



# Lansing School District 158 Remote Learning Plan 2019-2020



## **BACKGROUND**

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Governor J.B. Pritzker has announced the mandatory closure of all Illinois schools and shelter-in-place for Illinois residents through at least April 30, 2020 due to the Coronavirus Disease 2019 (COVID-19). Monday, March 16 was taken by Lansing School District 158 (D158) as a full-day staff institute to prepare Home Learning Activities (HLA's) for students to complete during the school closure. Tuesday, March 17 through Monday, March 30 have been designated Act of God Days (AOGD's) and all remaining days of the school closure starting Tuesday, March 31 are Remote Learning Days (RLD's) or Remote Learning Planning Days (RLPD's). All AOGD's, RLD's, and RLPD's count as days of regular pupil attendance on the school calendar.

## **IMPLEMENTATION**

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D158, in partnership with the Lansing Education Association (LEA), has developed this Remote Learning Plan (RLP) to provide students with continued educational engagement and reinforcement of existing knowledge and skills during the school closure. This plan is not designed to introduce, teach, assess, or grade new content. Four (4) RLPD's are being taken by D158 and the LEA from Tuesday, March 31 through Friday, April 3 for the creation of this plan. The RLP will officially start on Monday, April 6 and be in effect through the remainder of the 2019-2020 school year unless Governor Pritzker and ISBE determine that onsite school may resume earlier. All school days during this time will be RLD's unless changes are communicated later. D158 has been providing all students with weekly HLA's since Tuesday, March 17. Spring Break will remain Friday, April 10 through Sunday, April 19 on the 2019-2020 school calendar.

## **PRIORITIES**

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- Feed and care for the extended safety and health of D158's students, families, staff, and community.
- Communicate clear, coherent, organized information with students, families, staff, and the community.
- Provide for the continuity of learning for D158's students and minimize loss of knowledge and skills.

## **LEGEND**

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AOGD = Act of God Day	ISBE = Illinois State Board of Education
COVID-19 = Coronavirus Disease 2019	LEA = Lansing Education Association
D158 = Lansing School District 158	RLD = Remote Learning Day
EL = English Learner	RLP = Remote Learning Plan
HLA = Home Learning Activity	RLPD = Remote Learning Planning Day
IEP = Individualized Education Program	TFEC = Thornton Fractional Ed. Consortium

## **HOME LEARNING ACTIVITIES**

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D158 will continue to provide weekly HLA's for all students in grades Pre-K-8 differentiated by grade level on our district website ([www.d158.net](http://www.d158.net)). Navigate to the bottom left of the front page, click on Documents, click on Home Learning Activities, and access the appropriate file(s). HLA's for previous weeks will continue to be available as new ones are shared. Students do not need technology to complete HLA's but optional, supplementary material may be accessed using an electronic device with an internet connection. Hard copies of HLA's are available 9:00 AM-11:00 AM on weekdays from the Coolidge Elementary School Kitchen when grab-and-go meals are served. Park on Adams Street, go to Door 4, and ring the doorbell.

- **Lester Crawl Primary Center Only:** Additional educational resources are available electronically on the Lester Crawl's Little Learners Facebook page ([www.facebook.com/LesterCrawlLittleLearners](https://www.facebook.com/LesterCrawlLittleLearners)).



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Students should complete HLA's each week and send evidence of completion electronically by Monday of the next week to their Homeroom (elementary) or Home Base (junior high) teachers. These teachers will keep a record of HLA completion for their students in PowerSchool and follow-up via email with parents whose students did not complete them. Hard copies of HLA's will not be collected due to COVID-19 contamination concerns. HLA's will not be graded and do not count towards a student's academic standing. Contact information for D158 educators has been designated on each HLA document by grade level for student and parent support, including in specials subject areas. At the end of the 2019-2020 school year, Homeroom and Home Base teachers will notify parents of cumulative HLA completion for their students.

**Completion of HLA's documented in PowerSchool may be used for future educational decisions for students, including interventions, placements, and supports for the 2020-2021 academic year.**

## **GRADING**

HLA's will not be graded and D158 students will not receive grades for Quarter 4 if the school closure extends through the end of the 2019-2020 academic year. The last day of Quarter 3 will remain Friday, March 20. Any schoolwork completed by students prior to the closure will count towards Quarter 3 but assignments given the week of March 9-13, 2020 will be excused if not completed. Students may submit any makeup work already available to them for Quarter 3 to their teachers electronically by Monday, April 20. Hard copies of Quarter 3 makeup work will not be collected due to COVID-19 contamination concerns and new copies of missing assignments will not be distributed. Students are encouraged to use Spring Break to complete Quarter 3 makeup work when HLA's are not assigned. Final Quarter 3 grades will be available electronically in PowerSchool by Friday, May 1. Hard copies of report cards will not be mailed.

