



**LAGUNITAS SCHOOL DISTRICT**

One Lagunitas School Road  
San Geronimo, CA

**REGULAR MEETING OF THE GOVERNING BOARD**

**THURSDAY, APRIL 20, 2023**

**Closed Session: 5:30 pm - (Staff Lounge)**

**Open Session: 6:30 pm - (Middle School Room 12)**

*Richard Sloan, President*

*Aaron Michelson, Clerk*

*Denise Bohman*

*Steve Rebscher*

*James Sanders*

*Laura Shain, Superintendent/Principal*

**1. CALL MEETING TO ORDER:**

Aaron Michelson, Chair

**2. APPROVAL OF CLOSED SESSION AGENDA:**

Board Members will approve the Closed Session Agenda.

**3. PUBLIC COMMENTS ON CLOSED SESSION AGENDA:**

Members of the public may address the Board regarding items on the Agenda as such items are taken up or, for closed session items, prior to board adjournment to Closed Session.

**4. RECESS TO CLOSED SESSION:**

Board Members will recess to Closed Session.

Closed Session Agenda:

- 4.1. Pursuant to Section 54957.6: Conference with Labor Negotiators; Certificated, Classified,

Management/Confidential

- 4.2. Pursuant to Section 54957: Public Employee Discipline/Dismissal/Release
- 4.3. Pursuant to Section 54956.9 (d): Conference with Legal Counsel-Anticipated Litigation
- 4.4. Reconvene in Open Session

**5. REPORT OUT FROM CLOSED SESSION**

**6. INTRODUCTIONS**

Introductions to be made by all those in attendance, including a special introduction of our new CBO Christina Ortega.

**7. PUBLIC COMMENTS:**

This is an opportunity for the public to address the Trustees on matters related to school business that are not on the agenda. No comment, discussion, deliberation, or action can be taken by the Trustees unless the matter is placed on the agenda.

**8. APPROVAL OF OPEN SESSION AGENDA:**

Board Members will review and approve the Open Session Agenda.

**9. REPORTS**

- 9.1. Board Member Reports
- 9.2. Administrative Report
- 9.3. Facilities Report
- 9.4. LEAP Report
- 9.5. San Geronimo Valley Community Center Report

**10. CORRESPONDENCE / INFORMATION ITEMS**

- 10.1. Enrollment Update: April 2023
- 10.2. Marin County Office of Education Letter dated April 14, 2023

## **11. ITEMS FOR DISCUSSION ONLY**

- 11.1. Local Control Accountability Plan (LCAP)
  - Review and Ongoing Community Input
- 11.2. Long Range Plan
  - Discussion on the goals: (A) Technology and (D) Service & Civic Responsibility
- 11.3. First Reading of Board Policy (BP 5117)/Regulation (AR 5117): Interdistrict Attendance

## **12. CONSENT AGENDA**

Consent Agenda: All items are approved by a single action. Any member of the Board may remove an item from the consent agenda for separate discussion.

### **Consent Action**

- 12.1. Minutes - Meetings: March 9, 2023 and March 31, 2023
- 12.2. Warrants for March 2023
- 12.3. Interdistrict Transfer List #3, 2023-2024
- 12.4. Williams Quarterly Report for January - March 2023

## **13. DISCUSSION / ACTION ITEMS:**

- 13.1. Marin County Office of Education Contract for Business Services
- 13.2. Kitchen Infrastructure and Training Funds
- 13.3. Audit Report for the Lagunitas School District as of June 30, 2022, prepared by Stephen Roatch Accountancy Corporation.

## **14. HUMAN RESOURCES / ACTION ITEM:**

- 14.1. Approve Recommendation from Administration for the Employment of Amy Nestler as School Secretary.  
Board Members are asked to approve a recommendation from Administration to employ Amy Nestler as School Secretary for the 2022-2023 school year.

- 14.2. Approve Recommendation from Administration for the Employment of Shannan Walt as an Elementary School Teacher.

Board Members are asked to approve a recommendation from Administration to employ Shannan Walt as a TK/K/1st Grade Elementary School Teacher for the 2023-2024 school year.

- 14.3. Approve Resolution #2023-10: Resolution Regarding Release of Temporary Certificated Employee.

Board Members are asked to approve Resolution #2023-10 regarding the release of temporary certificated employee Allison Evans for the succeeding school year.

- 14.4. Approve Chief Business Official (CBO) Contract.

The recommendation is that the Board approve Christina Ortega's contract as Chief Business Official. The terms of this agreement shall be from July 1, 2023 through June 30, 2026.

## **15. AGENDA PLANNING**

- 15.1. Shared Services Presentation by Trustee Denise Bohman.

## **16. ADJOURN**

The next regular meeting of the Board of Trustees of the Lagunitas School District is scheduled for Thursday, May 11, 2023 at 6:30 p.m.

***Accessibility Accommodations:* The Lagunitas School District adheres to the Americans with Disabilities Act. Should you require special accommodations, or more information about accessibility, please contact Liz Wickersham at 415-488-4118 x 201. All efforts will be made for reasonable accommodations in accordance with applicable law.**

***Public Records:* In accordance with Government Code section 54957.5 and the Public Records Act, public records that are distributed to a majority of the Board of Trustees concerning the open session agenda will be made available upon request. Such records distributed less than 72 hours prior to regular meeting are available for inspection at the Lagunitas School District Office located at One Lagunitas School Road, San Geronimo.**

COPIES OF BOARD AGENDAS AND REPORTS PRESENTED AT THIS MEETING CAN BE FOUND UNDER THE MENU TAB LABELED "SCHOOL BOARD" ON THE LAGUNITAS SCHOOL DISTRICT WEBSITE:

**[www.lagunitas.org](http://www.lagunitas.org)**



# 2022-23 Enrollment

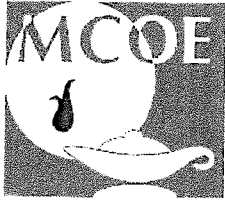
April 2023

	TK	K	1	2	3	4	5	6	7	8	TOTAL
OPEN	2	4	8	6	6	6	6				38
Interdistrict			1			1	1				3
MONTESSORI	2	4	4	16	8	2	8				44
Interdistrict											0
MIDDLE SCHOOL								22	35	25	82
Interdistrict								1		5	6
Total Students	4	8	12	22	14	8	14	22	35	25	164
Total Interdistrict			1			1	1	1		5	9

## Total Number of Incoming & Outgoing Students for 2022-2023

Incoming Students*	2	1		3			2	3	2	2	15
Outgoing Students*		4	3	1		1			1		10

\*since September 2022



# MARIN COUNTY OFFICE OF EDUCATION

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P.O. BOX 4925  
SAN RAFAEL, CA 94913-4925

JOHN A. CARROLL  
MARIN COUNTY  
SUPERINTENDENT OF SCHOOLS

(415) 472-4110  
FAX (415) 491-6625  
marincoe@marinschools.org

April 14, 2023

President of Board & Board of Trustees  
Lagunitas Elementary School District  
PO Box 308  
San Geronimo, CA 94963

Dear President Sloan and Members of the Board,

Our office has completed its review of the Lagunitas Elementary School District's second interim budget report for 2022-23 in compliance with the provisions of Education Code 42131(a)(2). The Governing Board approved the budget with a positive certification that the district will be able to meet its financial obligations for the current and subsequent two (2) years.

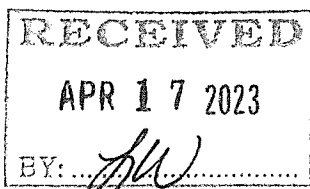
The Code requires the County Superintendent to concur with or change interim report certifications after examining the report to determine whether it complies with the standards and criteria established pursuant to Education Code 33127 and determining whether the interim budget will allow the district to meet its financial obligations during the current fiscal year and is consistent with a financial plan that will enable the district to satisfy its multi-year financial commitments.

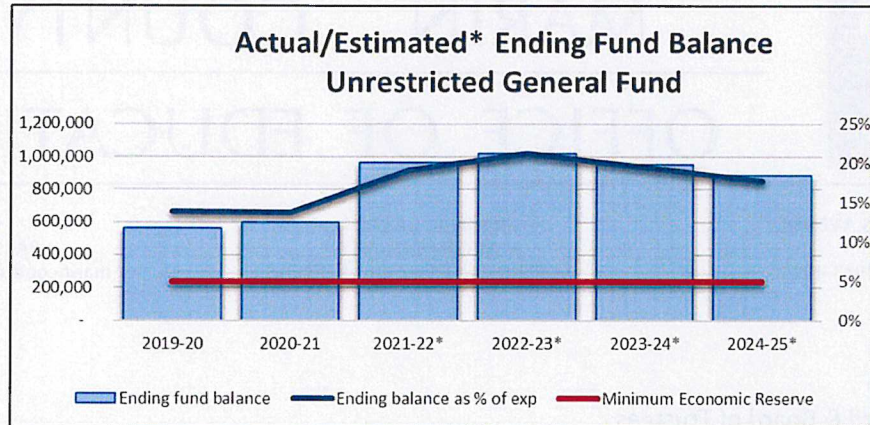
Based upon our review, we concur with the Board's POSITIVE certification of the second interim budget report.

## BUDGETARY POSITION FOR LAGUNITAS ELEMENTARY SCHOOL DISTRICT

The district's second interim budget and multi-year projection reflects a deterioration in budgetary position when compared to the first interim budget multi-year projection. The following graph depicts the district's estimated ending balance in the second interim budget and multi-year projection for the unrestricted general fund with both the state required minimum reserve and the district's actual reserve as a percentage of total general fund expenditures.

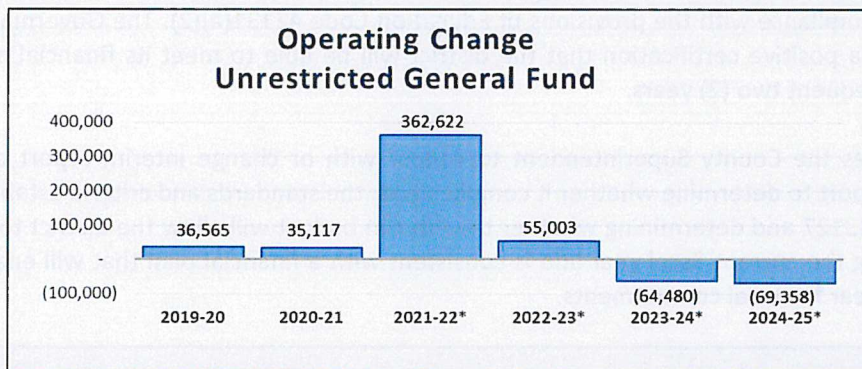
The district's ending balance meets the minimum required reserve requirement for the current and both subsequent years.





### OPERATING CHANGES

The district's interim budget reflects operating deficits in the unrestricted general fund in both of the projected years as displayed in the chart below. In addition, we note the district has not yet settled with bargaining units. Absent offsetting cost reductions, salary increases will exacerbate the district's deficit spending.



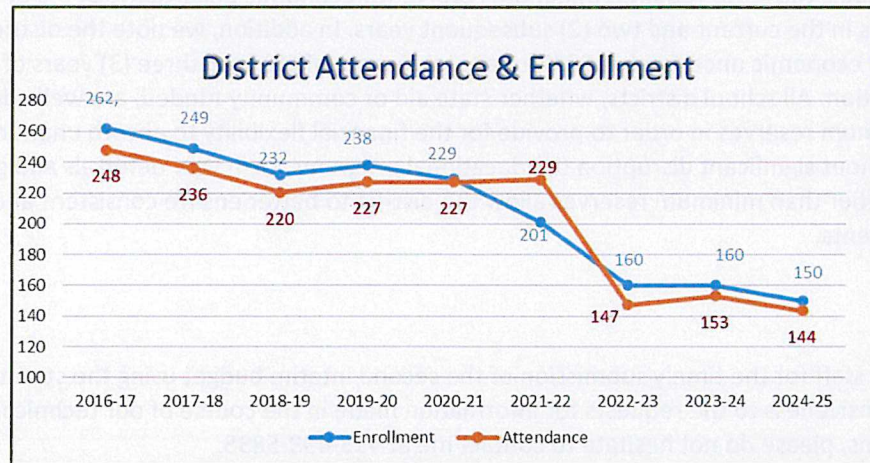
The cumulative impact of this projected deficit spending is an 8% decline in fund balance over the current plus two subsequent years, leaving the district with reserves of \$880 thousand or 18% of general fund expenditures on June 30, 2025. While some deficit spending may be a result of one-time costs from prior year funding sources, ongoing deficits threaten a school district's future educational programs. Districts that wait too long to address and correct deficits are forced to make dramatic corrections all at once. In contrast, carefully planned and phased-in structural corrections lessen the impact on children.

### STUDENT ATTENDANCE

The district is estimating student enrollment and associated average daily attendance (ADA) will continue to decline as reflected in the chart below. The state has altered the way attendance is calculated to provide a new guarantee against declines in ADA. Districts were previously funded on the better of current or prior year ADA, offering a one-year reprieve against ADA declines. During the pandemic, attendance was based on 2019-20, however, beginning in the 2022-23 school year, districts are now funded on the better of current, prior year or the average of the three most recent prior years' ADA.



As a community funded district, changes in ADA do not impact the projection of LCFF revenues, however the increase to the base grant and to the calculation of funded ADA increases the supplemental and concentration components of the LCFF, increasing the district's obligation to increase or improve services for vulnerable students.



All districts, regardless of funding base, rely on attendance to drive many factors. As well as forming the basis of many one-time and grant funding opportunities, staffing needs, facilities and supplies are shaped by the number of students served. We recommend that all districts place a high priority on monitoring student enrollment and attendance.

### STIMULUS FUNDING

The district received a plethora of stimulus and other one-time funding which is included in the current year budget as well as the subsequent year(s) of the multi-year projection. Many districts allocated existing staff salaries and/or hired additional staff to support the impacts of the pandemic; however, based on the spending deadlines, it is imperative to strategize a plan to shift salaries back to the pre-COVID funding sources, have a layoff or transition plan for the additional staff hired, and analyze the impacts to the general fund.

### FEDERAL BUDGET

President Biden released the federal budget proposal for fiscal year 2024 on March 9, 2023, requesting a total of \$6.9 trillion in mandatory and discretionary federal spending. While the proposal includes a 13.6% increase in education funding from the fiscal year 2023 enacted level, it is too early in the process to determine the potential impact to California schools. We will continue to monitor the budget proposal's progress in Washington DC but note that the FY2023 budget was only recently approved.

