

# MSD of Warren Township

## Online Registration Step By Step Guide

### New Families

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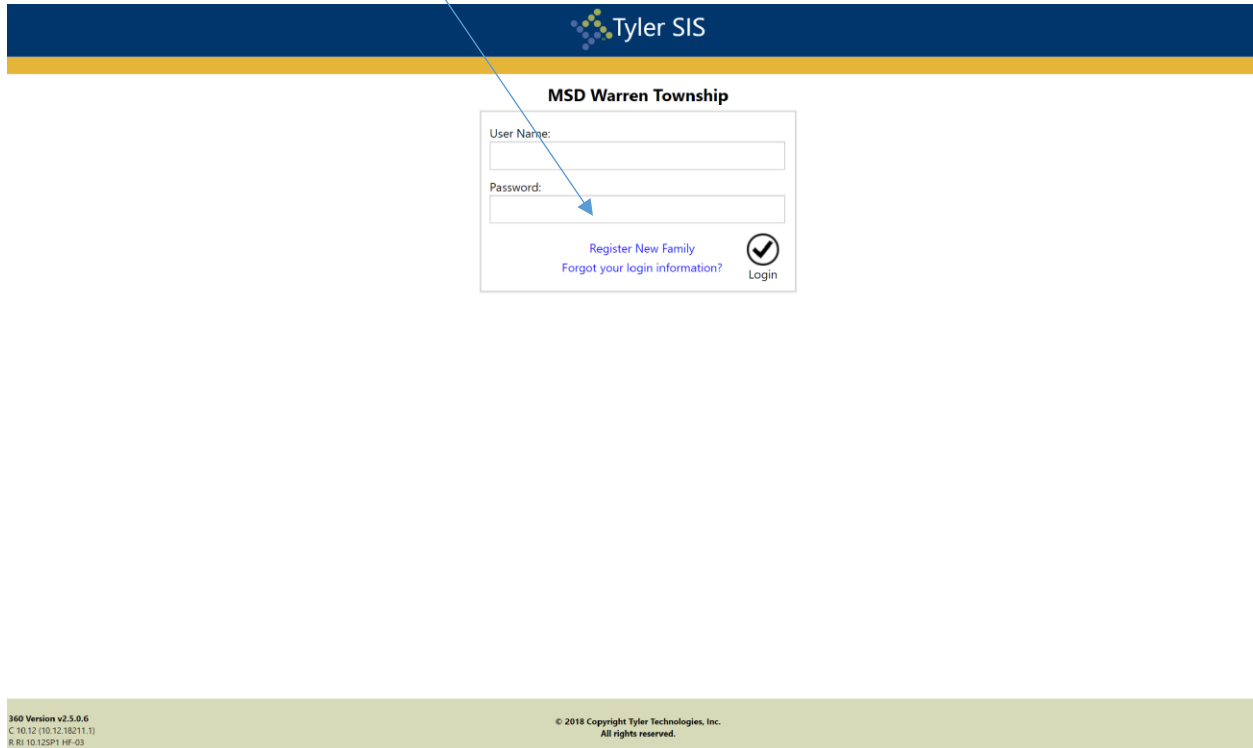
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MSD of Warren Township  
Online Registration Step By Step Guide  
New Families

# MSD of Warren Township Online Registration Step By Step Guide New Families

## Step 1 - Getting Started

Click on the link 'Register New Family'



The screenshot shows the Tyler SIS login interface for MSD Warren Township. It features a dark blue header with the Tyler SIS logo. Below the header is a white login box containing fields for 'User Name:' and 'Password:'. At the bottom of the box are three links: 'Register New Family' (highlighted with a blue arrow), 'Forgot your login information?', and a 'Login' button with a checkmark icon. The footer contains version information on the left and copyright information on the right.

MSD Warren Township

User Name:

Password:

[Register New Family](#)

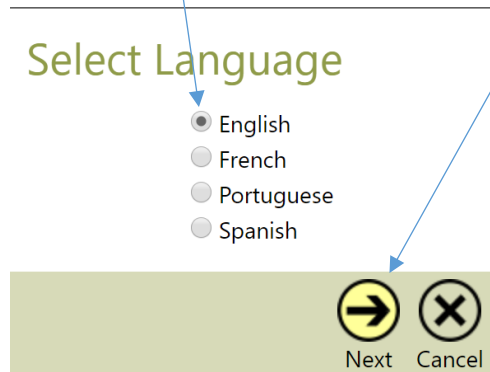
[Forgot your login information?](#)

Login

360 Version v2.5.0.6  
C 10.12 (10.12.18211.1)  
R.RI 10.12SP1 HP-03

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Select your preferred language and click the 'Next' button



The screenshot shows a 'Select Language' dialog box. It has a title bar and a list of four language options, each with a radio button: 'English' (selected), 'French', 'Portuguese', and 'Spanish'. At the bottom of the dialog are two buttons: 'Next' (with a right arrow icon) and 'Cancel' (with an 'X' icon). Two blue arrows point from the text above to the 'English' radio button and the 'Next' button.

Select Language

☒ English

☐ French

☐ Portuguese

☐ Spanish

Next Cancel

# MSD of Warren Township Online Registration Step By Step Guide New Families

You will see a reminder that this process is for families that are *new* to the district. If you are new just click the 'Next' button.

## Register New Family

This option is intended for use by families who are **new** to the district.

This means none of the students in the family are currently attending any of the schools in the district and none of the students have attended any of the schools in the district in the past.



Enter a valid email address and click the 'Next' button

## Register New Family

Step 1 of 5

Please provide your email address, then select Next.

Email Address



An email will be sent to confirm it is valid and will include a link that must be clicked to proceed. A new window will open taking you to the next step.

 **temsSMTP@warren.k12.in.us** <temsSMTP@warren.k12.in.us>  
To: flora.scope@outlook.com

Please use the following link to access the New Family Registration page for MSD Warren Township.

[https://tyler.warren.k12.in.us/tsi\\_test\\_360/apphost/TylerSite#login?id=168-18-11-176-223-39-192-40-45-240-216-184-225-170-1-182-39-16-103-64-125-182-55-51](https://tyler.warren.k12.in.us/tsi_test_360/apphost/TylerSite#login?id=168-18-11-176-223-39-192-40-45-240-216-184-225-170-1-182-39-16-103-64-125-182-55-51)



# MSD of Warren Township Online Registration Step By Step Guide New Families

## Step 2 - Household Information - Parent

Next, enter information about yourself. You will be the primary contact. Please enter as much contact information as possible.

Tyler SIS

New Family Registration - Step 2 of 5

Academic Year - 1819

Please provide some information about yourself

First Name \*

Middle Name

Last Name \*

Phone - Home

Phone - Work

Phone - Cell

Phone - Emergency

Email Address

Primary Language - Spoken

Primary Language - Written

Employer

Email Address - Work

Flora

Scope

(317) 555-0001 ☐ Unlisted

(317) 555-0002 Ext. 101

(317) 555-0003

(317) 555-0001

flora.scope@outlook.com

211 - English

English

Please enter complete phone information

Your relationship to the student(s)

MOTHER

Do the student(s) live with you?

☒ Yes ☐ No

Are you an emergency contact for the student(s)?

☒ Yes ☐ No

Calling Sequence

1

Are you the guardian of the student(s)?

☒ Yes ☐ No

Are you allowed to pick up the student(s)?

☒ Yes ☐ No

Do you have custody of the student(s)?

☒ Yes ☐ No

Please enter preferred language

Note: The answers to these questions can be changed in a later step if they are not the same for all of the student(s) you are registering.

Note: The relationship can be changed in a later step if it is not the same for all the student(s) you are registering.

\*Note that all fields marked with a red asterisk are required fields and must be completed.

\* Required fields

Click the 'Next' button to auto-save and move to the next screen.

Next Cancel

Page 5

# MSD of Warren Township

## Online Registration Step By Step Guide

### New Families

## Step 3 - Household Information - Parent

### Confirm or change your primary residence



#### New Family Registration - Step 3 of 5

Academic Year - 1819

Please tell us where you live. If mail should be sent to a different address, provide that as well.  
(If mail should be sent to your Primary Residence, check the Same as Primary Residence box.)

##### Primary Residence

P O Box	
House # *	975
Direction	N - N
Street *	Post
Street Type *	RD - ROAD
Apt/Lot	
City *	Indianapolis
State *	IN - Indiana
ZIP Code *	46219 -
County	Marion

##### Mailing Address

☒ Same as Primary Residence

\* Required fields

If your mailing address matches your primary address, this box may be checked.

If they are different, uncheck the box and you will see additional address fields.



