

Jefferson-Lewis-Hamilton-Herkimer-Oneida BOCES
Board of Education Meeting
BOCES Board Room
Watertown, New York
March 18, 2020
6:00 p.m.

MEMBERS PRESENT: Alice Draper, Jennifer Jones, Sandra Klindt, Peter Monaco, Grace Rice, Michael Young
 Lynn Murray present by telephone and not able to vote

MEMBERS EXCUSED: Michael Kramer, Barbara Lofink

MEMBERS ABSENT: None

STAFF PRESENT: Patricia LaClair, Leslie LaRose, Stephen Todd, Michele Traynor

OTHERS PRESENT:

President Rice called the meeting to order at 6:02 p.m. and led the Board in the Pledge of Allegiance.

President Rice opened the meeting by inviting comments from the public.

CONSENT AGENDA:

1. On the recommendation of District Superintendent Todd, on a motion by M. Young, seconded by A. Draper, the minutes of the regularly scheduled meeting held on February 12, 2020 were approved. Approval
February 12,
2020 Regular
meeting minutes
Vote: Yes-6 No-0

- 1a. On a motion by M. Young, seconded by A. Draper, the Board approved the amended agenda as presented. Approval of
Amended
Agenda
Vote: Yes-6 No-0

2. On the recommendation of District Superintendent Todd, on a motion by M. Young, seconded by A. Draper, the Board approved the following Claims Audit Report for March 18, 2020. Approval of
Claims Auditor's
Report of
03/18/2020

Payroll 18	\$899,584.10	February 14, 2020	
Payroll 19	885,828.15	February 28, 2020	
Payroll 20	875,289.16	March 13, 2020	
Warrant 55 – A&F	453,747.22	March 02, 2020	
Warrant 58 – A&F	4,151,522.02	March 02, 2020	
Total	\$7,265,970.65		Vote: Yes-6 No-0

3. On the recommendation of District Superintendent Todd, on a motion by M. Young, seconded by A. Draper, the Board approved the amended budget adjustments as presented. Approval of
amended budget
adjustments
Vote: Yes-6 No-0

4. On the recommendation of District Superintendent Todd, on a motion by M. Young, seconded by A. Draper, the Board approved a request for Brand Identity Consultant Services to 76 West from Syracuse, NY, for the total cost for services not to exceed \$35,000. Brand Identity
Consultant
Services
Vote: Yes-6 No-0

5. On the recommendation of District Superintendent Todd, on a motion by M. Young, seconded by A. Draper, the Board voted to declare the list disposed.

1371	3D Printers (2)	PPD	Scrap
21160	Projector	PPD	Scrap
23431	Projector	PPD	Scrap
	Cameras (3)	PPD	Scrap
23786	Xirrus Wireless	IT	Scrap
	Yellow Road Grader	BTC	Auction
932	Laminator	HGS	Scrap
25170	Dell Venue 11	IT	Scrap
24907	Dell Venue 11	IT	Scrap
25457	Dell Venue 11	IT	Scrap
24070	Dell XPS 13	IT	Scrap
23196	HP 4015dn	IT	Scrap
771	Dell T3400	IT	Scrap
769	Dell T3400	IT	Scrap
770	Dell T3400	IT	Scrap
772	Dell T3400	IT	Scrap
773	Dell T3400	IT	Scrap
774	Dell T3400	IT	Scrap
768	Dell T3400	IT	Scrap
23684	Dell T1600	IT	Scrap
7547	Ranasonic VCR	IT	Scrap
23215	Dell e6400	IT	Scrap
880	Dell T3400	IT	Scrap
881	Dell T3400	IT	Scrap
882	Dell T3400	IT	Scrap
883	Dell T3400	IT	Scrap
21272	Dell Monitor	IT	Scrap
24412	Tipp Lite UPS	IT	Scrap
23103	Dell T3400	IT	Scrap
20254	Dell LCD Monitor	IT	Scrap
1294	Dell T3400	IT	Scrap
1295	Dell T3400	IT	Scrap
1296	Dell T3400	IT	Scrap
1297	Dell T3400	IT	Scrap
1298	Dell T3400	IT	Scrap
10813	Eiki Overhead Projector	IT	Scrap
20638	NEC Projector	IT	Scrap
23005	Mitsubishi XP25OU Projector	IT	Scrap
20510	Mitsubishi XL8U Projector	IT	Scrap
20804	Mitsubishi XL8U Projector	IT	Scrap

