

Arkansas Indistar  
School Engagement Plan

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Please read over the form closely, being sure to address all guiding questions. Note the Assurances section allows you to confirm practices that are required but do not need further elaboration within the written portion of your plan. In the response fields, you may include links to additional information that can help support your story as you answer the guiding questions.

### **1: Jointly Developed Expectations and Objectives**

Describe how the School works with parents and families to develop and review relevant plans, policies, and strategies related to engagement.

#### *Guiding Questions*

- **1.1:** *How does the School - in collaboration with parents - establish an engagement plan that reflects the specific academic improvement needs of the School, and that includes programs and practices that enhance engagement and address the specific engagement needs of students and their families?*  
[A.C.A. § 6-15-1702(a)]
- **1.2:** *What efforts have been made to ensure adequate representation of parents and families of participating children in the process (Title I families)?*  
[ESSA § 1116(c)(3)]

Mt. Judea School is committed to an ongoing partnership with families and our community. MJS believes families and our community play a critical role in the education of our students. We use the following years survey as a way to work with our parents for the upcoming year.

Opportunities to be involved in the planning, review, and improvement of our parent and family engagement programs include:

Mt. Judea School will invite all parents and students to an Open House before school on August 10, 2023. Invitations are through local and social media. Teachers invite families to the classroom and provide information about the class.

At the beginning of school, families will be given the School-Parent Compact that details the shared responsibilities of Mt. Judea School administration and staff as well as family responsibilities for improved students' academic achievement. School and parents will develop and build a partnership that will help promote high-achieving goals so every student who graduates is prepared for college, career, and community engagement. Families at the school will sign the compact and return the signature page to Mt. Judea School.

Mt. Judea School will use the student handbook, school website, signage at the school entrance, parent meetings, notes home, and local social media to inform parents about the school-wide Title I plan and how to receive a copy. It is also published in the student handbook. The school will use these communication resources to inform parents of workshops, learning opportunities, parent meetings, and other parent involvement opportunities. The school utilizes a messenger system that sends out recorded messages and text messages about important announcements and emergency messages.

A parent packet will be sent home at the beginning of the year. The packet includes the Parent Right to Know Letter, the school calendar, a volunteer form, and a parent engagement survey.

Annual review meetings will be held in April 2024. Parents and students will be invited to attend and participate in revising the Family and Community Engagement Plan.

### **2: Communication**

Describe how the School will communicate with and distribute information to parents and families.

#### *Guiding Questions*

- **2.1:** *How does the School distribute an informational packet appropriate for the age and grade of each child annually, ensuring to include:*
  - *description of the engagement program*
  - *recommended roles for parents, students, teacher, and the School*

- *ways for a family to get involved*
- *survey regarding volunteer interests*
- *schedule of activities planned throughout the school year*
- *regular, two-way, and meaningful system for parents/teachers to communicate*  
[A.C.A. § 6-15-1702(b)(3)(B)(1)]
- **2.2:** *How will the School ensure information related to school and parent programs, meetings, and other activities is provided to parents in a format and in a language that parents can understand (to the extent practicable)?*
  - *how is relevant information provided in a variety of ways? (For example, paper copies made available, as well as social media posts, website links, parent apps, etc.?)*  
[ESSA § 1116(e)(5)]
- **2.3:** *How does the School offer flexible opportunities for meetings with families?*  
[ESSA § 1116(c)(2)]

Mt. Judea School will be using various ways to communicate. This includes:

student handbook, school website, parent packets, parents meetings, notes home, local and social media, parent workshops, learning opportunities, messenger system, text messages, parent/teacher conferences, website for academic progress, progress reports, report cards, teacher meetings via zoom, phone calls, surveys. Parent Survey ([https://docs.google.com/document/d/1SeCKeLJDEZm\\_65ZEnO9Zc5Rf4t9cauK3k2aILbJwohY/edit](https://docs.google.com/document/d/1SeCKeLJDEZm_65ZEnO9Zc5Rf4t9cauK3k2aILbJwohY/edit))

The student handbook, school website, signage at the school entrance, parent meetings, notes home, and local/social media to inform parents about the school-wide Title I Plan and the Family and Community Engagement Plan. At this time they will know how to receive a copy. The school will also use these communications resources to inform parents of workshops, learning opportunities, parent meetings, and other parent involvement opportunities. The school also has a messenger system that sends out recorded messages and text messages about important announcements and emergency messages. If we find that another language is needed for translation, we will provide translations in the language needed.

