



# SUNNYSIDE UNION SCHOOL DISTRICT

21644 Avenue 196 - Strathmore, California 93267 - (P) 559-568-1741 - [www.sunnysideunion.com](http://www.sunnysideunion.com)

## BOARD OF EDUCATION AGENDA

For the Regular Board Meeting of Tuesday, April 14, 2020, at 6:00 p.m., in the Multi-Purpose Room, at Sunnyside Elementary School, 21644 Avenue 196, Strathmore, California. The meeting will be conducted via ZOOM (See Attachment for Link). Board Members onsite will be in posted individual rooms.

### I. CALL TO ORDER

#### A. Attendees

##### BOARD OF EDUCATION

Kimberly Braziel

Present

☐

Absent

☐

Late

☐: \_\_\_\_\_

Schuyler Glover

☐
☐
☐: \_\_\_\_\_

Humberto Cárdenas (President)

☐
☐
☐: \_\_\_\_\_

Humberto Quezada (Vice President)

☐
☐
☐: \_\_\_\_\_

Humberto Cárdenas (Clerk)

☐
☐
☐: \_\_\_\_\_

### II. ADA ACCOMMODATION REQUIREMENT

A. Persons who are in need of a disability-related modification or accommodation to participate in the board meeting must request in writing to the District Office of the Superintendent-Principal, 21644 Avenue 196, Strathmore, California, 559-568-1741 x. 203. A request or accommodation should specify the nature of the modification or accommodation requested, including any necessary auxiliary aids or services required and the name and telephone number of the person making the request. The written request should be done as soon as possible and no later than two days before the meeting. The agenda, agenda packet and any written documents distributed to the board during a public meeting will be made available in appropriate alternative formats upon request by a person with a disability as required by the Americans with Disabilities Act.

B. Written documents concerning agenda items are available for public inspection during normal business hours within 72 hours of a regular board meeting at the Sunnyside Union School District Office, 21644 Avenue 196 in Strathmore, California.

### III. GENERAL BUSINESS

A. Pledge of Allegiance (Student Video Presentation)

B. Welcome (visitors please sign-in on visitor's sheet)

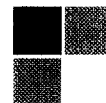
C. Approve the Agenda of the April 14, 2020 Regular Board Meeting

MOTION BY: \_\_\_\_\_ SECOND BY: \_\_\_\_\_ VOTES: \_\_\_\_\_

### IV. PUBLIC COMMENTS

Members of the public may address the board on any items within the board's jurisdiction, but which are not on the agenda (Public input for agenda items are accepted, at the time the matter is considered. Individual speakers shall be allowed three minutes to address the Board on each agenda or non-agenda item. The total time limit for input on each item is 15 minutes).

**Board of Trustee:** Kimberly Braziel | Humberto Cardenas | Schuyler Glover | Andy Manning | Humberto Quezada  
**Administration:** Steve Tsuboi, Superintendent-Principal | Jody Gunderman, Vice Principal-Categorical Manager  
 Candy Alari, Business Manager | Jeannette Torres-Marquez, Administrative Secretary





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## V. ACKNOWLEDGEMENTS AND REPORTS

### A. Acknowledgements

- a. School Staff during COVID-19 School Closure

### B. Staff Reports

- a. Employee Groups (Certificated, Classified, Confidential)
- b. Save the Children
- c. Vice Principal – Categorical Manager Report
- d. Superintendent/Principal Report

## VI. ROUTINE MATTERS – ACTION REQUIRED

### A. Consent Calendar

- a. Approve payroll for March 2020
- b. Approve the March 10, 2020, Governing Board Meeting Minutes
- c. Approve the March 16, 2020, Special Board Meeting Minutes
- d. Approve the March 31, 2020, Special Board Meeting Minutes
- e. Approve the Pay Vouchers/Purchase Orders for March 5<sup>th</sup> and 12<sup>th</sup> of 2020

### B. Personnel

- a. Approve the resignation of Cristina Hokit, Junior High ELD-ELA Teacher

MOTION BY: \_\_\_\_\_ SECOND BY: \_\_\_\_\_ VOTES: \_\_\_\_\_

## VII. INFORMATION AND DISCUSSION

### A. LOCAL CONTROL ACCOUNTABILITY PLAN

- a. Update on the 2019-2020 Local Control Accountability Plan
  - i. Current Expenditures ,
  - ii. Impact of COVID-19 on remaining funds and projects
  - iii. Other
- b. Discussion on the 2020-2021 Local Control Accountability
  - i. Impact of COVID-19 on Development and Timeline
  - ii. Preliminary Plan Development based on Stakeholder Input
  - iii. Other

### B. INSTRUCTIONAL SERVICES

- a. Distance Learning Protocol and Process
  - i. Distribution of Materials & Methods of Instructional Delivery (Paper Packets and Technology Based)
  - ii. Protocol for receiving distributed materials
  - iii. Method of Grading of received materials
  - iv. Meeting the needs of All Sunnyside Students
- b. Discussion on the establishing protocol for 8<sup>th</sup> grade graduation requirements due to the COVID-19 Pandemic.

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## C. STUDENT ACTIVITIES

- a. Discussion on Student Activities for the remainder of the year
  - i. School Wide Activities
  - ii. Class of 2020 Activities and 8<sup>th</sup> Grade Graduation

## D. MAINTENANCE, OPERATIONS AND TRANSPORTATION

- a. Review and Discussion of Facility Projects
  - i. Middle Hallway Project
  - ii. Classroom Flood Project – Room 24
  - iii. Other Projects During COVID-19 School Closure
- b. Impact of COVID-19 School Closure on Transportation
- c. SISC Recommendations on Essential Personnel

## E. COVID-19

- a. Other discussion on COVID-19 Matters

## F. BOARD MATTERS

- a. Review Administrative Regulation 5117 Interdistrict Attendance (First Review)

## VIII. NEW BUSINESS

### ACTION ITEMS

- A. Approve Resolution 363 Authorizing the General Manager to Submit an Application to the San Joaquin Valley Air Pollution Control District Public Benefit Grants Program  
MOTION BY: \_\_\_\_\_ SECOND BY: \_\_\_\_\_ VOTES: \_\_\_\_\_
- B. Approve the 1<sup>st</sup> Quarter Williams Valenzuela Complaint Survey Report  
MOTION BY: \_\_\_\_\_ SECOND BY: \_\_\_\_\_ VOTES: \_\_\_\_\_
- C. Approve the Agency Agreement for School Social Worker for the 2020-2021 School Year with the Tulare County Office of Education.  
MOTION BY: \_\_\_\_\_ SECOND BY: \_\_\_\_\_ VOTES: \_\_\_\_\_
- D. Approve alternate grading criteria for the remainder of the 2019-2020 school year due to COVID-19 Pandemic  
MOTION BY: \_\_\_\_\_ SECOND BY: \_\_\_\_\_ VOTES: \_\_\_\_\_
- E. Approve alternatives to meet 8<sup>th</sup> Grade Graduation requirements for students in the Class of 2020 due to the COVID-19 Pandemic  
MOTION BY: \_\_\_\_\_ SECOND BY: \_\_\_\_\_ VOTES: \_\_\_\_\_
- F. Approve Sunnyside Elementary Chromebook Policy Handbook  
MOTION BY: \_\_\_\_\_ SECOND BY: \_\_\_\_\_ VOTES: \_\_\_\_\_

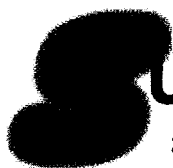
## IX. ADJOURN TO CLOSED SESSION (Read Items Below)

### A. Student Matters

- a. It is the intention of the Board to meet in closed session to consider student expulsion, suspension or disciplinary action/or other action involving pupil records (Education Code §35146, 48912(b), 48918(c))  
Student #3927

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b. Public Employee Discipline/Dismissal/Release (Government Code 54597).

B. Labor Negotiator CSEA – Conference with Labor Negotiator Chapter 675 – (Government Code 54957.6)

C. Labor Negotiator CTA – Conference with Labor Negotiator Sunnyside/CTA – (Government Code 54957.6)

D. Labor Negotiator Unrepresented – Conference with Labor Negotiator Sunnyside/Unrepresented – (Government Code 54957.6)

E. Superintendent-Principal 's Annual Evaluation

X. ADJORN TO CLOSED SESSION \_\_\_\_\_ PM

XI. RECONVENE TO OPEN SESSION \_\_\_\_\_ PM

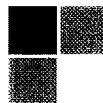
XII. REPORT OF ACTION TAKEN IN CLOSED SESSION (IF ANY)

XIII. NEXT SCHEDULED BOARD MEETING

A. Regular Board Meeting April 28, 2020 (6:00 PM)

XIV. ADJOURNMENT \_\_\_\_\_ PM

**Board of Trustee:** Kimberly Brazier | Humberto Cardenas | Schuyler Glover | Andy Manning | Humberto Quezada  
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Sunnyside Learning Union  
April 14, 2020

## ACKNOWLEDGEMENTS AND REPORTS

### Acknowledgements:

- Recognize the entire Sunnyside Learning Community for their efforts during the COVID 19 Pandemic. Everyone really stepped up in getting materials that benefit students. Many volunteering their own time to help out and make sure things got done. We should be proud of our staff in how they have handled the entire situation during these challenging and never seen times. A HUGE Shout Out to FOOD SERVICES! They are here daily and delivery out to the community and onsite.

### Save the Children Report (Summarized from Email)

- It's been challenging and interesting, but I must say, I feel the families feel special when they receive their call.
- The parents are feeling nervous by what's going on—the kids want to return to school. They are really missing everyone and everything—ROUTINES!! One parent shared that she doesn't know how her daughter is such an angel in her class, but at home she is the opposite. Sunnyside is doing everything RIGHT!!!
- \*\* Phone Visits last week- 20 I talked to every parent in my participation list. How are they doing? Majority- taking day by day- Those that have other children in school are finding it hard to help with packets. The majority will have packets ready. They don't have many reading materials. With chrome books they will be able to access materials.
- 5 new families have signed up with Spectrum- They will be receiving their boxes. Resources/Referrals- Food Link (Strathmore, Plainview). Utilities Assistance
- Have received many pictures of families working with their child/ren. They are really taking the time as well as being creative.
- Bought supplies for children in the 3-5 Book Bag Program- total of 50 Bags will be distributed on Tuesday. They are really nice bags with many supplies as well as books. Will take a picture for you to share. Preschool Staff and I filled the bags.
- Every Friday- Save the Children ESSS Staff Meeting for 2 1/2 hrs. We have taken a survey as to what necessities are needed in each one of our communities- water, flour, rice, beans, wipes, diapers, to name just a few. SaRonn is looking at donors for these items.





- *I am in the process of holding my first Zoom Phone Visit as well as holding a Zoom Parent Meeting. I will invite you so you can join us. The first P/C will be Farm- since we did not happen. Next- idea for Zoom with Mesquite Nursery Grow. He doesn't know yet--have a great idea...but I need your input to make it happen.*
- *Very busy throughout the day. Love my families- they are so excited to share the good and the bad... We ROCK!!! Sunnyside Rocks. I've been told that the teachers are always available for calls.*

### **Superintendent's Report**

- *Continuous Meeting on ZOOM*
- *Superintendent's Advisory Meetings on COVID 19 twice per week and usually last about 90 minutes.*
- *Small School Superintendents Meeting following to debrief and share ideas, documents, protocols and the future.*
- *Essential Employees – 12 Month employees have been working flex schedules, modified days, working from home when possible*
- *Phone Meeting with Save the Children Coordinator on future planning*
- *Picking up lots of materials for Distance Learning*
- *12-Month Employees working on variety of Projects*
- *Staff Members volunteering to come in to help with Projects*
- *Parent Survey Results for Internet Connection: 109 Families out of about 227. Survey was in English and Spanish and was initially sent out via text followed by other social media.*
  - *English Responses 92*
    - *79.3% have internet connection*
    - *11/19 no responses have no plan to connect*
  - *Spanish Responses 17*
    - *64.7% have internet connection*
    - *2/6 have no plan to connect*
  - *Overall: 84/109 have connection which is roughly 77%*
- *Currently Interviewing for OPEN ELA and/or ELA/ELD Junior High Position. We hope to have someone to recommend at your April 28<sup>th</sup> meeting.*





### **Routine Matters/Consent Calendar**

- *Mrs. Hokit has submitted a letter of resignation effective at the end of the school year. I would recommend that you accept her resignation on the consent calendar.*

### **Information and Discussion**

- *Update on 2019-2020*
  - *We have projected outspending our LCAP Budget by approximately \$62,665. We anticipated overspending this year and using prior carryover from previous LCAPS. We actually carried over more than expected into the 2019-20 school year. At this point if we will have a carryover of approximately \$278,288 LCAP earmarked. We will spend a portion of this on any expenditures that come up.*
  - *We also at this time are trying to get clarification on if the 2020-21 (3 Year Renewal) of LCAP will be suspended or postponed. It seems like one of these are likely but we (Josh Tredway and myself) are still writing the anticipated plan.*
  - *We also have no idea on how the funds are going to be blended over two fiscal years.*
  - *We are looking at canceling LCAP Summer School and moving it forward to a "PRE" Academy right before school starts. We are not sure if these will backfill new funding once it becomes available*
- *Discussion on 2020-2021*
  - *Again we do not know the specific timeline, approval process and overall future of the LCAP.*
  - *We have used recommendations from the Board and from the Stakeholder Surveys to help "update" what we have currently been working on*
  - *We will share a draft of the plan during the meeting.*
  - *We will go back and complete the Annual Review section last. It is going to be the most convoluted section because it is the data measurement tool. Our data is going to be incomplete because of the shortened school year and the suspension on state testing.*
  - *We are basing the future plan on 2018-2019 data results.*





