

July 10, 2017

BOARD AGENDA

REGULAR BOARD MEETING

MIDWEST CITY – DEL CITY PUBLIC SCHOOLS

JULY 10, 2017

6:00 P.M.

MID-DEL BOARD OF EDUCATION, BOARD ROOM

7217 S.E. 15TH STREET

MIDWEST CITY, OK 73110

Following is a list of the business to be conducted by the Board of Education at the above mentioned meeting. The Board of Education may discuss, make motions and vote upon all matters appearing on this Agenda. Such votes may be to adopt, reject, table, reaffirm, rescind, or take no action on any Agenda matter.

I. Opening Exercises

- A. Call to Order and roll-call recording of members present and absent
- B. Flag Salute

II. Consent Agenda:

All of the following items, which concern reports and items of a routine nature normally approved at a board meeting, will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

A. Approval of the agenda

B. Vote to approve Minutes of the following:

- 1. June 12, 2017, Regular Board meeting
- 2. June 28, 2017, Special Board meeting

C. Vote to approve the following items:

- 1. Monthly Financial Report ending June 19, 2017
 - a. Treasurer's Report
 - b. Encumbrances through June 30, 2017
 - c. Warrant Register
 - d. Lease Revenue
- 2. School Activity Funds:
 - a. Transfers within Bank

D. Vote to approve encumbrances for FY 2017-2018.

E. Vote to approve blanket position salary reserves report FY 2016-2017.

F. Vote to approve blanket position salary reserves report FY 2017-2018.

G. Vote to approve out-of-state or overnight travel requests:

1. Mid-Del Technology Center SkillsUSA to attend District Officer training in Oklahoma City, OK, on September 5-7, 2017. Expenses to be paid by School Activity funds, Project Codes 826, 845, 962 and 985; Sanctioned Organization funds; School District Allocated funds, Fund 12, Project Codes 032, 419 and 441; personal funds and donations.
2. Mid-Del Technology Center SkillsUSA to attend State Officer training in Oklahoma City, OK, on November 6-7, 2017. Expenses to be paid by School Activity funds, Project Codes 826, 845, 962 and 985; Sanctioned Organization funds; School District Allocated funds, Fund 12, Project Codes 032, 419 and 441; personal funds and donations.
3. Mid-Del Technology Center SkillsUSA to attend State Officer training in Tulsa, OK, on April 20-21, 2018. Expenses to be paid by School Activity funds, Project Codes 826, 845, 962 and 985; Sanctioned Organization funds; School District Allocated funds, Fund 12, Project Codes 032, 419 and 441; personal funds and donations.
4. Mid-Del Technology Center SkillsUSA to attend New Secondary State Officer training in Oklahoma City, OK, on May 14-17, 2018. Expenses to be paid by School Activity funds, Project Codes 826, 845, 962 and 985; Sanctioned Organization funds; School District Allocated funds, Fund 12, Project Codes 032, 419 and 441; personal funds and donations.
5. Mid-Del Technology Center SkillsUSA to attend CTU State Officer training in Wagoner, OK, on May 30-June 2, 2018. Expenses to be paid by School Activity funds, Project Codes 826, 845, 962 and 985; Sanctioned Organization funds; School District Allocated funds, Fund 12, Project Codes 032, 419 and 441; personal funds and donations.
6. Mid-Del Technology Center SkillsUSA to attend State Officer training in Claremore, OK, on June 12-15, 2018. Expenses to be paid by School Activity funds, Project Codes 826, 845, 962 and 985; Sanctioned Organization funds; School District Allocated funds, Fund 12, Project Codes 032, 419 and 441; personal funds and donations.

H. Vote to approve a renewal agreement for FY 2017-18 between New Beginnings Learning Center operating at the Mid-Del Technology Center and Mid-Del Schools Child Nutrition Department to provide meals to daycare children who participate in the Child and Adult Care Feeding Program (CACFP). The meals provided meet CACFP meal patterns and allow New Beginnings to claim reimbursement through the federal program.

