

**WESTFALL LOCAL SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
December 17, 2012
BOARD OF EDUCATION REGULAR MEETING
Westfall Elementary School Cafetorium
6:30 P.M.**

AGENDA ITEMS

I. CALL TO ORDER

II. ROLL CALL

Mr. Larry Carfrey	_____	Mr. Mark Ruff	_____
Ms. Judy Cook	_____	Mr. Sean Ruth	_____
Ms. Kristen Earich	_____		

III. PLEDGE OF ALLEGIANCE Board President

IV. PRESENTATIONS

1. Mr. Jim Peck, Retired Bus Driver – Ms. Cara Riddel, Superintendent
2. Ms. Andrea Brown, High School Guidance Counselor – Early Graduation Information
3. Mr. Jim Mahoney – Value Added Videoclip

V. PUBLIC COMMENTS

The Westfall Board of Education encourages citizens of the District to attend its sessions so that they become better acquainted with the operation and programs of the Westfall Local Schools.

The Board of Education is a policy making body. It delegates the administration of the school district to a professional staff headed by the Superintendent of Schools. The primary duty of the Westfall Local School Board of Education is to conduct the business of the District in an orderly, efficient and business-like manner. The Board of Education meeting is a time when the Board deliberates and considers items on the Board Agenda. Its meetings are open for public observation but they are not public forums. Therefore, those in attendance at Board meetings may not make comments, unless requested to do so, or interrupt the conducting of business. Those individuals that are interested in addressing the Board will be provided that opportunity within the limitations of the following procedures and regulations:

1. Anyone wishing to speak before the Board, either as an individual or as a member of a group, should ensure they have signed up with the topic listed on the sheet provided, prior to the start of the Board meeting.
2. Any individual desiring to speak shall give his/her name, address, topic and the group, if any, that is represented and will be allotted three (3) minutes to speak.

3. Public comments may be made only during the portion of the Board Agenda designated as "Public Comments."
4. The "Public Comments" portion of the agenda shall not exceed a total of thirty minutes.
5. Speakers may offer such objective criticisms of school operations and programs as concern them. But in public sessions, the Board will not hear personal complaints of school personnel or against any person connected with the school system. Other channels provide for Board consideration and disposition of legitimate complaints involving individuals.
6. The Board can go into Executive Session during a regular meeting at any time during the meeting.

The Board vests in its President or other presiding officer authority to terminate the remarks of any individual when they do not adhere to the rules established above.

VI. CORRESPONDENCE

1. The Diane Courson Family, thank you note – Mr. David Dollison,
Elementary School Teacher
2. The Williamsport United Methodist Church, thank you note – Westfall
Middle School

VII. QUESTION FOR THE BOARD

VIII. DISCUSSION ITEMS

IX. SUPERINTENDENT'S COMMENTS

1. Reinstatement of mileage
2. Supplemental contracts
3. Columbia Gas

X. APPROVAL OF THE AGENDA

Motion to approve the agenda for the December 17, 2012 regular meeting.

MOTION: _____
 Carfrey _____
 Cook _____
 Earich _____

SECOND: _____
 Ruff _____
 Ruth _____

Carried/Failed _____ to _____

XI. OLD BUSINESS

XII. NEW BUSINESS

APPROVAL OF MINUTES

Motion to approve the minutes from the November 19, 2012 regular meeting as presented.

MOTION: _____	SECOND: _____
Carfrey _____	Ruff _____
Cook _____	Ruth _____
Earich _____	
	Carried/Failed _____ to _____

SUPERINTENDENT’S RECOMMENDATIONS

A. PERSONNEL LEAVE

Motion to accept the report of vacation, personal and professional leave as presented. (Item A)

MOTION: _____	SECOND: _____
Carfrey _____	Ruff _____
Cook _____	Ruth _____
Earich _____	
	Carried/Failed _____ to _____

B. DONATIONS

Motion to accept the following donations totaling \$ 4,307.75 as presented. (Item B)

- a. Westfall Elementary PTO – Elementary School \$3,762.75
- b. Circleville Pumpkin Show – HS Band Fund \$ 150.00
- c. Circleville Pumpkin Show – MS Band Fund \$ 100.00
- d. Mr. and Mrs. James Blue – HS Baseball Fund \$ 50.00
- e. Mr. and Mrs. Jay Welsh – HS Baseball Fund \$ 25.00
- f. Ms. Rebecca Messer – HS Baseball Fund \$ 20.00
- g. Mr. and Mrs. Rick Pond – HS Baseball Fund \$ 25.00
- h. Ms. Wray Jean Beavers – HS Baseball Fund \$ 50.00
- i. Mr. and Mrs. Robert Palmer – HS Baseball Fund \$ 100.00
- j. Mr. and Mrs. Steven Swyers – HS Baseball Fund \$ 25.00

MOTION: _____	SECOND: _____
Carfrey _____	Ruff _____
Cook _____	Ruth _____
Earich _____	
	Carried/Failed _____ to _____

C. SUBSTITUTE TEACHER LIST

Motion to approve the list of substitute teachers for the month of December 2012, as provided by the Pickaway County Educational Service Center as presented.