11195	HP LaserJet 5	IT	Scrap
11196	HP Laserjet 5	IT	Scrap
24427	Hitachi Projector	IT	Scrap
2072	Smart Projector	IT	Scrap
1305	Dell 1110 Printer	IT	Scrap
11197	HP Laserjet 5	IT	Scrap
9938	HP Laserjet 5	IT	Scrap
21606	Dell 1110 Printer	IT	Scrap

Vote: Yes-6 No-0

6. On the recommendation of District Superintendent Todd, on a motion by M. Young, seconded by A. Draper, the Board approved the 12-month 2020-2021 employees' holiday schedule.

Vote: Yes-6 No-0

7. On the recommendation of District Superintendent Todd, on a motion by M. Young, seconded by A. Draper, the Board approved for the summer of 2020, 12-month staff an option to work their regular work hour over a 4-day work week instead of the shortened day. Advanced scheduling must be done which would still provide 5-day departmental coverage. Staff will be required to decide between the 4-day work week or 5-day hour less per day prior to the summer schedule start date of July 6, 2020-September 4, 2020.

Vote: Yes-6 No-0

Approval of Summer 2020 work days for 12-month staff

8. On the recommendation of District Superintendent Todd, on a motion by M. Young, seconded by A. Draper, the Board accepted a donation of four (4) drones and fifty-eight (58) t-shirts for the Windmill Challenge from Avingrid Renewals valued at \$622.56 for the Integrated Production & Design Technology Program at HGSTC.

Vote: Yes-6 No-0

Drone & T-Shirt Acceptance

9. On the recommendation of District Superintendent Todd, on a motion by M. Young, seconded by A. Draper, the Board approved the Jefferson Lewis BOCES services request and contract for 2020-2021 with Madison-Oneida BOCES.

Vote: Yes-6 No-0

MO BOCES service request approval

10. Board Reports

Board Reports

Visitation with Mark Walczyk and Senator Patty Ritchie – Mrs. Rice attended the session with Assemblyman Walczyk and Senator Ritchie on March 5, 2020. The session was well attended and concerns were addressed with the Assemblyman and Senator.

JLBSA Legislative Breakfast – Mrs. Jones, Dr. Klindt, Mrs. Rice and Mr. Young attended the JLSBA Legislative Breakfast March 6, 2020. A one-page document was shared on school district funding priorities. Participants asked many questions with no definite answers from legislators.

Public Health Meeting about Coronavirus – Mrs. Rice attended the Public Health session on Coronavirus March 6, 2020. Public Health shared what everyone should be doing to help stop the spread of the Coronavirus and at the time of the meeting Jefferson and Lewis County had no confirmed cases.

Odyssey of the Mind Competition – Dr. Klindt and Mrs. Rice reported on the Regional Odyssey of the Mind Competition held on Saturday, March 07, 2020, at Watertown High School and Case Middle School. Nearly three hundred and eight (308) students comprised forty-four (44) teams from ten (10) participating school districts. Over one hundred (100) adults volunteered their time to serve as team coaches and problem judges. Teams from Alexandria, Beaver River, Gouverneur, Immaculate Heart, Lowville Academy, Ogdensburg Free Academy,

Sackets Harbor, South Jefferson and South Lewis Central School Districts placed first in their respective competitions qualifying them to participate in the state level competition scheduled for April 4, 2020 SUNY Binghamton. Winners at the state level qualify to compete in the World Finals held at Iowa State University on May 27-30, 2020. OMER's Awards, which are given for outstanding sportsmanship, consideration for others and exceptional talent, may be awarded to team members, coaches, parents, officials or anyone else who exhibits these characteristics. This year's honors also included one winner of the Ranatra Fusca Award, one team exemplified talent, outstanding sportsmanship and outstanding team work.

External Review for Medical Assisting – Dr. Klindt reported on the external review on March 13, 2020 for Medical Assisting. She said it was very informative and nice to have people from the outside involved with the process.