### SALARY SETTLEMENTS

The District has not settled negotiations with the certificated or the classified bargaining units for 2022-23. Due to the ongoing nature of these costs, any permanent increases to salary require permanent and ongoing funding sources. When the district and bargaining unit are ready to settle negotiations, Government Code 3547.5 requires the district to publicly disclose costs, as certified by the superintendent and chief fiscal officer. Please provide a Public Disclosure of Collective Bargaining Agreement including the tentative agreement(s) and

multi-year projection to our office 10 working days prior to Board approval. Budget revisions associated with salary settlements should be approved within 45 days of Board approval.

### **RESERVES**

The district maintains the state-required minimum reserve for economic uncertainty of 5% of total general fund expenditures in the current and two (2) subsequent years. In addition, we note the district maintains a Board reserve for economic uncertainty of 3% for a total reserve of 8% in all three (3) years of the budget and multi-year projection. All school districts, whether state aid or community funded, are well advised to establish higher than minimum reserves in order to provide for the financial flexibility to absorb unanticipated expenditures without significant disruption to educational programs, cash flow deferrals and general economic uncertainties. Higher than minimum reserves allow the district to better ensure consistent and stable program offerings for students.

### **CONCLUSION**

We thank district staff for the timely submission of the second interim budget using the statutorily required forms, and responsiveness to the requests for information made in the course of our technical review. If you have any questions, please do not hesitate to contact me at 415-499-5835.

We appreciate your dedication and service to the children of Marin County. Due to your good fiscal stewardship, the children of Marin County will continue to experience quality education now and in the future.

Sincerely,

JOHN A. CARROLL  
Marin County Superintendent of Schools

A handwritten signature in cursive script that reads "Kate Lane".

KATE LANE  
Deputy Superintendent

Cc: Laura Shain, Superintendent  
Keith Ricci, Interim Business Manager

## MEMORANDUM

**TO:** Board of Trustees  
**FROM:** Laura Shain, Superintendent/Principal  
**DATE:** April 17, 2023  
**RE:** Upcoming April 20, 2023 Board Meeting

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### DISCUSSION ONLY

**Item: Local Control Accessibility Plan (LCAP)**

**Background:** Review routinely.

**Recommendation:** Informational update and formation of Parent Advisory Council.

**Cost:** None

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**Item: Long Range Plan**

**Background:** Review Technology and Service & Civic Responsibility

**Recommendation:** Informational update.

**Cost:** None

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**Item: Interdistrict Attendance Policy and Regulations.**

**Background:** Review current policy.

**Recommendation:** Continue current policy. Accept interdistrict students under certain conditions including impact to Lagunitas current and future staffing needs.

### DISCUSSION/ACTION

**Item: MCOE Business Services Contract**

**Background:** These two contracts cover the time from last April 2022 to the end of the 2021-2022 fiscal year, and the 2022-2023 fiscal year.

**Recommendation:** Approve. The support from MCOE has been crucial.

**Cost:** See not to exceed payments in contracts.

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**Item: Kitchen Infrastructure and Training Funds**

**Background:** We are eligible for a \$25,000 grant that expires June 30, 2023. The funds can be used for specific items only, including kitchen equipment, serving supplies, and food transportation needs.

**Recommendation:** Purchase a road-worthy van to transport food from lower campus to upper campus; a food warmer container, and a variety of serving supplies. (Future

consideration this purchase may support: add Nicasio School as a satellite site to share food service.)

**Cost:** No cost to the district.

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**Item: Audit Report**

**Background:** Audit was compromised this year by the passing of former CBO. In this type of situation, auditors look especially close at school accounting. Several findings need follow-up: Attendance procedures, kindergarten continuance, immunization, meal reimbursement, and LCAP review.

**Recommendation:** Address findings with staff training and clear procedures.

**Cost:** We were not fined due to our LCFF (Basic Aid) funding structure.

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<b>HUMAN RESOURCES/ACTION ITEMS</b>
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**Item: Employment of Amy Nestler as School Secretary** (Transfer from Instructional Assistant and Student Supervisor). 7 hours per day (may be available for 8<sup>th</sup> hour per day next year).

**Recommendation:** Approve with gratitude!

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**Item: Employment of Shannan Walt as TK/K/1<sup>st</sup> grade Teacher** (Unanimous recommendation by Interview Committee with representatives from both elementary programs)

**Recommendation:** Approve with delight to welcome Shannan to our team!

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**Item: Release of Temporary Employee Allie Evans** (Temporary contract ending with return of permanent teacher currently on two-year leave)

**Recommendation:** Approve with sincere appreciation for a remarkable contribution to our middle school program, and best wishes!

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**Item: Chief Business Official (CBO) contract** (New employee, Christina Ortega, taking on CBO role starting July 1, 2023.)

**Recommendation:** Approve contract with excitement to welcome Christina to Lagunitas!



## LAGUNITAS SCHOOL DISTRICT LONG RANGE PLAN

One Page Organizer (Overall Goals) See full plan for actions, timelines and accountability

TECHNOLOGY A	ACADEMICS B	CULTURAL COMPETENCE C	SERVICE AND CIVIC RESPONSIBILITY D	ENVIRONMENTAL/ OUTDOOR ED E	ARTS DANCE, THEATER, MUSIC VISUAL ARTS F	PHYSICAL EDUCATION G	FINANCE & STAFFING H
<p>1.Update and communicate cell phone policy.</p> <p>2.Ensure students develop critical thinking skills necessary to use technology as a resource to support communication, research and learning.</p> <p>3.Provide teachers with current technological tools to maximize student learning including remote instruction.</p>	<p>1.Ensure academic programs have high expectations for student performance</p> <p>2.Incorporate individualized approaches for each student to ensure they graduate with a skill set to enable future success.</p> <p>3. Facilitate student ownership of learning.</p> <p>4.Ensure highly-trained staff.</p> <p>5. Maintain Spanish Language programs</p> <p>6. All students reach independent reading level by grade 3.</p> <p>7. Implement an articulated math program from K-8<sup>th</sup> grade.</p>	<p>1.Support programs that foster bilingual capacity and multicultural perspectives in all students.</p> <p>2. Research and adopt practices that facilitate racial equity at all levels, students, staff, administration and governance team.</p>	<p>1.Develop and expand student understanding of civic responsibility and social justice.</p> <p>2. Ensure that all students in all grades participate in a civic learning project.</p>	<p>1. Use local resources to expand program s that integrate multiple educational goals including science, art, physical education, etc.</p> <p>2.Support experimental activities and curricular approaches.</p>	<p>1.Provide opportunity for instruction and studio access for student in a variety of arts integrated into the curriculum.</p> <p>2. Upgrade and/or build a state of the art performance space with video, sound, lighting and seating.</p> <p>3. Provide classes each week for every student in music and visual arts.</p> <p>4. Band program for 4<sup>th</sup> and 5<sup>th</sup> graders.</p>	<p>1.Staff development to support PE and developmental skills though all grades with emphasis on team building and leadership.</p> <p>2.Adopt/ update wellness policy.</p> <p>3.Maintain an after school sports program.</p> <p>4. Yearly Fitness Report</p> <p>5. Team building activities.</p> <p>6. PE classes with cross-program participation to support school unity.</p>	<p>1.Maintain long-term financial stability for the District.</p> <p>2.Establish a Finance Committee.</p> <p>3. Ensure financial planning is in accord with the Long Range Plan.</p> <p>4. Compensate staff as well as possible within the limits of a prudent budget and improve compensation when possible.</p> <p>5. Adopt guidelines for qualities of effective teachers to support the hiring process.</p>



**Policy 5117: Interdistrict Attendance**

Status: DRAFT

Original Adopted Date: Pending | Last Reviewed Date: 02/16/2023

The Governing Board recognizes that parents/guardians of students who reside within the geographic boundaries of one district may, for a variety of reasons, desire to enroll their children in a school in another district.

**Interdistrict Attendance Agreements and Permits**

The Board may enter into an agreement with any other school district, for a term not to exceed five school years, for the interdistrict attendance of students who are residents of the districts. (Education Code 46600)

The agreement shall specify the terms and conditions under which interdistrict attendance shall be permitted or denied. It also may contain standards agreed upon by both districts for reapplication and/or revocation of the student's permit. (Education Code 46600)

Upon receiving a permit for transfer into the district that has been approved by the student's district of residence, or upon receiving a written request from the parent/guardian of a district student who wishes to enroll in another district, the Superintendent or designee shall review the request and may approve or deny the permit subject to the terms and conditions of the interdistrict attendance agreement.

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**Policy Reference Disclaimer:** These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

**State References**

CA Constitution Article 1, Section 31

Ed. Code 41020

Ed. Code 46600-46611

Ed. Code 48204

Ed. Code 48300-48317

Ed. Code 48900

Ed. Code 48915

Ed. Code 48915.1

Ed. Code 48918

Ed. Code 48980

Ed. Code 48985

Ed. Code 52317

Ed. Code 8151

**Description**

Nondiscrimination on the basis of race, sex, color, ethnicity, or national origin -

<https://simbli.eboardsolutions.com/SU/0KVbaGNrEyhaRaNOU2VmUQ==>

Requirement for annual audit

Interdistrict attendance agreements

Residency requirements for school attendance

Student attendance alternatives; school district of choice program

Grounds for suspension or expulsion

Expulsion; particular circumstances

Expelled individuals; enrollment in another district

Rules governing expulsion procedures

Parent/Guardian notifications

Notices to parents in language other than English

Regional Occupational Center/Program; enrollment of students, interdistrict attendance

Apprentices; exemption from interdistrict attendance agreement

**Management Resources References**

Attorney General Opinion

Attorney General Opinion

**Description**

84 Ops.Cal.Atty.Gen. 198 (2001)

87 Ops.Cal.Atty.Gen. 132 (2004)

**Regulation 5117: Interdistrict Attendance**

**Status:** DRAFT

**Original Adopted Date:** Pending | **Last Reviewed Date:** 02/16/2023

**Interdistrict Attendance Agreements and Permits**

In accordance with an agreement between the Governing Board and the board of another district, a permit authorizing a student of either district to enroll in the other district may be issued upon approval of both districts.

The district shall post on its web site the procedures and timelines for requesting an interdistrict transfer permit, including a link to BP 5117 - Interdistrict Attendance. The posted information shall include, but is not limited to: (Education Code 46600.1, 46600.2)

1. The date upon which the district will begin accepting and processing interdistrict transfer requests for the following school year
2. The reasons for which the district may approve or deny a request, and any information or documents that must be submitted as supporting evidence
3. If applicable, the process and timelines by which a denial of a request may be appealed within the district before the district renders a final decision
4. A statement that failure of a parent/guardian to meet any timelines established by the district shall be deemed an abandonment of the request
5. Applicable timelines for processing a request, including the following statements:
  - a. For an interdistrict transfer request received by the district 15 or fewer calendar days before the commencement of instruction in the school year for which the transfer is sought, the district will notify the parent/guardian of its final decision within 30 calendar days from the date the request was received.
  - b. For an interdistrict transfer request received by the district more than 15 days before the commencement of instruction in the school year for which the interdistrict transfer is sought, the district will notify the parent/guardian of its final decision as soon as possible, but no later than 14 calendar days after the commencement of instruction in the school year for which transfer is sought.
6. The conditions under which an existing interdistrict transfer permit may be revoked or rescinded

Priority for interdistrict attendance shall be given to a student who has been determined, through an investigation by either the district of residence or district of proposed enrollment, to be a victim of an act of bullying, as defined in Education Code 48900(r), committed by a student of the district of residence. (Education Code 46600)

Until the district is at maximum capacity, the district shall accept any student whose interdistrict transfer application is based on being the victim of an act of bullying or a child of an active duty military parent/guardian. The district shall ensure that such students are admitted through an unbiased process that prohibits an inquiry into or evaluation or consideration of whether or not a student should be enrolled based on academic or athletic performance, physical condition, proficiency in English, family income, or any of the individual characteristics set forth in Education Code 220, including, but not limited to, race or ethnicity, gender, gender identity, gender expression, and immigration status. (Education Code 46600)

In addition, the Superintendent or designee may approve an interdistrict attendance permit for a student for any of the following reasons when stipulated in the agreement:

1. To meet the child care needs of the student, only as long as the student's child care provider remains within district boundaries
2. To meet the student's special mental or physical health needs as certified by a physician, school psychologist,

or other appropriate school personnel

3. When the student has a sibling attending school in the receiving district, to avoid splitting the family's attendance
4. To allow the student to complete a school year when the student's parents/guardians have moved out of the district during that year
5. To allow the student to remain with a class graduating that year from an elementary or middle school
6. When the parent/guardian provides written evidence that the family will be moving into the district in the immediate future and would like the student to start the school year in the district
7. When the student will be living out of the district for one year or less
8. When recommended by the school attendance review board or by county child welfare, probation, or social service agency staff in documented cases of serious home or community problems which make it inadvisable for the student to attend the school of residence
9. When there is valid interest in a particular educational program not offered in the district of residence
10. To provide a change in school environment for reasons of personal and social adjustment

The Superintendent or designee may deny initial requests for interdistrict attendance permits due to limited district resources, overcrowding of school facilities at the relevant grade level, or other considerations that are not arbitrary. However, once a student is admitted, the district shall not deny continued attendance because of overcrowded facilities at the relevant grade level.

