

**WESTFALL LOCAL SCHOOL DISTRICT BOARD OF EDUCATION  
REGULAR MEETING  
OCTOBER 15, 2012**

The Westfall Local School District Board of Education met in regular session on October 15, 2012 at 6:30 p. m. in the elementary school cafetorium.

**CALL TO ORDER**

**ROLL CALL**

Members present answered by saying “Aye.”

Mr. Larry Carfrey	<u>Absent</u>	Mr. Mark Ruff	<u>Aye</u>
Ms. Judy Cook	<u>Aye</u>	Mr. Sean Ruth	<u>Aye</u>
Ms. Kristen Earich	<u>Aye</u>		

**PLEDGE OF ALLEGIANCE**

Board President

*Tonight’s meeting will be recorded and loaded to the website for the public to review.*

**PRESENTATIONS**

1. W.E.S. Little Miss Pumpkin Show Representative, Miss Reese Moehl – Ms. Janice Gearhart, Elementary School Principal
2. Laws of Life Essay Award Winners, Ross Berger - Best Essay; Sarah Johnson, Amie Musselman, Jessica Miller and Logan Pancake – Honorable Mention
3. Extra Mile Award, Mr. Kenneth Allen Bradley, High School Math Teacher – Ms. Karla Barnes, Teacher and Ms. Cara Riddel, Superintendent
4. OTES Certified – Ms. Kathy Payne and Ms. Deborah Younge – Ms. Cara Riddel
5. Retirement Recognition – Mr. Ralph Scurry – Ms. Cara Riddel
6. FFA Agriculture Issues Team – Farm Bill 2012 – Ms. Cara Riddel

**PUBLIC COMMENTS**

**CORRESPONDENCE**

1. The Durflinger Family – Thank you note.

**QUESTION FOR THE BOARD**

**DISCUSSION ITEMS**

- 1. Pickaway Progress Partnership (P3)

**SUPERINTENDENT’S COMMENTS**

- 1. Update School Calendar
- 2. WeatherBug System

**APPROVAL OF THE AGENDA**

(12-373) Motion was made by Mr. Ruth, seconded by Mr. Ruff to approve the agenda for the October 15, 2012 regular meeting.

Carfrey	<u>Absent</u>	Ruff	<u>Yea</u>
Cook	<u>Yea</u>	Ruth	<u>Yea</u>
Earich	<u>Yea</u>		

Carried: 4 to 0

**OLD BUSINESS**

**NEW BUSINESS**

**APPROVAL OF MINUTES**

(12-374) Motion was made by Ms. Cook, seconded by Mr. Ruff to approve the minutes from the September 17, 2012 regular meeting as presented.

Carfrey	<u>Absent</u>	Ruff	<u>Yea</u>
Cook	<u>Yea</u>	Ruth	<u>Yea</u>
Earich	<u>Yea</u>		

Carried: 4 to 0

**SUPERINTENDENT’S RECOMMENDATIONS**

**PERSONNEL LEAVE**

(12-375) Motion was made by Mr. Ruth, seconded by Mr. Ruff to accept the report of vacation, personal and professional leave as presented.

Carfrey	<u>Absent</u>	Ruff	<u>Yea</u>
Cook	<u>Yea</u>	Ruth	<u>Yea</u>
Earich	<u>Yea</u>		

Carried: 4 to 0

**DONATIONS**

(12-376) Motion was made by Mr. Ruth, seconded by Ms. Earich to accept the following donations totaling \$ 2,880.60 ; an Easy Up Tent; pumpkins; Pickaway Progress Partnership donation as presented.

- a. Ms. Judy Cook – Board of Education Flower Fund \$ 20.00
- b. Mr. Brian Ramsay – Board of Education Flower Fund \$ 50.00
- c. Ms. Kim Davey – Board of Education Flower Fund \$ 10.60
- d. Ms. Tammy Cline – Board of Education Flower Fund \$ 10.00
- e. Mr. and Mrs. Bob Barnes – HS Girls’ Basketball Fund \$ 250.00
- f. Mr. and Mrs. Justin Barnes – HS Girls’ Basketball Fund \$ 20.00
- g. Ms. Patricia Strous – HS Volleyball Fund \$ 20.00
- h. Ms. Sonja Daniels – Easy Up Tent – HS Cross Country
- i. Mr. Roger Kline- Pumpkins to Art Sculpture Class
- j. Ms. Emily Nelson – Pumpkins to Art Sculpture Class
- k. Anonymous Donation for Membership to Pickaway \$2,500.00  
Progress Partnership
- l. Bambi’s Farmers Market – Pumpkins to Art Sculpture Class
- m. Royal Gardens – Pumpkins to Art Sculpture Class

