

**WESTFALL LOCAL SCHOOL DISTRICT BOARD OF EDUCATION
REGULAR MEETING
SEPTEMBER 17, 2012**

The Westfall Local School District Board of Education met in regular session on September 17, 2012 at 6:30 p. m. in the elementary school cafetorium.

CALL TO ORDER

ROLL CALL

Members present answered by saying “Aye.”

Mr. Larry Carfrey	<u>Aye</u>	Mr. Mark Ruff	<u>Aye</u>
Ms. Judy Cook	<u>Absent</u>	Mr. Sean Ruth	<u>Aye</u>
(Arrived at 7:10 p.m.)			
Ms. Kristen Earich	<u>Aye</u>		

PLEDGE OF ALLEGIANCE

Mr. Chip Downs, Alumnus

Tonight’s meeting will be recorded and loaded to the website for the public to review.

PRESENTATIONS

1. Gift to the Library, Mr. Chip Downs, Alumnus – Ms. Cara Riddel, Superintendent
2. Middle School Trip – Ms. Kathy Payne, Principal
3. Curriculum for Agricultural Science Education (C.A.S.E.), Monsanto Grant, Science Credit, National FFA Convention – Mr. Rick Metzger, Advisor
4. Credentialed Teacher Evaluators – Ms. Janice Gearhart, Mr. Billy Dennis, Ms. Mary Mace-Miller, Ms. Karen Hegarty– Ms. Cara Riddel
5. Adena Mansion Transportation Grant Program, Ms. Kathy Styer – Ms. Cara Riddel

PUBLIC COMMENTS

CORRESPONDENCE

1. The Cheryl Cottrill Family – Thank you note.

QUESTION FOR THE BOARD

DISCUSSION ITEMS

- 1. Graduation Date and Location – Mr. Billy Dennis, High School Principal

(Judy Cook arrived at 7:10 p.m.)

SUPERINTENDENT’S COMMENTS

APPROVAL OF THE AGENDA

(12-342) Motion was made by Mr. Carfrey, seconded by Mr. Ruff to approve the agenda for the September 17, 2012 regular meeting.

Carfrey	<u>Yea</u>	Ruff	<u>Yea</u>
Cook	<u>Yea</u>	Ruth	<u>Yea</u>
Earich	<u>Yea</u>		

Carried: 5 to 0

OLD BUSINESS

NEW BUSINESS

APPROVAL OF MINUTES

(12-343) Motion was made by Mr. Ruff, seconded by Mr. Ruth to approve the minutes from the August 20, 2012 regular meeting as presented.

Carfrey	<u>Yea</u>	Ruff	<u>Yea</u>
Cook	<u>Yea</u>	Ruth	<u>Yea</u>
Earich	<u>Yea</u>		

Carried: 5 to 0

SUPERINTENDENT’S RECOMMENDATIONS

PERSONNEL LEAVE

(12-344) Motion was made by Mr. Carfrey, seconded by Mr. Ruff to accept the report of vacation, personal and professional leave as presented.

Carfrey	<u>Yea</u>	Ruff	<u>Yea</u>
Cook	<u>Yea</u>	Ruth	<u>Yea</u>
Earich	<u>Yea</u>		

Carried: 5 to 0

DONATIONS

(12-345) Motion was made by Ms. Cook, seconded by Mr. Carfrey to accept the following donations totaling \$ 100,865.00 as presented.

- a. Atex Pipeline – Right of Way Cost -
General Fund \$ 11,160.00
- b. Atex Pipeline – Pipeline -
General Fund \$ 88,840.00
- c. Ms. Cara Riddel – Board Flower Fund \$ 50.00
- d. Mr. and Mrs. David Walker – HS Girls’
Basketball Fund \$ 100.00
- e. C & B Farm Supply – HS Girls’
Basketball Fund \$ 200.00
- f. Boss Excavating & Grading, Inc.
Girls’ Basketball Fund \$ 500.00
- g. Anonymous Donation – ES Music \$ 15.00

Carfrey	<u>Yea</u>	Ruff	<u>Yea</u>
Cook	<u>Yea</u>	Ruth	<u>Yea</u>
Earich	<u>Yea</u>		

Carried: 5 to 0

SUBSTITUTE TEACHER LIST

(12-346) Motion was made by Mr. Ruth, seconded by Ms. Earich to approve the list of substitute teachers for the month of September 2012, as provided by the Pickaway County Educational Service Center as presented.