#### New Family Registration - Step 3 of 5

Academic Year - 1819

Please tell us where you live. If mail should be sent to a different address, provide that as well.  
(If mail should be sent to your Primary Residence, check the Same as Primary Residence box.)

##### Primary Residence

P O Box	
House # *	975
Direction	N - N
Street *	Post
Street Type *	RD - ROAD
Apt/Lot	
City *	Indianapolis
State *	IN - Indiana
ZIP Code *	46219 -
County	Marion

##### Mailing Address

☐ Same as Primary Residence

P O Box	
House # *	
Direction	
Street *	
Street Type *	
Apt/Lot	
City *	
State *	
ZIP Code *	-
County	


\* Required fields



# MSD of Warren Township Online Registration Step By Step Guide New Families

## Step 4 – Household Information – Students

Now, the student information is entered. If there is more than one student be certain to click on the ‘Add Student’ button.



New Family Registration - Step 4 of 5


Academic Year - 1819


Please provide information about your student(s).  
Fields for the first student are provided. To register additional students, add their information by selecting the Add Student button in the bottom bar.


Student 1	Primary Residence	Mailing Address
<div><div>First Name * Mya</div><div>Middle Name</div><div>Last Name * Scope</div><div>Generation</div><div>Birth Date * 10/08/08</div><div>Gender * Female</div><div>Cell Phone</div><div>Email</div><div>Ethnicity * Non-Hispanic</div><div>Race * <input type="checkbox"/> American Indian/Alaskan Native <input type="checkbox"/> Asian <input checked="" type="checkbox"/> Black/African American <input type="checkbox"/> Native Hawaiian/Pacific Islander <input type="checkbox"/> White</div><div>Grade Level * 04-4</div></div>	<div><div>P O Box</div><div>House # * 975</div><div>Direction * N - N</div><div>Street * Post</div><div>Street Type * RD - ROAD</div><div>Apt/Lot</div><div>City * Indianapolis</div><div>State * IN - Indiana</div><div>ZIP Code * 46219 -</div><div>County * Marion</div><div>Phone</div></div>	<div><div><input checked="" type="checkbox"/> Same as Primary Residence</div><div>If your mailing address matches your primary address, this box may be checked.</div><div>If they are different, uncheck the box and you will see additional address fields.</div></div>


\* Required fields

If you have more than 1 student be sure to click the ‘Add Student’ button before moving to the next screen. Once you advance to the next screen, no more students may be added.

Add Student

Previous

Next

Cancel

# MSD of Warren Township

## Online Registration Step By Step Guide

### New Families

### Second Student

Here is what it looks like with more than one student.

If a student is added by mistake click on 'Delete Student' to remove the extra record.

[Delete Student](#)

[Add Student](#) [Previous](#) [Next](#) [Cancel](#)

It is possible that the student names may match others. In that case, after clicking the 'Next' button you will see a 'Possible Duplicate Entry' popup. If your students are new, click the 'No' button.

**Possible Duplicate Entry**

The information entered for the following students:  
is very similar to existing records in our system.

Have any of your students attended schools in the district at any time in the past?

☒ Yes ☐ No

If your students are already registered with Warren and 'Yes' is selected, you will see this message:

**Duplicate Entry**

If any of your students have attended schools in the district in the past, you are not considered to be a "new" family and the New Family Registration option should not be used.

Please contact the district for assistance.

[Close](#)



## MSD of Warren Township Online Registration Step By Step Guide New Families

Once you have finished entering students and have clicked the 'Next' button, you will see a warning about ensuring all of your students have been entered. Once you are finished entering students, click on the button 'Proceed to Step 5'.

### Did you forget anyone?

You will not be able to add students beyond this step.

If you have not provided information for all the students you want to register, select the Cancel button, then use the Add Student button in the bottom bar to add fields for the additional students' information.

Otherwise, select Proceed to Step 5.



Once you have completed the student information you will be prompted with your Parent Portal Username and Password. Make a note of it and keep in a safe place.

### Login Information

Your account has been established and your login information is as follows:

Username: FScope  
Password: 64950788

**Please make a note of this information** so you can use it from now on when you want to access the parent portal. If you need to exit this registration process for some reason before completion, log in using the information above and you will be able to complete the process.



# MSD of Warren Township Online Registration Step By Step Guide New Families

## Step 5 – Forms and Attachments

Step 5 of New Family Registration asks for more household and student information. To begin click the ‘Edit’ link next to ‘Parent Welcome’. You may return to this list and select ‘Edit’ for another form or simply click next in each form to proceed to the next.

Tyler SIS

Academic Year - 1819

New Family Registration - Step 5 of 5

Please complete the following forms.  
The information already provided will appear on some of the forms and can be edited as needed.  
If you wish to add additional contacts for the family, this can be done on the Parents/Contact Information form.  
For each form, provide the requested information, check the box at the bottom to indicate the form is complete, then click the "Next" button in the bottom bar to move to the next form.  
Click the Edit link next to the first form to begin.

Actions	Form	Status	Last Updated
<b>Household of Plans Scope</b>			
<a href="#">Edit</a>	PARENT WELCOME	Incomplete	
<a href="#">Edit</a>	Parent Contact Information System	Incomplete	
<a href="#">Edit</a>	Address System	Incomplete	
<a href="#">Edit</a>	Student Information System	Incomplete	
<b>Mya Scope</b>			
<a href="#">Edit</a>	ELEMENTARY AND INTERMEDIATE ACADEMY REGISTRATION	Incomplete	
<a href="#">Edit</a>	ELEMENTARY SCHOOLS (KG TO 4th GRADE)	Incomplete	
<a href="#">Edit</a>	CUSTODY	Incomplete	
<a href="#">Edit</a>	ALTERNATE TRANSPORTATION	Incomplete	
<a href="#">Edit</a>	MILITARY CHILDREN IN EDUCATION	Incomplete	
<a href="#">Edit</a>	INDIANA DOE MIGRANT EDUCATION PROGRAM	Incomplete	
<a href="#">Edit</a>	FREE AND REDUCED LUNCH	Incomplete	
<a href="#">Edit</a>	DRESS CODE POLICY	Incomplete	
<a href="#">Edit</a>	STUDENT RIGHTS AND RESPONSIBILITIES	Incomplete	
<a href="#">Edit</a>	MEDICAL INFORMATION	Incomplete	
<a href="#">Edit</a>	COMMUNITY CLINIC SERVICES	Incomplete	
<a href="#">Edit</a>	COMMUNITY FINANCY PRACTICES	Incomplete	
<b>Ona Scope</b>			
<a href="#">Edit</a>	MIDDLE SCHOOL AND HIGH SCHOOL REGISTRATION	Incomplete	
<a href="#">Edit</a>	HIGH SCHOOL (9th TO 12th GRADES)	Incomplete	
<a href="#">Edit</a>	CUSTODY	Incomplete	
<a href="#">Edit</a>	ALTERNATE TRANSPORTATION	Incomplete	
<a href="#">Edit</a>	HIGH SCHOOL MILITARY CHILDREN IN EDUCATION	Incomplete	
<a href="#">Edit</a>	INDIANA DOE MIGRANT EDUCATION PROGRAM	Incomplete	
<a href="#">Edit</a>	FREE AND REDUCED LUNCH	Incomplete	
<a href="#">Edit</a>	DRESS CODE POLICY	Incomplete	
<a href="#">Edit</a>	STUDENT RIGHTS AND RESPONSIBILITIES	Incomplete	
<a href="#">Edit</a>	MEDICAL INFORMATION	Incomplete	
<a href="#">Edit</a>	COMMUNITY CLINIC SERVICES	Incomplete	
<a href="#">Edit</a>	COMMUNITY FINANCY PRACTICES	Incomplete	

