

MADISON BOARD OF EDUCATION

Leslie Lajewski, *Board President*
Heather Reddy, *Vice President*



Mark Schwarz, *Superintendent of Schools*
Eulalia Gillis, *Acting Board Secretary*

PUBLIC MEETING AGENDA

Date: **September 17, 2019**
Time: **7:00 p.m.** Executive Session
7:30 p.m. Public Session
Location: Alice Perlaw Library Media Center, 170 Ridgedale Avenue, Madison, New Jersey 07940
Public WiFi: Network ID: **MPS_Guest2**; Password: **boardtemp**

1. CALL TO ORDER:

ROLL CALL:

Ms. Fischer		Mrs. Habib		Mr. Irwin		Dr. Piskula	
Mrs. Reddy		Mrs. Yousey		Mr. Singh		Ms. Lajewski	

2. RECESS TO CLOSED SESSION

Moved by _____, seconded by _____, to approve as follows:

Resolved: that the Board of Education move into closed executive session for the purpose of discussing confidential student and personnel matters. It is anticipated that the Board will be in closed session for up to 0.5 hour and action may be taken in public session afterward. Discussion conducted in closed executive session shall be disclosed to the public to the extent permitted by law that making such matters public shall not be inconsistent with the Open Public Meeting Act.

VOICE VOTE: _____

Time: _____

3. RECONVENE TO PUBLIC SESSION

Time: _____

4. FLAG SALUTE

5. NOTICE OF MEETING

In compliance with the Open Public Meetings Act, Chapter 231, Laws of New Jersey, 1975, notice of this meeting has been sent to the Madison Eagle, the Daily Record and has been posted in the Board of Education Office, the Borough Hall, the Madison Railroad Station, the YMCA, the Madison Library, all school buildings and on the district's website. The public is invited to attend. This evening's meeting constitutes an official Public Meeting of the Board of Education. Action may be taken.

If needed, the Board will convene into Executive Session to discuss matters permitted pursuant to NJSA 10:4-12. Upon conclusion of the Executive Session, the Board will return to Regular Session at which time public action may be taken.

6. ROLL CALL

Ms. Fischer		Mrs. Habib		Mr. Irwin		Dr. Piskula	
Mrs. Reddy		Mrs. Yousey		Mr. Singh		Ms. Lajewski	

7. REPORT OF THE BOARD PRESIDENT**8. OPEN TO THE PUBLIC** *Open:* _____ *Closed:* _____**9. SUPERINTENDENT DISCUSSION ITEMS**

- a. Superintendent Report
 - 1. HIB Grade Report for 2018-19
 - 2. School Safety Data System Report for 2018-19
- b. Education Report
 - 1. Service Learning Experience in Peru
- c. Technology Report
- d. Facilities Report
- e. Finance Report

10. EDUCATION AGENDA – Discussion Items**a. Education Committee Report****11. EDUCATION AGENDA – Action Items**

Moved by _____, seconded by _____, at the recommendation of the superintendent, approve the following:

- a. **Travel**
Approve the school district travel
- b. **Field Trips**
Approve school field trips:

Sch.	Gr.	# of Students	Class/ Group	Field Trip	Date	Location	Trans.	Cost/ Student
KRS	1	43	1st Grade	Melick's Farm	10/3/19	Oldwick, NJ	District Bus	\$6.95
KRS	5	21	5th Grade	Thomas Edison Historic Park	10/23/19	211 Main St. W. Orange, NJ	District Bus	\$0
KRS	5	21	5th Grade	Thomas Edison Historic Park	10/24/19	211 Main St. W. Orange, NJ	District Bus	\$0
KRS	5	21	5th Grade	Thomas Edison Historic Park	10/25/19	211 Main St. W. Orange, NJ	District Bus	\$0
TJS	4	60	4th Grade	Turtle Back Zoo	10/11/19	W. Orange, NJ	District Bus	\$0

MJS	8	36	Peer Leader	Peer Leader Kickoff Retreat	9/20/19	Madison Masonic Lodge, Main Street, Madison, NJ	Walking Trip	\$0
MJS	6-8	10	Student Council	TCNJ - NJASC Fall Conference	10/8/19	Ewing, NJ	District Bus	\$0
MHS	12	25	Holocaust & Genocide Studies	Museum of Jewish Heritage	11/1/19	Hoboken, NJ	District Bus	\$14
MHS	11/12	20-24	Biology & AP Biology	Kitchell Pond/Loantaka Brook	9/19/19, 9/24/19, 9/27/19, 6/1/20, 6/3/20, 6/10/20 (rain dates 9/24, 10/1, 10/4, 6/4, 6/5, 6/9)	Morristown, NJ	District Bus	\$0
MHS	12	60	AP Biology	Duke Farms	10/3/19 (rain date 10/4 or 10/11)	Hillsborough, NJ	District Bus	\$15
MHS	12	60	AP Biology	Liberty State Park	1/17/19 (snow dates 1/24 or 1/31)	Jersey City, NJ	District Bus	\$45
MHS	9-12	30	Harvard Model Congress	Boston Sheraton Hotel	2/20/20 to 2/23/20	Boston, MA	District Bus to and from Penn Station	Last year's cost: \$620

c. Policies and Regulations for Second Reading

Approve the following policies and regulations for second reading:

P 2422	Health and Physical Education
P 2431.3	Practice and Preseason Heat Acclimation for School Sponsored Athletics and Extracurricular Activities
P 2610	Educational Program Evaluation
P 5756	Transgender Students

d. Curriculum Approval

Approve the following new or revised curriculum documents:

Dept	Grade(s) or Course	Type
Counseling	School Counseling Grades K-5	New
English Language Arts	Senior Seminar	New
Mathematics	Grade 1	Revision

Mathematics	Grade 2	Revision
Mathematics	Grade 3	Revision
Mathematics	Grade 4	Revision
Mathematics	Grade 5	Revision
Performing Arts	Band 7-8	New
Performing Arts	Guitar (MJS)	New (Sem)
Performing Arts	Music Appreciation (Grade 6)	New (Sem)
Performing Arts	Music Appreciation (Grade 7)	New (Sem)
Social Studies	Digital Citizenship and Media Literacy	New (Sem)
Special Education	Learning Strategies	Revision
Special Education	Life Skills (MHS)	New
Special Education	Life Skills (MJS)	New
Special Education	Preschool Disabilities	Revision
TED	Advanced Video	New (Sem)
TED	Biotechnology	New (Sem)
TED	Broadcast Journalism	New
TED	Computer Aided Drafting and Design (CADD)	New (Sem)
TED	Tech, Engineering, and Design 1	New (Sem)
TED	Tech, Engineering, and Design 2	New
Visual Arts	Art Appreciation	New (Sem)
World Language	AP Italian	New
World Language	Conversational Spanish	New

ROLL CALL:

Ms. Fischer		Mrs. Habib		Mr. Irwin		Dr. Piskula	
Mrs. Reddy		Mrs. Yousey		Mr. Singh		Ms. Lajewski	

12. HUMAN RESOURCES AGENDA – Discussion Items

- a. **Human Resources Committee Report**
- b. **ESS Teacher Assistant Services**
- c. **Additional Staffing at MJS**

13. HUMAN RESOURCES AGENDA – Action Items

Moved by _____, seconded by _____, at the recommendation of the superintendent, approve the following:

- a. **Retirements/Resignations**

Approve the following retirements and resignations:

#	Action	Name	Position	Location	Effective Date
1	Resignation	Abigail Kutz	Treasurer of School Monies	Central Office	9/30/19
2	Resignation	Ellen McMahon	Teacher Assistant	KRS	9/30/19

b. New Hires and Other Personnel Actions

Approve the following new hires and other personnel actions:

#	Action	Name	Position	Replacing/ New	Location	Effective Dates	Salary/ Rate	Account #
1	Position Correction	Vincent Occhino	Interim Assistant Business Administrator/ Acting Business Administrator/ Acting Board Secretary	Eulalia Gillis	Central Office	10/1/19 to 12/31/19	\$600/day	11-000-251-100

**Pending approval by the Executive County Superintendent*

c. Additional Compensation

Approve additional compensation:

#	Staff Name	Type of Work	Dates	Cost/hr	Total Hours	Total Pay
1	Jason Erdreich	Cleanup from Madison STEAM Academy	8/9/19, 8/12/19	\$46	9.5	\$437
2	Richard Newbery	Cleanup from Madison STEAM Academy	8/9/19, 8/12/19	\$46	9.5	\$437
3	Jenna Andersen	Mentor Training	8/27/19	\$46	2	\$92
4	Corinne Babich	Mentor Training	8/27/19	\$46	2	\$92
5	Silvana Berardo	Mentor Training	8/27/19	\$46	2	\$92
6	Steven Bernich	Mentor Training	8/27/19	\$46	2	\$92
7	Ashley LoBrace	Mentor Training	8/27/19	\$46	2	\$92
8	Kathleen McCormick	Mentor Training	8/27/19	\$46	2	\$92
9	Susan Nering	Mentor Training	8/27/19	\$46	2	\$92
10	Gina O'Brien	Mentor Training	8/27/19	\$46	2	\$92
11	Tina Smith	Curriculum Writing, Grade 1 Math Revision	Summer 2019	\$250	1	\$250
12	Katherine Hudak	Teaching a Sixth Class	9/3/19 to 6/19/20	\$7,500 per year	n/a	\$7,500
13	Michael Goodwin	Teaching a Sixth Class	9/3/19 to 6/19/20	\$7,500 per year	n/a	\$7,500
14	Leslie Gentile	Teaching a Sixth Class	9/3/19 to 6/19/20	\$7,500 per year	n/a	\$7,500
15	Stephen Hughes	Teaching a Sixth Class	9/3/19 to 6/19/20	\$7,500 per year	n/a	\$7,500

16	Mary Beth Gabel	Teaching a Sixth Class	9/3/19 to 6/19/20	\$7,500 per year	n/a	\$7,500
17	Richard Vasquez	Teaching a Sixth Class	9/3/19 to 6/19/20	\$7,500 per year	n/a	\$7,500
18	Richard Rogers	Teaching a Sixth Class	9/3/19 to 6/19/20	\$7,500 per year	n/a	\$7,500
19	Michelle DiSarno	Teaching a Sixth Class	9/3/19 to 6/19/20	\$7,500 per year	n/a	\$7,500
20	Jesse Viscel	Teaching a Sixth Class	9/3/19 to 6/19/20	\$7,500 per year	n/a	\$7,500
21	Christina Moutafis	Teaching a Sixth Class	9/3/19 to 6/19/20	\$7,500 per year	n/a	\$7,500
22	Angelo Abbondandolo	Teaching a Sixth Class (partial)	9/3/19 to 6/19/20	\$3,750 per year	n/a	\$3,750
22	Michael Goodwin	Home Instruction for Student #5318879137	9/5/19 to 10/31/19	\$46	Not to exceed 10 hours	Not to exceed \$460
23	Karen Bessin (lead)	MJS Media Center Supervision	9/24/19 to 6/19/20	\$46	Not to exceed 2 hours per week for 37 weeks	Not to exceed \$3,404 for all approved staff members
24	Jason Erdreich (alternate)					
25	Richard Newbery (alternate)					
26	Megan Peterson	ABA Therapy/Home Training for Students #3677926327 & 5788911826	9/19/19 to 6/20/20	\$46	Not to exceed 26 hours	Not to exceed \$1,196
27	Kathryn Ferris	MJS Friday Detention 3:15 pm to 4:15 pm (1 teacher per date)	9/20/19, 9/27/19, 10/4/19, 10/11/19, 10/18/19, 11/1/19, 11/15/19, 11/22/19, 12/3/19, 12/13/19, 1/3/20, 1/10/20, 1/17/20, 1/24/20, 1/31/20, 2/7/20, 2/14/20, 2/21/20, 2/28/20, 3/6/20, 3/13/20, 3/20/20, 3/27/20, 4/3/20, 4/17/20, 4/24/20, 5/1/20, 5/8/20, 5/15/20, 5/22/20, 5/29/20, 6/5/20, 6/12/20	\$46	Not to exceed 1 hour per week for 33 weeks	Not to exceed \$1,518 for all approved staff members
28	Ellen Sternberg					
29	Amanda Tobia					
30	Stefania Lambusta					
31	Stephanie Fowler					

32	Danielle Dalessio		Detention will be held based on the need and number of students.			
33	Kathryn Ferris	MJS Saturday Detention 8 am to 11 am (1 teacher per date)	9/21/19, 10/19/19, 11/16/19, 12/14/19, 1/18/20, 2/15/20, 3/21/20, 4/18/20, 5/16/20, 6/13/20	\$46	Not to exceed 3 hours per week for 10 weeks	Not to exceed \$1,380 for all approved staff members
34	Amanda Tobia		Detention will be held based on the need and number of students.			
35	Danielle Dalessio					
36	Amanda Tobia	MJS Title I After School Homework Support Program	Tuesday and Thursday from 9/24/19 to 6/4/20 for 1 hour/day	\$46	not to exceed 63 hours	not to exceed \$2,898
37	Jennifer Gamba	MJS Title I After School Homework Support Program	Tuesday and Thursday from 9/24/19 to 6/4/20 for 1 hour/day	\$46	not to exceed 63 hours	not to exceed \$2,898
38	Stephanie Fowler	MJS Title I After School Homework Support Program	Tuesday and Thursday from 9/24/19 to 6/4/20 for 1 hour/day	\$46	not to exceed 63 hours	not to exceed \$2,898

d. Leave of Absence

Approve the following leaves of absence:

Name	Position/School	Paid Leave	Unpaid/FML/NJFL	Return Date
Jenna Volper	Teacher Assistant/MHS	8/28/19 to 9/27/19	9/30/19 to 3/5/20	3/6/20
Karen Smith	Special Education Teacher/TJS	11/4/19 to 12/31/19	1/2/20 to 11/1/2020	11/2/20
Employee #3210	District	n/a	9/3/19 to 11/22/19	Intermittent leave not to exceed 60 days
Erin Logue	Grade 4 Teacher/KRS	12/2/19 to 1/29/20	1/30/20 to 4/30/20	5/1/20
Kady Lubin (revised dates)	Special Education Teacher CAS	10/5/19 to 11/20/19	11/21/19 to 2/21/20	2/24/20

e. Teacher Advancements

Approve the following teacher advancements:

#	Name	Position/School	Present Guide/Step	New Guide/Step	Effective Date
1	Karen Bessin	Media Specialist/MJS	MA/19 \$94,718	MA+30/19 \$102,216*	8/28/19
2	Peter Bovee	Math/MJS	BA/5 \$56,443	MA/5 \$61,293*	8/28/19
3	Anthony Cyrana	Grade 5/CAS	MA/5 \$61,293	MA+30/5 \$70,743*	8/28/19
4	Michelle DiSarno	Special Education/MHS	BA/13 \$65,298	MA/13 \$70,148*	8/28/19
5	Katherine Hudak	Special Education/MHS	MA/9 \$62,943	MA+30/9 \$72,393*	8/28/19
6	Jason Izsa	Physical Education/CAS	MA/18 \$89,327	MA+30/18 \$97,028*	8/28/19
7	Chris Kubik	Physical Education/MHS	MA/19 \$94,718	MA+30/19 \$102,216*	8/28/19
8	Tonya Robertson	Grade 1/TJS	MA/4 \$60,401	MA+30/4 \$69,851*	8/28/19
9	Tina Smith	K-8 Math/Science Instructional Coach	BA/8 \$57,173	MA/8 \$62,023*	8/28/19
10	Ellen Sternberg	Special Education/MJS	MA/6 \$61,293	MA+30/6 \$70,743*	8/28/19
11	Richard Vasquez	Special Education/MHS	BA/6 \$56,443	MA/6 \$61,293*	8/28/19
12	Frank Batsch	Music/MHS	BA/19 \$87,916	MA/19 \$94,718*	8/28/19

*Final salary to be determined pending completion of MEA negotiations

f. Extra Curricular Appointments for the 2019-2020 School Year

Approve the Extra Curricular Appointments for the 2019-20 school year.

g. Policies and Regulations for Second Reading

Approve the following Policies and Regulations for second reading:

P&R 5330.04	Administering an Opioid Antidote
P&R 7440	School District Security
P 4219	Commercial Driver's License Controlled Substance and Alcohol Use Testing

h. Approval of Evaluation Frameworks

Approve the following evaluation frameworks for use during the 2019-2020 school year:

1. NJ Principal Evaluation for Professional Learning (replaces Stronge Evaluation System)

i. Staffing Services Agreement

Approve the agreement with ESS to provide Teacher Assistant staffing services for the 2019-2020 school year.

ROLL CALL:

Ms. Fischer		Mrs. Habib		Mr. Irwin		Dr. Piskula	
Mrs. Reddy		Mrs. Yousey		Mr. Singh		Ms. Lajewski	

14. OPERATIONS AGENDA – Discussion Items**a. Operations Committee Report****15. OPERATIONS AGENDA – Action Items**

Moved by _____, seconded by _____, at the recommendation of the superintendent, approve the following:

a. Transfers

Approve transfers dated August 20, 2019.

b. Bills List

Approve bill list dated August 20, 2019.

c. Minutes

Approve the Open Session Minutes from August 20, 2019

Executive Session Minutes from August 20, 2019

d. Board Secretary's and Treasurer's Report

The Board of Education accepts the reports of the Board Secretary and Treasurer of School Monies (**July**). Pursuant to N.J.A.C. 6A:23A-16.10(c)3, the Board of Education has obtained certification from the Board Secretary that no major account has encumbrances and expenditures which in total exceed the line item appropriation and hereby certifies pursuant to N.J.A.C. 6A:23A-16.10(c)4 that no major account or fund has been over-expended.

e. Construction Manager Payments

1. Approve payment #2 to Epic Management for the MHS Athletic Facility project in the amount of \$20,894.00.
2. Approve payment #3 to Epic Management for the MHS Athletic Facility project in the amount of \$20,894.00.
3. Approve payment #4 to Epic Management for the MHS Athletic Facility project in the amount of \$20,894.00.

f. Construction Contractor Payment

Approve payment application #3 to CMG of Easton for the MHS Locker Room Renovation in the amount of \$547,206.82.

g. Disposal of Textbooks

Approve disposal of obsolete and unusable textbooks as per the attachment.

h. Donations

Approve the following donations:

Organization	Donation	Location
Madison Elks Club	\$2,500.00	Special Services - Autism Class

i. Disposal of Fixed Assets

Approve the disposal of the following items:

Item Description	Number of Items	Location
Fluorescent Lights	38	Storage Facility

j. Professional Services

Name	Service	Cost	Effective Dates
Dr. Peter Gorman	Administrative Consultation and Board Retreat Services	\$17,500 for services and \$8,000 for travel expenses	9/28/19 to 6/30/20

k. Policies and Regulations for First Reading

Approve the following Policy for first reading:

P0152 Board Officers

l. MJS Flooring Project

Approve change order proposal to FloorLogic for MJS concrete floor repair - second shift labor - in the amount of \$1,000.00

m. Settlement Agreements

Approve the following settlement agreements:

1. Approve the legal settlement agreement between the parents of student #3169058315 and the Madison Board of Education for the 2019 Extended School Year.
2. Approve the legal settlement agreement between the parents of student #6680974251 and the Madison Board of Education in connection with the 2018-2019 and 2019-2020 school years.

n. Shared Service Agreement

Approve the Shared Service Agreement with the Borough of Madison for the Special Law Enforcement Officer II for the 2019-2020 school year. Compensation to the Borough of Madison shall not exceed \$51,224 annually.

o. Payment Authorization

The Board authorizes unilateral placement reimbursement to the parents of student #7559733855 (as substantiated by their proofs) on or about September 20, 2019, unless the Court grants the district's request to stay the reimbursement, pending the outcome of the appeal.

ROLL CALL:

Ms. Fischer		Mrs. Habib		Mr. Irwin		Dr. Piskula	
Mrs. Reddy		Mrs. Yousey		Mr. Singh		Ms. Lajewski	

16. OLD BUSINESS**17. NEW BUSINESS****18. OPEN TO THE PUBLIC** Open: _____ Closed: _____**19. CLOSED EXECUTIVE SESSION (*if necessary*)**

Moved by _____, seconded by _____, to approve as follows:

Resolved: that the Board of Education move into closed executive session for the purpose of discussing personnel/legal issues. It is anticipated that the Board will be in closed session for _hour(s) and action may be taken in public session afterward. Discussion conducted in closed executive session shall be disclosed to the public to the extent that making such matters public shall not be inconsistent with the Open Public Meeting Act.

VOICE VOTE: _____

Time: _____

20. RECONVENE TO PUBLIC SESSION Time: _____**21. ADJOURNMENT**

Moved by _____, seconded by _____,

VOTE: _____

Time: _____