Remote Learning Days

Summary of Weekly Activities

Please provide a brief description of weekly Remote Learning Day activities to your building principal by the last remote learning day of each week. The description should outline tasks and activities completed while working from home. The district understands and will consider the uniqueness of each individual educator’s circumstances. Educators who are not assigned a specific group of students (i.e. special areas, Title I, school psychologists, etc.) will present a work plan that aligns with their specific role and emphasizes interaction with students and support for remote learning.

This document serves as a sample template for this description. Educators are not required to use this template. They can communicate these activities in any way they feel best. This merely provides an example of what’s expected. If a teacher wishes to use this template, simply delete the examples and save it to your files.

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| **Teacher Name** |
| **Grade/Position** |
| **Please list activities directly related to engaging students in remote learning this week**  **(bulleted list is appropriate)**  *Examples…*   * *Copied/delivered packets for 3 students* * *Assigned activities and tasks for each subject area (elementary) or course (CHS) daily* * *Connected with my class on Zoom on Tuesday* * *Checked student work and provided feedback* |
| **Please list any personal contact with parents/families you made this week**  *Examples….*   * *Spoke with 23/26 parents to check-in and assess needs (documented on spreadsheet)* |
| **Please list any professional development you participated in this week**  *Examples…*   * *Completed 1 GCN Training* * *Virtual attendance on Teams training offered by Holly Pantle* |