

**WESTFALL LOCAL SCHOOL DISTRICT BOARD OF EDUCATION
REGULAR MEETING
DECEMBER 17, 2012**

The Westfall Local School District Board of Education met in regular session on December 17, 2012 at 6:30 p. m. in the elementary school cafeteria.

CALL TO ORDER

Ms. Kristen Earich, Board President, asked for a moment of silence to remember the students and staff of the Sandy Hook Elementary School and the community of Newtown, Connecticut.

ROLL CALL

Members present answered by saying “Aye.”

Mr. Larry Carfrey	<u>Aye</u>	Mr. Mark Ruff	<u>Aye</u>
Ms. Judy Cook	<u>Aye</u>	Mr. Sean Ruth	<u>Aye</u>
Ms. Kristen Earich	<u>Aye</u>		

PLEDGE OF ALLEGIANCE

Board President

Tonight’s meeting will be recorded and loaded to the website for the public to review.

PRESENTATIONS

1. Mr. Jim Peck, Retired Bus Driver – Ms. Cara Riddel, Superintendent
2. Ms. Andrea Brown, High School Guidance Counselor – Early Graduation Information
3. Mr. Jim Mahoney – Value Added Videoclip

PUBLIC COMMENTS

CORRESPONDENCE

1. The Diane Courson Family, thank you note – Mr. David Dollison, Elementary School Teacher
2. The Williamsport United Methodist Church, thank you note – Westfall Middle School

QUESTION FOR THE BOARD

None at this time.

DISCUSSION ITEMS

None at this time.

SUPERINTENDENT’S COMMENTS

- 1. Reinstatement of mileage
- 2. Supplemental contracts
- 3. Columbia Gas

APPROVAL OF THE AGENDA

(12-428) Motion was made by Mr. Ruth, seconded by Mr. Carfrey to approve the agenda for the December 17, 2012 regular meeting.

Carfrey	<u>Yea</u>	Ruff	<u>Yea</u>
Cook	<u>Yea</u>	Ruth	<u>Yea</u>
Earich	<u>Yea</u>		

Carried: 5 to 0

OLD BUSINESS

None at this time.

NEW BUSINESS

APPROVAL OF MINUTES

(12-429) Motion was made by Mr. Ruth, seconded by Mr. Ruff to approve the minutes from the November 19, 2012 regular meeting as presented.

Carfrey	<u>Yea</u>	Ruff	<u>Yea</u>
Cook	<u>Yea</u>	Ruth	<u>Yea</u>
Earich	<u>Yea</u>		

Carried: 5 to 0

SUPERINTENDENT’S RECOMMENDATIONS

PERSONNEL LEAVE

(12-430) Motion was made by Mr. Carfrey, seconded by Mr. Ruff to accept the report of vacation, personal and professional leave as presented.

Carfrey	<u>Yea</u>	Ruff	<u>Yea</u>
Cook	<u>Yea</u>	Ruth	<u>Yea</u>
Earich	<u>Yea</u>		

Carried: 5 to 0

DONATIONS

(12-431) Motion was made by Mr. Ruff, seconded by Mr. Ruth to accept the following donations totaling \$ 4,307.75 as presented.

- a. Westfall Elementary PTO – Elementary School \$3,762.75
- b. Circleville Pumpkin Show – HS Band Fund \$ 150.00
- c. Circleville Pumpkin Show – MS Band Fund \$ 100.00
- d. Mr. and Mrs. James Blue – HS Baseball Fund \$ 50.00
- e. Mr. and Mrs. Jay Welsh – HS Baseball Fund \$ 25.00
- f. Ms. Rebecca Messer – HS Baseball Fund \$ 20.00
- g. Mr. and Mrs. Rick Pond – HS Baseball Fund \$ 25.00
- h. Ms. Wray Jean Beavers – HS Baseball Fund \$ 50.00
- i. Mr. and Mrs. Robert Palmer – HS Baseball Fund \$ 100.00
- j. Mr. and Mrs. Steven Swyers – HS Baseball Fund \$ 25.00

Carfrey	<u>Yea</u>	Ruff	<u>Yea</u>
Cook	<u>Yea</u>	Ruth	<u>Yea</u>
Earich	<u>Yea</u>		

Carried: 5 to 0

SUBSTITUTE TEACHER LIST

(12-432) Motion was made by Mr. Carfrey, seconded by Ms. Earich to approve the list of substitute teachers for the month of December 2012, as provided by the Pickaway County Educational Service Center as presented.