Carfrey	<u>Yea</u>	Ruff	<u>Yea</u>
Cook	<u>Yea</u>	Ruth	<u>Yea</u>
Earich	<u>Yea</u>		

Carried: 5 to 0

RESIGNATION

(12-347) Motion was made by Mr. Ruff, seconded by Mr. Ruth to accept the resignation of Mr. Scott Keller, Science Teacher and Football Coach for the 2012-2013 school year, effective immediately as presented. **(Addendum)**

Carfrey	<u>Yea</u>	Ruff	<u>Yea</u>
Cook	<u>Yea</u>	Ruth	<u>Yea</u>
Earich	<u>Yea</u>		

Carried: 5 to 0

CERTIFIED TEACHER EMPLOYMENT

(12-348) Motion was made by Mr. Ruff, seconded by Mr. Carfrey to award a one (1) year teacher’s limited contract to Ms. Dakota VanSickle for the 2012-2013 school year, effective August 22, 2012 for 181 days, for the 2012-2013 school year at a Bachelor’s Degree +150; Step 0; \$30,618.00.

Carfrey Yea Ruff Yea
Cook Yea Ruth Yea
Earich Yea
Carried: 5 to 0

PRE-SCHOOL EDUCATIONAL AIDE EMPLOYMENT

(12-349) Motion was made by Mr. Carfrey, seconded by Mr. Ruth to award a one (1) year non-teaching limited contract to Ms. Amy Johnson as an educational aide for the 2012-2013 school year for up to five (5) hours per day; Step 0; \$10.80 per hour; effective September 13, 2012. No Board paid benefits.

Carfrey Yea Ruff Yea
Cook Yea Ruth Yea
Earich Yea
Carried: 5 to 0

NON-TEACHING CONTRACT ADJUSTMENTS

(12-350) Motion was made by Mr. Ruth, seconded by Mr. Ruff to adjust the one (1) year non-teaching limited contract of Ms. Traci Tallman, Educational Aide from up to seven (7.0) hours per day to up to five (5) hours per day for the 2012-2013 school year; Step 0; \$10.80 per hour; 184 days. No Board paid benefits.

Carfrey Yea Ruff Yea
Cook Yea Ruth Yea
Earich Yea
Carried: 5 to 0

(12-351) Motion was made by Mr. Carfrey, seconded by Ms. Cook to adjust the continuing contract of Ms. Doris Funk, Bus Driver from up to six (6) hours per day to up to three (3) hours per day beginning the 2012-2013 school year. No Board paid benefits.

Carfrey Yea Ruff Yea
Cook Yea Ruth Yea
Earich Yea
Carried: 5 to 0

PART-TIME BUS DRIVER EMPLOYMENT

(12-352) Motion was made by Mr. Ruff, seconded by Mr. Ruth to award a one (1) year non-teaching limited contract to Ms. Amy Funk as a part-time, up to three (3) hours per day, bus driver for the 2012-2013 school year, Step 7; \$14.04 per hour; effective September 17, 2012. No Board paid benefits.

Carfrey	<u>Yea</u>	Ruff	<u>Yea</u>
Cook	<u>Yea</u>	Ruth	<u>Yea</u>
Earich	<u>Yea</u>		

Carried: 5 to 0

PAY LEVEL CHANGE REQUESTS – CERTIFIED TEACHERS

(12-353) Motion was made by Ms. Cook, seconded by Ms. Earich to approve the pay level change requests of the following certified teachers for the 2012-2013 school year as follows:

1. Ms. Rebecca Ater – from Bachelor’s Degree to Bachelor’s Degree +150
2. Ms. Hannah Buskirk – from Bachelor’s Degree to Bachelor’s Degree +150
3. Ms. Kelley Counts – from Bachelor’s Degree to Bachelor’s Degree +150

Carfrey	<u>Yea</u>	Ruff	<u>Yea</u>
Cook	<u>Yea</u>	Ruth	<u>Yea</u>
Earich	<u>Yea</u>		

Carried: 5 to 0

SUPPLEMENTAL CONTRACTS

(12-354) Motion was made by Mr. Ruth, seconded by Mr. Carfrey to award supplemental contracts to the following for the 2012-2013 school year in the areas designated.

1. Ms. Sara Blake – High School Swing Choir Director; Step 2; Class 2; \$2,075.00
2. Ms. Sara Blake – High School Musical Director; Step 2; Class 2; \$2,075.00
3. Mr. Derek Weaver – Assistant Varsity Football Coach; Step 3; Class 2; \$2,371.00
4. Ms. Shannon Nunemaker – Middle School Basketball Cheer Coach; Step 1; Class 6; \$593.00

Carfrey Yea
Cook Yea
Earich Yea

Ruff Yea
Ruth Yea

Carried: 5 to 0

BOWLING – CLUB SPORT

(12-355) Motion was made by Ms. Cook, seconded by Mr. Carfrey to approve bowling at the high school level as a club sport for the Westfall Local School District for the 2012-2013 school year, at no cost to the district. No transportation will be provided.