There will be four(4) Parent-Teacher Conferences during the 2023-2024 school year; September 21, 2023, November 30, February 15, 2024, and April 25, 2024. These are conducted in person, on the phone, or via zoom for parent convenience.

Throughout the year, teachers will contact parents when a student is excelling in class or if the child is having difficulties. The school provides a website that allows parents/guardians access to students' grades. Academic progress reports (mid-point of marking period) and report cards (end of marking period) will be sent home to keep parents informed of their child's academic progress. Teachers will also provide virtual meetings with parents.

Mt. Judea School will invite parents and families to volunteer in roles and activities to increase their involvement and support student involvement. Examples- Volunteer training workshops, Parent workshops, holiday programs, parent/teacher organization, booster club, tutoring, special lunches, field days, and book fair. Results from the beginning of the year survey will be used to plan the events. Volunteer Survey ([https://docs.google.com/document/d/12NwFjp8p-h2ydboRymCR12OHvkT0AB1LP0xYeH\\_1IbA/edit](https://docs.google.com/document/d/12NwFjp8p-h2ydboRymCR12OHvkT0AB1LP0xYeH_1IbA/edit))

Before the beginning of the school year, Digital Learning Program parents and students will be contacted and invited to attend Open House at a campus. Before school starts we will discuss credits, class selection, programs to participate in and events to attend

The FACE coordinator, will communicate with parents through social media, notes, school messenger, and the school website.

### **3: Building Staff Capacity**

Describe activities that will be used with School staff to build their capacity to work with parents as equal partners.

#### *Guiding Questions*

- 3.1:** *How does the School build staff capacity to work with parents as equal partners? This may include workshops, conferences, trainings, webinars, and online resources that will be used to ensure ALL School staff (including teachers, specialized instructional personnel, principals, and other School leaders) are aware of:*
- *the value and utility of contributions of parents [Title I schools]*
  - *how to reach out to, communicate with, and work with parents as equal partners [Title I schools]*
  - *how to implement and coordinate parent programs and build ties between home and the School [Title I schools]*
  - *how to respond to parent requests for parent and family engagement activities [Title I schools]*
  - *that parents play an integral role in assisting student learning [all schools]*
  - *how to welcome parents into the School and seek parental support and assistance [all schools]*
  - *the School's process for resolving parent concerns as outlined in the School handbook, including how to define a problem, whom to approach first, and how to develop solutions [all schools]*

[ESSA § 1116(e)(3);14); A.C.A. § 6-15-1702(b)(5-7)]

Mt. Judea School will ensure proper professional development requirements are met and proper training is given to teachers, administration, specialized instructional support personnel, principals, other school leaders, and other staff, and are given additional assistance from parents. No fewer than two (2) hours of professional development for teachers must be taken which are designed to enhance the understanding of effective parental involvement strategies. No fewer than three (3) hours of professional development for administrators designed to enhance understanding of effective parent and family involvement strategies and the importance of administrative leadership in setting expectations and creating a climate conducive to parental and family participation.

Parent Assistance for Building Staff Capacity:

Parent representatives from the Family and Community Engagement Committee are invited to attend Leadership meetings and provide an important parent/family voice at our meetings and the District Parental Involvement meeting in April to review our yearly plans and budget.

Parents of all students at Mt. Judea School are invited to fill out an annual survey and attend public meetings to improve school effectiveness.