**If the school closure extends through the 2019-2020 academic year, yearlong grades and final academic standing will be computed as an average of Quarter 1, Quarter 2, and Quarter 3 grades.**

## **ENGLISH LEARNERS**

HLA's will be available on the D158 website and at the Coolidge Elementary School Kitchen in Spanish in addition to English. This RLP is also being made available in both languages. D158's Interpreter, Mrs. Boshears, is available to assist families with translating and can be contacted at [eboshears@d158.net](mailto:eboshears@d158.net). An electronic resource folder with documents in Spanish is available on the D158 website. Navigate to the Documents folder and click on Interpreting Services. The teachers below are also available for EL support:

Mrs. Gutierrez ([cgutierrez@d158.net](mailto:cgutierrez@d158.net))   Mrs. Patel ([tpatel@d158.net](mailto:tpatel@d158.net))   Ms. Nieves ([onievas@d158.net](mailto:onievas@d158.net))

## **SPECIAL EDUCATION**

D158's Student Services Department has been running IEP and 504 meetings remotely since Tuesday, March 17 and will continue to do so throughout the school closure. Evaluations and testing for special education will be continued to the extent legally and safely possible. Special education teachers for each grade level and support staff are also being designated on HLA's and may be contacted by families for assistance, including accommodations and modifications. Activities for related services such as Occupational Therapy are available at the Coolidge Elementary School Kitchen and on the D158 website. Navigate to the Documents folder, access Home Learning Activities, and click on Related Services to access.



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## SOCIAL EMOTIONAL SUPPORT

The following D158 social workers and psychologists are available for support during the school closure. Families may contact any of the names listed for assistance regardless of their student’s home school:

- **Social Workers:** Ms. Brooks ([gbrooks@d158.net](mailto:gbrooks@d158.net)), Ms. Hallberg ([ahallberg@d158.net](mailto:ahallberg@d158.net)), Mrs. Keene ([jkeene@d158.net](mailto:jkeene@d158.net)), Mr. Luming ([sluming@d158.net](mailto:sluming@d158.net)), Mr. Schroeder ([jschroeder@d158.net](mailto:jschroeder@d158.net)), Ms. Toppmeyer ([mtoppmeyer@d158.net](mailto:mtoppmeyer@d158.net)), and Ms. Yerkes ([byerkes@d158.net](mailto:byerkes@d158.net))
- **Psychologists:** Mr. DeJong ([adejong@d158.net](mailto:adejong@d158.net)) and Mrs. Kwiatkoski ([akwiatkoski@d158.net](mailto:akwiatkoski@d158.net))

## ONSITE TRANSITION

If Governor Pritzker and ISBE determine that onsite school will safely resume prior to the end of the 2019-2020 academic year, a full reorientation day will be held during which all faculty and staff will be available to see families for educational and social emotional support. All school buildings will be open for students to drop off belongings, walk their schedules, and visit with staff. Reorientation activities such as pre-assessments, differentiated instruction, assemblies, and interventions will also be implemented as needed.

## FOOD SERVICE

Grab-and-go meals have been offered to all D158 students on weekdays 9:00-11:00 AM since Tuesday, March 17 from the Coolidge Elementary School Kitchen located at 17845 Henry Street, Lansing, IL 60438. This service will continue through the school closure except during Spring Break (April 10-19, 2020). Meals may be available from other school sites in the Thornton Fractional Educational Cooperative (TFEC) during Spring Break – see the D158 website for a Joint Statement with locations, dates, and hours of service.

## ASSURANCES

- This RLP has been created, approved, and distributed in partnership between D158 and the LEA.
- This RLP has been adopted under the guidance of the Illinois Joint Statement dated March 27, 2020.
- This RLP satisfies the requirements of Section 2-3.6 and Section 10-29 of the Illinois School Code.
- This RLP may be jointly modified, as appropriate, during the school closure by D158 and the LEA.

Dr. Nathan S. Schilling, Superintendent  
Lansing School District 158

Mrs. Amanda C. Bogner, President  
Lansing Education Association

Date Signed: April 3, 2020

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