If the transfer request is for a school year that begins within 15 calendar days of the receipt of the request, the Superintendent or designee shall notify the parent/guardian of the final decision within 30 calendar days of receiving the request. If the transfer request is for a school year that begins more than 15 calendar days after the receipt of the request, the parent/guardian shall be notified of the final decision as soon as possible, but no later than 14 calendar days after the commencement of instruction during that school year. (Education Code 46600.2)

If a student's interdistrict transfer request is denied, the Superintendent or designee shall, in writing, notify the parents/guardians of their right to appeal to the County Board of Education within 30 calendar days from the date of the final denial. (Education Code 46600.2)

All notices to parents/guardians regarding the district's decision on any request for interdistrict transfer shall conform to the translation requirements of Education Code 48985, and may be provided by regular mail, electronic format if the parent/guardian provides an email address, or by any other method normally used to communicate with parents/guardians in writing. (Education Code 46600.2)

Pending a decision by the two districts or by the County Board on appeal, the Superintendent or designee may provisionally admit a student who resides in another district for a period not to exceed two school months, provided the district is the district of proposed enrollment. If the decision has not been rendered by the conclusion of two school months and the districts or County Board is still operating within the prescribed timelines, the student shall not be allowed to continue attending the district school to which the student was provisionally admitted. (Education Code 46603)

Students who are under consideration for expulsion or who have been expelled may not appeal interdistrict attendance denials or rescissions while expulsion proceedings are pending or during the term of the expulsion. (Education Code 46601)

## **Transfers Out of the District**

A student whose parent/guardian is in active military duty shall not be prohibited from transferring out of the district, provided the school district of proposed enrollment approves the application for transfer. (Education Code 46600,



48307)

If the district is unable to provide an intradistrict transfer to a student who is a victim of an act of bullying, as defined in Education Code 46600, the district shall not prohibit the student from transferring out of the district if the district of proposed enrollment approves the application for transfer. (Education Code 46600)

The district may limit transfers out of the district to a school district of choice under any of the following circumstances: (Education Code 48307)

1. The number of student transfers out of the district to a school district of choice has reached the limit specified in Education Code 48307 based on the district's average daily attendance.
2. The County Superintendent of Schools has given the district a negative budget certification or has determined that the district will not meet the state's standards and criteria for fiscal stability in the subsequent fiscal year exclusively as a result of student transfers from this district to a school district of choice.
3. The Board determines that the transfer would negatively impact any of the following: (Education Code 48307)
  - a. A court-ordered desegregation plan
  - b. A voluntary desegregation plan of the district, consistent with the California Constitution, Article 1, Section 31
  - c. The racial and ethnic balance of the district, consistent with the California Constitution, Article 1, Section 31

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**Policy Reference Disclaimer:** These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

#### State References

CA Constitution Article 1, Section 31

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Ed. Code 48900

Ed. Code 48915

Ed. Code 48915.1

Ed. Code 48918

Ed. Code 48980

Ed. Code 48985

Ed. Code 52317

Ed. Code 8151

#### Description

Nondiscrimination on the basis of race, sex, color, ethnicity, or national origin -

<https://simbli.eboardsolutions.com/SU/0KVbaGNrEyhaRaNOU2VmUQ==>

Requirement for annual audit

Interdistrict attendance agreements

Residency requirements for school attendance

Student attendance alternatives; school district of choice program

Grounds for suspension or expulsion

Expulsion; particular circumstances

Expelled individuals; enrollment in another district

Rules governing expulsion procedures

Parent/Guardian notifications

Notices to parents in language other than English

Regional Occupational Center/Program; enrollment of students, interdistrict attendance

Apprentices; exemption from interdistrict attendance agreement

#### Management Resources References

Attorney General Opinion

Attorney General Opinion

#### Description

84 Ops.Cal.Atty.Gen. 198 (2001)

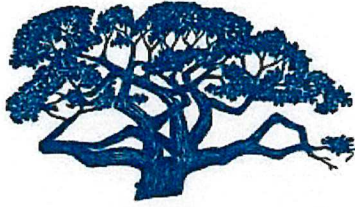
87 Ops.Cal.Atty.Gen. 132 (2004)

Court Decision	Crawford v. Huntington Beach Union High School District, (2002) 98 Cal.App.4th 1275
Court Decision	Walnut Valley Unified School District v. the Superior Court of Los Angeles County, (2011) 192 Cal.App.4th 234
Website	CSBA District and County Office of Education Legal Services - <a href="https://simbli.eboardsolutions.com/SU/UdykszdmPETuDsIshXk6R5akQ==">https://simbli.eboardsolutions.com/SU/UdykszdmPETuDsIshXk6R5akQ==</a>
Website	California Department of Education - <a href="https://simbli.eboardsolutions.com/SU/os2jq5DcA2RawmY2VZ5FZQ==">https://simbli.eboardsolutions.com/SU/os2jq5DcA2RawmY2VZ5FZQ==</a>
Website	CSBA - <a href="https://simbli.eboardsolutions.com/SU/W3QxkK2FPsDsQBnMIENxGg==">https://simbli.eboardsolutions.com/SU/W3QxkK2FPsDsQBnMIENxGg==</a>

## Cross References

## Description

1312.3	Uniform Complaint Procedures - <a href="https://simbli.eboardsolutions.com/SU/IU6fplusy2Hn8nlycjwa9rDAw==">https://simbli.eboardsolutions.com/SU/IU6fplusy2Hn8nlycjwa9rDAw==</a>
1312.3	Uniform Complaint Procedures - <a href="https://simbli.eboardsolutions.com/SU/GB3Pplus7t12S8TqqFh7YgIw==">https://simbli.eboardsolutions.com/SU/GB3Pplus7t12S8TqqFh7YgIw==</a>
3460	Financial Reports And Accountability - <a href="https://simbli.eboardsolutions.com/SU/zosIshbl6F6KWb6tehcdtAmpQ==">https://simbli.eboardsolutions.com/SU/zosIshbl6F6KWb6tehcdtAmpQ==</a>
3460	Financial Reports And Accountability - <a href="https://simbli.eboardsolutions.com/SU/7y0gB7t93zYjSuTu3288rQ==">https://simbli.eboardsolutions.com/SU/7y0gB7t93zYjSuTu3288rQ==</a>
3553	Free And Reduced Price Meals - <a href="https://simbli.eboardsolutions.com/SU/naojksIshQ6ot9LQjLOwPOQtg==">https://simbli.eboardsolutions.com/SU/naojksIshQ6ot9LQjLOwPOQtg==</a>
3553	Free And Reduced Price Meals - <a href="https://simbli.eboardsolutions.com/SU/axXzSYuLOndN8UawJFc8fA==">https://simbli.eboardsolutions.com/SU/axXzSYuLOndN8UawJFc8fA==</a>
5020	Parent Rights And Responsibilities - <a href="https://simbli.eboardsolutions.com/SU/uORLFd1b4sNaArOfU8dJjg==">https://simbli.eboardsolutions.com/SU/uORLFd1b4sNaArOfU8dJjg==</a>
5020	Parent Rights And Responsibilities - <a href="https://simbli.eboardsolutions.com/SU/gslsh5ArDxE0B7GrxQmvoh0Xw==">https://simbli.eboardsolutions.com/SU/gslsh5ArDxE0B7GrxQmvoh0Xw==</a>
5111	Admission - <a href="https://simbli.eboardsolutions.com/SU/e9AvplQVwslshNRYNqVsqQYkw==">https://simbli.eboardsolutions.com/SU/e9AvplQVwslshNRYNqVsqQYkw==</a>
5111.1	District Residency - <a href="https://simbli.eboardsolutions.com/SU/SciKrUXKyuoTojGIll95WQ==">https://simbli.eboardsolutions.com/SU/SciKrUXKyuoTojGIll95WQ==</a>
5111.1	District Residency - <a href="https://simbli.eboardsolutions.com/SU/9UjJoHxbFIZSu7TxnKDEWg==">https://simbli.eboardsolutions.com/SU/9UjJoHxbFIZSu7TxnKDEWg==</a>
5113.1	Chronic Absence And Truancy - <a href="https://simbli.eboardsolutions.com/SU/upm1M9mMCcluZKvVqk5IbA==">https://simbli.eboardsolutions.com/SU/upm1M9mMCcluZKvVqk5IbA==</a>
5131.2	Bullying - <a href="https://simbli.eboardsolutions.com/SU/HcZmnSKo2slshUVslshWrb6g5LslshA==">https://simbli.eboardsolutions.com/SU/HcZmnSKo2slshUVslshWrb6g5LslshA==</a>
5131.2	Bullying - <a href="https://simbli.eboardsolutions.com/SU/2XzxWHxDcWCIEv7X0LQqQw==">https://simbli.eboardsolutions.com/SU/2XzxWHxDcWCIEv7X0LQqQw==</a>
5144.1	Suspension And Expulsion/Due Process - <a href="https://simbli.eboardsolutions.com/SU/TOh0w1ZOt9RASaJw6vEqzg==">https://simbli.eboardsolutions.com/SU/TOh0w1ZOt9RASaJw6vEqzg==</a>
5144.1	Suspension And Expulsion/Due Process - <a href="https://simbli.eboardsolutions.com/SU/slshQc49VGWz5tNvQ2EKoddQ==">https://simbli.eboardsolutions.com/SU/slshQc49VGWz5tNvQ2EKoddQ==</a>
6173.1	Education For Foster Youth - <a href="https://simbli.eboardsolutions.com/SU/phdplusplusAiKSnoqa9a9l8ceqg==">https://simbli.eboardsolutions.com/SU/phdplusplusAiKSnoqa9a9l8ceqg==</a>
6173.1	Education For Foster Youth - <a href="https://simbli.eboardsolutions.com/SU/ewaR3oNS4Ns3HQn2TeP9vA==">https://simbli.eboardsolutions.com/SU/ewaR3oNS4Ns3HQn2TeP9vA==</a>
9000	Role Of The Board - <a href="https://simbli.eboardsolutions.com/SU/xVeFYceGslshLE5qo6pxUbsplusQ==">https://simbli.eboardsolutions.com/SU/xVeFYceGslshLE5qo6pxUbsplusQ==</a>



**LAGUNITAS SCHOOL DISTRICT**  
One Lagunitas School Road  
San Geronimo, CA  
**REGULAR MEETING OF THE GOVERNING BOARD**  
**MINUTES**  
**THURSDAY, MARCH 9, 2023**

*Richard Sloan, President*  
*Aaron Michelson, Clerk*  
*Denise Bohman*  
*Steve Rebscher*  
*James Sanders*

*Laura Shain, Superintendent/Principal*

**1. CALL MEETING TO ORDER**

The meeting was called to order at 5:07 pm by James Sanders, Chair. Members present were Richard Sloan, Denise Bohman, Steve Rebscher, James Sanders and Aaron Michelson. Also present were Laura Shain, Superintendent/Principal. Liz Wickersham, District Secretary recorded the minutes.

**2. APPROVAL OF CLOSED SESSION AGENDA**

Board Members approved the Closed Session Agenda.

*Moved by:* Richard Sloan

*Seconded by:* Aaron Michelson

**Aye** Richard Sloan, Denise Bohman, Steve  
Rebscher, James Sanders, and Aaron Michelson

**Carried 5-0**

**3. PUBLIC COMMENTS ON CLOSED SESSION AGENDA**

- Alex Cusick and Jenelle Ferhart read a confidential statement to the School Board.

**4. RECESS TO CLOSED SESSION**

Board Members recessed to Closed Session.

Closed Session Agenda:

- 4.1. Pursuant to Section 54957.6: Conference with Labor Negotiators; Certificated, Classified, Management/Confidential
- 4.2. Pursuant to Section 54957: Public Employee Discipline/Dismissal/Release
- 4.3. Pursuant to Section 54956.9 (d): Conference with Legal Counsel-Anticipated Litigation
- 4.4. Reconvened in Open Session

**5. REPORT OUT FROM CLOSED SESSION**

The Board of Trustees reconvened at 6:42 pm and the Chair reported that no reportable action was taken in closed session.

**6. INTRODUCTIONS WERE MADE**

**7. PUBLIC COMMENTS**

- Wayne Patton read a statement on behalf of the Open Classroom TK/K/1st Grade parents in regards to Board Agenda Item 11.4 - Discussion on Decision-Making Process and Timeline Regarding Possibly Unifying All Elementary Students into the Open Classroom Program. See attached.
- Katherine Sanford read a statement from the following group of teachers: Alex Cusick, Jenelle Ferhart, Jon Moyer, Katherine Sanford, Tony Guerrero, Andrew Elson and Alex Perry in support of unifying elementary programs. See attached.
- Geoff Chapin stated that he would like to see increased academic rigor and felt that the Long Range Plan needed to reflect more academic standards.
- Rachel Felder would like more transparency in the Enrollment Report and not just interdistrict transfers.
- Sasha Cohen read a statement from a blend of Montessori and Open Classroom parents that supports unifying the elementary programs.

**8. APPROVAL OF OPEN SESSION AGENDA**

Board Members approved the Open Session Agenda.

*Moved by:* Denise Bohman

*Seconded by:* Steve Rebscher

**Aye** Richard Sloan, Denise Bohman, Steve  
Rebscher, James Sanders, and Aaron Michelson

**Carried 5-0**

## **9. REPORTS**

### **9.1. Board Member Reports**

- Steve Rebscher reported on the following:
  - Praised the Middle School students and teachers for the impressive change projects that were recently featured in the Pt. Reyes Light Newspaper.
- Aaron Michelson reported on the following:
  - Participated in the 5K run/walk change project with his 9-year-old and it had tremendous community support and was very fun.
- Richard Sloan reported on the following:
  - Recently attended both elementary parent group meeting (Montessori and Open Classroom) and will save his comments until later.
- James Sanders reported on the following:
  - Recently attended Mia Wilhelm's change project which was a high level discussion for parents on eating disorders. Two professional speakers explained eating disorders and the signs of an eating disorder. This parent education night was well attended and the information was very informative.
- Denise Bohman reported on the following:
  - Recently attended the Board Members monthly morning Meet and Greet with parents. Denise encouraged parents to stop this monthly meeting which is held the first Wednesday of the month and alternates between the campuses. Denise also



encouraged parents to feel free to contact her by email or phone, too.

**9.2. Superintendent/Principal Report**

Laura Shain reported on the following:

- The Frozen, Jr. play performed by our students as part of an after-school San Geronimo Valley Community Center activity was tremendous!
- Middle School's Cooking Elective just had the great bake-off and it was really great.
- Update on the recent staffing changes with the addition of three new Instructional Aides (Kendra, Kirsten, Maile) in Montessori. In addition, Amy Nestler has moved from the classroom to the Lagunitas School Office and is our new School Secretary on the lower campus.
- Open Classroom had a great meeting recently with our new Librarian, Juliet Schiller.

**9.3. Facilities Report**

Laura Shain reported on the following:

- Solar Project is currently in discussion with MCE about what to do with our solar panels.
- The recent rain has brought a few new issues to deal with, specifically new roof leaks and carpenter ants in the office.
- Marin Recology visited recently to review our Recycle and Compost programs.

**9.4. San Geronimo Valley Community Center Report**

- Dave Cort reported on the following:
  - On July 1, 2023 Alexa Davidson will become Executive Director. Dave reassured everyone that after 32 years at the Community Center he will still be around but in a part-time role.
  - The next Stone Soup is coming out in the next few days.
  - In case of a power outage, the generator in the gym will be powered up.
- Alexa Davidson reported on the following:
  - On March 18, there will be a Youth Talent Show. Lots of great acts are already signed up! Alexa noted that there will be an elementary section and a middle school section. Encouraged everyone to check it out.

- The third session of after-school classes are opening up. This includes Art, Kung Fu and lots of new things.
- On April 22, there will be a Climate Fest. Climate related booths, food trucks and a family hike are among the activities planned.
- Regarding the Performing Arts Center, a formal report will be coming to the Board in April or May.