School Information for Parents and Stakeholders (<https://www.deermtjudea.k12.ar.us/documents/state-required-information/34491>)

#### **4: Building Parent Capacity.**

Describe how the School provides opportunities to build parents' capacity to play a role in their children's academic success. This may include conducting workshops, conferences, classes, online resources, Academic Parent-Teacher Team meetings or providing equipment or other materials.

##### *Guiding Questions*

- **4.1:** *How does the School provide timely information about the following:*
  - *a description and explanation of the curriculum in use at the School*
  - *the forms of State and Local academic assessments used to measure student progress, including alternate assessments*
  - *the achievement levels of the challenging State academic standards students are expected to meet*

*[ESSA § 1116(c)(4)(B)]*
- **4.2:** *How does the School provide assistance to parents in understanding the following:*
  - *the requirements of Title I, Part A*
  - *how to monitor their child's progress*
  - *how to work with educators to improve the achievement of their children.*

*[ESSA § 1116(e)(1)]*
- **4.3:** *What types of materials and training does the School provide to help parents work with their children to improve their children's achievement? This may include:*
  - *literacy training*
  - *technology training, including education about copyright piracy and safe practices*
  - *resources that describe or assist with the child's curriculum*
  - *other activities such as workshops, conferences, online resources like tutorials or webinars, and any equipment or other materials, including parent resource centers*

*[ESSA § 1116(e)(2)]*
- **4.4:** *Involve parents of students at all grade levels in a variety of roles, including without limitation:*
  - *involvement in the education of their children*
  - *volunteer activities*
  - *learning activities and support classroom instruction*
  - *participation in School decisions*
  - *collaboration with the community*
  - *development of School goals and priorities*
  - *evaluating the effectiveness of the School-level Improvement Plan*

*[A.C.A. § 6-15-1702(b)(1); ADE Rules Governing Parental Involvement Section 3.03]*
- **4.5:** *How does the School promote and support responsible parenting? The School shall, as funds are available:*
  - *purchase parenting books, magazines, and other informative material regarding responsible parenting through the School library, advertise the current selection, and give parents an opportunity to borrow the materials for review*
  - *Create parent centers*

*[A.C.A. § 6-15-1702(b)(4)(A)]*
- **4.6:** *How does the School provide instruction to parents on how to incorporate developmentally appropriate learning activities in the home environment, including without limitation:*
  - *role play and demonstration by trained volunteers*
  - *the use of and access to Department of Education website tools for parents*

*[<https://dese.ade.arkansas.gov> (<https://dese.ade.arkansas.gov/>)]*

  - *assistance with nutritional meal planning*

*[A.C.A. § 6-15-1702(b)(5)(B)(ii)(a-d)]*

Mt. Judea School has a Parent Center that houses a number of resources. A computer is available to use, and pamphlets and reading materials are available that cover many parenting topics and grade-specific curricula. Parents may check out materials, use the computer to check grades, and visit educational websites. Parents will be encouraged to view the Title I Plan located in the parent resource center. A suggestion sheet will also be available for parental input. The school will open the resource center at hours that are convenient to parents.

The School distributes informational packets each year that includes a copy of the school parent and family engagement plan, a survey for volunteer interests, recommended roles for parents-teachers-students and school, suggestions of ways parents can become involved in their child's education, parent and family engagement activities planned for the current school year and information about the system that will be used to allow parents and teachers to communicate (notes, phone calls, email...).

Included in the school's handbook is the school's process for resolving parental concerns, including how to define a problem, whom to approach first, and how to develop solutions.

Parents are invited and encouraged to attend the annual meetings such as Title I, Family Engagement Plan, Open House, Digital Student Orientation. In addition, there are monthly/as-needed meetings which include Parent Teacher Partnership, Booster Club, Parent Teacher Conferences, and Volunteer Trainings to be a voice of improvement for each year and to be involved in the school as a whole.

Family events and nights are held throughout the year, at least one in the Fall and one in the Spring. Parents and students are invited to come and learn more about the curriculum and programs that their child is learning this year.