MOTION: _____	SECOND: _____
Carfrey _____	Ruff _____
Cook _____	Ruth _____
Earich _____	
	Carried/Failed _____ to _____

D. RESIGNATION

Motion to accept the resignation of Mr. Mark Schein, Substitute Bus Driver, effective December 3, 2012. (Item C)

MOTION: _____	SECOND: _____
Carfrey _____	Ruff _____
Cook _____	Ruth _____
Earich _____	
	Carried/Failed _____ to _____

E. AFTER SCHOOL INTERVENTION TUTORS

Motion to approve the following certified teachers/substitute teachers as after school intervention tutors for up to six (6) hours per week at \$22.00 per hour on an as needed basis for the 2012-2013 school year:

- | | |
|-----------------------|--------------------------|
| 1. Ms. Megan McDowell | 7. Ms. Terri Hayes |
| 2. Mr. Allen Bradley | 8. Ms. Beth Eichelberger |
| 3. Mr. Jerry Mudd | 9. Ms. Kelley Counts |
| 4. Mr. Alan Gabriel | 10. Ms. Barbara Justus |
| 5. Ms. Andrea Brown | 11. Ms. Gayle Stadt |
| 6. Ms. Robyn Campbell | |

MOTION: _____	SECOND: _____
Carfrey _____	Ruff _____
Cook _____	Ruth _____
Earich _____	
	Carried/Failed _____ to _____

F. SUBSTITUTE CLASSIFIED EMPLOYEES

Motion to approve the following as substitute classified employees for the 2012-2013 school year in the areas designated:

- 1. Ms. Rita Kay. Wolfe – Educational Aide
- 2. Ms. Heather Pontius - Secretary

MOTION: _____	SECOND: _____
Carfrey _____	Ruff _____
Cook _____	Ruth _____
Earich _____	
	Carried/Failed _____ to _____

G. TRANSPORTATION REIMBURSEMENT APPROVAL

Motion to approve the transportation reimbursement to the following parents for transporting their children the Board deems impractical to transport. The State will determine the rate of reimbursement in accordance with 3327.01 of the Ohio Revised Code.

- 1. Grove City Christian School
 - a. Ms. Krista Carter/Mr. Daniel Bebb – Isabella Bebb
 - b. Dr. David Claffey – Eva, Danny, David Claffey
 - c. Mr. James Baemel – Matthew and Morgan Baemel
 - d. Mr. Jeff Harr – Makayla Harr
 - e. Mr. Scott Iverson – Morgan Iverson
 - f. Mr. Kevin Peters – Riley Peters
 - g. Ms. Anjela Spies – Nicole Spies

MOTION: _____	SECOND: _____
Carfrey _____	Ruff _____
Cook _____	Ruth _____
Earich _____	
	Carried/Failed _____ to _____

H. JOB DESCRIPTION - CUSTODIAN

Motion to approve the revision of the job description for custodians as presented. (Item D)

MOTION: _____	SECOND: _____
Carfrey _____	Ruff _____
Cook _____	Ruth _____
Earich _____	
	Carried/Failed _____ to _____

I. TITLE I PARENT HANDBOOK APPROVAL

Motion to approve the Title I Parent Handbook for 2012 through 2015 as presented. (Item E)

MOTION:	_____	SECOND:	_____
Carfrey	_____	Ruff	_____
Cook	_____	Ruth	_____
Earich	_____		
		Carried/Failed	_____to_____

J. FACILITY USE REQUESTS

Motion to approve the use of the middle school gym on Sunday, January 6th; January 13th; January 20th; February 17th; and February 24, 2013 and Saturday, February 23, 2013 from 12:00 to 5:00 p.m. for biddy girls' basketball games as requested by Mr. Jack Coey, Coach. There will be a charge for custodian, if needed. (Other recognized school sporting events and school functions will take precedence over this request.) (Item F)

MOTION:	_____	SECOND:	_____
Carfrey	_____	Ruff	_____
Cook	_____	Ruth	_____
Earich	_____		
		Carried/Failed	_____to_____

K. RESTORATION OF MILEAGE REIMBURSEMENT

Motion to restore mileage reimbursement to employees pursuant to Board Policy DLC, effective upon passage of the resolution.

MOTION:	_____	SECOND:	_____
Carfrey	_____	Ruff	_____
Cook	_____	Ruth	_____
Earich	_____		
		Carried/Failed	_____to_____

Other Items for Consideration:

1.1 _____

MOTION: _____	SECOND: _____
Carfrey _____	Ruff _____
Cook _____	Ruth _____
Earich _____	
	Carried/Failed _____ to _____

1.2 _____

MOTION: _____	SECOND: _____
Carfrey _____	Ruff _____
Cook _____	Ruth _____
Earich _____	
	Carried/Failed _____ to _____

TREASURER'S RECOMMENDATIONS

TREASURER'S REPORT

A. FINANCIAL REPORT

Motion to approve the financial report from November, 2012 as presented by the Treasurer.