## **10. CORRESPONDENCE / INFORMATION ITEMS**

Trustees reviewed the following items:

- 10.1. Enrollment Update: March 2023
- 10.2. Letter from Montessori Parent Group
- 10.3. Letter from Middle School Teachers

## **11. DISCUSSION / ACTION ITEMS**

### **11.1. Approval of Second Interim Report**

Trustees approved the Second Interim Report

*Moved by:* Denise Bohman

*Seconded by:* Steve Rebscher

**Aye** Richard Sloan, Denise Bohman, Steve Rebscher, James Sanders, and Aaron Michelson

**Carried 5-0**

### **11.2. Approval of Home to School Transportation Service Plan**

Trustees approved the School Transportation Service Plan

*Moved by:* Denise Bohman

*Seconded by:* Steve Rebscher

**Aye** Richard Sloan, Denise Bohman, Steve Rebscher, James Sanders, and Aaron Michelson

**Carried 5-0**

### **11.3. Marin County Office of Education Contract for Business Services**

- Tabled until next month

**11.4. Discussion on Decision Making Process and Timeline Regarding Possibly Unifying All Elementary Students into the Open Classroom Program**

- After a lengthy discussion, with input from the School Board members, Administration, Teachers/Staff, Parents and Community members the Board decided that it was important for parents to get together and have their own Parent to Parent Meeting without the influence of others. The purpose of a joint parent group meeting would be to create a dialogue between the two parent groups and have a conversation as opposed to more letters between the two groups. A team of parents from both programs would facilitate the Parent to Parent Meeting which was scheduled for Wednesday, March 22.
- The timeline for making a final decision was determined by the Board to happen as soon as possible after the Parent to Parent meeting. A Special Board Meeting date would be scheduled before Spring Break and will be announced

**12. ITEMS FOR DISCUSSION ONLY**

**12.1. Local Control Accountability Plan (LCAP)**

- Superintendent/Principal Laura Shain stated that new funds are coming in as a penalty due to our poor attendance reporting for San Geronimo School (Open Classroom) and we will need to spend \$165,000.00 over the next two years to improve our current situation.

**12.2. Long Range Plan**

- Tabled until next month

**12.3. First Reading of Board Policy (BP 5117)/Regulation (AR 5117): Interdistrict Attendance**

- Tabled until next month

**13. CONSENT AGENDA**

**CONSENT ACTION**

*Moved by:* Denise Bohman

*Seconded by:* Steve Rebscher

**Aye** Richard Sloan, Denise Bohman, Steve  
Rebscher, James Sanders, and Aaron Michelson

**Carried 5-0**

- 13.1. Approval of Minutes - Meeting: February 16, 2023
- 13.2. Approval of Interdistrict Transfer List #8, 2022-2023
- 13.3. Approval of Interdistrict Transfer List #2, 2023-2024
- 13.4. Approval of Warrants for February 2023

#### **14. HUMAN RESOURCES / ACTION ITEMS**

- 14.1. **Denied Request From Employee Caitlin Mohan**  
Trustees denied request from employee Caitlin Mohan.

*Moved by:* Denise Bohman

*Seconded by:* Aaron Michelson

**Aye**

**Nay** Richard Sloan, Denise Bohman, Steve  
Rebscher, James Sanders, and Aaron Michelson

**Denied 0-5**

- 14.2. **Approved Recommendation From Administration to  
Employ Christina Ortega: Board Members are asked to  
approve a recommendation from Administration to employ  
Christina Ortega as Chief Business Official for the 2022-  
2023 school year.**

Trustees approved to employ Christina Ortega as Chief  
Business Official for the 2022-2023 school year.

*Moved by:* Denise Bohman

*Seconded by:* Aaron Michelson

**Aye** Richard Sloan, Denise Bohman, Steve  
Rebscher, James Sanders, and Aaron Michelson

**Carried 5-0**

- 14.3. **Approved Recommendation From Administration to  
Employ Instructional Assistant and Student Supervisor  
Candidates: Board Members are asked to approve a**

**recommendation from Administration to employ  
Instructional Assistant and Student Supervisor candidates  
for the 2022-2023 school year.**

Trustees approved to employ Kendra Cuevas, Kirsten Polsky  
and Maile Marino as Instructional Assistants and Student  
Supervisors for the 2022-2023 school year.

*Moved by:* Denise Bohman

*Seconded by:* Aaron Michelson

**Aye** Richard Sloan, Denise Bohman, Steve  
Rebscher, James Sanders, and Aaron Michelson

**Carried 5-0**

**14.4. Authorized Interview Committees for the Positions of  
Elementary School Teachers for 2023-2024.**

Trustees approved authorizing interview committees for the  
positions of Elementary School Teachers for 2023-2024.

*Moved by:* Denise Bohman

*Seconded by:* Aaron Michelson

**Aye** Denise Bohman, Steve Rebscher, James  
Sanders, and Aaron Michelson

**Nay** Richard Sloan

**Carried 4-1**

**15. AGENDA PLANNING**

CBO Contract, MCOE Contract, LEAP Report, Performing Arts Center,  
LCAP and Long Range Plan.

**16. ADJOURN**

The next regular meeting of the Board of Trustees of the Lagunitas School  
District is scheduled for Thursday, April 20, 2022 at 6:30 p.m.

The meeting was adjourned at 11:14 pm, without objection.

*Moved by:* James Sanders

**Aye** Richard Sloan, Denise Bohman, Steve  
Rebscher, James Sanders, and Aaron Michelson

**Carried 5-0**

March 9, 2023

Lagunitas School Board  
One Lagunitas School Road  
San Geronimo, CA 94963

RE: Board Agenda Item 11.4. Discussion on Decision-Making Process and Timeline Regarding Possibly Unifying All Elementary Students into the Open Classroom Program

Dear Chair Sanders and members of the Lagunitas School Board,

As parents of students in the Transitional Kindergarten (TK), Kindergarten (K), and First Grade (1) Classroom at Open Classroom, we are writing today to express our concern regarding Agenda Item 11.4. and if a consequence of that action would mean Open Classroom teachers, Marlene Maiello and Larry Nigro, would not have the possibility of their employment contracts extended if a merger takes place.

We would like to note this letter has been written independently and without influence or interaction with teachers or staff of Lagunitas School District. The letter was drafted less than 24 hours before the March 9th Board Meeting. Due to the incredibly tight timeline of this process<sup>1</sup> not all parents of the TK/K/1 classroom have had the opportunity to read this letter.

We want to communicate our heartfelt appreciation and support for Marlene and Larry and the meaningful contribution and the essential roles they have within the Open Classroom. Marlene and Larry have demonstrated commitment to the Lagunitas School District and Open Classroom by coming out of retirement to help the program in a time of great uncertainty<sup>2</sup>.

Marlene, Larry, and other non-parent volunteers and community members are essential figures in the Open Classroom who impart knowledge, skills, values, and academic learning to the students. Marlene and Larry possess a deep understanding of the unique needs and challenges of each student in the classroom and offer guidance, support, kindness, empathy, and encouragement to the students and parent body. Additionally, their expertise in mentoring new staff has been invaluable this year and is necessary to continue next school year.

Since the start of the 2022-2023 school year, the Open Classroom is thriving with enrollment growth in the TK/K/1 classroom, resulting in a vibrant learning environment for our children. Larry and Marlene's hard work and commitment to the Open Classroom program and the continuation of the program into the next school year offer a strong possibility for Open Classroom to stabilize and return to pre-pandemic enrollment in the future.

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<sup>1</sup> The proposal from the Montessori Parent Group was written on March 1st, Open Classroom Parents only learned and discussed the proposal for the first time at a short-noticed meeting on March 6th, just three days before the Board Meeting on March 9th where this item was already agendized.

<sup>2</sup> Including but not limited to potentially decreasing enrollment and staffing changes at the Lagunitas School District.

Dear Members of the Lagunitas School Board,

We are writing to you as the majority of the teachers at the Lagunitas School. We are so disappointed that we find ourselves again spending the month of March consumed with infighting and tension. We are writing to you to ask that you not allow the voices of a loud minority invested in preserving the status quo drown out the voices of the many who have asked for change. There are 20 families who have left our district because they are not having their needs met. There are many other families who have voiced concerns and written letters asking for unity.

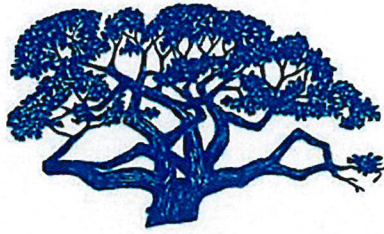
Now, we are writing as teachers to ask that you take action and allow our school to move towards a positive future as one unified school. This school we envision welcomes all students and families, it includes the pillars and traditions of Open Classroom and the values and teachings of the Montessori program. It recognizes that the purpose of a community school is not to create division or competition and take sides but instead to foster an ideal of collaboration and cooperation. The current configuration of our school and our staff is counter to these goals. Staff members have said openly that they would not welcome families to their program and that they are not willing to work collaboratively towards a healthier future. This can no longer be tolerated, it is damaging to us all.

We are also concerned that maintaining two elementary programs is fiscally unwise. With money traveling over the hill to RVC and elementary classrooms with very few students, we are creating a situation where money continues to be tight, with our starting salary already the second lowest in the county. The question of teacher retention has come up repeatedly. Compensation is a significant component of retention, we are staffing for a school of the past, we are asking you to step back from your personal beliefs and biases and focus on the future. Staff for the numbers we have and allow that reduction to make funds available for increased staff compensation and student enrichment.

We are asking you as a school board to make it clear that all programs welcome all families and students. That we are a district committed to making teachers, administrators, support staff, families and most of all kids feel safe and supported. We are no longer a district known for our innovations and creativity but instead for our conflict and division. Please recognize that it is time for change.

Respectfully,

Alex Cusick, Jenelle Ferhart, Jon Moyer, Katherine Sanford, Tony Guerrero, Andrew Elson,  
Alex Perry,



**LAGUNITAS SCHOOL DISTRICT**

One Lagunitas School Road

San Geronimo, CA

**SPECIAL MEETING OF THE GOVERNING BOARD**

**MINUTES**

**FRIDAY, MARCH 31, 2023**

*Richard Sloan, President*

*Laura Shain, Superintendent/Principal*

*Aaron Michelson, Clerk*

*Denise Bohman*

*Steve Rebscher*

*James Sanders*

**1. CALL MEETING TO ORDER:**

The meeting was called to order at 6:37 pm by Richard Sloan, Chair. Members present were Richard Sloan, Denise Bohman, Steve Rebscher, James Sanders and Aaron Michelson. Also present were Laura Shain, Superintendent/Principal. Liz Wickersham, District Secretary recorded the minutes.

**2. PUBLIC COMMENTS:**

- Dave Cort shared that Jean Berensmeier died unexpectedly last week and spoke about her contributions to the Valley, including how fundamental she was in the creation of the San Geronimo Valley Community Center and her impact on the Lagunitas School District.

**3. APPROVAL OF OPEN SESSION AGENDA:**

Board Members approved the Open Session Agenda.

*Moved by: Steve Rebscher*

*Seconded by: Denise Bohman*

**Aye** Richard Sloan, Denise Bohman, Steve Rebscher, James Sanders, and Aaron Michelson

**Carried 5-0**



#### **4. CORRESPONDENCE / INFORMATION ITEMS**

Trustees reviewed the following items:

- 4.1. Letter from Anne Mannes and Michelle Olsen
- 4.2. **Letter from Amy Valens**
- 4.3. **Letter from Emma-Louise Anderson**
- 4.4. **Letter from Amos Klausner**
- 4.5. **Letter from Michelle and Russell Olsen**
- 4.6. **Letter from Stephen Scafani and Eddy Scafani**
- 4.7. **Letter from Greg Reis and Erika Obedzinski**
- 4.8. **Letter from Anna Schell**
- 4.9. **Letter from Jessica and Craig O'Connell**
- 4.10. **Letter from Shayna Kreps**
- 4.11. **Letter from Matthew and Michelle Granelli**
- 4.12. **Letter from Helen Ferlino**
- 4.13. **Letter from David Guendelman and Carolina Balazs**
- 4.14. **Letter from Parents who left Lagunitas School District**
- 4.15. **Letter from Katie Nason and Levin Nason**
- 4.16. **Letter from Open Parent Community**
- 4.17. **Letter from Montessori Parent Community**
- 4.18. **Letter from Parent to Parent Meeting Organizers**
- 4.19. Packet from Parent to Parent Meeting

#### **5. DISCUSSION / ACTION ITEMS**

- 5.1. Unify Elementary Programs  
Trustees approved the Administration's recommendation to unify the two separate elementary programs into one program.

*Moved by:* Denise Bohman  
*Seconded by:* Aaron Michelson

**Aye** Denise Bohman, Steve Rebscher, James Sanders, and Aaron Michelson  
**Nay** Richard Sloan

**Carried 4-1**

The School Board Members spent three hours listening to parents, staff and community members during public comment. The Trustees thanked all those in attendance and acknowledged the receipt of additional communications from the public. After much discussion, the School Board Members voted in support of the Administration's recommendation to unify the two elementary programs for the 2023-2024 school year.

A transition team will be formed with a small group of teachers, staff and parents to begin work this spring to develop community-building activities in and out of the classrooms, outline a general structure of the school day, and consider the many needs and opportunities a unified program can encompass. This team would continue into the new year.

In addition, a Parent Advisory Council will be formed to serve as liaison and representative between the school administration and parent group. This Council can support communication and provide input on district-wide goals.

## **6. ADJOURN**

The next regular meeting of the Board of Trustees of the Lagunitas School District is scheduled for Thursday, April 20, 2022 at 6:30 pm.

The meeting was adjourned at 9:38 pm, without objection.

