



LAGUNITAS SCHOOL DISTRICT

One Lagunitas School Road
San Geronimo, CA

REGULAR MEETING OF THE GOVERNING BOARD

THURSDAY, JANUARY 19, 2023

Closed Session: 5:30 pm - (Staff Lounge)

Open Session: 6:30 pm - (Middle School Room 12)

Richard Sloan, President

Aaron Michelson, Clerk

Denise Bohman

Steve Rebscher

James Sanders

Laura Shain, Superintendent/Principal

1. CALL MEETING TO ORDER:

Denise Bohman, Chair

2. APPROVAL OF CLOSED SESSION AGENDA:

Board Members will approve the Closed Session Agenda.

3. PUBLIC COMMENTS ON CLOSED SESSION AGENDA:

Members of the public may address the Board regarding items on the Agenda as such items are taken up or, for closed session items, prior to board adjournment to Closed Session.

4. RECESS TO CLOSED SESSION:

Board Members will recess to Closed Session.

Closed Session Agenda:

- 4.1. Pursuant to Section 54957.6: Conference with Labor Negotiator, Superintendent/Principal Laura Shain;

Certificated, Classified, Management/Confidential

- 4.2. Pursuant to Section 54957: Public Employee Discipline/Dismissal/Release
- 4.3. Pursuant to Section 54956.9 (d): Conference with Legal Counsel-Anticipated Litigation

5. PUBLIC COMMENTS:

This is an opportunity for the public to address the Trustees on matters related to school business that are not on the agenda. No comment, discussion, deliberation, or action can be taken by the Trustees unless the matter is placed on the agenda.

6. APPROVAL OF OPEN SESSION AGENDA:

Board Members will review and approve the Open Session Agenda.

7. REPORTS

- 7.1. BOARD MEMBER REPORTS
- 7.2. SUPERINTENDENT/PRINCIPAL REPORT
- 7.3. FACILITIES COMMITTEE REPORT
- 7.4. SAN GERONIMO VALLEY COMMUNITY CENTER REPORT

8. CORRESPONDENCE / INFORMATION ITEMS

- 8.1. ENROLLMENT UPDATE: JANUARY 2023

9. ITEMS FOR DISCUSSION ONLY

- 9.1. LONG RANGE PLAN
- 9.2. SAN GERONIMO VALLEY COMMUNITY CENTER (SGVCC) LEASE AGREEMENT AND FIRST ADDENDUM
First Reading of the SGVCC Lease Agreement and First Addendum to the Lease Agreement
- 9.3. SAN GERONIMO VALLEY COMMUNITY CENTER (SGVCC) GYM JOINT USE AGREEMENT AND FIRST ADDENDUM
First Reading of the SGVCC Gym Joint Use Agreement and First Addendum to the Gym Joint Use Agreement

9.4. CORRESPONDENCE FROM GROUP OF SCHOOL DISTRICT FAMILIES

9.5. LOCAL CONTROL ACCOUNTABILITY PLAN (LCAP)

10. CONSENT AGENDA

Consent Agenda: All items are approved by a single action. Any member of the Board may remove an item from the consent agenda for separate discussion.

Consent Action

10.1. Recommend Approval of Minutes - Meetings: November 30, 2022; December 8, 2022; December 9, 2022

10.2. Recommend Ratification of Warrant Summary Report for December 2022

10.3. Recommend Approval Quarterly Report on Williams Uniform Complaint for October, November, December 2022

10.4. Recommend Approval of School Accountability Report Cards (SARC) for 2021-2022

10.5. Recommend Approval for the School Year and Attendance Calendars for 2023-2024

10.6. Recommend Approval of Certificated/Classified/Administrative Personnel Actions

11. DISCUSSION / ACTION ITEMS:

11.1. RECOMMEND THE APPROVAL OF THE MARIN COUNTY OFFICE OF EDUCATION (MCOE) CONTRACT FOR BUSINESS SERVICES

11.2. TK/KINDERGARTEN SCHEDULE AND CONFIGURATION

11.3. FUTURE PROGRAM CONFIGURATION MODEL DECISION FACTORS

12. AGENDA PLANNING

13. ADJOURN

The next regular meeting of the Board of Trustees of the Lagunitas School District is scheduled for Thursday, February 16, 2022 at 6:30 p.m.

Accessibility Accommodations: The Lagunitas School District adheres to the Americans with Disabilities Act. Should you require special accommodations, or more information about accessibility, please contact Liz Wickersham at 415-488-4118 x 201. All efforts will be made for reasonable accommodations in accordance with applicable law.

Public Records: In accordance with Government Code section 54957.5 and the Public Records Act, public records that are distributed to a majority of the Board of Trustees concerning the open session agenda will be made available upon request. Such records distributed less than 72 hours prior to regular meeting are available for inspection at the Lagunitas School District Office located at One Lagunitas School Road, San Geronimo.

COPIES OF BOARD AGENDAS AND REPORTS PRESENTED AT THIS MEETING CAN BE FOUND UNDER THE MENU TAB LABELED "SCHOOL BOARD" ON THE LAGUNITAS SCHOOL DISTRICT WEBSITE:

www.lagunitas.org

2022-23 Enrollment

January 2023

	TK	K	1	2	3	4	5	6	7	8	TOTAL
OPEN	2	3	8	6	6	6	6				37
Interdistrict	0	1	0	0	0	1	0				2
MONTESSORI	2	7	5	17	8	2	8				49
Interdistrict	0	0	0	0	0	0	0				0
MIDDLE SCHOOL								21	35	25	81
Interdistrict								0	0	4	4
Total Students	4	10	13	23	14	8	14	21	35	25	167
Total Interdistrict	0	1	0	0	0	1	0	0	0	4	6

LAGUNITAS SCHOOL DISTRICT LONG RANGE PLAN

Plan approved by the Lagunitas School Board of Trustees on April 28, 2022

One Page Organizer (Overall Goals) See full plan for actions, timelines and accountability

TECHNOLOGY A	ACADEMICS B	CULTURAL COMPETENCE C	SERVICE AND CIVIC RESPONSIBILITY D	ENVIRONMENTAL/ OUTDOOR ED E	ARTS DANCE, THEATER, MUSIC VISUAL ARTS F	PHYSICAL EDUCATION G	FINANCE & STAFFING H
<p>1.Update and communicate cell phone policy.</p> <p>2.Ensure students develop critical thinking skills necessary to use technology as a resource to support communication, research and learning.</p> <p>3.Provide teachers with current technological tools to maximize student learning including remote instruction.</p>	<p>1.Ensure academic programs have high expectations for student performance</p> <p>2.Incorporate individualized approaches for each student to ensure they graduate with a skill set to enable future success.</p> <p>3. Facilitate student ownership of learning.</p> <p>4.Ensure highly-trained staff.</p> <p>5. Maintain Spanish Language programs</p> <p>6. All students reach independent reading level by grade 3.</p> <p>7. Implement an articulated math program from K-8th grade.</p>	<p>1.Support programs that foster bilingual capacity and multicultural perspectives in all students.</p> <p>2. Research and adopt practices that facilitate racial equity at all levels, students, staff, administration and governance team.</p>	<p>1.Develop and expand student understanding of civic responsibility and social justice.</p> <p>2. Ensure that all students in all grades participate in a civic learning project.</p>	<p>1. Use local resources to expand programs that integrate multiple educational goals including science, art, physical education, etc.</p> <p>2.Support experimental activities and curricular approaches.</p>	<p>1.Provide opportunity for instruction and studio access for student in a variety of arts integrated into the curriculum.</p> <p>2. Upgrade and/or build a state of the art performance space with video, sound, lighting and seating.</p> <p>3. Provide classes each week for every student in music and visual arts.</p> <p>4. Band program for 4th and 5th graders.</p>	<p>1.Staff development to support PE and developmental skills though all grades with emphasis on team building and leadership.</p> <p>2.Adopt/ update wellness policy.</p> <p>3.Maintain an after school sports program.</p> <p>4. Yearly Fitness Report</p> <p>5. Team building activities.</p> <p>6. PE classes with cross-program participation to support school unity.</p>	<p>1.Maintain long-term financial stability for the District.</p> <p>2.Establish a Finance Committee.</p> <p>3. Ensure financial planning is in accord with the Long Range Plan.</p> <p>4. Compensate staff as well as possible within the limits of a prudent budget and improve compensation when possible.</p> <p>5. Adopt guidelines for qualities of effective teachers to support the hiring process.</p>

LEASE AGREEMENT

This Agreement, dated June 13, 2013, is between the LAGUNITAS SCHOOL DISTRICT ("District") and the SAN GERONIMO VALLEY COMMUNITY CENTER ("Center").

RECITALS

- A. The District is the owner of real property situated at One Lagunitas School Road (PO Box 308, San Geronimo, CA) which is the site of the San Geronimo Community Center.
- B. Center is a non-profit corporation that provides community, educational, and recreational activities and programs for the benefit and enjoyment of students and the community.
- C. It is recognized and acknowledged by Lessee that the subject property is not Field Act compliant and has been found to be structurally unsafe under said Field Act.

In consideration of the terms and conditions set forth below, and in accordance with the Civic Center Act (Education Code sections 38130 et. seq.), the parties agree as follows:

1. Term/Premises Upon approval of this Agreement by the parties for a period of twelve (12) years contingent upon a satisfactory review by the lessor beginning July 1, 2013, Center may use San Geronimo Valley Community Center in Premises A ("Premises") for the purpose of operating its programs and activities in accordance with the terms of this Agreement. Such review will include: care and maintenance of facilities, consistency of sub-leases, community outreach programs, Community Center Board operations and procedures.
2. Utilities: Lessee agrees to pay Lessor the cost of the electric utility and water service attributable to the subject property, prorated based on the square footage percentage of the Center to the Lagunitas School campus. The Lagunitas School campus is 43,520 sq. ft. and the Center is 5,001 sq. ft. the percent allocation is 11.49%. The billing will be quarterly based on actual expenses incurred by the district or as mutually agreed to by the parties. In addition, the Lessee agrees to pay all vendor costs for telephone service, internet service, propane service and garbage service and all fees associated with these services.
3. Center's Use of Premises
 - a. Center shall not permit anyone to possess or consume alcohol, smoke tobacco products or use illegal drugs on the Premises. Center shall post and maintain signs on the Premises stating that the Premises are a smoke-free, alcohol-free, and drug-free zone.
 - b. The leased property, shall be used by Lessee solely for recreational, educational, community, child care, human services, and other community service purposes, provided that Lessee expressly agrees that the leased property will not be used in any manner as a building into which Lessor's pupils are required to enter, except as allowed by provisions of the Field Act. Lessee shall, in addition, at all times have no smoking signs posted.
4. District's Use of Premises. District reserves the right to use the Premises from time-to-time during school hours for instructional purposes provided notice is given to Center at least 30 days in advance and District's use does not conflict with any program or activity previously scheduled by Center. During school hours, Center shall permit District students, as part of scheduled school or class events, to enjoy or participate in the programs and activities (e.g., art or musical presentation) offered, sponsored, or permitted on the Premises by the Center.

Center agrees that such enjoyment or participation generally shall be at no cost to District students or District.

5. Criminal Background Review. All employees of the San Geronimo Valley Community Center providing direct services to programs that serve primarily minors shall be fingerprinted and shall pass the same security screening required of classified employees by the Lagunitas School District.

All volunteers of the San Geronimo Valley Community Center who perform their volunteer service on Lagunitas School District instructional days between the hours of 7:00 a.m. and 6:00 p.m. and who may be in close proximity to students of the Lagunitas School District shall be fingerprinted and shall pass the same security screening required of classified employees by the Lagunitas School District.

6. Supervision. Center at all times shall provide a sufficient number of Center employees to supervise programs and activities in a safe manner. Any program or activity to be conducted on the Premises during instructional days that is provided by anyone other than an employee of the Center shall at all times be supervised directly by an employee of the Center.
7. Use Fee. Commencing on July 1, 2013 through the end of the Term, Center shall pay no fee to District
8. Janitorial Services/Maintenance. Center shall be solely responsible for maintenance of the Premises. Center shall also be responsible for all regular janitorial services delivered to the Premises including, but not limited to, the provision of supplies (e.g., paper goods, light bulbs etc.). Center shall at all times keep the Premises in good order and repair.
9. Inspection. District retains the right to inspect the Premises at reasonable times to ensure compliance with the terms of this Agreement.
10. Alterations, Additions, and Improvements. Center shall not make alterations, additions, or improvements to the Premises without obtaining the advance, written consent of District. Any alterations, additions, or improvements shall be made at Center's expense and shall remain on and be surrendered with the Premises at the termination of this Agreement, unless otherwise agreed by District. Any person entering the San Geronimo Community Center to provide services on campus (e.g. construction, maintenance, janitorial) shall be subject to applicable laws and District rules and regulations regarding fingerprints, safety and security.
11. Waste/Compliance with Law. Center shall not commit waste on the Premises, nor maintain, commit, or permit the maintenance or commission of a nuisance thereon, or use the Premises for an unlawful purpose. Center shall comply with all applicable laws and regulations including, but not limited to, those pertaining to occupancy and use of the Premises, operation of Center programs and activities, and non-discrimination. Center shall not use the Premises or permit anything to be done, which will create a hazardous condition, in or about the Premises. Center shall, at its sole cost and expense, promptly comply with all laws, statutes, ordinances and governmental rules, regulations or requirements now in force or which may hereafter be in force, including the requirements of any board of fire insurance underwriters or other similar bodies now or hereafter constituted, relating to, or affecting the condition, use or occupancy of the Premises, excluding structural changes not related to or

affected by Center's improvements or acts. The judgment of any court of competent jurisdiction or the admission of Center in any action against Center, whether District is a party thereto or not, that Center has violated any law, statute, ordinance or governmental rule, regulation or requirement, shall be conclusive of that fact as between the District and Center.

12. Surrender of Premises. Upon termination of this Agreement, Center shall return the Premises to District in as good condition as on the commencement date of the term, normal wear and tear excepted.

13. Insurance. Center: With respect to this Agreement, Center shall maintain insurance as described below:

- a. Workers' compensation insurance with limits of \$1,000,000.00 or more with an insurance carrier satisfactory to the District in accordance with the "Workers' Compensation Insurance and Safety Act" originally approved May 26, 1913, and all amendments and supplements thereto. Said policy shall be endorsed with the following specific language: "This policy shall not be canceled or materially changed without first giving thirty (30) days prior written notice to District. In the event Center is self-insured, it shall furnish a certificate of permission to self-insure, signed by the Department of Industrial Relations Administration of Self-insurance, Sacramento, California."
- b. Commercial or Comprehensive General Liability insurance covering bodily injury and property damage utilizing an occurrence policy form, in an amount no less than \$2,000,000.00 combined single limit for each occurrence. Said insurance shall include, but not be limited to: Premises and operations liability, independent contractors liability, and personal injury liability.
- c. Each said comprehensive or commercial general liability insurance policy shall be endorsed with the following specific language:
 - (1) District, its officers and employees are named as additional insured for all liability arising out of the operations by or on behalf of the name insured in the performance of this Agreement.
 - (2) The inclusion of more than one insured shall not operate to impair the rights of one insured against another insured, and the coverage afforded shall apply as though separate policies had been issued to each insured, but the inclusion of more than one insured shall not operate to increase the limits of the company's liability.
 - (3) The insurance provided herein is primary coverage to District with respect to any insurance or self-insurance programs maintained by District and no insurance held or owned by District shall be called upon to contribute to a loss, except for the sole negligence of District.
 - (4) This policy shall not be canceled or materially changed without first giving thirty (30) days prior written notice to District.
- d. Documentation: The following documentation shall be submitted to District:
 - (1) Properly executed Certificate of Insurance clearly evidencing all coverage, limits, and endorsements required above. Said certificates shall be submitted prior to the execution of this Agreement.
 - (2) Signed copies of the specified endorsements for each policy. Said endorsement copies shall be submitted within thirty (30) days of execution of this Agreement.
 - (3) Upon District's written request, certified copies of insurance policies. Said policy copies shall be submitted within thirty (30) days of District's request.

- e. Policy Obligations: Center's indemnity and other obligations shall not be limited by the foregoing insurance requirements.
 - f. Material Breach: If Center, for any reason, fails to maintain insurance coverage which is required pursuant to this Agreement, the same shall be deemed a material breach of Agreement.
14. Hold Harmless. To the fullest extent permitted by law Center shall hold harmless, defend and indemnify District, its governing board, officers, agents and employees, from and against any liability, claim, action, cost, damage or loss, including reasonable costs and attorneys' fees, for injury, including death, to any person or damage to any property arising out of the activities of Center or Center's invitees or guests in or about the Premises, whether or not there is concurrent passive or active negligence on the part of District, but excluding liability due to the sole negligence or willful misconduct of District. This obligation shall continue beyond the term of this Agreement as to any or omission that occurred during or under this Agreement. This indemnification obligation is not limited in any way by any limitation on the amount or type of damages or compensation payable to Center or its employees or agents under workers' compensation acts, disability benefit acts, or other employee benefit acts.
15. Independent Status. Center shall not represent itself or its programs or activities as a District program or activity. Nothing in this Agreement shall be construed as creating an employment or agency relationship between the District and Center or Center's employees and agents.
16. Miscellaneous.
- a. Assignment: This Agreement shall not be assigned by Center or by operation of law without the advance written consent of District. Any attempt to so assign the Agreement without consent shall be null and void.
 - b. Notice: As used in this Agreement, notice includes but is not limited to the communication of notice, request, demand, approval, statement, report, acceptance, consent, waiver and appointment. All notices must be in writing. Notice is considered given either (a) when delivered in person to the recipient named below, or (b) when deposited in the United States or Campus mail in a sealed envelope or container, postage and charges paid if required addressed as follows:

Superintendent, Lagunitas School District
PO Box 308
San Geronimo, CA 94963

San Geronimo Valley Community Center
PO Box 194
San Geronimo, CA 94963

- c. Successors In Interest: The provisions and conditions of this Agreement shall extend to and bind the assignees or transferees, as permitted, under this Agreement and shall bind any successors in interest of the parties hereto.
- d. Property Taxes: Center is aware of the terms of Revenue and Taxation Code Section 107.6 (possessory interest tax). Pursuant to this Section, should this Agreement create a possessory interest as defined in Revenue and Taxation Code Section 107 and/or 107.4, such property interest may be subject to property taxation if created and Center may be subject to the payment of property taxes on such interest.
- e. Attorney's Fees: If any party brings an action to enforce the terms of this Agreement, the prevailing party shall be entitled to recover reasonable attorney's fees and costs.
- f. Entire Agreement: This Agreement contains the entire agreement between the parties. The terms and conditions of this Agreement may be modified only by written agreement signed by the parties.
- g. Governing Law: This Agreement shall be governed and interpreted under the laws of the State of California and should any term, condition or provision be deemed to be invalid or unenforceable, the remaining terms and conditions shall be remain in full force and effect.
- h. Corporate Authority: The signatories hereto certify as to their authority to execute this Agreement as provided by their respective entities.

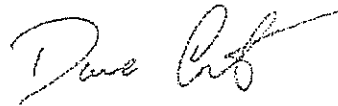
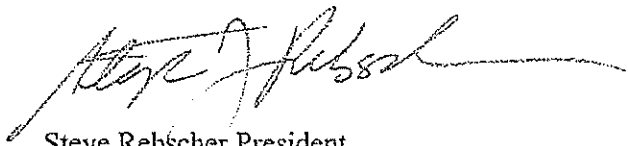
IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed on the day and year first above written.

Lagunitas School District

San Geronimo Valley Community Center

BY:

BY:



Steve Rebscher President
Lagunitas School District Board of
Trustees

Dave Cort, Director
San Geronimo Valley Community Center

First Addendum to the Lease Agreement

This Addendum is made and entered into the _____ day of _____, 2022 ("Effective Date"), by and between the LAGUNITAS SCHOOL DISTRICT (hereinafter referred to as "District") and the SAN GERONIMO VALLEY COMMUNITY CENTER (hereinafter referred to as "Center").

RECITALS

WHEREAS, the District and the Center entered into a Lease Agreement dated June 13, 2013 for the lease of the property located at 6350 Sir Francis Drake Blvd., San Geronimo, CA 94963 ("Agreement"); and

WHEREAS, the parties desire to extend the Agreement and amend certain terms and conditions.

NOW, THEREFORE, the parties agree to modify the Agreement and add Premises A to the Agreement as set forth below.

AGREEMENT

1. Except as otherwise provided herein all terms and conditions of the Agreement shall remain the same and in full force and effect.
2. Updated Certificate of Insurance(s) attached hereto.
3. Recitals A. is amended as follows:
The District is the owner of the real property situated at One Lagunitas School Road (PO Box 308, San Geronimo, CA 94963) which is the site of the San Geronimo Valley Community Center, whose address is 6350 Sir Francis Drake Blvd. (PO Box 194 San Geronimo, CA 94963).
4. Recitals B is amended as follows:
Center is a non-profit corporation ~~that provides community, educational, and recreational activities and programs for the benefit and enjoyment of the students and the community~~ whose mission is to foster healthy communities within the San Geronimo Valley and Nicasio by providing an inclusive, diverse, and dynamic center for locally based human services, arts and culture, education, health and wellness, and community building.
5. Section 1 is amended as follows:
The term of the Agreement shall be extended from the end of the original term, June 30, 2025, for ninety-nine (99) years.
6. Section 2 is amended as follows:
Utilities: Lessee agrees to pay Lessor the cost of the electric utility and water service attributable to the subject property, prorated based on the square footage percentage of the Center to the Lagunitas School campus. The Lagunitas School campus is 43,520 sq. ft. and the Center is 5,001 sq. ft. the percent allocation is 11.49%. ~~The billing will be quarterly based on actual expenses incurred by the district or as mutually agreed to by~~

~~the parties. The billing will be annually in June based on actual expenses incurred by the District or as mutually agreed to by the parties.~~ In addition, the Lessee agrees to pay all vendor costs for telephone service, internet service, propane service and garbage service and all fees associated with these services. The billing will be annually in June based on actual expenses incurred by the District or as mutually agreed to by the parties.

7. Section 5 is amended as follows:
Criminal Background Review. All employees and class instructors of the ~~San Geronimo Valley Community~~ Center providing direct services to programs that serve primarily minors shall be fingerprinted and shall pass the same security screening required of classified employees by the ~~Lagunitas School~~ District.

All volunteers of the ~~San Geronimo Valley Community~~ Center who perform their volunteer service on ~~Lagunitas School~~ District instructional days between the hours of 8:00 a.m. and 3:00 p.m. and who may be in close proximity to students of the ~~Lagunitas School~~ District ~~shall be fingerprinted and shall pass the same security screening required of classified employees by the Lagunitas School District shall be supervised by Center employees who have completed fingerprinting and have passed the same security screening required of classified employees by the District.~~

8. Section 7 is amended as follows:
Commencing on July 1, 2013 through the end of the Term and any extension of the Term, Center shall pay no fee to District.

All other terms and conditions of the Agreement shall remain the same.

Where any of the terms and conditions in this Addendum are in conflict with the Agreement and cannot be read in any way to be compatible, those in this Addendum shall prevail.

No revisions or changes may be included in the Addendum. Any and all changes to this Addendum must be approved in writing by both parties.

IN WITNESS WHEREOF, each of the parties have caused this Addendum to the Lease Agreement to be executed by the District and the Center as of the Effective Date set forth above.

Signatures on following page.

Lagunitas School District	San Geronimo Valley Community Center
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Address	1 Lagunitas School Rd.	Address	6350 Sir Francis Drake Blvd.
City, State Zip	San Geronimo, CA 94963	City, State Zip	San Geronimo, CA 94963
Print Name		Print Name	Dave Cort
Title	President, Lagunitas School Board	Title	Executive Director
Signature		Signature	
Date		Date	

**JOINT-USE AGREEMENT BETWEEN THE
LAGUNITAS SCHOOL DISTRICT**

and the

SAN GERONIMO VALLEY COMMUNITY CENTER

THIS JOINT-USE AGREEMENT ("Agreement") is entered into as of this fifteenth day of November, 2011 by and between the Lagunitas School District, a public school district existing under the laws of the State of California ("District"), and the San Geronimo Valley Community Center ("Joint-Use Partner").

WHEREAS, Education Code Section 17077.40 et seq. authorizes school districts to enter into joint-use agreements with community organizations for the purpose of constructing libraries, multipurpose rooms, and gymnasiums on existing school sites, where these facilities are used jointly by both the school pupils and for community purposes, and provides for funding from the State Allocation Board for such projects.

WHEREAS, the District has constructed a gymnasium facility on the grounds of the Lagunitas School campus, a school site that is owned by District and located at Sir Francis Drake Blvd and Meadow Way, San Geronimo, California, (the "Facility").

WHEREAS, the purpose of the Facility is to provide the students of the District and the community members of the San Geronimo Valley and other nearby towns and villages regular access to a gymnasium and a youth center. The Facility, in addition to supporting the District's educational purposes, is anticipated to support other youth and community groups. The Facility is intended to support a multitude of school and community activities including, but not limited to, physical education classes, planned school activities, assemblies, and community recreational activities, as well as providing space for general meetings and suitable community events.