Carfrey	<u>Absent</u>	Ruff	<u>Yea</u>
Cook	<u>Yea</u>	Ruth	<u>Yea</u>
Earich	<u>Yea</u>		

Carried: 4 to 0

**SUBSTITUTE TEACHER LIST**

(12-377) Motion was made by Ms. Cook, seconded by Mr. Ruff to approve the list of substitute teachers for the month of October 2012, as provided by the Pickaway County Educational Service Center as presented.

Carfrey	<u>Absent</u>	Ruff	<u>Yea</u>
Cook	<u>Yea</u>	Ruth	<u>Yea</u>
Earich	<u>Yea</u>		

Carried: 4 to 0

**CERTIFIED TEACHER CONTRACT**

(12-378) Motion was made by Ms. Cook, seconded by Ms. Earich to award a one (1) year teacher’s limited contract to Ms. Megan McDowell as a High School Science teacher for the 2012-2013 school year; Bachelor’s Degree + 150; 146 days; Step 0; \$24,697.00.

Carfrey	<u>Absent</u>	Ruff	<u>Yea</u>
Cook	<u>Yea</u>	Ruth	<u>Yea</u>
Earich	<u>Yea</u>		

Carried: 4 to 0

**VOLUNTEER TRAINING STIPENDS**

(12-379) Motion was made by Mr. Ruff, seconded by Mr. Ruth to approve stipends in the amount of \$28.00 per hour for three (3) hours to the following teachers for providing training for volunteers:

1. Ms. Kelley Counts
2. Ms. Joy Sharrett
3. Ms. Cheryl Gaus
4. Ms. Bonnie Cole
5. Ms. Gayle Stadt

Carfrey	<u>Absent</u>	Ruff	<u>Yea</u>
Cook	<u>Yea</u>	Ruth	<u>Yea</u>
Earich	<u>Yea</u>		

Carried: 4 to 0

**HOME INSTRUCTION TUTOR**

(12-380) Motion was made by Mr. Ruff, seconded by Mr. Ruth to approve Ms. Lori McFarland as a home instruction tutor for the 2012-2013 school year for up to five (5.0 ) hours per week, on an as needed basis at \$22.00 per hour.

Carfrey	<u>Absent</u>	Ruff	<u>Yea</u>
Cook	<u>Yea</u>	Ruth	<u>Yea</u>
Earich	<u>Yea</u>		

Carried: 4 to 0

**PAY LEVEL CHANGE REQUEST – CERTIFIED TEACHER**

(12-381) Motion was made by Ms. Cook, seconded by Mr. Ruth to approve the pay level change request of Ms. Leslie Stanley Angles, certified teacher, to the Master’s Degree for the 2012-2013 school year.

Carfrey	<u>Absent</u>	Ruff	<u>Yea</u>
Cook	<u>Yea</u>	Ruth	<u>Yea</u>
Earich	<u>Yea</u>		

Carried: 4 to 0

**SUPPLEMENTAL CONTRACTS**

(12-382) Motion was made by Mr. Ruff, seconded by Ms. Earich to award supplemental contracts to the following for the 2012-2013 school year in the areas designated.