Attachments	Description	Notes	File Description	File Name
<b>Household of Plans Scope</b>				
<a href="#">Edit</a>	ID *	If you are a NEW ENROLLEE, Driver's license or official government official identification with picture	(No file attached)	<a href="#">Delete</a>
<a href="#">Edit</a>	PROOF OF RESIDENCY *	If you own, we need a current copy of your mortgage. or, if you rent, we need a current copy of your lease and also a current copy of your gas or electric bill.	(No file attached)	<a href="#">Delete</a>
<b>Mya Scope</b>				
<a href="#">Edit</a>	BIRTH CERTIFICATE	If you are a NEW ENROLLEE please scan and upload a copy of your student's birth certificate. If you do not have scanning capabilities, you will be required to submit a copy of the birth certificate to the school office.	(No file attached)	<a href="#">Delete</a>
<a href="#">Edit</a>	CUSTODY DOCUMENTATION	Only upload if student has documentation	(No file attached)	<a href="#">Delete</a>
<a href="#">Edit</a>	IMMUNIZATION RECORDS	Name school grade levels and plus new students need to submit copy of student's immunization records.	(No file attached)	<a href="#">Delete</a>
<a href="#">Edit</a>	PREVIOUS SCHOOL RECORDS	If you are a NEW ENROLLEE please scan and upload a copy of your student's previous school records (report card, high school transcript, withdrawal verification, etc.). If you do not have scanning capabilities, you will be required to submit a copy to the school office.	(No file attached)	<a href="#">Delete</a>
<b>Ona Scope</b>				
<a href="#">Edit</a>	BIRTH CERTIFICATE	If you are a NEW ENROLLEE please scan and upload a copy of your student's birth certificate. If you do not have scanning capabilities, you will be required to submit a copy of the birth certificate to the school office.	(No file attached)	<a href="#">Delete</a>
<a href="#">Edit</a>	CUSTODY DOCUMENTATION	Only upload if student has documentation	(No file attached)	<a href="#">Delete</a>
<a href="#">Edit</a>	IMMUNIZATION RECORDS	Name school grade levels and plus new students need to submit copy of student's immunization records.	(No file attached)	<a href="#">Delete</a>
<a href="#">Edit</a>	PREVIOUS SCHOOL RECORDS	If you are a NEW ENROLLEE please scan and upload a copy of your student's previous school records (report card, high school transcript, withdrawal verification, etc.). If you do not have scanning capabilities, you will be required to submit a copy to the school office.	(No file attached)	<a href="#">Delete</a>

# MSD of Warren Township

## Online Registration Step By Step Guide


### New Families

**The screen is broken down into two parts: Forms and Attachments**



Actions	Form	Status	Last Updated
<b>Household of Flora Scope</b>			
<a href="#">Edit</a>	PARENT WELCOME	Incomplete	
<a href="#">Edit</a>	Parent/Contact Information (System)	Incomplete	
<a href="#">Edit</a>	Addresses (System)	Incomplete	
<a href="#">Edit</a>	Student Information (System)	Incomplete	
<b>Mya Scope</b>			
<a href="#">Edit</a>	ELEMENTARY AND INTERMEDIATE ACADEMY REGISTRATION	Incomplete	
<a href="#">Edit</a>	ELEMENTARY SCHOOLS (KG TO 4th GRADE)	Incomplete	
<a href="#">Edit</a>	CUSTODY	Incomplete	
<a href="#">Edit</a>	ALTERNATE TRANSPORTATION	Incomplete	
<a href="#">Edit</a>	MILITARY CHILDREN IN EDUCATION	Incomplete	
<a href="#">Edit</a>	INDIANA DOE MIGRANT EDUCATION PROGRAM	Incomplete	
<a href="#">Edit</a>	FREE AND REDUCED LUNCH	Incomplete	
<a href="#">Edit</a>	DRESS CODE POLICY	Incomplete	
<a href="#">Edit</a>	STUDENT RIGHTS AND RESPONSIBILITIES	Incomplete	
<a href="#">Edit</a>	MEDICAL INFORMATION	Incomplete	
<a href="#">Edit</a>	COMMUNITY CLINIC SERVICES	Incomplete	
<a href="#">Edit</a>	COMMUNITY PRIVACY PRACTICES	Incomplete	
<b>Otto Scope</b>			
<a href="#">Edit</a>	MIDDLE SCHOOL AND HIGH SCHOOL REGISTRATION	Incomplete	
<a href="#">Edit</a>	HIGH SCHOOL (9th TO 12th GRADES)	Incomplete	
<a href="#">Edit</a>	CUSTODY	Incomplete	
<a href="#">Edit</a>	ALTERNATE TRANSPORTATION	Incomplete	
<a href="#">Edit</a>	HIGH SCHOOL MILITARY CHILDREN IN EDUCATION	Incomplete	
<a href="#">Edit</a>	INDIANA DOE MIGRANT EDUCATION PROGRAM	Incomplete	
<a href="#">Edit</a>	FREE AND REDUCED LUNCH	Incomplete	
<a href="#">Edit</a>	DRESS CODE POLICY	Incomplete	
<a href="#">Edit</a>	STUDENT RIGHTS AND RESPONSIBILITIES	Incomplete	
<a href="#">Edit</a>	MEDICAL INFORMATION	Incomplete	
<a href="#">Edit</a>	COMMUNITY CLINIC SERVICES	Incomplete	
<a href="#">Edit</a>	COMMUNITY PRIVACY PRACTICES	Incomplete	

[Next](#) [Cancel](#)



Click the 'Edit' link here to begin attaching a document.

Attachments	Description	Notes	File Description	File Name
<b>Household of Flora Scope</b>				
<a href="#">Edit</a>	ID	If you are a NEW ENROLLEE, Driver's license or official government official identification with picture		[No file attached] <a href="#">Delete</a>
<a href="#">Edit</a>	PROOF OF RESIDENCY *	If you own, we need a current copy of your mortgage or, if you rent, we need a current copy of your lease and also a current copy of your gas or electric bill.		[No file attached] <a href="#">Delete</a>
<b>Mya Scope</b>				
<a href="#">Edit</a>	BIRTH CERTIFICATE	If you are a NEW ENROLLEE please scan and upload a copy of your student's birth certificate. If you do not have scanning capabilities, you will be required to submit a copy of the birth certificate to the school office.		[No file attached] <a href="#">Delete</a>
<a href="#">Edit</a>	CUSTODY DOCUMENTATION	Only upload if student has documentation		[No file attached] <a href="#">Delete</a>
<a href="#">Edit</a>	IMMUNIZATION RECORDS	Note which grade levels and plus new students need to submit copy of student's immunization records.		[No file attached] <a href="#">Delete</a>
<a href="#">Edit</a>	PREVIOUS SCHOOL RECORDS	If you are a NEW ENROLLEE please scan and upload a copy of your student's previous school records (report card, high school transcript, withdrawal verification, etc.). If you do not have scanning capabilities, you will be required to submit a copies to the school office.		[No file attached] <a href="#">Delete</a>
<b>Otto Scope</b>				
<a href="#">Edit</a>	BIRTH CERTIFICATE	If you are a NEW ENROLLEE please scan and upload a copy of your student's birth certificate. If you do not have scanning capabilities, you will be required to submit a copy of the birth certificate to the school office.		[No file attached] <a href="#">Delete</a>
<a href="#">Edit</a>	CUSTODY DOCUMENTATION	Only upload if student has documentation		[No file attached] <a href="#">Delete</a>
<a href="#">Edit</a>	IMMUNIZATION RECORDS	Note which grade levels and plus new students need to submit copy of student's immunization records.		[No file attached] <a href="#">Delete</a>
<a href="#">Edit</a>	PREVIOUS SCHOOL RECORDS	If you are a NEW ENROLLEE please scan and upload a copy of your student's previous school records (report card, high school transcript, withdrawal verification, etc.). If you do not have scanning capabilities, you will be required to submit a copies to the school office.		[No file attached] <a href="#">Delete</a>

[Next](#) [Cancel](#)

# MSD of Warren Township Online Registration Step By Step Guide New Families Forms

## *Parent Welcome*

Begin by editing the 'Parent Welcome' form. Please be certain to read this and all forms carefully.

Household of Flora Scope

Online Registration  
Academic Year - 1819

TYLER SIS

PARENT WELCOME

MSD WARREN TOWNSHIP ONLINE REGISTRATION

Dear Parent/Guardian,

Welcome to the MSD of Warren Township Online Registration System. The goal is to make the registration process easier for parents/guardians and ensure all information is as accurate as possible.

The information in the following registration forms must be verified, and updated if needed, in order for your student to be considered for registration in the 2018-2019 school year.

Also, the online registration process must be completed before July 20th, 2018 in order for your student to receive a schedule/teacher assignment and be ready for instruction the first day of school.

**The Online Registration process for 2018-2019 must be completed before receiving free breakfast and lunch on the first day of school.**

Proof of residence will only be required if your address has changed in the past year. Below is a list of the documents which will be accepted for proof of residence.

TWO OF THE FOLLOWING DOCUMENTS ARE REQUIRED FOR PROOF OF RESIDENCE (One from category A and one from category B or C):

A. Current gas or electric bill under the parent's/guardian's name will be accepted.

B. If you own: Current monthly mortgage statement, closing documents, warranty deed, quick claim deed, current year tax bill, homestead property claim, lease to buy contract, or purchase agreement. Driver's License or mortgage coupon books are NOT acceptable documents for proof of residence.

C. If you rent: Current valid lease.

Progress can be monitored here

Form 1 of 1


Previous Return to List Next Save Start Over

Note that this check box must be set to complete each form. Even those that are instructional only still require this check box to be set in order to complete.

