

MADISON BOARD OF EDUCATION

Leslie Lajewski, *Board President*
Heather Reddy, *Vice President*



Mark Schwarz, *Superintendent of Schools*
Gary Lane, *Board Secretary*

PUBLIC MEETING AGENDA

Date: **February 26, 2019**

Time: **7:00 p.m.** Executive Session

8:00 p.m. Public Session

Location: Alice Perlaw Library Media Center, 170 Ridgedale Avenue, Madison, New Jersey 07940

Public WiFi: Network ID: **MPS_Guest2**; Password: **boardtemp**

1. CALL TO ORDER:

ROLL CALL:

Ms. Fischer		Mrs. Habib		Mr. Irwin		Dr. Piskula	
Mrs. Reddy		Mrs. Yousey		Mr. Singh		Ms. Lajewski	

2. RECESS TO CLOSED SESSION

Moved by _____, seconded by _____, to approve as follows:

Resolved: that the Board of Education move into closed executive session for the purpose of discussing confidential personnel and legal issues. It is anticipated that the Board will be in closed session for up to 1.0 hour and action may be taken in public session afterward. Discussion conducted in closed executive session shall be disclosed to the public to the extent permitted by law that making such matters public shall not be inconsistent with the Open Public Meeting Act.

VOICE VOTE: _____

Time: _____

3. RECONVENE TO PUBLIC SESSION

Time: _____

4. FLAG SALUTE

5. NOTICE OF MEETING

In compliance with the Open Public Meetings Act, Chapter 231, Laws of New Jersey, 1975, notice of this meeting has been sent to the Madison Eagle, the Daily Record and has been posted in the Board of Education Office, the Borough Hall, the Madison Railroad Station, the YMCA, the Madison Library, all school buildings and on the district's website. The public is invited to attend. This evening's meeting constitutes an official Public Meeting of the Board of Education. Action may be taken.

If needed, the Board will convene into Executive Session to discuss matters permitted pursuant to NJSA 10:4-12. Upon conclusion of the Executive Session, the Board will return to Regular Session at which time public action may be taken.

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6. ROLL CALL

Ms. Fischer		Mrs. Habib		Mr. Irwin		Dr. Piskula	
Mrs. Reddy		Mrs. Yousey		Mr. Singh		Ms. Lajewski	

7. REPORT OF THE BOARD PRESIDENT

8. OPEN TO THE PUBLIC *Open:* _____ *Closed:* _____

9. SUPERINTENDENT DISCUSSION ITEMS

- a. Superintendent Report
- b. National Merit Scholar Recognition
- c. Instructional Coaches Presentation
- d. SSDS Report
- e. Education Report
- f. Technology Report
- g. Facilities Report
- h. Finance Report

10. OPEN TO THE PUBLIC *Open:* _____ *Closed:* _____

11. EDUCATION AGENDA – Discussion Items

a. Education Committee Report

12. EDUCATION AGENDA – Action Items

Moved by _____, seconded by _____, at the recommendation of the superintendent, approve the following:

a. Travel

Approve the school district travel

b. Field Trips

Approve school field trips:

Sch	Gr.	# of Student s	Class/ Group	Field Trip	Date	Location	Trans.	Cost/ Student
CAS	5	102	5th Grade	Intrepid	4/29/19	New York, NY	District Bus	\$0
CAS	2	52	2nd Grade	Reeves Reed Arboretum	4/30/19	Summit, NJ	District Bus	\$0