1. Ms. Lynn Huffer – Varsity Basketball Cheerleading Coach; Step 13; Class 5; \$1,038.00
2. Mr. Patrick Allen – Junior Varsity Basketball Cheerleading Coach; Step 0; Class 5; \$593.00
3. Ms. Brittney Leonard – Band Camp Assistant; Step 2; Class 5; \$889.00

Carfrey	<u>Absent</u>	Ruff	<u>Yea</u>
Cook	<u>Yea</u>	Ruth	<u>Yea</u>
Earich	<u>Yea</u>		

Carried: 4 to 0

**AFTER SCHOOL INTERVENTION TUTORS**

(12-383) Motion was made by Mr. Ruth, seconded by Mr. Ruff to approve the following certified teachers/substitute teachers as after school intervention tutors for up to six (6) hours per week at \$22.00 per hour on an as needed basis for the 2012-2013 school year:

- |                         |                       |
|-------------------------|-----------------------|
| 1. Mr. David Schleich   | 7. Ms. Talea McGinnis |
| 2. Ms. Clara Reynolds   | 8. Ms. Sharon Link    |
| 3. Ms. Melissa Barnhart | 9. Mr. Allen Bradley  |
| 4. Ms. Phyllis Gibbs    | 10. Mr. Alan Gabriel  |
| 5. Ms. Karen Holbrook   | 11. Mr. Jerry Mudd    |
| 6. Ms. Brittany Yike    | 12. Ms. Andrea Brown  |

Carfrey	<u>Absent</u>	Ruff	<u>Yea</u>
Cook	<u>Yea</u>	Ruth	<u>Yea</u>
Earich	<u>Yea</u>		

Carried: 4 to 0

**SUBSTITUTE CLASSIFIED EMPLOYEES**

(12-384) Motion was made by Ms. Cook, seconded by Ms. Earich to approve the following as substitute classified employees for the 2012-2013 school year in the areas designated:

1. Ms. Amy Johnson – Educational Aide
2. Mr. Brian Pontius – Bus Driver
3. Ms. Nicole Smith – Educational Aide; Custodian; Secretary; Café Worker
4. Ms. Paula Gardner – Educational Aide
5. Ms. Sarah Constable – Educational Aide (**Addendum**)

Carfrey	<u>Absent</u>	Ruff	<u>Yea</u>
Cook	<u>Yea</u>	Ruth	<u>Yea</u>
Earich	<u>Yea</u>		

Carried: 4 to 0

## FACILITY USE REQUESTS

(12-385) Motion was made by Mr. Ruth, seconded by Mr. Ruff to approve the use of the elementary school gym on Mondays and Wednesdays from 6:00 to 7:30 p. m. beginning October 17, 2012 through March 6, 2013 for biddy basketball practice as requested by Stacey Tackett, Westfall Biddy Basketball. (Other recognized school sporting events and school functions will take precedence over this request.)

Carfrey	<u>Absent</u>	Ruff	<u>Yea</u>
Cook	<u>Yea</u>	Ruth	<u>Yea</u>
Earich	<u>Yea</u>		

Carried: 4 to 0

(12-386) Motion was made by Mr. Ruff, seconded by Mr. Ruth to approve the use of the elementary school stage, cafetorium, front entrance, kitchen and restrooms on Friday, December 7, 2012 from 4:00 to 8:00 p. m. and on Saturday, December 8, 2012 from 7:30 a. m. to 5:30 p. m. for the annual Breakfast With Santa and Craft Bazaar sponsored by the Westfall Elementary PTO as requested by Ms. Courtney Riddick, Bazaar Chairperson.

Carfrey	<u>Absent</u>	Ruff	<u>Yea</u>
Cook	<u>Yea</u>	Ruth	<u>Yea</u>
Earich	<u>Yea</u>		

Carried: 4 to 0

(12-387) Motion was made by Mr. Ruth, seconded by Mr. Ruff to approve the use of the elementary school cafetorium on October 23, 2012 from 5:00 to 8:00 p. m. for Girl Scout sign-ups as requested by Ms. Buffy Roseberry of the Girl Scouts Logan Valley Service Unit.

Carfrey	<u>Absent</u>	Ruff	<u>Yea</u>
Cook	<u>Yea</u>	Ruth	<u>Yea</u>
Earich	<u>Yea</u>		

Carried: 4 to 0

(12-388) Motion was made by Ms. Cook, seconded by Ms. Earich to approve the use of the elementary school cafetorium on Wednesday, October 24, 2012 from 6:00 to 7:00 p. m. for Boy Scout sign-ups as requested by Mr. Chris Wiseman, Boy Scouts of America Simon Kenton Council.