- ☒ I have completed this form and understand that checking this box is considered to be my electronic signature of the form, certifying that the information above is true and accurate.

# MSD of Warren Township Online Registration Step By Step Guide New Families *Parent Contact Information*

The next form is a confirmation of parent contact info and student relationships. Note that this form is not editable; changes to this information need to happen at a school.

Tyler SIS

If changes need to be made to information shown on this form which is not editable, please contact the district.

Online Registration  
Academic Year - 1819

Parent/Contact Information

More First Name \* Middle Name Last Name \* Actions

Flora

Scope

Phone - Home (317) 555-0001 Unlisted  
Phone - Work (317) 555-0002 Ext. 101  
Phone - Cell (317) 555-0003  
Phone - Emergency (317) 555-0001  
Email Address flora.scope@outlook.com  
Primary Language - Spoken 211 - English  
Employer

For Mya Scope

Relationship \* MOTHER  
Primary Contact Yes No  
Lives With Yes No  
Emergency Contact Yes No  
Calling Sequence 1  
Is Guardian Yes No  
Can Pick Up Yes No  
Has Custody Yes No  
Restricted Yes No

Remove Student from Contact

For Otto Scope

Relationship \* MOTHER  
Primary Contact Yes No  
Lives With Yes No  
Emergency Contact Yes No  
Calling Sequence 1  
Is Guardian Yes No  
Can Pick Up Yes No  
Has Custody Yes No  
Restricted Yes No

Remove Student from Contact

☒ I have completed this form and understand that checking this box is considered to be my electronic signature of the form, certifying that the information above is true and accurate.

Flora Scope  
09/04/18

Expand All Collapse All Add Contact

Previous Return to List Next

Form 2 of 28

Save Start Over

# MSD of Warren Township Online Registration Step By Step Guide New Families *Primary Residence Confirmation*

Next you will see a form that asks you to confirm the primary residence for the parent. As before, any changes here must be taken to a school.

Tyler SIS

If changes need to be made to information shown on this form which is not editable, please contact the district.

Online Registration  
Academic Year - 1819

Addresses for Flora Scope

Primary Residence

P O Box

House # \* 975

Direction

Street \* Post

Street Type \*

Apt/Lot

City \* Indianapolis

State \*

ZIP Code 46219

County

Mailing Address

☒ Same as Primary Residence

☒ I have completed this form and understand that checking this box is considered to be my electronic signature of the form, certifying that the information above is true and accurate.

Flora Scope  
09/04/18

Previous

Return to List

Next

Form 3 of 28

Save

Start Over

Page 14

# MSD of Warren Township

## Online Registration Step By Step Guide

### New Families

### *Student Information Confirmation*

The next form will ask for confirmation of student information and addresses. Again, this information may only be changed at a school.

Online Registration  
Academic Year - 1819

If changes need to be made to information shown on this form which is not editable, please contact the district.

« Changed

Student Information

More

First Name \*

Mya

Generation

Birth Date \* 10/08/08

Gender \* Female

Email

Ethnicity \* Non-Hispanic

Race \*

- ☐ American Indian/Alaskan Native
- ☐ Asian
- ☒ Black/African American
- ☐ Native Hawaiian/Pacific Islander
- ☐ White

Middle Name

Primary Residence

P O Box

House # \* 975

Direction

Street \* Post

Street Type \*

Apt/Lot

City \* Indianapolis

State \*

ZIP Code \* 46219

County

Phone

Last Name \*

Scope

Mailing Address

☒ Same as Primary Residence

— Otto

Generation

Birth Date \* 04/06/02

Gender \* Male

Email

Ethnicity \* Non-Hispanic

Race \*

- ☐ American Indian/Alaskan Native
- ☐ Asian
- ☒ Black/African American
- ☐ Native Hawaiian/Pacific Islander
- ☐ White

Primary Residence

P O Box

House # \* 975

Direction

Street \* Post

Street Type \*

Apt/Lot

City \* Indianapolis

State \*

ZIP Code \* 46219

County

Phone

Scope

Mailing Address

☒ Same as Primary Residence

☒ I have completed this form and understand that checking this box is considered to be my electronic signature of the form, certifying that the information above is true and accurate.

Flora Scope  
09/04/18

Expand All

Collapse All

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
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# MSD of Warren Township Online Registration Step By Step Guide New Families **Student 1** Registration

Next, we gather information about the first student. In this case, we begin with the Elementary and Intermediate Academy registration.





**Mya Scope**  
Grade 04  
No Picture Available

Online Registration  
Academic Year - 1819

The student's name and grade appear here

**ELEMENTARY AND INTERMEDIATE ACADEMY REGISTRATION**

Is this student **new** to Warren Township? Yes - ▼

Has your student ever been retained? No - ▼

Please select any of the following special programs that your student is currently involved in:

504 Plan	No - ▼
English Language Learner	No - ▼
Foster Care	No - ▼
High Ability	No - ▼
Speech	No - ▼
Special Education	No - ▼

**HOME LANGUAGE SURVEY**

Parent(s)/Guardian(s):

You indicated that this student is new to MSD of Warren Township.

The Civil Rights Act of 1964, Title VI, Language Minority Compliance Procedures requires school districts and charter schools to determine the language(s) spoken in each student's home in order to identify their specific language needs. This information is essential in order for schools to provide meaningful instruction for all students as outlined Plyler v. Doe, 457 U.S. 202 (1982).

The purpose of this survey is to determine the primary or home language of the student. The HLS must be given to all students enrolled in the school district/charter school. The HLS is administered one time, upon initial enrollment in Indiana, and remains in the student's cumulative file.

Please note that the answers to the survey below are student-specific. If a language other than English is recorded for ANY of the survey questions below, the W-APT will be administered to determine whether or not the student will qualify for additional English language development support.

**Please answer the following questions regarding language spoken by the student:**

What is the native language of the student? EN - English ▼

What language is spoken most often by the student? EN - English ▼

What language is spoken in the home by the student? EN - English ▼

☒ I have completed this form and understand that checking this box is considered to be my electronic signature of the form, certifying that the information above is true and accurate.

Rosa Scope  
09/04/18

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# MSD of Warren Township

## Online Registration Step By Step Guide

### New Families

#### School Selection

Now select the school you believe your student should attend. If you live outside Warren Township boundaries select 'OUT OF DISTRICT' as the school.



**Mya Scope**  
Grade 04

Online Registration  
Academic Year - 1819

ELEMENTARY SCHOOLS (KG TO 4th GRADE)

Select the elementary school this student should attend following the boundaries noted on our DISTRICT MAP located on our website [here](#). It shows detailed steps on how to log on and use our school and bus information app which will show the correct elementary school and bus.

**If your student does not live within Warren Township boundaries select "OUT OF DISTRICT" as the school.** Please note that final determination of the elementary school will be made by a school registrar.

Elementary School: BROOKVIEW ELEMENTARY SCHOOL

☒ I have completed this form and understand that checking this box certifies my electronic signature of the form, certifying that the information is true and correct.

Note that this selection is for reporting purposes only. Final determination of the school will be made by a school registrar.

BROOKVIEW ELEMENTARY SCHOOL - LIVES WITHIN BROOKVIEW BOUNDARIES/VIVE DENTRO DE LOS LÍMITES DE BROOKVIEW

EASTRIDGE ELEMENTARY SCHOOL - LIVES WITHIN EASTRIDGE BOUNDARIES/VIVE DENTRO DE LOS LÍMITES DE EASTRIDGE

GRASSY CREEK ELEMENTARY SCHOOL - LIVES WITHIN GRASSY CREEK BOUNDARIES/VIVE DENTRO DE LOS LÍMITES DE GRASSY CREEK

HAWTHORNE ELEMENTARY SCHOOL - LIVES WITHIN HAWTHORNE BOUNDARIES/VIVE DENTRO DE LOS LÍMITES DE HAWTHORNE

LAKESIDE ELEMENTARY SCHOOL - LIVES WITHIN LAKESIDE BOUNDARIES/VIVE DENTRO DE LOS LÍMITES DE LAKESIDE

LIBERTY PARK ELEMENTARY SCHOOL - LIVES WITHIN LIBERTY PARK BOUNDARIES/VIVE DENTRO DE LOS LÍMITES DE LIBERTY PARK

LOWELL ELEMENTARY SCHOOL - LIVES WITHIN LOWELL BOUNDARIES/VIVE DENTRO DE LOS LÍMITES DE LOWELL

PLEASANT RUN ELEMENTARY SCHOOL - LIVES WITHIN PLEASANT RUN BOUNDARIES/VIVE DENTRO DE LOS LÍMITES DE PLEASANT RUN

SUNNY HEIGHTS ELEMENTARY SCHOOL - LIVES WITHIN SUNNY HEIGHTS BOUNDARIES/VIVE DENTRO DE LOS LÍMITES DE SUNNY HEIGHTS

WARREN EARLY CHILDHOOD CENTER - LIVES WITHIN WARREN TOWNSHIP BOUNDARIES/VIVE DENTRO DE LOS LÍMITES DE WARREN

OUT OF DISTRICT - DOES NOT LIVE WITHIN WARREN TOWNSHIP BOUNDARIES/NO VIVE DENTRO DE LOS LÍMITES DEL DISTRITO ESCOLAR DE WARREN

Flora Scope  
09/04/18

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# MSD of Warren Township Online Registration Step By Step Guide New Families

Custody



**Mya Scope**  
Grade 04

**Online Registration**  
Academic Year - 1819

## CUSTODY

Do you have court documentation for custodial care (guardianship, joint custody, etc.)? No -  \*

(If yes, a copy of legal supportive documentation must be provided at the end of the registration process)

Are there legal restrictions regarding your child? No -  \*

(If yes, a copy of legal supportive documentation must be provided at the end of the registration process)

☒ I have completed this form and understand that checking this box is considered to be my electronic signature of the form, certifying that the information above is true and accurate.