III. Information

A. Public Participation

B. Superintendent's Report – Dr. Cobb

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- IV. Vote to approve or not approve the following receipt of gifts/donations: – Dr. Cobb
 - A. Dennis O’Keefe, Oklahoma City Retailers Foundation, donation of \$2,000.00 for the Carl Albert High School Football Department.
- V. Vote to approve or not approve revision of the following policies: – Mrs. Dunn
 - C-14 Student Transfers
 - C-18 Notice of Nondiscrimination
 - C-22 Grievance Procedures for Filing, Processing and Resolving Alleged Discrimination Complaints (Students and Employees)
 - J-18 Bullying, Harassment, and Intimidation
 - J-38 Suspension or Disciplinary Removal of Children with Disabilities
- VI. Vote to approve or not approve a recommendation for Mid-Del Schools to use the hourly method (1080 hours) to operate during the 2017-2018 school year. This option will allow the District more flexibility should the need arise for schools to be closed. – Mrs. Dunn
- VII. Vote to approve or not approve the McKinney-Vento Act, 2017-2018 Transportation of Homeless Students agreement. – Mrs. Dunn
- VIII. Vote to approve or not approve an Agreement for Education Services between Mid-Del Schools and Community Works Day Treatment Services. – Mrs. Dunn
- IX. Vote to approve or not approve revisions to the Student Expectations Policies, Procedures, and Safety Guidelines handbook. – Mrs. Dunn
- X. Vote to approve or not approve bids and requests to purchase: – Ms. Medcalf
 - A. Purchase Amatrol Learning Systems equipment and software in the amount of \$135,161.00 from Technical Laboratory Systems (Tech Labs). Tech Labs is the sole source vendor in the state of Oklahoma for the Amatrol Learning Systems. All funding will be provided through MDTC Fund 12, Project Code 469, then reimbursed by the Oklahoma Department of Career and Technology Education (ODCTE) Lottery grant.
 - B. Purchase of computer hardware and software for Network Core Upgrade (Project #1716) from Chickasaw Telecom in the amount of \$190,345.60 of which \$144,000.00 is to be paid by Bond Fund 33, \$39,992.30 is to be paid by LR07-099, and \$6,353.30 is to be paid by General Fund, Project Code 044. This hardware will be used in our data center located in the Administration Building to support the district’s network and internet communications.
- XI. Vote to approve or not approve sanctioning applications from School Activity Funds for the following Booster Clubs for 2017-18: – Ms. Medcalf
 - Del City High School Pom Booster Club

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- XII. Vote to approve or not approve revisions to the Mid-Del Technology Center Adult Handbook, Policy M-1. – Mr. Mendenhall
- XIII. Vote to approve or not approve revisions to the Mid-Del Technology Center Practical Nursing Program Student Handbook. – Mr. Mendenhall
- XIV. Vote to approve or not approve furniture at the Mid-Del Technology Center for the new Student Commons area from Bill Warren using State Contract pricing in the amount of \$29,043.99 to be paid from MDTC Building Fund 23, Project Code 032. – Mr. Mendenhall
- XV. Vote to approve or not approve a contract between Mid-Del Schools' Tinker Technology Center and Tinker Air Force Base for Vocational Training Services. Revenue generated and costs related to this agreement will be deposited to and paid from MDTC Fund 12, Project Code 776. – Mr. Mendenhall
- XVI. Vote to approve or not approve the Coaches Expectations Handbook. – Mr. Reynolds
- XVII. Human Resources:
 - A. Vote to approve or not approve all employment actions recommended in the Human Resources Report: – Dr. Perez
 - 1. Certified
 - 2. Non-Certified
 - 3. Child Nutrition
 - 4. Transportation
 - B. Vote to approve or not approve 2017-18 staff stipends that are Administrative or are not governed in the negotiated agreement. – Dr. Perez
 - C. Vote to approve or not approve 2017-18 travel stipends that are Administrative or are not governed in the negotiated agreement. – Dr. Perez
- XVIII. Proposed Executive Session for the purpose of:
 - A. Quarterly on-going confidential evaluation of Superintendent of Mid-Del Schools with no resulting vote intended, pursuant to Title 25, §307(B)(1) and (B)(7) of the Oklahoma Statutes and
 - 1. Vote to convene in Executive Session
 - 2. Acknowledge the Board has returned from Executive Session
 - 3. Executive Session Statement of Minutes
- XIX. New Business
 - Item(s) that could not have been foreseen or known about at the time the agenda was posted which need action at this Board meeting.