11. **PERSONNEL**

- On the recommendation of District Superintendent Todd, on a motion by M. Young, seconded by A. Draper, the Board voted to accept with regret the letter of retirement submitted by Kurt Block, Long-term Substitute for BTC, effective 06/30/2020. Retirement K. Block 6/30/2020
Vote: Yes-6 No-0
- On the recommendation of District Superintendent Todd, on a motion by M. Young, seconded by A. Draper, the Board voted to accept with regret the letter of retirement submitted by Sheree Brosk, Teacher Support Person, effective 06/23/2020. The Board also authorized the 4-month waiver notice for retirement. Retirement S Brosk, 06/23/2020
Vote: Yes-6 No-0
- On the recommendation of District Superintendent Todd, on a motion by M. Young, seconded by A. Draper, the Board voted to accept with regret the letter of retirement submitted by Mark Davis, Cleaner, effective 06/30/2020. Retirement M. Davis, 06/30/2020
Vote: Yes-6 No-0
- On the recommendation of District Superintendent Todd, on a motion by M. Young, seconded by A. Draper, the Board voted to accept with regret the letter of retirement submitted by Todd Schneckenburger, Science Instructor, effective 11/30/2020. Retirement T. Schneckenburger 11/30/2020
Vote: Yes-6 No-0
- On the recommendation of District Superintendent Todd, on a motion by M. Young, seconded by A. Draper, the Board voted to accept with regret the letter of retirement submitted by Katrina Thomas, Special Education Instructor, effective 06/30/2020. Retirement K. Thomas, 06/30/2020
Vote: Yes-6 No-0
- On the recommendation of District Superintendent Todd, on a motion by M. Young, seconded by A. Draper, the Board voted to accept with regret the following resignations:
- | | | | |
|--|-------------|------|--|
| <u>Dominic D’Imperio</u> , Director of Employer/Employee Relations, effective 04/03/2020 | Vote: Yes-6 | No-0 | Resignations
D. D’Imperio
4/3/2020 |
| <u>Leanne Lawrence</u> , Senior Account Clerk, effective 04/03/2020 | Vote: Yes-6 | No-0 | L. Lawrence
04/03/2020 |
| <u>Desiree Simmons</u> , Teacher Assistant, effective 02/28/2020 | Vote: Yes-6 | No-0 | D. Simmons,
02/28/2020 |
| <u>Julia Smith</u> , LPN/Aide, effective 03/13/2020 | Vote: Yes-6 | No-0 | J. Smith,
03/13/2020 |
- On the recommendation of District Superintendent Todd, on a motion by M. Young, seconded by A. Draper, the Board voted to approve the following personnel appointments:
- Classified** R. Dulmage, TSP
03/19/2020
- Robin Dulmage, Teacher Support Person (TSP)
Effective 03/19/2020
- Salary: TSP Scale, \$16,309, prorated from 03/19/2020 Vote: Yes-6 No-0
- William Dulmage, Teacher Support Person (TSP)
Effective 03/19/2020 Wm. Dulmage,
TSP 03/19/2020
- Salary: TSP Scale, \$16,509, prorated from 03/19/2020 Vote: Yes-6 No-0