Flora Scope  
09/04/18



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# MSD of Warren Township Online Registration Step By Step Guide New Families

## Alternate Transportation



**Mya Scope**  
Grade 04

Note that this is a **permanent change** to the pickup address. Temporary changes must be communicated to the school.

**Online Registration**  
Academic Year - 1819

### ALTERNATE TRANSPORTATION

This is a **permanent change** to the pickup address. Temporary changes must be communicated the the school separately.

This student will need to be picked up at this address (if applicable):

Zip Code:

This student will need to be dropped off at this address (if applicable):  Zip Code:

Name of person providing childcare (if applicable):  Phone:

If school is forced to close prior to the end of the day this student:  \*

If option other than "Ride the bus home as usual" is selected please provide:

Name:  Relationship:  Phone:

☒ I have completed this form and understand that checking this box is considered to be my electronic signature of the form, certifying that the information above is true and accurate.

Flora Scope  
09/04/18



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# MSD of Warren Township Online Registration Step By Step Guide New Families

## Military Children in Education



**Mya Scope**  
Grade 04

**Online Registration**  
Academic Year - 1819

### MILITARY CHILDREN IN EDUCATION

Please complete the questions that best describes your student's situation. It is possible to answer yes to both.

Is this student connected to an Active Duty military family? No -  \*

Meaning a school-aged child, enrolled or in the process of enrolling in KG-12th grade, who is claimed as a dependent by an Active Duty member of the Armed Forces of the United States; or the student and an Active Duty member(s) are of the same household whether or not the active duty member(s) claims the student as a dependent.

"Active Duty" means: full-time duty status in the active uniformed service of the United States.

Is the student connected to a Guard or Reserve military family? No -  \*

Meaning a school aged child, enrolled or in the process of enrolling in KG-12th by a member of the National Guard or Reserve; or the student and National Guard or Reserve member(s) are of the same household whether or not the National Guard or Reserve member(s) claims the student as a dependent.

"National Guard or Reserve" means: members of the Reserve Component as defined in 10 U.S.C. Section 10101. Includes Army National Guard of US, Army Reserve, Navy Reserve, Marine Corps Reserve, Air National Guard of US, Air Force Reserve or Coast Guard Reserve.

☒ I have completed this form and understand that checking this box is considered to be my electronic signature of the form, certifying that the information above is true and accurate.

Flora Scope  
09/04/18



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# MSD of Warren Township Online Registration Step By Step Guide New Families

## Indiana DOE Migrant Education Program



**Mya Scope**  
Grade 04

**Online Registration**  
Academic Year - 1819

**INDIANA DOE MIGRANT EDUCATION PROGRAM**




The Migrant Education Program (MEP) provides supplemental education and support services to eligible children through national funding. The purpose of the program is to ensure that all migrant students reach the academic standards and graduate with a high school diploma (or complete GED/HSE).

Information from the Indiana Department of Education may be found on this website: [Title I, Part C: The Education of Migratory Children](#).



If you qualify for this program, please complete [this form](#) and return it to your student's school.

☒ I have completed this form and understand that checking this box is considered to be my electronic signature of the form, certifying that the information above is true and accurate.

Flora Scope  
09/04/18




Form 10 of 28



If you qualify for this program print, complete, and return this form to your school.

## Free and Reduced Lunch



**Mya Scope**  
Grade 04

**Online Registration**  
Academic Year - 1819




**FREE AND REDUCED LUNCH**

Children need healthy meals to learn. MSD of Warren Township offers healthy meals every school day.



Your children may qualify for free or reduced price meals. Please visit the [MSD of Warren Township Food Service](#) web page to read the instructions on how to apply and to view menus, **breakfast** and lunch prices, and link to the [Warren Foodservice Parent Portal](#). Completed applications should be returned to your school.

☒ I have completed this form and understand that checking this box is considered to be my electronic signature of the form, certifying that the information above is true and accurate.

Flora Scope  
09/04/18



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Applications and instructions can be found here. Return application to school if qualified.

# MSD of Warren Township Online Registration Step By Step Guide New Families

## Dress Code Policy



**Mya Scope**  
Grade 04

**Online Registration**  
Academic Year - 1819

### DRESS CODE POLICY

Students may dress and groom themselves in any manner that is not disruptive to the educational environment or dangerous to themselves or others. The exception to this right is in "Uniformly Dressed" schools. These schools have Board of Education approval to determine the type of dress including the color that students may wear at school. Students and parents will be notified of this dress policy upon enrollment into the school. Each school may provide a more specific list of prohibited items.

Upon enrollment, please refer to your student's specific school's dress code policy which can be viewed on the [MSD of Warren Township Schools](#) website by first selecting your school and then clicking the Dress Code/Policy under the Academics menu.

☒ I have completed this form and understand that checking this box is considered to be my electronic signature of the form, certifying that the information above is true and accurate.

Flora Scope  
09/04/18



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# MSD of Warren Township Online Registration Step By Step Guide New Families

## Student Rights and Responsibilities



**Mya Scope**  
Grade 04

**Online Registration**  
Academic Year - 1819

### STUDENT RIGHTS AND RESPONSIBILITIES

Please read the Student Rights & Responsibilities Handbook (which includes the Network and Internet Access Agreement and Technology Hardware Agreement) may be found on our website at this location: <http://www.warren.k12.in.us/student-rights-responsibilities>.

#### STUDENT

I have read and understand the 2018-2019 Student Rights & Responsibilities Handbook and will abide by the Network and Internet Access Agreement and Technology Hardware Agreement. I further understand that should I commit any violation of the Network and Internet Access Agreement or Technology Hardware Agreement, my access privileges may be revoked, school disciplinary action may be taken, repair costs may be charged, and/or appropriate legal action may be taken.

Student's Signature: Mya Scope \* Date: 09/04/18

#### PARENT OR GUARDIAN

As the parent or guardian of this student, I have read and understand the 2018-2019 Student Rights & Responsibilities Handbook (including the Network and Internet Access Agreement and Technology Hardware Agreement). I understand that this access is designed for educational purposes. MSD of Warren Township has taken precautions to eliminate controversial material. However, I also recognize it is impossible for MSD of Warren Township to restrict access to all controversial materials and I will not hold them responsible for materials acquired on the network. Further, I understand that I am responsible for any repair costs associated with damage to Student computers. Finally, I accept full responsibility for supervision if and when my child's use is not in a school setting. I hereby give permission to issue an account for my child and certify that the information contained on this form is correct.

Parent/Guardian's Signature: Flora Scope \* Date: 09/04/18

Entering name and selecting today's date indicates that the Rights and Responsibilities

☒ I have completed this form and understand that checking this box is considered to be my electronic signature of the form, certifying that the information above is true and accurate.

Flora Scope  
09/04/18



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# MSD of Warren Township Online Registration Step By Step Guide New Families Medical Information



Mya Scope  
Grade 04

Online Registration  
Academic Year - 1819

## MEDICAL INFORMATION

Preferred Physician: Name (type 'NONE' if none) NONE \* Phone Number (type 'NONE' if none) NONE \*

Preferred Hospital (type 'NONE' if none) : NONE \*

Student had Chickenpox: Y - Yes \* Month 10 Year 2014

I give my permission for this student to receive Tylenol or Ibuprofen as needed Yes - \*

I give my permission for this student to be seen by a Nurse and/or Community Hospital doctor at the Warren Wellness Center during school hours as needed Yes - \*

I give my permission for the school to obtain the services of the indicated Physician and/or Hospital in case this student suffers illness or accident and the family cannot be reached when help is urgently needed Yes - \*

I give my permission to include the above medical information about this student on a confidential health findings list for school personnel Yes - \*

I give my permission to release immunization records for this student to the Indiana State Department of Health's Children and Hoosier Immunization Registry Program (CHIRP) Yes - \*

Does this student have allergies? No - \*

Does this student have health concerns (other than allergies)? No - \*

☒ I have completed this form and understand that checking this box is considered to be my electronic signature of the form, certifying that the information above is true and accurate.