Carfrey	<u>Absent</u>	Ruff	<u>Yea</u>
Cook	<u>Yea</u>	Ruth	<u>Yea</u>
Earich	<u>Yea</u>		

Carried: 4 to 0

(12-389) Motion was made by Mr. Ruff, seconded by Ms. Earich to approve the use of the elementary school gym on Tuesdays from 5:00 to 7:00 p. m. beginning November 1, 2012 through March 1, 2013 for 5<sup>th</sup> Grade Bidy Girls' basketball practice as requested by Ms. Gwen Minor, Westfall Bidy Girls' Basketball Manager. (Other recognized school sporting events and school functions will take precedence over this request.)

Carfrey	<u>Absent</u>	Ruff	<u>Yea</u>
Cook	<u>Yea</u>	Ruth	<u>Yea</u>
Earich	<u>Yea</u>		

Carried: 4 to 0

(12-390) Motion was made by Mr. Ruth, seconded by Mr. Ruff to approve the use of the high school wrestling room on Mondays, Tuesdays and Thursdays from 6:30 to 8:00 p. m. beginning November 12, 2012 through March 15, 2013 for Westfall Bidy Wrestling practice as requested by Mr. Tim Wickline, Head Coach. (Other recognized school sporting events and school functions will take precedence over this request.)

**(Addendum)**

Carfrey	<u>Absent</u>	Ruff	<u>Yea</u>
Cook	<u>Yea</u>	Ruth	<u>Yea</u>
Earich	<u>Yea</u>		

Carried: 4 to 0

**GRADUATION DATE – 2013**

(12-391) Motion was made by Mr. Ruff, seconded by Ms. Earich to approve Friday, May 31, 2013, 7:00 p. m. as the graduation date for the Class of 2013.

Carfrey	<u>Absent</u>	Ruff	<u>Yea</u>
Cook	<u>Yea</u>	Ruth	<u>Yea</u>
Earich	<u>Yea</u>		

Carried: 4 to 0

**ESC 2012-2013 CONTRACT REVISION**

(12-392) Motion was made by Mr. Ruff, seconded by Mr. Ruth to revise the 2012-2013 ESC contract to include shared services for communication from Mr. Jeff Phillips at a cost of \$2,000.00 per month November 2012 through June 2013.

Carfrey	<u>Absent</u>	Ruff	<u>Yea</u>
Cook	<u>Nay</u>	Ruth	<u>Yea</u>
Earich	<u>Yea</u>		

Carried: 3 to 1



**PICKAWAY PROGRESS PARTNERSHIP**

(12-393) Motion was made by Mr. Ruff, seconded by Ms. Earich to pledge support of the Pickaway Progress Partnership (P3) for the Pickaway Progress Partnership Economic Development Campaign for a total of five (5) years at a cost of \$2,500.00. While we plan to pay this total amount during the next five (5) years, we reserve the right to review this commitment annually and modify or cancel it.

Carfrey	<u>Absent</u>	Ruff	<u>Yea</u>
Cook	<u>Yea</u>	Ruth	<u>Yea</u>
Earich	<u>Yea</u>		

Carried: 4 to 0

**WEATHERBUG SYSTEM BASIC PACKAGE**

(12-394) Motion was made by Mr. Ruth, seconded by Ms. Earich to approve the updated basic version of the WeatherBug System beginning the 2012-2013 school year at a cost of \$7,195.00 as presented.

Carfrey	<u>Absent</u>	Ruff	<u>Yea</u>
Cook	<u>Yea</u>	Ruth	<u>Yea</u>
Earich	<u>Yea</u>		

Carried: 4 to 0

**RESOLUTION TO DECLINE TO CONSENT TO RESIGNATION OF SARA BLAKE**

(12-395) Motion was made by Mr. Ruff, seconded by Mr. Ruth to approve the following resolution:

WHEREAS, Sara Blake is employed by the Board on a limited teaching contract entered into by and between the parties;

WHEREAS, Board of Education Policy GCPB and Ohio Revised Code Section 3319.15 govern the resignation of professional staff members such as Ms. Blake and provide that the consent of this Board must be given before a staff member may resign her position after July 10 preceding the school year that is the subject of the staff member’s contract;

**NOW THEREFORE BE IT RESOLVED**, the Board finds that Ms. Blake’s untimely resignation would significantly impact the Board’s ability to provide music education and, accordingly, the Board declines to give its consent to Ms. Blake’s resignation;

**BE IT FURTHER RESOLVED** that, should Ms. Blake abandon her duties under her contract with the Board notwithstanding the Board’s decision, the Board directs its Superintendent to provide a copy of this resolution and other related information to the State of Ohio Board of Education and its designees for consideration of appropriate certification sanctions against Ms. Blake.