- *Distance Learning*
  - *On Tuesday, April 14, we distributed materials to students in both packet and electronic form, which ever they preferred.*
  - *Chromebook contracts were sent out during Spring Break and will need to be filled out along with other contractual agreements on delivery methods (ZOOM, Google Classroom, Screencastify, Etc.)*
  - *370 bags were purchased for Chromebook Distribution*
  - *We will supply you during the board meeting on how many distance learning packets were picked up.*
- *Protocol for Distribution and Returning of Materials*
  - *Materials were picked up through the drive-thru process*
  - *Returned materials were placed (by teacher/junior high one container) in plastic containers and will be quarantined for the remainder of the week.*
- *Grading*
  - *This will need to be an open board discussion on grading*
    - *Possible considering PASS/FAIL*
    - *Attempted/Not Attempted*
    - *Continue with regular grading process*
    - *HELP/NOT HURT*
    - *ETC.*
    - *Action can be taken later on in the meeting on board's decision.*
    - *Action should be across all grade levels, consistent and equitable.*
- *Graduation Requirements (FOCUS ITEM)*
  - *Social Studies teacher is working on Constitution Requirement online*
  - *How about students who needed to improve during the third trimester?*
  - *Behavior and Academics*
  - *Ceremony Requirements*







- *School Wide Activities (Considered and/or in the process of)*
  - *Community Vehicle Parade (many staff are interested)*
  - *Reunion (what to do when they return – putting pieces back together)*
  - *ZOOM with Mr. Tsuboi – 15 minute ZOOM meeting be grade level with Mr. Tsuboi at least once a week. Chit-Chat with Mr. Tsuboi*
  - *Show and Tell via ZOOM or other method*
  - *Tinker Cad 3-D Printing contest – Design at Home and Send in for Print*
  - *Online Flower Show*
  - *Online Talent Show*
  - *Class of 2020 Face Masks*
  - *Online Parent Involvement Speakers*
  - *High School Speakers for 8<sup>th</sup> Grade*
- *8<sup>th</sup> Grade Graduation and Activities*
  - *Board will need to share ideas and direction*

#### **Maintenance, Operations and Transportation**

- **Middle Hallway Project**
  - *As per board request the cracked middle hallway section near the office was demolished and refilled with concrete. We are still working with vendor on this area on possible damaged incurred.*
- **Classroom Flood Project**
  - *Room 23 near the middle hallway/ballroom was flooded upon arrival one day. The entire room was completely saturated in standing water. Water continued on into the next room with minimal damage. Water was “Peeing” out of the wall near the water fountain and large cracks in the concrete were visible with mud flowing out.*
  - *ServiceMaster was brought on to get the water out. This included hole drilling in baseboards, removal of carpet, removal of tile under carpet, and an asbestos test (which came back negative).*
  - *Concrete was demolished in hallway and the leak appeared to be in wall. Removed outer wall and water fountain and leak was found to be somewhere else.*





- Inside girls restroom, a section was saw cut out after consulting on testing came back to proceed. Water leak was located inside the concrete footer to the building. Pipe went across restroom and up the wall through the footer to the water fountain. This pipe was capped.
- It was initial thought this entire project might not be covered by insurance. Eventually it was determined that the district could not have predicted or prevented what happen.
- While removing the concrete the vendor bent two support poles and damaged the stucco in the corridor ceiling. This requires pole replacement (contacted structural engineer). The vendor agreed to be responsible for all repair costs.
- We are replacing carpet with wooden laminate which we hope to install this week.
- Transportation
  - We are delivering meals to the community using one bus and one school vehicle. They are going out with a driver and one food personnel. One person stays and runs parking lot pick up service. Deliveries are from 9:30 – 11:00 daily and include a breakfast and lunch. All folks between the ages of 0-18 are eligible. There are state and federal waivers being issued for not having to be present.
- SISC Recommendations
  - Please see attachment for SISC Recommendations on Essential Personnel. We can answer any questions at the meeting and items you want implemented.

#### New Business Action Items

- San Joaquin Valley Air has opportunities for schools to get full paid grants for electric carts. You have to pass resolution, go through ordering process, and pay up front and get reimbursement. I will bring pamphlets showing the units available. Approximately \$20,000 to be reimbursed.
- Agency Agreement with TCOE – We participated in a grant agreement for a one day a week social worker at out site. We have been receiving these services for free for the past two years. Part of the grant agreement was the district would continue to fund once the grant ended. TCOE is offering the service. We were in the works of trying to put together a consortium of small schools to put together a position but because of the COVID situation have not able to hold talks. At this point I would agree to a one-year deal with TCOE.
- Take action on any Grading Policy discussed
- Approve any action on 8<sup>th</sup> Grade Requirements
- Since we are handing out chromebooks to all students we put borrowed and modified the attached handbook for parents and students. Recommend Approval. We can continue to use for distance learning and every day learning once things return to normal.





21644 Avenue 196



568-1741



[comments@sunnysideunion.com](mailto:comments@sunnysideunion.com)



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## AGENDA ITEM SUMMARY SHEET

### Agenda Heading

- ☐ Closed Session
- ☐ Acknowledgement and Reports
- ☒ Routine Matters – Consent Calendar
- ☐ Information and Discussion
  - ☐ Business
  - ☐ Maintenance, Operations, and Transportation
  - ☐ Instruction
  - ☐ Board
- ☐ Local Control Accountability Plan
- ☒ Action Items

**Agenda Item:** VI. A. a. Payroll Approval for March 2020

**Date:** April 14, 2020

**Presented By:** Candy Alari

**Attachments:** Yes ☐ No ☒

### Summary

The total payroll paid for the month of March 2020, is \$265,275.87.

**Board of Trustee:** Kimberly Braziel | Humberto Cardenas | Schuyler Glover | Andy Manning | Humberto Quezada  
**Administration:** Steve Tsuboi, Superintendent-Principal | Jody Gunderman, Vice Principal-Categorical Manager  
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- ☒ Action Items

**Agenda Item:** VI. A. b. Approve Minutes from March 10, 2020, Regular Governing Board Meeting

**Date:** April 14, 2020

**Presented By:** Jeannette Torres-Marquez

**Attachments:** Yes ☒ No ☐

**Summary**

The attached board meeting minutes are from the board meeting held on March 10, 2020. The notes on the minutes are from the information gathered during the board meeting.

Sunnyside Union Elementary School  
Governing Board Minutes  
March 10, 2020  
6:00 pm – Multi-Purpose Room

- I. CALL TO ORDER AT 6:00 PM
  - A. Attendees  
Board of Education Present: Kimberly Braziel (took a break from 7:25-7:28 pm), Schuyler Glover, Humberto Quezada (took a break from 7:23-7:26) pm, Humberto Cárdenas, Andy Manning
- II. ADA ACCOMMODATIONS REQUIREMENT
  - A. All Accommodation Meet
  - B. All Accommodation Meet
- III. ADJOURN TO CLOSED SESSION
  - A. It is the intention of the Board to meet in closed session to consider student expulsion, suspension or disciplinary action/or other action involving pupil records (Education Code§35146, 48912(b), 48918(c)).
    - a. 228
    - b. 165
    - c. 137
  - B. Public Employee Discipline/Dismissal/Release (Government Code 54597).
  - C. Labor Negotiator CSEA – Conference with Labor Negotiator Chapter 675 – (Government Code 54957.6)
  - D. Labor Negotiator CTA – Conference with Labor Negotiator Sunnyside/CTA – (Government Code 54957.6)
  - E. Labor Negotiator Unrepresented – Conference with Labor Negotiator Sunnyside/Unrepresented – (Government Code 54957.6)
- IV. ADJOURN TO CLOSED SESSION AT 6:03 PM
- V. RECONVENE TO OPEN SESSION AT 7:25 PM
  - A. Report of Action Taken in Closed Session (if any)
- VI. GENERAL BUSINESS
  - A. Pledge of Allegiance - Presented by Mr. Cárdenas
  - B. Welcome – Josh Tredway
  - C. Approve the Agenda of the March 10, 2020, Regular Board Meeting  
Motion By: Andy Manning  
Second By: Schuyler Glover  
Votes: 3-0
- VII. PUBLIC COMMENTS – None
- VIII. ACKNOWLEDGMENTS AND REPORTS
  - A. **ACKNOWLEDGMENTS**
    - a. Student of the Month for February – Mrs. Gunderman acknowledged and presented the following students with a certificate for students of the month; Abigail Vasquez (6<sup>th</sup>), Esmeralda Velasco (6<sup>th</sup>), Zackary Steenberg (8<sup>th</sup>), Hailey Kirk (7<sup>th</sup>), Dezarae Martinez (3<sup>rd</sup>), Marcelino Luna (1<sup>st</sup>), Kaileah Vath (TK), and Thiago Alvarez (4<sup>th</sup>). She also acknowledged the students who were not present Saria Martinez (6<sup>th</sup>), Alejandra Zamora (K), Miranda Franco (K), Isaac Acevedo (7<sup>th</sup>), Brian Carpio (1<sup>st</sup>), Jaden Gomez (2<sup>nd</sup>), Marcos Angel Moreno (3<sup>rd</sup>), Antonio Salas (5<sup>th</sup>), and Alejandro Andrade Platas (4<sup>th</sup>). The students also received acknowledgment during lunch in the presence of their peers.
  - B. **RECOGNITIONS**

- a. Recognize the 2020 Rural School League Championship Team (Varsity Girls) – Mr. Tsuboi updated the board on the League Tournament held at Tulare Western High School that was held on February 29<sup>th</sup>. There were eleven teams and the crowned league champions with a final win over St. Aloysius (21-20). He congratulated the girls for the win and their hard work.
- b. Recognize the 2020 Rural School League Consolation Champions (Varsity Boys) – Mr. Tsuboi updated the board on the League Tournament held at Tulare Western High School held on February 29<sup>th</sup>. Of the eleven teams who played the Sunnyside boys' varsity team is the True consolation champions of the tournament with three wins and one loss. He congratulated the team for the accomplishment.
- c. Recognize Tulare County Spelling Bee 2020 Participants Estephany Ortiz and Abigail Vasquez – Mr. Tsuboi updated the board on the Spelling Bee held at the Visalia Convention Center on February 19<sup>th</sup>. Estephany Ortiz and Abigail Vasquez were accompanied by Mrs. Paul and were among the over two hundred spellers who participated. He congratulated Estephany for making round two and Abigail making round one, great job!
- d. Recognize THE SUNNYSIDE JAZZ BAND led by Mr. Hendrickson – Mr. Tsuboi updated the board on the excellent performance from the eighteen students of the Sunnyside Jazz Band at Harmony Magnet, performing Greg's Groove, Sesame Street, and Rolling in the Deep. He let the board know that the band brought the house down and where still being talked about at the end of the concert. The students are planning to perform during lunchtime on Monday, at the Spring Jazz Concert, and during Staff Appreciation Dinner.

**C. STAFF REPORTS**

- a. Employee Groups (Certificated, Classified, Confidential) - None
- b. Save the Children - None
- c. Vice Principal – Categorical Manager – Mrs. Gunderman briefly explained to the board that next Tuesday ends the second trimester, and she will be working on perfect attendance and honor roll. She also explained how ninety percent of her day is working on IEP's, 504's, discipline, and the other ten percent on other stuff like the Parent Involvement Night on Thursday. She was thankful to have the resource officer that is a phone call away and is willing to be available to the school campus.
- d. Superintendent-Principal – Mr. Tsuboi briefly updated the board on some of the meetings like Small School Superintendent's Meeting, Safe School Meeting and participating as a judge for the Tulare County Spelling Bee. He also updated the board on the student activities like Poetry and Prose at TCOE, the new elective classes (Tech Buddies and the Selling of Garden Plant), the MESA sponsored by PUSD that Mr. Kimball attended on March 9<sup>th</sup>, and other stuff like Kindergarten Registration and the provided Flu Vaccination during registration. There were no questions asked by the board. See attached report.