Flora Scope  
09/04/18



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# MSD of Warren Township Online Registration Step By Step Guide New Families

Community Hospital Clinic Services



**Mya Scope**  
Grade 04

**Online Registration**  
Academic Year - 1819

## COMMUNITY CLINIC SERVICES

I give permission for my student to receive health services from the school nurse health clinic (Clinic) at my child's school. I understand that Clinic personnel cannot take care of all the health needs my child may have. However, if my child is not already under the regular care of a doctor or clinic, I will work with the Clinic to choose one.

I give consent for my child to receive Clinic services: I have read the information about the Clinic and understand what services the Clinic may provide, which include, but are not limited to: first aid/emergency care, referrals to health providers in the community, nutrition services, health education, health screenings and immunization information. It will be my responsibility to notify the Clinic staff about changes in guardianship, the child's living or custody arrangements, and contact numbers.

I give permission/consent:

NURSING SERVICES WILL NOT BE PROVIDED WITHOUT CONSENT AS REQUIRED BY STATE LAW

☒ I have completed this form and understand that checking this box is considered to be my electronic signature of the form, certifying that the information above is true and accurate.

Flora Scope  
09/04/18



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# MSD of Warren Township Online Registration Step By Step Guide New Families

## Community Hospital Privacy Practices



Mya Scope  
Grade 04

Online Registration  
Academic Year - 1819

### COMMUNITY PRIVACY PRACTICES

Information Privacy: We have prepared a detailed NOTICE OF PRIVACY PRACTICES (available by clicking [here](#)) to help you better understand our policies in regard to your child's personal health information (PHI). You have the right to receive this notice prior to signing this consent. In addition to Community's website, the current notice will be posted at your child's school and copies are available upon request by asking the Clinic staff.

I acknowledge that I have access to a copy of the Community Health Network NOTICE OF PRIVACY PRACTICES, via [Community's website](#).

Yes - ☐ ☒

Release of Information: I hereby authorize the Clinic to disclose the PHI of this student. The student's PHI that may be disclosed under this Authorization includes records and reports of medical services provided to the student at the Clinic, including but not limited to the evaluation, diagnosis and treatment of the student's injuries and illnesses. The PHI may be disclosed for clinic administration purposes, to the applicable school administration or staff to evaluate the student's eligibility to participate in school activities, or to resolve grievances. In addition, I give my consent to the school-based health clinic staff to look at my child's full school record, including attendance, in order to provide information that may assist the clinic staff in helping my child. I understand that the Clinic will not restrict services to the student based on my decision not to sign this Authorization, but that the student's participation in certain school sponsored activities may be conditioned on the signing of this Authorization.

Expiration of Authorization: As listed above, I understand that I may revoke this Authorization in writing at any time prior to its expiration date, except to the extent that action has been taken by the Clinic in reliance on this Authorization, by sending a written revocation to a member of the Clinic staff. I understand that the PHI released by the Clinic may be subject to re-disclosure by any recipient and no longer protected by federal or state privacy laws.

I agree/understand:

Yes - ☐ ☒

☒ I have completed this form and understand that checking this box is considered to be my electronic signature of the form, certifying that the information above is true and accurate.

Flora Scope  
09/04/18



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Start Over

This is the end of the forms for Student 1. Next, we move to Student 2.

# MSD of Warren Township Online Registration Step By Step Guide New Families **Student 2** Registration

In this case, Student 2 begins with the Middle School and High School registration form.

**Tyler SIS**

**Online Registration**  
Academic Year - 1819

**Otto Scope**  
Grade 10  
No Picture Available

**MIDDLE SCHOOL AND HIGH SCHOOL REGISTRATION**

Is this student **new** to Warren Township? Yes -

Has your student ever been retained? No -

Please select any of the following special programs that your student is currently involved in:

SOL Plan No -

English Language Learner No -

Foster Care No -

High Ability No -

Speech No -

Special Education No -

Did this student attend an Indiana middle school (grades 7 or 8) and enroll in the 21st Century Scholars program? Yes -

(If you enrolled in Warren Township, moved, and are moving back, this information is needed to change your status back to Warren Township Schools)

**HOME LANGUAGE SURVEY**

Parent(s)/Guardian(s):

You indicated that this student is new to MSD of Warren Township.

The Civil Rights Act of 1964, Title VI, Language Minority Compliance Procedures requires school districts and charter schools to determine the language(s) spoken in each student's home in order to identify their specific language needs. This information is essential in order for schools to provide meaningful instruction for all students as outlined Pyley v. Doe, 457 U.S. 202 (1982).

The purpose of this survey is to determine the primary or home language of the student. The HLS must be given to all students enrolled in the school district/charter school. The HLS is administered one time, upon initial enrollment in Indiana, and remains in the student's cumulative file.

Please note that the answers to the survey below are student-specific. If a language other than English is recorded for ANY of the survey questions below, the W-APT will be administered to determine whether or not the student will qualify for additional English language development support.

**Please answer the following questions regarding language spoken by the student:**

What is the native language of the student? EN - English

What language is spoken most often by the student? EN - English

What language is spoken in the home by the student? EN - English

☒ I have completed this form and understand that checking this box is considered to be my electronic signature of the form, certifying that the information above is true and accurate.

Flora Scope  
09/04/18

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# MSD of Warren Township Online Registration Step By Step Guide New Families

## School Selection



Otto Scope  
Grade 10

Online Registration  
Academic Year - 1819

### HIGH SCHOOL (9th TO 12th GRADES)

Select the high school this student should attend following the boundaries noted on our DISTRICT MAP located on our website [here](#). It shows detailed steps on how to log on and use our school and bus information app which will show the correct high school and bus.

**If your student does not live within Warren Township boundaries select "OUT OF DISTRICT" as the school.** Please note that final determination of the high school will be made by a school registrar.

High School: WARREN CENTRAL HIGH SCHOOL/W

While there is only one High School, out of district families should still select 'OUT OF DISTRICT'

☒ I have completed this form and understand that checking electronic signature of the form, certifying that the information is true and correct.

WARREN CENTRAL HIGH SCHOOL/WALKER CAREER CENTER - LIVES WITHIN WARREN TOWNSHIP BOUNDARIES/VIVE DENTRO DE LOS LÍMITES DE WARREN  
OUT OF DISTRICT - DOES NOT LIVE WITHIN WARREN TOWNSHIP BOUNDARIES/NO VIVE DENTRO DE LOS LÍMITES DEL DISTRITO ESCOLAR DE WARREN

Flora Scope  
09/04/18



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# MSD of Warren Township Online Registration Step By Step Guide New Families

Custody



Otto Scope  
Grade 10

Online Registration  
Academic Year - 1819

## CUSTODY

Do you have court documentation for custodial care (guardianship, joint custody, etc.)? No -  \*

(If yes, a copy of legal supportive documentation must be provided at the end of the registration process)

Are there legal restrictions regarding your child? No -  \*

(If yes, a copy of legal supportive documentation must be provided at the end of the registration process)

☒ I have completed this form and understand that checking this box is considered to be my electronic signature of the form, certifying that the information above is true and accurate.

Flora Scope  
09/04/18



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## Alternate Transportation



Otto Scope  
Grade 10

Online Registration  
Academic Year - 1819

## ALTERNATE TRANSPORTATION

This is a **permanent change** to the pickup address. Temporary changes must be communicated the the school separately.

This student will need to be picked up at this address (if applicable):

Zip Code:

This student will need to be dropped off at this address (if applicable):  Zip Code:

Name of person providing childcare (if applicable):  Phone:

If school is forced to close prior to the end of the day this student: Ride home as usual; student  \*

If option other than "Ride the bus home as usual" is selected please provide:

Name:  Relationship:  Phone:

☒ I have completed this form and understand that checking this box is considered to be my electronic signature of the form, certifying that the information above is true and accurate.

Flora Scope  
09/04/18



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# MSD of Warren Township Online Registration Step By Step Guide New Families

## Military Children in Education

**Otto Scope**  
Grade 10

Online Registration  
Academic Year - 1819

**Tyler SIS**

**HIGH SCHOOL MILITARY CHILDREN IN EDUCATION**

Please complete the questions that best describes your student's situation. It is possible to answer yes to both.

