

MADISON BOARD OF EDUCATION

Leslie Lajewski, *Board President*
Heather Reddy, *Vice President*



Mark Schwarz, *Superintendent of Schools*
Vincent Occhino, *Interim Board Secretary*

PUBLIC MEETING AGENDA

Date: **December 17, 2019**

Time: **7:00 p.m.** Executive Session

7:30 p.m. Public Session

Location: Alice Perlaw Library Media Center, 170 Ridgedale Avenue, Madison, New Jersey 07940

Public WiFi: Network ID: **MPS_Guest2**; Password: **boardtemp**

1. CALL TO ORDER:

ROLL CALL:

Ms. Fischer		Mrs. Habib		Mr. Irwin		Dr. Piskula	
Mrs. Reddy		Mrs. Yousey		Mr. Singh		Ms. Lajewski	

2. RECESS TO CLOSED SESSION

Moved by _____, seconded by _____, to approve as follows:

Resolved: that the Board of Education move into closed executive session for the purpose of discussing confidential student and personnel matters. It is anticipated that the Board will be in closed session for up to 0.5 hours and action may be taken in public session afterward. Discussion conducted in closed executive session shall be disclosed to the public to the extent permitted by law that making such matters public shall not be inconsistent with the Open Public Meeting Act.

VOICE VOTE: _____

Time: _____

3. RECONVENE TO PUBLIC SESSION

Time: _____

4. FLAG SALUTE

5. NOTICE OF MEETING

In compliance with the Open Public Meetings Act, Chapter 231, Laws of New Jersey, 1975, notice of this meeting has been sent to the Madison Eagle, the Daily Record and has been posted in the Board of Education Office, the Borough Hall, the Madison Railroad Station, the YMCA, the Madison Library, all school buildings and on the district's website. The public is invited to attend. This evening's meeting constitutes an official Public Meeting of the Board of Education. Action may be taken.

If needed, the Board will convene into Executive Session to discuss matters permitted pursuant to NJSA 10:4-12. Upon conclusion of the Executive Session, the Board will return to Regular Session at which time public action may be taken.

6. ROLL CALL

Ms. Fischer		Mrs. Habib		Mr. Irwin		Dr. Piskula	
Mrs. Reddy		Mrs. Yousey		Mr. Singh		Ms. Lajewski	

7. SPECIAL RESOLUTION RECOGNIZING THE CONTRIBUTIONS OF BOARD MEMBERS

Moved by _____, seconded by _____, at the recommendation of the Superintendent, approve the following:

- a. Whereas, Johanna Habib has always been mindful of the interests of THE MADISON BOARD OF EDUCATION and has worked tirelessly to advance the quality of our schools; and

Whereas, Johanna Habib has faithfully and with honor, integrity, and great distinction served The Madison Board of Education as a Board Member for the last 6 years,

RESOLVED, that The Madison Board of Education formally acknowledges and extends its profound appreciation to Johanna Habib for her service and dedication to The Madison Board of Education.

- b. Whereas, Leslie Lajewski has always been mindful of the interests of THE MADISON BOARD OF EDUCATION and has worked tirelessly to advance the quality of our schools; and

Whereas, Leslie Lajewski has faithfully and with honor, integrity, and great distinction served The Madison Board of Education as a Board Member for the last 6 years; and

Whereas, Leslie Lajewski has led the The Madison Board of Education as its President for the last 2 years,

RESOLVED, that The Madison Board of Education formally acknowledges and extends its profound appreciation to Leslie Lajewski for her service and dedication to The Madison Board of Education.

- c. Whereas, Abi Singh has always been mindful of the interests of THE MADISON BOARD OF EDUCATION and has worked tirelessly to advance the quality of our schools; and

Whereas, Abi Singh has faithfully and with honor, integrity, and great distinction served The Madison Board of Education as a Board Member for the last 4 years,

RESOLVED, that The Madison Board of Education formally acknowledges and extends its profound appreciation to Abi Singh for his service and dedication to The Madison Board of Education.

ROLL CALL:

Ms. Fischer		Mrs. Habib		Mr. Irwin		Dr. Piskula	
Mrs. Reddy		Mrs. Yousey		Mr. Singh		Ms. Lajewski	

8. REPORT OF THE BOARD PRESIDENT**9. OPEN TO THE PUBLIC** *Open:* _____ *Closed:* _____

10. SUPERINTENDENT DISCUSSION ITEMS

- a. Superintendent Report
- b. Patriot's Pen and Voices of Democracy Essay Contests
- c. Auditor's Report
- d. Technology Report
- e. Facilities Report

11. HUMAN RESOURCES AGENDA – Discussion Items**a. Human Resources Committee Report****12. HUMAN RESOURCES AGENDA – Action Items**

Moved by _____, seconded by _____, at the recommendation of the superintendent, approve the following:

a. New Hires and Other Personnel Actions

Approve the following new hires and other personnel actions:

#	Action	Name	Position	Replacing/ New	Location	Effective Dates	Salary/ Rate	Account #
1	Appoint	Ileana Sing	Principal	Allison Stager	TJS	2/18/20 (or sooner) to 6/30/20	\$127,000 (to be prorated)	11-000-240-103
2	Revise Dates	Phoebe Cook	Leave Replacement Teacher/ESL	Kerilyn Stockdale	TJS	9/16/19 to 4/15/20	BA/1 \$53,083 (to be prorated)	11-240-100-101
3	Increase in Time	Mary Hybl	Speech Therapist (0.7 FTE)	n/a	CAS	1/2/20 to 6/30/20	MA/5 \$61,293 (to be prorated)	11-000-216-100

b. Additional Compensation

Approve additional compensation:

#	Name	Type of Work	Dates	Cost/hr	Total Hours	Total Pay
1	Jennifer Gamba	Home Instruction for Student #3466912762	12/16 to 12/21/19 and 1/6 to 1/10/20	\$46	4 hours/week for 2 weeks	\$368
2	Stephanie Fowler	Home Instruction for Student #3466912762	12/16 to 12/21/19 and 1/6 to 1/10/20	\$46	4 hours/week for 2 weeks	\$368
3	Geraldine Moran	Nursing care for Student #6196459673 to attend the After School Enrichment Program	10/23/19 to 12/11/19	\$46	1 hour/week for 6 weeks	not to exceed \$276
4	Mary Beth Gabel	Home Instruction for Student #3769361020	11/22/19 to 6/19/20	\$46	4 hours/ week for 27	not to exceed \$4,968

					weeks	
5	Leslie Gentile	Home Instruction for Student #7175760738	12/2/19 to 2/29/20	\$46	2 hours/week for 11 weeks	not to exceed \$1,012
6	Jason Ellrott	Home Instruction for Student #7175760738	12/2/19 to 2/29/20	\$46	2 hours/week for 11 weeks	not to exceed \$1,012
7	Daniel Malloy	After Hours for Field Trip	10/24/2019	\$46	2.5 hours	not to exceed \$115
8	Danielle Bratton	After Hours for Field Trip	11/4/19	\$46	0.5 hours	not to exceed \$23
9	Jeffrey Coviello	After Hours for Field Trip	11/4/19	\$46	0.5 hours	not to exceed \$23
10	Leticia Greenfield	Translation Services during Parent Teacher Conferences (KRS)	11/21/19 to 11/22/19	\$46	1.5 hours	not to exceed \$69
11	Jason Knevals	Translation Services during Parent Teacher Conferences (KRS and TJS)	11/21/19 and 12/9/19	\$46	2.5 hours	not to exceed \$115
12	Veronica Tobia	Translation Services during Parent Teacher Conferences (TJS)	11/21/19	\$46	0.5 hours	not to exceed \$23
13	Samantha Lopez	Translation Services (KRS)	10/11/19 and 10/15/19	\$46	1 hour	not to exceed \$46
14	Richard Rogers	Assist Student #5606929880 for Winter Track	11/25/19	\$46	2 hours	\$92
15	Alexander Lopez	Assist Student #5606929880 for Winter Track	11/26/19	\$46	2 hours	\$92
16	Michael Columbo	Assist Student #5606929880 for Winter Track	12/2/19 to 1/31/20	\$16.49	2hours/day	not to exceed \$1,386
17	Gloria O'Connor	Translation Services (MHS)	10/24/19 to 11/21/19	\$46	4.5 hours	\$207

c. Leave of Absence

Approve the following leave of absence:

Name	Position/School	Paid Leave	Unpaid/FML/NJFL	Return Date
Adriana Adkins	Instrumental Music Teacher/TJS	3/16/20 to 5/5/20	5/6/20 to 6/19/20	8/26/20

d. Extra Curricular Appointments for the 2019-2020 School Year

Approve the Extra Curricular Appointments for the 2019-2020 school year as per the attached list.

e. Job Descriptions

Approve the following revised job description for the 2019-2020 school year:

1. Confidential Secretary to the BA/School Accountant

f. Appointments and Agreements - Approved Executive County Superintendent

1. Appoint Vincent Occhino as Interim Business Administrator/Board Secretary, effective October 1, 2019 to February 29, 2020, for two days per week, at a salary of \$600 per day, and approve the contract dated December 17, 2019, as approved by the Executive County Superintendent.
2. Appoint **Danielle Mancuso** as Business Administrator/Board Secretary, effective February 18, 2020 (or sooner) to June 30, 2020, at a salary of \$142,000 (to be prorated), and approve the contract dated December 17, 2019, as approved by the Executive County Superintendent.

g. 2019-2020 Merit Goal Approvals

1. Approve the attached 2019-2020 Merit Goals for Mark Schwarz, Superintendent, as provided for in his employment contract and to be approved by the Executive County Superintendent.
2. Approve the attached 2019-2020 Merit Goals for Daniel J. Ross, Esq., Assistant Superintendent for Curriculum, Instruction, and Personnel, as provided for in his employment contract and to be approved by the Executive County Superintendent.
3. Approve the attached 2019-2020 Merit Goals for Dr. Frank Santora, Assistant Superintendent for Pupil Personnel Services, as provided for in his employment contract and to be approved by the Executive County Superintendent.
4. Approve the attached 2019-2020 Merit Goals for Dr. Joseph Vespignani, Director of Human Resources, as provided for in his employment contract.

ROLL CALL:

Ms. Fischer		Mrs. Habib		Mr. Irwin		Dr. Piskula	
Mrs. Reddy		Mrs. Yousey		Mr. Singh		Ms. Lajewski	

13. EDUCATION AGENDA – Discussion Items**a. Education Committee Report****14. EDUCATION AGENDA – Action Items**

Moved by _____, seconded by _____, at the recommendation of the superintendent, approve the following:

a. Travel

Approve the school district travel as per the attached list.

b. Field Trips

Approve school field trips as per the attached list.

c. Policies and Regulations

Approve the following Policies and Regulations for first reading:

1. 2417 Intervention and Referral Services Policy
2. 2417 Intervention and Referral Services Regulation
3. 2464 Gifted and Talented Services Policy
4. 2464 Gifted and Talented Services Regulation

d. Approval of Title-Funded Support Programs

Approve the creation of the following support programs paid through federal funds:

1. Before School Support for Literacy and Mathematics (CAS)
2. Before School Support for Social Skills (CAS)
3. ESL After School Program (CAS)

e. Harassment, Intimidation, and Bullying Report

Approve the following HIB reports:

#	Investigation Number	Unconfirmed/Confirmed
1	MJS 19-20:1	Unconfirmed
2	MHS 19-20:1	Unconfirmed
3	MJS 19-20:2	Confirmed
4	MJS 19-20:3	Confirmed

f. Memorandum of Understanding

Approve the Memorandum of Understanding to allow Madison Public Schools to participate in the LGBTQ-inclusive Curriculum Pilot Program Study through Garden State Equality and Make it Better for Youth.

ROLL CALL:

Ms. Fischer		Mrs. Habib		Mr. Irwin		Dr. Piskula	
Mrs. Reddy		Mrs. Yousey		Mr. Singh		Ms. Lajewski	

15. OPERATIONS AGENDA – Discussion Items**a. Operations Committee Report****16. OPERATIONS AGENDA – Action Items**

Moved by _____, seconded by _____, at the recommendation of the superintendent, approve the following:

a. Bills List

Approve bills list dated November 19, 2019.

b. Minutes

Approve the following minutes:

1. Open Session Minutes from October 1, 2019
2. Executive Session Minutes from October 1, 2019
3. Executive Session Minutes from October 15, 2019
4. Open Session Minutes from November 19, 2019
5. Executive Session Minutes from November 19, 2019

c. Donations

Approve the acceptance of the donations from the Madison Education Foundation as per the attached list.

d. Disposal of Fixed Assets

Approve the disposal of the following items:

Item Description	Number of Items	Location
Books	See attached list	KRS
G4 Maintenance Van	1	B&G
Ford Backhoe	1	B&G

e. Professional Services

Approve the following professional services:

Name	Service	Cost	Effective Dates
Assist Education LLC	Virtual Home Instruction	\$380 Monthly Tuition (not to exceed \$3,800)	9/1/19 to 6/30/20

f. Submission of Documentation for MJS Auditorium Sound/Lighting Project

Approve Gianforcaro Architects, Engineers and Planners, 555 East Main Street, Chester, NJ 07930, to submit Drawings, Educational Specifications, and the Amended Long Range Facilities Plan to the New Jersey Department of Education for the Madison Junior School Sound and Lighting project.

g. CAS Emergency Facade Repairs

Using maintenance reserve funds, ratify proposal in the amount of \$12,365.59 to Weatherproofing Technologies for the restoration and repair of CAS concrete beam facade.

h. Construction Contractor Payment

Approve payment application #5 to BGD Contracting for the Toilet Room project in the amount of \$26,487.50.

i. Construction Manager Payment

Approve payment #7 to Epic Management for the MHS Athletic Facility project in the amount of \$10,447.00

j. Policies and Regulations

Approve the following Policy for first reading:

1. P6660 Student Activity Fund

k. Construction Contractor Payment MHS Locker Rooms

Approve payment application #6 to CMG of Easton for the MHS Athletic Facility project in the amount of \$141,310.65.

l. Special Education Out of District Tuition

Approve the tuition for the student placement listed below:

Student ID	School	Tuition
6611414909	Shepard School	\$39,580.38 (126 days @ \$314.13 per diem)

m. ESEA Federal Grant Program

Approve the submission of the application for 2018-2019 carryover for the ESEA Federal Grant program to be used in the 2019-2020 grant year in the following manner and upon approval by the Department of Education, accept these carryover funds to be utilized in accordance with prescribed directives.

ESEA Program	Public	Non-Public
Title IA	\$38	\$0
Title IIA	\$525	\$88
Title III	\$2,317	\$0
Title III Immigrant	\$1	\$0
Title IV	\$189	\$32

n. Facilities Use Agreement for 12/24/19

Approve Facilities Use Agreement between the Madison Board of Education and the Renaissance Church for the use of the Madison Junior School for an event scheduled on December 24, 2019.

o. Athletic Participant Authorization

Approve Out of District student #8736618447 to participate in the Madison High School Athletic Program pursuant to the terms/conditions mutually agreed upon between Madison Public Schools and the student's parents, and pending authorization by the NJSIAA.

p. Bus Drill Log Approval

Approve the 2019-2020 Bus Drill Log from September 2019 through November 2019.

q. MOA with Local Law Enforcement

Approve the 2019-2020 Memorandum of Agreement between the Madison Board of Education and the Madison Police Department.

r. Comprehensive Annual Financial Report (CAFR)

Accept the financial Comprehensive Annual Financial Report as prepared by Nisivoccia LLP for the 2018-2019 school year.

s. Corrective Action Plan

Approve the Corrective Active Plan as stated in the Auditor's Management Report for the 2018-2019 school year and to approve implementation of all corrective actions.

ROLL CALL:

Ms. Fischer		Mrs. Habib		Mr. Irwin		Dr. Piskula	
Mrs. Reddy		Mrs. Yousey		Mr. Singh		Ms. Lajewski	

17. OLD BUSINESS**18. NEW BUSINESS****19. OPEN TO THE PUBLIC** Open: _____ Closed: _____**20. CLOSED EXECUTIVE SESSION (if necessary)**

Moved by _____, seconded by _____, to approve as follows:

Resolved: that the Board of Education move into closed executive session for the purpose of discussing personnel/legal issues. It is anticipated that the Board will be in closed session for ____ hour(s) and action may be taken in public session afterward. Discussion conducted in closed executive session shall be disclosed to the public to the extent that making such matters public shall not be inconsistent with the Open Public Meeting Act.

VOICE VOTE: _____ Time: _____

21. RECONVENE TO PUBLIC SESSION Time: _____**22. ADJOURNMENT**

Moved by _____, seconded by _____,

VOTE: _____ Time: _____