Carried: 5 to 0

VOLUNTEER APPROVAL

(12-274) Motion was made by Mr. Carfrey, seconded by Ms. Cook to approve Mr. Charles Moehl, III, as a volunteer volleyball coach for the 2012-2013 school year.

| | | | |
|---------|------------|------|------------|
| Carfrey | <u>Yea</u> | Ruff | <u>Yea</u> |
| Cook | <u>Yea</u> | Ruth | <u>Yea</u> |
| Earich | <u>Yea</u> | | |

Carried: 5 to 0

SUMMER SCHOOL NURSING SERVICES

(12-275) Motion was made by Mr. Ruth, seconded by Mr. Ruff to employ Ms. Holly Slusher to provide nursing services for the 2012 Summer School from July 23, 2012 through August 10, 2012 Monday through Friday, for three (3) hours per day at a rate of \$28.00 per hour.

| | | | |
|---------|----------------|------|------------|
| Carfrey | <u>Yea</u> | Ruff | <u>Yea</u> |
| Cook | <u>Abstain</u> | Ruth | <u>Yea</u> |
| Earich | <u>Yea</u> | | |

Carried: 4 to 1 Abstention

SUMMER SCHOOL TEACHER

(12-276) Motion was made by Mr. Ruff, seconded by Ms. Cook to employ Ms. Ashton Kuhns Phillips as a summer school teacher for 2012 beginning July 23, 2012 through August 10, 2012, Monday through Friday, for three (3) hours per day at a rate of \$28.00 per hour.

| | | | |
|---------|------------|------|------------|
| Carfrey | <u>Yea</u> | Ruff | <u>Yea</u> |
| Cook | <u>Yea</u> | Ruth | <u>Yea</u> |
| Earich | <u>Yea</u> | | |

Carried: 5 to 0

ATHLETIC TRAINER AGREEMENT – BERGER HEALTH SYSTEMS

(12-277) Motion was made by Mr. Carfrey, seconded by Mr. Ruth to enter into an agreement with Berger Health Systems to provide athletic training services for the district sports teams beginning August 1, 2012 through July 31, 2014 as presented.

| | | | |
|---------|------------|------|------------|
| Carfrey | <u>Yea</u> | Ruff | <u>Yea</u> |
| Cook | <u>Yea</u> | Ruth | <u>Yea</u> |
| Earich | <u>Yea</u> | | |

Carried: 5 to 0

ATHLETIC TRAINER CONTRACT

(12-278) Motion was made by Ms. Cook, seconded by Mr. Carfrey to award a supplemental contract to Ms. Theresa Butts as the district’s athletic trainer for the 2012-2013 school year at a cost of \$14,800.00. (Reimbursed by Berger Health Systems per above agreement.)

| | | | |
|---------|------------|------|------------|
| Carfrey | <u>Yea</u> | Ruff | <u>Yea</u> |
| Cook | <u>Yea</u> | Ruth | <u>Yea</u> |
| Earich | <u>Yea</u> | | |

Carried: 5 to 0

FOOD SERVICE EMPLOYEE CONTRACT ADJUSTMENTS

(12-279) Motion was made by Mr. Ruff, seconded by Mr. Ruth to adjust the contracts for the following food service employees as designated effective for the 2012-2013 school year:

1. Ms. Linda Easter from five (5.0) hours to six (6.0) hours per day
2. Ms. Diana Sutton from five (5.0) hours to six (6.0) hours per day
3. Ms. Judy Garvey from five (5.0) hours to six (6.0) hours per day
4. Ms. Patsy Riffle from five (5.0) hours to six (6.0) hours per day

| | | | |
|---------|------------|------|------------|
| Carfrey | <u>Yea</u> | Ruff | <u>Yea</u> |
| Cook | <u>Yea</u> | Ruth | <u>Yea</u> |
| Earich | <u>Yea</u> | | |

Carried: 5 to 0

CIRCLEVILLE PHYSICAL THERAPY AGREEMENT

(12-280) Motion was made by Mr. Ruth, seconded by Mr. Ruff to enter into an agreement with Circleville Physical Therapy for physical therapy services for a period beginning September 2012 through August 2013 as presented.

| | | | |
|---------|------------|------|------------|
| Carfrey | <u>Yea</u> | Ruff | <u>Yea</u> |
| Cook | <u>Yea</u> | Ruth | <u>Yea</u> |
| Earich | <u>Yea</u> | | |

Carried: 5 to 0

PICKAWAY COUNTY DEVELOPMENTAL DISABILITIES AGREEMENT

(12-281) Motion was made by Ms. Cook, seconded by Ms. Earich to enter into an agreement with Pickaway County Developmental Disabilities to provide special education services as presented.

| | | | |
|---------|------------|------|------------|
| Carfrey | <u>Yea</u> | Ruff | <u>Yea</u> |
| Cook | <u>Yea</u> | Ruth | <u>Yea</u> |
| Earich | <u>Yea</u> | | |

Carried: 5 to 0

PICKAWAY COUNTY ESC/DD TRANSPORTATION AGREEMENT

(12-282) Motion was made by Mr. Ruff, seconded by Mr. Carfrey to approve the agreement with the Pickaway County Educational Service Center for transportation services for DD students for the 2012-2013 school year as presented.

| | | | |
|---------|------------|------|------------|
| Carfrey | <u>Yea</u> | Ruff | <u>Yea</u> |
| Cook | <u>Yea</u> | Ruth | <u>Yea</u> |
| Earich | <u>Yea</u> | | |