Carfrey	<u>Yea</u>	Ruff	<u>Yea</u>
Cook	<u>Yea</u>	Ruth	<u>Yea</u>
Earich	<u>Yea</u>		

Carried: 5 to 0

RESIGNATION

(12-433) Motion was made by Mr. Ruff, seconded by Mr. Ruth to accept the resignation of Mr. Mark Schein, Substitute Bus Driver, effective December 3, 2012.

Carfrey	<u>Yea</u>	Ruff	<u>Yea</u>
Cook	<u>Yea</u>	Ruth	<u>Yea</u>
Earich	<u>Yea</u>		

Carried: 5 to 0

AFTER SCHOOL INTERVENTION TUTORS

(12-434) Motion was made by Mr. Ruff, seconded by Mr. Carfrey to approve the following certified teachers/substitute teachers as after school intervention tutors for up to six (6) hours per week at \$22.00 per hour on an as needed basis for the 2012-2013 school year:

- | | |
|-----------------------|--------------------------|
| 1. Ms. Megan McDowell | 7. Ms. Terri Hayes |
| 2. Mr. Allen Bradley | 8. Ms. Beth Eichelberger |
| 3. Mr. Jerry Mudd | 9. Ms. Kelley Counts |
| 4. Mr. Alan Gabriel | 10. Ms. Barbara Justus |
| 5. Ms. Andrea Brown | 11. Ms. Gayle Stadt |
| 6. Ms. Robyn Campbell | |

Carfrey	<u>Yea</u>	Ruff	<u>Yea</u>
Cook	<u>Yea</u>	Ruth	<u>Yea</u>
Earich	<u>Yea</u>		

Carried: 5 to 0

SUBSTITUTE CLASSIFIED EMPLOYEES

(12-435) Motion was made by Mr. Ruth, seconded by Mr. Ruff to approve the following as substitute classified employees for the 2012-2013 school year in the areas designated:

- Ms. Rita Kay. Wolfe – Educational Aide
- Ms. Heather Pontius - Secretary

Carfrey	<u>Yea</u>	Ruff	<u>Yea</u>
Cook	<u>Yea</u>	Ruth	<u>Yea</u>
Earich	<u>Yea</u>		

Carried: 5 to 0

TRANSPORTATION REIMBURSEMENT APPROVAL

(12-436) Motion was made by Ms. Cook, seconded by Mr. Ruth to approve the transportation reimbursement to the following parents for transporting their children the Board deems impractical to transport. The State will determine the rate of reimbursement in accordance with 3327.01 of the Ohio Revised Code.

- 1. Grove City Christian School
 - a. Ms. Krista Carter/Mr. Daniel Bebb – Isabella Bebb
 - b. Dr. David Claffey – Eva, Danny, David Claffey
 - c. Mr. James Baemel – Matthew and Morgan Baemel
 - d. Mr. Jeff Harr – Makayla Harr
 - e. Mr. Scott Iverson – Morgan Iverson
 - f. Mr. Kevin Peters – Riley Peters
 - g. Ms. Anjela Spies – Nicole Spies

Carfrey	<u>Yea</u>	Ruff	<u>Yea</u>
Cook	<u>Yea</u>	Ruth	<u>Yea</u>
Earich	<u>Yea</u>		

Carried: 5 to 0

JOB DESCRIPTION - CUSTODIAN

(12-437) Motion was made by Mr. Carfrey, seconded by Mr. Ruff to approve the revision of the job description for custodians as presented.

Carfrey	<u>Yea</u>	Ruff	<u>Yea</u>
Cook	<u>Yea</u>	Ruth	<u>Yea</u>
Earich	<u>Yea</u>		

Carried: 5 to 0

TITLE I PARENT HANDBOOK APPROVAL

(12-438) Motion was made by Mr. Ruth, seconded by Ms. Earich to approve the Title I Parent Handbook for 2012 through 2015 as presented.

Carfrey	<u>Yea</u>	Ruff	<u>Yea</u>
Cook	<u>Yea</u>	Ruth	<u>Yea</u>
Earich	<u>Yea</u>		

Carried: 5 to 0

FACILITY USE REQUESTS

(12-439) Motion was made by Mr. Carfrey, seconded by Mr. Ruff to approve following facility use requests:

1. The use of the middle school gym on Sunday, January 6th; January 13th; January 20th; February 17th; and February 24, 2013 and Saturday, February 23, 2013 from 12:00 to 5:00 p.m. for biddy girls’ basketball games as requested by Mr. Jack Coey, Coach. There will be a charge for custodian, if needed. (Other recognized school sporting events and school functions will take precedence over this request.)

