

WILDCAT ACADEMY PRESCHOOL HANDBOOK 2023-2024



MISSION STATEMENT

It is the mission of the Wildcat Academy, in partnership with Greenfield Parents as Teachers to provide comprehensive social and educational services for preschool children and their families in order to meet the needs of every child and establish a love for learning while preparing them for a successful kindergarten experience.

PRINCIPAL'S MESSAGE

Dear Wildcat Families,

It is my pleasure to welcome you to the 2023-2024 school year at Greenfield Elementary! The faculty and staff join me in saying we're happy to have you as part of the Greenfield family. We hope this will be a successful and memorable year for you.

At Greenfield Elementary, we believe that a high-quality educational program starts with a team effort. It takes all of us working together—parents, community, and staff—to provide the best education for all our students. When we work together, we grow as individuals, a school, and a community.

The time a child spends in preschool will help them develop their social and emotional skills. Preschoolers learn how to compromise, be respectful and work together. In the Wildcat Academy, students are provided opportunities every day to explore the world, learn how to interact with their peers and problem solve collaboratively. Young children in preschool also develop a sense of self-confidence.

The Greenfield Elementary School staff is highly qualified, and all members work very hard to ensure that your child will receive the best possible education. We are committed to providing an educational experience that will meet the needs of all students. Above all, we are here to assist you. Welcome to your school!

Sincerely,

Mrs. Tamara Violet, Ed.S.

Greenfield R-IV Elementary Principal

tviolet@greenfieldr4.org



WILDCAT ACADEMY GOALS

1. To provide the preschool children in Wildcat Academy with the opportunity to experience a rich, nurturing, developmentally appropriate research-based high quality preschool program for 3, 4, and 5 year old children and to establish an excitement for learning and assist in their preparation and transition to kindergarten and elementary school.
2. To assist parents in enhancing their parenting skills by providing opportunities to help their child develop appropriate social skills and reinforce basic school readiness skills at home through active involvement with preschool home visits by the preschool teachers and/or PAT teacher to continuously foster positive relationships between parents and the school district and will assist the family in becoming stable and independent throughout the child's PreK-12 school years.
3. Students who attend Wildcat Academy will maintain a better attendance rate and will increase their academic, social behavioral and motor skills by the end of the school year.
4. The Wildcat Academy will ensure an exceptional learning environment and program quality by following State of Missouri licensing regulations.



WILDCAT ACADEMY SUPPLY LIST

1 Full Sized Backpack

1 Change of Clothing

1 Hoodie or Jacket

(to be left at school for the surprise weather days)

Rest Items - Small Cot Sized Pillow (not a full size pillow), blanket
and one Small Soft Toy (optional)

Water Bottle

(These items will be left at school every night and will be sent
home at the end of the week to be laundered. *Please do not
send any item that must be returned every night.*)

PLEASE NO FLIP FLOPS, OR SANDALS

WILDCAT ACADEMY SCHEDULE

7:30-7:50

Arrival

7:50-8:10

Breakfast

8:15-10:30

Classroom

10:30-11:00

Recess

11:00-11:25

Lunch

11:30

Rest Time

2:40-3:10

Recess

3:20

Release

3:45

Load buses (Big Cat Room)



WILDCAT ACADEMY

A Greenfield Elementary Handbook is also being sent home to you along with this Wildcat Academy insert. Rules and policies stated in our handbooks, if pertinent, apply to all students. Below are items specific to our preschool.

ADMISSION AND ENROLLMENT

Parents and legal guardians may enroll their preschool age child in the Wildcat Academy as long as they reside in the district and meet all other legal requirements. After the in-district needs have been filled, out-of-district students may be admitted to the Wildcat Academy.

Wildcat Academy is designed to provide two years of learning experience before the student begins kindergarten. Students will/may attend the Little Cat classroom and then the Big Cat classroom. Students will not repeat time in either classroom, unless it is recommended by a committee of early childhood educators, principal and supported by the parents, to ensure the student is ready for kindergarten.

Requirements for admission are:

1. Child's birth certificate (to enroll in Wildcat Academy the student must be 3 years old before August 1st of that school year.)
2. Current and complete immunization record as required by the State of Missouri.
3. Proof of residence.
4. Enrollment forms.
5. TOILET TRAINED. (The ability to get themselves into the bathroom and take care of personal needs on their own. If the child has more than three daytime accidents per week, the child is not considered toilet trained by this facility.)