Is this student connected to an Active Duty military family?  \*

Meaning a school-aged child, enrolled or in the process of enrolling in KG-12th grade, who is claimed as a dependent by an Active Duty member of the Armed Forces of the United States; or the student and an Active Duty member(s) are of the same household whether or not the active duty member(s) claims the student as a dependent.

\*Active Duty\* means: full-time duty status in the active uniformed service of the United States.

Is the student connected to a Guard or Reserve military family?  \*

Meaning a school aged child, enrolled or in the process of enrolling in KG-12th by a member of the National Guard or Reserve; or the student and National Guard or Reserve member(s) are of the same household whether or not the National Guard or Reserve member(s) claims the student as a dependent.




\*National Guard or Reserve\* means: members of the Reserve Component as defined in 10 U.S.C. Section 10101. Includes Army National Guard of US, Army Reserve, Navy Reserve, Marine Corps Reserve, Air National Guard of US, Air Force Reserve or Coast Guard Reserve.

Is the above named student an active member of the Armed Forces of the United States?



Is the above named student a member of the National Guard or Reserve?

☒ I have completed this form and understand that checking this box is considered to be my electronic signature of the form, certifying that the information above is true and accurate.

Flora Scope  
09/04/18



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High School students see  
extra questions

# MSD of Warren Township Online Registration Step By Step Guide New Families

## Migrant Education Program



Otto Scope  
Grade 10

Online Registration  
Academic Year - 1819

### INDIANA DOE MIGRANT EDUCATION PROGRAM

The Migrant Education Program (MEP) provides supplemental education and support services to eligible children through national funding. The purpose of the program is to ensure that all migrant students reach the academic standards and graduate with a high school diploma (or complete GED/HSE).

Information from the Indiana Department of Education may be found on this website: [Title I, Part C: The Education of Migratory Children](#).

If you qualify for this program, please complete this [form](#) and return it to your student's school.

☒ I have completed this form and understand that checking this box is considered to be my electronic signature of the form, certifying that the information above is true and accurate.

Flora Scope  
09/04/18



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Save



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## Free and Reduced Lunch



Otto Scope  
Grade 10

Online Registration  
Academic Year - 1819

### FREE AND REDUCED LUNCH

Children need healthy meals to learn. MSD of Warren Township offers healthy meals every school day.

Your children may qualify for free or reduced price meals. Please visit the [MSD of Warren Township Food Service](#) web page to read the instructions on how to apply and to view menus, [breakfast](#) and lunch prices, and [link to the Warren Foodservice Parent Portal](#). Completed applications should be returned to your school.

☒ I have completed this form and understand that checking this box is considered to be my electronic signature of the form, certifying that the information above is true and accurate.

Flora Scope  
09/04/18

Applications and instructions can be found [here](#). Return application to school if qualified.



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# MSD of Warren Township Online Registration Step By Step Guide New Families

## Dress Code Policy



**Otto Scope**  
Grade 10

**Online Registration**  
Academic Year - 1819

### DRESS CODE POLICY

Students may dress and groom themselves in any manner that is not disruptive to the educational environment or dangerous to themselves or others. The exception to this right is in "Uniformly Dressed" schools. These schools have Board of Education approval to determine the type of dress including the color that students may wear at school. Students and parents will be notified of this dress policy upon enrollment into the school. Each school may provide a more specific list of prohibited items.

Upon enrollment, please refer to your student's specific school's dress code policy which can be viewed on the [MSD of Warren Township Schools](#) website by first selecting your school and then clicking the Dress Code/Policy under the Academics menu.

☒ I have completed this form and understand that checking this box is considered to be my electronic signature of the form, certifying that the information above is true and accurate.

Flora Scope  
09/04/18



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# MSD of Warren Township Online Registration Step By Step Guide New Families

## Student Rights and Responsibilities



Otto Scope  
Grade 10

Online Registration  
Academic Year - 1819

### STUDENT RIGHTS AND RESPONSIBILITIES

Please read the Student Rights & Responsibilities Handbook (which includes the Network and Internet Access Agreement and Technology Hardware Agreement) may be found on our website at this location: <http://www.warren.k12.in.us/student-rights-responsibilities>.

#### STUDENT

I have read and understand the 2018-2019 Student Rights & Responsibilities Handbook and will abide by the Network and Internet Access Agreement and Technology Hardware Agreement. I further understand that should I commit any violation of the Network and Internet Access Agreement or Technology Hardware Agreement, my access privileges may be revoked, school disciplinary action may be taken, repair costs may be charged, and/or appropriate legal action may be taken.

Student's Signature: Otto Scope \* Date: 09/04/18

#### PARENT OR GUARDIAN

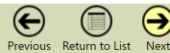
As the parent or guardian of this student, I have read and understand the 2018-2019 Student Rights & Responsibilities Handbook (including the Network and Internet Access Agreement and Technology Hardware Agreement). I understand that this access is designed for educational purposes. MSD of Warren Township has taken precautions to eliminate controversial material. However, I also recognize it is impossible for MSD of Warren Township to restrict access to all controversial materials and I will not hold them responsible for materials acquired on the network. Further, I understand that I am responsible for any repair costs associated with damage to Student computers. Finally, I accept full responsibility for supervision if and when my child's use is not in a school setting. I hereby give permission to issue an account for my child and certify that the information contained on this form is correct.

Parent/Guardian's Signature: Flora Scope \* Date: 09/04/18

Entering name and selecting today's date indicates that the Rights and Responsibilities have been read and understood.

☒ I have completed this form and understand that checking this box is considered to be my electronic signature of the form, certifying that the information above is true and accurate.

Flora Scope  
09/04/18



Form 25 of 28



## Medical Information



Otto Scope  
Grade 10

Online Registration  
Academic Year - 1819

### MEDICAL INFORMATION

Preferred Physician: Name (type 'NONE' if none) NONE \* Phone Number (type 'NONE' if none) NONE \*

Preferred Hospital (type 'NONE' if none): NONE \*

Student had Chickenpox: Y - Yes \* Month 04 Year 2007

I give my permission for this student to receive Tylenol or Ibuprofen as needed Yes - \*

I give my permission for this student to be seen by a Nurse and/or Community Hospital doctor at the Warren Wellness Center during school hours as needed Yes - \*

I give my permission for the school to obtain the services of the indicated Physician and/or Hospital in case this student suffers illness or accident and the family cannot be reached when help is urgently needed Yes - \*

I give my permission to include the above medical information about this student on a confidential health findings list for school personnel Yes - \*

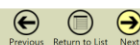
I give my permission to release immunization records for this student to the Indiana State Department of Health's Children and Hoosier Immunization Registry Program (CHIRP) Yes - \*

Does this student have allergies? No - \*

Does this student have health concerns (other than allergies)? No - \*

☒ I have completed this form and understand that checking this box is considered to be my electronic signature of the form, certifying that the information above is true and accurate.

Flora Scope  
09/04/18



Form 26 of 28



# MSD of Warren Township Online Registration Step By Step Guide New Families

## Community Hospital Clinic Services



Otto Scope  
Grade 10

Online Registration  
Academic Year - 1819

### COMMUNITY CLINIC SERVICES

I give permission for my student to receive health services from the school nurse health clinic (Clinic) at my child's school. I understand that Clinic personnel cannot take care of all the health needs my child may have. However, if my child is not already under the regular care of a doctor or clinic, I will work with the Clinic to choose one.

I give consent for my child to receive Clinic services: I have read the information about the Clinic and understand what services the Clinic may provide, which include, but are not limited to: first aid/emergency care, referrals to health providers in the community, nutrition services, health education, health screenings and immunization information. It will be my responsibility to notify the Clinic staff about changes in guardianship, the child's living or custody arrangements, and contact numbers.

I give permission/consent: Yes -

NURSING SERVICES WILL NOT BE PROVIDED WITHOUT CONSENT AS REQUIRED BY STATE LAW

☒ I have completed this form and understand that checking this box is considered to be my electronic signature of the form, certifying that the information above is true and accurate.

Flora Scope  
09/04/18



Form 27 of 28



## Community Hospital Privacy Practices



Otto Scope  
Grade 10

Online Registration  
Academic Year - 1819

### COMMUNITY PRIVACY PRACTICES

Information Privacy: We have prepared a detailed NOTICE OF PRIVACY PRACTICES (available by clicking [here](#)) to help you better understand our policies in regard to your child's personal health information (PHI). You have the right to receive this notice prior to signing this consent. In addition to Community's website, the current notice will be posted at your child's school and copies are available upon request by asking the Clinic staff.

