



## Transportation Information

Our goal at the **Plainfield Community School Corporation Transportation Department** is to provide safe and reliable transportation for your student. Below is some information you might find useful to help everyone have a successful start to the new school year.

For safety reasons, the driver must see a parent or guardian to let Kindergarten students off the bus in the afternoon. However, if the student has an older sibling riding the bus the Kindergarten student can get off the bus with that student. If for some reason the older sibling does not ride home on the bus, then a parent or guardian would need to be present. Occasionally another adult, such as a grandparent or neighbor, might be designated to get the Kindergartener off the bus. To avoid confusion, please call the Transportation Department so the information can be forwarded to the driver.

Your child's bus driver will be calling you by the end of the day on July 31st to let you know the bus number, bus stop, and bus pick-up and drop-off times. If you have students that already attended Plainfield Community Schools, their bus information can be located using the PowerSchool website approximately a week before school starts.

It is a good idea for your Kindergarten student to ride the bus in the morning on the first day of school. This allows them the opportunity to see the bus stop, meet the driver, and experience getting off the bus and entering the school with the other students. In the afternoon, they will feel more comfortable getting on the bus for the trip home. The Kindergarten students are loaded on the buses before the other students and are assigned seats near the front of the bus.

*If your transportation needs change over the Summer or if you have any questions, please contact the Transportation Department at 317-838-3632.*

All of our Buses are equipped with GPS which allows us to offer the free **VersaTrans My Stop** app that will allow parents to track their child's bus on its route on the map easily from a mobile device. The app is available for Apple and Android phones.

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**Here are some instructions on using the My Stop app:**

**STEP 1:** Download the **VERSATRANS MY STOP** app in the App Store or in Google Play.

**STEP 2:** Select Plainfield Community School Corporation (IN)

**STEP 3:** Enter a Username (Your student's PowerSchool ID number 45XXXXX (this can be found in PowerSchool or contact your school), and a password (your child's birthdate in a MMDDYYYY format). For example, a January 1, 1980 birthdate would be 01081980.

**STEP 4:** If you have multiple students and they are linked through PowerSchool, you will automatically have access to each student once you are logged in. Find their information in the upper left-hand corner by clicking the down arrow.

If you have any questions or need assistance with the **VersaTrans My Stop** app, please contact the Transportation Department at 317-838-3632 or send an email to [dshepard@plainfield.K12.in.us](mailto:dshepard@plainfield.K12.in.us).

It would be helpful if you review with your child the school bus rules and regulations that can be found in the school's student handbook. We want every student to have a safe and successful ride to and from school.