Carfrey Yea
Cook Yea
Earich Yea

Ruff Yea
Ruth Yea

Carried: 5 to 0

VOLUNTEER APPROVAL

(12-356) Motion was made by Mr. Ruth, seconded by Ms. Earich to approve Ms. Tammy Meek as a volunteer Club Bowling Coach for the 2012-2013 school year.

Carfrey Yea
Cook Yea
Earich Yea

Ruff Yea
Ruth Yea

Carried: 5 to 0

HOME INSTRUCTION TUTORS

(12-357) Motion was made by Mr. Ruff, seconded by Mr. Ruth to approve the following certified teachers as home instruction tutors for the 2012-2013 school year for up to five (5.0) hours per week, on an as needed basis at \$22.00 per hour.

1. Ms. Cindi Post
2. Ms. Melissa Barnhart
3. Ms. Karen Holbrook

Carfrey Yea
Cook Yea
Earich Yea

Ruff Yea
Ruth Yea

Carried: 5 to 0

SUBSTITUTE CLASSIFIED EMPLOYEES

(12-358) Motion was made by Mr. Ruth, seconded by Mr. Carfrey to approve the following as substitute classified employees for the 2012-2013 school year in the areas designated:

1. Ms. Teri Swan – Van Driver
2. Ms. Cynthia Gollihue – Educational Aide
3. Mr. Eric Coyle – Custodian
4. Ms. Holly Slusher – Nurse
5. Mr. William Belcher – Bus Driver
6. Ms. Cindy Miller – Educational Aide
7. Ms. Kelly Durban – Educational Aide

Carfrey	<u>Yea</u>	Ruff	<u>Yea</u>
Cook	<u>Abstain</u>	Ruth	<u>Yea</u>
Earich	<u>Yea</u>		

Carried: 4 to 1 Abstention

FACILITY USE REQUESTS

(12-359) Motion was made by Ms. Cook, seconded by Mr. Ruff to approve the use of the high school conference room on the first (1st) Tuesday of each month from 5:00 to 7:00 p. m. for the 2012-2013 school year for the Westfall Education Foundation monthly meeting as requested by Ms. Emily Nelson, Chairperson.

Carfrey	<u>Yea</u>	Ruff	<u>Yea</u>
Cook	<u>Yea</u>	Ruth	<u>Yea</u>
Earich	<u>Yea</u>		

Carried: 5 to 0

(12-360) Motion was made by Mr. Carfrey, seconded by Mr. Ruff to approve the use of the elementary school stage, cafetorium, front entrance and restrooms on Friday, September 28, 2012 from 2:30 p.m. to 12:00 a.m. and Saturday, September 29, 2012 from 12:00 p.m. to 12:00 a.m. for the high school Homecoming Dance, sponsored by the Westfall FFA Chapter as requested by Mr. Rick Metzger, Advisor.

Carfrey	<u>Yea</u>	Ruff	<u>Yea</u>
Cook	<u>Yea</u>	Ruth	<u>Yea</u>
Earich	<u>Yea</u>		

Carried: 5 to 0

SCOCA FIELD TECH CONTRACT

(12-361) Motion was made by Mr. Ruth, seconded by Mr. Ruff to approve the annual SCOCA field tech contract for the 2012-2013 school year at a cost of \$12,500.00 as presented.

Carfrey	<u>Yea</u>	Ruff	<u>Yea</u>
Cook	<u>Yea</u>	Ruth	<u>Yea</u>
Earich	<u>Yea</u>		

Carried: 5 to 0

MUSIC THERAPY CONTRACT

(12-362) Motion was made by Mr. Carfrey, seconded by Mr. Ruth to approve the Rhythm-N-You Music Therapy Contract for special needs students for the 2012-2013 school year as presented.

Carfrey	<u>Yea</u>	Ruff	<u>Yea</u>
Cook	<u>Yea</u>	Ruth	<u>Yea</u>
Earich	<u>Yea</u>		

Carried: 5 to 0

EDUCATIONAL SERVICE CENTER OF CENTRAL OHIO CONTRACTED SERVICE AGREEMENT

(12-363) Motion was made by Mr. Ruff, seconded by Mr. Ruth to approve the contracted service agreement with the Educational Service Center of Central Ohio for interpreter services for a special needs student for the 2012-2013 school year at a cost of \$25,751.00 as presented.

Carfrey	<u>Yea</u>	Ruff	<u>Yea</u>
Cook	<u>Yea</u>	Ruth	<u>Yea</u>
Earich	<u>Yea</u>		

Carried: 5 to 0

MIDDLE SCHOOL WASHINGTON D.C. TRIP

(12-364) Motion was made by Mr. Ruth, seconded by Mr. Ruff to approve the middle school trip to Washington D.C. from May 7, 2013 through May 10, 2013 as presented.