I acknowledge that I have access to a copy of the Community Health Network NOTICE OF PRIVACY PRACTICES, via [Community's website](#):  
Yes -

Release of Information: I hereby authorize the Clinic to disclose the PHI of this student. The student's PHI that may be disclosed under this Authorization includes records and reports of medical services provided to the student at the Clinic, including but not limited to the evaluation, diagnosis and treatment of the student's injuries and illnesses. The PHI may be disclosed for clinic administration purposes, to the applicable school administration or staff to evaluate the student's eligibility to participate in school activities, or to resolve grievances. In addition, I give my consent to the school-based health clinic staff to look at my child's full school record, including attendance, in order to provide information that may assist the clinic staff in helping my child. I understand that the Clinic will not restrict services to the student based on my decision not to sign this Authorization, but that the student's participation in certain school sponsored activities may be conditioned on the signing of this Authorization.

Expiration of Authorization: As listed above, I understand that I may revoke this Authorization in writing at any time prior to its expiration date, except to the extent that action has been taken by the Clinic in reliance on this Authorization, by sending a written revocation to a member of the Clinic staff. I understand that the PHI released by the Clinic may be subject to re-disclosure by any recipient and no longer protected by federal or state privacy laws.

I agree/understand:  
Yes -

☒ I have completed this form and understand that checking this box is considered to be my electronic signature of the form, certifying that the information above is true and accurate.

Flora Scope  
09/04/18



Form 28 of 28



This is the last form. Click 'Save' and then 'Return to List'

# MSD of Warren Township Online Registration Step By Step Guide New Families

All of the forms have now been completed

## Forms Completed

All of the forms have been marked complete but changes can still be made if desired.

When you are satisfied with the information on all of the forms, select the Next button to proceed.



Click 'OK' to continue

Tyler SIS

New Family Registration - Step 5 of 5

Academic Year - 1819

Please complete the following forms.

The information already provided will appear on some of the forms and can be edited as needed.

If you wish to add additional contacts for the family, this can be done on the Parent/Contact Information form.

For each form, provide the requested information, check the box at the bottom to indicate the form is complete, then click the "Next" button in the bottom bar to move to the next form.

Click the Edit link next to the first form to begin.

Actions	Form	Status	Last Updated
<strong>Household of Flora Scope</strong>			
<a href="#">Edit</a>	PARENT WELCOME	Complete	09/04/18
<a href="#">Edit</a>	Parent/Contact Information (System)	Complete	09/04/18
<a href="#">Edit</a>	Addresses (System)	Complete	09/04/18
<a href="#">Edit</a>	Student Information (System)	Complete	09/04/18
<strong>Mya Scope</strong>			
<a href="#">Edit</a>	ELEMENTARY AND INTERMEDIATE ACADEMY REGISTRATION	Complete	09/04/18
<a href="#">Edit</a>	ELEMENTARY SCHOOLS (KG TO 4th GRADE)	Complete	09/04/18
<a href="#">Edit</a>	CUSTODY	Complete	09/04/18
<a href="#">Edit</a>	ALTERNATE TRANSPORTATION	Complete	09/04/18
<a href="#">Edit</a>	MILITARY CHILDREN IN EDUCATION	Complete	09/04/18
<a href="#">Edit</a>	INDIANA DOE MIGRANT EDUCATION PROGRAM	Complete	09/04/18
<a href="#">Edit</a>	FREE AND REDUCED LUNCH	Complete	09/04/18
<a href="#">Edit</a>	DRESS CODE POLICY	Complete	09/04/18
<a href="#">Edit</a>	STUDENT RIGHTS AND RESPONSIBILITIES	Complete	09/04/18
<a href="#">Edit</a>	MEDICAL INFORMATION	Complete	09/04/18
<a href="#">Edit</a>	COMMUNITY CLINIC SERVICES	Complete	09/04/18
<a href="#">Edit</a>	COMMUNITY PRIVACY PRACTICES	Complete	09/04/18
<strong>Otto Scope</strong>			
<a href="#">Edit</a>	MIDDLE SCHOOL AND HIGH SCHOOL REGISTRATION	Complete	09/04/18
<a href="#">Edit</a>	HIGH SCHOOL (9th TO 12th GRADES)	Complete	09/04/18
<a href="#">Edit</a>	CUSTODY	Complete	09/04/18
<a href="#">Edit</a>	ALTERNATE TRANSPORTATION	Complete	09/04/18
<a href="#">Edit</a>	HIGH SCHOOL MILITARY CHILDREN IN EDUCATION	Complete	09/04/18
<a href="#">Edit</a>	INDIANA DOE MIGRANT EDUCATION PROGRAM	Complete	09/04/18
<a href="#">Edit</a>	FREE AND REDUCED LUNCH	Complete	09/04/18
<a href="#">Edit</a>	DRESS CODE POLICY	Complete	09/04/18
<a href="#">Edit</a>	STUDENT RIGHTS AND RESPONSIBILITIES	Complete	09/04/18
<a href="#">Edit</a>	MEDICAL INFORMATION	Complete	09/04/18
<a href="#">Edit</a>	COMMUNITY CLINIC SERVICES	Complete	09/04/18
<a href="#">Edit</a>	COMMUNITY PRIVACY PRACTICES	Complete	09/04/18

Next

Cancel

All statuses have changed to complete

# MSD of Warren Township

## Online Registration Step By Step Guide

### New Families

### Attachments

While not required it is suggested that you upload copies of the required forms. The originals are still needed for verification at the school but this will speed the process.

Tyler SIS

Click 'Edit' to begin uploading an attachment.

Attachments	Description	Notes	File Description	File Name
<b>Household of Flora Scope</b>				
<a href="#">Edit</a>	ID	If you are a NEW ENROLLEE, Driver's license or official government official identification with picture		[No file attached] <a href="#">Delete</a>
<a href="#">Edit</a>	PROOF OF RESIDENCY *	If you own, we need a current copy of your mortgage or, if you rent, we need a current copy of your lease and also a current copy of your gas or electric bill.		[No file attached] <a href="#">Delete</a>
<b>Mya Scope</b>				
<a href="#">Edit</a>	BIRTH CERTIFICATE	If you are a NEW ENROLLEE please scan and upload a copy of your student's birth certificate. If you do not have scanning capabilities, you will be required to submit a copy of the birth certificate to the school office.		[No file attached] <a href="#">Delete</a>
<a href="#">Edit</a>	CUSTODY DOCUMENTATION	Only upload if student has documentation		[No file attached] <a href="#">Delete</a>
<a href="#">Edit</a>	IMMUNIZATION RECORDS	Note which grade levels and plus new students need to submit copy of student's immunization records.		[No file attached] <a href="#">Delete</a>
<a href="#">Edit</a>	PREVIOUS SCHOOL RECORDS	If you are a NEW ENROLLEE please scan and upload a copy of your student's previous school records (report card, high school transcript, withdrawal verification, etc.). If you do not have scanning capabilities, you will be required to submit a copies to the school office.		[No file attached] <a href="#">Delete</a>
<b>Otto Scope</b>				
<a href="#">Edit</a>	BIRTH CERTIFICATE	If you are a NEW ENROLLEE please scan and upload a copy of your student's birth certificate. If you do not have scanning capabilities, you will be required to submit a copy of the birth certificate to the school office.		[No file attached] <a href="#">Delete</a>
<a href="#">Edit</a>	CUSTODY DOCUMENTATION	Only upload if student has documentation		[No file attached] <a href="#">Delete</a>
<a href="#">Edit</a>	IMMUNIZATION RECORDS	Note which grade levels and plus new students need to submit copy of student's immunization records.		[No file attached] <a href="#">Delete</a>
<a href="#">Edit</a>	PREVIOUS SCHOOL RECORDS	If you are a NEW ENROLLEE please scan and upload a copy of your student's previous school records (report card, high school transcript, withdrawal verification, etc.). If you do not have scanning capabilities, you will be required to submit a copies to the school office.		[No file attached] <a href="#">Delete</a>

Add Attachment

Find the appropriate file and enter a description for each attachment

### Add Attachment

ID

File Description

File Name Choose File No file chosen

Only .pdf, .jpg, and .png files can be uploaded

Click 'Save' to continue

Save

Cancel

MSD of Warren Township  
Online Registration Step By Step Guide  
New Families  
Attachment Completion

When you finish uploading attachments, click the ‘Next’ button at the bottom of the screen.



Congratulations! You have completed your online registration. Your information will be reviewed and a school official will be in touch with you.

Congratulations

Your information has been submitted.

Everything will now be reviewed by the school district. If any changes need to be made, you will receive an email letting you know. Otherwise, you will receive an email telling you the forms have been accepted and the process is complete.