WHEREAS, the Joint-Use Partner is a 501 (C) (3) organization whose mission is to foster a healthy San Geronimo Valley by providing a dynamic center for locally based human services, health and wellness, arts and culture, education, and community building.

WHEREAS, the Joint-Use Partner desires that it become a partner in the joint use of the proposed Facility under the terms and conditions set forth in State Law and in this Agreement.

WHEREAS, the District and the Joint-Use Partner wish to provide a Facility that will be available for use by students and the general public for community purposes, in accordance with the policies and procedures contained in this Agreement and such additional policies and procedures as may be developed.

WHEREAS, it is the intent of the District and the Joint-Use Partner to maximize the use of the Facility by allowing District-wide community access to the Facility during non-school hours and summer as much as is practicable.

TERMS

1. Term of Agreement. The term of this Agreement shall commence upon execution by both parties and shall remain in effect until June 30, 2025.

The term of this Agreement may be extended by the mutual written of the District and the Joint-Use Partner.

This Agreement shall be reviewed and revised if necessary by both parties a minimum of every five (5) years.

Termination. This Agreement may be terminated by either party upon the filing of one year advance written notice to the other party; ~~provided that~~, the parties may jointly agree to terminate this Agreement at any time.

however,
12/2/11 9c

2. Description of Facility. The District owns the parking lots, school buildings and vacant school land at the Lagunitas School in the County of Marin, California ("School Site"). The portion of the School Site dedicated to the Facility is shown as Exhibit "A" attached to this Agreement for reference. The Facility has been constructed in accordance with Plans and Specifications approved by the Division of the State Architect.
3. Joint Use of the Facility. The District and the Joint-Use Partner shall share the use of the Facility in accordance with this Agreement. The parties agree to cooperate in coordinating programs and activities conducted at the Facility so as to avoid conflicting uses and to ensure the availability of the Facility to the District, the Joint-Use Partner and the community on an equitable basis. The following guidelines shall control the scheduling of the Facility.
 - A. Scheduling Responsibility. The District shall be fully responsible for scheduling the use of the Facility during the school day as established by the District. The Joint-Use Partner shall assume responsibility for coordinating use of the Facility at all other times subject to subparagraph (C) below.
 - B. Community Use. The Facility shall be available for community purposes to the maximum extent possible after regular school hours, but no less than twenty (20) hours per week on average over a calendar year.
 - C. District Priority. The District shall have exclusive use and control of the Gym during the school day. During non-school hours, the District shall have the priority of use of the Gym, over non-District uses, subject to the minimum community use standard of twenty (20) hours per week set forth in (B) above. It is anticipated that the District and the Joint-Use Partner will work together to coordinate school and non-school activities so as to maximize the use of the Gym for both purposes.

- D. Joint Use Partner Priority. The Joint Use Partner shall have primary use and control of the Youth Center (aka The Loft) at all times as provided below.
- a. During school hours all programs and activities conducted in the Youth Center shall be student oriented as determined by the District.
 - b. The District reserves the right to use the Youth Center from time to time during school hours for instructional purposes provided notice is generally given to the Joint Use Partner at least ten (10) days in advance and District's use does not conflict with any program or activity previously scheduled by the Joint Use Partner. District's right to use the Youth Center with less than ten (10) day notice shall not be unreasonably denied.
- E. Scheduling Events. The District shall provide the Joint-Use Partner a schedule of all school events for each school year as soon as such schedule is available. The Joint-Use Partner shall then prepare a proposed master schedule for use of the Facility, which shall be provided to the District and updated on a regular basis. The District and the Joint-Use Partner shall work together to maintain a master calendar that maximizes use of the Facility for school and non-school purposes. All requests for non-District uses of the Facility shall be managed and acted upon by the Joint-Use Partner.
- F. Coordination. The designated representatives of the District and the Joint-Use Partner shall meet at least quarterly to discuss operations and scheduling of the Facility and make any necessary adjustments. The District and the Joint-Use Partner will work together to develop policies and guidelines for allowing use of the facility by members of the public in conformance with the Civic Center Act, set forth at section 38131 et seq. of the Education Code.
- G. Governance. Any and all persons using the Facility shall abide by state and federal laws and regulations as well as District board policies and administrative regulations.
4. Business Plan for Operational Costs and Revenues. The District and Joint-Use Partner will establish a Gym Committee that will have ongoing responsibility for securing the revenues (including any fundraising that might be necessary) for operating and maintaining the Facility.. The District and the Joint-Use Partner will develop and revise as necessary a Business Plan (Addendum A). The Plan shall address the following:
- A. All maintenance and operating expenses for the Facility.
 - B. All revenues, both actual and projected, required to cover the anticipated expenses.
 - C. Establish a deferred maintenance plan for the Facility.
 - D. Establish a plan for District and Joint-Use Partner to identify resources for managing and operating the Facility on an ongoing basis.
5. Student Safety. The safety and security of District students and staff are of utmost importance. Therefore, use of the Gym during school hours shall be limited to use by students, teachers and

other school staff and for school sponsored events. All Gym use by non-District users (both for Joint-Use Partner sponsored and other community events) shall take place outside the hours of exclusive District control as established in Section 7.C. and D. of this Agreement and will be governed by the District's Board policies and administrative regulations regarding use of school facilities.

The Joint Use Partner's Use of the Youth Center shall be as follow:

- A. On Monday through Friday between the hours of 7:00 a.m. and 6:00 p.m. on Lagunitas School District Instructional days all programs and activities conducted on the Premises shall be student oriented, as determined by District. At all times programs and activities conducted on the Premises shall be consistent with uses permitted under the Civic Center Act, as determined by District. Joint Use Partner shall notify District superintendent or designee 10 days in advance of any programs or activities offered on the Premises. District may disapprove any programs or activities on Instructional Days that it determines not to be student oriented, if offered between the hours of 7:00 a.m. and 6:00 p.m., or inconsistent with the Civic Center Act.
 - B. All programs and activities shall conclude by 12:00 midnight.
 - C. The parties shall not permit anyone to possess or consume alcohol, smoke tobacco products or use illegal drugs on the Premises or on school grounds. The parties shall post and maintain signs on the Premises stating that the Premises are a smoke-free, alcohol-free, and drug-free zone.
6. Criminal Background Review. All employees of the Joint Use Partner providing direct services to programs that serve primarily minors shall be fingerprinted and shall pass the same security screening required of classified employees by the District. All volunteers of the Joint Use Partner who perform their volunteer service on Lagunitas School District instructional days between the hours of 7:00 a.m. and 6:00 p.m. and who may be in close proximity to students of the Lagunitas School District, as determined by the District, shall be fingerprinted and shall pass the same security screening required of classified employees by the District or shall be under continuous direct supervision by an individual who has passed such security screening. In addition, anyone providing services on the Premises at the request of or with the permission of the Joint Use Partner during District instructional days between the hours of 7:00 a.m. and 6:00 p.m. and who may be in close proximity to students of the District shall be fingerprinted and shall pass the same security screening required of classified employees by the District.
7. Supervision. Joint Use Partner at all times shall provide a sufficient number of Center employees to supervise its programs and activities in a safe manner. Any program or activity to be conducted on the Premises during instructional days that is provided by anyone other than an employee of the Joint Use Partner shall at all times be supervised directly by an employee of the Joint Use Partner.
8. Indemnification and Insurance
- A. Hold Harmless.

- (1) The Joint-Use Partner shall indemnify, defend (with counsel reasonably acceptable to the DISTRICT), release, and hold harmless the DISTRICT, the members of its Board of Trustees, and its officers, employees, and volunteers while acting as such (collectively, the "DISTRICT Indemnified Parties"), from any and all liability or claims arising out of the Joint-Use Partner's use of the Facility, except to the extent that such liability or claim arises out of the sole negligence or reckless or willful misconduct of the DISTRICT Indemnified Parties.
- (2) The DISTRICT shall indemnify, defend (with counsel reasonably acceptable to the Joint-Use Partner), release, and hold harmless the Joint-Use Partner and its directors, officers, employees, and volunteers while acting as such (collectively, the "Joint-Use Partner Indemnified Parties"), from any and all liability or claims arising out of the District's use of the Facility, except to the extent that such liability or claim arises out of the sole negligence or reckless or willful misconduct of the Joint-Use Partner Indemnified Parties.

B. Liability Insurance.

- (1) For the duration of this Agreement, the Joint-Use Partner and the DISTRICT shall each procure and maintain commercial general liability coverage, at least as broad as the most current ISO Commercial General Liability policy form, with the following minimum limits:

DISTRICT:

One Million Dollars (\$1,000,000) per occurrence limit,
Two Million Dollars (\$2,000,000) general aggregate limit, with a
One Million Dollar (\$1,000,000) umbrella policy.

JOINT-USE PARTNER:

One Million Dollars (\$1,000,000) per occurrence limit,
Two Million Dollars (\$2,000,000) general aggregate limit, with a
One Million Dollar (\$1,000,000) umbrella policy.

- (2) Each party shall name the other party and the other party's current officers, directors, board members, employees and volunteers, each while acting in such capacity, as additional insured's on all required liability insurance carried by each party during the term of this Joint-Use Agreement.
- (3) The District's insurance shall be primary, except that the Joint-Use Partner insurance shall be primary for any Joint-Use Partner activities. The parties' respective policies shall provide for cross-liability coverage for the Joint-Use Partner and the DISTRICT and for severability of interests and shall contain a blanket additional insured endorsement. The parties shall discuss at appropriate times whether waiver of subrogation clauses shall be provided, if such clauses are available from the appropriate insurance company or agency.
- (4) The coverage of each party's umbrella policy must be at least as broad as the coverage of that party's liability policy.

- C. DISTRICT Property Insurance. The DISTRICT, during the term of this Joint-Use Agreement and any extensions thereof, shall procure and maintain property insurance coverage for the Facility and all personal property located in or about the Facility that is owned by the DISTRICT. The District's property insurance must fulfill the following requirements:

(1) It must be written on the broadest available "all-risk" (special-causes-of-loss) policy form or an equivalent form acceptable to the Joint-Use Partner;

(2) The amounts of coverage must meet any coinsurance requirements of the policy or policies.

- D. Joint-Use Partner Property Insurance. The Joint-Use Partner, during the term of this Joint-Use Agreement and any extensions thereof, shall procure and maintain property insurance coverage for all personal property that is owned by the Joint-Use Partner located in or about the Facility. The Joint-Use Partner's property insurance must fulfill the following requirements:

(1) It must be written on the broadest available "all-risk" (special-causes-of-loss) policy form or an equivalent form acceptable to the DISTRICT;

(2) The amounts of coverage must meet any coinsurance requirements of the policy or policies.

It is the parties' intent that the Joint-Use Partner shall structure its property insurance program so that no coinsurance penalty shall be imposed and there shall be no valuation shortfalls or disputes with any insurer or with the DISTRICT. The property insurance coverage shall include vandalism and malicious mischief coverage and other coverage as mandated by local policy, state and federal regulations or insurance carriers.

Workers' Compensation Insurance and Employer's Liability Insurance. During the term of this Joint-Use Agreement and any extensions thereof, the parties shall each procure and maintain workers' compensation insurance as required by law.

- E. Other Insurance Requirements. In addition to other requirements set forth in this Joint-Use Agreement, each party's insurance must: (i) be issued by an insurance company with a rating of no less than A-VIII in the current Best's Insurance Guide, or be otherwise approved by the other party, which approval may not be unreasonably withheld, and admitted or permitted to engage in the business of insurance in the State of California; and (ii) be primary insurance for all claims under it. Each party shall annually furnish the other party with a certificate of insurance evidencing the coverage required under this Joint-Use Agreement. Each party shall also be given a copy of the other party's applicable insurance policies. A copy of an insurer's written notice to an insured party of cancellation or material change in coverage or policy limits shall be provided by the insured party to the other party no later than five (5) business days after the insured party's receipt of said notice.

- F. Self-Insurance by the DISTRICT. All or any portion of the coverages that the DISTRICT is required to maintain under this Joint-Use Agreement may be maintained under a program of DISTRICT self-insurance or under policies that include self-insured retentions or deductibles larger than those typically carried by similarly situated non-self-insured entities. The DISTRICT shall advise the Joint-Use Partner of the DISTRICT's self-insurance program, self-insured retentions, or deductibles. It is understood that if the DISTRICT elects to self-insure as permitted above, the Joint-Use Partner shall have the same benefits and protections as if the DISTRICT carried insurance with a third-party insurance company satisfying the requirements of this Joint-Use Agreement.
9. Notices and Contacts. All notices, demands, requests, approvals, authorizations, or designations hereunder by either the District or the Joint-Use Partner to the other shall be in writing and shall be given and served upon the other party, or sent by United States registered mail, return receipt requested, postage prepaid and addressed as follows:
- District:
- To its then current Superintendent at the District's on campus business office
- Joint-Use Partner:
- To its then current Executive Director at Joint Use Partner's business office.
- Either party may change its address or contact person by giving notice to the other party.
10. Successors. This Agreement is binding on the successors or permitted assigns of the parties hereto.
11. Entire Understanding. This Agreement contains the entire understanding between the parties hereto regarding the subject matter of the Agreement.
12. Amendment. This Agreement may only be amended or modified by a written instrument duly authorized and executed by the parties hereto.
13. Authorization. Each individual executing this Agreement or its counterpart on behalf of a party hereto warrants that he/she is authorized to do so and that this Agreement constitutes the legally binding obligation of the party whom he/she represents.
14. Transfer/Assignment. Neither party may transfer or assign its rights or obligations under this Agreement, in part or in whole, without the other party's prior written consent.

The Parties have executed this Agreement as of the date(s) indicated below.

SCHOOL DISTRICT:

By: Dwaine Lee Cuy - B

Title: Board President

Date: 11-15-11

JOINT-USE PARTNER:

By: Daniel Cuf

Title: Executive Director

Date: 12/15/11

Addendum A
Operational Business Plan for Community Gym Project
November 15, 2011

Introduction

As required under paragraph 4 of the Joint Use Agreement between the Lagunitas School District (the "District") and the San Geronimo Valley Community Center ("SGVCC"), the Gym Committee, in cooperation with SGVCC, has prepared this operational business plan (the "Plan") identifying the operating budget based upon anticipated usage of the gymnasium at the Lagunitas School (the "Facility"). The Plan addresses the following topics:

1. All maintenance and operating expenses for the Facility.
2. Establishment of a deferred maintenance plan for the Facility.
3. All projected revenues required to cover the anticipated expenses.
4. Establish a plan for District and Joint-Use Partner to identify resources for managing and operating the Facility on an on going basis.

The purpose of this document is to demonstrate the viability of the gym project and to provide a road map for operation of the Community Gym. The Plan is designed to be modified as deemed appropriate by SGVCC and the District. It represents a shared understanding of how the Community Gym will operate. As that shared understanding changes over time the Plan should be updated to reflect any new or modified elements.

Maintenance and Operation of the Facility

SGVCC and the District will share responsibility for operation, maintenance and repair of the Facility under the terms of the Joint Use Agreement and this Plan. Annually, an operating budget, including of the costs and revenues identified for the Facility will be developed. The budget will include but will not be limited to specific line items:

- SGVCC and the District contributions towards the cost of utilities, maintenance, and supplies for the Facility.
- Contribution from SGVCC toward a deferred maintenance fund specific for the gym facility.
- The budget will also show the balances of all operational and reserve accounts relating to the Facility. The budget will be approved by the SGVCC and the District on an annual basis.

The District will be responsible for managing use of the facility during school hours and will be the employer of the following:

- Custodial services will be provided on days school is in session for 1 hour per day. In addition, up to 5 additional full days during the summer months for deep cleaning. The District will schedule custodial services for the gymnasium, which includes all spaces on the first floor of the facility (entry way, restrooms, offices, gymnasium) and the outside.
- The District Principal and/or Business Manager will act as a point person(s) responsible for all interactions relating to the Facility.
- Other support services provided for the operation of the facility include, but limited to, Superintendent, Account clerk, Administrative Assistant, and School Secretary services.

SGVCC will be responsible for managing use of the facility after school hours and will be the employer of the following:

- SGVCC will be responsible for managing the use of the Facility during all non school hours.
- SGVCC will employ a Facility Administrator to manage the Facility during community hours. The Administrator will be responsible for scheduling, program creation, program coordination and facility management during community use hours.
- SGVCC will be responsible for custodial services in the Youth Center (aka LOFT) and the stairs leading to the Youth Center. On non-school days, SGVCC will be responsible for custodial services as necessary for the entire Facility.

The District and SGVCC will establish a mutually agreeable schedule for reporting of financial transactions and requests for expense reimbursement. All Community Gym expenses other than emergency repairs must be approved by both the District and SGVCC either through approval of the annual budget or by specific action of the District and SGVCC boards or designees

Deferred Maintenance Fund

The District has an established Deferred Maintenance Fund for all District facilities, which includes the gym facility. The District on annual basis receives State funding for deferred maintenance, as well as making a matching contribution from the Unrestricted General Fund 01.

A Gym Facility Deferred Maintenance Fund will be established. SGVCC will make an annual contribution to this fund in the amount of \$2,000, commencement date to be determined. The purpose of this fund is to plan for long term repairs and maintenance specific to the Facility for the following, but not limited to:

Electrical
Floor Covering
HVAC
Plumbing

Roofing
Wall Systems
Painting

Either SGVCC or the District may approve emergency repairs, although in all instances efforts will be made to coordinate with the other party regarding such expenses. Non-emergency repairs and any capital improvements not provided for in an annual budget must be approved in advance by both SGVCC and District.

Revenues and Donations

Each party, on an annual basis will prepare budgets that include the projected expenses for the year and anticipated revenue. It will be the responsibility of each party to establish the revenue streams for expenses that each party is responsible for.

SGVCC will develop an annual budget that includes a \$10,000 reserve. The operation

As part of the budgeting process, SGVCC will determine what fundraising target will be required. It is the goal of the SGVCC to establish a budget each year that will not require use of the \$10,000 prudent reserve. However, in the event that SGVCC reasonably believes that operations of the Facility is likely to require use of funds in the \$10,000 required prudent reserve, it may take whatever actions it deems necessary to reduce the costs of operation during non-school hours, including elimination of the Administrator position and reduction or elimination of programs. In the event of such operational revenue shortfalls the District, in turn, shall be entitled to take whatever actions it deems necessary to curtail spending during school hours, including reduction or elimination of custodial services and other gym related expenses paid by the District.

1. Budget

An annual budget shall be developed and approved by the boards of the Lagunitas School District and the San Geronimo Valley Community Center no later than June 15th of the coming fiscal year. In order to facilitate the incorporation of revenues and expenditures of the two agencies, it shall be the goal to present the proposed budget for review by May 15th. A review of the current year budget will be scheduled for each Board that coincides with the District's First Interim Report and Second Interim Report.

2. Expense Assumptions

Anticipated expenses are detailed on the attached budget. Expenses include utilities, custodial and maintenance, supplies and equipment, facilities administration, and the deferred maintenance set-aside.

LAGUNITAS SCHOOL DISTRICT
JOINT-USE GYM
UTILITY REIMBURSEMENT FORMULA
SAMPLE FORMULA BASED ON 2010/2011 UTILITY EXPENSES

Reimbursement Formula in Effect July 1, 2011

12.41% REPRESENTS HALF OF THE SQUARE FOOTAGE PROPORTION OF GYM BUILDING (10,800 SQ. FT.) TO TOTAL DISTRICT SITE (44,294 SQ. FT.)
FOR CALCULATING ELECTRICITY AND WATER PRORATED EXPENSE.

30.92% REPRESENTS THE SQUARE FOOTAGE PROPORTION OF GYM BUILDING (10,800 SQ. FT.) TO TOTAL GYM AND MIDDLE SCHOOL SITE (17,467 SQ. FT.)
FOR CALCULATING PROPANE PRORATED EXPENSE.

	SQ. FT	%				SQ. FT	%	
GYM	10,800	24.82%	12.41%		GYM	10,800	61.83%	30.92%
LAGUNITAS SCHOOL SITE	43,510				MS COMPLEX	6,667		
					TOTAL	17,467		

ELECTRICITY/SOLAR GYM				WATER GYM				PROPANE GYM			
EXPENSE	PORTION	%		75% OF EXPENSE	PORTION	%		EXPENSE	PORTION	%	
7/1/10 - 6/30/11	\$10,365.84	\$1,286.50	12.41%	7/1/10 - 6/30/11	\$ 7,122.51	\$ 883.97	12.41%	7/1/10 - 6/30/11	\$5,773.99	\$ 1,785.05	30.92%
	\$14,988.98	\$1,860.27	12.41%								

PRORATED UTILITY EXPEN: \$ 5,815.80

AVERAGE MONTHLY EXPEN \$ 484.65

LAGUNITAS SCHOOL DISTRICT
JOINT-USE AGREEMENT
ESTIMATED EXPENSES EXPENSES
2011/2012

Revised 11/14/11

REVENUE	ACTUALS DISTRICT
DISTRICT GENERAL FUNDS	\$ 18,764
LOFT CONTRIBUTION FOR UTILITIES	\$ 1,000
SGVCC CONTRIBUTION FOR UTILITIES	\$ 3,000
TOTAL	\$ 22,764
TOTAL REVENUE PLUS BEGINNING BALANCE	\$ 22,764
EXPENSES	
CUSTODIAL SERVICE 190 DAYS 1 HOUR PER DAY	\$ 4,400
MAINTENANCE .50 PER DAY 243 DAYS	\$ 3,093
ACCOUNTING AND OVERSIGHT	\$ 4,670
SUPPLIES AND EQUIPMENT	\$ 1,500
UTILITIES ELECTRIC, WATER, PROPANE	\$ 8,000
MAINTENANCE AND REPAIRS	\$ 100
INSURANCE	\$ 1,000
TOTAL EXPENSES JULY 2010 THROUGH JUNE 2011	\$ 22,764

REVENUE	ACTUALS SGVCC
DONATIONS	\$ 20,950
OPEN GYM/DROP IN	\$ 5,477
RENTAL INCOME	\$ 15,378
TOTAL	\$ 41,805
TOTAL REVENUE PLUS BEGINNING BALANCE	\$ 41,805
EXPENSES	
STAFF SALARIES	\$ 25,549
STAFF SALARIES MANDATORY & HEALTH BENEFITS	\$ 5,621
GOLF TOURNAMENT/EVENT EXPENSES	\$ 9,088
SUPPLIES, EQUIPMENT, MISC.	\$ 1,050
UTILITIES ELECTRIC, WATER, PROPANE	\$ 3,000
INSURANCE	\$ 1,867
TOTAL EXPENSES JULY 2010 THROUGH JUNE 2011	\$ 46,174
ENDING BALANCE	\$ (4,369)

FUTURE PROJECTS:

BLEACHERS - INSTALLED IN SEPTEMBER 2011
STORAGE PER PLANS - \$80,000-\$100,000
STORAGE - OTHER - \$30,000
DOOR STOPS/REPLACEMENT
WEATHER STRIPPING, ETC.
OPERABLE WINDOWS IN LOFT
SAFETY BARRIER FOR MURAL

RESERVE SET ASIDE \$ 9,593

SGVCC ADMINISTRATIVE OVERHEAD CONTRIBUTION \$ 14,843

**Addendum to the Joint Use Agreement
Dated November 15, 2011**

This Addendum is made and entered into the _____ day of _____, 2022 ("Effective Date"), by and between the LAGUNITAS SCHOOL DISTRICT (hereinafter referred to as "District") and the SAN GERONIMO VALLEY COMMUNITY CENTER (hereinafter referred to as "Joint-Use Partner").

RECITALS

WHEREAS, the District and Joint-Use Partner entered into a Joint-Use Agreement dated November 15, 2011 for the joint-use of the gymnasium facility located on the grounds of the Lagunitas School campus ("Agreement"); and

WHEREAS, the parties desire to extend the term of the Agreement and amend certain terms and conditions.

NOW, THEREFORE, the parties agree to modify the Agreement set forth below.

AGREEMENT

1. Except as otherwise provided herein all terms and conditions of the Agreement shall remain the same and in full force and effect.
2. Updated Certificate of Insurance(s) attached hereto
3. Paragraph 5 shall be omitted and replaced with:

WHEREAS, the Joint-Use Partner is a 501 (C) (3) organization whose mission is to foster a healthy ~~San Geronimo Valley by providing a dynamic center for locally based human services, health and wellness, arts and culture, education, and community building, communities within the San Geronimo Valley and Nicasio by providing an inclusive, diverse, and dynamic center for locally based human services, arts and culture, education, health and wellness, and community building.~~

4. Section 1 shall be amended as follows:

The term of the Agreement shall be extended from the end of the original term, June 30, 2025, for ninety-nine (99) years.

The term of this Agreement may be extended by the mutual written agreement of the District and Joint-Use Partner.

This Agreement ~~may shall~~ be reviewed and revised if necessary by both parties a minimum of every five (5) years.

Termination. This Agreement may be terminated by either party upon the filing of five ~~one~~-year advance written notice to the other party; however, the parties may jointly agree to terminate this Agreement at any time.