2. Motion to approve the use of the middle school gym on Saturdays from 4:00 p. m. to 6:00 p. m. and Sundays from 5:00 p. m. to 7:00 p. m. beginning December 17, 2012 through February 28, 2013 for 8th Grade Girls’ Softball practice as requested by Ms. Candy Webb, Coach. There will be a charge for custodian, if needed. (Other recognized school sporting events and school functions will take precedence over this request.) **(Addendum)**

Carfrey	<u>Yea</u>	Ruff	<u>Yea</u>
Cook	<u>Yea</u>	Ruth	<u>Yea</u>
Earich	<u>Yea</u>		

Carried: 5 to 0

RESTORATION OF MILEAGE REIMBURSEMENT

(12-440) Motion was made by Mr. Ruff, seconded by Ms. Earich to restore mileage reimbursement to employees pursuant to Board Policy DLC, effective upon passage of the resolution, December 17, 2012

Carfrey	<u>Yea</u>	Ruff	<u>Yea</u>
Cook	<u>Nay</u>	Ruth	<u>Yea</u>
Earich	<u>Yea</u>		

Carried: 4 to 1

CLASSIFIED EMPLOYMENT – CUSTODIAN

(12-441) Motion was made by Ms. Cook, seconded by Mr. Ruff to award a one (1) year limited non-teaching contract to Mr. Eric Coyle as a part-time custodian for up to five (5.0) hours per day at a rate of \$11.46 per hour for up to 105 days; effective December 17, 2012 through June 30, 2013.

Carfrey	<u>Yea</u>	Ruff	<u>Yea</u>
Cook	<u>Yea</u>	Ruth	<u>Yea</u>
Earich	<u>Yea</u>		

Carried: 5 to 0

TREASURER'S RECOMMENDATIONS

TREASURER'S REPORT

FINANCIAL REPORT

(12-442) Motion was made by Mr. Carfrey, seconded by Mr. Ruth to approve the financial report from November, 2012 as presented by the Treasurer.

Carfrey	<u>Yea</u>	Ruff	<u>Yea</u>
Cook	<u>Yea</u>	Ruth	<u>Yea</u>
Earich	<u>Yea</u>		

Carried: 5 to 0

LEGAL SERVICES PROVIDERS

Motion was made by Mr. Ruth, seconded by Mr. Ruff to approve the following law firms as providers of legal services to the Westfall Local Board of Education for 2013. It is an annual requirement that the Board of Education approve the list of law firms that may be used.

Discussion resulted in the withdrawal of the above motion by Mr. Ruth and Mr. Ruff.

1. Pepple and Waggoner
2. Barnes and Thornburg
3. Bricker and Eckler
4. Crabbe, Brown and James
5. Frost, Brown and Todd
6. Means, Bichimer, Burkholder and Baker
7. Porter, Wright, Morris and Arthur
8. Rich and Gillis Law Group
9. Scott, Scriven and Wahoff
10. Squires, Sanders and Dempsey

(12-443) Motion was made by Mr. Ruth, seconded by Mr. Ruff to approve the following law firms as providers of legal services to the Westfall Local Board of Education for 2013. It is an annual requirement that the Board of Education approve the list of law firms that may be used.

1. Pepple and Waggoner
2. Barnes and Thornburg
3. Crabbe, Brown and James
4. Frost, Brown and Todd
5. Means, Bichimer, Burkholder and Baker
6. Porter, Wright, Morris and Arthur
7. Rich and Gillis Law Group
8. Scott, Scriven and Wahoff
9. Squires, Sanders and Dempsey

Carfrey	<u>Yea</u>	Ruff	<u>Yea</u>
Cook	<u>Yea</u>	Ruth	<u>Yea</u>
Earich	<u>Yea</u>		

Carried: 5 to 0

TAX BUDGET HEARING

(12-444) Motion was made by Mr. Ruff, seconded by Mr. Ruth to hold the 2014 Tax Budget Hearing on Friday, January 4, 2013 at 12:00 p.m. in the Treasurer's office.