## **5: Coordination**

Describe how the School will coordinate with other organizations, businesses, and community partners, including alumni, to provide additional supports, services, and resources to families..

### *Guiding Questions*

- **5.1:** *How does the School investigate and utilize community resources in the instructional program?*  
[ADE Rules Governing Parental Involvement Section 5.06]
- **5.2:** *How does the School coordinate and integrate programs and activities with other Federal, State, and local programs? Some examples include:*
  - *public preschool programs such as Head Start*
  - *organizations/activities to help students transition to elementary, middle, high, and postsecondary schools or careers*
  - *wraparound services that allow families to send their children to school ready and able to focus on learning*
- **5.3:** *In what ways does the School enable the formation of a Parent Teacher Association or organization and ensure leaders of said organization will be included in appropriate decisions?*  
[A.C.A. § 6-15-1702(b)(8)(B)(ii)]

Mt. Judea has a parent center that houses a number of resources. A computer is available as well as pamphlets and reading materials. Parents can check out materials, use the computer to check grades/or visit educational websites. The title I plan is housed in the resource center. A suggestion sheet will also be available for parental input. The school will open the resource center during hours that are convenient to parents.

Mt. Judea School will coordinate with the following organization:

Parent Teacher Partnership (PTP) Group, Booster Club, Alumni: These groups are made up of parents and the community that support the whole school the whole year. They offer support financially with certain events and activities for the students and faculty. They provide fundraising, materials, and morale support for all stakeholders.

North Arkansas College provides opportunities for our students to obtain concurrent credit and to explore career and continuing education opportunities. Educational Talent Search host College night for Juniors and Seniors to help gather information about applying for college and financial aid. Monthly visits for students to explore careers, continued education, and personal growth.

The Children's Charity Ministry provides food for the Backpack program. This program discretely sends food/snacks home to students who potentially otherwise would not have food in their homes.

Local churches provide students and families with food, and supplies that are needed at school and at the home.

Newton County Library is a resource for students and families to have access to books, internet, study rooms, and summer activities.

## **6: Annual Title I Meeting** *(Title I schools)*

Describe the details regarding the Annual Title I meeting used to inform parents of the requirements of Title I, the School's participation, and the parents' rights to be involved.

*Guiding Questions*

- **6.1:** *How and when (month/year) does the School conduct the Annual Title I meeting, ensuring that parents are informed of the following? (\*Include a link to the detailed agenda, meeting minutes, and/or slide deck for this year's Annual Title I Meeting, if available.)*
  - *the requirements of Title I and the School's participation*
  - *the parents' rights under Title I (The Right to Know Teacher Qualifications, Right to Request Meetings)*

*[ESSA § 1116(c)(1)]*

A Title I school-wide meeting for parents/families will be held in the Fall- September 2023- to inform them about the school's participation in the Title I program. It is also to encourage parents/families to be involved with reviewing and revising the School's Title I Plan. It will be held separate from any other meetings or activities to ensure that they have ample time to provide a descriptive explanation of the school curriculum, information on the forms of academic assessments used to measure student progress, and information on proficiency levels that students are expected to meet, as well as Parents' rights under Title I. Copies of the School-Parent Compact and the Family Community Engagement Plan will be distributed.

## **7: School-Parent Compact** *(Title I schools)*

Describe the process School will follow to jointly develop with parents a School-Parent Compact as required under Title I, Part A.

*Guiding Questions*

- **7.1:** *How does the School jointly develop a School-Parent Compact which does the following:*
  - *Outlines how parents, the entire School staff, and students will share the responsibility for improved student academic achievement*
  - *Addresses the importance of regular two-way, meaningful communication through:*
    - *conferences (no fewer than 2 each year)*
    - *frequent reports on progress*
    - *reasonable access to staff*
    - *opportunities to volunteer*
    - *observation of classroom activities*
- **7.2:** *How do families access the compact in order to understand the shared responsibility for improved student academic achievement?*
  - *Including parent-teacher conferences in elementary Schools, at least annually*
  - *Include a link or insert the language of the compact to demonstrate this requirement has been met.*

*[ESSA § 1116(d)]*

Mt. Judea School staff, parents, and students will develop a school-parent-student compact. This compact will outline how parents, school staff, and students share the responsibility for improving student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high academic standards. All stakeholders will sign the compact. This document is published in the student handbook and handed out at the beginning of the school year.