**IX. ROUTINE MATTERS – ACTION REQUIRED**

**A. Consent Calendar**

- a. Approve payroll for February 2020, for \$258,099.51.
- b. Approve Pay Vouchers/Purchase Orders for January 30<sup>th</sup>, February 6<sup>th</sup>, 13<sup>th</sup>, and 27<sup>th</sup> of 2020, numbering from 200767 – 200905, totaling \$135,591.41.
- c. Approve the February 11, 2020, Governing Board Meeting Minutes
- d. Approve the February 24, 2020, Special Governing Board Meeting Minutes
- e. Approve the February 28, 2020, Special Governing Board Meeting Minutes
- f. Sign the Annual Form 700-Statement of Economic Interests.
- g. Approve the following Professional Conference:
  1. Business Manager to participate in the CASBO Annual Conference, March 29-April 1 in Palm Springs
  2. Administrative Assistant to participate in the two day Aeries Class Scheduling Workshop on March 18<sup>th</sup> and 19<sup>th</sup> at TCOE
  3. Administrative Assistant to participate in a two day Aeries CALPAD for EOY 1 and EOY 2 & 3 Webinar Training on May 19<sup>th</sup> and 20<sup>th</sup>

Motion By: Kimberly Braziel

Second By: Humberto Quezada

Votes: 5-0

**X. NEW BUSINESS – ACTION ITEMS**

- A. Approve the Budget Revision for the 2019-2020 SY - Mrs. Alari briefly went over the budget, indicating that there was an LCFF reduction amount of \$2,000, other than that the budget is okay.

Motion By: Schuyler Glover

Second By: Andy Manning

Votes: 5-0

- B. Approve the Independent Auditor Selection Form – 2019-2020 School Year

Motion By: Kimberly Braziel

Second By: Schuyler Glover

Votes: 5-0

- C. Approve the 2020-2021 Instructional Calendar

Motion By: Kimberly Braziel

Second By: Schuyler Glover

Votes: 5-0

- D. Approve setting the dates for the LCAP and the Budget Public Hearing for Viewing and Publication for the Fiscal Year 2020-2021

Motion By: Kimberly Braziel

Second By: Humberto Quezada

Votes: 5-0

- E. Approve the voting of the representative for the 2020 CSBA Delegate Assembly Election Ballot (Tulare County) – **The board approved to vote for both representatives.**

Motion By: Schuyler Glover

Second By: Kimberly Braziel

Votes: 5-0

- F. Approve the Department of Health Care Service Local Educational Agency Medi-Cal Billing Option Provider Participation Agreement for 2020-2021 SY; dated February 11, 2020

Motion By: Schuyler Glover

Second By: Andy Manning

Votes: 5-0

- G. Approve and certify the Second Interim Report for the Fiscal Year 2019-2020 – **Mrs. Alari briefly updated the board on the total General Fund Revenues of \$4,790,828, total Projected Expenditures of \$4,987,325, Certificated and Classified Wages, Employee Benefits, LCAP Revenues of \$1,039,965, a total of \$1,172,157 to be spent in the 2019-2020 SY, and the ending General Fund Balance of \$1,171,928.**

Motion By: Schuyler Glover

Second By: Humberto Quezada

Votes: 5-0

- H. Approve donation from Linda Welling, of Welling Investments of a MacBook Air for a member of the Class of 2020

Motion By: Humberto Quezada

Second By: Schuyler Glover

Votes: 5-0

- I. Recommend and approve employee Leticia Sierra for tenure by the Sunnyside Union School District

Motion By: Kimberly Braziel

Second By: Schuyler Glover

Votes: 5-0

- J. Recommend and Approve employee Maria Jimenez for tenure by the Sunnyside Union School District

Motion By: Schuyler Glover

Second By: Andy Manning

Votes: 5-0

- K. Approve amendment to the Low Performing Student Block Grant

Motion By: Kimberly Braziel

Second By: Humberto Quezada

Votes: 5-0



- L. Approve Professional Development Plan for Classified Employees  
Motion By: Andy Manning  
Second By: Schuyler Glover  
Votes: 5-0
- M. Approve Application for Use of School Facilities for Porterville, Little League – Minor Division National’s Representative Doug Tienken – The board approved the use of the school facilities by Porterville, Little League – Minor Division National’s with Representative Doug Tienken Monday through Friday from 6:00-8:00 pm.  
Motion By: Schuyler Glover  
Second By: Kimberly Braziel  
Votes: 5-0

## II. INFORMATION AND DISCUSSION

### A. LOCAL CONTROL AND ACCOUNTABILITY PLAN & BUDGET

- a. Update on the 2019-2020 Local Control Accountability Plan - Mr. Tsuboi updated the board on the expenditures of the LCAP and that they are on track so far with the spending for the 2019-2020 school year budget.
- b. Continued discussion and development of the 2020-2021 Local Control Accountability Plan Development – Mr. Tsuboi explained to the board that they are continuously working on the development of the LCAP for the 2020-2021 school year.
- c. School Site Council Report and Update – Mr. Tsuboi updated the board on the high attendance of the School Site Council meetings. The focus is the Local Control Accountability Plan and the establishment of a Career Day for 6<sup>th</sup>-8<sup>th</sup> grade students. It will help students to learn how to conduct an interview and resume building and planning for a medical technician during career day. There has been great planning from parents and staff.
- d. Dashboard Review and Projection Tool – Mr. Tsuboi briefly updated the board on the 5x5 Dashboard Visualization tool and how it can help to improve on the needed areas or to set targeted goals.

### B. BUSINESS SERVICES AND OPERATIONS

- a. Discussion on submittal by SchoolWorks of the Application for Funding and Eligibility Determination Paperwork for Sunnyside Union School District. – Mr. Tsuboi briefly explained to the board that the application would not be for new construction only for the modernization of our current buildings.
- b. Update on the Rollout of the New Student Drop Off and Pick Up Point. - Mr. Tsuboi briefly updated the drop-off and pick-up point. He explained that the parents seem to like it and that each day it is getting quicker.
- c. Report on Student Body Accounts - Mr. Tsuboi briefly updated the board by explaining that since Mr. Kimball has started the fundraising, the Student Body Account has excessive funds because of the seventh-grade fundraising. Dena (Mrs. Tallerico) will need to complete the form to roll over the funds to next year for the class.

### C. INSTRUCTIONAL LEADERSHIP

- a. Discuss classroom structure for the 2020-2021 School Year (based on need and current enrollment numbers) - Mr. Tsuboi briefly updated the board on the classroom structure for 2020-2021 school year. He explained that with the projected student number of 357, we are looking to have small class sizes in all grade levels. This includes the two combination classes of TK/K and Fourth/Fifth grade.
- b. Instruction Services Report presented by Teacher on Special Assignment – Academic Coach. - Mr. Tredway briefly updated the board on his report. He went over the Academic Coaching and Support conferences and training he has attended, like the Equality Conference, LCAP University #2, and the Zoom Presentation in January. He also updated the board on other training he and others attended in February. The training was Responsive Teaching Training, Creating a Culture of Systemic Improvement Conference, and Learning & Leadership Forum. He also, explained that Dr. Seuss Day went well as staff engaged by reading to students in the classroom. We even got the resource officer to read in the third grade class. He also updated the board on some of the upcoming events like ELPAC Testing Completion, 2<sup>nd</sup> Benchmark, the Two Days of Professional Development, and the completion of the High School Placement. The professional development is ongoing with many upcoming events like TCOE Coaching, Steering Team Focusing On Leadership, Lexia/Power Up/Reading Plus Trainings, Literacy Conference in Fresno, and Professional Development - Science Training; see enclosed information.

- c. Presentation by Sunnyside Physical Education Department for the 2018-2020 Assessment Results – Mr. Schmidt briefly went over the results of the 2019 Fitness test. He explained the comparison and growth from 5<sup>th</sup> through 8<sup>th</sup> grade from 2014 to 2019. He let the board know that although we are improving and maintaining in some areas the real concern is the Body Composition. This is an area that I am working on with students by trying to teach them the value of nutrition and better eating choices; see enclosed information.
- d. English Language Development Update - Mr. Tsuboi briefly explained to the board that so far we are on track with the students ELPAC testing and should be completed by the end of the week.
- e. Presentation by School Steering Committee on Instructional and Cultural Leadership - Mr. Tsuboi briefly updated the board on the Instructional and Cultural Leadership. He explained that the purpose is to develop student leadership skills that will change campus culture. As we attend the meetings and continue with the open discussion on ideas, it helps with the current goals of establishing positive Student – Adult Relationships. This is done during lunch with small groups and during electives (Tech Buddies and Peer Tutoring/Intervention); see enclosed information.
- f. Presentation by Curriculum, Instruction, Steering Committee (CISC) Conference Attendees. - Mr. Tsuboi explained to the board that the item would be discussed at the next board meeting because of the time.

#### D. SCHOOL SAFETY

- a. Update and report on the Say Anything onboarding meeting and rollout - Mr. Tsuboi briefly explained to the board that as soon as a representative comes out and presents the App to students and staff, the App will be enabled for use.
- b. Coronavirus Update and Report – Mr. Tsuboi briefly updated the board on the webinars he has attended because of the virus. He also let the board know that he would keep them updated as he receives the information.

#### E. BOARD

- a. Fair Use of Copyrighted Materials
- b. Information on the Masters in Governance Program for Board Members
- c. Discussion of the 2019-2020 Staff Appreciation Dinner - Mrs. Braziel suggested that this year's theme for the staff appreciation dinner be a County Fair theme. She will check with the caterers to see if May 7<sup>th</sup> is available. Mrs. Torres-Marquez said that she would work on the invitations.
- d. Discuss upcoming 2020 Census Mr. Tsuboi briefly explained to the board that he would like to provide computer accessibility to parents so they can complete the census survey.
- e. Discuss Facility Use Fee for Satellite Programs - Mr. Tsuboi and Mrs. Torres-Marquez briefly explained to the board that Porterville College is willing to pay any fees for the use of the campus. Since they are using some of the resources of the school for the English Language adult learners. The college representative explained that we would need to put together an invoice for the costs. The board agreed that we look into this for next year.

#### III. NEXT SCHEDULED BOARD MEETING

- A. Regular Board Meeting: April 14, 2020 (6:00 PM)

#### IV. ADJOURNMENT AT 9:36 PM

Respectfully Submitted,

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Andy Manning, Clerk



# SUNNYSIDE UNION SCHOOL DISTRICT

21644 Avenue 196 - Strathmore, California 93267 - (P) 559-568-1741 - [www.sunnysideunion.com](http://www.sunnysideunion.com)

## AGENDA ITEM SUMMARY SHEET

### Agenda Heading

- ☐ Closed Session
- ☐ Acknowledgement and Reports
- ☒ Routine Matters – Consent Calendar
- ☐ Information and Discussion
  - ☐ Business
  - ☐ Maintenance, Operations, and Transportation
  - ☐ Instruction
  - ☐ Board
- ☐ Local Control Accountability Plan
- ☒ Action Items

**Agenda Item:** VI. A. c. Approve Minutes from March 16, 2020, Special Governing Board Meeting

**Date:** April 14, 2020

**Presented By:** Jeannette Torres-Marquez

**Attachments:** Yes ☒ No ☐

### Summary

The attached board meeting minutes are from the special board meeting held on March 16, 2020.  
The notes on the minutes are from the information gathered during the board meeting.

**Board of Trustee:** Kimberly Brazier | Humberto Cardenas | Schuyler Glover | Andy Manning | Humberto Quezada  
**Administration:** Steve Tsuboi, Superintendent-Principal | Jody Gunderman, Vice Principal-Categorical Manager  
Candy Alari, Business Manager | Jeannette Torres-Marquez, Administrative Secretary



Sunnyside Union Elementary School  
Notice of Special Board Meeting Minutes  
March 16, 2020  
6:00 pm – Multipurpose Room

AGENDA COMPLIANCE

I. OPENING BUSINESS

A. Call Public Session to Order 6:00 PM

B. Roll Call of Board Members Present: Kimberly Braziel, Schuyler Glover, Humberto Quezada,  
Andy Manning, Humberto Cárdenas

C. Pledge of Allegiance – Presented by Humberto Cárdenas

D. Adopt Agenda Motion by: Kimberly Braziel

Second by: Schuyler Glover

Votes: 5-0

E. Public Presentation: Veronica Luna, a parent of the school, expressed concern because of the many schools closed, and Sunnyside isn't. She is also worried about kids contracting the virus and about the safety of students. She also expressed that she concerned with the safety of students while parents are at work. Mathew Armas, a parent of the school, expressed his concerns with a child contracting the virus and giving it to an elderly person and dies. He also expressed that he is worried that this might be a money issue and not a safety concern.

II. Declaration that an emergency situation exists warranting an emergency meeting of the Board

III. Consideration to Convene in Closed Session on Emergency Basis

Motion by: Kimberly Braziel

Second by: Schuyler Glover

Votes: 5-0

IV. Public Comments on Closed Session Agenda

V. Closed Session

Threat to Public Services

VI. Reconvene for Public Session – The board agreed to close the school immediately as of March 17, 2020, until April 13, 2020, and continue to have meetings as needed. The board also agreed to evaluate the situation before April 13, 2020.

