

MADISON PUBLIC SCHOOLS

Mark Schwarz, *Superintendent*



359 Woodland Road
Madison, NJ 07940
(973) 593-3101
Fax: (973) 593-3161

2019 BOARD OF EDUCATION MEETING SCHEDULE

Regular Meetings

January 29, 2019
February 26, 2019
March 19, 2019
April 30, 2019
May 14, 2019
June 11, 2019
July 23, 2019
August 20, 2019
September 17, 2019
October 15, 2019
November 19, 2019
December 17, 2019

District Policy

0167- PUBLIC PARTICIPATION IN BOARD MEETINGS

Section: Bylaws

Date Created: August, 2014

Date Edited: June, 2016

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board shall set aside a portion of every Board meeting, the length of the portion to be determined by the Board, for public comment on any school or school district issue that a member of the public feels may be of concern to the residents of the school district.

Public participation shall be governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, municipality of residence, and group affiliation, if applicable;
2. In the event it appears the public comment portion of the meeting may exceed 45 minutes, the presiding officer may limit each statement made by a participant to (not less than three) three minutes' duration;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements, questions, or inquiries shall be directed to the presiding officer and any questions or inquiries directed by a to another Board member shall be redirected to the presiding officer who shall determine if such statement, question, or inquiry shall be addressed by the presiding officer on behalf of the Board or by the individual Board member;
5. The presiding officer may:
 - a. Interrupt, warn, and/or terminate a participant's statement, question, or inquiry when it is too lengthy;
 - b. Interrupt and/or warn a participant when the statement, question, or inquiry is abusive, obscene, or may be defamatory;
 - c. Request any person to leave the meeting when that person does not observe reasonable decorum;
 - d. Request the assistance of law enforcement officers in the removal of a disorderly person when that person prevents or disrupts a meeting with an act that obstructs or interferes with a meeting;
 - e. Call for a recess or an adjournment to another time when the lack of public decorum interferes with the orderly conduct of the meeting; and
 - f. Waive these rules when necessary for the protection of privacy or to maintain an orderly operation of the Board meeting.

N.J.S.A. 2C:33-8

N.J.S.A. 10:4-12

Adopted: 26 August 2014

Revised: 10 May 2016

MADISON BOARD OF EDUCATION

Leslie Lajewski, *Board President*
Heather Reddy, *Vice President*



Mark Schwarz, *Superintendent of Schools*
Eulalia Gillis, *Acting Board Secretary*

PUBLIC MEETING AGENDA

Date: **April 30, 2019**
Time: **7:00 p.m.** Executive Session
7:30 p.m. Public Session
Location: Alice Perlaw Library Media Center, 170 Ridgedale Avenue, Madison, New Jersey 07940
Public WiFi: Network ID: **MPS_Guest2**; Password: **boardtemp**

1. CALL TO ORDER:

ROLL CALL:

Ms. Fischer		Mrs. Habib		Mr. Irwin		Dr. Piskula	
Mrs. Reddy		Mrs. Yousey		Mr. Singh		Ms. Lajewski	

2. RECESS TO CLOSED SESSION

Moved by _____, seconded by _____, to approve as follows:

Resolved: that the Board of Education move into closed executive session for the purpose of discussing confidential student matters. It is anticipated that the Board will be in closed session for up to 0.5 hour and action may be taken in public session afterward. Discussion conducted in closed executive session shall be disclosed to the public to the extent permitted by law that making such matters public shall not be inconsistent with the Open Public Meeting Act.

VOICE VOTE: _____

Time: _____

3. RECONVENE TO PUBLIC SESSION

Time: _____

4. FLAG SALUTE

5. NOTICE OF MEETING

In compliance with the Open Public Meetings Act, Chapter 231, Laws of New Jersey, 1975, notice of this meeting has been sent to the Madison Eagle, the Daily Record and has been posted in the Board of Education Office, the Borough Hall, the Madison Railroad Station, the YMCA, the Madison Library, all school buildings and on the district's website. The public is invited to attend. This evening's meeting constitutes an official Public Meeting of the Board of Education. Action may be taken.

If needed, the Board will convene into Executive Session to discuss matters permitted pursuant to NJSA 10:4-12. Upon conclusion of the Executive Session, the Board will return to Regular Session at which time public action may be taken.