ATTENDANCE

Good attendance is strongly encouraged at Wildcat Academy as this will set an example of desired behavior. Preschool will follow the Greenfield Elementary handbook guidelines.

ARRIVAL AND DISMISSAL

The students in Wildcat Academy will either ride the bus or be dropped off at the recess/preschool entrance of the school between 7:30 and 7:50 and go directly to the classroom. If arriving after 7:50 am, enter through the main front door. At the end of the day, they will either ride the bus home (Big Cat Room only) or be picked up at **3:20** at the South preschool doors on Garrett Street. If your student is not picked up by **3:30**, you will need to park in the teacher parking lot on the West side of the building and enter through the main entrance to pick up your student.

BUS RIDERS (Big Cat Room Only)

If your child rides a bus to and/or from school, that is their established bus for safe transportation. Bus changes will not be made.

DRESS CODE

Preschool will follow Greenfield Elementary handbook guidelines, in addition to the following items.

The students in Wildcat Academy will have lots of hands-on activities with paint, sand, markers, glue etc. Please send them in play clothes. Students should wear shoes they can run, jump, climb and play in without worrying about slipping or falling. **NO FLIP FLOPS OR SANDALS, tennis/running shoes only.**

LUNCH

The school cafeteria offers a healthy, well balanced kid-friendly meal for breakfast and lunch. Preschoolers are not allowed to bring their lunch to school.

REST TIME

A portion of our day will be spent for rest time. The students do not have to fall asleep, but must quietly stay on their cots during this time. Cots are provided. Parents provide the bedding, which is sent home weekly to be washed.

ILLNESS AND COMMUNICABLE DISEASE

Students and staff members will be excluded from school for the following conditions, unless attendance is approved and documented by the school nurse, or a physician's note is received by the school nurse along with the school nurse approval for school attendance:

- Oral temperature of 100.4 degrees F. or higher- children must be fever free for 24 hours, without use of fever reducing medication, to be sent back to school.
- Vomiting- child must have stopped vomiting before returning to school.
- Diarrhea- diarrhea must have stopped prior to the child coming back to school.
- Open draining wounds, which cannot be adequately covered to contain drainage, suspected by school nurse or verified by health care provider to be infected with Staph infection.
- Signs and symptoms of certain communicable diseases outlined in the Department of Health and Senior Services Guidelines Prevention and Control of Communicable Diseases: A Guide for School Administrators, Nurses, Teachers, Child Care Providers, and Parents or Guardians located at the following website: http://health.mo.gov/living/families/schoolhealth/pdf/Communicable_Diseases.pdf
- Parents will be notified if students are seeking the nurse's office on frequent or repeated occasions for complaints of illness. These students may be required to provide the school with a physician's note to assure adequate health for school attendance.



WILDCAT ACADEMY SCHOOL AND PARENT COMPACT

Wildcat Academy and the parents participating in the program agree that this compact outlines how the Wildcat Academy staff and parents will share the responsibility for improved student academic achievement.

SCHOOL RESPONSIBILITIES

Wildcat Academy Preschool and it's staff will -

- Provide high-quality curriculum and instruction in a supportive and effective learning environment that foster the development of the child's pre-academic skills.
- Hold parent-teacher conferences to discuss the child's progress.
- Provide parents with frequent communication that may include monthly suggestions, and mini progress reports.
- Be accessible to parents through phone calls, email, and scheduled person-to-person meetings.
- Provide parents opportunities to volunteer and participate in their child's education by helping with classroom projects, assisting with parties and field trips.

PARENT RESPONSIBILITIES

I, as a parent, will support my child's learning in the following ways -

- Make sure they are in school every day possible.
- Stay informed about my child's education by reading all communications from the school and responding appropriately.
- Keep my child's school updated to any changes in my child's home environment.
- Keep an open line of communication with my child's teacher.
- Attend scheduled conferences for my child.
- Read to my child every day possible.

- Volunteer to assist in and attend school activities when possible.



This compact is entered into for the benefit of my child,

(Student Name)

Between _____
(Parent's Name)

And _____
(Teacher's Name)

On this date _____
(Date)

By signing and returning this agreement, I also agree that I have read the Wildcat Academy Handbook.