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XX. Adjourn

This agenda was posted at the Board of Education Center, 7217 S.E. 15th Street, Midwest City, Oklahoma, on July 6, 2017, at 11:50 A.M. in accordance with the Open Meeting Law.

Minutes Clerk

The next Regular Board Meeting is scheduled for August 14, 2017, at 6:00 P.M.



Dr. Rick Cobb
Superintendent

Dr. Jason Perez
Chief Human
Resources Officer

7217 S.E. 15th Street
Midwest City, OK 73110
(405) 737-4461

Mailing Address:
P.O. Box 10630
Midwest City, OK 73140
Fax: (405) 739-1754

To: Mid-Del Board of Education
From: Dr. Rick Cobb, Superintendent *RC*
Dr. Jason Perez, Chief Human Resources Officer *JPP*
Re: Certified Human Resources Report
Date: July 10, 2017

Based upon information provided by the appropriate supervisory personnel as of June 22, 2017, the following actions are recommended.

Approve Temporary Employment

New Teachers/Administrators	Site/Assignment	University	Degree/Step	Effective
Baldwin, Michael	MCHS/Social Studies	SC	BS/7	2017/18
Bennett, Amanda	Parkview/Elementary Ed.	GCU	BS/3	2017/18
Bone, Heather	P. Hill/KDGN	UCO	BS/0	2017/18
Caldwell, Sarah	JMS/Art	UCO	BS/7	2017/18
Cranford, Donna	Ridgecrest/KDGN	UCO	MS/30	2017/18
Crooks, Ciara	CAHS/Math	MACU	BS/0	2017/18
Griffin, Gerre	DCMS/Geography	SNU	BS/14	2017/18
Harle, Daresha	Steed/Elementary Ed.	Langston Univ.	BS/1	2017/18
Henning, Jared	MCHS/Social Studies	UCO	BS+20/6	2017/18
Hunt, Trevor	DCHS/Social Studies	ECU	BS/0	2017/18
Jones, Kermit	DCHS/Chemistry	OCU	Phd/12	2017/18
McComb, Daniel	MMS/Assistant Principal	UCO	PAH2/1	7/31/17
Roche, Allison	Steed/Elementary Ed.	UCO	BS/12	2017/18
Todd, Aaron	DCMS/Geography	TCU	MS/1	2017/18

Approve Temporary

Teachers Rehired	Site/Assignment	Effective
Hall, Danette (2 nd Yr Temp)	Ridgecrest/SPED	2017/18
LaValley, Renee (2 nd Yr Temp)	CAHS/Math	2017/18

Approve Employment of Retired Teachers – Temporary Contract

Name	Site/Assignment	Effective
Bruner, David	JMS/Math	2017/18
Bryant, Peggy	Townsend/Library Media Specialist	2017/18
Butler, Jamie	MCHS/Counselor	2017/18

Mission Statement

When the young people of Mid-Del enter our schools, they will be **safe**.

When they enter our classrooms, they will be **challenged**.

When they leave our schools, they will be **ready**.

Certified Personnel Report, Cont'd

McBrayer, Evelyn	Townsend/Elementary Ed.	2017/18
Scott, Jerrie	MCHS/Psychology	2017/18
Sublett, Linda	District-Wide/.5 ELL Tutor	2017/18