Carfrey	<u>Yea</u>	Ruff	<u>Yea</u>
Cook	<u>Yea</u>	Ruth	<u>Yea</u>
Earich	<u>Yea</u>		

Carried: 5 to 0

VARSITY FOOTBALL COACH SUPPLEMENTAL CONTRACT

(12-365) Motion was made by Mr. Carfrey, seconded by Ms. Cook to award a one (1) year supplemental contract to Mr. Keith Downing as Head Varsity Football Coach for the 2012-20113 season; Step 6; Class 1; \$4,743.00. **(Addendum)**

Carfrey	<u>Yea</u>	Ruff	<u>Yea</u>
Cook	<u>Yea</u>	Ruth	<u>Yea</u>
Earich	<u>Yea</u>		

Carried: 5 to 0

TREASURER’S RECOMMENDATIONS

TREASURER’S REPORT

FINANCIAL REPORT

(12-366) Motion was made by Mr. Ruff, seconded by Mr. Ruth to approve the financial report from August, 2012 as presented by the Treasurer.

Carfrey	<u>Yea</u>	Ruff	<u>Yea</u>
Cook	<u>Yea</u>	Ruth	<u>Yea</u>
Earich	<u>Yea</u>		

Carried: 5 to 0

PERMANENT APPROPRIATIONS FOR 2012-2013 EXPENDITURES

(12-367) Motion was made by Mr. Ruff, seconded by Mr. Ruth to approve the Permanent Appropriations Measure for FY13. The General Fund total is \$19,212,843.93. The grand total of all funds is \$27,622,754.54.

Carfrey	<u>Yea</u>	Ruff	<u>Yea</u>
Cook	<u>Yea</u>	Ruth	<u>Yea</u>
Earich	<u>Yea</u>		

Carried: 5 to 0

SCHOOL INSURANCE

(12-368) Motion was made by Mr. Ruff, seconded by Mr. Ruth to approve the School Insurance Proposal for our building and contents, liability insurance, fleet insurance, inland marine and crime coverage, with Ohio Casualty, a Liberty Mutual Company, Neil Coleman Insurance Services, Inc. at an annual premium of \$49,870.00, with the addition of bus replacement insurance at an additional cost of \$1,050.00 beginning September 15, 2012.

Carfrey	<u>Yea</u>	Ruff	<u>Yea</u>
Cook	<u>Yea</u>	Ruth	<u>Yea</u>
Earich	<u>Yea</u>		

Carried: 5 to 0

BOARD RECOMMENDATIONS

ADOPTION OF BOARD POLICY(S)

(12-369) Motion was made by Mr. Carfrey, seconded by Mr. Ruff to adopt the policy(s) listed below effective September 17, 2012.

- 1. Reading Skills Assessments and Intervention – IGBEA
(Third Grade Reading Guarantee)
- 2. Reading Skills Assessments and Intervention – IGBEA-R
(Third Grade Reading Guarantee)

Carfrey	<u>Yea</u>	Ruff	<u>Yea</u>
Cook	<u>Yea</u>	Ruth	<u>Yea</u>
Earich	<u>Yea</u>		

Carried: 5 to 0

PUBLIC COMMENTS

- 1. Ms. Rhonda Allen – Daycare Transportation
- 2. Ms. Sara Danielson – Daycare Transportation
- 3. Ms. Charley Lesko – Daycare Transportation
- 4. Ms. Emily Nelson – Westfall Education Foundation Fundraiser

ADMINISTRATORS – BUILDING UPDATES

BOARD MEMBER COMMENTS/COMMITTEE REPORTS

EXECUTIVE SESSION

(12-370) Motion was made by Mr. Carfrey, seconded by Mr. Ruff to enter into Executive Session at 9:00 p. m. to prepare for negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.

Carfrey	<u>Yea</u>	Ruff	<u>Yea</u>
Cook	<u>Yea</u>	Ruth	<u>Yea</u>
Earich	<u>Yea</u>		

Carried: 5 to 0

(12-371) Motion was made by Mr. Ruff, seconded by Mr. Ruth to return from Executive Session at 9:50 p. m.

Carfrey Yea
Cook Yea
Earich Yea

Ruff Yea
Ruth Yea

Carried: 5 to 0

ADJOURNMENT

(12-372) Motion was made by Mr. Ruff, seconded by Mr. Ruth to adjourn the meeting at 9:51 p. m.

Carfrey Yea
Cook Yea
Earich Yea

Ruff Yea
Ruth Yea

Carried: 5 to 0

PRESIDENT

TREASURER