Motion by: Kimberly Braziel

Second by: Schuyler Glover

Votes: 5-0

VII. Consideration of Resolution Granting Emergency Powers to the Superintendent

Motion by: Kimberly Braziel

Second by: Humberto Quezada

Votes: 5-0

VIII. ADJOURN AT 6:47 PM

Respectfully Submitted,

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Andy Manning, Clerk



# SUNNYSIDE UNION SCHOOL DISTRICT

21644 Avenue 196 - Strathmore, California 93267 - (P) 559-568-1741 - [www.sunnysideunion.com](http://www.sunnysideunion.com)

## AGENDA ITEM SUMMARY SHEET

### Agenda Heading

- ☐ Closed Session
- ☐ Acknowledgement and Reports
- ☒ Routine Matters – Consent Calendar
- ☐ Information and Discussion
  - ☐ Business
  - ☐ Maintenance, Operations, and Transportation
  - ☐ Instruction
  - ☐ Board
- ☐ Local Control Accountability Plan
- ☒ Action Items

**Agenda Item:** VI. A. d. Approve Minutes from March 31, 2020, Special Governing Board Meeting

**Date:** April 14, 2020

**Presented By:** Jeannette Torres-Marquez

**Attachments:** Yes ☒ No ☐

### Summary

The attached board meeting minutes are from the special board meeting held on March 31, 2020.  
The notes on the minutes are from the information gathered during the board meeting.

Sunnyside Union Elementary School  
Special Governing Board Minutes  
March 31, 2020  
6:00 pm – Multi-Purpose Room/Auditorium

- I. CALL TO ORDER AT 6:00 PM
  - A. Attendees  
Board of Education Present: Kimberly Braziel, Schuyler Glover, Humberto Cárdenas, Andy Manning
- II. ADA ACCOMMODATIONS REQUIREMENT
  - A. All Accommodation Meet
  - B. All Accommodation Meet
- III. GENERAL BUSINESS
  - A. Pledge of Allegiance – Humberto Cárdenas
  - B. Welcome – Janie Hernandez and Liliانا C. Bedolla
  - C. Approve the Agenda of the March 31, 2020, Special Board Meeting  
Motion by: Kimberly Braziel  
Second by: Schuyler Glover  
Votes: 4-0
- IV. PUBLIC COMMENTS – None
- V. NEW BUSINESS
  - A. Approve the CSEA 675 Demand to Bargain Letter and MOU-Memorandum of Understanding – Mr. Tsuboi gave the board a copy of the memorandum of understanding. See attached.  
Motion by: Schuler Glover  
Second by: Kimberly Braziel  
Votes: 4-0
  - B. Approve the CTA – Sunnyside Teachers Association Memorandum of Understanding for Coronavirus-COVID 19 – Mr. Tsuboi gave the board a copy of the memorandum of understanding. See attached.  
Motion by: Schuler Glover  
Second by: Kimberly Braziel  
Votes: 4-0
  - C. Approve Special Meeting Hearing Date to evaluate the closure due to the Coronavirus-COVID 19 – The board agreed to have another special board meeting on Tuesday, April 7, 2020 at 6:00.  
Motion by: Schuler Glover  
Second by: Andy Manning  
Votes: 4-0
- VI. ADJOURN TO CLOSED SESSION AT 6:10 PM
  - A. Government Code Section 54595: Threat to Public Services
- VII. RECONVENE FOR PUBLIC SESSION AT 6:28 PM – Mrs. Janie Hernandez a parent asked, “Since were close would the kids get a chromo computer to di their school assignments? Mr. Tsuboi explained to the parent that when the students return their packets on April 14, 2020, parents and students would sign an agreement to receive a Chromebook for extended learning. Mrs. Hernandez replied with, “Okay, than you.”
- VIII. RECONVENE TO OPENS SESSION AT 6:28 PM – None
- IX. DISCUSS AND TAKE ACTION ON EXTENSION OF SCHOOL CLOSURE – The board agreed (read by Mr. Glover) that the criteria to determine when to reopen for student attendance will be as followed.

1. The California State Shelter in Place order has been lifted.
  2. The number of confirmed cases of COVID-19 in Tulare County has remained constant for a two-week period or declined.
  3. The directive to Social Distance has been removed.
  4. The limit placed on social gatherings has been removed.
- Until further notice the school will remain closed.

Motion by: Schuler Glover

Second by: Andy Manning

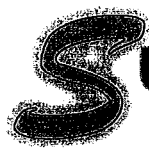
Votes: 4-0

- X. NEXT SCHEDULED BOARD MEETING
  - A. Regular Board Meeting: April 14, 2020 (6:00 PM)
- XI. ADJOURNMENT AT 6:31 PM

Respectfully Submitted,

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Andy Manning, Clerk



# SUNNYSIDE UNION SCHOOL DISTRICT

21644 Avenue 196 - Strathmore, California 93267 - (P) 559-568-1741 - [www.sunnysideunion.com](http://www.sunnysideunion.com)

## AGENDA ITEM SUMMARY SHEET

### Agenda Heading

- ☐ Closed Session
- ☐ Acknowledgement and Reports
- ☒ Routine Matters – Consent Calendar
- ☐ Information and Discussion
  - ☐ Business
  - ☐ Maintenance, Operations, and Transportation
  - ☐ Instruction
  - ☐ Board
- ☐ Local Control Accountability Plan
- ☒ Action Items

**Agenda Item:** VI. A. e. Approve Pay Voucher/Purchase Orders for March 5<sup>th</sup>, 12<sup>th</sup>, and 26<sup>th</sup> of 2020

**Date:** April 14, 2020

**Presented By:** Dena Tallerico or Candy Alari

**Attachments:** Yes ☒ No ☐

### Summary

The following pay vouchers cover invoices processed and paid on March 5<sup>th</sup>, 12<sup>th</sup>, and 26<sup>th</sup> of 2020, numbering from 200908 - 201005, totaling \$114,662.89.

**Board of Trustee:** Kimberly Braziel | Humberto Cardenas | Schuyler Glover | Andy Manning | Humberto Quezada  
**Administration:** Steve Tsuboi, Superintendent-Principal | Jody Gunderman, Vice Principal-Categorical Manager  
Candy Alari, Business Manager | Jeannette Torres-Marquez, Administrative Secretary





49 Sunnyside Union Elementary School I  
**Tulare County Office of Education**  
**Accounts Payable Final Prelist - 3/5/2020 9:01:36AM**

3/5/2020  
9:01:36AM

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APY500

\*\*\* FINAL \*\*\*  
Batch No 321

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Audit Flag	EFT
012549	A T & T	PV-200927	2/24/2020		0306025811001		010-00000-0-00000-72000-59000-0-0000	\$21.66		
	A T & T		2/24/2020		0306025811001		PHONE CHARGES 010-00000-0-00000-27000-59000-0-0000	\$50.56		
								<b>Total Check Amount:</b>		
								\$72.22		
013371	A.C.S.A.	PV-200916	3/1/2020		99924		010-00000-0-00000-71500-53000-0-0000	\$108.52		
	A.C.S.A.		3/1/2020		99924		DUES 010-00000-0-00000-72000-53000-0-0000	\$164.24		
								<b>Total Check Amount:</b>		
								\$272.76		
013976	CALIFORNIA STATE UNIV. FRESNO	PV-200928	2/20/2020		44291		010-00000-0-11100-10000-58000-0-0000	\$1,726.50		
							SPRING 2020 INTERNSHIP FEES			
								<b>Total Check Amount:</b>		
								\$1,726.50		
013775	CROUZET IRRIGATION SUPPLY, INC	PV-200929	2/28/2020		INV0158385		010-00000-0-00000-81000-43000-0-0000	\$17.72		
							MAINTENANCE SUPPLIES			
								<b>Total Check Amount:</b>		
								\$17.72		
013980	DARRELL W. BLASINGAME	PV-200930	2/19/2020		14496/14501		010-81500-0-00000-81100-56000-0-0000	\$1,363.54		D
							AIR CONDITIONING AND HEATING REPAIRS			
								<b>Total Check Amount:</b>		
								\$1,363.54		
013981	EIDE BAILLY LLP	PV-200909	12/26/2019		EID0901705		010-00000-0-00000-71910-58000-0-0000	\$2,119.00		L
							AUDIT SERVICES			
								<b>Total Check Amount:</b>		
								\$2,119.00		
013574	FLYERS ENERGY, LLC	PV-200910	2/29/2020		CFS-2206925		010-07230-0-00000-36000-43000-0-0000	\$815.78		
	FLYERS ENERGY, LLC		2/29/2020		CFS-2206925		BUS AND COMPANY CAR FUEL 010-00000-0-00000-81000-43000-0-0000	\$215.70		
								<b>Total Check Amount:</b>		
								\$1,031.48		
013797	FRESNO MOBILE RADIO INC.	PV-200926	2/29/2020		41-84955		010-07230-0-00000-36000-59000-0-0000	\$152.00		
							BUS RADIO SERVICE			
								<b>Total Check Amount:</b>		
								\$152.00		

## Accounts Payable Final Prelist - 3/5/2020 9:01:36AM

\*\*\* FINAL \*\*\*

Batch No 321

Audit

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
013823	HENDRICK, JEFF	PV-200932	2/27/2020		395108/395113		130-53100-0-00000-37000-47000-0-0000	\$757.14		
							DAIRY PRODUCTS			
								<b>Total Check Amount:</b>		
								\$757.14		
013588	HENDRICKSON, SNIDER	PV-200931	2/25/2020		SH-FEB20		010-07200-0-11100-10000-43000-0-0406	\$140.93		
							JAZZ BAND SUPPLIES			
								<b>Total Check Amount:</b>		
								\$140.93		
013032	INTERQUEST DETECTION CANINES	PV-200917	2/28/2020		679		010-11000-0-11100-10000-58000-0-0000	\$210.00		
							CANINE SERVICES			
								<b>Total Check Amount:</b>		
								\$210.00		
013960	KIMBALL, CARLOS	PV-200933	2/27/2020		KC-FEB20		010-00000-0-11100-10000-52000-0-0000	\$235.75		
							MILEAGE			
								<b>Total Check Amount:</b>		
								\$235.75		
013685	MATA, DIANA	PV-200918	2/24/2020		DM-FEB20		010-90271-0-81000-59000-43000-0-1822	\$26.18		
							VROOM AND ESSS SUPPLIES			
							010-90271-0-81000-59000-43000-0-0000	\$169.55		
								<b>Total Check Amount:</b>		
								\$195.73		
013742	MID VALLEY DISPOSAL	PV-200912	2/29/2020		1782084		010-00000-0-00000-81000-55000-0-0000	\$186.38		
							UTILITIES			
								<b>Total Check Amount:</b>		
								\$186.38		
013711	MISSION LINEN SUPPLY	PV-200935	2/26/2020		261597		* 010-00000-0-00000-81000-58000-0-0000	\$128.72		
							LINEN SERVICE			
							* 130-53100-0-00000-37000-58000-0-0000	\$258.80		
								<b>Total Check Amount:</b>		
								\$387.52		
013711	MISSION LINEN SUPPLY	PV-200934	2/26/2020		280032		* 120-61050-0-00010-10000-58000-0-0000	\$143.72		
							PRESCHOOL LINEN SERVICE			
								<b>Total Check Amount:</b>		
								\$143.72		
								<b>Total Check Amount:</b>		
								\$143.72		

## Accounts Payable Final Prelist - 3/5/2020 9:01:36AM

\*\*\* FINAL \*\*\*

Batch No 321

Audit

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
013687	PORTERVILLE ELECTRIC CO., INC	PV-200920	2/28/2020		87883		010-81500-0-00000-81100-56000-0-0000	\$572.50		
							ELECTRICAL SERVICES			
							Total Check Amount:	\$572.50		
013820	PSW	PV-200911	2/28/2020		107775		010-30100-0-00000-24950-43000-0-0000	\$100.97		
							PARENT INFORMATION COPIES			
							Total Check Amount:	\$100.97		
013575	ROCKFORD SCHOOL DISTRICT	PV-200937	3/1/2020		SH-MAR20		010-07200-0-11100-10000-34010-0-0406	\$600.17		
							SNIDER HENDRICKSON - HEALTH INSURANCE			
							Total Check Amount:	\$600.17		
013713	SANDRA RAMIREZ	PV-200907	2/28/2020		MILEAGE		010-42030-0-11100-10000-43000-0-0000	\$291.36		
							MILEAGE			
							Total Check Amount:	\$291.36		
013345	Shimer, Angie	PV-200919	2/27/2020		AS-FEB20		010-07200-0-11100-10000-43000-0-0406	\$43.66		
							BAND SUPPLIES			
							Total Check Amount:	\$43.66		
012831	SISC III	PV-200940	3/1/2020		72181		010-00000-0-00000-00000-95028-0-0000	\$4,368.70	G	
							HEALTH INSURANCE			
	SISC III		3/1/2020		72181		010-00000-0-00000-71100-34010-0-0000	\$10,087.96	G	
	SISC III		3/1/2020		72181		010-00000-0-00000-00000-95024-0-0000	\$50,725.96	G	
							Total Check Amount:	\$65,182.62		
005383	SOUTHERN CALIF EDISON CO	PV-200921	2/28/2020		2014706030		010-00000-0-00000-81000-55000-0-0000	\$3,561.77		
							UTILITIES			
	SOUTHERN CALIF EDISON CO		2/28/2020		2014706030		130-53100-0-00000-81000-55000-0-0000	\$191.41		
							Total Check Amount:	\$3,753.18		
013392	SOUTHWEST SCHOOL & OFFICE	PV-200913	2/21/2020		PINW0687972		130-53100-0-00000-37000-43000-0-0000	\$89.87		
							CAFETERIA SUPPLIES			
	SOUTHWEST SCHOOL & OFFICE	PV-200914	2/21/2020		200002 PINW0687980		010-11000-0-11100-10000-43000-0-0000	\$27.26		
							CLASSROOM SUPPLIES			