**BE IT FURTHER RESOLVED**, that it is hereby found and determined that all formal actions of the Board of Education concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Board, and that all deliberations of the Board and any of its committees that resulted in such formal action were open to the public when required by law, in full compliance with the law.

Carfrey	<u>Absent</u>	Ruff	<u>Yea</u>
Cook	<u>Yea</u>	Ruth	<u>Yea</u>
Earich	<u>Yea</u>		

Carried: 4 to 0

### **TREASURER'S RECOMMENDATIONS**

#### **TREASURER'S REPORT**

#### **FINANCIAL REPORT**

(12-396) Motion was made by Mr. Ruth, seconded by Mr. Ruff to approve the financial report from September, 2012 as presented by the Treasurer.

Carfrey	<u>Absent</u>	Ruff	<u>Yea</u>
Cook	<u>Yea</u>	Ruth	<u>Yea</u>
Earich	<u>Yea</u>		

Carried: 4 to 0

#### **FIVE-YEAR FORECAST AND ASSUMPTIONS**

(12-397) Motion was made by Ms. Cook, seconded by Ms. Earich to approve the annual Five-Year Forecast and associated notes for fiscal years 2013 through 2017 as presented.

Carfrey	<u>Absent</u>	Ruff	<u>Yea</u>
Cook	<u>Yea</u>	Ruth	<u>Yea</u>
Earich	<u>Yea</u>		

Carried: 4 to 0

**SM1 SPENDING PLAN FOR 2012-2013**

(12-398) Motion was made by Mr. Ruff, seconded by Mr. Ruth to approve the SM1 Spending Plan for 2012-2013. These amounts are taken from the annual appropriations measure, along with the Five-Year Forecast and represent the summary of yearly revenues and expenses.

Carfrey	<u>Absent</u>	Ruff	<u>Yea</u>
Cook	<u>Yea</u>	Ruth	<u>Yea</u>
Earich	<u>Yea</u>		

Carried: 4 to 0

**AMEND STUDENT ACTIVITY FUND**

(12-399) Motion was made by Mr. Ruff, seconded by Mr. Ruth to approve the closing of the Math/Science Expo Fund (200-9547) and to transfer the remaining funds in the amount of \$445.50 to the Elementary School Support fund (018-9703).

Carfrey	<u>Absent</u>	Ruff	<u>Yea</u>
Cook	<u>Yea</u>	Ruth	<u>Yea</u>
Earich	<u>Yea</u>		

Carried: 4 to 0

**BOARD RECOMMENDATIONS**

**INTENTION TO ADOPT BOARD POLICY(S)**

The Board of Education announces its intent to adopt the following policies listed below and announcement is made that these policies will be available to the Board, staff and public for inspection in the Office of the Superintendent of Schools from October 15, 2012 through November 20, 2012.

1. Purchasing Procedures – DJF
2. Emergency Closings – EBCD
3. Bring Your Own Technology (BYOT) Program – EDEB
4. Bring Your Own Technology (BTOT) Program – EDEB-R
5. Curriculum Development – IF
6. Curriculum Adoption – IFD
7. Entrance Age – JEB
8. Early Entrance To Kindergarten – JEBA
9. Remedial Instruction – IGBE
10. Promotion and Retention of Students – IKE

**PUBLIC COMMENTS**

**ADMINISTRATORS – BUILDING UPDATES**

**BOARD MEMBER COMMENTS/COMMITTEE REPORTS**

**ADJOURNMENT**

(12-400) Motion was made by Ms. Cook, seconded by Mr. Ruth to adjourn the meeting at 8:53 p. m.

Carfrey Absent  
Cook Yea  
Earich Yea

Ruff Yea  
Ruth Yea

Carried: 4 to 0

\_\_\_\_\_  
PRESIDENT

\_\_\_\_\_  
TREASURER