5. Section 4 shall be amended as follows:

Business Plan for Operational Costs and Revenues. ~~The District and Joint-Use Partner will establish a Gym Committee that will have ongoing responsibility for securing the revenues (including any fundraising that might be necessary) for operating and maintaining the Facility.~~ The District and the Joint-Use Partner will meet develop and revise as necessary a Business Plan (Addendum A). The Plan shall address the following:

- A. All maintenance and operating expenses for the Facility.
- B. All revenues, both actual and projected, required to cover the anticipated expenses.
- C. Establish a deferred maintenance plan for the Facility.
- D. Establish a plan for District and Joint-Use Partner to identify resources for managing and operating the Facility on an ongoing basis.

6. Section 5 shall be amended as follows:

Student Safety. The safety and security of District students and staff are of utmost importance. Therefore, use of the Gym during school hours shall be limited to use by students, teachers, ~~and~~ other school staff, and Joint-Use Partner staff, and for school sponsored events. All Gym use by non-District users (both for Joint-Use Partner sponsored and other community events) shall take place outside the hours of exclusive District control as established in ~~Section 7.C. and D. of~~ this Agreement and will be governed by the District's Board policies and administrative regulations regarding use of school facilities. Notwithstanding the foregoing, any use of the Gym during school hours outside of District Use must be approved by District.

The Joint-Use Partner's Use of the Youth Center shall be as follows:

- A. On Monday through Friday between the hours of 7:00 a.m. and ~~5:306:00~~ p.m. on Lagunitas School District Instructional days all programs and activities conducted on the Premises shall be student oriented, as determined by District. At all times programs and activities conducted on the Premises shall be consistent with uses permitted under the Civic Center Act, as determined by District. Joint-Use Partner shall notify District superintendent or designee 10 days in advance of any programs or activities offered on the Premises. District may disapprove any programs or activities on Instructional Days that it determines not to be student oriented, if offered between the hours of 7:00 a.m. and ~~5:306:00~~ p.m., or inconsistent with the Civic Center Act.
- B. All programs and activities shall conclude by 12:00 midnight.
- C. The parties shall not permit anyone to possess or consume alcohol, smoke tobacco products or use illegal drugs on the Premises or on

school grounds. The parties shall post and maintain signs on the Premises stating that the Premises are a smoke-free, alcohol-free, and drug-free zone.

7. Section 6 shall be amended as follows:

Criminal Background Review. All employees of the Joint-Use Partner providing direct services to programs that serve primarily minors shall be fingerprinted and shall pass the same security screening required of classified employees by the District. All volunteers of the Joint-Use Partner who perform their volunteer service on Lagunitas School District instructional days between the hours of 7:00 a.m. and ~~5:306:00~~ p.m. and who may be in close proximity to students of the Lagunitas School District, as determined by the District, shall be fingerprinted and shall pass the same security screening required of classified employees by the District or shall be under continuous direct supervision by an individual who has passed such security screening. In addition, anyone providing services on the Premises at the request of or with the permission of the Joint Use Partner during District instructional days between the hours of 7:00 a.m. and ~~5:306:00~~ p.m. and who may be in close proximity to students of the District shall be fingerprinted and shall pass the same security screening required of classified employees by the District or shall be under continuous, direct supervision by an individual who has passed such security screening.

8. Addendum A, Maintenance and Operation of the Facility shall be amended as follows:

SGVCC and the District will share responsibility for the operation, maintenance and repair of the Facility under the terms of the Joint Use Agreement and this Plan. Annually, an operating budget, including of the costs and revenues identified for the Facility will be developed. The budget will include but will not be limited to specific line items:

- SGVCC and the District contributions towards the cost of utilities, maintenance, and supplies for the Facility.
- ~~Contribution from SGVCC toward a deferred maintenance fund specific for the gym facility.~~
- The budget will also show the balances of all operational and reserve accounts related to the Facility. The budget will be approved by the SGVCC and the District on an annual basis.

9. Addendum A, Deferred Maintenance Fund shall be amended as follows:

The District has an established Deferred Maintenance Fund for all District facilities, which includes the gym facility. The District on annual basis receives State funding for deferred maintenance, as well as making a matching contribution from the Unrestricted General Fund 01.

A Gym Facility Deferred Maintenance Fund will be established. ~~SGVCC will make an annual contribution to this fund in the amount of \$2,000, commencement date to be determined.~~ The purpose of this fund is to plan for long term repairs and maintenance specific to the Facility for the following, but not limited to:

10. Addendum A, Revenues and Donations section shall be omitted, except for Section 1. Budget.

~~Revenues and Donations~~

~~Each party, on an annual basis will prepare budgets that include the projected expenses for the year and anticipated revenue. It will be the responsibility of each party to establish the revenue streams for expenses that each party is responsible for.~~

~~SGVCC will develop an annual budget that includes a \$10,000 reserve. The operation~~

~~As part of the budgeting process, SGVCC will determine what fundraising target will be required. It is the goal of the SGVCC to establish a budget each year that will not require the use of the \$10,000 prudent reserve. However, in the event that SGVCC reasonably believes that operations of the Facility is likely to require use of funds in the \$10,000 required prudent reserve, it may take whatever actions it deems necessary to reduce the costs of operation during non-school hours, including elimination of the Administrator position and reduction or elimination of programs. In the event of such operational revenue shortfalls the District, in turn, shall be entitled to take whatever actions it deems necessary to curtail spending during school hours, including reduction or elimination of custodial services and other gym related expenses paid by the District.~~

~~1. Budget~~

An annual shall be developed and approved by the boards of the Lagunitas School District and the San Geronimo Valley Community Center no later than June 15th of the coming fiscal year. In order to facilitate the incorporation of revenues and expenditures of the two agencies, it shall be the goal to present the proposed budget for review by May 15th. A review of the current year budget will be scheduled for each Board that coincides with the District's First Interim Report and Second Interim Report.

~~2. Expense Assumptions~~

~~Anticipated expenses are detailed on the attached budget. Expenses include utilities, custodial and maintenance, supplies and equipment, facilities administration, and the deferred maintenance set aside.~~

11. Omit 2011-2012 Estimated Expense worksheet.

All other terms and conditions of the Agreement shall remain the same.

Where any of the terms and conditions in this Addendum are in conflict with the Agreement and cannot be read in any way to be compatible, those in this Addendum shall prevail.

No revisions or changes may be included in the Addendum. Any and all changes to this Addendum must be approved in writing by both parties.

IN WITNESS WHEREOF, each of the parties have caused this Addendum to the Joint-Use Agreement to be executed by the District and Joint-Use Partner as of the Effective Date set forth above.

Lagunitas School District		San Geronimo Valley Community Center	
Address	1 Lagunitas School Rd.	Address	6350 Sir Francis Drake Blvd.
City, State Zip	San Geronimo, CA 94963	City, State Zip	San Geronimo, CA 94963
Print Name		Print Name	Dave Cort
Title	President, Lagunitas School Board	Title	Executive Director
Signature		Signature	
Date		Date	

**Addendum to the Joint Use Agreement
Dated November 15, 2011**

This Addendum is made and entered into the _____ day of _____, 2022 ("Effective Date"), by and between the LAGUNITAS SCHOOL DISTRICT (hereinafter referred to as "District") and the SAN GERONIMO VALLEY COMMUNITY CENTER (hereinafter referred to as "Joint-Use Partner").

RECITALS

WHEREAS, the District and Joint-Use Partner entered into a Joint-Use Agreement dated November 15, 2011 for the joint-use of the gymnasium facility located on the grounds of the Lagunitas School campus ("Agreement"); and

WHEREAS, the parties desire to extend the term of the Agreement and amend certain terms and conditions.

NOW, THEREFORE, the parties agree to modify the Agreement set forth below.

AGREEMENT

1. Except as otherwise provided herein all terms and conditions of the Agreement shall remain the same and in full force and effect.
2. Updated Certificate of Insurance(s) attached hereto
3. Paragraph 5 shall be omitted and replaced with:

WHEREAS, the Joint-Use Partner is a 501 (C) (3) organization whose mission is to foster a healthy ~~San Geronimo Valley by providing a dynamic center for locally based human services, health and wellness, arts and culture, education, and community building.~~ communities within the San Geronimo Valley and Nicasio by providing an inclusive, diverse, and dynamic center for locally based human services, arts and culture, education, health and wellness, and community building.

4. Section 1 shall be amended as follows:

The term of the Agreement shall be extended from the end of the original term, June 30, 2025, for ninety-nine (99) years.

The term of this Agreement may be extended by the mutual written agreement of the District and Joint-Use Partner.

This Agreement ~~may~~ shall be reviewed and revised if necessary by both parties a minimum of every five (5) years.

Termination. This Agreement may be terminated by either party upon the filing of five ~~one~~-year advance written notice to the other party; however, the parties may jointly agree to terminate this Agreement at any time.

5. Section 4 shall be amended as follows:

Business Plan for Operational Costs and Revenues. ~~The District and Joint-Use Partner will establish a Gym Committee that will have ongoing responsibility for securing the revenues (including any fundraising that might be necessary) for operating and maintaining the Facility.~~ The District and the Joint-Use Partner will meet develop and revise as necessary a Business Plan (Addendum A). The Plan shall address the following:

- A. All maintenance and operating expenses for the Facility.
- B. All revenues, both actual and projected, required to cover the anticipated expenses.
- C. Establish a deferred maintenance plan for the Facility.
- D. Establish a plan for District and Joint-Use Partner to identify resources for managing and operating the Facility on an ongoing basis.

6. Section 5 shall be amended as follows:

Student Safety. The safety and security of District students and staff are of utmost importance. Therefore, use of the Gym during school hours shall be limited to use by students, teachers, ~~and other school staff, and Joint-Use Partner staff,~~ and for school sponsored events. All Gym use by non-District users (both for Joint-Use Partner sponsored and other community events) shall take place outside the hours of exclusive District control as established in ~~Section 7.C. and D. of~~ this Agreement and will be governed by the District's Board policies and administrative regulations regarding use of school facilities. Notwithstanding the foregoing, any use of the Gym during school hours outside of District Use must be approved by District.

The Joint-Use Partner's Use of the Youth Center shall be as follows:

- A. On Monday through Friday between the hours of 7:00 a.m. and ~~5:306:00~~ p.m. on Lagunitas School District Instructional days all programs and activities conducted on the Premises shall be student oriented, as determined by District. At all times programs and activities conducted on the Premises shall be consistent with uses permitted under the Civic Center Act, as determined by District. Joint-Use Partner shall notify District superintendent or designee 10 days in advance of any programs or activities offered on the Premises. District may disapprove any programs or activities on Instructional Days that it determines not to be student oriented, if offered between the hours of 7:00 a.m. and ~~5:306:00~~ p.m., or inconsistent with the Civic Center Act.
- B. All programs and activities shall conclude by 12:00 midnight.
- C. The parties shall not permit anyone to possess or consume alcohol, smoke tobacco products or use illegal drugs on the Premises or on

school grounds. The parties shall post and maintain signs on the Premises stating that the Premises are a smoke-free, alcohol-free, and drug-free zone.

7. Section 6 shall be amended as follows:

Criminal Background Review. All employees of the Joint-Use Partner providing direct services to programs that serve primarily minors shall be fingerprinted and shall pass the same security screening required of classified employees by the District. All volunteers of the Joint-Use Partner who perform their volunteer service on Lagunitas School District instructional days between the hours of 7:00 a.m. and ~~5:30~~6:00 p.m. and who may be in close proximity to students of the Lagunitas School District, as determined by the District, shall be fingerprinted and shall pass the same security screening required of classified employees by the District or shall be under continuous direct supervision by an individual who has passed such security screening. In addition, anyone providing services on the Premises at the request of or with the permission of the Joint Use Partner during District instructional days between the hours of 7:00 a.m. and ~~5:30~~6:00 p.m. and who may be in close proximity to students of the District shall be fingerprinted and shall pass the same security screening required of classified employees by the District or shall be under continuous, direct supervision by an individual who has passed such security screening.

8. Addendum A, Maintenance and Operation of the Facility shall be amended as follows:

SGVCC and the District will share responsibility for the operation, maintenance and repair of the Facility under the terms of the Joint Use Agreement and this Plan. Annually, an operating budget, including of the costs and revenues identified for the Facility will be developed. The budget will include but will not be limited to specific line items:

- SGVCC and the District contributions towards the cost of utilities, maintenance, and supplies for the Facility.
- ~~Contribution from SGVCC toward a deferred maintenance fund specific for the gym facility.~~
- The budget will also show the balances of all operational and reserve accounts related to the Facility. The budget will be approved by the SGVCC and the District on an annual basis.

9. Addendum A, Deferred Maintenance Fund shall be amended as follows:

The District has an established Deferred Maintenance Fund for all District facilities, which includes the gym facility. The District on annual basis receives State funding for deferred maintenance, as well as making a matching contribution from the Unrestricted General Fund 01.

A Gym Facility Deferred Maintenance Fund will be established. ~~SGVCC will make an annual contribution to this fund in the amount of \$2,000, commencement date to be determined.~~ The purpose of this fund is to plan for long term repairs and maintenance specific to the Facility for the following, but not limited to:

10. Addendum A, Revenues and Donations section shall be omitted, except for Section 1. Budget.

~~Revenues and Donations~~

~~Each party, on an annual basis will prepare budgets that include the projected expenses for the year and anticipated revenue. It will be the responsibility of each party to establish the revenue streams for expenses that each party is responsible for.~~

~~SGVCC will develop an annual budget that includes a \$10,000 reserve. The operation~~

~~As part of the budgeting process, SGVCC will determine what fundraising target will be required. It is the goal of the SGVCC to establish a budget each year that will not require the use of the \$10,000 prudent reserve. However, in the event that SGVCC reasonably believes that operations of the Facility is likely to require use of funds in the \$10,000 required prudent reserve, it may take whatever actions it deems necessary to reduce the costs of operation during non0school hours, including elimination of the Administrator position and reduction or elimination of programs. In the event of such operational revenue shortfalls the District, in turn, shall be entitled to take whatever actions it deems necessary to curtail spending during school hours, including reduction or elimination of custodial services and other gym related expenses paid by the District.~~

~~1. Budget~~

An annual shall be developed and approved by the boards of the Lagunitas School District and the San Geronimo Valley Community Center no later than June 15th of the coming fiscal year. In order to facilitate the incorporation of revenues and expenditures of the two agencies, it shall be the goal to present the proposed budget for review by May 15th. A review of the current year budget will be scheduled for each Board that coincides with the District's First Interim Report and Second Interim Report.

~~2. Expense Assumptions~~

~~Anticipated expenses are detailed on the attached budget. Expenses include utilities, custodial and maintenance, supplies and equipment, facilities administration, and the deferred maintenance set aside.~~

11. Omit 2011-2012 Estimated Expense worksheet.

All other terms and conditions of the Agreement shall remain the same.

Where any of the terms and conditions in this Addendum are in conflict with the Agreement and cannot be read in any way to be compatible, those in this Addendum shall prevail.

No revisions or changes may be included in the Addendum. Any and all changes to this Addendum must be approved in writing by both parties.

IN WITNESS WHEREOF, each of the parties have caused this Addendum to the Joint-Use Agreement to be executed by the District and Joint-Use Partner as of the Effective Date set forth above.

Lagunitas School District		San Geronimo Valley Community Center	
Address	1 Lagunitas School Rd.	Address	6350 Sir Francis Drake Blvd.
City, State Zip	San Geronimo, CA 94963	City, State Zip	San Geronimo, CA 94963
Print Name		Print Name	Dave Cort
Title	President, Lagunitas School Board	Title	Executive Director
Signature		Signature	
Date		Date	

December 1, 2022

Dear Principal/Superintendent Laura Shain and Lagunitas District School Board,

We are writing to request several action items and/or responses in support of a school that is thriving academically, socially/emotionally and fiscally for the long-term. We appreciate our school community, wonderful teachers who give their all, dedicated staff, beautiful setting and the great, great potential our district has. We also appreciate all the work being done by LEAP and various parent-led groups to support a renewed school environment.

Even so, we want to highlight issues that need to be addressed in a timely fashion, and action items requested before June. Our district is losing students and if we move too slowly, more parents will take their kids out of the district. To get there we have 5 requests:

1. **Provide Full-Time Aides in Each Classroom.** We need to have stable, consistent full-time aides in each classroom. We know some progress is being made but time is of the essence. The school should offer above the \$17/hour (i.e. \$25/hr) for aides to attract candidates. We request this path not be written off until it has been tried.
2. **Provide Recess and Lunch Aides.** Recess and lunch should have 2+ aides at all times for each program to support social emotional learning. A lot happens between children on the playground, and from our own experience, many things don't get cleaned up and addressed, instead they result in tears and sharing at the dinner table. If we believe in SEL, then we need to offer support not just inside the classroom.
3. **Provide per student cost.** Provide a calculation of the total teacher cost per student for each program (Montessori, Open) so that there is transparency about how our resources are being allocated.
4. **Develop and Share Plan for First Grader Academics.** Develop a 5-day week plan that shows how first graders will receive the full academic instruction they need with adequate aid support, given that TK and K are now full day programs (e.g. RVC has separate programs for TK and pulls first graders out to do academics). Please note this request has nothing to do with our great respect for the TK/K/1 teachers, but is about how to adequately provide structural learning support that is needed.
5. **Monthly written updates.** Provide a monthly written update on steps being taken to address: a) how the district is supporting thriving academic & SEL goals, b) what the planning scenarios are to address future plans for each program, or if the programs will be merged, and c) a tally of families leaving the district each quarter. It ideally should also include an exit survey for why a family left so the school can learn about why students are leaving.

This monthly written update should be sent out school-wide and should be easily accessible for all.

We respectfully request a response to these items at the next board meeting and general written or meeting-based response to these items.

We seek a school with strong academics, strong social-emotional learning and a healthy long-term plan. We seek a school where families are excited to send their children, and families are drawn to come and stay. Our requests are to help achieve these visions.

In partnership,

Name	Date	Program: Grade
<i>Carolina Balazs</i>	11/29/22	Montessori: 1st + 3rd
<i>Amber Charne</i>	11/29/22	Montessori: K
<i>Lesley Desaulniers</i>	11.29/22	Montessori : 3
<i>Heather Bates</i>	11/29/22	
<i>David Guendelman</i>	11/29/22	Montessori: 1st + 3rd
<i>Dug Wunningham</i>	11/29/22	Montessori: 3
<i>Isaiah Fliessbach</i>	11/29/22	Montessori K/1st grade
<i>Jessie Weiskopf</i>	11/29/22	Montessori Kinder
<i>Jason Weiskopf</i>	11/29/2022	Montessori K
<i>Charlotte Troy</i>	11/30/22	Montessori K
<i>Ryan Troy</i>	11/30/22	Montessori K
<i>Jessica O'Connell</i>	11/30/22	Montessori 2/MS 6th
<i>anna corral</i>	11/30/22	Montessori 2
<i>Rachel Felder</i>	11/30/22	Montessori 1, MS 7, 8
<i>John Felder</i>	11/30/22	Montessori 1, MS 7,8
<i>Alan Charne</i>	11/30/22	Montessori K, grandpa
<i>Lilianna Rayner</i>	11/30/22	Montessori: K + 2nd
<i>Kathryn Nason</i>	11/30/2022	Montessori: K
<i>Levin Nason</i>	11/30/2022	Montessori: K
<i>Jaimee Chapin</i>	12/1/2022	Montessori :2



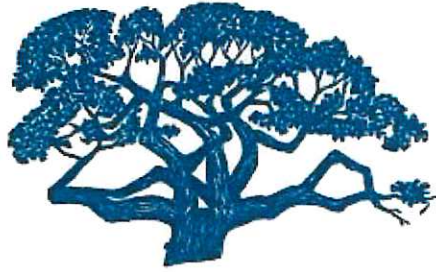
LAGUNITAS SCHOOL DISTRICT
San Geronimo, California

MINUTES FROM THE SPECIAL MEETING
OF THE BOARD OF TRUSTEES

Wednesday, November 30, 2022

1. **CALL TO ORDER:** The meeting was called to order at 6:30 p.m. by Denise Bohman, Chair. Members present were Steve Rebscher, Denise Bohman, and James Sanders. Absent Trustee Members were Richard Sloan and Amos Klausner. Laura Shain, Superintendent/Principal, recorded the minutes.
2. **APPROVAL OF OPEN SESSION AGENDA:** Board Members approved the Open Session Agenda. **Motion:** Steve Rebscher moved to approve, and James Sanders, second. **Motion Carried:** 3 ayes (Bohman, Rebscher, Sanders).
3. **PUBLIC COMMENTS ON CLOSED SESSION AGENDA:** No public comments.
4. **ITEMS FOR DISCUSSION ONLY**
 - a) **PERFORMING ARTS STAKEHOLDERS MEETING:** Board of Trustees participated with members of the San Geronimo Valley Community Center and greater Valley community in reviewing the Concept and Feasibility Design process as presented by Noll and Tam architects. Zachary Goodman, lead architect for Noll and Tam and his team gathered information from breakout groups that will inform their concept and feasibility design process. Michele Mccourtney and Alexa Davidson will be sharing a summary from all breakout sessions.

ADJOURN: The Meeting was adjourned at 7:52 p.m. **Motion:** Denise Bohman moved to approve without objection. **Motion Carried:** 3 ayes (Sloan, Bohman, Sanders).



LAGUNITAS SCHOOL DISTRICT
One Lagunitas School Road
San Geronimo, California
REGULAR MEETING OF THE GOVERNING BOARD
MINUTES
DECEMBER 8, 2022

Amos Klausner, President

Laura Shain, Superintendent/Principal

Steve Rebscher, Clerk

Richard Sloan

Denise Bohman

James Sanders

1. CALL MEETING TO ORDER:

The meeting was called to order at 5:35 pm by James Sanders, Chair. Members present were Denise Bohman, Steve Rebscher and James Sanders. Members absent were Richard Sloan and Amos Klausner. Trustee-elect Aaron Michelson was present. Liz Wickersham, District Secretary recorded the minutes.

2. APPROVAL OF CLOSED SESSION AGENDA:

Board Members approved the Closed Session Agenda.

Moved by: Denise Bohman

Seconded by: Steve Rebscher

Aye Denise Bohman, James Sanders, and Steve Rebscher

Carried 3-0

3. **PUBLIC COMMENTS ON CLOSED SESSION AGENDA:** No comments.

4. **RECESS TO CLOSED SESSION:**

Board Members will recess to Closed Session.

Closed Session Agenda:

4.1. Pursuant to Section 54957.6: Conference with Labor Negotiator, Superintendent/Principal Laura Shain; Certificated, Classified, Management/Confidential

4.2. Pursuant to Section 54957: Public Employee Discipline/Dismissal/Release

5. **RECONVENE INTO OPEN SESSION:** The Board of Trustees reconvened at 6:30 pm and the Chair reported that no reportable action was taken in Closed Session. The Chair asked if there were any public comments.

PUBLIC COMMENTS: No comments.

6. **APPROVAL OF OPEN SESSION AGENDA:**

Board Members approved the Open Session Agenda.

Moved by: Denise Bohman

Seconded by: Steve Rebscher

Aye Denise Bohman, James Sanders, and Steve Rebscher

Carried 3-0

7. **REPORTS**

7.1. **BOARD MEMBER REPORTS**

- Steve Rebscher stated that he recently participated as a member of an interview committee.
- James Sanders said that the cooking elective with the Middle School is wonderful.
- Aaron Michelson mentioned that he recently participated in the monthly Meet and Greet with school families and looks forward to greater involvement.

7.2. **SAN GERONIMO VALLEY COMMUNITY CENTER REPORT**

- Alexa Davidson reported on the following:
 - The Holiday Fair last weekend was a huge success.
 - This weekend is the Family Music Hour, noting that it's the 10 year anniversary and 20th show.
 - They are currently accepting applications for Toys & Joys distribution. These are free gifts for children up to 8th grade.
 - Holiday Camp will be on Monday, Tuesday, Wednesday (Dec. 20, 21, 22).
 - CYO basketball to start soon.
 - The Student Wellness Ambassador Program (SWAP) involves students from all over the county and Lagunitas had the biggest showing at a recent event in San Rafael.
 - SGVCC will be closed from December 24 through January 2.
- Michele McCourtney gave an update on the Lagunitas School District and SGVCC's joint use performing arts center concept and feasibility study.
 - The first community meeting went really well with lots of musicians, sound and light engineers, and others from the community.
 - Hopes more parents will be attend the next meeting.
 - A survey will be going out to the school community soon.

8. DISCUSSION/ACTION ITEMS:

8.1. **FIRST INTERIM REPORT**

KEITH RICCI FROM MARIN COUNTY OFFICE OF EDUCATION GAVE A PRESENTATION OF THE FIRST INTERIM REPORT OF THE ADOPTED 2022-23 SCHOOL BUDGET.

The Board approved the First Interim Report of the adopted 2022-2023 school budget.

Moved by: Steve Rebscher

Seconded by: Denise Bohman

Aye Denise Bohman, James Sanders, and Steve Rebscher

Carried 3-0

9. CORRESPONDENCE / INFORMATION ITEMS

Trustees reviewed the following items:

- 9.1. Enrollment Update: December 2022
- 9.2. Letter to Superintendent/Principal Laura Shain and Trustees from a group of School District Families
- 9.3. Letter to Superintendent/Principal Laura Shain and Trustees from Michelle Granelli

10. ITEMS FOR DISCUSSION ONLY

- 10.1. **LONG RANGE PLAN:** No discussion.