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**Tulare County Office of Education**  
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Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
013392	SOUTHWEST SCHOOL & OFFICE	PV-200923	2/25/2020		PINV0689213		010-11000-0-11100-10000-43000-0-0000	\$29.24		
	SOUTHWEST SCHOOL & OFFICE	PV-200924	2/25/2020		PINV0689499		CLASSROOM SUPPLIES 010-11000-0-11100-10000-43000-0-0000	\$41.33		
	SOUTHWEST SCHOOL & OFFICE	PV-200925	2/25/2020		PINV0688963		010-00000-0-00000-81000-43000-0-0000	\$507.80		
							OPERATIONS SUPPLIES			
							<b>Total Check Amount:</b>	<b>\$695.50</b>		
012637	STRATHMORE PUBLIC	PV-200922	2/29/2020		10017P-00		010-00000-0-00000-81000-55000-0-0000	\$186.35		
							UTILITIES			
							130-53100-0-00000-81000-55000-0-0000	\$10.01		
							<b>Total Check Amount:</b>	<b>\$196.36</b>		
005581	SUNNYSIDE SCHOOL DIST	PV-200941	3/3/2020		REVOLVING		010-00000-0-11100-10000-58000-0-0000	\$200.00	M	
	SUNNYSIDE SCHOOL DIST		3/3/2020		REVOLVING		SCHOOL SUPPLIES 010-07200-0-11100-10000-53000-0-0406	\$151.00	M	
	SUNNYSIDE SCHOOL DIST		3/3/2020		REVOLVING		010-07200-0-11100-10000-58000-0-0405	\$680.00	M	
	SUNNYSIDE SCHOOL DIST		3/3/2020		REVOLVING		010-81500-0-00000-81100-43000-0-0000	\$262.36	M	
							<b>Total Check Amount:</b>	<b>\$1,293.36</b>		
012474	SYSO FOOD SERVICES OF MODESTO	PV-200908	2/27/2020		809889		130-53100-0-00000-37000-47000-0-0000	\$32.15		
	SYSO FOOD SERVICES OF MODESTO		2/27/2020		809889		CAFETERIA FOOD AND SUPPLIES 130-53100-0-00000-37000-43000-0-0000	\$18.86		
	SYSO FOOD SERVICES OF MODESTO	PV-200915	2/27/2020		809889		130-53100-0-00000-37000-43000-0-0000	\$29.81		
	SYSO FOOD SERVICES OF MODESTO		2/27/2020		809889		130-53100-0-00000-37000-47000-0-0000	\$427.38		
							<b>Total Check Amount:</b>	<b>\$508.20</b>		
013469	TORRES-MARQUEZ, JEANNETTE	PV-200942	2/28/2020		JT-FEB20		MILEAGE 010-00000-0-00000-72000-52000-0-0000	\$11.78		
							<b>Total Check Amount:</b>	<b>\$11.78</b>		
013726	TREDWAY, JOSHUA	PV-200938	2/27/2020		JT-FEB20		010-07200-0-11100-10000-52000-0-0202	\$314.70		
	TREDWAY, JOSHUA		2/27/2020		JT-FEB20		SOM SUPPLIES, CONFERENCE 010-11000-0-11100-10000-43000-0-0000	\$69.60		

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Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Audit Flag	EFT
013221	VALLEY FOOD SERVICE	PV-200936	2/28/2020		381364		130-53100-0-00000-37000-43000-0-0000 CAFETERIA FOOD AND SUPPLIES	\$133.20		
	VALLEY FOOD SERVICE		2/28/2020		381364		130-53100-0-00000-37000-47000-0-0000	\$466.63		
							<b>Total Check Amount:</b>	<b>\$599.83</b>		
013722	FAST NETWORKS	PV-200939	3/1/2020		20775		010-00000-0-00000-72000-59000-0-0000 INTERNET CONNECTION	\$52.50		
	FAST NETWORKS		3/1/2020		20775		010-00000-0-00000-27000-59000-0-0000	\$122.50		
							<b>Total Check Amount:</b>	<b>\$175.00</b>		

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Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Audit Flag	EFT
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Total District Payment Amount: \$83,421.18

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Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
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Total Accounts Payable:

\$83,421.18

The School District hereby orders that payment be made to each of the above vendors in the amounts indicated on the preceding Accounts Payable Final totaling 83,421.18 and the County Office of Education transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634)

Authorizing Signature *Candy Allen* Date 3/5/20

Fund Summary		Total
010		\$80,862.20
120		\$143.72
130		\$2,415.26
Total		\$83,421.18

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Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
013605	AMERICAN INCORPORATED	PV-200946	2/29/2020		7110394		130-53100-0-00000-37000-56000-0-0000	\$102.00		
							COOLER REPAIRS			
							Total Check Amount:	\$102.00		
012088	CULLIGAN	PV-200949	2/29/2020		66977		010-00000-0-00000-81000-43000-0-0000	\$87.00		
							BW PURIFIED - 5 GAL			
							Total Check Amount:	\$87.00		
013977	Duran & Sons Trucking & Servic	PV-200953	3/4/2020		209851/209876		010-07230-0-00000-36000-56000-0-0000	\$190.00		
							BUS REPAIRS			
							Total Check Amount:	\$190.00		
011762	E.M. THARP INC.	PV-200945	3/5/2020		P903951		010-07230-0-00000-36000-43000-0-0000	\$26.93		H
							BUS PARTS			
							Total Check Amount:	\$26.93		
013795	FRONTIER COMMUNICATIONS	PV-200964	3/1/2020		5595681741		010-00000-0-00000-81000-59000-0-0000	\$85.32		
							PHONE CHARGES			
							Total Check Amount:	\$85.32		
013463	GUNDERMAN, JODY	PV-200966	3/5/2020		JG-MAR20		010-11000-0-11100-10000-43000-0-0000	\$88.04		
	GUNDERMAN, JODY		3/5/2020		JG-MAR20		SOM SUPPLIES, PARENT INVOLVEMENT	\$159.57		
							010-07200-0-00000-24950-43000-0-0502			
							Total Check Amount:	\$247.61		
013823	HENDRICK, JEFF	PV-200956	3/5/2020		395118/395123		130-53100-0-00000-37000-47000-0-0000	\$835.02		
							DAIRY PRODUCTS			
							Total Check Amount:	\$835.02		
013588	HENDRICKSON, SNIDER	PV-200965	2/23/2020		SH-FEB20		010-07200-0-11100-10000-58000-0-0406	\$66.92		
							MILEAGE			
							Total Check Amount:	\$66.92		
013376	HOME DEPOT CREDIT SERVICES	PV-200959	3/8/2020		3005		010-07230-0-00000-36000-43000-0-0000	\$17.44		N
							BUS SUPPLIES			



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Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
01360	KIMBALL, CARLOS	PV-200960	2/28/2020		CK-FB20		010-00000-0-11100-10000-52000-0-0000	\$28.00		
							CONFERENCE PARKING FEES			
							<b>Total Check Amount:</b>	\$17.44		
013597	LAWRENCE TRACTOR CO., INC.	PV-200944	3/5/2020		403074		010-00000-0-00000-81000-43000-0-0000	\$115.92		
							MAINTENANCE PARTS			
							<b>Total Check Amount:</b>	\$115.92		
013522	LOWES	PV-200950	3/2/2020		98005439769		130-53100-0-00000-37000-43000-0-0000	\$19.67		
							MAINTENANCE SUPPLIES			
							010-07230-0-00000-36000-43000-0-0000	\$38.38		
							010-81500-0-00000-81100-43000-0-0000	\$39.29		H
							<b>Total Check Amount:</b>	\$97.34		
013377	MEDICAL BILLING TECHNOLOGIES	PV-200961	2/24/2020		AR-31407		010-00008-0-00000-27000-58000-0-0000	\$19.80		
							MEDICAL BILLING SERVICES			
							<b>Total Check Amount:</b>	\$19.80		
013808	Merzolan, Neil	PV-200968	3/9/2020		NM-MAR20		010-11000-0-11100-10000-43000-0-0000	\$22.73		
							CLASSROOM SUPPLIES			
							<b>Total Check Amount:</b>	\$22.73		
013742	MID VALLEY DISPOSAL	PV-200947	2/29/2020		1794314		010-00000-0-00000-81000-56000-0-0000	\$458.20		
							UTILITIES			
							<b>Total Check Amount:</b>	\$458.20		
013490	MONTVOYA, CHRISTINA	PV-200943	3/10/2020		CM-MAR20		130-53100-0-00000-37000-43000-0-0000	\$27.27		
							CAFETERIA SUPPLIES			
							<b>Total Check Amount:</b>	\$27.27		
012968	SAVE MART SUPERMARKET	PV-200952	3/3/2020		TRD-67321		130-53100-0-00000-37000-43000-0-0000	\$4.76		
							CAFETERIA FOOD AND SUPPLIES			
							130-53100-0-00000-37000-47000-0-0000	\$40.28		
							<b>Total Check Amount:</b>	\$40.28		

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Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
013392	SOUTHWEST SCHOOL & OFFICE	PV-200957	2/28/2020	200002	PINV0691120		010-11000-0-11100-10000-43000-0-0000	\$23.73		
							CLASSROOM SUPPLIES			
							010-11000-0-11100-10000-43000-0-0000	\$32.33		
012474	SYSO FOOD SERVICES OF MODESTO	PV-200955	3/5/2020		284365444		130-53100-0-00000-37000-43000-0-0000	\$138.83		
							CAFETERIA FOOD AND SUPPLIES			
							130-53100-0-00000-37000-47000-0-0000	\$1,149.18		
								<b>Total Check Amount:</b>		
								\$1,288.01		
013986	Tam N T JZ Cooling N Heating	PV-200967	3/2/2020		1		130-53100-0-00000-37000-56000-0-0000	\$1,688.44		
							HEATING AND COOLING REPAIRS			
								<b>Total Check Amount:</b>		
								\$1,688.44		
005388	THE GAS COMPANY	PV-200962	2/28/2020		17621639008		010-00000-0-00000-81000-55000-0-0000	\$1,029.33		
							UTILITIES			
							130-53100-0-00000-81000-55000-0-0000	\$55.31		
								<b>Total Check Amount:</b>		
								\$1,084.64		
013654	TOSHIBA FINANCIAL SERVICES	PV-200951	3/2/2020		4086699745		010-11000-0-11100-10000-56000-0-0000	\$1,081.84		D
							COPIER CONTRACT			
								<b>Total Check Amount:</b>		
								\$1,081.84		
013917	Tractor Supply Co	PV-200948	2/28/2020		6035301205123944		010-81500-0-00000-81100-43000-0-0000	\$37.13		
							MAINTENANCE SUPPLIES			
								<b>Total Check Amount:</b>		
								\$37.13		
013221	VALLEY FOOD SERVICE	PV-200954	3/6/2020		381364/381673		130-53100-0-00000-37000-43000-0-0000	\$171.00		
							CAFETERIA FOOD AND SUPPLIES			
							130-53100-0-00000-37000-47000-0-0000	\$414.99		
								<b>Total Check Amount:</b>		
								\$585.99		

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Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
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013652	ZOOM IMAGING SOLUTIONS, INC	PV-200963	3/4/2020		2198214/2198497		010-11000-0-11100-10000-58000-0-0000	\$635.61		
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MAINTENANCE CONTRACT

Total Check Amount: \$635.61

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Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Audit Flag	EFT
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Total District Payment Amount: \$8,930.26

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Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Audit Flag	EFT
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Total Accounts Payable:

\$8,930.26

The School District hereby orders that payment be made to each of the above vendors in the amounts indicated on the preceding Accounts Payable Final totaling 8,930.26 and the County Office of Education transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634).

