

**APPLICATION FOR OFFICE/TEACHER ASSISTANT
2020-2021 MARYSVILLE MIDDLE SCHOOL**

NAME: _____ DATE: _____

In order to be an Office Assistant or a Teacher Assistant you must meet the following requirements by following the MMS Way:

MAKE RESPECT MAKE GOOD DECISIONS SOLVE PROBLEMS

_____ **1. Attendance is good – you are here at school every day, unless occasional illness.**

_____ **2. You are not tardy for school.**

_____ **3. You keep your grades up and homework is done on a regular basis.**

_____ **4. Behavior in school is not an issue. You show the MMS Way.**

This position will take the place of an elective (you cannot waive any required courses).

Please obtain the required signatures by emailing the teacher/attendance and cc the counselor on the email by _____.

Office Assistant: _____ Ms.Buck
(Attendance Office)

TeacherAssistant _____
Teacher signature and period teacher is requesting(send email to teacher to request being a TA

I agree to the above and would like to apply for the Office/Teacher Assistant class.

Student Signature Date Parent Signature Date