6. ROLL CALL

Ms. Fischer		Mrs. Habib		Mr. Irwin		Dr. Piskula	
Mrs. Reddy		Mrs. Yousey		Mr. Singh		Ms. Lajewski	

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7. REPORT OF THE BOARD PRESIDENT

8. OPEN TO THE PUBLIC *Open:* _____ *Closed:* _____

9. SUPERINTENDENT DISCUSSION ITEMS

- a. Superintendent Report
 - Final Budget Presentation
- b. Education Report
- c. Technology Report
- d. Facilities Report
- e. Finance Report

10. EDUCATION AGENDA – Discussion Items

a. Education Committee Report

11. EDUCATION AGENDA – Action Items

Moved by _____, seconded by _____, at the recommendation of the superintendent, approve the following:

a. Travel

Approve the school district travel

b. Field Trips

Approve school field trips:

Sch	Gr.	# of Students	Class/ Group	Field Trip	Date	Location	Trans.	Cost/ Student
KRS	1	54	1st Grade	Turtle Back Zoo	5/30/19	West Orange, NJ	District Bus/ Hanover Park Bus	\$22
TJS	5	64	5th Grade	MJS Orientation	5/2/19	Madison, NJ	District Buses	\$0
MJS	6-8	51	Jazz Band	F.M. Kirby Children's Center	5/10/19	Madison, NJ	District Bus	\$0
MJS	7	14	7th Grade Advisory Class	Kings Road School - MJS Advisory students to present donations to 4th grade class for purchase of	5/8/19	Madison, NJ	District Bus	\$0

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				books for classroom library				
MJS	6	22	MJS Play 60 student participants	Jets Play 60 Flag Football Tournament	5/3/19	Jets Training Facility Florham Park, NJ	District Bus	\$0
MHS	9-12	225	Choir, Band & Orchestra	Disney Trip	5/21/20 to 5/26/20	Orlando, FL	None Needed	Approx. \$1,000 to \$1,800
MHS	9-12	150	Band & Chorus	NYC Trip	5/1/19	NYC	None Needed	\$0
MHS	9-12	10	Transitional English	Castle Shakespeare Playhouse	5/6/19	Budd Lake, NJ	District Bus	\$0
MHS	9-12	5	AP Chinese	Chinatown	5/22/19	NYC	District Bus	Cost of lunch and optional souvenir
MHS	9-12	34	AP/HN Advanced Ceramics	The Cloisters Museum	5/15/19	NYC	District Bus	\$16 for guided tour
MHS	9-12	35	Humanities	The Metropolitan Museum of Art	6/4/19	NYC	District Bus	\$12 admission
MHS	9-12	26	Humanities	The Metropolitan Museum of Art	6/3/19	NYC	District Bus	\$12 admission
MHS	9-12	120	Stat/AP Stat	Novartis (annual trip)	4/1/20 (2019-20 school year)	East Hanover, NJ	District Bus	\$1 contribution for bagels

c. Harassment, Intimidation and Bullying Report

Approve the following HIB reports:

#	Investigation Number	Unconfirmed/Confirmed
1	KRS 1819:06	Unconfirmed
2	MHS 1819:05	Confirmed
3	KRS 1819:04	Unconfirmed

ROLL CALL:

Ms. Fischer		Mrs. Habib		Mr. Irwin		Dr. Piskula	
Mrs. Reddy		Mrs. Yousey		Mr. Singh		Ms. Lajewski	

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12. HUMAN RESOURCES AGENDA – Discussion Items

a. Human Resources Committee Report

b. Retirees

The Madison Board of Education accepts with regret the retirement of Richard Bradshaw (18 years of service), Sherrie Taylor (34 years of service) and Kathleen Wallace (20 years of service). On behalf of the Madison Public School community, we thank each of you for your commitment to our students. We wish you the happiest and most fulfilling future possible.

13. HUMAN RESOURCES AGENDA – Action Items

Moved by _____, seconded by _____, at the recommendation of the superintendent, approve the following:

a. Retirements/Resignations

Approve the following retirements and resignations:

#	Action	Name	Position	Location	Effective Date
1	Retirement	Richard Bradshaw	Social Studies	MHS	7/1/19
2	Retirement	Sherrie Taylor	Media Specialist	KRS/TJS	7/1/19
3	Retirement	Kathleen Wallace	Instructional Coach (Math)	District	7/1/19
4	Resignation	Desiree Sommerville	Teacher Assistant	CAS	4/11/19

b. New Hires and Other Personnel Actions

Approve the following new hires and other personnel actions:

#	Action	Name	Position	Replacing/ New	Location	Effective Dates	Salary/Rate	Account #
1	New Hire	Megan Ehrenfeld	Teacher of Spanish	Barbara Neto	MHS	8/28/19 to 6/30/20	MA/5 \$61,293	11-140-100-101
2	New Hire	Leticia Greenfield	Teacher Assistant	New	KRS	5/1/19 to 6/21/19	TA/3 \$24,915 (to be prorated)	11-000-217-100
3	New Hire	Emily Hart	Teacher Assistant	New	TJS	5/1/19 to 6/21/19	TA/1 \$22,579 (to be prorated)	11-000-217-100
4	New Hire	Nicole Labombarda	Teacher of French	Kara Waybright	MJS	5/1/19 to 6/30/19	BA/7 \$57,173 (to be prorated)	11-130-100-101
5	New Hire	Christine Seminerio	Director of Special Services	n/a	Central Office	7/1/19 to 6/30/20	\$130,000	11-000-219-104

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6	Contract Approval	Eulalia Gillis	Acting Business Administrator	n/a	Central Office	3/1/19 to 6/30/19	\$110,604 (to be prorated) plus \$2,000/month	11-000-251-100
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c. Additional Compensation

Approve additional compensation:

#	Staff Name	Type of Work	Dates	Cost/hr	Total Hours	Total Pay
1	Jennifer Gamba	Home Instruction for Student #4921869826	3/12/19 to 4/19/19	\$46	4 hours per week for 4 weeks	not to exceed \$736
2	Luis Largo	Home Instruction for Student #4921869826	3/12/19 to 4/19/19	\$46	2 hours per week for 4 weeks	not to exceed \$368
3	Barbara Mansfield	Substitute Teacher ESL After School Program (Title III)	2/20/19 to 6/14/19	Compensation correction \$17.80/hr	not to exceed 20 hours	not to exceed \$356
4	Madeline Smith	Substitute Teacher ESL After School Program (Title III)	2/20/19 to 6/14/19	Compensation correction \$16.13/hr	not to exceed 20 hours	not to exceed \$323
5	Erika Thomasen	Substitute Teacher ESL After School Program (Title III)	2/20/19 to 6/14/19	Compensation correction \$16.13/hr	not to exceed 20 hours	not to exceed \$323
6	Jennifer Gamba	Home Instruction for Student #2602508989	1/31/19 to 6/21/19	\$46	2 hours per week for 20 weeks	not to exceed \$1,840
7	Luis Largo	Home Instruction for Student #2602508989	1/31/19 to 6/21/19	\$46	4 hours per week for 20 weeks	not to exceed \$3,680
8	Joyce Kirkland	Home Instruction for Student #2602508989	1/31/19 to 6/21/19	\$46	2 hours per week for 20 weeks	not to exceed \$1,840
9	Karen Smith	Home Instruction for Student #3306068968	4/16/19 to 6/21/19	\$46	2 hours per week for 10 weeks	not to exceed \$920
10	Leslie Gentile	Home Instruction for Student #3306068968	4/16/19 to 6/21/19	\$46	2 hours per week for 10 weeks	not to exceed \$920
11	Colleen Kennedy	Home Instruction for Student #3306068968	4/16/19 to 6/21/19	\$46	2 hours per week for 10 weeks	not to exceed \$920

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					weeks	
12	Richard Hagens	Assist Student #2197296133 at after school extracurricular green team activity	4/17/19, 5/1/19, 5/15/19, 6/12/19	\$16.49	1 hour per day for 4 days	not to exceed \$66
13	Jennifer DeAngelo-Thomas	Home Instruction for Student #8679562239	3/22/19 and 3/29/19	\$46	1 hour per day	not to exceed \$92

d. Leave of Absence

Approve the following leave of absence:

#	Name	Position/ School	Paid Leave	Unpaid Leave/FML/NJFL	Return Date
1	Employee #1763	Teacher/MHS	TBD	n/a	TBD
2	Employee #2283	Teacher/MJS	TBD	n/a	TBD
3	Employee #1991	Teacher/Multiple	TBD	n/a	TBD

e. Substitute Teachers for 2018-19 School Year

Approve the following substitute teachers at a rate of \$100/day:

Name	Name
Jamie Davis	Theodore Russell
Erika Thomason	Madeline Smith
Steven Cannon	Heba DiGiacomo
Francesca Goglia	Barbara Konel
Kaitlyn DeBosh	

* Pending NJ Criminal history review for fingerprinting.

f. Substitute Nurses for 2018-19 School Year

Approve the following substitute nurse at a rate of \$175/day:

Name
Daniel Auferio

g. Practicum - Student Observation

Approve the following student teachers through 4/30/20:

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Name	School	Type of Work	Anticipated Dates	Mentor/School
Lindsey Scarmozzino	MJS	Student Teacher	9/3/19 to 12/20/19 (2 days/week); 1/20/20 to 4/30/20 (5 days/week)	Amanda McPeck/ MJS

ROLL CALL:

Ms. Fischer		Mrs. Habib		Mr. Irwin		Dr. Piskula	
Mrs. Reddy		Mrs. Yousey		Mr. Singh		Ms. Lajewski	

14. OPERATIONS AGENDA – Discussion Items

a. Operations Committee Report

b. MHS Athletic Facility Bid Results

15. OPERATIONS AGENDA – Action Items

Moved by _____, seconded by _____, at the recommendation of the superintendent, approve the following:

a. Transfers

Approve transfers dated April 30, 2019.

b. Bills List

Approve bill list dated April 30, 2019.

c. Board Secretary's and Treasurer's Report

The Board of Education accepts the reports of the Board Secretary and Treasurer of School Monies (**February**). Pursuant to N.J.A.C. 6A:23A-16.10(c)3, the Board of Education has obtained certification from the Board Secretary that no major account has encumbrances and expenditures which in total exceed the line item appropriation and hereby certifies pursuant to N.J.A.C. 6A:23A-16.10(c)4 that no major account or fund has been over-expended.

d. Minutes

Approve the Open and Closed Session Minutes from March 19, 2019.

Approve the Open and Closed Session Minutes from April 18, 2019.

e. Donations

Approve the following donations:

	Organization/Person	Donation	Location
1	Madison Music & Arts	Casio Digital Piano, Sustain Pedal & Platform - total value \$1,295	MHS
2	Madison Music & Arts	Stipend for a dance artist in residence to co-teach dance classes - total value up to \$1,250	MHS

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3	Madison Music & Arts	8 Wireless Microphones plus accessories and storage - total value \$7,787.35	MHS/MJS
4	Madison Music & Arts	2 Guitars - total value \$350	MJS
5	Madison Music & Arts	Casio Privia PX-160 Digital Piano - total value \$499.99	CAS
6	Madison Music & Arts	Wenger Music Library Units and 100 Music Filing Boxes for Storage of Elementary Orchestra Music including delivery & Installation - total value \$5,153	TJS/CAS/ KRS
7	Madison Music & Arts	20 Ukuleles and 60 Ukulele cases - total value \$1,800	KRS/TJS
8	Marching Dodger Booster Club	Line of Horn and Drum Instruments - total value \$59,440	MHS BAND

f. Disposal of Materials

Approve disposal of the following items:

Item	Quantity
Smart Table (Model ST230i)	1

g. Professional Services

Approve the following professional services (by outside organizations):

Name	Service	Cost	Effective Dates
Dr. Michael Steinhardt	Neuropsychological Evaluations	\$4,000 (additional as needed, \$400/hr for review of records, classroom observations, follow up communications, trial conference/ court appearance, travel time, etc.)	As needed through 6/30/20
Apex Learning	Virtual School - Enrollment for 1 course and AP Exam Review	\$325 (\$300 for Enrollment; \$25 for Exam Review)	3/28/19 to 6/30/19

h. Insurance Consultant and Provider

Approve the amended agreement with Centric Benefits Consulting, with changes noted in the compensation structure of the agreement.