*Thomas Jones* Authorizing Signature 3-12-2020 Date

Fund Summary	Total
010	\$4,283.51
130	\$4,646.75
Total	\$8,930.26

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Vendor Invoice						Separate		Audit		
Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Check	Account Code	Amount	Flag	EFT
013718	A T & T MOBILITY - ROC	PV-200972	3/1/2020		287295413373		010-00000-0-00000-72000-59000-0-0000	\$120.15		
	A T & T MOBILITY - ROC		3/1/2020		287295413373	PHONE CHARGES		\$280.37		
	A T & T MOBILITY - ROC	PV-201003	3/16/2020		287257890202		010-07230-0-00000-36000-59000-0-0000	\$26.33		
						BUS BARN ALARM				
						Total Check Amount:		\$426.85		
012019	AG IRRIGATION SALES INC.	PV-200973	3/10/2020		34705		010-00000-0-00000-81000-43000-0-0000	\$49.14		
						MAINTENANCE SUPPLIES				
						Total Check Amount:		\$49.14		
013605	AMERICAN INCORPORATED	PV-200982	3/19/2020		7111147/7111158		130-53100-0-00000-37000-56000-0-0000	\$901.65		
						CAFETERIA REPAIRS AND SERVICE				
						Total Check Amount:		\$901.65		
013956	ANGELA LAMBARENA	PV-201004	3/13/2020		AL-MAR20		120-61050-0-00010-10000-43000-0-0000	\$101.78		
						PRESCHOOL SUPPLIES				
						Total Check Amount:		\$101.78		
013195	AXIOM, LLC	PV-200971	3/16/2020		0006412		010-00000-0-00000-71500-58000-0-0000	\$700.00		
						SARC				
						Total Check Amount:		\$700.00		
013821	BANK OF THE SIERRA	PV-201007	3/12/2020		4798510056812924		010-07200-0-11100-10000-58000-0-0405	\$1,509.74		
	BANK OF THE SIERRA		3/12/2020		4798510056812924	SCHOOL SUPPLIES				
	BANK OF THE SIERRA		3/12/2020		4798510056812924		010-00000-0-00000-72000-43000-0-0000	\$309.29		
	BANK OF THE SIERRA		3/12/2020		4798510056812924		010-81500-0-00000-81100-43000-0-0000	\$401.86		
	BANK OF THE SIERRA		3/12/2020		4798510056812924		010-00000-0-11100-10000-43000-0-0000	\$177.78		
	BANK OF THE SIERRA		3/12/2020		4798510056812924		010-00000-0-00000-31400-43000-0-0000	\$72.72		
	BANK OF THE SIERRA		3/12/2020		4798510056812924		010-07200-0-11100-10000-43000-0-0101	\$127.36		
	BANK OF THE SIERRA		3/12/2020		4798510056812924		010-00000-0-00000-81000-43000-0-0000	\$312.00		
	BANK OF THE SIERRA		3/12/2020		4798510056812924		010-11000-0-11100-10000-43000-0-0000	\$258.53		
	BANK OF THE SIERRA		3/12/2020		4798510056812924		010-00000-0-11100-10000-42000-0-0000	\$377.16		
						Total Check Amount:		\$3,546.44		

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Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
01162	E.M. THARP INC.	PV-200974	3/16/2020		P904786		010-07230-0-00000-36000-43000-0-0000	\$104.02	H	
	E.M. THARP INC.	PV-201002	3/19/2020		P905182		BUS SUPPLIES 010-07230-0-00000-36000-43000-0-0000	\$113.05		
							BUS PARTS			
							<b>Total Check Amount:</b>	<b>\$217.07</b>		
013574	FLYERS ENERGY, LLC	PV-200975	3/15/2020		CFS-2224412		BUS FUEL 010-07230-0-00000-36000-43000-0-0000	\$646.25		
							<b>Total Check Amount:</b>	<b>\$646.25</b>		
013795	FRONTIER COMMUNICATIONS	PV-200991	3/19/2020		5595682277		PHONE CHARGES 010-00000-0-00000-81000-59000-0-0000	\$63.10		
							<b>Total Check Amount:</b>	<b>\$63.10</b>		
013823	HENDRICK, JEFF	PV-200970	3/12/2020		395133/395128/395137		DAIRY PRODUCTS 130-53100-0-00000-37000-47000-0-0000	\$1,220.82		
							<b>Total Check Amount:</b>	<b>\$1,220.82</b>		
013409	KNIGHT GUARD ALARM	PV-200983	4/1/2020		48330/48331		FIRE AND BURGLAR MONITORING 010-00000-0-00000-81000-58000-0-0000	\$210.89		
							<b>Total Check Amount:</b>	<b>\$210.89</b>		
013685	MATA, DIANA	PV-200977	3/9/2020		DM-MAR20		VROOM AND ESSS SUPPLIES 010-90271-0-81000-59000-43000-0-1822	\$85.68		
	MATA, DIANA		3/9/2020		DM-MAR20		010-90271-0-81000-59000-43000-0-0000	\$64.16		
							<b>Total Check Amount:</b>	<b>\$149.84</b>		
013377	MEDICAL BILLING TECHNOLOGIES	PV-200978	3/9/2020		AR-31473		MEDICAL BILLING SERVICE 010-00008-0-00000-27000-58000-0-0000	\$36.85		
							<b>Total Check Amount:</b>	<b>\$36.85</b>		
013808	Merzorian, Neil	PV-200992	3/16/2020		NM-MAR20		CLASSROOM SUPPLIES 010-11000-0-11100-10000-43000-0-0000	\$31.99		
							<b>Total Check Amount:</b>	<b>\$31.99</b>		

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Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
013711	MISSION LINEN SUPPLY	PV-200980	3/18/2020		261597	*	010-00000-0-00000-81000-58000-0-0000	\$96.54		
	MISSION LINEN SUPPLY		3/18/2020		261597	*	130-53100-0-00000-37000-58000-0-0000	\$194.10		
							<b>Total Check Amount:</b>	<b>\$290.64</b>		
013711	MISSION LINEN SUPPLY	PV-200979	3/11/2020		280032	*	120-61050-0-00010-10000-58000-0-0000	\$71.86		
							<b>Total Check Amount:</b>	<b>\$71.86</b>		
013490	MONTONA, CHRISTINA	PV-201006	3/25/2020		CM-MAR20		130-53100-0-00000-37000-43000-0-0000	\$62.01		
							<b>Total Check Amount:</b>	<b>\$62.01</b>		
013019	POSTER COMPLIANCE CENTER	PV-200993	3/16/2020		395941		010-00000-0-00000-72000-43000-0-0000	\$75.37		
							<b>Total Check Amount:</b>	<b>\$75.37</b>		
013507	SCHOLASTIC	PV-200997	1/9/2020		2632827909		010-07200-0-11100-10000-42000-0-0203	\$200.42		
							<b>Total Check Amount:</b>	<b>\$200.42</b>		
013427	SCHOOL HEALTH CORP.	PV-200981	3/12/2020		3742105-00		010-00000-0-00000-31400-43000-0-0000	\$85.21		
							<b>Total Check Amount:</b>	<b>\$85.21</b>		
013464	SCHOOL NURSE SUPPLY, INC.	PV-200990	3/12/2020		0785420-IN		010-00000-0-00000-31400-43000-0-0000	\$65.26		
							<b>Total Check Amount:</b>	<b>\$65.26</b>		
012867	SMART & FINAL STORES CORP.	PV-200999	3/3/2020		387572		130-53100-0-00000-37000-43000-0-0000	\$56.23		
	SMART & FINAL STORES CORP.		3/3/2020		387572		130-53100-0-00000-37000-47000-0-0000	\$74.98		
							<b>Total Check Amount:</b>	<b>\$131.21</b>		
013392	SOUTHWEST SCHOOL & OFFICE	PV-200984	3/5/2020		200002 PINV0693684		010-11000-0-11100-10000-43000-0-0000	\$1.50		
							<b>Total Check Amount:</b>	<b>\$1.50</b>		



49 Sunnyside Union Elementary School I Tulare County Office of Education  
Accounts Payable Final Prelist - 3/26/2020 9:09:56AM

3/26/2020  
9:09:56AM

Page 4 of 5  
APY500

\*\*\* FINAL \*\*\*  
Batch No 323  
Audit

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
013392	SOUTHWEST SCHOOL & OFFICE	PV-200985	3/9/2020	200002	PINV0695718		010-11000-0-11100-10000-43000-0-0000	\$57.45		
	SOUTHWEST SCHOOL & OFFICE	PV-200986	3/13/2020	200002	PINV0698060		CLASSROOM SUPPLIES 010-00000-0-00000-81000-43000-0-0000	\$333.34		
	SOUTHWEST SCHOOL & OFFICE	PV-200987	3/17/2020	200002	PINV0699357		OPERATIONS SUPPLIES 010-11000-0-11100-10000-43000-0-0000	\$40.59		
	SOUTHWEST SCHOOL & OFFICE	PV-200988	3/3/2020	200002	PINV0692382		CLASSROOM SUPPLIES 010-11000-0-11100-10000-43000-0-0000	\$10.01		
	SOUTHWEST SCHOOL & OFFICE	PV-200989	3/17/2020	200002	PINV0699447		SUPPLIES 010-11000-0-11100-10000-43000-0-0000	\$1,374.46		
							<b>Total Check Amount:</b>	<b>\$1,817.35</b>		
013987	SWANK MOVIE LICENSING	PV-200998	3/5/2020		2835950		010-11000-0-11100-10000-58000-0-0000	\$528.00		
							PERFORMANCE SITE LICENSE			
							<b>Total Check Amount:</b>	<b>\$528.00</b>		
012474	SYSO FOOD SERVICES OF MODESTO	PV-200996	3/19/2020		809889		130-53100-0-00000-37000-43000-0-0000	\$157.66		
	SYSO FOOD SERVICES OF MODESTO		3/19/2020		809889		CAFETERIA FOOD AND SUPPLIES 130-53100-0-00000-37000-47000-0-0000	\$3,193.32		
							<b>Total Check Amount:</b>	<b>\$3,350.98</b>		
013911	Taylor Brothers, Inc DBA Res C	PV-200976	3/1/2020		1810509		010-00000-0-00000-81000-58000-0-0000	\$71.18		
	Taylor Brothers, Inc DBA Res C		3/1/2020		1810509		SPRAY SERVICE 130-53100-0-00000-37000-58000-0-0000	\$3.82		
							<b>Total Check Amount:</b>	<b>\$75.00</b>		
013469	TORRES-MARQUEZ, JEANNETTE	PV-201000	3/15/2020		JT-MAR20		010-00000-0-00000-72000-43000-0-0000	\$6.54		
	TORRES-MARQUEZ, JEANNETTE	PV-201001	3/20/2020		JT-MAR20		OFFICE SUPPLIES 010-00000-0-00000-72000-59000-0-0000	\$10.95		
							POSTAGE			
							<b>Total Check Amount:</b>	<b>\$17.49</b>		
013197	TSUBOI, STEVE	PV-201005	3/15/2020		ST-MAR20		010-07200-0-11100-10000-52000-0-0202	\$66.00		
	TSUBOI, STEVE		3/15/2020		ST-MAR20		SCHOOL SUPPLIES 010-11000-0-11100-10000-43000-0-0000	\$2,072.77		

49 Sunnyside Union Elementary School I      Tulare County Office of Education      3/26/2020 9:09:56AM  
**Accounts Payable Final Prelist - 3/26/2020 9:09:56AM**

\*\*\* FINAL \*\*\*  
 Batch No 323  
 Audit

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
013955	VALLEY EXPETEC	PV-200994	4/1/2020		X0001168		010-00000-0-00000-72000-58000-0-0000 BDR AGREEMENT	\$378.00		
Total Check Amount:								\$2,138.77		
013221	VALLEY FOOD SERVICE	PV-200995	3/20/2020		382073/382142/382360		130-53100-0-00000-37000-43000-0-0000 CAFETERIA FOOD AND SUPPLIES	\$622.30		
	VALLEY FOOD SERVICE		3/20/2020		382073/382142/382360		130-53100-0-00000-37000-47000-0-0000	\$4,082.73		
Total Check Amount:								\$4,705.03		
013652	ZOOM IMAGING SOLUTIONS, INC	PV-200969	3/17/2020		2201864/2200526		010-11000-0-11100-10000-43000-0-0000 OFFICE SUPPLIES	\$16.18		
Total Check Amount:								\$16.18		

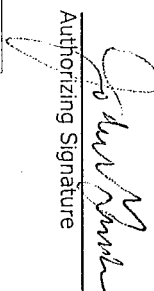
Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Audit Flag
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Total District Payment Amount: \$22,311.45

\*\*\* FINAL \*\*\*  
 Batch No 323

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Audit Flag	EFT
Batch No 323						Total Accounts Payable:				
						\$22,311.45				

The School District hereby orders that payment be made to each of the above vendors in the amounts indicated on the preceding Accounts Payable Final totaling 22,311.45 and the County Office of Education transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634).

      3/26/20  
 Authorizing Signature      Date

Fund Summary	Total
010	\$11,568.19
120	\$173.64
130	\$10,569.62
Total	\$22,311.45

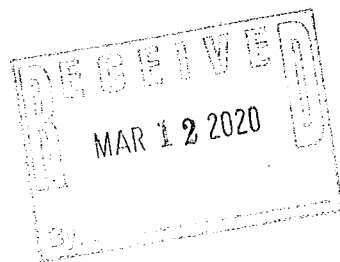
To whom it may concern,

I am writing this letter to inform you that I have decided not to return for the 2020-2021 school year. My last day will be June 4th, 2020, the last day of school. I will be taking my career in a different direction however, I am grateful to have had the opportunity to be a part of Sunnyside Elementary teaching staff.

Thank you,



3/12/2020



**RESOLUTION 363**  
**A RESOLUTION OF THE BOARD OF DIRECTORS**  
**OF THE SUNNYSIDE UNION SCHOOL DISTRICT**  
**AUTHORIZING THE GENERAL MANAGER**  
**TO SUBMIT AN APPLICATION TO THE SAN JOAQUIN VALLEY AIR**  
**POLLUTION CONTROL DISTRICT PUBLIC BENEFIT GRANTS PROGRAM**

---

**WHEREAS**, the Board of Directors of the Sunnyside Union School District seeks to reduce the amount of air pollutants produced by the District in operation of its facilities, and in particular carbon monoxide and other harmful emissions from gas powered vehicles used by District employees in performance of their duties; and

**WHEREAS**, the District seeks grant monies from the San Joaquin Valley Air Pollution Control District Public Benefit Grants Program to purchase electric or other alternative fuel vehicles for use by District employees in the performance of their duties thereby benefiting the public through a reduction in vehicle emissions; and

**WHEREAS**, the Board of Directors of the Sunnyside Union School District desires and hereby does authorize the General Manager to submit a New Alternative Fuel Vehicle Purchase Application on behalf of the District.

