

Mullen Public Schools
Continuation of Learning Plan
March 30, 2020 - May 8, 2020

Continuity of Learning Plan

How are you going to serve the educational needs of your students generally?	MPS will provide on-line instruction and paper and pencil instruction when appropriate based on individual student needs.
How are you going to address the equity challenges for students based on specific needs?	Special Education: Complete the IEP Amendment with each family. Students will be provided with materials at their instructional level, accommodations will be made accordingly based on IEP Amendments. Consistent communication with families Follow MPS SPED Procedures through COVID-19 school closure
	504 Students: Accommodations will be provided as needed.
	Poverty: Students are provided devices and provided information on free on-line service from our local provider. Students will be provided with paper copies of materials if needed.

School Roles and Responsibilities

District Office	<ul style="list-style-type: none"> ● Provide regular communication to all stakeholders ● Monitor and distribute the Continuity of Learning Plans (CLP) ● Support faculty and students/families shifting to the continuity of the learning plan ● Identify resources to assist teachers in implementing the CLP
Principals	<ul style="list-style-type: none"> ● Monitor communication between teachers and their students ● Support faculty and students/families shifting to a CLP ● Provide consistent communication with families ● Evaluate teachers use of online instruction or paper instruction
All Teachers	<ul style="list-style-type: none"> ● Students will have weekly assignments, projects and possibly, video check-ins. The recommended guidelines for maximum student commitment each day are as follows: <ul style="list-style-type: none"> ○ K-1: 45 minutes ○ Grades 2-3: 60 minutes. ○ Grades 4-5: 90 minutes. ○ Grades 6-12: 30 minutes per teacher for a maximum of three hours per day. ● These guidelines are meant for any delivery model – packets, online, hybrid, etc.

Core Teachers	<ul style="list-style-type: none"> ● Collaborate with other members of your team or department to design enrichment learning experiences for your students. ● Use district curriculum and resources to deliver content ● Make parents aware of which resources students may access. Include information on how to access the resources ● Communicate with and provide weekly feedback to students ● Communicate with parents, as necessary ● Document parent/student communication
SPED, Title 1	<ul style="list-style-type: none"> ● Communicate regularly with the subject or classroom teachers who teach the students on your caseload ● Communicate regularly with students on your caseload and/or their parents ● Document parent/student communication ● Provide supplementary learning activities for students ● Conduct IEP amendments due to the change of time and delivery of SPED services ● Conduct necessary IEP or 504 meetings ● Follow MPS SPED Procedures through COVID-19 closure
K-5 Specials (PE, Music, Guidance, Art)	<ul style="list-style-type: none"> ● Develop a bank of activities being mindful of the resources families may or may not have in their home ● Communicate with students/families who reach out for assistance ● Communicate to families the sites/resources you will be using
6-8 Specials & Exploratories	<ul style="list-style-type: none"> ● Develop a weekly assignment being mindful of the resources families may or may not have in their home ● Communicate with students/families who need assistance ● Communicate to families the sites/resources you will be using
9-12 Elective Courses	<ul style="list-style-type: none"> ● Develop a weekly assignment being mindful of the resources families may or may not have in their home ● Communicate and deliver essential content ● Communicate to families the sites/resources you will be using ● Communicate with and provide feedback to students
Librarian	<ul style="list-style-type: none"> ● Provide resources for classroom teachers and students ● Provide supplemental learning activities and materials for library skills classes
Counselors	<ul style="list-style-type: none"> ● Serve as a liaison students/families in crisis ● Provide resources for students/families for support them ● Communicate on a regular basis with students/families ● Communicate with staff members as needed.
Activity Director	<ul style="list-style-type: none"> ● Relay information from NSAA to coaches and communicate with stakeholders as new information becomes available.

