

# MINUTES OF MEETING - - BOARD OF EDUCATION - - District No. C-4

## Clark County, Illinois

### In Regular Session at 7:00 P.M. on date of March 16, 2020

- I. The Casey-Westfield Board of Education met in regular session at 7:00 P.M. on Monday, December 16, 2019 at the Unit Office, 502 E Delaware, Casey, IL. Upon roll call, members present were Gelb, Hickox, Huisinga, Hutton, Navel, Overbeck and Perie. Administrators present were Linda Campbell, Kacie Rhoads, Chris Seaton, Jim Sullivan and Dee Scott.
- II. President Overbeck recognized visitors Nancy Smitley and Megan Parcel.
- III. Act upon approval of the following consent agenda items:
  - A. Minutes of the regular meeting of February 24, 2020 and special meetings of February 27 and March 2, 3, 9 & 13, 2020;
  - B. Review of the financial and budgetary reports and approval of the current invoices for payment;
  - C. Minutes of the closed session meeting of September 17, 2018; and approval of the destruction of the verbatim record of those meetings as authorized by Board Policy 220 and 220-E1;
  - D. IESA and IHSA membership for FY21 and adoption of and abidance with their Constitutions, By-Laws, Terms and Conditions, and Administrative Procedures, Guidelines and Policies;  
<http://www.iesa.org/administration/handbook.asp>  
<http://ihsa.org/AbouttheIHSA/ConstitutionBylawsPolicies.aspx>
  - E. Accept donation of \$9493 from Casey Lions' Club for the purchase of a vision screener to be used throughout the district and \$1531 from Moriah Church of God to be used to pay student lunch account balances.

Motion by Gelb and seconded by Hutton . Upon roll call, members voting yea were Gelb, Hickox, Huisinga, Hutton, Navel, Overbeck and Perie. The President declared the motion carried.

- IV. Act upon approval of Resolution to Add Territory and New Unit of Government to the Clark County Enterprise Zone.

Motion by Hutton and seconded by Gelb . Upon roll call, members voting yea were Gelb, Hickox, Huisinga, Hutton, Navel, Overbeck and Perie. The President declared the motion carried.

- V. Board and Administrator Reports
  - A. FOIA Request—Joe Hart of the Illinois Education Association, on 2-26-2020 via email, requested names of all non-certified support staff, job titles, date of hire, work building and address, hours per week, hours per year, and collective bargaining unit status. The information was provided via email on 2-27-2020.

**Minutes Submitted By Secretary** \_\_\_\_\_

**Ordered Approved by President** \_\_\_\_\_

**Date of April 20, 2020**

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- B. COVID-19 Precautions-Administration reviewed the efforts taken so far. The entire staff is to be commended on their effort and response in these trying times.

VI. Addendum

VII. Act upon approval to adjourn to closed session under c1 (employment) and c21 (discussion closed meeting minutes) of section 5 ILCS 120/1 et seq. of the Illinois Open Meetings Act at 7:10 p.m.

Motion by Hutton and seconded by Navel . Upon roll call, members voting yea were Gelb, Hickox, Huisinga, Hutton, Navel, Overbeck and Perie. The President declared the motion carried.

VIII. Act upon approval to reconvene to regular session at 9:35 p.m.

Motion by Perie and seconded by Hutton . Upon roll call, members voting yea were Gelb, Hickox, Huisinga, Hutton, Navel, Overbeck and Perie. The President declared the motion carried.

IX. Act upon the following consent agenda items:

- A. Act upon approval of closed session minutes of February 24 & 27 and March 2, 3, 9 & 13, 2020.
- B. Act upon approval of support staff recommendations.
  - 1. 2020-2021 support staff pay increase of 5%.
  - 2. Accept letter of retirement from Dennis Matthews effective May 30, 2024 and invoking the 6% for 4 years retirement incentive.
  - 3. Employ Megan Stults as Monroe Elementary Custodian for the remainder of the 2019-2020 school year.
- C. Act upon approval of certified staff recommendations.
  - 1. Accept letter of resignation from Krista Houk as High School Language Arts Teacher effective at the end of the 2019-2020 school year.
  - 2. Continue employment of the following non-tenured teachers:
    - a. 4<sup>th</sup> year to Tenure/Accelerated Tenure—Tom Brannan, Patty Hacker, Lisa Sackrider, Ann Crites, Erica Robinson, Beth Reynolds,
    - b. 3<sup>rd</sup> year to 4<sup>th</sup> year—Sherry Lewis, Jay Bohner, Mallory Foster, Becky Lee, Hannah Todd, Maralina Elliott, Aaron Janssen,
    - c. 2<sup>nd</sup> year to 3<sup>rd</sup> year—Megan Parcel, Valentina Bohner, Kacie Rhoads, Ryan High, Tori Hale, Cassie Ramsey, Cayleigh Beeman, Amy Evans, Courtney Switzer, Audra Taylor, Ashley Spittler, Kara Swingler, Val Miller,
    - d. 1<sup>st</sup> year to 2<sup>nd</sup> year—Nicole Huffman, Brittany Kibler and Naomi Ochs.
  - 3. Employ the following teachers for the 2020-2021 school year:

**Minutes Submitted By Secretary** \_\_\_\_\_

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- a. Sarah Kusterman as Monroe Art Teacher
  - b. Heather Piper as Monroe Special Education Teacher,
  - c. Victoria Cox as Monroe 5<sup>th</sup> Grade Teacher, effective January 1, 2021 and contingent upon completion of requirements for Professional Educator License.
- D. Act upon approval of co-curricular recommendations.
- 1. Accept letter of resignation from Jennifer Harris as Senior High Student Council Advisor effective at the end of the 2019-2020 school year.
- E. Act upon approval of administrative staff recommendations.
- 1. 2020-2021 contracts with 5% pay increases for Kacie Rhoads and Jim Sullivan.
  - 2. 2020-2021 contracts with 6% pay increases (retirement incentive) for Linda Campbell and Chris Seaton.

Motion by Hickox and seconded by Hutton . Upon roll call, members voting yea were Gelb, Hickox, Huisinga, Hutton, Navel, Overbeck and Perie. The President declared the motion carried.

- X. Act upon approval that the Board adopt the “Resolution Reference the Honorable Dismissal of a Licensed Employee” Kelsey Keller as presented and that the Superintendent be authorized and directed to deliver or cause to be delivered the notice to the employee as specified in the Resolution.

Motion by Overbeck and seconded by Huisinga . Upon roll call, members voting yea were Gelb, Hickox, Huisinga, Hutton, Navel, Overbeck and Perie. The President declared the motion carried.

XI. Addendum

XII. Act upon approval to adjourn at 9:38 p.m.

Motion by Navel and seconded by Hutton . Upon roll call, members voting yea were Gelb, Hickox, Huisinga, Hutton, Navel, Overbeck and Perie. The President declared the motion carried.

**Minutes Submitted By Secretary** \_\_\_\_\_

**Ordered Approved by President** \_\_\_\_\_

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