<u>Susan Farr</u> , Typist Probationary 02/25/2020 (52 weeks) Salary: No change	Vote: Yes-6 No-0	S. Farr, Typist Probationary 02/25/2020
<u>Danielle Makuch</u> , Teacher Support Person (TSP) Effective 03/19/2020 Salary: TSP Scale, \$16,309, prorated from 03/19/2020	Vote: Yes-6 No-0	D. Makuch, TSP 03/19/2020
<u>Janice Robertson</u> , Typist Probationary 02/25/2020 (52 weeks) Salary: No change	Vote: Yes-6 No-0	J. Robertson Typist Probationary 02/25/2020
<u>George Shaffer, III</u> , Director of Employer/Employee Relations and Legal Services Effective 04/06/2020 Salary: \$117,755 prorated from 04/06/2020	Vote: Yes-6 No-0	G Shaffer, Director E/E 04/06/2020
Non-Classified <u>Jennifer Gardner</u> , Nursing Assistant Instructor Uncertified 09/01/2020-06/30/2021 Salary: Scale, A, Step 1, \$47,330 Rn Stipend of \$3,000 to supervise BTC LPN for 2020-2021	Vote: Yes-6 No-0	Non-Classified J. Gardner, Nursing Assistant Inst. 09/01/2020
<u>Harley Hancock</u> , Environmental and Agricultural Studies Instructor Uncertified 09/01/2020-06/30/2021 Salary: Scale A, Step 3, \$48,530	Vote: Yes-6 No-0	H. Hancock, Envir. & Ag Inst 09/01/2020
<u>Blake Vanvalkenburgh</u> , Culinary Arts Instructor (BTC) Uncertified 09/01/2020-06/30/2021 Salary: Scale A, Step 1, \$47,330	Vote: Yes-6 No-0	B. Vanvalkenburgh Culinary Arts 09/01/2020
Additional Work for 2019-2020 <u>Harley Hancock</u> , Curriculum Work for BTC Environmental & Agricultural Studies, 3 days @ \$25/hr. before 06/01/2020. Budget F840-3030-159-20. Timesheets will be submitted.	Vote: Yes-6 No-0	Additional Work 2019-2020 H. Hancock
Practical Nursing Program <u>Carrie Lewandowski</u> , Amend Contract: Interim Practical Nursing Coordinator Days: 02/13/2020-06/25/2020 Salary: \$10,350 (230 additional hrs. x \$45/hr.) Budget: F950	Vote: Yes-6 No-0	Practical Nursing Program C. Lewandowski
On the recommendation of District Superintendent Todd, on a motion by M. Young, seconded by A. Draper, the appointment of the following Adult & Continuing Instructor for Adult Education for the Spring, 2020 semester was approved.		Adult and Continuing Education Evening Instructor for Spring 2020
Tina Groff <u>Microsoft Excel: Introduction</u> 03/18/2020-04/05/2020 Salary: \$228 Budget: F950	Wednesday (12 hrs. x \$19 hr.) Vote: Yes-6 No-0	Bohlen Technical Center 6:00 – 9:00 p.m.

Microsoft Access: Introduction

03/19/2020-04/09/2020 Thursday
Salary: \$228 (12 hrs. x \$19 hr.)
Budget: F950

Bohlen Technical Center
6:00-9:00 p.m.

Vote: Yes-6 No-0

Microsoft Powerpoint: Advanced

04/20/2020-05/11/2020 Monday
Salary: \$228 (12 hrs. x \$19 hr.)
Budget: F950

Bohlen Technical Center
6:00-9:00 p.m.

Vote: Yes-6 No-0

Microsoft Word: Advanced

04/21/2020-05/12/2020 Tuesday
Salary: \$228 (12 hrs. x \$19 hr.)
Budget: F950

Bohlen Technical Center
6:00-9:00 p.m.

Vote: Yes-6 No-0

Microsoft Excel: Advanced

04/22/2020-05/13/2020 Wednesday
Salary: \$228 (12 hrs. x \$19 hr.)
Budget: F950

Bohlen Technical Center
6:00-9:00 p.m.

Vote: Yes-6 No-0

Microsoft Access: Advanced

04/23/2020-05/14/2020 Thursday
Salary: \$228 (12 hrs. x \$19 hr.)
Budget: F950

Bohlen Technical Center
6:00-9:00 p.m.

Vote: Yes-6 No-0

Substitutes

Substitutes

Laura Ellsworth, Tosha Johnson, James Lamson, Carrie Lewandowski, Blake Vanvalkenburgh

Vote: Yes-6 No-0

11b. On the recommendation of District Superintendent Todd, on a motion by M. Young, seconded by A. Draper, the Board approved the following resolution for the disaster emergency in the State of New York.

WHEREAS, on March 7, 2020, the Governor of the State of New York signed Executive Order 202, wherein the Governor declared a disaster emergency in the State of New York with respect to the outbreak of the COVID-19 virus;

WHEREAS, on March 12, 2020, the Governor of the State of New York signed Executive Order 202.1, whereby the Governor amended Order 201 to include the following as it relates to school districts 180 days of required attendance for state aide purposes as public meetings as follows:

1. Suspension of Education Law 3604(7), to allow the Commissioner of Education to disregard such reduction in the apportionment of public money due to a failure by a school to meet the instructional requirements proscribed within this section due to the properly executed declaration of a local state of emergency as defined within sub-section (i), a school is directed to close by a state or local health official or following a properly executed declaration of a state of emergency as defined within sub-section (i), limited to the extent that those specified schools are unable to make up missed instructional days.
2. Suspension of Article 7 of the Public Officers Law, to the extent necessary to permit any public body to meet and take such actions authorized by the law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed.