11. CONSENT AGENDA

Consent Action: Trustees approved all items on the Consent Agenda.

Moved by: Denise Bohman

Seconded by: Steve Rebscher

Aye Denise Bohman, James Sanders, and Steve Rebscher

Carried 3-0

- 11.1. Minutes - Meetings: November 30, December 8, and December 9, 2022
- 11.2. Warrants: November 2022

12. HUMAN RESOURCES / ACTION ITEM:

12.1. APPROVED RECOMMENDATION(S) FROM ADMINISTRATION TO EMPLOY KATIE GRUBE.

Trustees approved to employ Katie Grube as an Instructional Assistant and Student Supervisor for the 2022-2023 school year.

Moved by: Denise Bohman

Seconded by: Steve Rebscher

Aye Denise Bohman, James Sanders, and Steve
Rebscher

Carried 3-0

13. AGENDA PLANNING

Items to consider: Long Range Plan, Letters from Correspondence and
SPAWN bioswale project.

14. ADJOURN

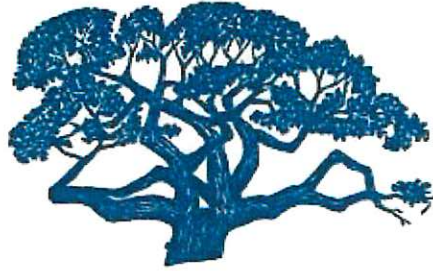
The meeting was adjourned at 7:26 p.m.

Moved by: Denise Bohman

Seconded by: Steve Rebscher

Aye Denise Bohman, James Sanders, and Steve
Rebscher

Carried 3-0



**LAGUNITAS SCHOOL DISTRICT
1 LAGUNITAS SCHOOL ROAD
SAN GERONIMO, CALIFORNIA
SPECIAL MEETING OF THE GOVERNING BOARD
MINUTES
FRIDAY, DECEMBER 9, 2022**

Amos Klausner, President
Steve Rebscher, Clerk
Richard Sloan
Denise Bohman
James Sanders

Laura Shain, Superintendent/Principal

1. CALL MEETING TO ORDER:

The meeting was called to order at 8:15 a.m. by Denise Bohman, Chair. Members present were Denise Bohman, Steve Rebscher, James Sanders and Aaron Michelson. Trustee Richard Sloan was absent. Liz Wickersham, District Secretary recorded the minutes.

2. APPROVAL OF OPEN SESSION AGENDA:

Board members approved the Open Session Agenda.

Moved by: Steve Rebscher

Seconded by: James Sanders

Aye Aaron Michelson, Denise Bohman, James
 Sanders, and Steve Rebscher

Carried 4-0

3. PUBLIC COMMENTS: No comments.

4. OATH OF OFFICE:

Trustee Denise Bohman administered the Oath of Office to re-elected Board Members Steve Rebscher and James Sanders and newly elected Board Member Aaron Michelson.

5. DISCUSSION / ACTION ITEMS:

A. ANNUAL REORGANIZATION OF THE BOARD:

Denise Bohman took nominations for a new Board President. Richard Sloan accepted nomination for Board President via proxy, Denise Bohman.

Moved by: James Sanders

Seconded by: Aaron Michelson

Aye Aaron Michelson, Denise Bohman, James Sanders, and Steve Rebscher

Carried 4-0

Denise Bohman took nominations for Board Clerk. Aaron Michelson accepted nomination as Board Clerk.

Moved by: James Sanders

Seconded by: Steve Rebscher

Aye Aaron Michelson, Denise Bohman, James Sanders, and Steve Rebscher

Carried 4-0

Denise Bohman took nominations for Trustee Representative to the Marin County School Board Association Board of Directors. Richard Sloan accepted nomination for Trustee Representative via proxy, Denise Bohman.

Moved by: Aaron Michelson

Seconded by: James Sanders

Aye Aaron Michelson, Denise Bohman, James Sanders, and Steve Rebscher

Carried 4-0

6. ADJOURN

Denise Bohman motioned to adjourn the meeting without objection at 8:25 a.m.

Moved by: Denise Bohman

Aye Aaron Michelson, Denise Bohman, James
Sanders, and Steve Rebscher

Carried 4-0

DISTRICT: 021 LAGUNITAS SCHOOL DISTRICT
BATCH: 0021 BATCH 021
FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT
REQ#	REFERENCE	LN	FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP	DESCRIPTION		
20339902	002375/	ADVANCED SECURITY				
	PO-230041	3.	01-0000-0-5840.00-0000-8200-027-000-000	624941	GYM MONITORING	147.00
		2.	01-8150-0-5611.00-0000-8200-700-000-000	623768	SG SERV/BATTERY REPAIR	539.96
		1.	01-8150-0-5840.00-0000-8200-700-000-000	624941	SCHOOL MONITORING	318.00
			WARRANT TOTAL			\$1,004.96
20339903	003493/	EMMA-LOUISE ANDERSON				
	PV-230127		01-9034-0-5840.00-1130-1000-700-000-000		REIMB LIFEGUARD FIELD TRIP	150.00
			WARRANT TOTAL			\$150.00
20339904	002713/	ALEXANDRA Z CUSICK				
	PV-230128		01-9033-0-5819.00-1335-1000-025-003-000		REIMB EXPLORIUM FT EXPENSES	378.99
			WARRANT TOTAL			\$378.99
20339905	000093/	DEMCO INC.				
	PO-230139	1.	01-9040-0-4300.00-1110-2420-700-000-000	7211716	LIBRARY SUPPLIES	136.65
	PO-230145	1.	01-9040-0-4300.00-1110-2420-700-000-000	7220222	LIBRARY SUPPLIES	203.48
			WARRANT TOTAL			\$340.13
20339906	000903/	HEINEMANN				
	PO-230149	1.	01-6300-0-4100.00-1110-1000-700-000-000	7482807	DISTRICT TEXTBOOKS	3,500.10
			WARRANT TOTAL			\$3,500.10
20339907	001999/	HOUGHTON MIFFLIN				
	PO-230125	1.	01-6300-0-4100.00-1110-1000-026-002-000	955747820	JASON/OPEN TEXTBOOKS	223.64
			WARRANT TOTAL			\$223.64
20339908	002735/	LAGUNITAS SCHOOL				
	RC-230001		01-0000-0-4300.00-0000-7110-700-000-000	R1102	11/1 BOARD MEETING SUPPL	87.54
			WARRANT TOTAL			\$87.54
20339909	000001/	MARIN MUNICIPAL				
	PO-230001	1.	01-0000-0-5535.00-0000-8200-700-000-000	341316	SEP-OCT22 WATER COSTS	202.33
		1.	01-0000-0-5535.00-0000-8200-700-000-000	700231	SEP-OCT22 WATER COSTS	2,339.50
		1.	01-0000-0-5535.00-0000-8200-700-000-000	343501	SEP-OCT22 WATER COSTS	211.79

DISTRICT: 021 LAGUNITAS SCHOOL DISTRICT
BATCH: 0021 BATCH 021
FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE LN	FD	RESC	Y	OBJT	SO	GOAL	FUNC	LOC	ACT	GRP	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT
WARRANT TOTAL															\$2,753.62
20339910	003474/	NATUREBRIDGE													
		PO-230148	1.	01-9033-0-5819.00-1335-1000-025-003-000									2302-000362	4/24-26 FT DEPOSIT	1,014.00
WARRANT TOTAL															\$1,014.00
20339911	000372/	ODP BUSINESS													
		PO-230137	1.	01-1100-0-4300.00-1110-2700-700-000-000									275726148001	LIZ OFFICE ORDER	64.25
		PO-230150	1.	01-1100-0-4300.00-0000-3140-700-000-000									275909155001	MEDICAL SUPPLIES	48.99
			1.	01-1100-0-4300.00-0000-3140-700-000-000									275909148001	MEDICAL SUPPLIES	11.84
			1.	01-1100-0-4300.00-0000-3140-700-000-000									275882436001	MEDICAL SUPPLIES	33.95
			2.	01-1100-0-4300.00-1451-1000-025-003-000									275909156001	DRAWING PAPER	18.82
		PO-230151	1.	01-1100-0-4311.00-1110-2700-700-000-000									277042057001	OFFICE PRNTR CART	493.14
		PO-230152	1.	01-0000-0-4300.00-0000-7110-700-000-000									277074722001	STAFF MTG SUPPL	29.21
			2.	01-1100-0-4300.00-1110-2140-700-000-000									277074722001	BOARD MTG SUPPL	29.21
WARRANT TOTAL															\$729.41
20339912	003495/	CAROLYN S SMITH													
		PV-230129		01-1100-0-4300.00-1110-1000-025-004-000										REIMB ELECTIVE CLASS SUPPLIES	290.42
WARRANT TOTAL															\$290.42
20339913	003342/	ELIZABETH S WICKERSHAM													
		PV-230126		01-0000-0-5230.00-1110-2700-700-000-000										11/23 MILEAGE REIMBURSEMENT	35.00
WARRANT TOTAL															\$35.00
20339914	002661/	WILSON'S PLUMBING													
		PV-230125		01-0000-0-5611.00-0000-8200-025-000-000										17128 WATER LINE REPAIR	350.00
WARRANT TOTAL															\$350.00
*** FUND	TOTALS ***														
		TOTAL NUMBER OF CHECKS:	13											TOTAL AMOUNT OF CHECKS:	\$10,857.81*
		TOTAL ACH GENERATED:	0											TOTAL AMOUNT OF ACH:	\$.00*
		TOTAL EFT GENERATED:	0											TOTAL AMOUNT OF EFT:	\$.00*
		TOTAL PAYMENTS:	13											TOTAL AMOUNT:	\$10,857.81*

DISTRICT: 021 LAGUNITAS SCHOOL DISTRICT
BATCH: 0021 BATCH 021
FUND : 13 CAFETERIA FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT
REQ#	REFERENCE	LN	FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP	DESCRIPTION		
20339915	002631/	ARAMARK UNIFORM				
	PO-230029	1.	13-5310-0-4300.00-0000-3700-000-000-000	5080117683	KITCHEN SUPPLIES	52.50
		1.	13-5310-0-4300.00-0000-3700-000-000-000	5080108645	KITCHEN SUPPLIES	52.50
		1.	13-5310-0-4300.00-0000-3700-000-000-000	5080104637	KITCHEN SUPPLIES	54.26
		1.	13-5310-0-4300.00-0000-3700-000-000-000	5080099951	KITCHEN SUPPLIES	52.51
		1.	13-5310-0-4300.00-0000-3700-000-000-000	5080126471	KITCHEN SUPPLIES	52.50
		1.	13-5310-0-4300.00-0000-3700-000-000-000	5080122616	KITCHEN SUPPLIES	54.26
		1.	13-5310-0-4300.00-0000-3700-000-000-000	5080113545	KITCHEN SUPPLIES	50.74
		1.	13-5310-0-4300.00-0000-3700-000-000-000	5080095835	KITCHEN SUPPLIES	50.75
			WARRANT TOTAL			\$420.02
20339916	001505/	FOWLER BROTHERS				
	PO-230030	1.	13-5310-0-4700.00-0000-3700-000-000-000	184041	LUNCH PRGM PRODUCE	648.29
		1.	13-5310-0-4700.00-0000-3700-000-000-000	184149	LUNCH PRGM PRODUCE	412.45
			WARRANT TOTAL			\$1,060.74
20339917	003144/	GHIRINGHELLI				
	PO-230031	1.	13-5310-0-4700.00-0000-3700-000-000-000	485	LUNCH PRGM PIZZA	366.50
		1.	13-5310-0-4700.00-0000-3700-000-000-000	484	LUNCH PRGM PIZZA	366.50
			WARRANT TOTAL			\$733.00
20339918	002611/	US FOODSERVICE INC				
	PO-230038	2.	13-5310-0-4300.00-0000-3700-000-000-000	5528019(2)	LUNCH PROGRAM SUPPL	18.77
		1.	13-5310-0-4300.00-0000-3700-000-000-000	5180369	LUNCH PROGRAM SUPPLIES	391.15
		1.	13-5310-0-4300.00-0000-3700-000-000-000	5528019	LUNCH PROGRAM SUPPLIES	89.91
		2.	13-5310-0-4300.00-0000-3700-000-000-000	3145004	LUNCH PROGRAM SUPPLIES	108.68
		2.	13-5310-0-4300.00-0000-3700-000-000-000	8997789	LUNCH PROGRAM SUPPLIES	19.71
	PO-230039	1.	13-5310-0-4700.00-0000-3700-000-000-000	3145004	LUNCH PROGRAM FOOD	1,085.24
		1.	13-5310-0-4700.00-0000-3700-000-000-000	3145005	LUNCH PROGRAM FOOD	166.20

APY250 L.00.06

Marin County Office of Education
 COMMERCIAL WARRANT REGISTER
 FOR WARRANTS DATED 12/02/2022

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DISTRICT: 021 LAGUNITAS SCHOOL DISTRICT
 BATCH: 0021 BATCH 021
 FUND : 13 CAFETERIA FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT
REQ#	REFERENCE	LN	FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP	DESCRIPTION		
		1.	13-5310-0-4700.00-0000-3700-000-000-000	5180369	LUNCH PROGRAM FOOD	959.39
		1.	13-5310-0-4700.00-0000-3700-000-000-000	5528019	LUNCH PROGRAM FOOD	1,355.13
			WARRANT TOTAL			\$4,194.18
*** FUND	TOTALS ***		TOTAL NUMBER OF CHECKS:	4	TOTAL AMOUNT OF CHECKS:	\$6,407.94*
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$.00*
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$.00*
			TOTAL PAYMENTS:	4	TOTAL AMOUNT:	\$6,407.94*

DISTRICT: 021 LAGUNITAS SCHOOL DISTRICT

BATCH: 0021 BATCH 021

FUND : 25 CAPITAL FACILITIES FUND #1

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT
REQ#	REFERENCE	LN	FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP	DESCRIPTION		
20339919	001247/	MARIN CO COMMUNITY				
	PV-230130		25-0000-0-5839.00-0000-7200-700-000-000	19-20	DEV/PERMIT FEES	180.00
	PV-230131		25-0000-0-5839.00-0000-7200-700-000-000	20-21	DEV/PERMIT FEES	30.00
	PV-230132		25-0000-0-5839.00-0000-7200-700-000-000	21-22	DEV/PERMIT FEES	30.00
			WARRANT TOTAL			\$240.00
*** FUND	TOTALS ***		TOTAL NUMBER OF CHECKS:	1	TOTAL AMOUNT OF CHECKS:	\$240.00*
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$.00*
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$.00*
			TOTAL PAYMENTS:	1	TOTAL AMOUNT:	\$240.00*
*** BATCH TOTALS ***			TOTAL NUMBER OF CHECKS:	18	TOTAL AMOUNT OF CHECKS:	\$17,505.75*
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$.00*
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$.00*
			TOTAL PAYMENTS:	18	TOTAL AMOUNT:	\$17,505.75*
*** DISTRICT TOTALS ***			TOTAL NUMBER OF CHECKS:	18	TOTAL AMOUNT OF CHECKS:	\$17,505.75*
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$.00*
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$.00*
			TOTAL PAYMENTS:	18	TOTAL AMOUNT:	\$17,505.75*

DISTRICT: 021 LAGUNITAS SCHOOL DISTRICT
BATCH: 0022 BATCH 022
FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE LN	FD	RESC	Y	OBJT	SO	GOAL	FUNC	LOC	ACT	GRP	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT
20340602	003488/	ALL CHILDREN ACADEMICS													
		PO-230136	1.	01-6500-0-5833.00-5770-1182-700-000-000										NOV22 NPS PLACEMENT TUITION	3,200.00
			1.	01-6500-0-5833.00-5770-1182-700-000-000										AUG22 NPS PLACEMENT TUITION	3,200.00
			1.	01-6500-0-5833.00-5770-1182-700-000-000										SEP22 NPS PLACEMENT TUITION	3,200.00
			1.	01-6500-0-5833.00-5770-1182-700-000-000										OCT22 NPS PLACEMENT TUITION	3,200.00
			1.	01-6500-0-5833.00-5770-1182-700-000-000										SUMMER22 NPS PLACEMENT TUITION	5,250.00
				WARRANT TOTAL											\$18,050.00
20340603	000003/	AT&T													
		PO-230003	1.	01-0000-0-5970.00-0000-2700-700-000-000										OCT22 TELEPHONES	462.36
			1.	01-0000-0-5970.00-0000-2700-700-000-000										NOV22 TELEPHONES	448.77
				WARRANT TOTAL											\$911.13
20340604	000033/	FAIRFAX LUMBER													
		PO-230033	1.	01-0000-0-4315.00-0000-8200-700-000-000										255014 STORE DISCOUNT	36.22-
			1.	01-0000-0-4315.00-0000-8200-700-000-000										255014 PRIMED SPFLX6X10	181.09
				WARRANT TOTAL											\$144.87
20340605	002311/	NANCY J. GILBOY													
		PV-230133		01-0000-0-5840.00-1110-2700-700-000-000										REIMB KEYS/DOC SHREDDING	50.00
				01-8150-0-5840.00-0000-8200-700-000-000										REIMB KEYS/DOC SHREDDING	14.26
				WARRANT TOTAL											\$64.26
20340606	000009/	MSIA/DENTAL													
		PV-230134		01-0000-0-3701.00-1110-1000-700-000-000										007302-1151/1152 NOV22 DENTAL	534.24-
				01-0000-0-3701.00-1110-1000-700-000-000										007302-1151/1152 NOV22 DENTAL	154.86
				01-0000-0-9524.00-0000-0000-000-000-000										007302-1151/1152 NOV22 DENTAL	1,006.47
				01-0000-0-9524.00-0000-0000-000-000-000										007302-1151/1152 NOV22 DENTAL	77.43
				01-0000-0-9528.00-0000-0000-000-000-000										007302-1151/1152 NOV22 DENTAL	1,193.33
				01-0000-0-9528.00-0000-0000-000-000-000										007302-1151/1152 NOV22 DENTAL	2,460.91

DISTRICT: 021 LAGUNITAS SCHOOL DISTRICT
BATCH: 0022 BATCH 022
FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	
REQ#	REFERENCE	LN	FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP	DESCRIPTION		AMOUNT
WARRANT TOTAL						\$4,358.76
20340607	000221/	MSIA/VISION				
	PV-230135		01-0000-0-3701.00-1110-1000-700-000-000	30081850-004 NOV22 VISION		51.15-
			01-0000-0-9524.00-0000-0000-000-000-000	30081850-004 NOV22 VISION		92.07
			01-0000-0-9529.00-0000-0000-000-000-000	30081850-004 NOV22 VISION		245.52
			01-0000-0-9529.00-0000-0000-000-000-000	30081850-004 NOV22 VISION		20.46
			01-0000-0-9529.00-0000-0000-000-000-000	30081850-004 NOV22 VISION		10.23
			WARRANT TOTAL			\$317.13
20340608	003415/	SISC				
	PV-230136		01-0000-0-9526.00-0000-0000-000-000-000	606394 DEC22 KAISER ACTIVE		4,796.92
			01-0000-0-9526.00-0000-0000-000-000-000	606394 DEC22 KAISER ACTIVE		20,431.08
	PV-230137		01-0000-0-9523.00-0000-0000-000-000-000	70099B DEC22 BLUE CROSS		579.00
			01-0000-0-9524.00-0000-0000-000-000-000	70099B DEC22 BLUE CROSS		579.00
	PV-230138		01-0000-0-3701.00-1110-1000-700-000-000	606394/606321 DEC22 RETIREES		618.00
			01-0000-0-9524.00-0000-0000-000-000-000	606394/606321 DEC22 RETIREES		1,545.00
	PV-230139		01-0000-0-9526.00-0000-0000-000-000-000	606394 DEC22 DEDUCTABLE OPT		1,152.96
			01-0000-0-9526.00-0000-0000-000-000-000	606394 DEC22 DEDUCTABLE OPT		3,923.04
			WARRANT TOTAL			\$33,625.00
20340609	003161/	ELIZABETH K WOLF				
	PV-230140		01-8150-0-4300.00-0000-8110-700-000-000	REIMB CORK/GLUE OFFICE SUPPL		278.79
			WARRANT TOTAL			\$278.79
20340610	003448/	MARTHA YOUMAN				
	PO-230043	1.	01-6500-0-5840.00-5770-3120-700-000-000	1133 PSYCHOLOGICAL ASSESSMENTS		3,000.00
			WARRANT TOTAL			\$3,000.00
*** FUND	TOTALS ***		TOTAL NUMBER OF CHECKS:	9	TOTAL AMOUNT OF CHECKS:	\$60,749.94*
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$.00*
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$.00*
			TOTAL PAYMENTS:	9	TOTAL AMOUNT:	\$60,749.94*

DISTRICT: 021 LAGUNITAS SCHOOL DISTRICT
BATCH: 0022 BATCH 022
FUND : 13 CAFETERIA FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT
REQ#	REFERENCE	LN	FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP	DESCRIPTION		
20340611	002470/	CLOVER STORNETTA				
		PO-230013	1. 13-5310-0-4700.00-0000-3700-000-000-000	1101771301	LUNCH PRGM DAIRY	94.29
			1. 13-5310-0-4700.00-0000-3700-000-000-000	110177045	LUNCH PRGM DAIRY	119.55
			WARRANT TOTAL			\$213.84
20340612	001505/	FOWLER BROTHERS				
		PO-230030	1. 13-5310-0-4700.00-0000-3700-000-000-000	184208	LUNCH PRGM PRODUCE	443.65
			WARRANT TOTAL			\$443.65
*** FUND	TOTALS ***		TOTAL NUMBER OF CHECKS: 2		TOTAL AMOUNT OF CHECKS:	\$657.49*
			TOTAL ACH GENERATED: 0		TOTAL AMOUNT OF ACH:	\$.00*
			TOTAL EFT GENERATED: 0		TOTAL AMOUNT OF EFT:	\$.00*
			TOTAL PAYMENTS: 2		TOTAL AMOUNT:	\$657.49*
*** BATCH TOTALS ***			TOTAL NUMBER OF CHECKS: 11		TOTAL AMOUNT OF CHECKS:	\$61,407.43*
			TOTAL ACH GENERATED: 0		TOTAL AMOUNT OF ACH:	\$.00*
			TOTAL EFT GENERATED: 0		TOTAL AMOUNT OF EFT:	\$.00*
			TOTAL PAYMENTS: 11		TOTAL AMOUNT:	\$61,407.43*
*** DISTRICT TOTALS ***			TOTAL NUMBER OF CHECKS: 11		TOTAL AMOUNT OF CHECKS:	\$61,407.43*
			TOTAL ACH GENERATED: 0		TOTAL AMOUNT OF ACH:	\$.00*
			TOTAL EFT GENERATED: 0		TOTAL AMOUNT OF EFT:	\$.00*
			TOTAL PAYMENTS: 11		TOTAL AMOUNT:	\$61,407.43*

DISTRICT: 021 LAGUNITAS SCHOOL DISTRICT
BATCH: 0023 BATCH 023
FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE LN	FD	RESC	Y	OBJT	SO	GOAL	FUNC	LOC	ACT	GRP	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT
20341258	003020/	AMERIGAS													
		PO-230040	1.	01-0000-0-5505.00-0000-8200-700-000-000									201858861/102083270	TANK RENT	154.54
															\$154.54
20341259	000758/	CA DEPT OF JUSTICE													
		PO-230028	1.	01-0000-0-5821.00-0000-7200-700-000-000									140755	NOV22 FINGERPRINTING	32.00
															\$32.00
20341260	003496/	CASCADE HEALTHCARE SERVICESLLC													
		PV-230143		01-0000-0-5840.00-1110-3140-700-000-000									T73858	CPR CLASS 11/01/22	1,400.00
															\$1,400.00
20341261	003440/	CHILD THERAPY													
		PO-230123	1.	01-0000-0-5840.00-1110-3110-700-000-000									NOV22	COUNSELING SERVICES	3,420.00
															\$3,420.00
20341262	003497/	CRESCENT MOON THEATER													
		PO-230156	1.	01-9034-0-5840.00-1130-1000-700-000-000									12/09	MID SCHOOL PERFORMANCE	500.00
															\$500.00
20341263	000033/	FAIRFAX LUMBER													
		PO-230033	1.	01-0000-0-4315.00-0000-8200-700-000-000									256455	STORE DISCOUNT	29.90-
			1.	01-0000-0-4315.00-0000-8200-700-000-000									256455	MAINTENANCE SUPPLIES	149.49
															\$119.59
20341264	003345/	LAMORINDA SPANISH INC													
		PO-230103	1.	01-9034-0-5840.00-1234-1000-025-000-000										SPANISH #1/3 INSTALLMENT	5,270.00
															\$5,270.00
20341265	000055/	MARIN COUNTY OFFICE													
		PO-230133	1.	01-9034-0-5840.00-1130-1000-700-000-000									230069	CROSS COUNTY CHAMP RACE	140.00
															\$140.00
20341266	000053/	MARIN COUNTY SCHOOL													
		PO-230049	1.	01-0000-0-5300.00-0000-7110-700-000-000									23-22	MEMBERSHIP DUES	75.00
		PV-230148		01-0000-0-9561.00-0000-0000-000-000-000										STALE DATED CK#20309461	75.00