Student Roles and Responsibilities

- Establish daily routines for engaging in the learning experiences
- Identify a space in your home where you can work effectively and successfully
- Regularly monitor online platforms if possible (grades 6-12)
- Engage in all learning with academic honesty
- Communicate proactively with your teachers if you require additional support
- Comply with MPS Internet Safety Policies including online etiquette (grades K-12)

For Questions about...

Contact

a course, assignment, or resource	the relevant teacher
a personal, academic or social emotional concern	your school counselor
other issues related to alternative learning	your school principal

Parent Roles & Responsibilities

Provide support for your children by:

- Establishing routines and expectations
- Defining the physical space for your child to study
- Monitoring communications from your child's teachers
- Beginning and ending each day with a check-in
- Taking an active role in helping your child process his/her learning
- Establishing times for quiet and reflection
- Encouraging physical activity and/or exercise
- Remaining mindful of your child's stress or worry
- Monitoring how much time your child is spending online
- Keeping your child social, but set rules around their social media interactions

For Questions about...

Contact

a course, assignment, or resource	the relevant teacher
a personal, academic or social emotional concern	your school counselor
other issues related to alternative learning	your school principal

General Guidelines for Staff with Continuity of Continuity of Learning Plans

Feedback	<ul style="list-style-type: none"> ● Provide feedback, as needed for student enrichment ● Provide clear communication regarding where/how students should ask questions and seek clarification ● Actively monitor your email for questions and communications from students/families
Offline Work	<ul style="list-style-type: none"> ● Consider including offline activities in your lessons such as reading, engaging in discussions with a family or friend remotely, writing in a journal, or taking pictures.

Instruction	<ul style="list-style-type: none"> ● Follow the guidelines provided by the district based on your grade level and subject area ● Collaborate with your colleagues regularly
Student Check-In	<ul style="list-style-type: none"> ● Use tools such as Google Forms, Canvas, Zoom, etc.
Instructional Packets	<ul style="list-style-type: none"> ● At the elementary level, we will provide instructional packets supporting student learning ● Any 6-12 student that needs it instead of online learning will be provided as well
Free E-Learning Tools/Non-Curricular Materials	<ul style="list-style-type: none"> ● Scholastic Learn at Home ● Go Noodle ● Mystery Science ● Discovery Education ● Booksource <ul style="list-style-type: none"> ○ Reading List ○ Tips for parents ○ Activity Sheet ● Learn Zillion ● Storyline ● Live StoryTime

K-5 Elementary

Priorities

- Activities will be mainly focused around literacy and numeracy to maintain current skills and knowledge around prioritized content
- Teachers will be creating paper packets of activities. Paper packets will be printed at school and will be mailed out or delivered on Thursdays.
- Additional activities will be provided through Edgenuity, Zearn, etc.. Online activities are additional and not necessary if you do not have internet access.
- The primary tools for communication between teachers, students and families will be by email.

6-8 Middle School

Priorities

- Assignments will be focused around new learning to develop essential skills and essential knowledge in accordance to regular curriculum.
- Teachers will be conducting online learning (Canvas, Google Classroom, etc...) and creating learning packets for students who don't have access to online instruction.
- The primary tools for communication between teachers, students, and families will be Zoom, Canvas, email, and/or phone calls.
- All assignments will be turned in online.
- Students without access to a device have the opportunity to contact the school to check out a chromebook.
- Students without Internet access were referred to either Consolidated or Great Plains Communications, as they are offering 60 days of free Internet.

9-12 High School

Priorities

- Assignments will be focused around new learning to develop essential skills and essential knowledge in accordance to regular curriculum.
- Teachers will be conducting online learning (Canvas, Google Classroom, etc...) and creating learning packets for students who don't have access to online instruction.
- The primary tools for communication between teachers, students, and families will be Zoom, Canvas, Remind, email, and/or phone calls.
- All assignments will be turned in online.
- Students without access to a device have the opportunity to contact the school to check out a chromebook.
- Students without Internet access were referred to either Consolidated or Great Plains Communications, as they are offering 60 days of free Internet.