*Moved by:* Richard Sloan

**Aye** Richard Sloan, Denise Bohman, Steve Rebscher, James Sanders, and Aaron Michelson

**Carried 5-0**

DISTRICT: 021 LAGUNITAS SCHOOL DISTRICT  
BATCH: 0031 BATCH 031  
FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT
REQ#	REFERENCE	LN	FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP	DESCRIPTION		
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	PO-230040	1.	01-0000-0-5505.00-0000-8200-700-000-000	3147247332/102092432	PROPANE	1,174.13
		1.	01-0000-0-5505.00-0000-8200-700-000-000	3147080393/102083301	PROPANE	1,496.60
		1.	01-0000-0-5505.00-0000-8200-700-000-000	3147080390/102088436	PROPANE	939.62
		1.	01-0000-0-5505.00-0000-8200-700-000-000	3147247331/102083270	PROPANE	673.33
		1.	01-0000-0-5505.00-0000-8200-700-000-000	3146968654/102092432	PROPANE	1,866.50
		1.	01-0000-0-5505.00-0000-8200-700-000-000	3146968659/102083270	PROPANE	1,199.03
			WARRANT TOTAL			\$7,349.21
20347376	003359/	ETGAR 36				
	PO-230141	1.	01-9034-0-5819.00-1335-1000-700-000-517	4/24-26 ALABAMA/CIVIL RIGHTS 2		31,000.00
		2.	01-9034-0-5819.00-1335-1000-700-000-517	4/24-26 ALABAMA/CIVIL RIGHTS 3		5,480.00
			WARRANT TOTAL			\$36,480.00
20347377	003179/	FAGEN FRIEDMAN				
	PO-230011	1.	01-0000-0-5829.00-0000-7100-700-000-000	208541 JAN23	LEGAL SERVICES	980.00
		2.	01-0000-0-5829.00-0000-7100-700-000-000	208541 (2) JAN23	LEGAL SERVICES	584.00
			WARRANT TOTAL			\$1,564.00
20347378	.003474/	NATUREBRIDGE				
	PO-230148	1.	01-9033-0-5819.00-1335-1000-025-003-000	2302-000362 4/24-26	CUSICK FT	2,724.00
			WARRANT TOTAL			\$2,724.00
20347379	000002/	PG&E				
	PO-230002	1.	01-0000-0-5510.00-0000-8200-700-000-000	9922772254-5 FEB23	ELECTRICITY	1,181.77
		1.	01-0000-0-5510.00-0000-8200-700-000-000	2172974049-4 FEB23	ELECTRICITY	212.12
		1.	01-0000-0-5510.00-0000-8200-700-000-000	8558428898-0 FEB23	ELECTRICITY	1,020.87
			WARRANT TOTAL			\$2,414.76
20347380	003316/	KATHERINE O SANFORD				
	PV-230187	01-9034-0-5819.00-1335-1000-700-000-517		REIMB ALABAMA-SW	AIRFARE	13,451.55
			WARRANT TOTAL			\$13,451.55

DISTRICT: 021 LAGUNITAS SCHOOL DISTRICT  
BATCH: 0031 BATCH 031  
FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT
REQ#	REFERENCE	LN	FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP	DESCRIPTION		
20347381	002885/	LAURA SHAIN				
	PV-230189		01-1100-0-4300.00-1110-1000-025-003-508	REIMB SP/ED, MONT PERRY.MID SC		26.08
			01-1100-0-4300.00-1110-1000-025-003-508	REIMB SP/ED, MONT PERRY.MID SC		48.65
			01-6500-0-4310.00-5770-1100-700-000-000	REIMB SP/ED, MONT PERRY.MID SC		20.00
			01-9034-0-4300.00-1130-1000-025-004-000	REIMB SP/ED, MONT PERRY.MID SC		60.79
	PV-230190		01-0000-0-4300.00-1110-2700-700-000-000	REIMB PE EQUIP,OFFICE SUPPLIES		17.38
			01-1100-0-4300.00-1110-1000-700-000-000	REIMB PE EQUIP,OFFICE SUPPLIES		16.23
	PV-230191		01-0000-0-4300.00-1110-2700-700-000-000	REIMB PERRY, MID SCH, OFFICE		32.19
			01-1100-0-4300.00-1110-1000-025-003-508	REIMB PERRY, MID SCH, OFFICE		22.07
			01-1100-0-4300.00-1110-1000-025-003-508	REIMB PERRY, MID SCH, OFFICE		26.51
			01-1100-0-4300.00-1110-1000-025-003-508	REIMB PERRY, MID SCH, OFFICE		28.22
			01-1100-0-4300.00-1110-1000-025-004-000	REIMB PERRY, MID SCH, OFFICE		22.73
			WARRANT TOTAL			\$320.85
20347382	001410/	SHINING STAR				
	PO-230110	1.	01-6500-0-5833.00-5770-1182-700-000-000	01-23-07 JAN23 NPS ATTENDANCE		6,044.09
			WARRANT TOTAL			\$6,044.09
20347383	003248/	WELLS FARGO VENDOR				
	PO-230009	1.	01-0000-0-5620.00-0000-7200-700-000-000	5023910990 FEB23 COPIER PYMNT		604.04
			WARRANT TOTAL			\$604.04
20347384	003342/	ELIZABETH S WICKERSHAM				
	PV-230188		01-1100-0-4300.00-0000-7110-700-000-000	REIMB BOARD SUPPLIES		129.98
			WARRANT TOTAL			\$129.98
*** FUND	TOTALS ***		TOTAL NUMBER OF CHECKS:	10	TOTAL AMOUNT OF CHECKS:	\$71,082.48*
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$ .00*
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$ .00*
			TOTAL PAYMENTS:	10	TOTAL AMOUNT:	\$71,082.48*

DISTRICT: 021 LAGUNITAS SCHOOL DISTRICT  
BATCH: 0031 BATCH 031  
FUND : 13 CAFETERIA FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT
REQ#	REFERENCE	LN	FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP	DESCRIPTION		
20347385	002631/	ARAMARK UNIFORM				
	PO-230029	1.	13-5310-0-4300.00-0000-3700-000-000-000	5080172394	KITCHEN SUPPLIES	50.74
		1.	13-5310-0-4300.00-0000-3700-000-000-000	5080184109	KITCHEN SUPPLIES	50.74
		1.	13-5310-0-4300.00-0000-3700-000-000-000	5080180336	KITCHEN SUPPLIES	54.26
		1.	13-5310-0-4300.00-0000-3700-000-000-000	5080164491	KITCHEN SUPPLIES	50.74
		1.	13-5310-0-4300.00-0000-3700-000-000-000	5080168188	KITCHEN SUPPLIES	50.74
			WARRANT TOTAL			\$257.22
20347386	000099/	CA DEPT OF EDUCATION				
	PO-230032	1.	13-5310-0-4700.00-0000-3700-000-000-000	23SF-42958	LUNCH PRGRM COMMDTS	54.60
		1.	13-5310-0-4700.00-0000-3700-000-000-000	23SF-43387	LUNCH PRGRM COMMDTS	52.65
			WARRANT TOTAL			\$107.25
20347387	001505/	FOWLER BROTHERS				
	PO-230030	2.	13-5310-0-4700.00-0000-3700-000-000-000	184863	LUNCH PRGM PRODUCE	404.31
		2.	13-5310-0-4700.00-0000-3700-000-000-000	184747	LUNCH PRGM PRODUCE	370.80
			WARRANT TOTAL			\$775.11
20347388	003144/	GHIRINGHELLI				
	PO-230031	1.	13-5310-0-4700.00-0000-3700-000-000-000	495	LUNCH PRGM PIZZA	366.50
		1.	13-5310-0-4700.00-0000-3700-000-000-000	498	LUNCH PRGM PIZZA	366.50
		1.	13-5310-0-4700.00-0000-3700-000-000-000	496	LUNCH PRGM PIZZA	366.50
		1.	13-5310-0-4700.00-0000-3700-000-000-000	497	LUNCH PRGM PIZZA	366.50
			WARRANT TOTAL			\$1,466.00
*** FUND	TOTALS ***		TOTAL NUMBER OF CHECKS:	4	TOTAL AMOUNT OF CHECKS:	\$2,605.58*
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$ .00*
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$ .00*
			TOTAL PAYMENTS:	4	TOTAL AMOUNT:	\$2,605.58*
*** BATCH TOTALS ***			TOTAL NUMBER OF CHECKS:	14	TOTAL AMOUNT OF CHECKS:	\$73,688.06*
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$ .00*
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$ .00*
			TOTAL PAYMENTS:	14	TOTAL AMOUNT:	\$73,688.06*
*** DISTRICT TOTALS ***			TOTAL NUMBER OF CHECKS:	14	TOTAL AMOUNT OF CHECKS:	\$73,688.06*
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$ .00*
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$ .00*
			TOTAL PAYMENTS:	14	TOTAL AMOUNT:	\$73,688.06*

DISTRICT: 021 LAGUNITAS SCHOOL DISTRICT  
BATCH: 0032 BATCH 032  
FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE	LN	FD	RESC	Y	OBJT	SO	GOAL	FUNC	LOC	ACT	GRP	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT
20348104	003269/	BAY AREA CHILDREN'S														
		PV-230192													3/16 PAULINE CLASS PLAY TICKET	150.00
															WARRANT TOTAL	\$150.00
20348105	002511/	BOLINAS-STINSON														
		PO-230004	1.												#1 SHARED SUP 33.25 DAYS	35,721.00
			2.												#1 SHARED SUPERINTENDENT 33.25	12,254.05
															WARRANT TOTAL	\$47,975.05
20348106	003365/	CLEARWAY ENERGY LLC														
		PO-230015	1.												965117JAN23 SOLAR TRANSMISSION	954.38
															WARRANT TOTAL	\$954.38
20348107	003494/	KATHERINE A GRUBE														
		PV-230197													REIMB 2/16 MONT SCIENCE SUP	28.36
															WARRANT TOTAL	\$28.36
20348108	003434/	NCS PEARSON INC														
		PO-230177	1.												21349000 SP/ED DGTAL TSTNG REP	40.50
															WARRANT TOTAL	\$40.50
20348109	000372/	ODP BUSINESS														
		PO-230164	1.												292751095001 MEDICAL SUPPLIES	74.25
			1.												289493227001 CREDIT	74.25-
			1.												288417349001 MEDICAL SUPPLIES	74.25
		PO-230168	1.												292136464001 OPEN COLOR TONERS	407.49
		PO-230169	1.												292135984001 MS/ALLIE TONER	126.53
		PO-230172	1.												290117122001 DISTR OFFICE SUPP	35.39
			1.												290105613001 DISTR OFFICE SUP	43.47
		PO-230173	1.												290502137001 OPEN CL SUPPLIES	44.95
		PO-230174	1.												293187555001 SP/ED JON SUPPL	93.02
		PO-230175	1.												293191085001 DISTR PRNTR TONER	493.14

DISTRICT: 021 LAGUNITAS SCHOOL DISTRICT  
BATCH: 0032 BATCH 032  
FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT
REQ#	REFERENCE	LN	FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP	DESCRIPTION		
	PO-230176	1.	01-0000-0-4300.00-1110-2700-700-000-000	290512574001	DISTR OFFICE SUP	3.94
		1.	01-0000-0-4300.00-1110-2700-700-000-000	290502137001	DISTR OFFICE SUP	46.30
			WARRANT TOTAL			\$1,368.48
20348110	003492/	JULIET SCHILLER				
	PV-230193		01-9040-0-4300.00-1110-2420-700-000-000	REIMB LIBRARY BOOKS		33.32
			01-9040-0-4300.00-1110-2420-700-000-000	REIMB LIBRARY BOOKS		31.52
			01-9040-0-4300.00-1110-2420-700-000-000	REIMB LIBRARY BOOKS		104.50
			01-9040-0-4300.00-1110-2420-700-000-000	REIMB LIBRARY BOOKS		35.75
			01-9040-0-4300.00-1110-2420-700-000-000	REIMB LIBRARY BOOKS		321.33
			WARRANT TOTAL			\$526.42
20348111	003504/	SDI INSULSYOPM OMC				
	PV-230199		01-0000-0-5840.00-0000-8200-027-000-000	53973-A GYM STRGE SPRAY INSULA		6,915.00
			WARRANT TOTAL			\$6,915.00
20348112	000169/	AMY VALENS				
	PV-230198		01-1100-0-4300.00-1110-1000-026-000-000	REIMB BROCHURE PRINTING		40.42
			WARRANT TOTAL			\$40.42
20348113	003470/	MARTIN R YUDICE				
	PV-230194		01-8150-0-5840.00-0000-8200-700-000-000	#16 1/28-2/28 SERVICES		845.00
	PV-230195		01-8150-0-4300.00-0000-8110-700-000-000	#16 1/28-2/28 WM PRE SCH SINK		403.12
	PV-230196		01-8150-0-4300.00-0000-8110-700-000-000	#16 WM PRE SCH WATER HEATER		217.81
			WARRANT TOTAL			\$1,465.93
*** FUND	TOTALS ***		TOTAL NUMBER OF CHECKS:	10	TOTAL AMOUNT OF CHECKS:	\$59,464.54*
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$ .00*
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$ .00*
			TOTAL PAYMENTS:	10	TOTAL AMOUNT:	\$59,464.54*

DISTRICT: 021 LAGUNITAS SCHOOL DISTRICT  
BATCH: 0032 BATCH 032  
FUND : 13 CAFETERIA FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT
REQ#	REFERENCE	LN	FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP	DESCRIPTION		
20348114	002631/	ARAMARK UNIFORM				
	PO-230029	1.	13-5310-0-4300.00-0000-3700-000-000-000	5080188016	KITCHEN SUPPLIES	50.74
		1.	13-5310-0-4300.00-0000-3700-000-000-000	5080176328	KITCHEN SUPPLIES	54.26
			WARRANT TOTAL			\$105.00
20348115	002470/	CLOVER STORNETTA				
	PO-230013	2.	13-5310-0-4700.00-0000-3700-000-000-000	1101814687	LUNCH PRGM DAIRY	109.04
		2.	13-5310-0-4700.00-0000-3700-000-000-000	1101818287	LUNCH PRGM DAIRY	78.75
			WARRANT TOTAL			\$187.79
20348116	000372/	ODP BUSINESS				
	PO-230171	1.	13-5310-0-4300.00-0000-3700-000-000-000	290117124001	KITCHEN SUPPLIES	26.40
			WARRANT TOTAL			\$26.40
*** FUND	TOTALS ***		TOTAL NUMBER OF CHECKS:	3	TOTAL AMOUNT OF CHECKS:	\$319.19*
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$ .00*
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$ .00*
			TOTAL PAYMENTS:	3	TOTAL AMOUNT:	\$319.19*
*** BATCH TOTALS ***			TOTAL NUMBER OF CHECKS:	13	TOTAL AMOUNT OF CHECKS:	\$59,783.73*
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$ .00*
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$ .00*
			TOTAL PAYMENTS:	13	TOTAL AMOUNT:	\$59,783.73*
*** DISTRICT TOTALS ***			TOTAL NUMBER OF CHECKS:	13	TOTAL AMOUNT OF CHECKS:	\$59,783.73*
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$ .00*
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$ .00*
			TOTAL PAYMENTS:	13	TOTAL AMOUNT:	\$59,783.73*