DISTRICT: 021 LAGUNITAS SCHOOL DISTRICT
BATCH: 0023 BATCH 023
FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE LN	FD	RESC	Y	OBJT	SO	GOAL	FUNC	LOC	ACT	GRP	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT

WARRANT TOTAL															\$150.00
20341267	001321/	MEDCO SUPPLY COMPANY													
		PO-230124	1.	01	-1100	-0	-4300	.00	-0000	-3140	-700	-000	-000	S05915673 COLD PACKS, ATHLETIC	225.78
WARRANT TOTAL															\$225.78
20341268	000009/	MSIA/DENTAL													
		PV-230141		01	-0000	-0	-9524	.00	-0000	-0000	-000	-000	-000	007302-1151/1152 DEC22 DENTAL	1,006.47
				01	-0000	-0	-9524	.00	-0000	-0000	-000	-000	-000	007302-1151/1152 DEC22 DENTAL	77.43
				01	-0000	-0	-9528	.00	-0000	-0000	-000	-000	-000	007302-1151/1152 DEC22 DENTAL	1,193.33
				01	-0000	-0	-9528	.00	-0000	-0000	-000	-000	-000	007302-1151/1152 DEC22 DENTAL	2,460.91
WARRANT TOTAL															\$4,738.14
20341269	000221/	MSIA/VISION													
		PV-230142		01	-0000	-0	-9524	.00	-0000	-0000	-000	-000	-000	30081850-004 DEC22 VISION	92.07
				01	-0000	-0	-9529	.00	-0000	-0000	-000	-000	-000	30081850-004 DEC22 VISION	245.52
				01	-0000	-0	-9529	.00	-0000	-0000	-000	-000	-000	30081850-004 DEC22 VISION	10.23
WARRANT TOTAL															\$347.82
20341270	003222/	NASCO SCIENCE													
		PO-230138	1.	01	-1100	-0	-4300	.00	-1390	-1000	-025	-004	-000	P771522 MS/ANDREW SCIENCE ORD	73.01
WARRANT TOTAL															\$73.01
20341271	000372/	ODP BUSINESS													
		PO-230134	2.	01	-1100	-0	-4300	.00	-0000	-7110	-700	-000	-000	272010778001 BOARD MEETING SUP	10.14
			2.	01	-1100	-0	-4300	.00	-0000	-7110	-700	-000	-000	272003569001 BOARD MEETING SUP	30.53
			2.	01	-1100	-0	-4300	.00	-0000	-7110	-700	-000	-000	272010777001 BOARD MEETING SUP	12.50
			1.	01	-1100	-0	-4300	.00	-1110	-2140	-700	-000	-000	272010778001 STAFF MEETING	10.15
			1.	01	-1100	-0	-4300	.00	-1110	-2140	-700	-000	-000	272003569001 STAFF MEETING	30.53
			1.	01	-1100	-0	-4300	.00	-1110	-2140	-700	-000	-000	272010777001 STAFF MEETING	12.49
		PO-230147	1.	01	-0000	-0	-4300	.00	-1110	-2700	-700	-000	-000	276465438001 LIZ/DISTRICT ORD	54.30

DISTRICT: 021 LAGUNITAS SCHOOL DISTRICT
BATCH: 0023 BATCH 023
FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE LN	FD	RESC	Y	OBJT	SO	GOAL	FUNC	LOC	ACT	GRP	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT
		PO-230153	1.	01-0000-0-4300.00-1110-2700-700-000-000									280987038001	LIZ OFFICE ORDER	75.82
														WARRANT TOTAL	\$236.46
20341272	003404/	MOIRA PUCCI													
		PV-230147		01-1100-0-4300.00-1451-1000-025-003-000										REIMB MONT/SRT SUPPLIES	118.04
														WARRANT TOTAL	\$118.04
20341273	003318/	RECOLOGY													
		PO-230006	1.	01-0000-0-5550.00-0000-8200-700-000-000									33388638	NOVCC DEBRIS BOXES	1,209.85
														WARRANT TOTAL	\$1,209.85
20341274	002885/	LAURA SHAIN													
		PV-230145		01-0000-0-4300.00-1110-2700-700-000-000										REIMB CLOCKS,V-BALLS,OPEN SUPP	34.78
				01-0000-0-4300.00-1110-2700-700-000-000										REIMB CLOCKS,V-BALLS,OPEN SUPP	17.39
				01-1100-0-4300.00-1110-1000-026-000-000										REIMB CLOCKS,V-BALLS,OPEN SUPP	23.48
				01-9034-0-4300.00-1130-1000-025-004-000										REIMB CLOCKS,V-BALLS,OPEN SUPP	47.78
		PV-230146		01-1100-0-4300.00-1110-1000-025-003-000										REIMB MONT,LIBRARY SUPPL	61.89
				01-9040-0-4300.00-1110-2420-700-000-000										REIMB MONT,LIBRARY SUPPL	77.98
				01-9040-0-4300.00-1110-2420-700-000-000										REIMB MONT,LIBRARY SUPPL	35.66
														WARRANT TOTAL	\$298.96
20341275	001410/	SHINING STAR													
		PO-230110	1.	01-6500-0-5833.00-5770-1182-700-000-000									10-22-07	STUDENT TECH FEE	425.00
				01-6500-0-5833.00-5770-1182-700-000-000									10-22-07	OCT22 NPS ATTENDANCE	6,680.31
														WARRANT TOTAL	\$7,105.31
20341276	002776/	TK ELEVATOR													
		PO-230045	1.	01-0000-0-5840.00-0000-8200-027-000-000									3006971469	GYM ELEV MAINT CONT	208.30
														WARRANT TOTAL	\$208.30
20341277	003342/	ELIZABETH S WICKERSHAM													
		PV-230144		01-1100-0-4300.00-0000-7110-700-000-000									12/09	BOARD MEETING SUPPLIES	110.75
														WARRANT TOTAL	\$110.75

DISTRICT: 021 LAGUNITAS SCHOOL DISTRICT
BATCH: 0023 BATCH 023
FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT
REQ#	REFERENCE	LN	FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP	DESCRIPTION		
*** FUND	TOTALS ***		TOTAL NUMBER OF CHECKS:	20	TOTAL AMOUNT OF CHECKS:	\$25,858.55*
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$.00*
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$.00*
			TOTAL PAYMENTS:	20	TOTAL AMOUNT:	\$25,858.55*

DISTRICT: 021 LAGUNITAS SCHOOL DISTRICT
BATCH: 0023 BATCH 023
FUND : 13 CAFETERIA FUND

WARRANT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE LN	FD	RESC	Y	OBJT	SO	GOAL	FUNC	LOC	ACT	GRP	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT
20341278	002631/	ARAMARK UNIFORM													
		PO-230029	1.	13-5310-0-4300.00-0000-3700-000-000-000									5080134572	KITCHEN SUPPLIES	50.74
			1.	13-5310-0-4300.00-0000-3700-000-000-000									5080138529	KITCHEN SUPPLIES	52.50
				WARRANT TOTAL											\$103.24
20341279	002470/	CLOVER STORNETTA													
		PO-230013	1.	13-5310-0-4700.00-0000-3700-000-000-000									1101776441	LUNCH PRGM DAIRY	123.75
				WARRANT TOTAL											\$123.75
20341280	001505/	FOWLER BROTHERS													
		PO-230030	2.	13-5310-0-4700.00-0000-3700-000-000-000									184257	LUNCH PRGM PRODUCE	473.95
				WARRANT TOTAL											\$473.95
*** FUND	TOTALS ***			TOTAL NUMBER OF CHECKS:		3							TOTAL AMOUNT OF CHECKS:		\$700.94*
				TOTAL ACH GENERATED:		0							TOTAL AMOUNT OF ACH:		\$.00*
				TOTAL EFT GENERATED:		0							TOTAL AMOUNT OF EFT:		\$.00*
				TOTAL PAYMENTS:		3							TOTAL AMOUNT:		\$700.94*
*** BATCH TOTALS ***				TOTAL NUMBER OF CHECKS:		23							TOTAL AMOUNT OF CHECKS:		\$26,559.49*
				TOTAL ACH GENERATED:		0							TOTAL AMOUNT OF ACH:		\$.00*
				TOTAL EFT GENERATED:		0							TOTAL AMOUNT OF EFT:		\$.00*
				TOTAL PAYMENTS:		23							TOTAL AMOUNT:		\$26,559.49*

DISTRICT: 021 LAGUNITAS SCHOOL DISTRICT
BATCH: 0024 BATCH 024
FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE LN	DEPOSIT TYPE FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT
20341281	000653/	BOOK PASSAGE INC.				
		PV-230149	01-6300-0-4100.00-1110-1000-700-000-000		TEXT/LIBRARY BOOKS	3,317.66
			WARRANT TOTAL			\$3,317.66
20341282	003498/	MARY SAWYER				
		PV-230150	01-0000-0-5840.00-1110-1000-700-000-000		REIMB PARENT/MONTESSORI SUPP	435.88
			01-1100-0-4300.00-1110-1000-025-003-000		REIMB PARENT/MONTESSORI SUPP	80.00
			WARRANT TOTAL			\$515.88
*** FUND	TOTALS ***		TOTAL NUMBER OF CHECKS:	2	TOTAL AMOUNT OF CHECKS:	\$3,833.54*
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$.00*
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$.00*
			TOTAL PAYMENTS:	2	TOTAL AMOUNT:	\$3,833.54*
*** BATCH TOTALS ***			TOTAL NUMBER OF CHECKS:	2	TOTAL AMOUNT OF CHECKS:	\$3,833.54*
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$.00*
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$.00*
			TOTAL PAYMENTS:	2	TOTAL AMOUNT:	\$3,833.54*
*** DISTRICT TOTALS ***			TOTAL NUMBER OF CHECKS:	25	TOTAL AMOUNT OF CHECKS:	\$30,393.03*
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$.00*
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$.00*
			TOTAL PAYMENTS:	25	TOTAL AMOUNT:	\$30,393.03*

Quarterly Report on Williams Uniform Complaints
[Education Code Section 35186]
Fiscal Year 2022-23

District: Lagunitas School District
Person completing this form: Liz Wickersham
Title: District Secretary

Quarterly Report Submission Date: (check one)
☐ July 2022 (4/1/22 to 6/30/22)
☐ October 2022 (7/1/22 to 9/30/22)
☒ January 2023 (10/1/22 to 12/31/22)
☐ April 2023 (1/1/23 to 3/31/23)

Date for information to be reported publicly at governing board meeting: January 19, 2023

Please check the box that applies:

- ☒ No complaints were filed with any school in the district during the quarter indicated above.
- ☐ Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	0		
Teacher Vacancy or Misassignment	0		
Facilities Conditions	0		
Totals	0	0	0

Laura Shain

Name of District Superintendent



Signature of District Superintendent

Lagunitas Elementary School

2021-2022 School Accountability Report Card

(Published During the 2022-2023 School Year)

General Information about the School Accountability Report Card (SARC)

SARC Overview



By February 1 of each year, every school in California is required by state law to publish a School Accountability Report Card (SARC). The SARC contains information about the condition and performance of each California public school. Under the Local Control Funding Formula (LCFF) all local educational agencies (LEAs) are required to prepare a Local Control and Accountability Plan (LCAP), which describes how they intend to meet annual school-specific goals for all pupils, with specific activities to address state and local priorities. Additionally, data reported in an LCAP is to be consistent with data reported in the SARC.

For more information about SARC requirements and access to prior year reports, see the California Department of Education (CDE) SARC web page at <https://www.cde.ca.gov/ta/ac/sa/>

For more information about the LCFF or the LCAP, see the CDE LCFF web page at <https://www.cde.ca.gov/fg/aa/lc/>

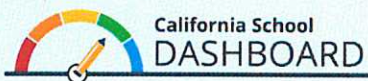
For additional information about the school, parents/guardians and community members should contact the school principal or the district office.

DataQuest



DataQuest is an online data tool located on the CDE DataQuest web page at <https://dq.cde.ca.gov/dataquest/> that contains additional information about this school and comparisons of the school to the district and the county. Specifically, DataQuest is a dynamic system that provides reports for accountability (e.g., test data, enrollment, high school graduates, dropouts, course enrollments, staffing, and data regarding English learners).

California School Dashboard



The California School Dashboard (Dashboard) <https://www.caschooldashboard.org/> reflects California's new accountability and continuous improvement system and provides information about how LEAs and schools are meeting the needs of California's diverse student population. The Dashboard contains reports that display the performance of LEAs, schools, and student groups on a set of state and local measures to assist in identifying strengths, challenges, and areas in need of improvement.

Internet Access

Internet access is available at public libraries and other locations that are publicly accessible (e.g., the California State Library). Access to the Internet at libraries and public locations is generally provided on a first-come, first-served basis. Other use restrictions may include the hours of operation, the length of time that a workstation may be used (depending on availability), the types of software programs available on a workstation, and the ability to print documents.

2022-23 School Contact Information

School Name	Lagunitas Elementary School
Street	One Lagunitas School Road
City, State, Zip	San Geronimo, CA 94963-0308
Phone Number	(415) 488-4118
Principal	Laura Shain
Email Address	lshain@lagunitas.org
School Website	www.lagunitas.org
County-District-School (CDS) Code	21653596024335

2022-23 District Contact Information

District Name	Lagunitas Elementary School District
Phone Number	(415) 488-4118
Superintendent	Laura Shain
Email Address	lshain@lagunitas.org
District Website Address	www.lagunitas.org

2022-23 School Overview

About the District

Lagunitas School District is located in Marin County, 6 miles west of Fairfax. The small, rural school district is tucked away in a beautifully scenic woodland in the unincorporated San Geronimo Valley. Serving children residing in four local hamlets, the district is comprised of two schools that offer a unique variety of educational programs. During the 2021-2022 school year, 180 students were enrolled; 4.44% qualified for English Learner support and 21.11% qualified for free or reduced-price lunch.

School Profile

Lagunitas Montessori is the only public Montessori school in Marin County. The Montessori Program serves students in grade TK-5 and creatively combines academics, Spanish, art and music to engage each child physically, cognitively, and emotionally. The curriculum is based on the teachings of Maria Montessori with adaptations designed to align with the Common Core State Standards, including ongoing assessment of student progress. Through cultural subjects of history, geography, botany, and zoology, students are encouraged to see themselves as citizens of the world and learn to recognize the interrelationship of all living things.

Lagunitas Middle School serves students in grades 6-8. Students receive an intensive core curriculum in language arts, math, physical education, science, and social studies supplemented with enrichment in Spanish, art, drama, music, and other electives. By making learning exciting and relevant, students become actively involved in their education. Students are surrounded by a nurturing support system of parents, teachers, and friends to help them set and achieve their goals.

During the 2021-2022 school year, 63 students were enrolled in the Lagunitas Montessori Program and 88 in the Lagunitas Middle School.

Mission Statement

We are a community committed to continuous improvement in our educational effectiveness, aimed at fulfilling the needs of each individual student. We strive for quality, balancing academic excellence, social awareness, civic responsibility, and self-esteem in a safe and attractive learning environment where all participants benefit. We value parental choice and involvement, collaborating with staff, students, and the Board, to ensure that programs continue to be responsive, operations become ever more efficient, and educational opportunity continues to be optimized.

About this School

2021-22 Student Enrollment by Grade Level

Grade Level	Number of Students
Kindergarten	7
Grade 1	15
Grade 2	7
Grade 3	3
Grade 4	9
Grade 5	10
Grade 6	36
Grade 7	23
Grade 8	26
Total Enrollment	136

2021-22 Student Enrollment by Student Group

Student Group	Percent of Total Enrollment
Female	50.0
Male	50.0
American Indian or Alaska Native	0.0
Asian	0.7
Black or African American	0.7
Filipino	0.0
Hispanic or Latino	14.0
Native Hawaiian or Pacific Islander	0.0
Two or More Races	8.8
White	75.0
English Learners	5.1
Foster Youth	0.0
Homeless	0.0
Migrant	0.0
Socioeconomically Disadvantaged	22.8
Students with Disabilities	12.5

A. Conditions of Learning **State Priority: Basic**

The SARC provides the following information relevant to the State priority: Basic (Priority 1):

- Degree to which teachers are appropriately assigned and fully credentialed in the subject area and for the pupils they are teaching;
- Pupils have access to standards-aligned instructional materials; and
- School facilities are maintained in good repair

2020-21 Teacher Preparation and Placement

Authorization/Assignment	School Number	School Percent	District Number	District Percent	State Number	State Percent
Fully (Preliminary or Clear) Credentialed for Subject and Student Placement (properly assigned)	6.90	86.50	10.90	91.00	228366.10	83.12
Intern Credential Holders Properly Assigned	0.00	0.00	0.00	0.00	4205.90	1.53
Teachers Without Credentials and Misassignments ("ineffective" under ESSA)	0.00	0.00	0.00	0.00	11216.70	4.08
Credentialed Teachers Assigned Out-of-Field ("out-of-field" under ESSA)	0.00	0.00	0.00	0.00	12115.80	4.41
Unknown	1.00	13.38	1.00	8.92	18854.30	6.86
Total Teaching Positions	8.00	100.00	12.00	100.00	274759.10	100.00

2021-22 data was not included as part of the initial release of data on 1/13/23. The CDE has indicated that the data will be available after the 2/1/23 SARC deadline. The data will be populated when it is published by the CDE.

Note: The data in this table is based on Full Time Equivalent (FTE) status. One FTE equals one staff member working full time; one FTE could also represent two staff members who each work 50 percent of full time. Additionally, an assignment is defined as a position that an educator is assigned based on setting, subject, and grade level. An authorization is defined as the services that an educator is authorized to provide to students.

2021-22 Teacher Preparation and Placement

Authorization/Assignment	School Number	School Percent	District Number	District Percent	State Number	State Percent
Fully (Preliminary or Clear) Credentialed for Subject and Student Placement (properly assigned)						
Intern Credential Holders Properly Assigned						
Teachers Without Credentials and Misassignments ("ineffective" under ESSA)						
Credentialed Teachers Assigned Out-of-Field ("out-of-field" under ESSA)						
Unknown						
Total Teaching Positions						

2021-22 data was not included as part of the initial release of data on 1/13/23. The CDE has indicated that the data will be available after the 2/1/23 SARC deadline. The data will be populated when it is published by the CDE.

Note: The data in this table is based on Full-Time Equivalent (FTE) status. One FTE equals one staff member working full time; one FTE could also represent two staff members who each work 50 percent of full time. Additionally, an assignment is defined as a position that an educator is assigned based on setting, subject, and grade level. An authorization is defined as the services that an educator is authorized to provide to students.

Teachers Without Credentials and Misassignments (considered “ineffective” under ESSA)

Authorization/Assignment	2020-21	2021-22
Permits and Waivers	0.00	
Misassignments	0.00	
Vacant Positions	0.00	
Total Teachers Without Credentials and Misassignments	0.00	

2021-22 data was not included as part of the initial release of data on 1/13/23. The CDE has indicated that the data will be available after the 2/1/23 SARC deadline. The data will be populated when it is published by the CDE.

Credentialed Teachers Assigned Out-of-Field (considered “out-of-field” under ESSA)

Indicator	2020-21	2021-22
Credentialed Teachers Authorized on a Permit or Waiver	0.00	
Local Assignment Options	0.00	
Total Out-of-Field Teachers	0.00	

2021-22 data was not included as part of the initial release of data on 1/13/23. The CDE has indicated that the data will be available after the 2/1/23 SARC deadline. The data will be populated when it is published by the CDE.

2021-22 Class Assignments

Indicator	2020-21	2021-22
Misassignments for English Learners (a percentage of all the classes with English learners taught by teachers that are misassigned)	0.00	
No credential, permit or authorization to teach (a percentage of all the classes taught by teachers with no record of an authorization to teach)	0.00	

2021-22 data was not included as part of the initial release of data on 1/13/23. The CDE has indicated that the data will be available after the 2/1/23 SARC deadline. The data will be populated when it is published by the CDE.

Note: For more information refer to the Updated Teacher Equity Definitions web page at <https://www.cde.ca.gov/pd/ee/teacherequitydefinitions.asp>.

2022-23 Quality, Currency, Availability of Textbooks and Other Instructional Materials

Instructional Materials

All textbooks used in the core curriculum throughout Lagunitas Elementary School are being aligned to the Common Core State Standards. Instructional materials for grades K-8 are selected from the state's most recent list of standards-based materials and adopted by the State Board of Education. The district follows the State Board of Education's six-year adoption cycle for core content materials. District textbook review and adoption activities occur the year following the state's adoption.

On September 9, 2021, the Lagunitas School District's Board of Trustees held a public hearing to certify the extent to which textbooks and instructional materials have been provided to students. The Board of Trustees adopted Resolution #2022-07 which certifies as required by Education Code §60119 that (1) textbooks and instructional materials were provided to all students, including English learners, in the district to the extent that each pupil has a textbook or instructional materials, or both, to use in class and to take home, 2) sufficient textbooks and instructional materials were provided to each student, including English learners, that are aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks in the following subjects: mathematics, science, history-social science, English/language arts, including the English language development component of an adopted program.

In addition to the core subject areas, districts are required to disclose in their SARCs the sufficiency of instruction materials used for health, foreign language, and visual/performing arts curricula. During the 2021-22 school year, health lessons were a component of the current science curriculum, therefore, the provision of additional classroom materials for health lessons was not needed. Students participating in visual and performing arts course work have been provided with a textbook and supplemental materials to use in class and to take home. These materials comply with the state's content standards and curriculum frameworks.

Year and month in which the data were collected

January 2022

Subject	Textbooks and Other Instructional Materials/year of Adoption	From Most Recent Adoption ?	Percent Students Lacking Own Assigned Copy
Reading/Language Arts	2022 Fountas and Pinnell Interactive Read Aloud Fountas and Pinnell Reading and Writing Mini-Lessons Heineman Jump Rope Readers 2020 Heineman Units of Study 2007 and 2015 Houghton-Mifflin Handwriting without Tears High Noon Books; Leveled Reading Books and Sound Out Series Heinemann Publishing; Writer's Workshop and Readers Workshop "Units of Study" Prentice Hall; Words Their Way McDougal Littell; Language of Literature 2003 Houghton Mifflin; Write Source Various books and novels 2017	Yes	0%
Mathematics	2022	Yes	0%

	2015		
	Singaporemath.com Inc., Singapore Math, 2011 McGraw Hill: CA Everyday Mathematics Marilyn Burns: Math Solutions Houghton-Mifflin Harcourt Go Math & Algebra Houghton-Mifflin Expressions Pearson Investigations		
Science	Mystery Science FOSS Kits AIMS Education Foundation Holt, Rinehart & Winston; Earth, Life, and Physical Science	Yes	0%
History-Social Science	Houghton Mifflin; Houghton Mifflin Social Studies Montessori Philosophy and Materials Teachers Curriculum Institute (CPM); History Alive 2011 Howard Zinn history book 2017	Yes	0%
Foreign Language			
Health			
Visual and Performing Arts			
Science Laboratory Equipment (grades 9-12)			

School Facility Conditions and Planned Improvements

Lagunitas Elementary School provides a safe and clean environment for learning through proper facilities maintenance and campus supervision.

Campus Maintenance

Lagunitas Elementary School staff is proud of the beautiful campus and is devoted to maintaining high standards regarding campus maintenance and general housekeeping practices. The Lagunitas School District's custodial staff is qualified and equipped to handle routine cleaning needs, general maintenance, and minor repairs. Following a standard cleaning schedule, two full-time day custodians and one maintenance worker are responsible for the upkeep of both Lagunitas and San Geronimo schools. The maintenance worker is responsible for general groundskeeping and minor repairs; larger projects are typically outsourced to third party contractors. The custodian is responsible for daily cleaning of the Cafeteria/multi-purpose room, gym, classrooms, offices and restrooms. Teachers communicate unscheduled maintenance needs and special project requests to the secretary who prepares a work order and forwards it to the Principal then the Chief Business Official (CBO), for review and approval. The CBO assigns the work order to the custodian/maintenance worker or makes arrangements for a third party contractor to fulfill the request. Emergency situations are given high priority and resolved immediately by either the custodial staff or maintenance worker.

Every morning before school begins, the maintenance worker inspects school facilities for safety hazards and maintenance issues that require attention before staff and students arrive on campus. Any graffiti or signs of vandalism are removed immediately. Restrooms are checked routinely as a proactive measure in keeping facilities safe, sanitary, and stocked.

The principal and school staff continually monitor the campus and its surrounding areas as a proactive measure in keeping facilities safe and clean. Schools are required on an annual basis to conduct a formal inspection of designated areas and systems as required by state law to report the condition of their facilities. Lagunitas Elementary School's most recent inspection took place on March 19, 2020; the School Facility Good Repair Status table is illustrated.