Carfrey	<u>Yea</u>	Ruff	<u>Yea</u>
Cook	<u>Yea</u>	Ruth	<u>Yea</u>
Earich	<u>Yea</u>		

Carried: 5 to 0

BOARD RECOMMENDATIONS

BOARD OF EDUCATION ORGANIZATIONAL MEETING

(12-445) Motion was made by Mr. Carfrey, seconded by Ms. Cook to establish the 2013 Board of Education organizational meeting date as January 14, 2013 at 6:30 p.m. with Ms. Kristen Earich serving as President Tempore through the organizational meeting.

Carfrey	<u>Yea</u>	Ruff	<u>Yea</u>
Cook	<u>Yea</u>	Ruth	<u>Yea</u>
Earich	<u>Yea</u>		

Carried: 5 to 0

OSBA LEGAL ASSISTANCE FUND MEMBERSHIP

(12-446) Motion was made by Mr. Ruff, seconded by Mr. Ruth to approve the following resolution:

WHEREAS, the Westfall Local School’s Board of Education wishes to support the efforts of the other boards of education to obtain favorable judicial decisions, and

WHEREAS, the Ohio School Boards Association Legal Assistance Fund has been established for this purpose,

THEREFORE, the Board hereby resolves to participate in the OSBA Legal Assistance Fund for the 2013 calendar year and authorizes the Treasurer to pay to the LAF \$250.00.

Carfrey	<u>Yea</u>	Ruff	<u>Yea</u>
Cook	<u>Yea</u>	Ruth	<u>Yea</u>
Earich	<u>Yea</u>		

Carried: 5 to 0

TITLE I POLICY RE-ADOPTION

(12-447) Motion was made by Mr. Carfrey, seconded by Mr. Ruth to re-adopt the Title I Programs Policy for the 2012-2013 school year as presented.

Carfrey	<u>Yea</u>	Ruff	<u>Yea</u>
Cook	<u>Yea</u>	Ruth	<u>Yea</u>
Earich	<u>Yea</u>		

Carried: 5 to 0

ADOPTION OF THE MCKINNEY VENTO HOMELESS ASSISTANCE ACT LEA ENROLLMENT RESPONSIBILITIES AND ENROLLMENT DISPUTE POLICY

(12-448) Motion was made by Mr. Ruth, seconded by Mr. Ruff to adopt the McKinney-Vento Homeless Assistance Act LEA Enrollment Responsibilities and Enrollment Dispute Resolution policy as presented.

Carfrey	<u>Yea</u>	Ruff	<u>Yea</u>
Cook	<u>Yea</u>	Ruth	<u>Yea</u>
Earich	<u>Yea</u>		

Carried: 5 to 0

INTENT TO ADOPT POLICY(S)

The Board of Education announces its intent to adopt the following policies listed below and announcement is made that these policies will be available to the Board, staff and public for inspection in the Office of the Superintendent of Schools from December 17, 2012 through January 28, 2013.

- 1. Student Discipline – JG
- 2. Corporal Punishment – JGA
- 3. Detention of Students – JGB
- 4. Student Suspension – JGD
- 5. Emergency Removal of Student – JGDA
- 6. Student Expulsion – JGE

PUBLIC COMMENTS

- 1. Ms. Emily Nelson – WEF/Jr. Garden Club and Art

ADMINISTRATORS – BUILDING UPDATES

BOARD MEMBER COMMENTS/COMMITTEE REPORTS

EXECUTIVE SESSION

(12-449) Motion was made by Mr. Ruth, seconded by Mr. Carfrey to enter into Executive Session at 8:17 p.m. to prepare for negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employee and to consider the employment and compensation of a public employee or official.

Carfrey	<u>Yea</u>	Ruff	<u>Yea</u>
Cook	<u>Yea</u>	Ruth	<u>Yea</u>
Earich	<u>Yea</u>		
Carried: <u>5</u> to <u>0</u>			

The Treasurer and Superintendent left the meeting at 9:10 p.m.

(12-450) Motion was made by Ms. Cook, seconded by Mr. Ruth to return from Executive Session at 10:25 p. m.

Carfrey	<u>Yea</u>	Ruff	<u>Yea</u>
Cook	<u>Yea</u>	Ruth	<u>Yea</u>
Earich	<u>Yea</u>		
Carried: <u>5</u> to <u>0</u>			

ADJOURNMENT

(12-451) Motion was made by Mr. Ruth, seconded by Ms. Cook to adjourn the meeting at 10:26 p. m.

Carfrey Yea
Cook Yea
Earich Yea

Ruff Yea
Ruth Yea

Carried: 5 to 0

PRESIDENT

TREASURER