DISTRICT: 021 LAGUNITAS SCHOOL DISTRICT  
BATCH: 0033 BATCH 033  
FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE	LN	FD	RESC	Y	OBJT	SO	GOAL	FUNC	LOC	ACT	GRP	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT
20348988	003020/	AMERIGAS														
		PO-230040	1.	01	0000	0	5505.00	0000	8200	700	000	000			3147909312/102092432(1) PROPANE	36.25
			1.	01	0000	0	5505.00	0000	8200	700	000	000			3147909319/102088436 PROPANE	633.42
			2.	01	0000	0	5505.00	0000	8200	700	000	000			3147909315/102083324 PROPANE	1,269.93
			2.	01	0000	0	5505.00	0000	8200	700	000	000			3147909317/102083270 PPROPANE	840.15
			2.	01	0000	0	5505.00	0000	8200	700	000	000			3147909312/102092432(2) PROPANE	1,357.38
															WARRANT TOTAL	\$4,137.13
20348989	000003/	AT&T														
		PO-230003	1.	01	0000	0	5970.00	0000	2700	700	000	000			DEC-JAN23 TELEPHONES	907.64
															WARRANT TOTAL	\$907.64
20348990	000653/	BOOK PASSAGE INC.														
		PV-230213		01	9040	0	4300.00	1110	2420	700	000	000			700439.700909.700908 LIB BOOKS	189.90
				01	9040	0	4300.00	1110	2420	700	000	000			700439.700909.700908 LIB BOOKS	32.26
				01	9040	0	4300.00	1110	2420	700	000	000			700439.700909.700908 LIB BOOKS	512.37
															WARRANT TOTAL	\$734.53
20348991	000758/	CA DEPT OF JUSTICE														
		PO-230028	2.	01	0000	0	5821.00	0000	7200	700	000	000			640133 FEB23 FINGERPRINTING	64.00
															WARRANT TOTAL	\$64.00
20348992	003440/	CHILD THERAPY														
		PO-230123	2.	01	3216	0	5840.00	1110	3110	700	000	000			FEB2023 COUNSELING SERVICES	3,750.00
															WARRANT TOTAL	\$3,750.00
20348993	003506/	KENDRA A CUEVAS														
		PV-230211		01	0000	0	5821.00	0000	7200	700	000	000			REIMB FINGERPRINTING COSTS	33.00
															WARRANT TOTAL	\$33.00
20348994	003436/	ALLISON A EVANS														
		PV-230210		01	1100	0	4300.00	1110	1000	025	004	512			REIMB CLASSROOM MATERIALS	8.00
				01	1100	0	4300.00	1110	1000	025	004	512			REIMB CLASSROOM MATERIALS	25.00

DISTRICT: 021 LAGUNITAS SCHOOL DISTRICT  
BATCH: 0033 BATCH 033  
FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT
REQ#	REFERENCE	LN	FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP	DESCRIPTION		
WARRANT TOTAL						\$33.00
20348995	001615/	FISHMAN SUPPLY CO				
	PO-230034	2.	01-8150-0-4317.00-0000-8200-700-000-000	1389560	CUSTODIAL SUPPLIES	431.40
		2.	01-8150-0-4317.00-0000-8200-700-000-000	1389028	CUSTODIAL SUPPLIES	179.68
		2.	01-8150-0-4317.00-0000-8200-700-000-000	1388381	CUSTODIAL SUPPLIES	92.52
		2.	01-8150-0-4317.00-0000-8200-700-000-000	1387614	CUSTODIAL SUPPLIES	184.07
		3.	01-8150-0-4317.00-0000-8200-700-000-000	1389560(2)	23 CUSTODIAL SUPPLI	408.13
			WARRANT TOTAL			\$1,295.80
20348996	002364/	HYDREX PEST CONTROL N. BAY INC				
	PO-230184	1.	01-8150-0-5611.00-0000-8110-700-000-000	349020	OFFICE INSPECTION	95.00
			WARRANT TOTAL			\$95.00
20348997	003507/	ANDREW KREPS				
	PV-230212		01-8150-0-4300.00-0000-8110-700-000-000		FIELD REPAIR SUPPLIES	36.32
			WARRANT TOTAL			\$36.32
20348998	002735/	LAGUNITAS SCHOOL				
	RC-230003		01-0000-0-4300.00-0000-7110-700-000-000	R1104	BOARD MEETING SUPPLIES	95.30
			WARRANT TOTAL			\$95.30
20348999	003345/	LAMORINDA SPANISH INC				
	PO-230103	1.	01-9034-0-5840.00-1234-1000-025-000-000		SPANISH #2/3 INSTALLMENT	5,270.00
			WARRANT TOTAL			\$5,270.00
20349000	000055/	MARIN COUNTY OFFICE				
	PO-230108	1.	01-0000-0-5840.00-1110-2700-700-000-000	230159	22-23 BTSA - EVANS	2,300.00
			WARRANT TOTAL			\$2,300.00
20349001	000001/	MARIN MUNICIPAL				
	PO-230001	1.	01-0000-0-5535.00-0000-8200-700-000-000	700231	JAN-FEB23 WATER COSTS	1,554.10
		1.	01-0000-0-5535.00-0000-8200-700-000-000	343501	JAN-FEB23 WATER COSTS	202.33
		1.	01-0000-0-5535.00-0000-8200-700-000-000	341316	JAN-FEB23 WATER COSTS	202.33

DISTRICT: 021 LAGUNITAS SCHOOL DISTRICT  
BATCH: 0033 BATCH 033  
FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT
REQ#	REFERENCE	LN	FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP	DESCRIPTION		
WARRANT TOTAL						\$1,958.76
20349002	000009/	MSIA/DENTAL				
	PV-230204		01-0000-0-9524.00-0000-0000-000-000-000	7302-1151/1152 MAR23 DENTAL		1,006.47
			01-0000-0-9524.00-0000-0000-000-000-000	7302-1151/1152 MAR23 DENTAL		77.43
			01-0000-0-9528.00-0000-0000-000-000-000	7302-1151/1152 MAR23 DENTAL		1,433.57
			01-0000-0-9528.00-0000-0000-000-000-000	7302-1151/1152 MAR23 DENTAL		2,669.71
			01-0000-0-9528.00-0000-0000-000-000-000	7302-1151/1152 MAR23 DENTAL		77.43
			01-0000-0-9528.00-0000-0000-000-000-000	7302-1151/1152 MAR23 DENTAL		294.18
			WARRANT TOTAL			\$5,558.79
20349003	000221/	MSIA/VISION				
	PV-230205		01-0000-0-9524.00-0000-0000-000-000-000	30081850-004 MAR23 VISION		81.84
			01-0000-0-9529.00-0000-0000-000-000-000	30081850-004 MAR23 VISION		265.98
			01-0000-0-9529.00-0000-0000-000-000-000	30081850-004 MAR23 VISION		10.23
			WARRANT TOTAL			\$358.05
20349004	000372/	ODP BUSINESS				
	PO-230178	1.	01-1100-0-4300.00-1110-2700-700-000-000	301963343001 OFFICE BLCK TONER		201.11
			WARRANT TOTAL			\$201.11
20349005	000158/	ONGARO & SONS INC				
	PO-230185	1.	01-8150-0-5611.00-0000-8110-700-000-000	141314 RM#12 HEATER REPAIRS		523.23
			WARRANT TOTAL			\$523.23
20349006	003318/	RECOLOGY				
	PO-230006	1.	01-0000-0-5550.00-0000-8200-700-000-000	FEB23 DEBRIS BOXES		1,209.85
			WARRANT TOTAL			\$1,209.85
20349007	001411/	SAN GERONIMO VALLEY				
	PV-230208		01-0000-0-5840.00-1110-2700-700-000-000	7/1-12/31/22 TRANSITION SUP		800.00
	PV-230209		01-0000-0-5840.00-1110-1000-700-000-000	10/22-12/22 KINDERGARTEN SUPP		2,200.00
			WARRANT TOTAL			\$3,000.00

DISTRICT: 021 LAGUNITAS SCHOOL DISTRICT  
BATCH: 0033 BATCH 033  
FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE	LN	FD	RESC	Y	OBJT	SO	GOAL	FUNC	LOC	ACT	GRP	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT
20349008	002885/	LAURA SHAIN														
		PV-230206		01	1100	0	4300	00	1110	2140	700	000	000		REIMB PROF DEV, LIBR,MAINT SUP	138.70
				01	8150	0	4300	00	0000	8110	700	000	000		REIMB PROF DEV, LIBR,MAINT SUP	34.79
				01	9040	0	4300	00	1110	2420	700	000	000		REIMB PROF DEV, LIBR,MAINT SUP	14.13
		PV-230207		01	1100	0	4300	00	1110	1000	025	003	508		REIMB MAINT, FLYRS, OPEN, PERRY	207.12
				01	1100	0	4300	00	1110	1000	700	000	000		REIMB MAINT, FLYRS, OPEN, PERRY	12.99
				01	1100	0	4300	00	1131	1000	026	002	000		REIMB MAINT, FLYRS, OPEN, PERRY	90.31
				01	8150	0	4300	00	0000	8110	700	000	000		REIMB MAINT, FLYRS, OPEN, PERRY	21.74
															WARRANT TOTAL	\$519.78
20349009	001410/	SHINING STAR														
		PO-230110	1.	01	6500	0	5833	00	5770	1182	700	000	000		02-23-07 FEB23 NPS ATTENDANCE	4,771.65
																\$4,771.65
															WARRANT TOTAL	
20349010	003415/	SISC														
		PV-230200		01	0000	0	9526	00	0000	0000	000	000	000		606394 MAR23 KAISER ACTIVE	4,796.92
				01	0000	0	9526	00	0000	0000	000	000	000		606394 MAR23 KAISER ACTIVE	21,325.08
		PV-230201		01	0000	0	9523	00	0000	0000	000	000	000		7099B JAN-MAR23 BLUE CROSS	1,262.00
				01	0000	0	9523	00	0000	0000	000	000	000		7099B JAN-MAR23 BLUE CROSS	683.00
				01	0000	0	9523	00	0000	0000	000	000	000		7099B JAN-MAR23 BLUE CROSS	683.00
		PV-230202		01	0000	0	3701	00	1110	1000	700	000	000		606394/606321 RET/LIPPSTREU	618.00
				01	0000	0	9524	00	0000	0000	000	000	000		606394/606321 RET/LIPPSTREU	2,439.00
				01	0000	0	9524	00	0000	0000	000	000	000		606394/606321 RET/LIPPSTREU	1,385.00
				01	0000	0	9524	00	0000	0000	000	000	000		606394/606321 RET/LIPPSTREU	894.00
		PV-230203		01	0000	0	9526	00	0000	0000	000	000	000		606394 MAR23 DEDUCTABLE OPT	1,152.96
				01	0000	0	9526	00	0000	0000	000	000	000		606394 MAR23 DEDUCTABLE OPT	3,923.04
															WARRANT TOTAL	\$36,392.00

DISTRICT: 021 LAGUNITAS SCHOOL DISTRICT  
BATCH: 0033 BATCH 033  
FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	
	REQ#	REFERENCE LN	FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP		DESCRIPTION	AMOUNT
20349011	003389/	THE SPEECH PATHOLOGY				
		PO-230042	1. 01-6500-0-5835.00-5770-1182-700-000-000	023864	FEB23 OCC THERAPY SERV	210.00
			1. 01-6500-0-5835.00-5770-1182-700-000-000	023517	JAN23 OCC THERAPY SERV	420.00
			WARRANT TOTAL			\$630.00
20349012	002776/	TK ELEVATOR				
		PO-230045	1. 01-0000-0-5840.00-0000-8200-027-000-000	3007131757	GYM ELEV MAINT	215.59
			WARRANT TOTAL			\$215.59
	*** FUND	TOTALS ***	TOTAL NUMBER OF CHECKS:	25	TOTAL AMOUNT OF CHECKS:	\$74,090.53*
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$ .00*
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$ .00*
			TOTAL PAYMENTS:	25	TOTAL AMOUNT:	\$74,090.53*

DISTRICT: 021 LAGUNITAS SCHOOL DISTRICT  
BATCH: 0033 BATCH 033  
FUND : 13 CAFETERIA FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE					ABA NUM	ACCOUNT NUM	AMOUNT
	REQ#	REFERENCE LN	FD	RESC	Y	OBJT	SO	GOAL	FUNC	
			LOC	ACT	GRP				DESCRIPTION	
20349013	001505/	FOWLER BROTHERS								
		PO-230030	2.	13-5310-0-4700.00-0000-3700-000-000-000				185013	LUNCH PRGM PRODUCE	387.44
			2.	13-5310-0-4700.00-0000-3700-000-000-000				184965	LUNCH PRGM PRODUCE	454.98
			2.	13-5310-0-4700.00-0000-3700-000-000-000				184911	LUNCH PRGM PRODUCE	266.35
				WARRANT TOTAL						\$1,108.77
20349014	003144/	GHIRINGHELLI								
		PO-230031	1.	13-5310-0-4700.00-0000-3700-000-000-000				500	LUNCH PRGM PIZZA	366.50
			1.	13-5310-0-4700.00-0000-3700-000-000-000				499	LUNCH PRGM PIZZA	366.50
				WARRANT TOTAL						\$733.00
20349015	002611/	US FOODSERVICE INC								
		PO-230038	2.	13-5310-0-4300.00-0000-3700-000-000-000				23735996	LUNCH PROGRAM SUPPLIES	534.57
		PO-230039	1.	13-5310-0-4700.00-0000-3700-000-000-000				23735996	LUNCH PROGRAM FOOD	1,041.84
				WARRANT TOTAL						\$1,576.41
*** FUND	TOTALS ***			TOTAL NUMBER OF CHECKS:	3			TOTAL AMOUNT OF CHECKS:		\$3,418.18*
				TOTAL ACH GENERATED:	0			TOTAL AMOUNT OF ACH:		\$ .00*
				TOTAL EFT GENERATED:	0			TOTAL AMOUNT OF EFT:		\$ .00*
				TOTAL PAYMENTS:	3			TOTAL AMOUNT:		\$3,418.18*
*** BATCH TOTALS ***				TOTAL NUMBER OF CHECKS:	28			TOTAL AMOUNT OF CHECKS:		\$77,508.71*
				TOTAL ACH GENERATED:	0			TOTAL AMOUNT OF ACH:		\$ .00*
				TOTAL EFT GENERATED:	0			TOTAL AMOUNT OF EFT:		\$ .00*
				TOTAL PAYMENTS:	28			TOTAL AMOUNT:		\$77,508.71*
*** DISTRICT TOTALS ***				TOTAL NUMBER OF CHECKS:	28			TOTAL AMOUNT OF CHECKS:		\$77,508.71*
				TOTAL ACH GENERATED:	0			TOTAL AMOUNT OF ACH:		\$ .00*
				TOTAL EFT GENERATED:	0			TOTAL AMOUNT OF EFT:		\$ .00*
				TOTAL PAYMENTS:	28			TOTAL AMOUNT:		\$77,508.71*