## **8: Reservation of Funds** *(Title I schools)*

Describe how the School uses Title I, Part A funds set-aside for parent and family engagement programs and activities.

*Guiding Questions*

- **8.1:** *If the School is a recipient of set aside funds for parent and family engagement (as part of receiving a Title I, Part A allocation greater than \$500,000):*
  - *How is the School spending those funds?*
  - *How does the School determine the priority of how funds are spent?*
  - *Who is involved in determining that?*

*[ESSA § 1116(a)(3)(A)]*

- **8.2:** *How does the School provide opportunities for parents and family members to be involved in providing input into how the funds are used?*

*[ESSA § 1116(a)(3)(B); ESSA § 1116(a)(3)(C); ESSA § 1116(a)(3)(D)(i-v)]*

At the Annual District Title Meeting in April, representatives from the school administration, staff, parents, and students will collaborate and discuss parent and family engagement activities, programs, and survey findings. Also discussed are the budget for Parent and Family engagement activities, how this year's budget was spent, how we

should use funds next year, and the jointly developed Teacher-Parent-Student Compact.

Mt. Judea School has formed relationships with local organizations to help provide school supplies for school and home use to all students that need them.

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<b>Assurances</b>
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*Please read the following statements closely. By checking these boxes, the School understands the legal requirements and will meet them accordingly.*

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**Required...your form will not save unless all boxes are checked.**

☒ **A.1:**The School understands that annually by August 1, the public School's Engagement Plan shall be developed, or reviewed and updated.

*[ADE Rules Governing Parental Involvement Section 3.02.3]*

☒ **A.2:**The School understands that the following must be made available to families and the local community on the School or District website no later than August 1st:

- The School Engagement Plan
- A parent-friendly explanation of the School and District's Engagement Plan
- The informational packet
- Contact information for the parent facilitator designated by the School.

*[A.C.A. § 6-15-1704(a); ADE Rules Governing Parental Involvement Section 3.02.4]]*

☒ **A.3:**The School understands that a parent-friendly summary/explanation of the Engagement Plan should be included in the current student handbook.

*[A.C.A. § 6-15-1704(a); ADE Rules Governing Parental Involvement Section 3.02]*

☒ **A.4:**The School understands its obligation for ensuring professional development requirements related to parent and family engagement are met and that records are maintained accordingly.

*[A.C.A. § 6-15-1703(a); A.C.A. § 6-17-709]*

☒ **A.5:**The School understands its obligation to obtain signatures for each parent acknowledging receipt of the District's Engagement Plan summary/explanation.

*[A.C.A. § 6-15-1704(a)(3)(B)]*

☒ **A.6:**The School Principal understands their obligation to designate and pay a licensed staff member to serve as Parent Facilitator:

- to help organize meaningful training for staff and parents,
- to promote and encourage a welcoming atmosphere, and
- to undertake efforts to ensure that engagement is recognized as an asset to the School.

*[A.C.A. § 6-15-1702(c)(1)]*

☒ **A.7:**The School understands its obligation to encourage school staff to use volunteer surveys to compile a volunteer resource book..

*[A.C.A. § 6-15-1702(b)(6)(B)(ii)]*

☒ **A.8:**The School understands its obligation to conduct no fewer than two parent-teacher conferences per school year.

*[A.C.A. § 6-15-1702(b)(3)(B)(ii)]*

☒ **A.9:**The School understands its obligation to incorporate the Engagement Plan into the School Improvement Plan.