**NOW, THEREFORE**, be it resolved by the Board of Directors of  
The Sunnyside Union School District as follows:

1. The General Manager of the District, Steve Tsuboi, is authorized by the Board of Directors to submit a Public Benefit Grants Program New Alternative Fuel Vehicle Purchase Application and any other documents related to or supporting the application to the San Joaquin Valley Air Pollution Control District on behalf of the Sunnyside Union School District.

\* \* \* \* \*

Passed and adopted by the Board of Directors of the Sunnyside Union School District at their meeting held on this 10 day of April 2020, by the following vote:

AYES:

NOES:

ABSENT:

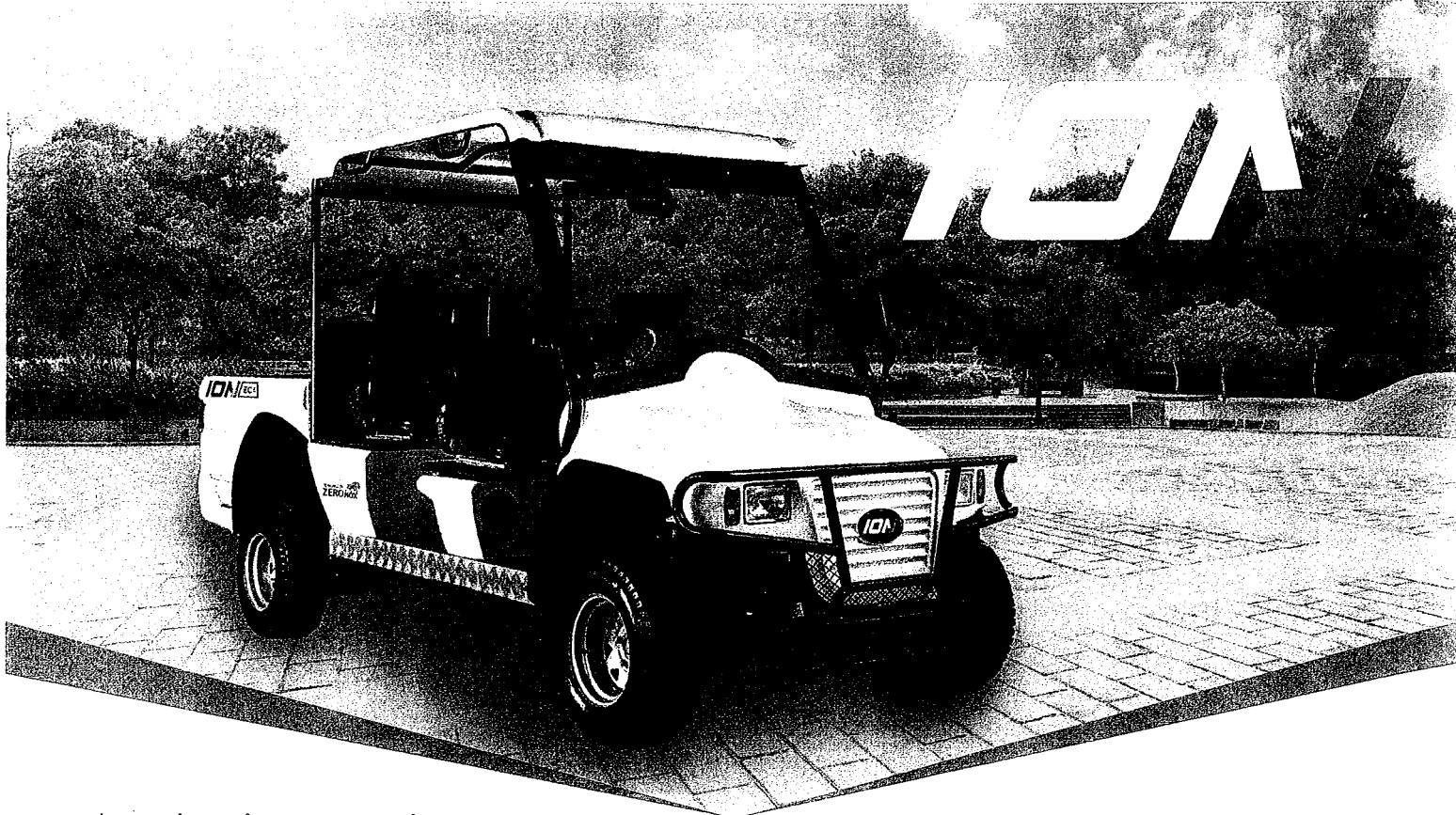
---

Humberto Cárdenas, President of the  
Sunnyside Union School District

ATTEST:

---

Andy Manning, Secretary to the Board  
of Directors of the Sunnyside Union School District



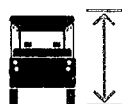
# ION



WIDTH  
5.09 FT



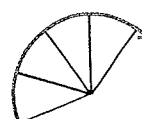
LENGTH  
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HEIGHT  
6.4 FT



CAPACITY  
5 ADULTS



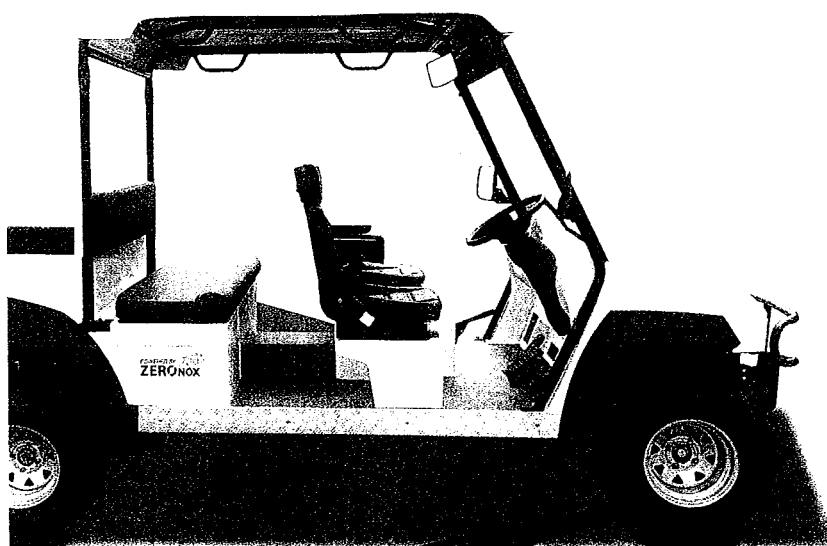
RADIUS  
17.78 FT



CAPACITY  
1350 LBS



WEIGHT  
2,500 LBS



## ION EV EC4

### A POWERFUL ELECTRIC UTILITY VEHICLE

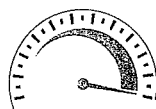
The EC4 is a powerful all-electric utility vehicle. We built it to handle tough work environments with long hours. With the ZeroNox battery upgrade, this model can operate for 60+ miles before needing a recharge. With four people on board the EC4 can still reach speeds up to 30 miles per hour and can handle a loads in excess of half a ton. It only takes 3.5 hours to return to a full battery charge and requires zero battery maintenance throughout the years.



SET GRADE  
≥ 20%



RANGE  
60+ MILES



TOP SPEED  
31 MPH

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# POWERFUL ZERONOX BATTERY SYSTEM

We guarantee its endurance, reliability and resilience for years to come.



NO BATTERY  
MAINTENANCE,  
CLEANINGS  
OR SERVICE



RAPID  
CHARGING  
CAPABILITY



40% MORE  
EFFICIENT THAN  
THE INDUSTRY  
STANDARD



OPPORTUNITY  
CHARGING  
CAPABILITY



100% RECYCLABLE  
BATTERIES



LONGER  
RUN TIMES



4X THE LIFE SPAN  
COMPARED TO  
INDUSTRY STANDARD



EXTENSIVE  
WARRANTY



SIGNIFICANTLY  
LOWER MONTHLY  
OPERATING COSTS



RESILIENT TO HOT  
AND COLD  
TEMPERATURES

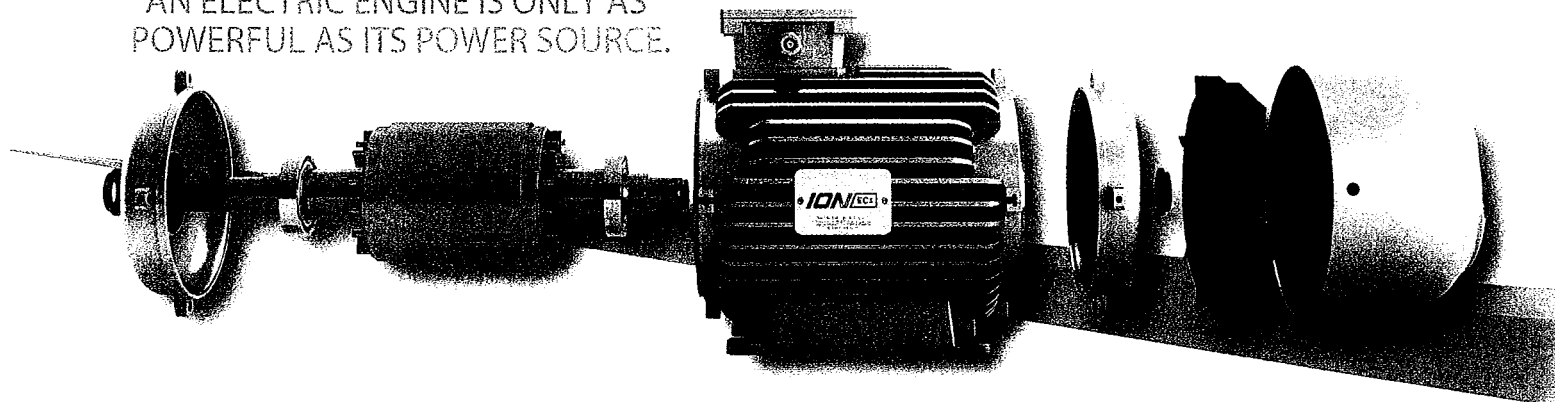


ADVANCED BATTERY  
MANAGEMENT  
SYSTEM



24/7  
TECHNICAL  
SERVICE NUMBER

AN ELECTRIC ENGINE IS ONLY AS  
POWERFUL AS ITS POWER SOURCE.



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Quarterly Uniform Complaint Report Summary for Submission to Tulare County Office of Education Board																	
Quarter Covered by this Report		X January/March		April/June		July/September		October/December		Year 2020							
Textbooks & Instructional Materials: Enter zero in any cell that does not apply.				Facilities:				Teacher Vacancy & Misassignment				Valenzuela/CAHSEE Intensive Instruction and Services Program Settlement				Totals	
# of complaints received in quarter	# of complaints resolved	# of complaints unresolved	# of complaints received in quarter	# of complaints resolved	# of complaints unresolved	# of complaints received in quarter	# of complaints resolved	# of complaints unresolved	# of complaints received in quarter	# of complaints resolved	# of complaints unresolved	# of complaints received in quarter	# of complaints resolved	# of complaints unresolved	# of complaints received in quarter	# of complaints resolved	# of complaints unresolved
0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Submitted by:		Steve Tsuboi															
Title:		Superintendent-Principal															
School District:		Sunnyside Union Elementary School District															
Telephone:		559-568-1741 x.207															
Ramon R. Garcia, Administrative/Executive Secretary, Human Resources																	

# Tulare County Office of Education

Tim A. Hire, County Superintendent of Schools

FOR TCOE Office USE Only

Int. Bus. \_\_\_\_\_

Bus. File \_\_\_\_\_

## AGENCY AGREEMENT

**THIS AGREEMENT** is entered into between the **TULARE COUNTY SUPERINTENDENT OF SCHOOLS** referred to as SUPERINTENDENT and Sunnyside Union School District, referred to as DISTRICT.

### ACCORDINGLY, IT IS AGREED:

- TERM:** This Agreement shall become effective as of August 1, 2020 and shall expire on June 30, 2021.
- SERVICES:** SUPERINTENDENT shall provide DISTRICT with 1 day of Behavioral Health Services per week for 37 weeks during the 2020-2021 school year. See attached Exhibit A for scope of services.
- COST OF SERVICES:** The estimated costs of these services will be approximately \$27,804.00. These costs include salary, benefits, mileage, supplies, support and indirect. DISTRICT shall pay SUPERINTENDENT the actual cost of such services to the extent they are allowable which will be calculated at the end of the school year.
- METHOD OF PAYMENT:** SUPERINTENDENT shall transfer this sum from the funds of the DISTRICT to the County School Service Fund on January 1, 2021.
- INDEMNIFICATION:** SUPERINTENDENT and DISTRICT shall hold each other harmless, defend and indemnify their respective agents, officers and employees from and against any liability, claims, actions, costs, damages or losses of any kind, including death or injury to any person and/or damage to property, arising out of the activities of SUPERINTENDENT or DISTRICT or their agents, officers and employees under this Agreement. This indemnification shall be provided by each party to the other party regarding its own activities undertaken pursuant to this Agreement, or as a result of the relationship thereby created, including any claims that may be made against either party by any taxing authority asserting that an employer-employee relationship exists by reason of this Agreement, or any claims made against either party alleging civil rights violations by such party under Government Code section 12920 et seq. (California Fair Employment and Housing Act). This indemnification obligation shall continue beyond the term of this Agreement as to any acts or omissions occurring under this Agreement or any extension of this Agreement.
- TERMINATION:** Either party may terminate this Agreement without cause by giving thirty (30) calendar days advance written notice to the other party.