DISTRICT: 021 LAGUNITAS SCHOOL DISTRICT  
BATCH: 0034 BATCH 034  
FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT
REQ#	REFERENCE	LN	FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP	DESCRIPTION		
20350069	003020/	AMERIGAS				
	PO-230040	2.	01-0000-0-5505.00-0000-8200-700-000-000	714856433/102083270	PROPANE	666.20
		2.	01-0000-0-5505.00-0000-8200-700-000-000	3143289518/102083270	PROPANE	402.78
		2.	01-0000-0-5505.00-0000-8200-700-000-000	3148425621/102083324	PROPANE	700.78
		2.	01-0000-0-5505.00-0000-8200-700-000-000	3148425616/102092432	PROPANE	1,181.04
		2.	01-0000-0-5505.00-0000-8200-700-000-000	3148425625/102088436	PROPANE	522.83
			WARRANT TOTAL			\$3,473.63
20350070	003365/	CLEARWAY ENERGY LLC				
	PO-230015	1.	01-0000-0-5510.00-0000-8200-700-000-000	989755FEB23	SOLAR TRANSMISSION	1,257.54
			WARRANT TOTAL			\$1,257.54
20350071	001954/	ANITA M. COLLISON				
	PV-230215		01-1100-0-4300.00-1110-1000-026-000-000		REIMB OKLND MUSEUM, SUPPLIES	129.95
			01-9032-0-5819.00-1335-1000-026-002-000		REIMB OKLND MUSEUM, SUPPLIES	200.00
	PV-230216		01-1100-0-4300.00-1110-1000-026-000-000		REIMB OPEN CALENDARS	495.81
			WARRANT TOTAL			\$825.76
20350072	000033/	FAIRFAX LUMBER				
	PO-230033	2.	01-9213-0-4300.00-1330-1000-700-000-000	100208	SUPPLIES GARDEN	144.35
			WARRANT TOTAL			\$144.35
20350073	000050/	JACKSON'S HARDWARE INC.				
	PV-230214		01-0000-0-4317.00-0000-8200-700-000-000	126339	AUGER/VAC EXTNSN CORD	30.53
			01-8150-0-4300.00-0000-8110-700-000-000	126339	AUGER/VAC EXTNSN CORD	60.08
			WARRANT TOTAL			\$90.61
20350074	003383/	KYOCERA DOCUMENT				
	PO-230053	1.	01-0000-0-5620.00-0000-7200-700-000-000	300379	COPIER OVERCHARGE	285.07
			WARRANT TOTAL			\$285.07
20350075	003437/	OLEMA CAMPGROUND				
	PO-230190	1.	01-9033-0-5819.00-1335-1000-025-003-000	5/5-5/7	CAMP SITES MONTESSORI	580.32

DISTRICT: 021 LAGUNITAS SCHOOL DISTRICT  
BATCH: 0034 BATCH 034  
FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT
REQ#	REFERENCE	LN	FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP	DESCRIPTION		
WARRANT TOTAL						\$580.32
20350076	000002/	PG&E				
	PO-230002	1.	01-0000-0-5510.00-0000-8200-700-000-000	2172974049-4	MAR23 ELECTRICITY	73.63
		1.	01-0000-0-5510.00-0000-8200-700-000-000	9922772254-5	MAR23 ELECTRICITY	1,083.54
		1.	01-0000-0-5510.00-0000-8200-700-000-000	8558428898-0	MAR23 ELECTRICITY	1,049.79
	WARRANT TOTAL					\$2,206.96
20350077	002497/	STEPHEN ROATCH				
	PO-230007	1.	01-0000-0-5809.00-0000-7191-700-000-000	21/22	PROGRESS BILLING #2	12,560.00
	WARRANT TOTAL					\$12,560.00
20350078	002776/	TK ELEVATOR				
	PO-230045	1.	01-0000-0-5840.00-0000-8200-027-000-000	3007131757	GYM ELEVATOR MAINT	215.59
	WARRANT TOTAL					\$215.59
20350079	003248/	WELLS FARGO VENDOR				
	PO-230009	1.	01-0000-0-5620.00-0000-7200-700-000-000	5024299868	COPIER PYMNT	604.04
	WARRANT TOTAL					\$604.04
20350080	002661/	WILSON'S PLUMBING				
	PV-230219		01-0000-0-5611.00-0000-8200-026-000-000	17251	SG PRESCHOOL SINK REPAIR	400.00
	WARRANT TOTAL					\$400.00
20350081	003396/	DAVID WRONSKI				
	PO-230191	1.	01-6500-0-5230.00-5770-3900-700-000-000	8/17/22-1/31/23	MILEAGE REIMB	1,482.60
	WARRANT TOTAL					\$1,482.60
20350082	003470/	MARTIN R YUDICE				
	PV-230217		01-8150-0-5840.00-0000-8200-700-000-000	3/1-15	MAINT SERVICES	975.00
	PV-230218		01-8150-0-4300.00-0000-8110-700-000-000		MAINTENANCE SUPPLIES	102.66
			01-8150-0-4300.00-0000-8110-700-000-000		MAINTENANCE SUPPLIES	83.54
	WARRANT TOTAL					\$1,161.20
*** FUND	TOTALS ***	TOTAL NUMBER OF CHECKS: 14				\$25,287.67*
		TOTAL ACH GENERATED: 0				\$ .00*
		TOTAL EFT GENERATED: 0				\$ .00*
		TOTAL PAYMENTS: 14				\$25,287.67*
		TOTAL AMOUNT OF CHECKS:				\$25,287.67*
		TOTAL AMOUNT OF ACH:				\$ .00*
		TOTAL AMOUNT OF EFT:				\$ .00*
		TOTAL AMOUNT:				\$25,287.67*



DISTRICT: 021 LAGUNITAS SCHOOL DISTRICT  
BATCH: 0034 BATCH 034  
FUND : 13 CAFETERIA FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT
REQ#	REFERENCE	LN	FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP	DESCRIPTION		
20350083	003351/	BORDENAVE'S				
	PO-230037	1.	13-5310-0-4700.00-0000-3700-000-000-000	172060	LUNCH PRGM BREAD	298.20
			WARRANT TOTAL			\$298.20
20350084	002470/	CLOVER STORNETTA				
	PO-230013	2.	13-5310-0-4700.00-0000-3700-000-000-000	1101825437	LUNCH PRGM DAIRY	67.50
		2.	13-5310-0-4700.00-0000-3700-000-000-000	1101822159	LUNCH PRGM DAIRY	90.00
		2.	13-5310-0-4700.00-0000-3700-000-000-000	1101830366	LUNCH PRGM DAIRY	101.25
			WARRANT TOTAL			\$258.75
*** FUND	TOTALS ***		TOTAL NUMBER OF CHECKS:	2	TOTAL AMOUNT OF CHECKS:	\$556.95*
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$ .00*
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$ .00*
			TOTAL PAYMENTS:	2	TOTAL AMOUNT:	\$556.95*
*** BATCH TOTALS ***			TOTAL NUMBER OF CHECKS:	16	TOTAL AMOUNT OF CHECKS:	\$25,844.62*
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$ .00*
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$ .00*
			TOTAL PAYMENTS:	16	TOTAL AMOUNT:	\$25,844.62*
*** DISTRICT TOTALS ***			TOTAL NUMBER OF CHECKS:	16	TOTAL AMOUNT OF CHECKS:	\$25,844.62*
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$ .00*
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$ .00*
			TOTAL PAYMENTS:	16	TOTAL AMOUNT:	\$25,844.62*

LAGUNITAS SCHOOL DISTRICT  
San Geronimo, California

***INTERDISTRICT TRANSFER LIST #3 2023-2024***  
***April 20, 2023***

<b><u>INCOMING</u></b>	<b><u>FROM</u></b>	<b><u>STATUS</u></b>
Ayla Friedrich-May (2 <sup>nd</sup> )	Ross Valley School District	Renewal
Emily Zart (May) (6 <sup>th</sup> )	Ross Valley School District	Renewal

<b><u>OUTGOING</u></b>	<b><u>TO</u></b>	<b><u>STATUS</u></b>
Suri Amador (6 <sup>th</sup> )	Ross Valley School District	Renewal
Asher Irish (K)	Ross Valley School District	New
Emme Skapik (7 <sup>th</sup> )	Nicasio School District	Renewal
Shepard Galmarini (7 <sup>th</sup> )	Ross Valley School District	Renewal
Sebastian Galmarini (1 <sup>st</sup> )	Nicasio School District	Renewal

**Quarterly Report on Williams Uniform Complaints**  
**[Education Code Section 35186]**  
**Fiscal Year 2022-23**

District: Lagunitas School District  
Person completing this form: Liz Wickersham  
Title: District Secretary

Quarterly Report Submission Date: (check one)  
☐ July 2022 (4/1/22 to 6/30/22)  
☐ October 2022 (7/1/22 to 9/30/22)  
☐ January 2023 (10/1/22 to 12/31/22)  
☒ April 2023 (1/1/23 to 3/31/23)

Date for information to be reported publicly at governing board meeting: April 20, 2023

Please check the box that applies:

- ☒ No complaints were filed with any school in the district during the quarter indicated above.
- ☐ Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	0		
Teacher Vacancy or Misassignment	0		
Facilities Conditions	0		
Totals	0	0	0

Laura Shain

Name of District Superintendent

  
Signature of District Superintendent



# MARIN COUNTY

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## OFFICE OF EDUCATION

1111 LAS GALLINAS AVENUE/P.O. BOX 4925  
SAN RAFAEL, CA 94913-4925  
marincoe@marinschools.org

MARY JANE BURKE  
MARIN COUNTY  
SUPERINTENDENT OF SCHOOLS

(415) 472-4110  
FAX (415) 491-6625

This **AGREEMENT** is by and between the Lagunitas School District (hereinafter referred to as the "District") and the Marin County Superintendent of Schools (hereafter referred to as "Superintendent").

### Background

Due to the vacancy of the District Chief Financial Official (CFO), the District has requested support from the Superintendent for business services.

The parties agree as follows:

#### 1. Services

- Superintendent shall provide the District with business services. Services will include:
- Supervision of payroll operations
- Supervision of accounts payable and receivable operations including approval of all vendor payments
- Posting and reconciling cash
- Monitoring budget and updating as necessary and appropriate
- Preparation of budget adoption, budget revisions and statutory budget reports
- Preparation of LCAP budget and annual update
- Federal Cash Management reporting
- Federal stimulus grant reporting
- Preparation of the Consolidated Apportionment and associated reports
- Monitoring CALPADS and Student Attendance reporting
- Working with the District's independent auditors on the annual financial audit
- Attending board meetings as required
- Providing support for negotiations
- Other business related services as necessary

#### 2. Employment

Superintendent's staff providing business services under the terms of this MOU shall remain an employee of the Superintendent and shall not be considered an employee of the District for any purpose.

#### 3. Term

The term of this agreement will begin July 1, 2022 and continue through March 31, 2023.

#### 4. Payment

The District shall reimburse Superintendent for business services based upon actual costs of staff salaries and benefits, plus the current Marin County Office of Education approved indirect cost of 12.85% not to exceed \$40,000.

#### 5. Governing Law

This Agreement is made and entered into in the County of Marin, State of California.

**6. Hold Harmless**

The County Superintendent shall indemnify, hold harmless, and defend the District, its officers, agents, and employees from and against all claims, damages, losses, and expenses, including reasonable costs and attorney's fees, arising out of or resulting from the Superintendent's sole negligence in performance of this agreement.

The District shall indemnify, hold harmless, and defend the County Superintendent, its officers, agents, and employees from and against all claims, damages, losses, and expenses, including reasonable costs and attorneys' fees, arising out of or resulting from the District's sole negligence in the performance of this agreement.

**7. Termination**

This agreement may be terminated by either party with 30 days' notice.

**Marin County Superintendent of Schools:**

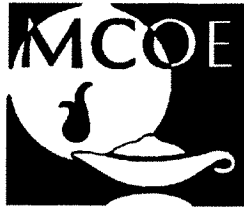
\_\_\_\_\_  
MARY JANE BURKE  
Marin County Superintendent of Schools

\_\_\_\_\_  
Date

**Lagunitas School District:**

\_\_\_\_\_  
Lagunitas School District Board of Trustees

\_\_\_\_\_  
Date



# MARIN COUNTY

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## OFFICE OF EDUCATION

1111 LAS GALLINAS AVENUE/P.O. BOX 4925  
SAN RAFAEL, CA 94913-4925  
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MARY JANE BURKE  
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- Preparation of LCAP budget and annual update
- Federal Cash Management reporting
- Federal stimulus grant reporting
- Preparation of the Consolidated Apportionment and associated reports
- Monitoring CALPADS and Student Attendance reporting
- Working with the District's independent auditors on the annual financial audit
- Attending board meetings as required
- Providing support for negotiations
- Other business related services as necessary

#### 2. Employment

Superintendent's staff providing business services under the terms of this MOU shall remain employees of the Superintendent and shall not be considered employees of the District for any purpose.

#### 3. Term

The term of this agreement will begin May 1, 2022 and continue through June 30, 2022.

#### 4. Payment

The District shall reimburse Superintendent for business services based upon actual costs of staff salaries and benefits, plus the current Marin County Office of Education approved indirect cost of 12.91% not to exceed \$17,350.

#### 5. Governing Law

This Agreement is made and entered into in the County of Marin, State of California.

**6. Hold Harmless**

The County Superintendent shall indemnify, hold harmless, and defend the District, its officers, agents, and employees from and against all claims, damages, losses, and expenses, including reasonable costs and attorney's fees, arising out of or resulting from the Superintendent's sole negligence in performance of this agreement.

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**7. Termination**

This agreement may be terminated by either party with 30 days' notice.

**Marin County Superintendent of Schools:**

\_\_\_\_\_  
MARY JANE BURKE  
Marin County Superintendent of Schools

\_\_\_\_\_  
Date

**Lagunitas School District:**

\_\_\_\_\_  
Lagunitas School District Board of Trustees

\_\_\_\_\_  
Date



**STEPHEN ROATCH ACCOUNTANCY CORPORATION**  
*Certified Public Accountants*

**INDEPENDENT AUDITOR'S REPORT**

Board of Education  
Lagunitas Elementary School District  
San Geronimo, California

**Report on the Audit of the Financial Statements**

*Adverse and Unmodified Opinions*

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Lagunitas Elementary School District, as of and for the year ended June 30, 2022, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

Summary of Opinions

<u>Opinion Unit</u>	<u>Type of Opinion</u>
Governmental Activities	Unmodified
Discretely Presented Component Unit	Adverse
General Fund	Unmodified
Bond Interest and Redemption Fund	Unmodified
Aggregate Remaining Fund Information	Unmodified

Adverse Opinion on Discretely Presented Component Unit

In our opinion, because of the significance of the matter discussed in the Basis for Adverse and Unmodified Opinions section of our report, the financial statements referred to above do not present fairly the financial position of the discretely presented component unit of the District, as of June 30, 2022 or the changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Unmodified Opinions on Governmental Activities, Each Major Fund, and Aggregate Remaining Fund Information

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Lagunitas Elementary School District, as of June 30, 2022, and the respective changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

*Basis for Adverse and Unmodified Opinions*

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Lagunitas Elementary School District and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our adverse and unmodified audit opinions.