Deferred Maintenance

Lagunitas School District allocates funding to assist with maintenance repairs or replacement of existing school building components. These components include but are not limited to, roofing, plumbing, electrical systems, playground structures, and exterior painting. The District's Board of Trustees and Administration understand the need to fund the District's Deferred Maintenance program; therefore, funds from the general fund are transferred into the Deferred Maintenance fund to cover the cost for repairs and other general maintenance. In fiscal year 2019-20 the Deferred Maintenance fund budgeted \$130,000 and to date has expended \$74,443 of these funds for painting, repairs to HVAC systems and roofs, general maintenance, and gymnasium projects for Lagunitas School.

Year and month of the most recent FIT report

3/19/2020

System Inspected	Rate Good	Rate Fair	Rate Poor	Repair Needed and Action Taken or Planned
Systems: Gas Leaks, Mechanical/HVAC, Sewer	X			
Interior: Interior Surfaces	X			
Cleanliness: Overall Cleanliness, Pest/Vermin Infestation	X			
Electrical	X			
Restrooms/Fountains: Restrooms, Sinks/ Fountains	X			
Safety: Fire Safety, Hazardous Materials	X			
Structural: Structural Damage, Roofs		X		Deterioration noted on free standing covered walkways. Review by roofing, structural, & data experts required to determine next steps.

School Facility Conditions and Planned Improvements

External: Playground/School Grounds, Windows/ Doors/Gates/Fences	X	Playground repair and maintenance noted. Inspection & subsequent repairs to be scheduled.
---	---	---

Overall Facility Rate

Exemplary	Good	Fair	Poor
	X		

B. Pupil Outcomes

State Priority: Pupil Achievement

The SARC provides the following information relevant to the State priority: Pupil Achievement (Priority 4):

Statewide Assessments

(i.e., California Assessment of Student Performance and Progress [CAASPP] System includes the Smarter Balanced Summative Assessments for students in the general education population and the California Alternate Assessments [CAAs] for English language arts/literacy [ELA] and mathematics given in grades three through eight and grade eleven. Only eligible students may participate in the administration of the CAAs. CAAs items are aligned with alternate achievement standards, which are linked with the Common Core State Standards [CCSS] for students with the most significant cognitive disabilities).

The CAASPP System encompasses the following assessments and student participation requirements:

1. **Smarter Balanced Summative Assessments and CAAs for ELA** in grades three through eight and grade eleven.
2. **Smarter Balanced Summative Assessments and CAAs for mathematics** in grades three through eight and grade eleven.
3. **California Science Test (CAST) and CAAs for Science** in grades five, eight, and once in high school (i.e., grade ten, eleven, or twelve).
4. **College and Career Ready**
The percentage of students who have successfully completed courses that satisfy the requirements for entrance to the University of California and the California State University, or career technical education sequences or programs of study.

SARC Reporting in the 2020-2021 School Year Only

Where the most viable option, LEAs were required to administer the statewide summative assessment in ELA and mathematics. Where a statewide summative assessment was not the most viable option for the LEA (or for one or more grade-level[s] within the LEA) due to the pandemic, LEAs were allowed to report results from a different assessment that met the criteria established by the State Board of Education (SBE) on March 16, 2021. The assessments were required to be:

- Aligned with CA CCSS for ELA and mathematics;
- Available to students in grades 3 through 8, and grade 11; and
- Uniformly administered across a grade, grade span, school, or district to all eligible students.

Options

Note that the CAAs could only be administered in-person following health and safety requirements. If it was not viable for the LEA to administer the CAAs in person with health and safety guidelines in place, the LEA was directed to not administer the tests. There were no other assessment options available for the CAAs. Schools administered the Smarter Balanced Summative Assessments for ELA and mathematics, other assessments that meet the SBE criteria, or a combination of both, and they could only choose one of the following:

- Smarter Balanced ELA and mathematics summative assessments;
- Other assessments meeting the SBE criteria; or
- Combination of Smarter Balanced ELA and mathematics summative assessments and other assessments.

The percentage of students who have successfully completed courses that satisfy the requirements for entrance to the University of California and the California State University, or career technical education sequences or programs of study.

Percentage of Students Meeting or Exceeding the State Standard on CAASPP

This table displays CAASPP test results in ELA and mathematics for all students grades three through eight and grade eleven taking and completing a state-administered assessment.

The 2020-21 data cells have N/A values because these data are not comparable to other year data due to the COVID-19 pandemic during the 2020-21 school year. Where the CAASPP assessments in ELA and/or mathematics is not the most viable option, the LEAs were allowed to administer local assessments. Therefore, the 2020-21 data between school years for the school, district, state are not an accurate comparison. As such, it is inappropriate to compare results of the 2020-21 school year to other school years.

Percentages are not calculated when the number of students tested is ten or less, either because the number of students in this category is too small for statistical accuracy or to protect student privacy.

ELA and mathematics test results include the Smarter Balanced Summative Assessment and the CAA. The "Percent Met or Exceeded" is calculated by taking the total number of students who met or exceeded the standard on the Smarter Balanced Summative Assessment plus the total number of students who met the standard (i.e., achieved Level 3-Alternate) on the CAAs divided by the total number of students who participated in both assessments.

Subject	School 2020-21	School 2021-22	District 2020-21	District 2021-22	State 2020-21	State 2021-22
English Language Arts/Literacy (grades 3-8 and 11)	N/A	58	N/A	53	N/A	47
Mathematics (grades 3-8 and 11)	N/A	60	N/A	54	N/A	33

2021-22 CAASPP Test Results in ELA by Student Group

This table displays CAASPP test results in ELA by student group for students grades three through eight and grade eleven taking and completing a state-administered assessment.

ELA test results include the Smarter Balanced Summative Assessment and the CAA. The "Percent Met or Exceeded" is calculated by taking the total number of students who met or exceeded the standard on the Smarter Balanced Summative Assessment plus the total number of students who met the standard (i.e., achieved Level 3-Alternate) on the CAAs divided by the total number of students who participated in both assessments.

Double dashes (--) appear in the table when the number of students is ten or less, either because the number of students in this category is too small for statistical accuracy or to protect student privacy.

The number of students tested includes all students who participated in the test whether they received a score or not; however, the number of students tested is not the number that was used to calculate the achievement level percentages. The achievement level percentages are calculated using only students who received scores.

CAASPP Student Groups	CAASPP Total Enrollment	CAASPP Number Tested	CAASPP Percent Tested	CAASPP Percent Not Tested	CAASPP Percent Met or Exceeded
All Students	108	84	77.78	22.22	58.33
Female	48	34	70.83	29.17	73.53
Male	59	49	83.05	16.95	48.98
American Indian or Alaska Native	0	0	0.00	0.00	0.00
Asian	--	--	--	--	--
Black or African American	--	--	--	--	--
Filipino	0	0	0.00	0.00	0.00
Hispanic or Latino	14	11	78.57	21.43	45.45
Native Hawaiian or Pacific Islander	0	0	0.00	0.00	0.00
Two or More Races	11	10	90.91	9.09	--
White	81	61	75.31	24.69	60.66
English Learners	--	--	--	--	--
Foster Youth	0	0	0.00	0.00	0.00
Homeless	0	0	0.00	0.00	0.00
Military	0	0	0.00	0.00	0.00
Socioeconomically Disadvantaged	23	15	65.22	34.78	20.00
Students Receiving Migrant Education Services	0	0	0.00	0.00	0.00
Students with Disabilities	16	9	56.25	43.75	--

2021-22 CAASPP Test Results in Math by Student Group

This table displays CAASPP test results in Math by student group for students grades three through eight and grade eleven taking and completing a state-administered assessment.

Mathematics test results include the Smarter Balanced Summative Assessment and the CAA. The "Percent Met or Exceeded" is calculated by taking the total number of students who met or exceeded the standard on the Smarter Balanced Summative Assessment plus the total number of students who met the standard (i.e., achieved Level 3-Alternate) on the CAAs divided by the total number of students who participated in both assessments.

Double dashes (--) appear in the table when the number of students is ten or less, either because the number of students in this category is too small for statistical accuracy or to protect student privacy.

The number of students tested includes all students who participated in the test whether they received a score or not; however, the number of students tested is not the number that was used to calculate the achievement level percentages. The achievement level percentages are calculated using only students who received scores.

CAASPP Student Groups	CAASPP Total Enrollment	CAASPP Number Tested	CAASPP Percent Tested	CAASPP Percent Not Tested	CAASPP Percent Met or Exceeded
All Students	108	84	77.78	22.22	59.52
Female	48	34	70.83	29.17	55.88
Male	59	49	83.05	16.95	63.27
American Indian or Alaska Native	0	0	0.00	0.00	0.00
Asian	--	--	--	--	--
Black or African American	--	--	--	--	--
Filipino	0	0	0.00	0.00	0.00
Hispanic or Latino	14	11	78.57	21.43	63.64
Native Hawaiian or Pacific Islander	0	0	0.00	0.00	0.00
Two or More Races	11	10	90.91	9.09	--
White	81	61	75.31	24.69	55.74
English Learners	--	--	--	--	--
Foster Youth	0	0	0.00	0.00	0.00
Homeless	0	0	0.00	0.00	0.00
Military	0	0	0.00	0.00	0.00
Socioeconomically Disadvantaged	23	15	65.22	34.78	26.67
Students Receiving Migrant Education Services	0	0	0.00	0.00	0.00
Students with Disabilities	16	9	56.25	43.75	--

CAASPP Test Results in Science for All Students

This table displays the percentage of all students grades five, eight, and High School meeting or exceeding the State Standard.

For any 2020–21 data cells with N/T values indicate that this school did not test students using the CAASPP for Science.

Subject	School 2020-21	School 2021-22	District 2020-21	District 2021-22	State 2020-21	State 2021-22
Science (grades 5, 8 and high school)	56	52	56.41	48.28	28.5	29.47

2021-22 CAASPP Test Results in Science by Student Group

This table displays CAASPP test results in Science by student group for students grades five, eight, and High School. Double dashes (--) appear in the table when the number of students is ten or less, either because the number of students in this category is too small for statistical accuracy or to protect student privacy.

Student Group	Total Enrollment	Number Tested	Percent Tested	Percent Not Tested	Percent Met or Exceeded
All Students	37	25	67.57	32.43	52
Female	16	8	50	50	--
Male	20	16	80	20	50
American Indian or Alaska Native	0	0	0	0	0
Asian	0	0	0	0	0
Black or African American	0	0	0	0	0
Filipino	0	0	0	0	0
Hispanic or Latino	--	--	--	--	--
Native Hawaiian or Pacific Islander	0	0	0	0	0
Two or More Races	--	--	--	--	--
White	28	18	64.29	35.71	44.44
English Learners	--	--	--	--	--
Foster Youth	0	0	0	0	0
Homeless	0	0	0	0	0
Military	0	0	0	0	0
Socioeconomically Disadvantaged	--	--	--	--	--
Students Receiving Migrant Education Services	0	0	0	0	0
Students with Disabilities	--	--	--	--	--

B. Pupil Outcomes

State Priority: Other Pupil Outcomes

The SARC provides the following information relevant to the State priority: Other Pupil Outcomes (Priority 8): Pupil outcomes in the subject area of physical education.

2021-22 California Physical Fitness Test Results

This table displays the percentage of students participating in each of the five fitness components of the California Physical Fitness Test Results. Due to changes to the 2021-22 PFT administration, only participation results are required for these five fitness areas. Percentages are not calculated and double dashes (--) appear in the table when the number of students tested is ten or less, either because the number of students in this category is too small for statistical accuracy or to protect student privacy.

Grade Level	Component 1: Aerobic Capacity	Component 2: Abdominal Strength and Endurance	Component 3: Trunk Extensor and Strength and Flexibility	Component 4: Upper Body Strength and Endurance	Component 5: Flexibility
Grade 5	100%	100%	100%	100%	100%
Grade 7	96%	96%	96%	96%	96%

C. Engagement

State Priority: Parental Involvement

The SARC provides the following information relevant to the State priority: Parental Involvement (Priority 3): Efforts the school district makes to seek parent input in making decisions regarding the school district and at each school site.

2022-23 Opportunities for Parental Involvement

Parents are encouraged to be involved in their child's learning environment by attending school events, serving on school committees, and volunteering at the school. Staff welcome parents' assistance in the classroom, in the office, on field trips, and with special projects. Back to School Night, Open House, student performances, and parent education workshops provide wonderful experiences for parents to interact with school staff while supporting their child's efforts. The School Site Council, LEAP (Leap, Enrich, Achieve, and Progress), Middle School Parent Group, Montessori Parent Group, Parent Committees, and other groups provide opportunities for parents to take an active role in the decision-making process. LEAP is a fundraising organization dedicated to improving school arts programs and facilities; meetings are held once a month and open to all parents. Parent groups serve as a resource to discuss program interests, issues, and concerns. School-to-home communication takes place in a variety of formats. The district publishes a Newsletter to update parents on what's happening in school, providing detailed information on upcoming events, addressing seasonal topics, and offering helpful tips to support academic efforts at home. The school website features comprehensive information about school programs as well as general information. Teachers prepare and send home weekly class newsletters. Flyers, letters, and emailed messages are used for special announcements and reminders. Parents who would like more information about Lagunitas Elementary School or are interested in participating in its learning community may contact their child's teacher. Staff contact information can be found on the Lagunitas School District website at www.lagunitas.org.

2021-22 Chronic Absenteeism by Student Group

Student Group	Cumulative Enrollment	Chronic Absenteeism Eligible Enrollment	Chronic Absenteeism Count	Chronic Absenteeism Rate
All Students	147	144	58	40.3
Female	71	70	31	44.3
Male	75	73	26	35.6
American Indian or Alaska Native	0	0	0	0.0
Asian	1	1	0	0.0
Black or African American	1	1	1	100.0
Filipino	0	0	0	0.0
Hispanic or Latino	22	21	4	19.0
Native Hawaiian or Pacific Islander	0	0	0	0.0
Two or More Races	13	13	8	61.5
White	108	106	45	42.5
English Learners	8	8	1	12.5
Foster Youth	0	0	0	0.0
Homeless	0	0	0	0.0
Socioeconomically Disadvantaged	34	33	16	48.5
Students Receiving Migrant Education Services	0	0	0	0.0
Students with Disabilities	20	19	9	47.4

C. Engagement

State Priority: School Climate

The SARC provides the following information relevant to the State priority: School Climate (Priority 6):

- Pupil suspension rates;
- Pupil expulsion rates; and
- Other local measures on the sense of safety

Suspensions and Expulsions

This table displays suspensions and expulsions data collected between July through February, partial school year due to the COVID-19 pandemic. The 2019-20 suspensions and expulsions rate data are not comparable to other year data because the 2019-20 school year is a partial school year due to the COVID-19 crisis. As such, it would be inappropriate to make any comparisons in rates of suspensions and expulsions in the 2019-20 school year compared to other school years.

Subject	School 2019-20	District 2019-20	State 2019-20
Suspensions	1.82	1.20	2.45
Expulsions	0.00	0.00	0.05

This table displays suspensions and expulsions data collected between July through June, each full school year respectively. Data collected during the 2020-21 school year may not be comparable to earlier years of this collection due to differences in learning mode instruction in response to the COVID-19 pandemic.

Subject	School 2020-21	School 2021-22	District 2020-21	District 2021-22	State 2020-21	State 2021-22
Suspensions	0.00	1.36	0.00	1.02	0.20	3.17
Expulsions	0.00	0.00	0.00	0.00	0.00	0.07

2021-22 Suspensions and Expulsions by Student Group

Student Group	Suspensions Rate	Expulsions Rate
All Students	1.36	0.00
Female	0.00	0.00
Male	2.67	0.00
American Indian or Alaska Native	0.00	0.00
Asian	0.00	0.00
Black or African American	0.00	0.00
Filipino	0.00	0.00
Hispanic or Latino	0.00	0.00
Native Hawaiian or Pacific Islander	0.00	0.00
Two or More Races	0.00	0.00
White	1.85	0.00
English Learners	0.00	0.00
Foster Youth	0.00	0.00
Homeless	0.00	0.00
Socioeconomically Disadvantaged	5.88	0.00
Students Receiving Migrant Education Services	0.00	0.00
Students with Disabilities	5.00	0.00

2022-23 School Safety Plan

The Comprehensive School Site Safety Plan was originally developed for Lagunitas Elementary School in collaboration with local agencies and district administration to fulfill Senate Bill 187 requirements. Components of this plan include child abuse reporting procedures, teacher notification of dangerous pupil procedures, disaster response procedures, procedures for safe arrival and departure from school, sexual harassment policy, and dress code policy.

Lagunitas School District is working in collaboration with the County of Marin and the Woodacre Fire Department to review and update safety plan procedures, and will share any future updates annually (or as needed) with the Woodacre Fire Department, as well as law enforcement and other first responders.

In addition, Lagunitas School District is working with local law enforcement agencies, including our School Resource Officer from the Marin County Sheriff's Office to review emergency response procedures, including law enforcement's tactical response to criminal incidents, and procedures related to individuals with guns on school campuses and at school related functions, procedures to prepare for active shooters or other armed assailants, based on the specific needs and context of our schools and community.

Lagunitas Elementary School's most current school safety plan was reviewed, updated, and shared with school staff in August 2022 and the School Site Council in November 2022.

D. Other SARC Information Information Required in the SARC

The information in this section is required to be in the SARC but is not included in the state priorities for LCFF.

2019-20 Elementary Average Class Size and Class Size Distribution

This table displays the 2019-20 average class size and class size distribution. The columns titled "Number of Classes" indicates how many classes fall into each size category (a range of total students per class). The "Other" category is for multi-grade level classes.

Grade Level	Average Class Size	Number of Classes with 1-20 Students	Number of Classes with 21-32 Students	Number of Classes with 33+ Students
K				
1				
2				
3				
4				
5				
6	28		14	
Other	20	2	1	

2020-21 Elementary Average Class Size and Class Size Distribution

This table displays the 2020-21 average class size and class size distribution. The columns titled "Number of Classes" indicates how many classes fall into each size category (a range of total students per class). The "Other" category is for multi-grade level classes.

Grade Level	Average Class Size	Number of Classes with 1-20 Students	Number of Classes with 21-32 Students	Number of Classes with 33+ Students
K	18	1		
1				
2				
3				
4				
5				
6	24		15	
Other	23		2	

2021-22 Elementary Average Class Size and Class Size Distribution

This table displays the 2021-22 average class size and class size distribution. The columns titled "Number of Classes" indicates how many classes fall into each size category (a range of total students per class). The "Other" category is for multi-grade level classes.

Grade Level	Average Class Size	Number of Classes with 1-20 Students	Number of Classes with 21-32 Students	Number of Classes with 33+ Students
K				
1				
2				
3				
4				
5				
6	22	17		5
Other	17	2	1	

2021-22 Ratio of Pupils to Academic Counselor

This table displays the ratio of pupils to Academic Counselor. One full time equivalent (FTE) equals one staff member working full time; one FTE could also represent two staff members who each work 50 percent of full time.

Title	Ratio
Pupils to Academic Counselor	0

2021-22 Student Support Services Staff

This table displays the number of FTE support staff assigned to this school. One full time equivalent (FTE) equals one staff member working full time; one FTE could also represent two staff members who each work 50 percent of full time.

Title	Number of FTE Assigned to School
Counselor (Academic, Social/Behavioral or Career Development)	
Library Media Teacher (Librarian)	
Library Media Services Staff (Paraprofessional)	
Psychologist	
Social Worker	
Speech/Language/Hearing Specialist	
Resource Specialist (non-teaching)	

2020-21 Expenditures Per Pupil and School Site Teacher Salaries

This table displays the 2020-21 expenditures per pupil and average teacher salary for this school. Cells with N/A values do not require data.

Level	Total Expenditures Per Pupil	Expenditures Per Pupil (Restricted)	Expenditures Per Pupil (Unrestricted)	Average Teacher Salary
School Site	\$7,012	\$3,556	\$3,456	\$82,233
District	N/A	N/A	\$5,555	
Percent Difference - School Site and District	N/A	N/A	-46.6	
State	N/A	N/A	\$6,594	\$74,053
Percent Difference - School Site and State	N/A	N/A	-62.4	10.5

2021-22 Types of Services Funded

In addition to general fund state funding, Lagunitas School District receives state and federal categorical funding for special programs. For the 2021-22 school year, the district received federal, state, and local aid for the following categorical, special education, and support programs:

- One-time for outstanding mandate claims
- Education Protection Account
- Lottery: Instructional Materials
- Other Federal Funds
- Other Local: Locally Defined
- Special Education
- State Lottery
- Title I, II, III, IV
- Other State Funds

2020-21 Teacher and Administrative Salaries

This table displays the 2020-21 Teacher and Administrative salaries. For detailed information on salaries, see the CDE Certification Salaries & Benefits web page at <http://www.cde.ca.gov/ds/fd/cs/>.

Category	District Amount	State Average for Districts in Same Category
Beginning Teacher Salary		\$46,844
Mid-Range Teacher Salary		\$73,398
Highest Teacher Salary		\$93,345
Average Principal Salary (Elementary)		\$116,457
Average Principal Salary (Middle)		\$122,115
Average Principal Salary (High)		
Superintendent Salary		\$136,296
Percent of Budget for Teacher Salaries	26%	30%
Percent of Budget for Administrative Salaries	7%	6%

Professional Development

The district is committed to providing the best educational program possible for its students. An important part of this commitment incorporates ongoing professional development of curriculum coordination, health and safety, and teacher training. Training and curriculum development at Lagunitas School District covers a variety of topics.

During the 2021-22 school year, Lagunitas Elementary School participated in three district-sponsored staff development days and weekly site-based staff development (Wednesday afternoons). Staff training focused on special education including dyslexia and autism, Reading and Writing strategies, Social Emotional Learning through Zones of Regulation, social justice and racial equity, project-based learning, EpiPen Guidelines, emergency and safety procedures, technology, and Mandated Reporter Training.

To support individual training needs, teachers participated in workshops sponsored by the Marin County Office of Education, which offers a broad-based variety of curriculum-based workshops to help teachers improve the effectiveness of classroom instruction. Training activities took place during the summer recess, before school, and during school (on substitute release time). Teachers are encouraged to attend professional seminars and conferences related to their field of study, sharing their experiences with fellow staff upon their return.

Lagunitas School District and the Marin County Office of Education jointly support new and veteran teachers in developing their teaching skills. Beginning Teacher Support and Assessment (BTSA), a state-sponsored program, is designed for first- and second-year credentialed teachers to receive skills assistance over a two-year period.

Classified support staff receive job-related training from department supervisors, district representatives, and the Marin County Office of Education. Training activities and workshops are designed to enhance and extend job performance.

This table displays the number of school days dedicated to staff development and continuous improvement.

Subject	2020-21	2021-22	2022-23
Number of school days dedicated to Staff Development and Continuous Improvement	3	3	3

San Geronimo Valley Elementary School

2021-2022 School Accountability Report Card

(Published During the 2022-2023 School Year)

General Information about the School Accountability Report Card (SARC)

SARC Overview



By February 1 of each year, every school in California is required by state law to publish a School Accountability Report Card (SARC). The SARC contains information about the condition and performance of each California public school. Under the Local Control Funding Formula (LCFF) all local educational agencies (LEAs) are required to prepare a Local Control and Accountability Plan (LCAP), which describes how they intend to meet annual school-specific goals for all pupils, with specific activities to address state and local priorities. Additionally, data reported in an LCAP is to be consistent with data reported in the SARC.

For more information about SARC requirements and access to prior year reports, see the California Department of Education (CDE) SARC web page at <https://www.cde.ca.gov/ta/ac/sa/>

For more information about the LCFF or the LCAP, see the CDE LCFF web page at <https://www.cde.ca.gov/fg/aa/lc/>

For additional information about the school, parents/guardians and community members should contact the school principal or the district office.

DataQuest



DataQuest is an online data tool located on the CDE DataQuest web page at <https://dq.cde.ca.gov/dataquest/> that contains additional information about this school and comparisons of the school to the district and the county. Specifically, DataQuest is a dynamic system that provides reports for accountability (e.g., test data, enrollment, high school graduates, dropouts, course enrollments, staffing, and data regarding English learners).

California School Dashboard



The California School Dashboard (Dashboard) <https://www.caschooldashboard.org/> reflects California's new accountability and continuous improvement system and provides information about how LEAs and schools are meeting the needs of California's diverse student population. The Dashboard contains reports that display the performance of LEAs, schools, and student groups on a set of state and local measures to assist in identifying strengths, challenges, and areas in need of improvement.

Internet Access

Internet access is available at public libraries and other locations that are publicly accessible (e.g., the California State Library). Access to the Internet at libraries and public locations is generally provided on a first-come, first-served basis. Other use restrictions may include the hours of operation, the length of time that a workstation may be used (depending on availability), the types of software programs available on a workstation, and the ability to print documents.