MOTION: _____	SECOND: _____
Carfrey _____	Ruff _____
Cook _____	Ruth _____
Earich _____	
	Carried/Failed _____ to _____

B. LEGAL SERVICES PROVIDERS

Motion to approve the following law firms as providers of legal services to the Westfall Local Board of Education for 2013. It is an annual requirement that the Board of Education approve the list of law firms that may be used.

1. Pepple and Waggoner
2. Barnes and Thornburg
3. Bricker and Eckler
4. Crabbe, Brown and James
5. Frost, Brown and Todd
6. Means, Bichimer, Burkholder and Baker
7. Porter, Wright, Morris and Arthur
8. Rich and Gillis Law Group
9. Scott, Scriven and Wahoff
10. Squires, Sanders and Dempsey

MOTION: _____
Carfrey _____
Cook _____
Earich _____

SECOND: _____
Ruff _____
Ruth _____

Carried/Failed _____ to _____

C. TAX BUDGET HEARING

Motion to hold the 2014 Tax Budget Hearing on Friday, January 4, 2013 at 12:00 p.m. in the Treasurer's office.

MOTION: _____
Carfrey _____
Cook _____
Earich _____

SECOND: _____
Ruff _____
Ruth _____

Carried/Failed _____ to _____

BOARD RECOMMENDATIONS

A. BOARD OF EDUCATION ORGANIZATIONAL MEETING

Motion to establish the 2013 Board of Education organizational meeting date as _____ at _____ p.m. with _____ serving as President Tempore through the organizational meeting.

MOTION: _____	SECOND: _____
Carfrey _____	Ruff _____
Cook _____	Ruth _____
Earich _____	
	Carried/Failed _____ to _____

B. OSBA LEGAL ASSISTANCE FUND MEMBERSHIP

Motion to approve the following resolution:

WHEREAS, the Westfall Local School’s Board of Education wishes to support the efforts of the other boards of education to obtain favorable judicial decisions, and

WHEREAS, the Ohio School Boards Association Legal Assistance Fund has been established for this purpose,

THEREFORE, the Board hereby resolves to participate in the OSBA Legal Assistance Fund for the 2013 calendar year and authorizes the Treasurer to pay to the LAF \$250.00. (Item G)

MOTION: _____	SECOND: _____
Carfrey _____	Ruff _____
Cook _____	Ruth _____
Earich _____	
	Carried/Failed _____ to _____

C. TITLE I POLICY RE-ADOPTION

Motion to re-adopt the Title I Programs Policy for the 2012-2013 school year as presented. (Item H)

MOTION: _____	SECOND: _____
Carfrey _____	Ruff _____
Cook _____	Ruth _____
Earich _____	
	Carried/Failed _____ to _____

D. ADOPTION OF THE MCKINNEY VENTO HOMELESS ASSISTANCE ACT LEA ENROLLMENT RESPONSIBILITIES AND ENROLLMENT DISPUTE POLICY

Motion to adopt the McKinney-Vento Homeless Assistance Act LEA Enrollment Responsibilities and Enrollment Dispute Resolution policy as presented. (Item I)

MOTION: _____	SECOND: _____
Carfrey _____	Ruff _____
Cook _____	Ruth _____
Earich _____	
	Carried/Failed _____ to _____

E. INTENT TO ADOPT POLICY(S)

The Board of Education announces its intent to adopt the following policies listed below and announcement is made that these policies will be available to the Board, staff and public for inspection in the Office of the Superintendent of Schools from December 17, 2012 through January 28, 2013. (Item J)

1. Student Discipline – JG
2. Corporal Punishment – JGA
3. Detention of Students – JGB
4. Student Suspension – JGD
5. Emergency Removal of Student – JGDA
6. Student Expulsion – JGE

XIII. PUBLIC COMMENTS

XIV. ADMINISTRATORS – BUILDING UPDATES

XV. BOARD MEMBER COMMENTS/COMMITTEE REPORTS

XVI. EXECUTIVE SESSION

1. Motion to enter into Executive Session at _____ p.m. to prepare for negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employee and to consider the employment and compensation of a public employee or official.

MOTION: _____	SECOND: _____
Carfrey _____	Ruff _____
Cook _____	Ruth _____
Earich _____	
	Carried/Failed _____ to _____

2. Motion to return from Executive Session at _____ p. m.

MOTION: _____	SECOND: _____
Carfrey _____	Ruff _____
Cook _____	Ruth _____
Earich _____	
	Carried/Failed _____ to _____

XVII. ADJOURNMENT

Motion to adjourn the meeting at _____ p. m.

MOTION: _____	SECOND: _____
Carfrey _____	Ruff _____
Cook _____	Ruth _____
Earich _____	
	Carried/Failed _____ to _____