

# ADA-BORUP-WEST PUBLIC SCHOOLS

Independent School District No. 2910  
604 West Thorpe Avenue  
Ada, Minnesota 56510

High School: 218-784-5300 / Elementary: 218-784-5303



Aaron Cook, Superintendent  
Josh Carlson, High School Principal  
Bree Triplett, Elementary Principal/DAC

High School/Elementary Fax: 218-784-3475

*"The mission of the Ada-Borup-West School District is to educate and prepare all students for a successful tomorrow through academics, activities, arts and attitude."*

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To: Parents/Guardians

Re: On-Line Course Registration for 2023-2024

Your student(s) has registered for their 2023-2024 courses on-line through StudentVue this year. This is a new process we are piloting to create a schedule that reaches our students' interests. I want to make sure parents are well informed of the process and all that it can entail. Below is a fairly thorough detailing of the registration process for you. Please don't hesitate to call if you have any questions after reading this.

- Online Course Registration is a process that Synergy (our school program) has implemented to offer a simpler and more time effective way to register students. Through their StudentVue, students are able to see the course options available to them, as well as, graduation requirements and previously taken courses.
  - While in the Course Request tab they are able to add their courses to their schedules and provide alternates in case of course conflicts.
  - During the past week, Ms. Hunstad guided students through the process of registering through the Online Course Registration.
  - Students will be able to review what courses they are registered for and request changes if need be, through this system.
- ParentVue Access:
  - Parent(s)/Guardian(s) also have a way to access the courses their student(s) has enrolled in for the 23-24 school year.
    - ParentVue has a tab on the left column with options to select, Select Course Requests
    - Under this tab you will be able to view what classes and alternates your student(s) has registered for.
    - If you have a concern or question about what your student(s) has requested, Ms. Hunstad encourages you to visit with your student and then email or call her with any concerns or questions at [brookeh@ada.k12.mn.us](mailto:brookeh@ada.k12.mn.us) or (218) 784-1152.
- Other pertinent information
  - If your student(s) plans on taking a college course in the 23-24 school year, they should have College Elective listed as one (or more) of their course requests
  - If your student(s) plans to have a study hall, they should have Study Hall listed as one of their course requests
  - The letters CP listed before a course indicates that it is a College level course and they will be receiving college credit if they meet the requirements and have applied with Ms. Hunstad.
  - Ms. Hunstad will be reviewing each students' registration before officially registering them, to ensure graduation requirements will be met and core courses are listed.

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This institution is an equal opportunity provider and employer.

## Ada-Borup-West Board of Education

Dena Bishop - Faye DeLong - Janna Engel - Peter Jacobson - Nancy Merkens  
Gretchen Rockstad - Lucas Spaeth - Barb Spilde

- This is a new registration process so please...
  - Talk to your student(s) about their course choices
  - Ask any and all questions
  - Be patient

This is something new, but change is a good thing. This is a great opportunity for ABW to build courses and schedules based on our students interests and passions as well as encourage them to make tough and impactful decisions. We are excited about this new process and hope you are too.

Respectfully,

Josh Carlson  
High School Principal