2022-23 School Contact Information

School Name	San Geronimo Valley Elementary School
Street	One Lagunitas School Road
City, State, Zip	San Geronimo, CA 94963-0308
Phone Number	(415) 488-4118
Principal	Laura Shain
Email Address	lshain@lagunitas.org
School Website	www.lagunitas.org
County-District-School (CDS) Code	21 65359 6024343

2022-23 District Contact Information

District Name	Lagunitas Elementary School District
Phone Number	(415) 488-4118
Superintendent	Laura Shain
Email Address	lshain@lagunitas.org
District Website Address	www.lagunitas.org

2022-23 School Overview

About the District

Lagunitas School District is located in Marin County, 30 miles north of San Francisco. The small, rural school district is tucked away in a beautifully scenic woodland in the unincorporated San Geronimo Valley. Serving children residing in four local hamlets, the district is comprised of two schools that offer a unique variety of educational programs. During the 2021-22 school year, 180 students were enrolled; 4.44% qualified for English Learner support and 21.11% qualified for free or reduced-price lunch.

San Geronimo Valley Elementary School Profile

San Geronimo Valley Elementary School offers a unique educational program for the students in its community: the Open Classroom Program. The Open Classroom program serves students in grade TK-6. Classrooms are multi-graded and rely upon parent participation to accommodate and stimulate a broad range of learning styles. The school program demonstrates that social, physical, emotional, and academic growth are interrelated and of equal value. School staff believe that learning is exciting and the learning is more effective in a "hands-on" environment. Rich, accessible instruction takes place in both a formal and spontaneous manner where developmental readiness and individuality of each child is respected.

During the 2021-22 school year, 44 students were enrolled.

Mission Statement

We are a community committed to continuous improvement in our educational effectiveness, aimed at fulfilling the needs of each individual student. We strive for quality, balancing academic excellence, social awareness, civic responsibility, and self-esteem in a safe and attractive learning environment where all participants benefit. We value parental choice and involvement, collaborating with staff, students, and the Board, to ensure that programs continue to be responsive, operations become ever more efficient, and educational opportunity continues to be optimized.

About this School

2021-22 Student Enrollment by Grade Level

Grade Level	Number of Students
Kindergarten	6
Grade 1	8
Grade 2	9
Grade 3	6
Grade 4	7
Grade 5	6
Grade 6	2
Total Enrollment	44

2021-22 Student Enrollment by Student Group

Student Group	Percent of Total Enrollment
Female	38.6
Male	61.4
American Indian or Alaska Native	0.0
Asian	2.3
Black or African American	0.0
Filipino	0.0
Hispanic or Latino	11.4
Native Hawaiian or Pacific Islander	0.0
Two or More Races	11.4
White	68.2
English Learners	2.3
Foster Youth	0.0
Homeless	0.0
Migrant	0.0
Socioeconomically Disadvantaged	18.2
Students with Disabilities	11.4

A. Conditions of Learning **State Priority: Basic**

The SARC provides the following information relevant to the State priority: Basic (Priority 1):

- Degree to which teachers are appropriately assigned and fully credentialed in the subject area and for the pupils they are teaching;
- Pupils have access to standards-aligned instructional materials; and
- School facilities are maintained in good repair

2020-21 Teacher Preparation and Placement

Authorization/Assignment	School Number	School Percent	District Number	District Percent	State Number	State Percent
Fully (Preliminary or Clear) Credentialed for Subject and Student Placement (properly assigned)	4.00	100.00	10.90	91.00	228366.10	83.12
Intern Credential Holders Properly Assigned	0.00	0.00	0.00	0.00	4205.90	1.53
Teachers Without Credentials and Misassignments ("ineffective" under ESSA)	0.00	0.00	0.00	0.00	11216.70	4.08
Credentialed Teachers Assigned Out-of-Field ("out-of-field" under ESSA)	0.00	0.00	0.00	0.00	12115.80	4.41
Unknown	0.00	0.00	1.00	8.92	18854.30	6.86
Total Teaching Positions	4.00	100.00	12.00	100.00	274759.10	100.00

2021-22 data was not included as part of the initial release of data on 1/13/23. The CDE has indicated that the data will be available after the 2/1/23 SARC deadline. The data will be populated when it is published by the CDE.

Note: The data in this table is based on Full Time Equivalent (FTE) status. One FTE equals one staff member working full time; one FTE could also represent two staff members who each work 50 percent of full time. Additionally, an assignment is defined as a position that an educator is assigned based on setting, subject, and grade level. An authorization is defined as the services that an educator is authorized to provide to students.

2021-22 Teacher Preparation and Placement

Authorization/Assignment	School Number	School Percent	District Number	District Percent	State Number	State Percent
Fully (Preliminary or Clear) Credentialed for Subject and Student Placement (properly assigned)						
Intern Credential Holders Properly Assigned						
Teachers Without Credentials and Misassignments ("ineffective" under ESSA)						
Credentialed Teachers Assigned Out-of-Field ("out-of-field" under ESSA)						
Unknown						
Total Teaching Positions						

2021-22 data was not included as part of the initial release of data on 1/13/23. The CDE has indicated that the data will be available after the 2/1/23 SARC deadline. The data will be populated when it is published by the CDE.

Note: The data in this table is based on Full-Time Equivalent (FTE) status. One FTE equals one staff member working full time; one FTE could also represent two staff members who each work 50 percent of full time. Additionally, an assignment is defined as a position that an educator is assigned based on setting, subject, and grade level. An authorization is defined as the services that an educator is authorized to provide to students.

Teachers Without Credentials and Misassignments (considered “ineffective” under ESSA)

Authorization/Assignment	2020-21	2021-22
Permits and Waivers	0.00	
Misassignments	0.00	
Vacant Positions	0.00	
Total Teachers Without Credentials and Misassignments	0.00	

2021-22 data was not included as part of the initial release of data on 1/13/23. The CDE has indicated that the data will be available after the 2/1/23 SARC deadline. The data will be populated when it is published by the CDE.

Credentialed Teachers Assigned Out-of-Field (considered “out-of-field” under ESSA)

Indicator	2020-21	2021-22
Credentialed Teachers Authorized on a Permit or Waiver	0.00	
Local Assignment Options	0.00	
Total Out-of-Field Teachers	0.00	

2021-22 data was not included as part of the initial release of data on 1/13/23. The CDE has indicated that the data will be available after the 2/1/23 SARC deadline. The data will be populated when it is published by the CDE.

2021-22 Class Assignments

Indicator	2020-21	2021-22
Misassignments for English Learners (a percentage of all the classes with English learners taught by teachers that are misassigned)	0.00	
No credential, permit or authorization to teach (a percentage of all the classes taught by teachers with no record of an authorization to teach)	0.00	

2021-22 data was not included as part of the initial release of data on 1/13/23. The CDE has indicated that the data will be available after the 2/1/23 SARC deadline. The data will be populated when it is published by the CDE.

Note: For more information refer to the Updated Teacher Equity Definitions web page at <https://www.cde.ca.gov/pd/ee/teacherequitydefinitions.asp>.

2022-23 Quality, Currency, Availability of Textbooks and Other Instructional Materials

Instructional Materials

All textbooks used in the core curriculum throughout San Geronimo School are being aligned to the Common Core State Standards. Instructional materials for grades K-8 are selected from the state's most recent list of standards-based materials and adopted by the State Board of Education. The district follows the State Board of Education's six-year adoption cycle for core content materials. District textbook review and adoption activities occur the year following the state's adoption.

On September 9, 2021, the Lagunitas School District's Board of Trustees held a public hearing to certify the extent to which textbooks and instructional materials have been provided to students. The Board of Trustees adopted Resolution #2022-07 which certifies as required by Education Code §60119 that (1) textbooks and instructional materials were provided to all students, including English learners, in the district to the extent that each pupil has a textbook or instructional materials, or both, to use in class and to take home, 2) sufficient textbooks and instructional materials were provided to each student, including English learners, that are aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks in the following subjects: mathematics, science, history-social science, English/language arts, including the English language development component of an adopted program.

In addition to the core subject areas, districts are required to disclose in their SARCs the sufficiency of instruction materials used for health, foreign language, and visual/performing arts curricula. During the 2021-22 school year, health lessons were a component of the current science curriculum, therefore, the provision of additional classroom materials for health lessons was not needed. Students participating in visual and performing arts course work have been provided with a textbook and supplemental materials to use in class and to take home. These materials comply with the state's content standards and curriculum frameworks.

Year and month in which the data were collected

January 2022

Subject	Textbooks and Other Instructional Materials/year of Adoption	From Most Recent Adoption ?	Percent Students Lacking Own Assigned Copy
Reading/Language Arts	2022 Fountas & Pinnell Interactive Read Aloud Fountas & Pinnell Reading and Writing Mini Lessons Heinemann Jump Rope Readers	Yes	0
	2007 and 2015 Houghton-Mifflin Handwriting without Tears High Noon Books; Leveled Reading Books and Sound Out Series Heinemann Publishing; Writer's Workshop and Readers Workshop Units of Study Prentice Hall; Words Their Way McDougal Littell; Language of Literature		
	2003 Houghton Mifflin; Write Source Various books and novels 2017		
Mathematics	2015 Houghton Mifflin Harcourt Go Math Houghton Mifflin Harcourt Expressions Pearson Investigations Singaporemath.com Inc., Singapore Math, 2011 McGraw Hill: CA Everyday Mathematics Marilyn Burns: Math Solutions	Yes	0

Science	Mystery Science FOSS Kits AIMS Education Foundation Holt, Rinehart & Winston; Earth, Life, and Physical Science	Yes	0
History-Social Science	Houghton Mifflin; Houghton Mifflin Social Studies Teachers Curriculum Institute (CPM); History Alive 2011	Yes	0
Foreign Language			
Health			
Visual and Performing Arts			
Science Laboratory Equipment (grades 9-12)			

School Facility Conditions and Planned Improvements

School Facilities

San Geronimo Valley Elementary School provides a safe, clean environment for learning through proper facilities maintenance and campus supervision.

Campus Maintenance

San Geronimo Valley Elementary School staff is proud of their beautiful campus and is devoted to maintaining high standards regarding campus maintenance and general housekeeping practices. The Lagunitas Elementary School District's custodial staff is qualified and equipped to handle routine cleaning needs, general maintenance, and minor repairs. Following a standard cleaning schedule, two full-time day custodians and one maintenance worker are responsible for the upkeep of both; Lagunitas and San Geronimo Schools. The maintenance worker is responsible for general groundskeeping and minor repairs. Larger projects are typically outsourced to third party contractors. One day custodian is responsible for daily cleaning of the multi-purpose room, gym, classrooms, and restrooms. Teachers communicate unscheduled maintenance needs and special projects requests to the secretary who prepares a work order and forwards it to the principal then Chief Business Official (CBO) for review and approval. The CBO assigns the work order to the custodian/maintenance worker or makes arrangements for a third party contractor to fulfill the request. Emergency situations are given high priority and resolved immediately by either the custodial staff or maintenance worker.

Every morning before school begins, maintenance inspects school facilities for safety hazards and maintenance issues that require attention before staff and students arrive on campus. Any graffiti or signs of vandalism are removed immediately. Restrooms are checked routinely as a proactive measure in keeping facilities safe, sanitary, and stocked.

San Geronimo Valley Elementary School's most recent inspection took place on March 20, 2020. School Facility Good Repair Status is table illustrated.

Deferred Maintenance

Lagunitas School District allocates funding to assist with maintenance repairs or replacement of existing school building components. These components include but are not limited to, roofing, plumbing, electrical systems, playground structures, and exterior painting. The District's Board of Trustees and Administration understand the need to fund the District's Deferred Maintenance program; therefore, funds from the general fund are transferred into the Deferred Maintenance fund to cover the cost of repairs and other general maintenance.

Year and month of the most recent FIT report

3/20/2020

System Inspected	Rate Good	Rate Fair	Rate Poor	Repair Needed and Action Taken or Planned
Systems: Gas Leaks, Mechanical/HVAC, Sewer	X			

School Facility Conditions and Planned Improvements

Interior: Interior Surfaces	X	
Cleanliness: Overall Cleanliness, Pest/Vermin Infestation	X	
Electrical	X	
Restrooms/Fountains: Restrooms, Sinks/ Fountains		X
Safety: Fire Safety, Hazardous Materials	X	
Structural: Structural Damage, Roofs	X	
External: Playground/School Grounds, Windows/ Doors/Gates/Fences	X	Flat roofing areas should be inspected by roofing expert for wear & tear.

Overall Facility Rate

Exemplary	Good	Fair	Poor
	X		

B. Pupil Outcomes

State Priority: Pupil Achievement

The SARC provides the following information relevant to the State priority: Pupil Achievement (Priority 4):

Statewide Assessments

(i.e., California Assessment of Student Performance and Progress [CAASPP] System includes the Smarter Balanced Summative Assessments for students in the general education population and the California Alternate Assessments [CAAs] for English language arts/literacy [ELA] and mathematics given in grades three through eight and grade eleven. Only eligible students may participate in the administration of the CAAs. CAAs items are aligned with alternate achievement standards, which are linked with the Common Core State Standards [CCSS] for students with the most significant cognitive disabilities).

The CAASPP System encompasses the following assessments and student participation requirements:

1. **Smarter Balanced Summative Assessments and CAAs for ELA** in grades three through eight and grade eleven.
2. **Smarter Balanced Summative Assessments and CAAs for mathematics** in grades three through eight and grade eleven.
3. **California Science Test (CAST) and CAAs for Science** in grades five, eight, and once in high school (i.e., grade ten, eleven, or twelve).
4. **College and Career Ready**
The percentage of students who have successfully completed courses that satisfy the requirements for entrance to the University of California and the California State University, or career technical education sequences or programs of study.

SARC Reporting in the 2020-2021 School Year Only

Where the most viable option, LEAs were required to administer the statewide summative assessment in ELA and mathematics. Where a statewide summative assessment was not the most viable option for the LEA (or for one or more grade-level[s] within the LEA) due to the pandemic, LEAs were allowed to report results from a different assessment that met the criteria established by the State Board of Education (SBE) on March 16, 2021. The assessments were required to be:

- Aligned with CA CCSS for ELA and mathematics;
- Available to students in grades 3 through 8, and grade 11; and
- Uniformly administered across a grade, grade span, school, or district to all eligible students.

Options

Note that the CAAs could only be administered in-person following health and safety requirements. If it was not viable for the LEA to administer the CAAs in person with health and safety guidelines in place, the LEA was directed to not administer the tests. There were no other assessment options available for the CAAs. Schools administered the Smarter Balanced Summative Assessments for ELA and mathematics, other assessments that meet the SBE criteria, or a combination of both, and they could only choose one of the following:

- Smarter Balanced ELA and mathematics summative assessments;
- Other assessments meeting the SBE criteria; or
- Combination of Smarter Balanced ELA and mathematics summative assessments and other assessments.

The percentage of students who have successfully completed courses that satisfy the requirements for entrance to the University of California and the California State University, or career technical education sequences or programs of study.

Percentage of Students Meeting or Exceeding the State Standard on CAASPP

This table displays CAASPP test results in ELA and mathematics for all students grades three through eight and grade eleven taking and completing a state-administered assessment.

The 2020-21 data cells have N/A values because these data are not comparable to other year data due to the COVID-19 pandemic during the 2020-21 school year. Where the CAASPP assessments in ELA and/or mathematics is not the most viable option, the LEAs were allowed to administer local assessments. Therefore, the 2020-21 data between school years for the school, district, state are not an accurate comparison. As such, it is inappropriate to compare results of the 2020-21 school year to other school years.

Percentages are not calculated when the number of students tested is ten or less, either because the number of students in this category is too small for statistical accuracy or to protect student privacy.

ELA and mathematics test results include the Smarter Balanced Summative Assessment and the CAA. The "Percent Met or Exceeded" is calculated by taking the total number of students who met or exceeded the standard on the Smarter Balanced Summative Assessment plus the total number of students who met the standard (i.e., achieved Level 3-Alternate) on the CAAs divided by the total number of students who participated in both assessments.

Subject	School 2020-21	School 2021-22	District 2020-21	District 2021-22	State 2020-21	State 2021-22
English Language Arts/Literacy (grades 3-8 and 11)	N/A	25	N/A	53	N/A	47
Mathematics (grades 3-8 and 11)	N/A	20	N/A	54	N/A	33

2021-22 CAASPP Test Results in ELA by Student Group

This table displays CAASPP test results in ELA by student group for students grades three through eight and grade eleven taking and completing a state-administered assessment.

ELA test results include the Smarter Balanced Summative Assessment and the CAA. The "Percent Met or Exceeded" is calculated by taking the total number of students who met or exceeded the standard on the Smarter Balanced Summative Assessment plus the total number of students who met the standard (i.e., achieved Level 3-Alternate) on the CAAs divided by the total number of students who participated in both assessments.

Double dashes (--) appear in the table when the number of students is ten or less, either because the number of students in this category is too small for statistical accuracy or to protect student privacy.

The number of students tested includes all students who participated in the test whether they received a score or not; however, the number of students tested is not the number that was used to calculate the achievement level percentages. The achievement level percentages are calculated using only students who received scores.

CAASPP Student Groups	CAASPP Total Enrollment	CAASPP Number Tested	CAASPP Percent Tested	CAASPP Percent Not Tested	CAASPP Percent Met or Exceeded
All Students	24	16	66.67	33.33	31.25
Female	--	--	--	--	--
Male	14	11	78.57	21.43	18.18
American Indian or Alaska Native	0	0	0.00	0.00	0.00
Asian	--	--	--	--	--
Black or African American	0	0	0.00	0.00	0.00
Filipino	0	0	0.00	0.00	0.00
Hispanic or Latino	--	--	--	--	--
Native Hawaiian or Pacific Islander	0	0	0.00	0.00	0.00
Two or More Races	--	--	--	--	--
White	18	11	61.11	38.89	36.36
English Learners	0	0	0.00	0.00	0.00
Foster Youth	0	0	0.00	0.00	0.00
Homeless	0	0	0.00	0.00	0.00
Military	0	0	0.00	0.00	0.00
Socioeconomically Disadvantaged	--	--	--	--	--
Students Receiving Migrant Education Services	0	0	0.00	0.00	0.00
Students with Disabilities	--	--	--	--	--

2021-22 CAASPP Test Results in Math by Student Group

This table displays CAASPP test results in Math by student group for students grades three through eight and grade eleven taking and completing a state-administered assessment.

Mathematics test results include the Smarter Balanced Summative Assessment and the CAA. The "Percent Met or Exceeded" is calculated by taking the total number of students who met or exceeded the standard on the Smarter Balanced Summative Assessment plus the total number of students who met the standard (i.e., achieved Level 3-Alternate) on the CAAs divided by the total number of students who participated in both assessments.

Double dashes (--) appear in the table when the number of students is ten or less, either because the number of students in this category is too small for statistical accuracy or to protect student privacy.

The number of students tested includes all students who participated in the test whether they received a score or not; however, the number of students tested is not the number that was used to calculate the achievement level percentages. The achievement level percentages are calculated using only students who received scores.

CAASPP Student Groups	CAASPP Total Enrollment	CAASPP Number Tested	CAASPP Percent Tested	CAASPP Percent Not Tested	CAASPP Percent Met or Exceeded
All Students	24	15	62.50	37.50	20.00
Female	--	--	--	--	--
Male	14	10	71.43	28.57	--
American Indian or Alaska Native	0	0	0.00	0.00	0.00
Asian	--	--	--	--	--
Black or African American	0	0	0.00	0.00	0.00
Filipino	0	0	0.00	0.00	0.00
Hispanic or Latino	--	--	--	--	--
Native Hawaiian or Pacific Islander	0	0	0.00	0.00	0.00
Two or More Races	--	--	--	--	--
White	18	11	61.11	38.89	27.27
English Learners	0	0	0.00	0.00	0.00
Foster Youth	0	0	0.00	0.00	0.00
Homeless	0	0	0.00	0.00	0.00
Military	0	0	0.00	0.00	0.00
Socioeconomically Disadvantaged	--	--	--	--	--
Students Receiving Migrant Education Services	0	0	0.00	0.00	0.00
Students with Disabilities	--	--	--	--	--

CAASPP Test Results in Science for All Students

This table displays the percentage of all students grades five, eight, and High School meeting or exceeding the State Standard.

For any 2020–21 data cells with N/T values indicate that this school did not test students using the CAASPP for Science.

Subject	School 2020-21	School 2021-22	District 2020-21	District 2021-22	State 2020-21	State 2021-22
Science (grades 5, 8 and high school)	57.14	--	56.41	48.28	28.5	29.47

2021-22 CAASPP Test Results in Science by Student Group

This table displays CAASPP test results in Science by student group for students grades five, eight, and High School. Double dashes (--) appear in the table when the number of students is ten or less, either because the number of students in this category is too small for statistical accuracy or to protect student privacy.

Student Group	Total Enrollment	Number Tested	Percent Tested	Percent Not Tested	Percent Met or Exceeded
All Students	--	--	--	--	--
Female	--	--	--	--	--
Male	--	--	--	--	--
American Indian or Alaska Native	0	0	0	0	0
Asian	--	--	--	--	--
Black or African American	0	0	0	0	0
Filipino	0	0	0	0	0
Hispanic or Latino	--	--	--	--	--
Native Hawaiian or Pacific Islander	0	0	0	0	0
Two or More Races	0	0	0	0	0
White	--	--	--	--	--
English Learners	0	0	0	0	0
Foster Youth	0	0	0	0	0
Homeless	0	0	0	0	0
Military	0	0	0	0	0
Socioeconomically Disadvantaged	--	--	--	--	--
Students Receiving Migrant Education Services	0	0	0	0	0
Students with Disabilities	--	--	--	--	--

B. Pupil Outcomes

State Priority: Other Pupil Outcomes

The SARC provides the following information relevant to the State priority: Other Pupil Outcomes (Priority 8): Pupil outcomes in the subject area of physical education.

2021-22 California Physical Fitness Test Results

This table displays the percentage of students participating in each of the five fitness components of the California Physical Fitness Test Results. Due to changes to the 2021-22 PFT administration, only participation results are required for these five fitness areas. Percentages are not calculated and double dashes (--) appear in the table when the number of students tested is ten or less, either because the number of students in this category is too small for statistical accuracy or to protect student privacy.

Grade Level	Component 1: Aerobic Capacity	Component 2: Abdominal Strength and Endurance	Component 3: Trunk Extensor and Strength and Flexibility	Component 4: Upper Body Strength and Endurance	Component 5: Flexibility
Grade 5	100%	100%	100%	100%	100%

C. Engagement

State Priority: Parental Involvement

The SARC provides the following information relevant to the State priority: Parental Involvement (Priority 3): Efforts the school district makes to seek parent input in making decisions regarding the school district and at each school site.

2022-23 Opportunities for Parental Involvement

Parent participation is an integral component of the program's structure. Families with students enrolled in the Open Classroom program are encouraged to either volunteer to help in the classroom or provide "out of classroom" support. Back to School Night, Open House, student performances, and parent education workshops provide wonderful experiences for parents to interact with school staff while supporting their child's efforts. The School Site Council, LEAP (Leap, Enrich, Achieve, and Progress), and Open Classroom Parent Group provide opportunities for parents to take an active role in the decision-making process in a variety of councils.

LEAP is a fundraising organization dedicated to improving school programs and facilities; meetings are held once a month and open to all parents. Parent groups serve as a resource to discuss program interests, issues, and concerns. Annual surveys are used to recruit parent participation, solicit volunteers for special projects, and collect feedback related to school operations and programs.

School-to-home communication takes place in a variety of formats. The district publishes a Newsletter to update parents on what's happening in school, providing detailed information on upcoming events, addressing seasonal topics, and offering helpful tips to support academic efforts at home. The school district's website features comprehensive information about school programs as well as general information. Teachers prepare and send home weekly class newsletters. Flyers, letters, and emailed messages are used for special announcements and reminders. Parents who would like more information about San Geronimo Valley Elementary School or are interested in participating in its learning community may contact their child's teacher at (415) 488-9421 ext. 301.

2021-22 Chronic Absenteeism by Student Group

Student Group	Cumulative Enrollment	Chronic Absenteeism Eligible Enrollment	Chronic Absenteeism Count	Chronic Absenteeism Rate
All Students	58	52	17	32.7
Female	24	23	5	21.7
Male	34	29	12	41.4
American Indian or Alaska Native	0	0	0	0.0
Asian	1	1	0	0.0
Black or African American	0	0	0	0.0
Filipino	0	0	0	0.0
Hispanic or Latino	10	7	4	57.1
Native Hawaiian or Pacific Islander	0	0	0	0.0
Two or More Races	8	8	4	50.0
White	36	33	9	27.3
English Learners	1	1	1	100.0
Foster Youth	0	0	0	0.0
Homeless	1	1	0	0.0
Socioeconomically Disadvantaged	11	9	3	33.3
Students Receiving Migrant Education Services	0	0	0	0.0
Students with Disabilities	9	9	4	44.4

C. Engagement

State Priority: School Climate

The SARC provides the following information relevant to the State priority: School Climate (Priority 6):

- Pupil suspension rates;
- Pupil expulsion rates; and
- Other local measures on the sense of safety

Suspensions and Expulsions

This table displays suspensions and expulsions data collected between July through February, partial school year due to the COVID-19 pandemic. The 2019-20 suspensions and expulsions rate data are not comparable to other year data because the 2019-20 school year is a partial school year due to the COVID-19 crisis. As such, it would be inappropriate to make any comparisons in rates of suspensions and expulsions in the 2019-20 school year compared to other school years.