Carried: 5 to 0

SCHOOL FEES

(12-283) Motion was made by Mr. Ruth, seconded by Mr. Ruff to approve the school fees effective beginning the 2012-2013 school year as presented

| | | | |
|---------|------------|------|------------|
| Carfrey | <u>Yea</u> | Ruff | <u>Yea</u> |
| Cook | <u>Yea</u> | Ruth | <u>Yea</u> |
| Earich | <u>Yea</u> | | |

Carried: 5 to 0

COMPUTER NETWORK AGREEMENT FORM

(12-284) Motion was made by Mr. Carfrey, seconded by Mr. Ruff to approve the computer network agreement form effective the 2012-2013 school year as presented.

| | | | |
|---------|------------|------|------------|
| Carfrey | <u>Yea</u> | Ruff | <u>Yea</u> |
| Cook | <u>Yea</u> | Ruth | <u>Yea</u> |
| Earich | <u>Yea</u> | | |

Carried: 5 to 0

LUNCH PRICES

(12-285) Motion was made by Ms. Cook, seconded by Ms. Earich to approve the increase of the elementary school lunch prices from \$2.25 to \$2.30 beginning with the 2012-2013 school year as required by Section 205 of the 2010 Child Nutrition Reauthorization Act: Equity in School Lunch Pricing.

| | | | |
|---------|------------|------|------------|
| Carfrey | <u>Yea</u> | Ruff | <u>Yea</u> |
| Cook | <u>Yea</u> | Ruth | <u>Yea</u> |
| Earich | <u>Yea</u> | | |

Carried: 5 to 0

JOB DESCRIPTIONS

(12-286) Motion was made by Mr. Carfrey, seconded by Ms. Earich to approve the following job descriptions effective immediately as presented.

1. Local Superintendent
2. School Principal
3. Dean of Students

| | | | |
|---------|------------|------|------------|
| Carfrey | <u>Yea</u> | Ruff | <u>Yea</u> |
| Cook | <u>Yea</u> | Ruth | <u>Yea</u> |
| Earich | <u>Yea</u> | | |

Carried: 5 to 0

DISPOSAL OF PROPERTY

(12-287) Motion was made by Mr. Ruff, seconded by Mr. Ruth to approve the disposal of the following property(s) valued at \$10,000.00 or less in accordance with Board Policy DN:

- a. Outdated Math Text Books
- b. Outdated Technology Equipment
- c. Storage Barn Located in the High School Court Yard
- d. Fuel Tank

| | | | |
|---------|------------|------|------------|
| Carfrey | <u>Yea</u> | Ruff | <u>Yea</u> |
| Cook | <u>Yea</u> | Ruth | <u>Yea</u> |
| Earich | <u>Yea</u> | | |

Carried: 5 to 0

SPECIAL NEEDS STUDENT TRANSPORTATION – PART

(12-288) Motion was made by Mr. Carfrey, seconded by Mr. Ruff to approve the agreement with Pickaway Area Rural Transit (PART) to transport students to special education programs as needed beginning August 15, 2012 through June 30, 2013 as presented. **(Addendum)**

| | | | |
|---------|------------|------|------------|
| Carfrey | <u>Yea</u> | Ruff | <u>Yea</u> |
| Cook | <u>Yea</u> | Ruth | <u>Yea</u> |
| Earich | <u>Yea</u> | | |

Carried: 5 to 0

HEAD START STUDENTS TRANSPORTATION – PART

(12-289) Motion was made by Mr. Ruth, seconded by Ms. Cook to approve the agreement with Pickaway Area Rural Transit (PART) to transport preschool students to Westfall Elementary School for the 2012-2013 school year as presented. **(Addendum)**

| | | | |
|---------|------------|------|------------|
| Carfrey | <u>Yea</u> | Ruff | <u>Yea</u> |
| Cook | <u>Yea</u> | Ruth | <u>Yea</u> |
| Earich | <u>Yea</u> | | |

Carried: 5 to 0

WEATHERBUG SYSTEM

(12-290) Motion was made by Mr. Ruff, seconded by Mr. Ruth to approve the purchase of an updated Weatherbug system and software package values at a cost of \$4,695.00. **(Addendum)**

| | | | |
|---------|------------|------|------------|
| Carfrey | <u>Nay</u> | Ruff | <u>Yea</u> |
| Cook | <u>Nay</u> | Ruth | <u>Yea</u> |
| Earich | <u>Nay</u> | | |

Failed: 2 to 3

TREASURER’S RECOMMENDATIONS

TREASURER’S REPORT

FINANCIAL REPORT

BOARD RECOMMENDATIONS

PUBLIC COMMENTS

- 1. Ms. Dena Redman – Back to School Store in Williamsport

ADMINISTRATORS – BUILDING UPDATES

BOARD MEMBER COMMENTS/COMMITTEE REPORTS

EXECUTIVE SESSION

(12-291) Motion was made by Mr. Ruth, seconded by Mr. Carfrey to enter into Executive Session at 8:45 p. m. to consider employment and/or compensation of a public official or employee.

Carfrey Yea Ruff Yea
Cook Yea Ruth Yea
Earich Yea
Carried: 5 to 0

(12-292) Motion was made by Mr. Ruff, seconded by Ms. Cook to return from Executive Session at 11:25 p. m.

Carfrey Yea Ruff Yea
Cook Yea Ruth Yea
Earich Yea
Carried: 5 to 0

ADJOURNMENT

(12-293) Motion was made by Mr. Ruth, seconded by Mr. Carfrey to adjourn the meeting at 11:26 p. m.

Carfrey Yea Ruff Yea
Cook Yea Ruth Yea
Earich Yea
Carried: 5 to 0

PRESIDENT

INTERIM TREASURER