**THE PARTIES**, having read and considered the above provisions, indicate their agreement by their authorized signatures below.

#### DISTRICT

Steve Tsuboi  
Superintendent  
Sunnyside Union School District  
21644 Avenue 196  
Strathmore, CA 93267

#### SUPERINTENDENT

Tammy McKean, Assistant Superintendent  
Special Services  
Tulare County Office of Education  
P.O. Box 5091  
Visalia CA 93278-5091

By: \_\_\_\_\_

By: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

#### TCOE Program Information

Contact Person and Phone No.: Jennifer Newell, Psy.D., Director, Behavioral Health Services  
(559) 730-2969 ext. 6938

Budget Number: 010-65120-0-500100-000000-86890-000-00-0372

**Please return an original copy to:** Tulare County Office of Education  
Attn: Tammy McKean, Assistant Superintendent  
Special Services  
P.O. Box 5091  
Visalia, CA 93278-5091



BEHAVIORAL HEALTH SERVICES  
CHILDREN'S MENTAL HEALTH CLINIC

**Exhibit A**  
**SCOPE OF SERVICES**

**1. RESPONSIBILITIES OF CONTRACTOR:**

- Site Administration is committed to the integration of Mental Health Professional Services for academic year 2020-2021 at Sunnyside Elementary School.
- Mental Health Professional will have district internet/server access.
- Mental Health Professional will participate in School District Professional Learning Communities.
- District school psychologist, administrators, school counselors will collaborate with Mental Health Professional.
- Initial administrators meeting (e.g., DOSE, Principal, Clinical Supervisor, Mental Health Professional)
- Provide pertinent data for identified students (e.g. attendance, suspensions, academics)

**2. RESPONSIBILITIES OF SUPERINTENDENT PROVIDED BY COUNTY OFFICE OF EDUCATION:**

- On-site school and district trainings regarding student mental wellness (i.e. mental health, suicide prevention, etc.)
- Quarterly reports regarding the delivery of services and trainings available upon request
- Annual data report will be provided, which can be delivered to the school board and site administrators, to report on progress and annual outcomes of the service.
- Licensed Mental Health Professional will oversee clinical practices of Mental Health Professional
- Administrative support and data analysis.

**3. SERVICES:**

**Behavior Interventions:**

- Model and monitor effective behavior interventions.
- Data collection and Progress Monitoring input and assistance.
- Behavior de-escalation.

**Consultation and Collaboration:**

- On-going coordination/collaboration with all student stakeholders.
- Linkage to professional development in-service training opportunities at school site, per request.
- Consultation with crisis response and assessment.
- Collaboration to enhance school/family connection and communication.

**Short-Term Counseling for School-Based Difficulties (Individual/Small Group):**

- Social Skill development
- Anger Management
- Problem-Solving skill development
- Coping Skills

**Student Study Team (SST) and Individualized Education Program (IEP):**

- Attend and participate in SST/IEP meetings (as needed).
- On-going collaboration with other SST/IEP team members.



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# CHROMEBOOK POLICY HANDBOOK

April 2020

## ABSTRACT

The policies, procedures, and information within this document apply to all Chromebook used Sunnyside School District by students, staff, or guests including any other device considered by the Administration to fall under this policy. Teachers may set additional requirements for Chromebook use in their classroom.

## **TAKING CARE OF YOUR CHROMEBOOK**

Students are responsible for the general care of the Chromebook issued by the school. Chromebooks that are broken or fail to work properly must be taken to your teacher. If a loaner Chromebook is needed, one may be issued to the student until their Chromebook can be repaired or replaced.

### **General Precautions:**

- Food or drink is not recommended near your Chromebook.
- Cords, cables, and removable storage devices must be inserted carefully into the Chromebook case.
- Students should never carry their Chromebook while the screen is open.
- Chromebooks should be shut down when not in use to conserve battery life.
- Chromebooks should never be shoved into a locker or wedged into a book bag as this may break the screen.
- Do not expose your Chromebook to extreme temperatures or direct sunlight for extended periods of time. Extreme heat or cold may cause damage to the Chromebook.
- Always bring your Chromebook to room temperature prior to turning it on.

### **Carrying Your Chromebook**

Students must carry the Chromebook in the Sunnyside Union School District provided protective padded case.

### **Screen Care:**

The Chromebook screen can be damaged if subjected to rough treatment. The screens are particularly sensitive to damage from excessive pressure on the screen.

- Do not lean on top of the Chromebook.
- Do not place anything near the Chromebook that could put pressure on the screen.
- Do not place anything in the carrying case that will press against the cover.
- Do not poke the screen.
- Do not place anything on the keyboard before closing the lid (e.g. pens, pencils, notebooks).
- Clean the screen with a soft, dry anti-static, or micro-fiber cloth. Do not use window cleaner or any type of liquid or water on the Chromebook. You can purchase individually packaged Pre-moistened eyeglass lens cleaning tissues to clean the screen. These are convenient and relatively inexpensive.

## **USING YOUR CHROMEBOOK**

### **At School:**

The Chromebook is intended for use at school each and every day. In addition to teacher expectations for Chromebook use, school messages, announcements, calendars, academic handbooks, student handbooks and schedules will be accessed using the Chromebook. Students must be responsible for bringing their Chromebook to all classes, unless specifically advised not to do so by their teacher.

**At Home:**

Students that have not paid the technology fee will be required to check out a Chromebook from the library each morning, and return it to the library at the end of the school day. Chromebooks checked out from the library may not be taken home. Students may take their Chromebook home each night. *Chromebooks must be brought to school each day in a fully charged condition.* Students need to charge their Chromebook each evening. Violations of this policy may result in referral to administration and possible disciplinary action. If fully charged at home, the battery should last throughout the day.

**Sound:**

Sound must be muted at all times unless permission is obtained from the teacher for instructional purposes. While on school property, headphones/earbuds are not allowed unless directed by the teacher.

**Printing:**

Printing functionality will be available on a limited basis at school and subject to classroom requirements. Teachers will utilize digital copies in most instances.

The Chromebook will not support a physical printer connection. Instead, users may print to their home printers using the Google Cloud Print service. A wireless home network is required for this. <http://google.com/cloudprint>

## **MANAGING YOUR FILES AND SAVING YOUR WORK**

Students should save documents to their Google Drive. Saving to Google Drive will make the file accessible from any computer with internet access. It will be the responsibility of the student to maintain the integrity of their files and keep proper backups. Students will be trained on proper file management procedures.

## **SOFTWARE ON THE CHROMEBOOK**

**Originally Installed Software:**

All Chromebooks are supplied with the latest build of Google Chrome Operating System (OS), and many other applications useful in an educational environment. The Chrome OS will automatically install updates when the computer is shut down and restarted. The software originally installed on the Chromebook must remain on the Chromebook in usable condition and easily accessible at all times.

From time to time the school may add content for use in a particular course. This process will be automatic with virtually no impact on students. Applications that are no longer needed will automatically be removed by the school as well.

**Virus Protection:**

Virus protection is unnecessary on the Chromebook due to the unique nature of its design.

**Inspection:**

Students may be selected at random to provide their Chromebook for inspection. The purpose for inspection will be to check for proper care and maintenance as well as inappropriate material being carried into the school. Inappropriate use or content will be subject to disciplinary action.

## **Procedure for Restoring the Chrome OS:**

If technical difficulties occur the device may be restored to factory settings. All student created files stored on an external SD card, USB flash drive, or Google Drive will be intact after the operating system is restored. All files saved on the Chromebook that have been synced to Google Drive will be intact. However, all other data (music, photos, documents) *stored on internal memory that has NOT been synced* will not be restored unless the student requests that an attempt be made to salvage it.

## **PERSONALIZING THE CHROMEBOOK**

**Chromebooks and their protective sleeve/case must remain free of any decorative writing, drawing, stickers, paint, tape, or labels that are not the property of the Sunnyside Union School District. Spot checks for compliance will be done by administration or Technicians at any time.**

School appropriate decorations may be attached to the protective sleeve/case. Items such as ribbons, key chains, charms, etc. may be added as long as they are tied or attached with a ring. Students will pay replacement costs for decorating their sleeve/case in an inappropriate manner. Students may add appropriate music, photos, and videos to their Chromebook. Personalized media are subject to inspection and must follow the Sunnyside Union School District acceptable use policy.

## **PROTECTING & STORING YOUR CHROMEBOOK**

### **Chromebook Identification:**

Chromebooks will be labeled in the manner specified by the school.

**Under no circumstances are students to modify, remove, or destroy identification labels.**

### **Storing Your Chromebook:**

Chromebooks should be stored carefully and securely. Nothing should be placed on top of the Chromebook. The Chromebook should be charged fully each night. Chromebooks should **never** be stored in a vehicle for an extended period of time, especially during times of extreme temperatures.

### **Storing Chromebooks at Extra-Curricular Events:**

Students are responsible for securely storing their Chromebook during extra-curricular events.

### **Chromebooks Left in Unsupervised / Unsecured Areas:**

**Under no circumstance** should a Chromebook be stored in unsupervised areas. Unsupervised areas include: the school grounds and campus, the cafeteria, unlocked classrooms, library, playground, hallways, bathrooms, extra-curricular bus, in a car, or any other entity that is not securely locked or in which there is not supervision.

Unsupervised Chromebook **will be confiscated** and taken to the Principal's office. Disciplinary action may be taken for leaving a Chromebook in an unsupervised location.



# REPAIRING OR REPLACING YOUR CHROMEBOOK

## Chromebooks Undergoing Repair:

- Loaner Chromebooks may be issued to students when they leave their Chromebook for repair at the Computer Technicians Office.
- If repair is needed due to negligence or intentional damage, the school will not provide a loaner Chromebook until full replacement cost has been received by the district.
- Repaired Chromebooks may end up with the original factory image as first received. It is important that students keep their school data synced to the cloud drives so documents and class projects will not be lost. Personal information that cannot be replaced should be kept at home on an external storage device.
- Students and parents will be charged for Chromebook damage that is a result of misuse or abusive handling.

## Accidental Damage or Loss Protection:

As part of the 1:1 Initiative, the Sunnyside Union School District will require that a police report be submitted in cases of theft. Fraudulent reporting of theft will be turned over to the police for prosecution. A student making a false report will also be subject to disciplinary action as outlined by the school discipline code.

Students and Parents are required to cover loss of the Chromebook and/or its accessories, cosmetic damage, or damages caused by misuse or abuse. Sunnyside Union School District will assess the chromebook damage and repair or replace the device if the damage is determined to be within the protection guidelines. **Parents/Students will be charged for full replacement cost of a device and/or accessories that has been damaged due to misuse, abuse, or loss.**

Examples: Broken Screen	\$30 - \$50
Broken Keyboard/Keys	\$10
Chromebook Loss / Damage (Replacement)	\$200

# Sunnyside Union School District Chromebook Policy Handbook Sign-Off and Student Contract

Student: \_\_\_\_\_

Grade: \_\_\_\_\_

School Year: 2019-2020

Model (Acer, Hewlett Packard, Etc): \_\_\_\_\_ (School Staff)

Asset Number: \_\_\_\_\_ (School Staff)

Serial Number: \_\_\_\_\_ (School Staff)

- I will take good care of my Chromebook and know that I will be issued the same Chromebook each year.
- I will never leave my Chromebook unattended in an unsecured or unsupervised location.
- I will never loan out my Chromebook to other individuals.
- I will know where my Chromebook is at all times.
- **I will charge my Chromebook battery to full capacity each night and bring it to school daily.**
- I will keep food and beverages away from my Chromebook since they may cause damage to the device.
- I will not disassemble any part of my Chromebook or attempt any repairs.
- I will protect my Chromebook by always carrying it in a secure manner to avoid damage.
- I will use my Chromebook in ways that are appropriate for education.
- I will not place decorations (stickers, markers, writing, etc.) on the Chromebook.
- I understand that the Chromebook I am issued is subject to inspection at any time without notice and remains the property of Sunnyside Union School District
- I have read and will follow the policies outlined in the Chromebook Policy Handbook and the District Acceptable Use Policy while at school as well as outside the school day.
- I will file a police report in case of theft or damage.
- I will be responsible for all damage or loss caused by neglect or abuse.
- I agree to pay the full replacement cost of my Chromebook and accessories in the event that any of these items are lost or damaged.
- I agree to return the Chromebook and accessories in good working condition at the end of each school year.

Student Name: \_\_\_\_\_ (Please Print)

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_