Subject	School 2019-20	District 2019-20	State 2019-20
Suspensions	0.00	1.20	2.45
Expulsions	0.00	0.00	0.05

This table displays suspensions and expulsions data collected between July through June, each full school year respectively. Data collected during the 2020-21 school year may not be comparable to earlier years of this collection due to differences in learning mode instruction in response to the COVID-19 pandemic.

Subject	School 2020-21	School 2021-22	District 2020-21	District 2021-22	State 2020-21	State 2021-22
Suspensions	0.00	0.00	0.00	1.02	0.20	3.17
Expulsions	0.00	0.00	0.00	0.00	0.00	0.07

2021-22 Suspensions and Expulsions by Student Group

Student Group	Suspensions Rate	Expulsions Rate
All Students	0.00	0.00
Female	0.00	0.00
Male	0.00	0.00
American Indian or Alaska Native	0.00	0.00
Asian	0.00	0.00
Black or African American	0.00	0.00
Filipino	0.00	0.00
Hispanic or Latino	0.00	0.00
Native Hawaiian or Pacific Islander	0.00	0.00
Two or More Races	0.00	0.00
White	0.00	0.00
English Learners	0.00	0.00
Foster Youth	0.00	0.00
Homeless	0.00	0.00
Socioeconomically Disadvantaged	0.00	0.00
Students Receiving Migrant Education Services	0.00	0.00
Students with Disabilities	0.00	0.00

2022-23 School Safety Plan

The Comprehensive School Site Safety Plan was originally developed for San Geronimo Valley Elementary School in collaboration with local agencies and district administration. Components of this plan include child abuse reporting procedures, teacher notification of dangerous pupil procedures, disaster response procedures, procedures for safe arrival and departure from school, sexual harassment policy, and dress code policy.

Lagunitas School District is working in collaboration with the County of Marin, Woodacre Fire Department to review and update safety plan procedures, and will share any future updates annually (or as needed) with the Woodacre Fire Department, as well as law enforcement and other first responders.

In addition, Lagunitas School District is working with local law enforcement agencies, including our School Resource Officer from the Marin County Sheriff's Office to review emergency response procedures, including law enforcement's tactical response to criminal incidents, and procedures related to individuals with guns on school campuses and at school related functions, procedures to prepare for active shooters or other armed assailants, based on the specific needs and context of our schools and community.

San Geronimo Valley Elementary School's most current school safety plan was reviewed, updated, and shared with school staff in August 2022 and the School Site Council in November 2022.

D. Other SARC Information Information Required in the SARC

The information in this section is required to be in the SARC but is not included in the state priorities for LCFF.

2019-20 Elementary Average Class Size and Class Size Distribution

This table displays the 2019-20 average class size and class size distribution. The columns titled "Number of Classes" indicates how many classes fall into each size category (a range of total students per class). The "Other" category is for multi-grade level classes.

Grade Level	Average Class Size	Number of Classes with 1-20 Students	Number of Classes with 21-32 Students	Number of Classes with 33+ Students
K				
1				
2				
3				
4				
5				
6				
Other	20	2	2	

2020-21 Elementary Average Class Size and Class Size Distribution

This table displays the 2020-21 average class size and class size distribution. The columns titled "Number of Classes" indicates how many classes fall into each size category (a range of total students per class). The "Other" category is for multi-grade level classes.

Grade Level	Average Class Size	Number of Classes with 1-20 Students	Number of Classes with 21-32 Students	Number of Classes with 33+ Students
K				
1				
2				
3				
4				
5	22		1	
6				
Other	18	3		

2021-22 Elementary Average Class Size and Class Size Distribution

This table displays the 2021-22 average class size and class size distribution. The columns titled "Number of Classes" indicates how many classes fall into each size category (a range of total students per class). The "Other" category is for multi-grade level classes.

Grade Level	Average Class Size	Number of Classes with 1-20 Students	Number of Classes with 21-32 Students	Number of Classes with 33+ Students
K				
1				
2				
3				
4				
5				
6				
Other	15	3		

2021-22 Ratio of Pupils to Academic Counselor

This table displays the ratio of pupils to Academic Counselor. One full time equivalent (FTE) equals one staff member working full time; one FTE could also represent two staff members who each work 50 percent of full time.

Title	Ratio
Pupils to Academic Counselor	0

2021-22 Student Support Services Staff

This table displays the number of FTE support staff assigned to this school. One full time equivalent (FTE) equals one staff member working full time; one FTE could also represent two staff members who each work 50 percent of full time.

Title	Number of FTE Assigned to School
Counselor (Academic, Social/Behavioral or Career Development)	
Library Media Teacher (Librarian)	
Library Media Services Staff (Paraprofessional)	
Psychologist	
Social Worker	
Speech/Language/Hearing Specialist	
Resource Specialist (non-teaching)	

2020-21 Expenditures Per Pupil and School Site Teacher Salaries

This table displays the 2020-21 expenditures per pupil and average teacher salary for this school. Cells with N/A values do not require data.

Level	Total Expenditures Per Pupil	Expenditures Per Pupil (Restricted)	Expenditures Per Pupil (Unrestricted)	Average Teacher Salary
School Site	\$8,158	\$3,827	\$4,332	\$82,233
District	N/A	N/A	\$5,555	
Percent Difference - School Site and District	N/A	N/A	-24.7	
State	N/A	N/A	\$6,594	\$74,053
Percent Difference - School Site and State	N/A	N/A	-41.4	10.5

2021-22 Types of Services Funded

In addition to general fund state funding, Lagunitas School District receives state and federal categorical funding for special programs. For the 2018-19 school year, the district received federal, state, and local aid for the following categorical, special education, and support programs:

- One-time for outstanding mandate claims
- Education Protection Account
- Lottery: Instructional Materials
- Other Federal Funds
- Other Local: Locally Defined
- Special Education
- State Lottery
- Title I, II, III, IV

2020-21 Teacher and Administrative Salaries

This table displays the 2020-21 Teacher and Administrative salaries. For detailed information on salaries, see the CDE Certification Salaries & Benefits web page at <http://www.cde.ca.gov/ds/fd/csl/>.

Category	District Amount	State Average for Districts in Same Category
Beginning Teacher Salary		\$46,844
Mid-Range Teacher Salary		\$73,398
Highest Teacher Salary		\$93,345
Average Principal Salary (Elementary)		\$116,457
Average Principal Salary (Middle)		\$122,115
Average Principal Salary (High)		
Superintendent Salary		\$136,296
Percent of Budget for Teacher Salaries	26%	30%
Percent of Budget for Administrative Salaries	7%	6%

Professional Development

The district is committed to providing the best educational program possible for its students. An important part of this commitment incorporates ongoing professional development of curriculum coordination, health and safety, and teacher training. Training and curriculum development at Lagunitas School District revolves around the Common Core State Standards.

During the 2021-22 school year, Lagunitas Elementary School participated in three district sponsored staff development days and weekly site-based staff development (Wednesday afternoons). Staff training focused on special education including dyslexia and autism, Reading and Writing strategies, Social Emotional Learning with Zones of Regulation, Social justice and racial equity, project-based learning, EpiPen Guidelines, emergency and safety procedures, technology, and Mandated Reporter Training.

To support individual training needs, teachers participated in workshops sponsored by the Marin County Office of Education, which offers a broad-based variety of curriculum-based workshops to help teachers improve the effectiveness of classroom instruction. Training activities took place during the summer recess, before school, and during school (on substitute release time). Teachers are encouraged to attend professional seminars and conferences related to their field of study, sharing their experiences with fellow staff upon their return.

Lagunitas School District and the Marin County Office of Education jointly support new and veteran teachers in developing their teaching skills. Beginning Teacher Support and Assessment (BTSA), a state-sponsored program, is designed for first- and second-year credentialed teachers to receive skills assistance over a two-year period.

Classified support staff receive job-related training from department supervisors, district representatives, and the Marin County Office of Education. Training activities and workshops are designed to enhance and extend job performance.

This table displays the number of school days dedicated to staff development and continuous improvement.

Subject	2020-21	2021-22	2022-23
Number of school days dedicated to Staff Development and Continuous Improvement	3	3	3

Lagunitas School District
Instructional Minutes Calculation Worksheet
Fiscal Year 2023-24

Proposed
8:35-3:00

School Site: Lagunitas School

Regular Days	Grade TK & Kindergarten		Grades 1-3		Grades 4-5		Grades 6-8		
Start	8:35 AM		8:35 AM		8:35 AM		8:35 AM		M,T,Th,F=128 Early Release=49 Min Day=3
End	3:00 PM		3:00 PM		3:00 PM		3:00 PM		
Number of Hours	6:25		6:25		6:25		6:25		
Total Number of Minutes	385		385		385		385		
Less:									
AM Recess	0		(20)		(20)		(15)		
PM Recess	0		0		0		0		
Lunch	(45)		(45)		(45)		(45)		
Actual Daily Instructional Minutes	340		320		320		325		
Number of Regular Days	128		128		128		128		
Annual Minutes ~ Regular Days	43,520		40,960		40,960		41,600		
Minimum Days	Minimum Day	Early Release	Minimum Day	Early Release	Minimum Day	Early Release	Minimum Day	Early Release	
Start	8:35 AM	8:35 AM	8:35 AM	8:35 AM	8:35 AM	8:35 AM	8:35 AM	8:35 AM	
End	12:00 PM	2:00 PM	12:00 PM	2:00 PM	12:00 PM	2:00 PM	12:00 PM	2:00 PM	
Number of Hours	3:25	5:25	3:25	5:25	3:25	5:25	3:25	5:25	
Total Number of Minutes	205	325	205	325	205	325	205	325	
Minimum Minutes PerDay	230	230	240	240	240	240	240	240	
Absolute Minimum	170	170	180	180	180	180	180	1180	
Less:									
Recess	0	0	(20)	(20)	(20)	(20)	(15)	(15)	
Lunch	0	(45)	0	(45)	0	(45)	0	(45)	
Actual Daily Instructional Minutes	205	280	185	260	185	260	190	265	
Number of Minimum Days	3	49	3	49	3	49	3	49	
Annual Minutes ~ Minimum Days	615	13,720	555	12,740	555	12,740	570	12,985	
Total Annual of Instructional Minutes	57,855		54,255		54,255		55,155		
Required Number of Minutes	36,000		50,400		54,000		54,000		
(Under) Over	21,855		3,855		255		1,155		

Principal: Leana Shari

Date: 1/17/23

Reviewed: _____

Date: _____

Lagunitas School District
Instructional Minutes Calculation Worksheet
Fiscal Year 2023-24

School Site: San Geronimo School

Proposed
8:35-3:00

Regular Days	Grade TK & Kindergarten		Grades 1-3		Grades 4-6		
Start	8:35 AM		8:35 AM		8:35 AM		M,T,Th,F=128 Early Release=49 Min Day=3
End	3:00 PM		3:00 PM		3:00 PM		
Number of Hours	6:25		6:25		6:25		
Total Number of Minutes	385		385		385		
Less:							
AM Recess	0		(20)		(20)		
PM Recess	0		0		0		
Lunch	(45)		(45)		(45)		
Actual Daily Instructional Minutes	340		320		320		
Number of Regular Days	128		128		128		
Annual Minutes ~ Regular Days	43,520		40,960		40,960		
Minimum Days	Minimum Day	Early Release	Minimum Day	Early Release	Minimum Day	Early Release	
Start	8:35 AM	8:35 AM	8:35 AM	8:35 AM	8:35 AM	8:35 AM	
End	12:00 PM	2:00 PM	12:00 PM	2:00 PM	12:00 PM	2:00 PM	
Number of Hours	3:25	5:25	3:25	5:25	3:25	5:25	
Total Number of Minutes	205	325	205	325	205	325	
Minimum Minutes PerDay	230	230	240	240	240	240	
Absolute Minimum	170	170	180	180	180	180	
Less:							
Recess	0	0	(20)	(20)	(20)	(20)	
Lunch	0	(45)	0	(45)	0	(45)	
Actual Daily Instructional Minutes	205	280	185	260	185	260	
Number of Minimum Days	3	49	3	49	3	49	
Annual Minutes ~ Minimum Days	615	13,720	555	12,740	555	12,740	
Total Annual of Instructional Minutes	57,855		54,255		54,255		
Required Number of Minutes	36,000		50,400		54,000		
(Under) Over	21,855		3,855		255		

Principal: 

Date: 1/17/23

Reviewed: _____

Date: _____

Lagunitas School District

Proposed 2023-24 Attendance Calendar

Month 1

Su	M	T	W	Th	F	Sa	
					18	19	20
20	21	22	23	24	25	26	
27	28	29	30	31	1	2	
3	H	5	6	7	8	9	
10	11	12	13	14	15	16	

Month 6

Su	M	T	W	Th	F	Sa	
21	22	23	24	25	26	27	20
28	29	30	31	1	2	3	
4	5	6	7	8	9	10	
11	12	13	14	15	16	17	

Month 2

Su	M	T	W	Th	F	Sa	
17	18	19	20	21	22	23	20
24	25	26	27	28	29	30	
1	2	3	4	5	6	7	
8	9	10	11	12	13	14	

Month 7

Su	M	T	W	Th	F	Sa	
18	H	H	H	H	H	24	15
25	26	27	28	29	1	2	
3	4	5	6	7	8	9	
10	11	12	13	14	15	16	

Month 3

Su	M	T	W	Th	F	Sa	
15	16	17	18	19	20	21	19
22	23	24	25	26	27	28	
29	30	31	1	2	3	4	
5	6	7	8	9	H	11	

Month 8

Su	M	T	W	Th	F	Sa	
17	18	19	20	21	22	23	15
24	25	26	27	28	29	30	
31	1	2	3	4	5	6	
7	H	H	H	H	H	13	

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Month 4

Su	M	T	W	Th	F	Sa	
12	13	14	15	16	17	18	15
19	H	H	H	H	H	25	
26	27	28	29	30	1	2	
3	4	5	6	7	8	9	

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Month 9

Su	M	T	W	Th	F	Sa	
14	15	16	17	18	19	20	20
21	22	23	24	25	26	27	
28	29	30	1	2	3	4	
5	6	7	8	9	10	11	

Month 5

Su	M	T	W	Th	F	Sa	
10	11	12	13	14	15	16	18
17	18	19	20	21	H	23	
24	H	H	H	H	H	30	
31	H	H	H	H	H	6	
7	8	9	10	11	12	13	
14	H	16	17	18	19	20	

Month 10

Su	M	T	W	Th	F	Sa	
12	13	14	15	16	17	18	19
19	20	21	22	23	24	25	
26	H	28	29	30	31	1	
2	3	4	5	6	7	8	

Month 11

Su	M	T	W	Th	F	Sa	
9	10	11	12	13	14	15	7
16	H	18	19				

TOTAL DAYS:

188

Make-Up Days:

2

Work/Staff Days:

6

Teaching Days:

180

Lagunitas School District

SCHOOL YEAR CALENDAR FOR 2023-2024

JULY 2023							JANUARY 2024						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
						1	31	1	2	3	4	5	6
2	3	4	5	6	7	8	7	8	9	10	11	12	13
9	10	11	12	13	14	15	14	15	16	17	18	19	20
16	17	18	19	20	21	22	21	22	23	24	25	26	27
23	24	25	26	27	28	29	28	29	30	31			
30	31												
AUGUST 2023							FEBRUARY 2024						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
		1	2	3	4	5					1	2	3
6	7	8	9	10	11	12	4	5	6	7	8	9	10
13	14	15	16	17	18	19	11	12	13	14	15	16	17
20	21	22	23	24	25	26	18	19	20	21	22	23	24
27	28	29	30	31			25	26	27	28	29		
SEPTEMBER 2023							MARCH 2024						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
					1	2						1	2
3	4	5	6	7	8	9	3	4	5	6	7	8	9
10	11	12	13	14	15	16	10	11	12	13	14	15	16
17	18	19	20	21	22	23	17	18	19	20	21	22	23
24	25	26	27	28	29	30	24	25	26	27	28	29	30
OCTOBER 2023							APRIL 2024						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7	31	1	2	3	4	5	6
8	9	10	11	12	13	14	7	8	9	10	11	12	13
15	16	17	18	19	20	21	14	15	16	17	18	19	20
22	23	24	25	26	27	28	21	22	23	24	25	26	27
29	30	31					28	29	30				
NOVEMBER 2023							MAY 2024						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
			1	2	3	4				1	2	3	4
5	6	7	8	9	10	11	5	6	7	8	9	10	11
12	13	14	15	16	17	18	12	13	14	15	16	17	18
19	20	21	22	23	24	25	19	20	21	22	23	24	25
26	27	28	29	30			26	27	28	29	30	31	
DECEMBER 2023							JUNE 2024						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
					1	2							1
3	4	5	6	7	8	9	2	3	4	5	6	7	8
10	11	12	13	14	15	16	9	10	11	12	13	14	15
17	18	19	20	21	22	23	16	17	18	19	20	21	22
24	25	26	27	28	29	30	23	24	25	26	27	28	29

Important Dates

8/23.....First Day for Students

2/1.....K Registration begins

6/13.....Last Day for Students

11/17.....End of 1st Trimester

3/13.....End of 2nd Trimester

6/13.....End of 3rd Trimester

All Wednesdays – Early Release Days

Parent Conferences – Early Release Days

September 27 - October 4, 2023

January 17 - 24, 2024

April 24 - May 1, 2024

Minimum Days

October 31 – Noon Dismissal

December 21 – Noon Dismissal

June 13 (Last day) – Noon Dismissal

Non-Student Days

9/4.....Labor Day

11/10.....Veterans' Day observed

11/20–11/24.... Fall Break

12/22 –1/5.....Winter Break

1/15.....Martin Luther King, Jr. Day

2/19 – 2/23.....February Break

4/8 – 4/12..... Spring Break

5/27.....Memorial Day

8/18.....Teacher Work Day

8/21.....Teacher Work Day

8/22.....Staff Development Day

11/1.....Staff Development Day

3/11.....Staff Development Day

6/14.....Teacher Work Day

6/18 - 6/19.....Make-up Days (if needed)

First / Last Day of School

Federal / State / Local Holiday

Staff Development Day / Teacher Work Day

Make-up Days

In case of school closure on regular school day.

Early Release Days

Dismissal is at 2:00 pm

Lagunitas School District

January 19, 2023

Agenda Item Details

Meeting	Jan 19, 2023 – Board of Trustees Regular Meeting
Category	Consent Actions (Approx. 5 mins. for all Consent Action / Approve by One Motion)
Subject	10.6 Recommend Approval of Certificated/Classified/Administrative Personnel Actions (Human Resources)
Type	Action
Recommended Action	It is recommended the Board of Trustees approve the personnel action as presented.
Background	This report is before the Board of Trustees to take action on the employment, resignation, retirement, release, reinstatement, and/or change in employment of listed individuals and/or positions, including updated salary schedules.

Classified Personnel

Recommendation	Name	Position	FTE	Status
Employ	Harmony Ramos	Resource Specialist Program (RSP Assistant)	0.75	Probationary

Unrepresented Management and Confidential Classified Personnel

Recommendation	Name	Position	FTE	Status
Employ	Sherry Wangenheim	Chief Business Official (CBO)	1.0	Probationary
Employ	Nancy Gilboy	Fiscal Services Specialist	1.0	Permanent

Salary Schedules

Approve	2022-2023 Unrepresented Management & Specialist Salary Schedule (reflecting the new starting step for CBO and the temporary addition of a Fiscal Services Specialist position).
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Other Personnel

Approve	Extend employment agreement with Martin Yudice as Facilities Director through March 31, 2023.
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2022-2023 Unrepresented Management & Specialist Salary Schedule

	Days	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
Principal	215	141,190 656.70	144,719 673.11	148,337 689.94	152,046 707.19	155,847 724.87	159,743 742.99	163,737 761.57	167,830 780.60	172,026 800.12	176,326 820.12	180,735 840.63	185,253 861.64	189,884 883.18	194,631 905.26	199,497 927.89
Superintendent/Principal	215												215,000	220,375	225,884	231,531
		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	1,025.00	1,050.63	1,076.89
District Admin Assistant & H.R. Specialist*	225	66,849	68,521	70,234	71,989	73,789	75,634	77,525	79,463	81,449	83,486	85,573	87,712	89,905	92,153	94,456
*11 Month Position		297.11	304.54	312.15	319.95	327.95	336.15	344.55	353.17	362.00	371.05	380.32	389.83	399.58	409.57	419.81
Chief Business Official	261								153,000	156,825	160,745	164,764	168,883	173,105	177,433	181,868
									586.21	600.86	615.88	631.28	647.06	663.24	679.82	696.81
Fiscal Services	256															99,542
																388.84
Payroll/Accounts Payable Specialist	256	67,094	68,771	70,491	72,253	74,059	75,911	77,809	79,754	81,748	83,791	85,886	88,033	90,234	92,490	94,802
		262.09	268.64	275.35	282.24	289.29	296.53	303.94	311.54	319.33	327.31	335.49	343.88	352.48	361.29	370.32

Each Column base on 2.50% increase

Fiscal Services Specialist 2022-2023 Only

Salary Schedule based on 12 month positions unless noted

1.025
1.05

3.00% Increase Retro-active to 7/1/17	1.030
1.50% Increase Effective 7/1/18	1.015
3.50% Increase Effective 7/1/19	1.035
3.00% Increase Retro-active to 7/1/20	1.030
2.00% Increase Effective 7/1/21	1.020

*CBO Contract approved 6/17/21, effective 7/1/21



MARIN COUNTY

OFFICE OF EDUCATION

1111 LAS GALLINAS AVENUE/P.O. BOX 4925
SAN RAFAEL, CA 94913-4925
marincoe@marinschools.org

MARY JANE BURKE
MARIN COUNTY
SUPERINTENDENT OF SCHOOLS

(415) 472-4110
FAX (415) 491-6625

This **AGREEMENT** is by and between the Lagunitas School District (hereinafter referred to as the "District") and the Marin County Superintendent of Schools (hereafter referred to as "Superintendent").

Background

Due to the vacancy of the District Chief Financial Official (CFO), the District has requested support from the Superintendent for business services.

The parties agree as follows:

1. Services

- Superintendent shall provide the District with business services. Services will include:
- Supervision of payroll operations
- Supervision of accounts payable and receivable operations including approval of all vendor payments
- Posting and reconciling cash
- Monitoring budget and updating as necessary and appropriate
- Preparation of budget adoption, budget revisions and statutory budget reports
- Preparation of LCAP budget and annual update
- Federal Cash Management reporting
- Federal stimulus grant reporting
- Preparation of the Consolidated Apportionment and associated reports
- Monitoring CALPADS and Student Attendance reporting
- Working with the District's independent auditors on the annual financial audit
- Attending board meetings as required
- Providing support for negotiations
- Other business related services as necessary

2. Employment

Superintendent's staff providing business services under the terms of this MOU shall remain employees of the Superintendent and shall not be considered employees of the District for any purpose.

3. Term

The term of this agreement will begin May 1, 2022 and continue through June 30, 2022.

4. Payment

The District shall reimburse Superintendent for business services based upon actual costs of staff salaries and benefits, plus the current Marin County Office of Education approved indirect cost of 12.91% not to exceed \$17,350.

5. Governing Law

This Agreement is made and entered into in the County of Marin, State of California.

6. Hold Harmless

The County Superintendent shall indemnify, hold harmless, and defend the District, its officers, agents, and employees from and against all claims, damages, losses, and expenses, including reasonable costs and attorney's fees, arising out of or resulting from the Superintendent's sole negligence in performance of this agreement.

The District shall indemnify, hold harmless, and defend the County Superintendent, its officers, agents, and employees from and against all claims, damages, losses, and expenses, including reasonable costs and attorneys' fees, arising out of or resulting from the District's sole negligence in the performance of this agreement.

7. Termination

This agreement may be terminated by either party with 30 days' notice.

Marin County Superintendent of Schools:

MARY JANE BURKE
Marin County Superintendent of Schools

Date

Lagunitas School District:

Lagunitas School District Board of Trustees

Date



MARIN COUNTY

OFFICE OF EDUCATION

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- Attending board meetings as required
- Providing support for negotiations
- Other business related services as necessary

2. Employment

Superintendent's staff providing business services under the terms of this MOU shall remain an employee of the Superintendent and shall not be considered an employee of the District for any purpose.

3. Term

The term of this agreement will begin July 1, 2022 and continue through March 31, 2023.

4. Payment

The District shall reimburse Superintendent for business services based upon actual costs of staff salaries and benefits, plus the current Marin County Office of Education approved indirect cost of 12.85% not to exceed \$40,000.

5. Governing Law

This Agreement is made and entered into in the County of Marin, State of California.

6. Hold Harmless

The County Superintendent shall indemnify, hold harmless, and defend the District, its officers, agents, and employees from and against all claims, damages, losses, and expenses, including reasonable costs and attorney's fees, arising out of or resulting from the Superintendent's sole negligence in performance of this agreement.

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Marin County Superintendent of Schools:

MARY JANE BURKE
Marin County Superintendent of Schools

Date

Lagunitas School District:

Lagunitas School District Board of Trustees

Date