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CAS	2	50	2nd Grade	Reeves Reed Arboretum	5/1/19	Summit, NJ	District Bus	\$0
CAS	4	82	4th Grade	Mayo Performing Arts Center	3/5/19	Morristown, NJ	Hanover Park Bus	\$13.50
KRS	4	62	4th Grade	Math Museum	6/11/19	New York, NY	District Bus/ Hanover park Bus	\$14.75
KRS	5	44	5th Grade	Intrepid	6/5/19	New York, NY	District Bus	\$17
KRS	K	35	Kindergarten	Crayola Factory	5/3/19	Easton, PA	District Bus	\$12.50
TJS	K	23	KAM	Brookhollows Barnyard	5/10/19	Boonton, NJ	TBD	\$7.50 plus bus if needed
TJS	K	23	KPM	Brookhollows Barnyard	5/10/19	Boonton, NJ	TBD	\$7.50 plus bus if needed
TJS	3	58	3rd Grade	Waterloo Village	5/21/19	Stanhope, NJ	District & Vendor	\$13 plus cost of vendor bus
TJS	5	64	5th Grade	MJS	2/28/19	Madison, NJ	District Bus	\$0
TJS	4	67	4th Grade	Lost River Cavern	6/14/19	Hellertown, PA	2 Buses	TBD
MJS	7	44	Italian 7	Classic Thyme Cooking School	4/30/19	Westfield, NJ	District Bus	\$42
MJS	8	206	8th Grade	Dorney Park & Wildwater Kingdom	6/17/19	Allentown, PA	1 District Bus & 4 Vendor Buses	\$70
MHS	9-12	15	Dare to Dream	Dare to Dream Leadership Conference	5/30/19	Montclair State University Montclair, NJ	District Bus	\$0
MHS	9-12	35	Design/ AP & HN Art	Monster Project between MHS/CAS	4/23/19	CAS Madison, NJ	District Bus	\$0
MHS	9-12	45	Every 15 Minutes	Hyatt	3/25/19 Overnight	Florham Park, NJ	District Bus	\$0
MHS	9-12	78	Marching Band	St. Patrick's Day Parade	3/9/19	Morristown, NJ	District Bus plus equipment van and band trailer	\$0

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c. Harassment, Intimidation and Bullying Report

Approve the following HIB reports:

Investigation Number	Unconfirmed/Confirmed
MHS1819:6	Unconfirmed
MHS1819:7	Confirmed
MJS1819:1	Confirmed
MJS1819:2	Confirmed
KRS1718:05	Unconfirmed

d. Permission for Helicopter Landing

The Madison Board of Education authorizes Atlantic Health to land a helicopter on the high school property for the Every 15 Minutes Program for the 2018-19 school year.

ROLL CALL:

Ms. Fischer		Mrs. Habib		Mr. Irwin		Dr. Piskula	
Mrs. Reddy		Mrs. Yousey		Mr. Singh		Ms. Lajewski	

13. HUMAN RESOURCES AGENDA – Discussion Items

a. Human Resources Committee Report

14. HUMAN RESOURCES AGENDA – Action Items

Moved by _____, seconded by _____, at the recommendation of the superintendent, approve the following:

a. New Hires and Other Personnel Actions

Approve the following new hires and other personnel actions:

#	Action	Name	Position	Replacing/ New	Location	Effective Dates	Salary/Rate	Account #
1	New Hire	Amanda Casto	Leave Replacement Teacher	Ariana Ciolino	MJS	2/27/19 to 6/21/19	Day 1-20: \$100 per day; Day 21+: BA/1 \$53,083 (to be prorated)	11-130-100-101
2	New Hire	Catherine Drury	Leave Replacement Teacher	Kimberly Baron	CAS	3/4/19 to 6/21/19	Day 1-20: \$100 per day; Day 21+: BA/1 \$53,083	11-140-100-101

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							(to be prorated)	
3	New Hire	Katherine O'Neill	Teacher Assistant	Allison Sommer	KRS	2/27/19 to 6/21/19	TA/2 \$23,087 (to be prorated)	11-000-217-100
4	Acting Status*	Eulalia Gillis	Acting Business Administrator/ Board Secretary	n/a	Central Office	2/27/19 to 6/30/19	TBD	TBD
5	Salary Correction	Emily Hart	Leave Replacement Teacher	Nicole Salazar	TJS	12/17/18 to 3/29/19	Day 1-20: \$100 per day; Day 21+: KWRAP/1 \$45,500 (to be prorated)	62-110-100-101

*Pending the approval of the Executive County Superintendent

b. Extra-Curricular Appointments/Revisions

#	Position - Additions/Revisions	Last Name	First Name	18-19 Step	18-19 Stipend	Longevity
1	MHS Lighting Designer (Volunteer) for Bright Star the Musical	Fok	Jason	n/a	n/a	n/a
2	MHS Boys' JV Lacrosse Coach	Hill	Nathan	Step 3/ Year 1	\$4,870	n/a
3	MHS JV Golf Assistant Coach	Rawding	Carole	Step 1/ Year 1	\$3,174	n/a
4	MJS Student Council	Sternberg	Ellen	Step 1	\$1,761 (\$3,521 prorated)	n/a

c. Leave of Absence

Approve the following leave of absence:

#	Name	Position/ School	Paid Leave	Unpaid Leave/FML/NJFL	Return Date
1	Kimberly Baron	Teacher/CAS	3/11/19 to 6/21/19	n/a	8/28/19
2	Caitlin Young	Teacher/MJS	4/1/19 to 6/21/19	8/28/19 to 10/27/19	10/28/19
3	Employee #0347	Central Office	Paid Administrative Leave	n/a	TBD

d. Additional Compensation

Approve additional compensation:

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#	Staff Name	Type of Work	Dates	Cost/hr	Total Hours	Total Pay
1	Ingrid Arosemena	ESL After School Program (Title III)	2/20/19 to 6/14/19	\$46/hr	not to exceed 48 hours	not to exceed \$2,208
2	Kaitlyn Buonocore	ESL After School Program (Title III)	2/20/19 to 6/14/19	\$46/hr	not to exceed 48 hours	not to exceed \$2,208
3	Jamie Davis	ESL After School Program (Title III)	2/20/19 to 6/14/19	\$46/hr	not to exceed 45 hours	not to exceed \$2,070
4	Lindsey LeCocq	ESL After School Program (Title III)	2/20/19 to 6/14/19	\$46/hr	not to exceed 45 hours	not to exceed \$2,070
5	Robert Grundfest	Home Instruction for Student #5468179029	2/1/19 to 2/11/19	\$46/hr	2 hours per week	not to exceed 2 weeks or \$184
6	Luis Largo	Home Instruction for Student #5468179029	2/1/19 to 2/11/19	\$46/hr	2 hours per week	not to exceed 2 weeks or \$184
7	Colette Crescas	Nursing care for Student #6226527127	2/1/19 to 6/7/19	\$46/hr	½ hour per week	not to exceed 17 weeks or \$391
8	Karen Smith	Home Instruction for Student #3306068968	2/2/19 to 3/1/19	\$46/hr	2 hours per week	not to exceed 8 hours or \$368
9	Leslie Gentile	Home Instruction for Student #3306068968	2/2/19 to 3/1/19	\$46/hr	2 hours per week	not to exceed 8 hours or \$368
10	Colleen Kennedy	Home Instruction for Student #3306068968	2/2/19 to 3/1/19	\$46/hr	2 hours per week	not to exceed 8 hours or \$368
11	Stephen Bernich	Teaching a Sixth Class (date extension)	11/12/18 to 4/5/19	\$7,500 (to be prorated)	Based on dates of coverage	not to exceed \$3,713
12	Richard Bradshaw	Teaching a Sixth Class (date extension)	11/12/18 to 4/5/19	\$7,500 (to be prorated)	Based on dates of coverage	not to exceed \$3,713
13	Robert Grundfest	Teaching a Sixth Class (date extension)	11/12/18 to 4/5/19	\$7,500 (to be prorated)	Based on dates of coverage	not to exceed \$3,713
14	Christine Hladky	Teaching a Sixth Class (date extension)	11/12/18 to 4/5/19	\$7,500 (to be prorated)	Based on dates of coverage	not to exceed \$3,713

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15	Hugh Singerline	Teaching a Sixth Class (date extension)	11/12/18 to 4/5/19	\$7,500 (to be prorated)	Based on dates of coverage	not to exceed \$3,713
16	Richard Hagens	Assist Student #9021078847 at Spring Musical play practice	2/25/19 to 2/28/19	\$18/hr	2.75 hours/day	not to exceed 11 hours or \$198

e. Teacher Advancements

Approve the following teacher advancements:

#	Name	Position/School	Present Guide/Step	New Guide/Step	Effective Date
1	Michele Conwell	Special Education/CAS	BA/8	MA/8 \$62,023	2/1/19
2	Adam Gerenstein	Physical Education/TJS	MA/11	MA+30/11 \$73,837	2/1/19
3	Katherine Goodbread	Grade 2/KRS	BA/19	MA/19 \$94,718	2/1/19
4	Gina O'Brien	Math/MHS	MA/18	MA+30/18 \$97,028	2/1/19
5	Mary Jane Skordinsky	Nurse/MJS	MA/19	MA+30/19 \$102,216	2/1/19

f. Substitute Teachers for 2018-19 School Year

Approve the following substitute teachers at a rate of \$100/day:

Name
*Andrew Dutton
*Eric Tripp

* Pending NJ Criminal history review for fingerprinting.

g. Job Descriptions

Approve the following revised job descriptions for the 2018-19 School Year:

1. Bus Driver / Maintenance Person
2. Secretary to the Director of Facilities
3. Custodian
4. Custodian / Courier
5. Electrician
6. Groundskeeper
7. Head Custodian
8. HVAC / Maintenance Foreman

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- 9. Mechanic / Groundskeeper
- 10. Plumber
- 11. Payroll Secretary

ROLL CALL:

Ms. Fischer		Mrs. Habib		Mr. Irwin		Dr. Piskula	
Mrs. Reddy		Mrs. Yousey		Mr. Singh		Ms. Lajewski	

15. OPERATIONS AGENDA – Discussion Items

a. Operations Committee Report

b. Madison Community House

Approve the Madison Community House Before and After School Program (BASCC) for the 2019-2020 school year for use of the three elementary schools at a rental fee of \$1,650/month

16. OPERATIONS AGENDA – Action Items

Moved by _____, seconded by _____, at the recommendation of the superintendent, approve the following:

a. Transfers

Approve transfers dated February 26, 2019.

b. Bills List

Approve bill list dated February 26, 2019.

c. Board Secretary's and Treasurer's Report

The Board of Education accepts the reports of the Board Secretary and Treasurer of School Monies (**January**). Pursuant to N.J.A.C. 6:20-2A.10(d), the Board of Education has obtained certification from the Board Secretary that no major account has encumbrances and expenditures which in total exceed the line item appropriation and hereby certifies pursuant to N.J.A.C. 6:20-2A.10(e) that no major account or fund has been over-expended.

d. Minutes

Approve the Open and Closed Session Minutes from January 29, 2019.

e. Professional Services

Approved professional services (by outside organizations):

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Name	Service	Cost	Effective Dates
John Frangione	Audio Technician Services & Microphone Rental for MJS Musical Production of "The Secret Garden"	\$1,200 (to be paid from ticket sales)	2/25/19 - 3/2/19
Kathryn McManus (Spotlight Kids Co. LLC)	Choreography for the MJS Musical "The Secret Garden"	\$500 (to be paid from ticket sales)	2/25/19 - 2/28/19

f. Donations

Approve the following donations:

	Organization/Person	Donation	Location
1	Jim & Jamie Conroy 44 Rosemont Avenue Madison, NJ 07940	3/4 sized violin valued at \$500	MJS Orchestra
2	ExxonMobil Alliance P.O.Box 7288 Princeton, NJ 08543-7288	\$500 to be used for STEM Robotics	MHS

g. Contractor Payments

Approve application #13 - Final Payment - from Northeastern Interior Services in the amount of \$141,273.34 for the Madison HS Renovation and Addition

h. Treasurer of School Monies

Approve **Abigail Kutz** as Treasurer of School Monies from January 1, 2019 to June 30, 2019 - \$2,700

i. Transportation Agreement

Approve the transportation agreement with Parsippany-Troy Hills for 2018-19:

1. March 4-6, 2019 to Atlantic City for the DECA Competition - \$190.48

j. Insurance Consultant and Provider

Approve the following insurance consultant and provider from March 1, 2019 through the January 2020 Board reorganization meeting:

1. **Centric Benefits Consulting**, 219 South Street, New Providence, NJ 07974 - health/dental benefits consultant at an annual fee of \$85,000.

k. Appointment of Legal Counsel

Approve the following:

1. **Machado Law Group** as legal counsel for general matters, 1 Cleveland Place, Springfield, NJ 07087, \$165/hour for attorney services; \$82.50/hour for paralegal services; plus \$1,500 monthly retainer fee for Board meeting attendance, general

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telephone and email consultations with the Board President, Superintendent, and Central Office Administrators.

I. School Safety Data System (SSDS) Report

Approve the School Safety Data Summary Report (SSDSR) for Reporting Period 1 of the 2018-19 school year.

m. Law Enforcement MOA

Approve the Memorandum of Agreement (MOA) between the Madison Board of Education and the Madison Police Department for the 2018-2019 school year.

ROLL CALL:

Ms. Fischer		Mrs. Habib		Mr. Irwin		Dr. Piskula	
Mrs. Reddy		Mrs. Yousey		Mr. Singh		Ms. Lajewski	

17. OLD BUSINESS

18. NEW BUSINESS

19. OPEN TO THE PUBLIC *Open:* _____ *Closed:* _____

20. CLOSED EXECUTIVE SESSION (If Necessary)

Moved by _____, seconded by _____, to approve as follows:

Resolved: that the Board of Education move into closed executive session for the purpose of discussing personnel/legal issues. It is anticipated that the Board will be in closed session for _hour(s) and action may be taken in public session afterward. Discussion conducted in closed executive session shall be disclosed to the public to the extent that making such matters public shall not be inconsistent with the Open Public Meeting Act.

VOICE VOTE:

Time:

21. RECONVENE TO PUBLIC SESSION Time:

22. ADJOURNMENT

Moved by _____, seconded by _____,

VOTE:

Time: