



BOARD OF EDUCATION MEETING SCHEDULE

Regular Meetings

January 21, 2020
February 18, 2020
March 3, 2020
March 17, 2020
March 31, 2020
April 28, 2020
May 12, 2020
May 26, 2020
June 2, 2020
June 16, 2020
July 14, 2020
July 28, 2020
August 18, 2020
August 25, 2020
September 22, 2020
October 13, 2020
November 17, 2020
December 15, 2020

MADISON BOARD OF EDUCATION

Heather Reddy
Board President

Pam Yousey
Vice President



Mark Schwarz
Superintendent of Schools

Vincent Occhino
Interim Board Secretary

PUBLIC MEETING AGENDA

Date: **Tuesday, January 21, 2020**

Time: **6:30 PM** Executive Session
7:00 PM Public Session

Location: Alice Perlaw Library Media Center, 170 Ridgedale Avenue, Madison, New Jersey 07940
Public WiFi Network ID: **MPS_Guest2**; Password: **boardtemp**

1. CALL TO ORDER

2. RECESS TO CLOSED SESSION

Moved by _____, seconded by _____, to approve as follows:

Resolved: that the Board of Education move into closed executive session for the purpose of discussing confidential student matters. It is anticipated that the Board will be in closed session for up to 0.5 hour and action may be taken in public session afterward. Discussion conducted in closed executive session shall be disclosed to the public to the extent permitted by law that making such matters public shall not be inconsistent with the Open Public Meeting Act.

3. RECONVENE TO PUBLIC SESSION

4. FLAG SALUTE

5. NOTICE OF MEETING

In compliance with the Open Public Meetings Act, Chapter 231, Laws of New Jersey, 1975, notice of this meeting has been sent to the Madison Eagle, the Daily Record and has been posted in the Board of Education Office, the Borough Hall, the Madison Railroad Station, the YMCA, the Madison Library, all school buildings and on the district's website. The public is invited to attend. This evening's meeting constitutes an official Public Meeting of the Board of Education. Action may be taken. If needed, the Board will convene into Executive Session to discuss matters permitted pursuant to NJSA 10:4-12. Upon conclusion of the Executive Session, the Board will return to Regular Session at which time public action may be taken.

6. **ROLL CALL**
7. **REPORT OF THE BOARD PRESIDENT**
8. **OPEN TO THE PUBLIC**
9. **SUPERINTENDENT REPORT**
10. **PRESENTATIONS - MJS Goal Progress Presentation, by Dr. Louis Caruso, *MJS Principal***
11. **HUMAN RESOURCES AGENDA - Discussion Items**

11.a Human Resources Report

12. HUMAN RESOURCES AGENDA - Action Items

Moved by _____, seconded by _____, at the recommendation of the superintendent, approve the following:

12.a Retirements/Resignations

Approve the attached retirements and resignations.

[Retirements_and_Resignations.pdf](#)

12.b New Hires and Other Personnel Actions

Approve the attached new hires and other personnel actions.

[New Hires and Other Personnel Actions.pdf](#)

12.c Additional Compensation

Approve Additional Compensation as per the attached document.

[12_c_Additional Compensation.pdf](#)

12.d Leaves of Absence

Approve the following leaves of absence as per the attached document.

[12_d_Leaves of Absence.pdf](#)

12.e Practicum - Field Experience

Approve the following student teachers and internship placements as per the attached list.

[Practicum Field Experience.pdf](#)

- 12.f** Extra Curricular Appointments for the 2019-2020 School Year
Approve the Extra Curricular Appointments for the 2019-2020 school year as per the attached list.
[Extra Curricular Appointments for 2019-2020.pdf](#)
- 12.g** Agreement with the College of St. Elizabeth
Approve the attached agreement with the College of St. Elizabeth
[MPS Agreement with the College of Saint Elizabeth.pdf](#)
- 12.h** Agreement with Quest Diagnostics
Approve the agreement for Quest Diagnostics to provide new hire drug screenings.
[Quest Agreement.pdf](#)
- 12.i** Agreement with PEAK Physical Therapy

Approve the agreement that offers volunteer physical therapy services to Madison High School athletic programs during the 2019-2020 school year.

[HS Volunteer Proposal.pdf](#)

- 12.j** Agreement with OMNI Group

Approve the agreement for 403(b)/457(b) 3rd Party Administration.

[OMNI Group Start-Up Docs_MadisonPS.pdf](#)

- 12.k** Policies and Regulations
Approve the following policies and regulations for first reading:

P3159 Teaching Staff Members/School District Reporting Responsibilities

P9400 Media Relations

P & R4218 Use, Possession, or Distribution of Substances

P8630 Bus Driver/Bus Aide Responsibility

[P3159 TEACHING STAFF MEMBER SCHOOL DISTRICT REPORTING RESPONSIBILITIES \(M\).pdf](#)

[P9400 MEDIA RELATIONS.pdf](#)

[P4218 USE, POSSESSION, OR DISTRIBUTION OF SUBSTANCES \(M\).pdf](#)

[R4218 USE, POSSESSION, OR DISTRIBUTION OF SUBSTANCES \(M\).pdf](#)

[P8630 BUS DRIVER,BUS AIDE RESPONSIBILITY.pdf](#)

- 12.l** Collective Bargaining Agreement - Placeholder

13. EDUCATION AGENDA - Discussion Items

13.a Education Report

13.b Proposed 2021-2022 School Calendar
Approve the proposed 2021-2022 school calendar.

[2021-2022 School Calendar DRAFT - Sheet1 \(5\).pdf](#)

14. EDUCATION AGENDA - Action Items

Moved by _____, seconded by _____, at the recommendation of the superintendent, approve the following:

14.a Travel

Approve the district travel as per the attached list.

[Travel Reimbursement Form for BOE Meeting - Sheet1 \(1\).pdf](#)

14.b Field Trips

Approve school field trips as per attached list.

[Field Trip Approval Requests for January 21, 2020 Meeting.pdf](#)

14.c Policies and Regulations - First Readings

Approve the following policies and regulations for first reading:

P1322 Contests for Students

[P1322 CONTESTS FOR STUDENTS.pdf](#)

14.d Policies and Regulations - Second Reading and Adoption

Approve the following Policies and Regulations for second reading and adoption:

P2417 Intervention and Referral Services

R2417 Intervention and Referral Services

P2464 Gifted and Talented Services

R2464 Gifted and Talented Services

[2417 Student I&RS Regulation - Clean DRAFT \(1\).pdf](#)

[2417 Student I&RS Policy - Clean DRAFT \(1\).pdf](#)

[2464 G&T Regulation - Clean DRAFT.pdf](#)

[2464 G&T Policy - Clean DRAFT.pdf](#)

14.e Policies and Regulations-Abolishment

Approve the following Policy to be abolished and removed from the district policy manual:

P5517 School District Identification Cards

[P 5517 - School District Issued Student Identification Cards - ABOLISH - Ed.pdf](#)

14.f Harassment, Intimidation, and Bullying Report

Approve the following HIB reports as per attached list.

[HIB Report.pdf](#)

14.g K9 Search Proposal

Approve the Morris County Prosecutor's Office to conduct K-9 sweeps at Madison High School during the 2019-2020 school year to deter drug possession. Sweeps will be conducted and scheduled at the request of the MHS administration.

14.h McKinney-Vento "Homelessness" Consortium Agreement

Approve the consortium agreement with the Essex Regional Ed Services Commission.

[McKinney-Vento Collaboration Agreement 2019-2020.pdf](#)

14.i Seton Hall University Study

Approve the proposed Seton Hall Study, authorized by the SHU Institutional Review Board on November 6, 2019.

[CONSENT FORM_IRB_APPROVAL_UGproject_Nov2019.pdf](#)

[IRB_ApprovalLetter_UGresearchproject_2019_2020-004_Approval.pdf](#)

14.j New Course Approvals

Approve the attached new courses to be offered at Madison High School during the 2020-2021 school year.

[New Course approvals.pdf](#)

15. OPERATIONS AGENDA - Discussion Items

15.a Operations Report

16. OPERATIONS AGENDA - Action Items

Moved by _____, seconded by _____, at the recommendation of the superintendent, approve the following:

16.a Bills List

Approve bills list dated January 21, 2020

[Bills List 01212020.pdf](#)

16.b Minutes

Approve the following Minutes:

December 17, 2019 Executive Session

December 17, 2019 Public Session

January 7, 2020 Executive Session

January 7, 2020 Public Session

[Minutes 01072020.pdf](#)

[Minutes 12-17-2019.pdf](#)

16.c Board Secretary and Treasurer Reports

The Board of Education accepts the reports of the Board Secretary and Treasurer of School Monies (**September 2019, October 2019, November 2019, December 2019**). Pursuant to N.J.A.C. 6A:23A-16.10(c)3, the Board of Education has obtained certification from the Board Secretary that no major account has encumbrances and expenditures which in total exceed the line item appropriation and hereby certifies pursuant to N.J.A.C. 6A:23A-16.10(c)4 that no major account or fund has been over-expended.

[Board Secretary Report September 2019.pdf](#)

[Treasurer Report September 2019.pdf](#)

[Board Secretary Report October 2019.pdf](#)

[Treasurer Report October 2019.pdf](#)

[Board Secretary Report November 2019.pdf](#)

[Treasurer Report November 2019.pdf](#)

[Board Secretary Report December 2019.pdf](#)

[Treasurer Report December 2019.pdf](#)

16.d Transfers

Approve transfers dated September 30, 2019 and November 30, 2019.

[Transfers September 2019.pdf](#)

[Transfers November 2019.pdf](#)

16.e Unexpended Federal Funds

Approve the reimbursement of unexpended funds for the 2016-2017 school year to the Department of Education the following manner as required:

ESEA Title II	84.365 ESEA287017	\$4,617.00
ESEA Title II Immigrant	84.365 ESEA287017	\$3,206.00
IDEA Part 3 - Basic	84.027 IDEA287017	\$17,578.00
TOTAL		\$25,401.00

[Unexpended Funds.pdf](#)

16.f Annual Maintenance - Budget Amount Worksheet (M-1)

Approve the revised form M-1 “Annual Maintenance - Budget Amount Worksheet” for the 2020-2021 school year as per attached.

[Annual Maintenance Budget Amount Worksheet.pdf](#)

16.g 2020-2021 Budget Calendar

Approve the 2020-2021 Budget Calendar for the Madison Board of Education as per attached.

[Budget Calendar.pdf](#)

16.h Donations

Approve the acceptance of the following donations as per attached list.

[Donation 01212020 1.pdf](#)

[Donation 01212020 2.pdf](#)

[Donation 01212020 3.pdf](#)

[Donation 01212020 4.pdf](#)

[01212020 Donation 5.pdf](#)

[Donations.pdf](#)

16.i Professional Services

Approve the following professional services as per attached list.

[Professional Services.pdf](#)

16.j Policies and Regulations Second Reading

Approve the following policy for second reading:

P6660 Student Activity Fund

[6660 STUDENT ACTIVITY FUND \(M\).pdf](#)

16.k Policies and Regulations First Reading

Approve the following policy and regulation for first reading:

-
- P7440 School District Security
- R7440 School District Security
- P6112 Reimbursement of Federal and Other Grant Expenditures
- R6112 Reimbursement of Federal and Other Grant Expenditures
- P8600 Student Transportation
- R8600 Student Transportation
- P9210 Parent Organizations

[7440 - POLICY- SCHOOL DISTRICT SECURITY \(M\).pdf](#)

[7440 - REGULATION- SCHOOL DISTRICT SECURITY.pdf](#)

[P6112 REIMBURSEMENT OF FEDERAL AND OTHER GRANT EXPENDITURES \(M\).pdf](#)

[R6112- REIMBURSEMENT OF FEDERAL AND OTHER GRANT EXPENDITURES \(M\).pdf](#)

[P9210 PARENT ORGANIZATIONS.pdf](#)

16.l Long Range Comprehensive Facilities Assessment

Approve the attached proposal from DRG in the amount of \$38,500 for the district wide Long Range Comprehensive Facilities Assessment.

[PR 1951 - Madison LRFP Proposal 01-10-20 Rev4.pdf](#)

16.m Health and Safety Checklist

Approve the attached Health and Safety Evaluation of School Buildings checklist Statement of Assurance for 2019-2020.

[Health and Safety Checklist.pdf](#)

16.n Electronic File Storage Inventory

Approve the attached proposal from Accu Scan NJ State Approved Co-op#65MCESCCPS in the amount of \$14,010 for inventory of files.

[Madison SD Sorting.doc](#)

- 16.o** Construction Contractor Payment MHS Locker Room
Approve payment application #7 to CMG of Easton for the MHS Athletic Facility project in the amount of \$23,803.17.
[CMG Payment #7.pdf](#)
- 16.p** Construction Manager Payment
Approve payment #8 to Epic Management for the MHS Athletic Facility project in the amount of \$17,866.00.
[Epic Payment #8.pdf](#)
- 16.q** Summit Management Solutions Agreement
Approve an increase in the previously-approved expenditure limit for Summit Management Solutions from \$50,000 to \$75,000 for the Business Office management services conducted in the school year 2019-20.
- 16.r** Apptegy Agreement
Approve the agreement with Apptegy to provide website services.
[1-year app and website development for Madison, NJ.pdf](#)
- 16.s** General Counsel Appointment

WHEREAS, the law firm of Fogarty & Hara, Esqs. has the expertise and experience to provide professional services to the Board of Education (hereinafter referred to as the "Board"); and

WHEREAS, the Board is desirous of appointing the law firm of Fogarty & Hara, Esqs., to provide professional services to the Board finding that the proposal submitted by this law firm is most advantageous, experience, qualifications, price and other facts considered;

NOW, THEREFORE, BE IT RESOLVED that the Board appoints the law firm of Fogarty & Hara, Esqs. as Board Attorneys until the next organization meeting in accordance with the terms and conditions set forth in the Agreement which is attached hereto and made a part hereof. The Board President and the Interim Board Secretary are hereby authorized to execute the Agreement and any and all other documents necessary to effectuate the terms of this Resolution. The Interim Board Secretary is hereby directed to publish a notice of this Award in the official newspaper of the Board.

[M. Schwarz 1.17.2020 ltr IMO Board Attorney Appointment \(00146919xAF015\).pdf](#)
[2020.01.17 Fogarty & Hara Proposed Agreement.pdf](#)
[Fogarty & Hara Disclosure Statement.pdf](#)

17. OLD BUSINESS

18. NEW BUSINESS

19. OPEN TO THE PUBLIC

Open: _____ Closed: _____

20. RECESS TO CLOSED SESSION

Moved by _____, seconded by _____, to approve as follows:

Resolved: that the Board of Education move into closed executive session for the purpose of discussing confidential student matters. It is anticipated that the Board will be in closed session for up to ____ hour and action may be taken in public session afterward. Discussion conducted in closed executive session shall be disclosed to the public to the extent permitted by law that making such matters public shall not be inconsistent with the Open Public Meeting Act.

21. RECONVENE TO PUBLIC SESSION

22. ADJOURN