WHEREAS, on March 14, 2020, the Governor of the State of New York signed Executive Order 202.2 whereby the Governor amended Order 201 to require any school district which is closing pursuant to a local state of emergency declared as a result of COVID-19, that such school district shall be required to first consult with the local department of health and to exhaust any available time, including snow days and vacation days, as part of such closure in relation to the 180 days of attendance requirement for purposes of state aid.

WHEREAS, on March 13, 2020, the County of Oneida, March 14, 2020, the Counties of Jefferson and Lewis and on March 15, 2020, the County of Herkimer declared a state of emergency in their respective jurisdiction after consultation with the local County Health Department per the requirements of Governor Cuomo's Executive Order 201, *et seq*;

WHEREAS, the School District is now directed and hereby is closed pursuant to the declared states of emergency by both the County and the State of New York consistent with Executive Order 201, *et seq.*, and shall remain closed to student from Monday, March 16, 2020, through Sunday, April 19, 2020, with a tentative reopening for the attendance of students scheduled for Monday, April 20, 2020.

WHEREAS, New York State Education Law §1950 and §1951 provide that the Board of Cooperative Educational Services (BOCES) has the authority as it relates to the payment of employee's wages and salaries to contract with and employ such persons as qualified teachers and other staff of the District, to determine the number of teachers to be employed in the several departments and at the time of such employment, to make and deliver to each teacher a written contract; and employ such persons as may be necessary to supervise, organize, conduct the District's business; and to adopt rules and regulations governing the excusing of absences of all teachers and other employees and for the granting of leaves of absence to such employees either with or without pay.

NOW THEREFORE, the Board of Education, upon the recommendation of the Superintendent of Schools, hereby approves and declares as follows:

1. Pursuant to the powers vested in the Board of Education, and in accordance with the declared state of Emergency by both the County and the State of New York, and in accordance with Governor Cuomo's Executive Order 202, *et seq.*, the Board of Education hereby declares and directs that the during the period of emergency closure from March 16, 2020, through April 20, 2020, all employees of the District will continue to be paid their regular salary and/or contract hours pursuant to such employees regular contract appointments and salary or hourly wage, as the case maybe;
2. **AND FURTHER**, Superintendent of Schools shall determine at the Superintendent's discretion which employees are essential employees and/or which job functions are essential job functions such that the District may require such employees to report to work as necessary to carry out any critical and necessary functions of the District during the period of emergency closure for the service of the students of the District, subject to the requirements of this resolution;
3. **AND FURTHER**, that during the period of closure, where the Superintendent of Schools finds that the absence of any employee from their jobs and/or duties with the District, including such employees deemed by the Superintendent to be essential employees performing essential job functions, is a direct result of the existing declared emergency due to COVID-19, such employee's absence shall be considered an excused absence with pay subject to the Superintendent's determination and judgment;
4. **AND FURTHER**, that the Superintendent of Schools shall have the authority to determine which employees in the District are not essential employees whose physical presence in required in the District to perform job related duties and functions, and to excuse such employees from physical attendance with such excused absence being absence with pay, provided, that such employees are available during their normal work hours on normal work days during this period of closure to consult by telephone or other electronic means and to

provide support to the District and the students of the District as directed by the Superintendent;

5. **AND FURTHER**, the Board of Education shall consider any absences with pay during this period of emergency closure to be paid service in the District subject to the final determination any applicable New York State administrative agency and/or the requirements of New York State Law;
6. **AND FURTHER**, the Superintendent of Schools is authorized to consult with any and all of the District's unions for the implementation of this resolution, including where in the Superintendent's judgment the Superintendent deems it necessary and appropriate to execute any memorandum of agreements concerning the terms of declared emergency as described herein.

The motion having been duly moved, the resolution was acted upon by the Board of Education and there were 6 votes in favor of the resolution and 0 votes against the resolution as follows:

The motion having been duly moved, the resolution was acted upon by the Board of Education and there were 6 votes in favor of the resolution and 0 votes against the resolution as follows:

Alice Draper	Voting	Yea
Michael J. Kramer	Voting	Absent
Jennifer L. Jones	Voting	Yea
Sandra Young Klindt	Voting	Yea
Barbara A. Lofink	Voting	Absent
Peter E. Monaco	Voting	Yea
Lynn A. Murray	Voting	Present by telephone not able to vote
Grace H. Rice	Voting	Yea
Michael F. Young	Voting	Yea

12. Administration Reports

For the information of the Board, District Superintendent Todd reviewed the meetings that he attended during the month of March:

Highlights of Meetings:

- March 2 Lowville Academy & Central School Board of Education Meeting @ JCC Extension Center, Lewis County
- 3 Watertown Urban Mission Executive Committee Meeting
- 4 SED/SCDN Conference Call
Branding Interviews
- 5 Meeting with Onondaga-Cortland-Madison BOCES Board President about the District Superintendent Search
- 6 JLSBA Legislative Breakfast – BOCES Administration Building, Conference Rooms A/B
- 9 Graduation Measures Session at Oneida-Herkimer-Madison BOCES
- 10 SED WPBS transition team meeting
Discussion about instructional continuity in case of school closures with districts
- 11 SED/SCDN Conference Call
Superintendents Cabinet Meeting
Cornell Cooperative Extension Board Meeting
- 12 SkillsUSA Panelist
Performance Improvement Council meeting at Samaritan
Meeting with Onondaga-Cortland-Madison Board of Education regarding DS Search

- 13 External Review for Medical Assistant at BTC
Panelist for Edge –JCC
- 16 Auto Body Advisory Committee Meeting - BTC
- 17 School Library System Administrative Breakfast
793 Meeting – HGSTC
- 18 BOCES Day - Albany
BOCES Board of Education Meeting – 6:00 p.m.

Upcoming Events

- March 19 Superintendents Monthly Meeting
Fort Drum Regional Liaison Organization Audit Committee Meeting
Meeting with Assemblyman Ken Blankenbush – Carthage Office
- 20 Jefferson Leadership Institute Education Day – BOCES/JCC
- 22-24 Superintendents Meeting – Albany
- 25 SED/SCDN Conference Call
Watertown Urban Mission Board Meeting
Joint Management Team (JMT) Meeting – Herkimer BOCES
- 26 Carthage Superintendent Finalist Day – Carthage
- 27 WPBS Board Meeting
- 30 Samaritan Board Meeting
- 31 Northern New York Community Foundation Board Meeting
- April 1 SED/SCDN Conference Call
Military Compact Commission Meeting – Albany
- 2 Fort Drum Education Liaison Committee – Watertown High School
Center for Community Studies Board Meeting
Jefferson-Lewis School Boards Association National Honor Society Recognition -
WHS
- 3 BOCES Policy Committee Meeting – HGSTC
- 6 Fort Drum Regional Health Planning Organization Behavioral Health Committee
Meeting
NYSAWA Board Meeting Conference Call
Samaritan Medical Center Rounds
- 7 Watertown Urban Mission Executive Committee Meeting
- 8 SED/SCDN Conference Call
Superintendents Cabinet Meeting
BOCES Annual Meeting/Board of Education Meeting - HGSTC

Onondaga-Cortland-Madison (OCM) BOCES District Superintendent Search

- I received a phone call last Saturday from Interim Commissioner Shannon Tahoe, and she let me know that she was assigning me to take over the District Superintendent search at OCM BOCES in Syracuse. She told me that she felt that because I had found recent success in the Madison-Oneida search, and because I could bring a fresh set of eyes and ears to the process, it would give OCM a better chance of a fresh start. I told the Commissioner that I would, of course, do my very best to facilitate a smooth, successful search. I met with the OCM Board President and Vice President on Thursday, March 5, and I will meet with their full Board on March 12 to formally launch the restart of the search.

Carthage Search

- The Carthage Board has selected Jennifer Premo, their current Interim Superintendent, and previous Assistant Superintendent, as the sole finalist in their Superintendent search process. She has done a very nice job leading the district during this challenging time. On March 26, I will be in the district all day facilitating stakeholder feedback sessions with Mrs. Premo and all various stakeholder groups. The Board plans to make a final decision shortly after that stakeholder day.

Farmer's Challenge

- On April 4th the sixth annual Lewis County Farmer's Challenge will be held at South Lewis Middle School (see 2 pages enclosed). It looks like a great event, and great fun, and if people are interested we can try to get together a BOCES team to attend. At our meeting on the 18th we'll ask who would like to attend, and we have to RSVP by Thursday, March 19.

Assistant Superintendent for Programs L. LaRose-Collins shared information with the Board about the Odyssey of the Mind Competition, the goals update, Practical Nursing update and an update on what BOCES is doing to support our students and districts with COVID-19.

Assistant Superintendent for Business Traynor provided the Board the final draft 2020-2021 budget She highlighted major projected increases to certain sections of the budget and answered questions from the Board. She also shared her goals update.

13. On the recommendation of District Superintendent Todd, on a motion by M. Young, seconded by A. Draper, the Board approved the 2020-2021 budget of \$52,529,476 and major changes and tuitions as presented. Futhermore, the Board set the Central Administration budget at \$4,227,068 for approval by component districts on April 21, 2020.

14. Clerk of the Board, Patricia L. LaClair, provided the Board with an update on the April 21, 2020 election of members to the Board. March 23, 2020 is the deadline for component Boards of Education to nominate individuals for election to the Board of Cooperative Educational Services. Four (4) vacancies exist. Three (3) of the vacancies is three (3) years beginning July 1, 2020-June 30, 2023. The term of office for one (1) of the vacancies is two (2) years beginning immediately following the election on April 21, 2020 and concludes on June 30, 2022. The following nominations have been received by the Clerk of the Board as of March 18, 2020.

Mrs. Alice Draper, nominated by the Belleville Henderson Central School District Board

Mrs. Jennifer Jones, nominated by the Beaver River Central School District Board

Mrs. Grace H. Rice, nominated by the South Lewis Central School District Board

Mrs. Barbara Lofink, nominated by the Carthage Central School District Board

The BOCES Annual Meeting will be held on April 08, 2020 at 7:15 p.m. at the Howard G. Sackett Technical Center, 5836 State Route 12, in Glenfield, NY. The Annual Meeting will be preceded by a buffet dinner at 6:00 p.m. in the Culinary Arts Room. On April component school 21, 2020 board members will meet in their individual districts to vote on the proposed 2020-2021 administration budget and cast ballots to elect members to the BOCES.

15. Peter Monaco and Lynn Murray wanted to say thank you to all BOCES staff for all of the extra time and effort that has gone into this COVID-19 epidemic. Mr. Murray asked that we check into the Class A/B license accredited class that has been suspended in Syracuse for a year. He thought it might be something we could tap into through Adult Education and help people receive a Class A/B license.

16. On a motion by M. Young, seconded by A. Draper, the Board voted to adjourn the meeting at 8:05 p.m.

Vote: Yes-6 No-0

Adjournment of
mtg at 8:05 p.m.

Calendar

April	02	JLSBA National Honor Society Induction – Watertown High School – 6:00 p.m.
	08	BOCES Annual Meeting/Board Meeting – HGSTC – Building Tours 5:00 p.m.; Dinner 6:00 p.m. Annual Meeting 7:45 p.m.
	21	Districts vote on BOCES Central Administration Budget & Election of Members to the Board
	22-24	SkillsUSA NYS Competition, Syracuse, NY

- | | | |
|------|-----|--|
| May | 19 | Honor Society Induction - HGSTC – Adult Learning Center – 7:00 p.m. |
| | 21 | Honor Society Induction – BTC – ACES Gymnasium – 7:00 p.m. |
| June | 2 | HGSTC Recruitment Day |
| | 3&4 | BTC Recruitment Days |
| | 4 | SkillsUSA Recognition Dinner – HGSTC – Adult Learning Center – 6:00 p.m. |
| | 9 | BTC Signing Day |
| | 10 | HGSTC Signing Day |
| | 11 | HGSTC Awards Day – SL High School Auditorium - 9:30 a.m. |
| | 12 | BTC Awards Day - Location TBD – 9:00 a.m. |

The next regularly scheduled monthly meeting of the Jefferson-Lewis-Hamilton-Herkimer-Oneida Board of Cooperative Educational Services will be held at 8:00 p.m. on Wednesday, April 08, 2020 at the Howard G. Sackett Technical Center, Conference Room B, 5836 State Route 12, Glenfield, New York, immediately following the Annual Meeting which will begin at 7:15 p.m.

Regularly
scheduled
monthly
meeting
04/08/2020

Respectfully submitted,

Patricia L. LaClair
Clerk of the Board