*[ADE Rules Governing Parental Involvement Section 3.02.2]*

☒ **A.10:**The School understands its obligation to schedule regular parent involvement meetings at which parents are given a report on the state of the School and an overview of:

- what students will be learning
- how students will be assessed
- The informational packet
- what a parent should expect for his or her child's education
- how a parent can assist and make a difference in his or her child's education.

*[A.C.A. § 6-15-1702(b)(5)(B)(i)(a-d)]*

☒ **A.11:**Any School serving high school students understands its obligation to educate parents about their role in decisions affecting course selection, career planning, and preparation for postsecondary opportunities.

*[A.C.A. § 6-15-1702(b)(7)(B)(ii)]*

☒ **A.12:**The School understands its obligation to welcome parents into the School, and more specifically, not have any school policies or procedures that would discourage a parent from visiting the School or from visiting a child's classrooms.

*[A.C.A. § 6-15-1702(b)(6)(B)]*

- ☒ **A.13:**The School understands that all Title I, Part A funded engagement activities and strategies should remain consistent with all information set forth in this parent and family engagement plan.  
[ESSA § 1116(a)(3)(D)]
- ☒ **A.14:**The School understands its obligation to submit to the State any comments from parents who deem the Title I Schoolwide Plan unsatisfactory. These comments can be sent to [ade.engagementmatters@ade.arkansas.gov](mailto:ade.engagementmatters@ade.arkansas.gov)  
[ESSA § 1116(b)(4)]
- ☒ **A.15:**The School understands its obligation, if requested by parents, to provide opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible.  
[ESSA § 1116(c)(4)(C)]

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### School Information

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<b>School Name:</b>	Mount Judea Schools
<b>School Engagement Facilitator Name:</b>	Rainey Yeager
<b>Plan Revision/Submission Date:</b>	07/30/2023
<b>District Level Reviewer Name, Title:</b>	Melissa King
<b>District Level Approval Date:</b>	

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### **Committee Members, Role**

(Select "Repeat" to open more entry fields to add additional team members)

First Name	Last Name	Role (Teacher, Staff, Parent, Student, or Community Member)
Rainey	Yeager	School Counselor
Mallory	Lackey	staff
Lindsey	Graham	Principal
Melissa	King	District Coordinator
Jodi	Moenning	Parent Group
Julie	Campbell	Parent Group

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### **State**

- Ark. Code Ann. § 6-15-1701 et seq.  
(<https://drive.google.com/file/d/10BITKmbAug4tJidUAqt3CjyBVLxqvfcZ/view>)
- Arkansas Department of Education Rules Governing Parental Involvement Plans and Family and Community Engagement  
([https://dese.ade.arkansas.gov/Files/20201102114851\\_FINAL\\_Parental\\_Involvement\\_Plans\\_and\\_Family\\_and\\_Community\\_En](https://dese.ade.arkansas.gov/Files/20201102114851_FINAL_Parental_Involvement_Plans_and_Family_and_Community_En))

### **Federal**

- Elementary and Secondary Education Act, as amended by Every Student Succeeds Act, 114 P.L. 95, 20 U.S.C. §§ 6312, 6318, 6320  
(<https://drive.google.com/file/d/1gLCfooJPV5yjHMvnTGMckRiTThzKwGT9/view>)

Find additional guidance on the DESE Parent and Family Engagement Requirements (<https://dese.ade.arkansas.gov/Offices/public-school-accountability/federal-programs/parent-and-family-engagement-requirements>) webpage. For any questions about completing this form or meeting legal compliance, please contact the DESE Engagement Unit at [ade.engagementmatters@ade.arkansas.gov](mailto:ade.engagementmatters@ade.arkansas.gov) (mailto:ade.engagementmatters@ade.arkansas.gov) or 501-371-8051 (tel:501-371-8051).

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### **District Reviewer Responses**

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#### **Section 1 - Jointly Developed**

- ☐ Changes Required
- ☐ Compliance is Met
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**Comments:**