Approve Administrators- Transfer/Change in Status	From - Site/Assignment	Salary/ Step	To - Site/Assignment	Salary/ Step	Effective
Budde, Darcy	MCHS/Math	BS/9	KMS/Assistant Principal	PAH2/1	2017/18
Cherry, Rob	MCHS/Assistant Principal	PAH2/20	Admin./Instructional Facilitator	1CCT/25	2017/18
Corley, Michael	CAHS/Social Studies	MS/24	CAHS/Athletic Director	ATHD/15	2017/18
Edds, Alana	DC Elem./Elementary Ed.	BS+20/17	CAMS/Assistant Principal	PAH2/1	2017/18
Elliott, Nathan	KMS/Assistant Principal	PAH2/2	KMS/Principal	PHMS/1	2017/18
Frolich, R. Rene	DCMS/Assistant Principal	PAH2/5	CAMS/Assistant Principal	NC	2017/18
Harry, Erin	District-Wide/Nurse	BS+20/0	Admin./Health Coordinator	2CCT/1	2017/18
Mann, Justin	DCMS/Assistant Principal	PAH2/3	DCMS/Principal	PHMS/1	2017/18
Meyer-Lowe, Cynthia	MCHS/Spanish	MS+30/17	DCMS/Assistant Principal	PAH2/1	2017/18
Parr, Michelle	DCMS/Principal	PHMS/3	MMS/Principal	NC	2017/18
Sparks, Heather	Admin./Instructional Facilitator	1CCT/10	DCMS/Assistant Principal	PAH2/10	2017/18
Stearns, Cindi	CAMS/Assistant Principal	PAH2/20	MDTC/1 st Assistant Principal	PAH1/20	2017/18
Sutton, Mike	JMS/Instructional Coach	MS/25	JMS/Assistant Principal	PAH2/1	2017/18
Terry, Joshua	CAHS/Science	MS/6	CAHS/Assistant Principal	PAH2/1	2017/18
Wright, Ginamarie	Parkview/Assistant Principal	PAEL/4	JMS/Assistant Principal	PAH2/4	2017/18
York, Ginger	Highland Park/Instructional Coach	BS+20/21	Highland Park/Assistant Principal	PAEL/1	2017/18
NC - No Change					

Approve Teachers- Transfer/Change in Status	From - Site/Assignment	To - Site/Assignment	Effective
Ankney, Jamie	Soldier Creek/Elementary Ed.	P. Hill/Instructional Coach	2017/18
Coberley, Regina	DC Elem./Elementary Ed.	DC Elem./Instructional Coach	2017/18
Dunn, Heather	Townsend/Instructional Coach	DCMS/Instructional Coach	2017/18
Gilkey, Andra	CAHS/Business	MMS/Instructional Coach	2017/18
Gragg, Stephanie	MCHS/English	MCHS/Instructional Coach	2017/18
Haynes, Floyd	DCHS/Band Assistant	KMS/Instructional Coach	2017/18
Johnson, Heather	Admin./Homeless Ed. Coord.	Country Estates/Adv. Learning	2017/18
Kennedy, Sara	Steed/Elementary Ed.	Parkview/Elementary Ed.	2017/18
Lawrence, Michelle	MCHS/FACS	DCHS/Instructional Coach	2017/18
McBee, Elizabeth	JMS/Math	JMS/Instructional Coach	2017/18
Nall, Samantha	Steed/Elementary Ed.	MWC Elem./Elementary Ed.	2017/18
Novotny, Felicia	Tinker/Elementary Ed.	MWC Elem./Adv. Learning	2017/18
Sanders, Tami	MWC Elem./Adv. Learning	CAMS/Pre-Engineering	2017/18
Thompson, Becki	Soldier Creek/Elementary Ed.	Epperly/Instructional Coach	2017/18
Tramel, John	MMS/English	Country Estates/SPED	2017/18
White, Freddie	DCMS/Social Studies	MMS/Social Studies	2017/18
Wigfall, Lashundra	Parkview/Elementary Ed.	JMS/Science	2017/18

Approve Request for Leave

Name	Site	FMLA/LOA	Effective
Coulson, Katrina	CAHS	FMLA	8/11/17
Rennick, Erin	KMS	FMLA	8/11/17-10/2/17

Accept Resignations/Retirements and/or Resignation Agreements

Name	Site/Assignment	Effective
Butler, Robert	DCMS/Social Studies	5/25/17
Chappell, Ralph	MCHS/Science	5/25/17