Matters Giving Rise to Adverse Opinion on the Discretely Presented Component Unit

The financial statements do not include financial data for the District's legally separate component unit. Accounting principles generally accepted in the United States of America require financial data for the component unit to be reported with the financial data of the District's primary government unless the District also issues financial statements for the financial reporting entity that include the financial data for its component unit. The District has not issued such reporting entity financial statements. The effects of not including the District's legally separate component unit on the discretely presented component unit have not been determined.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Lagunitas Elementary School District's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

Auditor's Responsibilities for the Audit of the Financial Statements (Concluded)

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Lagunitas Elementary School District's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Lagunitas Elementary School District's ability to continue as a going concern for a reasonable period of time

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

*Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, budgetary comparison information, schedule of changes in total OPEB liability and related ratios, schedules of the proportionate share of the net pension liabilities, and schedules of contributions be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

*Supplementary Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Lagunitas Elementary School District's basic financial statements. The accompanying combining nonmajor fund financial statements, reconciliation of annual financial and budget report with audited financial statements, and supporting schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining nonmajor fund financial statements, reconciliation of annual financial and budget report with audited financial statements, and supporting schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

The Schedule of Financial Trends and Analysis has not been subjected to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on it.

Other Reporting Required by Government Auditing Standards

In accordance with Government Auditing Standards, we have also issued our report dated March 21, 2023 on our consideration of the Lagunitas Elementary School District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Lagunitas Elementary School District's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering Lagunitas Elementary School District's internal control over financial reporting and compliance.

*Stephen Roatch Accountancy Corporation*

STEPHEN ROATCH ACCOUNTANCY CORPORATION  
Certified Public Accountants

March 21, 2023



LAGUNITAS SCHOOL DISTRICT  
RESOLUTION # 2023-10  
RESOLUTION REGARDING RELEASE OF  
TEMPORARY CERTIFICATED EMPLOYEE

WHEREAS, Education Code section 44954(b) provides that a governing board of a school district may notify temporary certificated employees of the decision to release employee to such a position for the succeeding school year.

NOW, THEREFORE, BE IT RESOLVED, it is hereby resolved and ordered by this Governing Board:

1. This Governing Board hereby determines that the following employee be and hereby released from employment for the next succeeding school year.

- Allison Evans

2. The Governing Board hereby directs the Superintendent or designee to send appropriate written notices in accordance with the provisions of Education Code section 44954(b).

**PASSED AND ADOPTED** by the Board of Trustees of the Lagunitas Elementary School District on this 20<sup>th</sup> day of April, 2023 by the following vote:

**AYES:**

**NAYS:**

**ABSTENTIONS:**

**ABSENT:**

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Board of Trustees, Board Clerk

**CONTRACT FOR EMPLOYMENT OF CHIEF BUSINESS OFFICIAL  
BETWEEN  
THE LAGUNITAS SCHOOL DISTRICT  
AND**

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THIS AGREEMENT is hereby made and entered into this 1<sup>ST</sup> day July, 2023, by and between the BOARD OF TRUSTEES ("Board") of the LAGUNITAS SCHOOL DISTRICT ("District") and (insert name here) ("CBO" or "Employee").

NOW, THEREFORE, it is hereby agreed as follows:

1. Chief Business Official:

Employee is hereby employed as the District's Chief Business Official ("CBO"). By accepting this employment, Employee agrees to devote her full-time, best efforts and abilities to performing the duties and responsibilities of the CBO as provided herein or as assigned from time to time by the Board.

2. Term of Employment:

The term of this Agreement shall be from July 1, 2023 through June 30, 2026.

3. General Terms and Conditions of Employment:

This Agreement is subject to all applicable laws of the State of California, and the rules and regulations of the California State Board of Education and policies and regulations of the Board and the District. Said laws, rules, policies and regulations are hereby made a part of the terms and conditions of this Agreement as though herein set forth.

4. Powers and Duties:

Employee agrees to perform the duties of CBO in the manner as prescribed by the laws of the State of California and under the policies and procedures of the District's Board of Education. Employee agrees to perform all duties and functions which are lawfully delegated to her in her capacity as CBO. In performing these duties, the CBO shall report to the Superintendent and shall be in attendance at all meetings of the Governing Board.

5. Evaluations:

The Superintendent shall formally evaluate and assess in writing the performance of the CBO at least once a year. Said evaluation and assessment shall be reasonably related to the duties of the CBO and the goals and objectives of the District for the year of the evaluation. The annual evaluation shall be in writing and shall be completed by March 31<sup>st</sup> of each year unless another date is agreed upon by the Superintendent and CBO.

6. Compensation:

A. Effective July 1, 2023 the CBO's annual salary shall be \$168,883

. The CBO shall be paid in twelve (12) approximately equal monthly installments.

B. Subject to a satisfactory evaluation of the CBO's job performance, the Board shall consider, among other options, an annual salary increase for the CBO that is consistent with salary increases granted to other classified and management employees of the District. The Board and CBO recognize the nature of the CBO's role is unique among all of the District's employees and, accordingly, other factors (besides the percentage increase in salary schedules for classified and management employees) may be considered in determining any such salary adjustment to the CBO's salary. Any consideration of a salary increase shall be discussed in closed session at a regular meeting of the Board.

C. Any adjustments in salary during the term of this Agreement must be mutually agreed to in writing, shall take the form of a written amendment hereto approved in open session during a regular meeting of the Board, and shall not operate as a termination or increase the term of this Agreement.

7. Professional Schedule, Fringe Benefits and Sick Leave:

A. The CBO is a full-time management employee, required to render twelve (12) months (261 days) of full and regular service to the District during each annual period covered by this Agreement.

B. The CBO shall be entitled to 14 paid holidays, 2 of which are floating holidays.

C. The CBO shall be entitled to receive the same health and welfare benefits in accordance with the District's contract with the California School Employees Association.

D. The CBO shall be entitled to 20 days of annual paid vacation, to be used upon approval of the Superintendent.

E. The CBO shall be credited annually with 12 days of paid sick or personal necessity days.

F. The CBO shall pay his (employee) share of PERS and the District will pay its (employer) share of PERS.

8. Expenses:

A. In accordance with District policies and regulations and applicable law, the District shall pay the CBO for all actual and necessary expenses, including travel expenses, incurred while performing day-to-day duties on behalf of the District.

B. The District encourages the CBO to participate in professional and community organizations and activities. The District shall pay the CBO's membership dues and other required expenses with membership in the Association of California School Administrators (ACSA) and the California Association of School Business Officials (CASBO) Any additional memberships that the CBO deems beneficial to the District will require approval by the Board.

C. The CBO is expected to attend appropriate professional meetings and conferences that will benefit the District, provided that such participation is consistent with his overall responsibilities to the District, does not create a conflict of interest, and does not interfere with the satisfactory performance of her duties and obligations to the District. Approval of the



Board shall be obtained when the CBO attends conferences outside the State of California or will be away from the District for three (3) or more regular work days, and all reasonable and necessary expenses of attendance shall be paid by the District in accordance with District policies and regulations. In case of an emergency attendance requirement, the President of the Board will be notified and the expenses will be submitted for ratification at the next appropriate Board meeting.

D. The CBO shall be provided with such facilities, equipment, supplies, and clerical assistance as appropriate to the CBO's position and necessary to facilitate the satisfactory performance of the CBO's duties.

9. Termination:

A. The Agreement may be terminated by the mutual consent of the Parties at any time.

B. The Board may elect to terminate the Agreement prior to its expiration without cause upon forty-five (45) days written notice to the CBO. In the event of the CBO's termination without cause and in acknowledgement of the difficulty or impossibility of calculating damages to the CBO as a result of such termination, the parties agree that the liquidated amount of damages owed by the Board shall be the base salary, as set forth in section 6(A) above, remaining to be paid during the full term of this Agreement, up to a maximum of twelve (12) months. The salary payment of the severance package shall be paid within thirty (30) days from the date of termination. In the event CBO agrees to be reassigned to another position in the District upon termination of this Agreement, the above liquidated severance package shall be offset by CBO's salary in the new position. The parties agree that this provision meets the requirements governing maximum cash settlements as set forth in Government Code sections 53260, *et seq.*

Notwithstanding any other provision of this Agreement to the contrary, if the Board believes, and subsequently confirms through an independent audit, that the CBO has engaged in fraud, misappropriation of funds, or other illegal fiscal practices, then the Board may terminate the CBO and the CBO shall not be entitled to the cash, salary payments, health benefits or other non-cash settlement as set forth above. This provision is intended to implement the requirements of Government Code section 53260(b). The provisions of Government Code section 53260 are incorporated into this Agreement by this reference.

C. In the event of a termination without cause, the CBO shall continue to receive health benefits for the remaining term of this Agreement, up to a maximum of twelve (12) months, or until the CBO finds other employment, whichever occurs first. The parties agree that this provision meets the requirements governing maximum cash settlements as set forth in Government Code sections 53260, *et seq.*

D. If the CBO is convicted of a crime involving an abuse of her office or position, she shall fully reimburse the District of any and all cash settlements received due to her termination. This provision is intended to implement the requirements of Government Code section 53243.2, which is incorporated into this Agreement by this reference.

If the CBO is placed on paid administrative leave pending an investigation, the CBO shall fully reimburse the District if she is convicted of a crime involving an abuse of her

office or position. This provision is intended to implement the requirements of Government Code section 53243, which is incorporated into this Agreement by this reference.

If the District provides funds for the legal criminal defense of the CBO, the CBO shall fully reimburse the District if the CBO is convicted of a crime involving an abuse of her office or position. This provision is intended to implement the requirements of Government Code section 53243.1, which is incorporated into this Agreement by this reference.

E. The Governing Board may elect to terminate the CBO for cause at any time. For the purposes of this Agreement, "cause" shall exist if CBO: (1) acts in bad faith to the detriment of the District; (2) refuses or fails to act in accordance with a specific provision of this Agreement or direction or order of a majority of the Board; (3) exhibits misconduct or dishonesty in regard to her employment; (4) is convicted of a crime involving dishonesty, breach of trust, or physical or emotional harm to any person; (5) is unable to perform any of the essential functions of her position; or (6) fails to receive a satisfactory or better rating in any annual formal evaluation. The existence of such cause shall constitute a material breach of this Agreement and shall extinguish all rights and duties hereunder. In the event such cause exists, the Governing Board shall give the CBO: (a) written notice of the proposed action and the reasons therefore; (b) a reasonably detailed account of the charges and the materials upon which the proposed action is based; (c) notice of the right to respond orally or in writing to the Board; and (d) the right to a meeting with the Board. Any request for a meeting shall be filed by the CBO with the presiding officer of the Board within ten (10) days after service of the notice of proposed action. The meeting, if requested, shall be held in closed session at the next regular or special Board meeting, and in no event more than thirty-five (35) days after service of the notice of proposed action. The CBO shall have the right to be represented by counsel at her own expense. The CBO shall have a reasonable opportunity to respond to all matters raised in the charges. The meeting shall be conducted by the Board and shall not be an evidentiary hearing and neither party shall have the opportunity to call witnesses. After the meeting, the Board shall issue a decision in the form of a resolution either rescinding or confirming the charges and specifying the action to be taken. The CBO shall be notified in writing within five (5) days of the decision. The decision of the Board shall be final. The CBO's meeting with the Board shall be deemed to satisfy the CBO's entitlement to due process of law and shall be the CBO's exclusive right to any conference or hearing otherwise required by law. The CBO waives any other rights that may be applicable to this termination for cause proceeding with the understanding that completion of this hearing exhausts the CBO's administrative remedies.

F. District and CBO agree that the payment provided under Section 9(B) of this Agreement shall constitute the exclusive and sole remedy of any kind for any termination of her employment and the CBO agrees and covenants not to assert or pursue any other remedies of any kind, whether they be administrative, at law or in equity, with respect to any termination of her employment. Further, upon acceptance of payment under 9(B), the CBO agrees to waive and release the District and Board from any claims and/or causes of action against the District or Board in any way related to her employment by the Board, including but not limited to claims or actions under this Agreement.

G. Upon written evaluation by a licensed physician designated by the Board indicating the inability of the CBO to perform any of the essential functions of the position, with or without reasonable accommodation, this Agreement may be terminated by the Board upon written notice to the CBO and after providing a reasonable opportunity to respond. The Board may, in its sole discretion, allow the CBO to continue in employment until expiration of current

and accumulated sick leave and differential leave, but upon receipt of the written evaluation specified above, may immediately assign another employee the duties of CBO.

10. Notice of Finalist in Search:

In all cases, the CBO immediately shall notify the Board and Superintendent should he/she become a finalist in the selection process for CBO, Superintendent or another administrator position with any another District.

11. Waiver:

No waiver of any breach of any term or provision of this Agreement shall be construed to be, nor shall it be, a waiver of any other breach of this Agreement. No waiver shall be binding unless in writing and signed by the party waiving the breach.

12. Modification:

This Agreement may not be amended or modified other than by a written agreement executed by the Superintendent and approved by the Board at open session at a regularly scheduled meeting.

13. Complete Agreement:

This instrument constitutes and contains the entire agreement and understanding between the parties concerning the CBO's employment with the District. This instrument supersedes and replaces all prior negotiations and all agreements proposed or otherwise, whether written or oral, concerning the subject matter hereof. This is an integrated document.

14. Governing Law:

This Agreement shall be deemed to have been executed and delivered within the State of California, and rights and obligations of the parties hereunder shall be construed and enforced in accordance with, and governed by, the law of the State of California without regard to principals of conflict of laws.

15. Construction:

Each party has cooperated in the drafting and preparation of this Agreement. Hence, in any construction to be made of this Agreement, the same shall not be construed against any party on the basis that the party was the drafter. The captions of this Agreement are not part of the provisions hereof and shall have no force or effect.

16. Execution:

This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. Photographic copies of such signed counterparts may be used in lieu of the originals for any purpose.

17. Legal Counsel:

The CBO and the Board each recognize that in entering into this Agreement, the Parties have relied upon the counsel of persons of their own choosing, and that the terms of this Agreement have been completely read and explained to them, and that those terms are fully understood and voluntarily accepted by them.

18. Savings Clause:

If any provision of this Agreement or the application thereof is held invalid, the invalidity shall not affect the other provisions or applications of the Agreement which can be given effect without the invalid provisions or applications and the provisions of this agreement are declared to be severable.

IN WITNESS THEREOF, the parties hereto have duly approved and executed this Agreement on the day and year above written.

Date: \_\_\_\_\_  
THE

FOR THE BOARD OF EDUCATION OF  
LAGUNITAS SCHOOL DISTRICT

\_\_\_\_\_  
Laura Shain, Superintendent/Principal

I hereby accept this offer of employment and agree to perform faithfully the duties and responsibilities of CBO of the Lagunitas School District.

Date of Acceptance: \_\_\_\_\_