

April 6, 2020

Dear Salt Creek Primary and Swartz Elementary School District 48 Families,

We hope that you all had some time to relax and enjoy last week's Spring Break. The last few weeks have been stressful and scary and we hope that you and your children remain physically and emotionally healthy.

The purpose of this letter is to provide you with updates to our evolving plans for remote E-Learning. In order for teachers to plan for your child's instruction, they will be spending 3 hours each week to collaboratively work with their teams to plan for the following week's instruction. Therefore, teachers will not be available from 8 to 11 am on the following dates: April 9, 17, and 24. Please note that Friday, April 10 is a non-attendance day.

The Illinois State Board of Education (ISBE) provided school districts with the following guidance on student engagement and the recommended length of sustained attention:

Grade Level	Minimum	Maximum	Recommended Length of Sustained Attention
Early Childhood	20	60	3-5 minutes
Kindergarten	30	90	3-5 minutes
1-2	45	90	5-10 minutes
3-5	60	120	10-15 minutes

The thresholds in the table above include activities and the completion of learning evidence. Students may be given a project that needs to be completed over multiple days, independent work, and direct instruction by their teacher. We understand that some students may not be able to connect with teachers virtually at a specified time, so teachers will be able to record virtual sessions that can be shared with your child through Google Classroom. Please remember that during remote E-Learning instruction, audio and video recordings and photography are not allowed without specific permission from an administrator or the teacher. Please do not make audio or video recordings of remote learning instruction or take photographs that include staff members or other students. Thank you for respecting student and staff privacy.

To assist with students remote E-Learning, we will be providing student computers that can be picked up at your child's school as follows:

Swartz Elementary School

- Tuesday, April 7th by Last Name
 - A - D 9:00 - 10:00 am
 - E - H 10:30 - 11:30am
 - I - L 12:00 - 1:00pm
- Wednesday, April 8th by Last Name
 - M - P 9:00 - 10:00 am

- Q - T 10:30 - 11:30am
- U- Z 12:00 - 1:00pm

We plan to deploy computers to our Salt Creek Primary School students and information will follow in the next couple of weeks.

If you are unable to pick up a computer device at the time specified, please contact your child's principal, Mrs. Sarah Smith at ssmith@saltcreek48.org to make an appointment. ISBE guidance indicates that student grades prior to the transition to remote E-Learning can only be maintained or improved, provided the student demonstrates continued engagement and ability at a passing level after the transition to instructional remote E-Learning. Beginning Monday, April 20, remote E-Learning days will align with what students are currently doing and curriculum will move forward with online supports and monitoring. Schoolwork will not negatively impact a student's grade. Teachers will be grading student work to reflect a Pass/Incomplete grade. Our goal is to make sure students not only maintain skills, but increase their knowledge as we work through the 3rd trimester of school. Students will have approximately 60 to 90 minutes of classwork per day, depending on the grade level. Teachers will continue to be available via email and online meetings daily from 8 am to 1:45 pm. Please continue to visit the Salt Creek School District 48 E-Learning Website: <https://tinyurl.com/D48ELearning> to find assignments and related documents by grade level. If you are having an issue with Internet access and need paperwork, please contact Mrs. Sarah Smith at ssmith@saltcreek48.org.

We greatly miss your beautiful children and look forward to having them fill our school's classrooms again. In the meantime, we will continue to work to provide our students with learning opportunities so they can continue to grow academically and emotionally.

Please stay healthy and do not hesitate to reach out if you have any questions or concerns. It is our goal to work with you to ensure a positive educational experience during this trying time.

Respectfully,

Mrs. Angie Ross

Director of Curriculum, Instruction, Assessment and Professional Development