Certified Personnel Report, Cont'd

Cole, Kaelyn	DCMS/Instructional Coach	5/25/17
De Souza, Daniel	JMS/SPED	5/25/17
Deardorff, Jared	MMS/Science	5/25/17
Fike, Holly	MMS/Band	5/25/17
Harp, Eric	KMS/Social Studies	5/25/17
Holt, Erik	JMS/Social Studies	5/25/17
Knight, Michelle	KMS/Instructional Coach	5/25/17
LaFontaine, Bonnie	DC Elem./Elementary Ed.	5/25/17
Pearse, Justin	CAHS/Assistant Band	5/25/17
Ramsey, Amy	Townsend/Elementary Ed.	5/25/17
Robertson, Bradley	KMS/Computers	5/25/17
Russ, Dana	Epperly/Instructional Coach	6/14/17*
Sanders, Charlotte	DCHS/Instructional Coach	5/25/17
Self, Kristin	Parkview/Elementary Ed.	5/25/17
St. Laurent, Barbara	CAMS/Counselor	5/25/17
Venzor, Javier	MCHS/Social Studies	5/25/17

Ret. = Retirement R.A. = Resignation Agreement

*Didn't Work

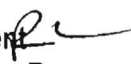



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To: Mid-Del Board of Education
From: Dr. Rick Cobb, Superintendent 
Dr. Jason Perez, Chief Human Resources Officer 
Re: Non-Certified Human Resources Report
Date: July 10, 2017

Based upon information provided by the appropriate supervisory personnel as of June 22, 2017, the following actions are recommended.

New Employees	Site/Assignment	Replace	Sch/Step	Effective
Arterbury, Doni	KMS/TA	Added	BB/8	2017/18
Edwards, Kodie	DCHS/Para	B. Burley	BB/2	2017/18
Jones, Antonio	MCHS/Head Custodian	T. McKenzie	O/10	6/1/17

**Approve Transfers,
Promotions &
Change of Status**

	From	Sch/Step	To	Sch/Step	Effective
Baker, Susan	Highland Park/TA	BB/10	DCMS/Secretary 2 nd	M/20	2017/18
Evans, Hope	Soldier Creek/Para	BB/3	DCMS/TA	NC	2017/18
Mockabee, Mayme	Admin./Finance Supp. Tech	KK/13	Soldier Creek/Secretary	N/13	2017/18
Seirafi-Pour, Debi	MMS/Secretary 1 st	K/11	CAMS/.50 LMSA	PP/11	2017/18
Sutton, Susan	DCMS/Secretary 2 nd	M/5	MMS/Secretary 1 st	K/5	2017/18
Thompson, Pamela	Soldier Creek/Secretary 2 nd	N/5	Soldier Creek/Para	BB/6	2017/18
Weaver, Tanesha	Highland Park/LMSA	PP/1	Highland Park/TA	BB/2	2017/18

*NC = No Change

Approve Resignations/Retirements/Resignation Agreements

Name	Site	Position	Effective
Davis, Shante	Epperly	Para	5/24/17
Heinken, Jennifer	Admin.	Accts Payable/Bookkeeper	6/30/17
Ret. = Retirement	R.A. = Resignation Agreement		

Terminations

Jones, Antonio	MCHS	Head Custodian	6/15/17
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Mission Statement

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To: Mid-Del Board of Education & Dr. Rick Cobb
From: Dr. Jason Perez, Chief Human Resources Officer *JPB*
Shelly Fox, Director of Child Nutrition *sf*
Re: Child Nutrition Human Resources Report
Date: July 10, 2017

Based upon information provided by the appropriate supervisory personnel as of June 22, 2017, the following actions are recommended.

New Employees	Site/Assignment	Replace	Sch/Step/Hrs	Effective
None				

Transfers & Promotions

Name	From	Sch/Step/Hrs	To	Sch/Step/Hrs	Effective
None					

*NC = No Change

Resignations/Retirements

Name	Site	Position	Effective
None			

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To: Mid-Del Board of Education & Dr. Rick Cobb
From: Dr. Jason Perez, Chief Human Resources Officer *JJP*
Ron Stearns, Director of Transportation *RS*
Re: Transportation Human Resources Report
Date: July 10, 2017

Based upon information provided by the appropriate supervisory personnel as of June 22, 2017, the following actions are recommended.

New Employee	Assignment	Replace	Sch/Step	Effective
None				

Transfer & Promotions	From	Sch/Step	To	Sch/Step	Effective
Name					
None					

*NC = No Change

Resignations/Retirements	Site	Position	Effective
Name			
Davis, Ryan	Transportation	6 Hour Driver	5/24/17
Ret. = Retirement	R.A. = Resignation Agreement		

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