i. Competitive Contracting Approval

Approve the use of Competitive Contracting under 18A:18A-4.1 for the procurement of "Substitute Placement Staffing Services" as approved by the State of NJ, Dept. of Community Affairs, Division of Local Government Services.

j. YMCA Memorandum of Agreement

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Approve the Memorandum of Agreement between the Madison Public School District and The Madison Area YMCA for health and wellness opportunities and discounts for district employees.

k. Spa Memorandum of Agreement

Approve the Memorandum of Agreement between the Madison Public School District and Beneath the Surface Spa for reduced pricing for spa treatments for district employees.

l. Settlement Agreement

Accept the Settlement Agreement between Madison Board of Education and parents of student #1967572273.

m. APPROVAL OF THE 2019-20 SCHOOL DISTRICT BUDGET

Be it Resolved that the Madison Board of Education hereby approves and adopts the 2019-20 School District Budget as previously adopted by the Madison Board of Education and approved by the Executive County Superintendent of Schools as follows:

	GENERAL FUND	SPECIAL REVENUES	DEBT SERVICES	TOTAL
2019-20 Total Expenditures	48,205,986	903,578	2,628,478	51,738,042
Less: Anticipated Revenues	6,292,072	903,578	539,143	7,734,793
Local Tax Levy	41,913,914	0	2,089,335	44,003,249

Be it further resolved that said budget also includes \$1,698,371 in General Fund Aid and \$539,143 in State Debt Service and, that 2019-20 budget includes the use of available Health Care waivers in the amount of \$290,956 for the purpose of addressing district needs in the area of healthcare and said need must be completed by the end of the budget year and cannot be deferred or incrementally completed over a longer period of time in accordance with NJAC 6A et seq., which shall be included in the base and the need thereto shall be completed as applicable in order to submit same in accordance with the statutory forms and deadline,

And Whereas, the district's maximum taxing authority is composed of:

\$290,956	Health Benefits Adjustment
\$ - 0 -	Enrollment Adjustment, inflated by 2% growth
\$ - 0 -	PERS Deferment
\$816,136	2% Current Expense tax levy increase
<u>\$40,806,822</u>	<u>Prior year (2018-19) Current Expenses tax levy</u>
\$41,913,914	Maximum district tax levy available
\$41,913,914	2019-20 Current Expense tax levy

Be it Further Resolved, that there should be raised for taxes for the General Fund \$41,913,914 and Debt Service \$2,089,335 for the ensuing School Year 2019-2020 and,

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Be it Further Resolved, that the Madison Board of Education does hereby approve the following Capital Reserve and Maintenance Reserve Account withdrawals:

Capital Reserves

RESOLVED that the Madison Board of Education requests the approval of a Capital Reserve withdrawal in the amount of \$500,000. Statement of purpose: *The district intends to utilize these funds to renovate the high school wrestling room floor, bathrooms, and floor & ceiling tiles within the district.*

Maintenance Reserve

RESOLVED that the Madison Board of Education requests the approval of a Maintenance Reserve withdrawal in the amount of \$500,000. Statement of purpose: *The district intends to utilize these funds for repairs to district wide HVAC units, windows and façade, plumbing, concrete/curb surfaces and asphalt.*

ROLL CALL:

Ms. Fischer		Mrs. Habib		Mr. Irwin		Dr. Piskula	
Mrs. Reddy		Mrs. Yousey		Mr. Singh		Ms. Lajewski	

16. OLD BUSINESS

17. NEW BUSINESS

18. OPEN TO THE PUBLIC *Open:* _____ *Closed:* _____

19. CLOSED EXECUTIVE SESSION (*If Necessary*)

Moved by _____, seconded by _____, to approve as follows:

Resolved: that the Board of Education move into closed executive session for the purpose of discussing personnel/legal issues. It is anticipated that the Board will be in closed session for _hour(s) and action may be taken in public session afterward. Discussion conducted in closed executive session shall be disclosed to the public to the extent that making such matters public shall not be inconsistent with the Open Public Meeting Act.

VOICE VOTE:

Time:

20. RECONVENE TO PUBLIC SESSION Time:

21. ADJOURNMENT

Moved by _____, seconded by _____,

VOTE:

Time: