



LAGUNITAS SCHOOL DISTRICT
1 LAGUNITAS SCHOOL ROAD
SAN GERONIMO, CALIFORNIA

REGULAR MEETING OF THE GOVERNING BOARD

Thursday, October 20, 2022

Closed Session: 5:30 p.m. - (Staff Lounge)

Open Session: 6:30 p.m. - (Middle School Room 12)

Zoom Link: <http://zoom.us/j/7576299001?pwd=RXRVQ2VmYjQ1K29lay9XMWMwbUJYQT09>

Amos Klausner, President
Steve Rebscher, Clerk
Richard Sloan
Denise Bohman
James Sanders

John Carroll, Superintendent
Laura Shain, Asst. Superintendent / Principal

- 5:30 p.m.
1. **CALL MEETING TO ORDER:** Denise Bohman, Chair
 2. **APPROVAL OF CLOSED SESSION AGENDA:** Board Members will approve the Closed Session Agenda.
 3. **PUBLIC COMMENTS ON CLOSED SESSION AGENDA:** *Members of the public may address the Board regarding items on the Agenda as such items are taken up or, for closed session items, prior to board adjournment to Closed Session.*
 4. **RECESS TO CLOSED SESSION:** Board Members will recess to Closed Session. Closed Session Agenda:
 - A. Pursuant to Section 54957.6 Conference with Labor Negotiator; Certificated, Classified, Management/Confidential
 - B. Pursuant to Section 54957: Public Employee Performance Evaluation
- 6:30 p.m.
5. **RECONVENE INTO OPEN SESSION:** The Chair will announce any reportable action taken in Closed Session.
 6. **PUBLIC COMMENTS:** *This is an opportunity for the public to address the Trustees on matters related to school business that are not on the agenda. No comment, discussion, deliberation, or action can be taken by the Trustees unless the matter is placed on the agenda.*
 7. **APPROVAL OF OPEN SESSION AGENDA:** Board Members will review and approve the Open Session Agenda.
 8. **REPORTS:**
 - A. BOARD MEMBER REPORTS
 - B. ADMINISTRATIVE REPORTS
 1. John Carroll, Superintendent
 2. Laura Shain, Assistant Superintendent / Principal
 - C. SAN GERONIMO VALLEY COMMUNITY CENTER REPORT
 9. **CORRESPONDENCE / INFORMATION ITEMS:**
 - A. Enrollment Update: October, 2022
 - B. Classified School Employees Association (CSEA) Unit Member Promotions MOU
 - C. CSEA Food Service MOU
 - D. Marin County Office of Education Letter dated September 15, 2022
 - E. Letter to Ike Allen of the Point Reyes Light from Superintendent John Carroll

10 **ITEMS FOR DISCUSSION ONLY:**

- A. RACIAL EQUITY POLICY from Asst. Superintendent / Principal Laura Shain.
- B. PUBLIC SAFETY COMMUNICATION TOWER PRESENTATION from Chief Barry Hutchings, Western Fire Chiefs Association.
- C. IDENTITY AND VALUES PROPOSAL from Asst. Superintendent / Principal Laura Shain.
- D. SCHOOL ENGAGEMENT

11 **CONSENT AGENDA:**

Consent Agenda: All items are approved by a single action. Any member of the Board may remove an item from the consent agenda for separate discussion.

- A. Minutes – Meeting: September 8, 2022 and September 15, 2022
- B. Quarterly Report on Williams Uniform Complaints, October 2022

12 **DISCUSSION / ACTION ITEMS:**

- A. ITEMS REMOVED FROM THE CONSENT AGENDA: Items removed from the Consent Agenda above may be discussed and acted upon individually.
- B. LONG RANGE PLAN: Status update.

13 **HUMAN RESOURCES / ACTION ITEM:**

- A. APPROVE RECOMMENDATION FROM ADMINISTRATION TO EMPLOY JULIET SCHILLER: Board Members are asked to approve a recommendation from Administration to employ Juliet Schiller as Library Aide for the 2022-2023 school year.
- B. APPROVE RECOMMENDATION FROM ADMINISTRATION TO EMPLOY MICHELLE MYERS: Board Members are asked to approve a recommendation from Administration to employ Michelle Myers as Garden Coordinator for the 2022-2023 school year.
- C. ACCEPTANCE OF LETTER OF RESIGNATION from Katherine Wethington, Resource Specialist Assistant.
- D. ACCEPTANCE OF LETTER OF RESIGNATION from John Carroll, Superintendent.

14 **AGENDA PLANNING:** Rain Bioswale Presentation

15 **ADJOURN:** The next regular meeting of the Board of Trustees of the Lagunitas School District is scheduled for Thursday, November 17, 2022 at 6:30 p.m.

Accessibility Accommodations: The Lagunitas School District adheres to the Americans with Disabilities Act. Should you require special accommodations, or more information about accessibility, please contact Liz Wickersham at 415-488-4118 x 201. All efforts will be made for reasonable accommodations in accordance with applicable law.

Public Records: In accordance with Government Code section 54957.5 and the Public Records Act, public records that are distributed to a majority of the Board of Trustees concerning the open session agenda will be made available upon request. Such records distributed less than 72 hours prior to regular meeting are available for inspection at the Lagunitas School District Office located at 1 Lagunitas School Road, San Geronimo.

COPIES OF BOARD AGENDAS AND REPORTS PRESENTED AT THIS MEETING CAN BE FOUND ON THE
LAGUNITAS SCHOOL DISTRICT WEBSITE: **www.lagunitas.org**

2022-23 Enrollment

October 2022

	TK	K	1	2	3	4	5	6	7	8	TOTAL
OPEN	1	4	8	3	6	6	6				34
Interdistrict	0	1	0	0	0	1	0				2
MONTESSORI	2	7	7	17	8	3	7				51
Interdistrict	0	0	0	0	0	0	0				0
MIDDLE SCHOOL								20	34	24	78
Interdistrict								0	0	4	4
Total Students	3	11	15	20	14	9	13	20	34	24	163
Total Interdistrict	0	1	0	0	0	1	0	0	0	4	6

as of 10.12.2022

Memorandum of Understanding
Lagunitas School District and CSEA Chapter 749
Unit Member Promotions Fall 2022
September 20, 2022

The Lagunitas School District (District) and CSEA Chapter 749 (CSEA) hereinafter referred to as the Parties agree as follows:

The Collective Bargaining Agreement does not provide clear guidance for salary schedule placement for employees who have been *promoted* to higher classifications within the unit.

This MOU is intended to provide direction until such time as the parties can meet to negotiate permanent contract language in Article 8 (Transfers and Promotions) of the Collective Bargaining Agreement (CBA), with particular focus on placement of members on the salary schedule for both promotions and transfers.

This MOU will remain in effect until the Parties agree to add permanent language to the CBA to address this issue.

Employees who are promoted to higher classifications in the bargaining unit will retain their current step in the previous classification and will transfer to the new column at that step and progress from that point with each new school year. Employees in more than one classification (at different steps) before the promotion will retain the highest of the steps in their previous classifications.

Signatures:



John Carroll, Superintendent


 9/20/22

Alison Double, President CSEA



Laura Shain, Asst. Superintendent / Principal

Leonora DeNarie, CSEA



Denise Bohman, Trustee



Tracy Signor, CSEA

Stanley Bransgrove, CSEA

Memorandum of Understanding
September 26, 2022


The Lagunitas School District (District) and CSEA Chapter 749 (CSEA) hereinafter referred to as the Parties agree as follows:

In an effort to facilitate a new state-mandated school breakfast program the Lagunitas School District will implement an interim food service plan as described below. The plan will go into effect on August 17 and will be reviewed by October 31, 2022 to determine next steps to implement a permanent breakfast program.

- The current Food Service Coordinator, Leonora De Narie will be relieved of her student supervision duties (crossing guard) and will keep the same work hours she had in 2021-2022. She will be compensated at the Food Service Coordinator level for all work hours for the duration of this MOU.
- The Food Service Coordinator will arrive at work at 7:15 AM and will have breaks in accordance with the Collective Bargaining Agreement.
- The Food Service Coordinator will provide breakfast to all students who participate in the program. All other duties historically performed by the Food service Coordinator will remain the same.
- Breakfast will be served between 8:20 AM and 8:35 AM at both campuses, with reasonable leeway for latecomers.
- The Food Service Coordinator will record the names of students who received breakfast each day and maintain a record of participation. The District will provide support as needed to ensure that record keeping can reasonably be completed. Names of students who receive lunch at the lower campus will be recorded by support staff to enable the Food Service Coordinator to serve lunch.
- The School Secretary, Arielle Ikeda, will serve breakfast at the upper campus and record the names of students who received it. The parties recognize that Ms. Ikeda will be working out of class while distributing food and will compensate her at her regular rate of pay as School Secretary, the higher of two classifications.
- Students at the lower campus may eat in the MPR, and at the upper campus, at the picnic tables by the Open Classroom Garden.
- This MOU will not be interpreted to cause a reduction in the Food Service Coordinator's hours during or after the term of the MOU.
- Custodian Gisela Flores Martinez will transport meals as needed and distribute them on the upper campus. The parties recognize that Ms. Flores Martinez will be working out of class while distributing food and will compensate her at her regular rate of pay as a Custodian, the higher of two classifications. The School Secretary will record the names of students receiving lunch at the upper campus, as part of her usual contracted hours.
- The District may employ a consultant to provide advice and guidance related to the Food Service program.

- A two-person committee consisting of one administrator and one CSEA representative will meet periodically to review the effectiveness of the program and will recommend a long-term solution by October 31, 2022.. The subcommittee will invite input from the Food Service Coordinator and from the Consultant. The CSEA representative will be allowed to complete the work of the committee during their paid working hours.

Signatures:


John Carroll, Superintendent


 9/26/22
Alison Double, President CSEA


Laura Shain, Asst. Superintendent


Leonora DeNarie


Denise Bohman, Trustee


Tracy Signor, CSEA


Stanley Bransgrove, CSEA



MARIN COUNTY

OFFICE OF EDUCATION

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SAN RAFAEL, CA 94913-4925
marincoe@marinschools.org

MARY JANE BURKE
MARIN COUNTY
SUPERINTENDENT OF SCHOOLS

(415) 472-4110
FAX (415) 491-6625

September 15, 2022

Amos Klausner, President
Lagunitas Elementary School District
PO Box 308
San Geronimo, CA 94963

Dear President Klausner,

In accordance with Education Code Sections 42127, the Marin County Office of Education has reviewed the adopted budget of the Lagunitas Elementary School District for fiscal year 2022-23 in conjunction with the Local Control Accountability Plan (LCAP) and the Budget Overview for Parents pursuant to Education Codes 52070 and 52064.1.

The County Superintendent is required to approve, conditionally approve, or disapprove the Adopted Budget after examining and determining the following:

- Examine the adopted budget to determine whether it complies with the criteria and standards established pursuant to Education Code 33127 and identify any technical corrections needed to bring the budget into compliance with those standards.
- Determine whether the adopted budget will allow the district to meet its financial obligations during the fiscal year and is consistent with a financial plan that will enable the district to satisfy its multi-year financial commitments.

Prior to approving the adopted budget, the County Superintendent is required to approve the LCAP and the Budget Overview for Parents for each school district after determining all of the following:

- The LCAP and the Budget Overview for Parents adhere to the template adopted by the State Board of Education (SBE).
- The budget includes expenditures sufficient to implement the specific actions and strategies included in the LCAP.
- The LCAP adheres to the expenditure requirements for English learners, low income and foster youth students.

Based upon our review, the adopted budget and LCAP of the Lagunitas School District has been approved.
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STATE AND NATIONAL ECONOMIC INFLUENCES

Through our fiscal oversight role, we carefully monitor the economy, its impact on State and Federal revenues and how these might affect Marin County school districts and students. We also closely monitor changes associated with the accountability element of the Local Control Funding Formula (LCFF) as the State continues to refine the statewide accountability system, aligning federal and state compliance through the California School Dashboard and the Local Control Accountability Plan (LCAP). Also on the watch list are current legislative efforts, especially those impacting property and parcel taxes, the implementation of new programs including the Expanded Learning Opportunity Program, Transitional Kindergarten, and Universal meals, and fiscal information unique to each district.

Current Economic Conditions

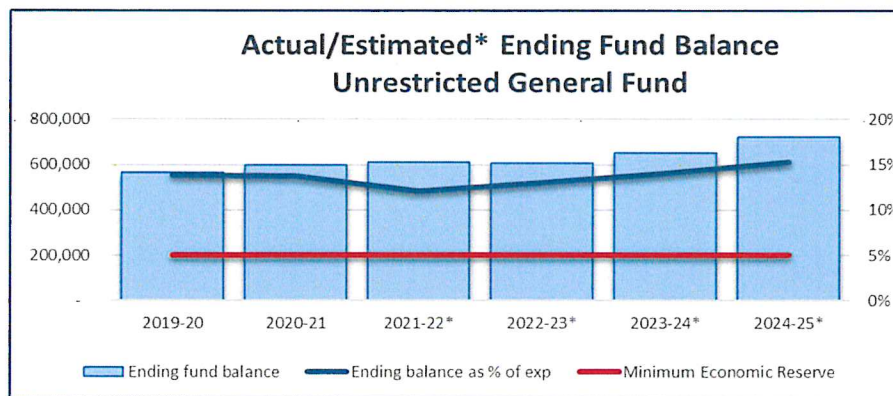
The 2022-23 California state budget provided a 13% increase to the Local Control Funding Formula base rates and applied a 6.56% cost-of-living adjustment (COLA) to selected categorical programs including the special education apportionment. The state adopted budget for 2022-23 includes one-time funding in the form of block grants, provides full ongoing funding for the new Universal Meals program, significantly increases funding for the new Expanded Learning Opportunity program, and funds the first phase of transitional kindergarten expansion through the LCFF. A number of Marin County districts have also been identified as recipients of funding to implement a community school model and some districts may benefit from the new reimbursement program for Home to School Transportation.

The district is dependent on local economic conditions for revenue growth, as the rise in local property taxes is the primary source for revenue increases. Property tax growth rates have increased county-wide in 2022-23 and by all indications will continue to outpace the state's COLA in most areas of Marin, however, the boost to the LCFF in addition to COLA in the 2022-23 budget means some community funded districts may become state funded in the current year.

We anticipate future increases in education funding will be limited to the cost-of-living inflation factor at a maximum. There is growing concern that the economy is headed towards recession after a record period of economic recovery which, in combination with today's high inflation, underscores the need to maintain budget reserves and fiscal flexibility. It is within this context that school districts should exercise caution when considering out-year spending commitments, to ensure they are well positioned for economic volatility over the next few years.

BUDGETARY POSITION FOR LAGUNITAS SCHOOL DISTRICT

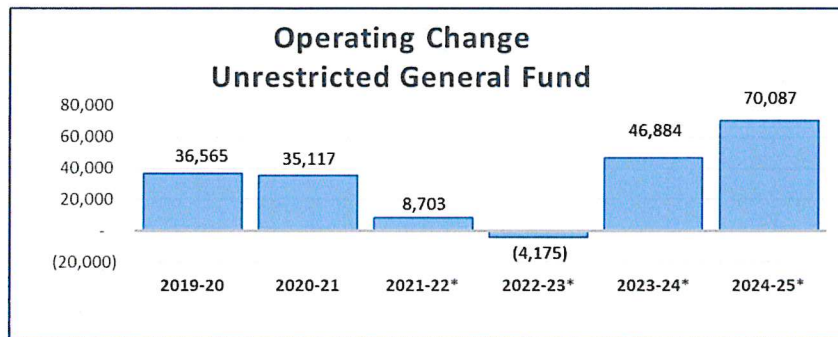
The following graph depicts the district's estimated ending balance in the adopted budget and multi-year projection for the unrestricted general fund, with both the state required minimum reserve and the district's actual reserve as a percentage of total expenditures.



The district's ending balance meets the minimum required reserve requirement for the current and two (2) subsequent years.

OPERATING CHANGE

The district's adopted budget reflects a slight operating deficit in the unrestricted general fund in the current year before returning to a surplus position in the multi-year projection as displayed in the chart below.



The cumulative impact of projected operations is a 19% increase in fund balance over the current plus two (2) subsequent years, resulting in projected reserves of \$0.7 million or 15% of general fund expenditures at June 30, 2025.

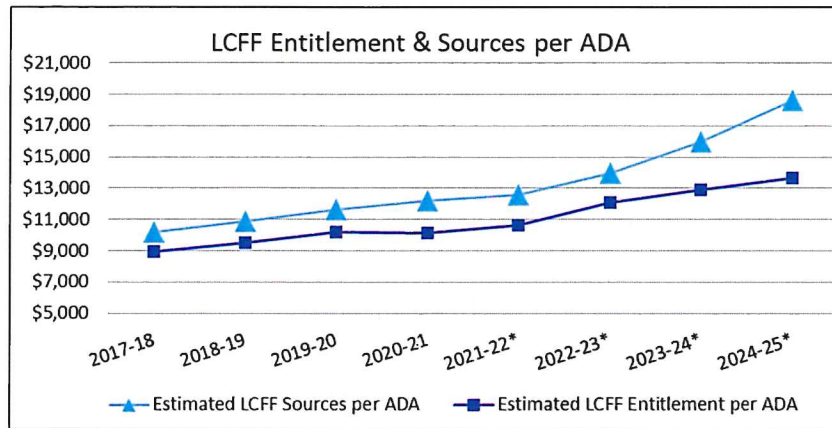
CASH FLOW

The district's historical cash flow statements indicate the district has insufficient cash in certain months of the year to meet operating expenditures necessitating cash borrowing from the County of Marin through a Tax Anticipation Note (TAN). We note the district's TAN for the 2022-23 fiscal year is in the process to be approved by the Board of Supervisors. The district is well advised to maintain reserve levels at far higher levels than the state required minimums to ensure sufficient cash for operating purposes.

LOCAL CONTROL FUNDING FORMULA (LCFF) FOR LAGUNITAS SCHOOL DISTRICT

The 2022-23 state budget includes an unprecedented increase to the local control funding formula (LCFF), increasing base funding rates by approximately 13% while also incorporating the first phase of Universal Transitional Kindergarten. The LCFF was also adjusted for low attendance rates in 2021-22 as well as to provide additional ongoing relief against declining enrollment. The state projects Proposition 98 funding will continue to be enough to fund the LCFF entitlement with adjustments for changes in the pupil population and the annual cost of living factor.

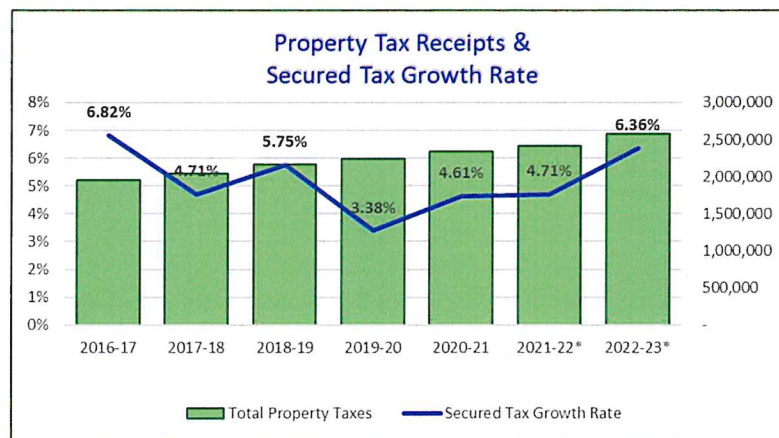
The graph below is based on the State's Adopted Budget and shows the district's LCFF entitlement per unit of attendance (ADA) as compared to actual general-purpose funding (LCFF Sources including property taxes) per ADA with projections for the adopted budget and multi-year projection. As a community funded district, the district's property taxes exceed the LCFF entitlement, and the district is therefore reliant on growth in the property tax base for increases in unrestricted revenues.



The district has an obligation under the LCFF to direct the supplemental grant included in the district's LCFF entitlement towards increasing or improving services to pupils of higher need. This requirement applies to all districts, including community funded districts. The district's estimated 2022-23 LCFF supplemental grant as part of the adopted budget and Local Control and Accountability Plan is almost \$64 thousand. It should be noted that the newly adopted state budget, that was passed after the district's own budget adoption, has now increased the district's supplemental and concentration obligation to \$83 thousand, an increase of 31%.

PROPERTY TAX TRENDS

Property taxes provide 77% of the district's total unrestricted revenue sources. The following chart shows the growth in total property tax revenues as well as the actual secured tax growth rates through 2021-22 and the County of Marin's preliminary tax roll for 2022-23.



COMMUNITY FUNDED DISTRICTS

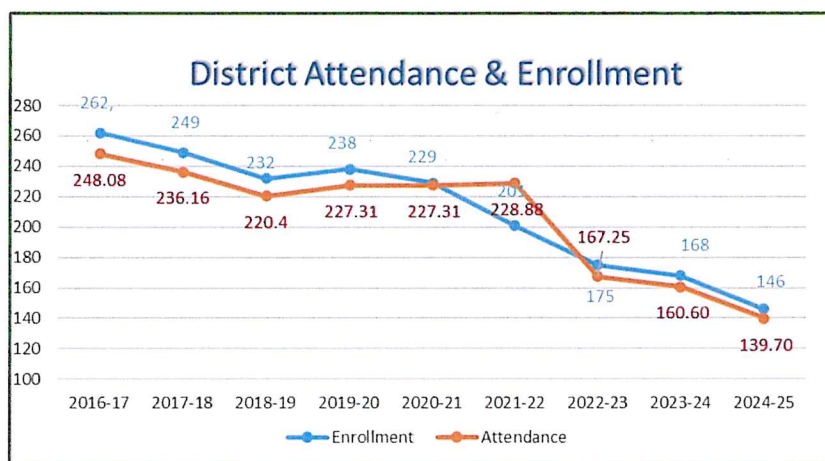
Community funded districts are commonly called "basic aid", which refers to the basic aid entitlement for all students of \$120 per average daily attendance (ADA) as set forth in the California Constitution as defined in Education Code Section 41975. Ultimately, basic aid districts receive the benefit of excess taxes which exceed their LCFF entitlement. An additional constitutional guarantee began with the passage of Proposition 30 in 2012. Drafted as a means of guaranteeing benefit to all schools,

Proposition 30's Education Protection Act (EPA) provides that no school district shall receive less than \$200 per Average Daily Attendance. The temporary income taxes and minimum funding guarantee authorized by Proposition 30 were extended with the passage of Proposition 55 at the November 2016 election for another 12 years through 2030.

STUDENT ATTENDANCE

The district is estimating student enrollment and associated average daily attendance (ADA) will continue to decline as reflected in the chart below. The state budget includes two major changes to attendance accounting to protect districts from the decline in attendance rate experienced in 2021-22 and to provide a new guarantee against declines in ADA. Districts were previously funded on the better of current or prior year ADA, offering a one-year reprieve against ADA declines. Beginning in 2022-23 districts will be funded on the better of current, prior year or the average of the three most recent prior years' ADA. As a community funded district, changes in ADA do not impact the projection of LCFF revenues, however, the increase to the base grant and to the calculation of funded ADA increases the supplemental and concentration components of the LCFF, increasing the district's obligation to increase or improve services for vulnerable students.

All districts, regardless of funding base, rely on attendance to drive many factors. As well as forming the basis of many one-time and grant funding opportunities, staffing needs, facilities and supplies are shaped by the number of students served. We recommend that all districts place a high priority on monitoring student enrollment and attendance.



FEDERAL BUDGET

The federal budget for fiscal year 2023 is likely to provide small increases in Title I funding, however, we anticipate flat or even reduced funding to be allocated to California. A concerted effort to secure an increase in the federal budget for Special Education has emerged, however, the budget has not yet been approved. Federal funding for California school districts is forward funded meaning that the 2023 budget will determine federal revenues in the district's 2023-24 budget.

ONE-TIME FUNDS

The district will receive approximately \$181 thousand in one time funding for the Arts, Music, and Instructional Materials and the Learning Recovery Emergency Block Grants that were included in the state budget. The learning recovery grant is fairly restrictive in nature requiring the district to carefully

select programs that meet the requirements of the grant and do not exceed the funding levels. In addition, the district's adopted budget includes \$91 thousand in one-time federal and state funds from the COVID relief stimulus packages. As with all one-time funding, ongoing commitments should not be guaranteed beyond the grant timeframe without an alternative funding source planned.

PARCEL TAXES

Your community has shown support for its schools through a parcel tax. The district's multi-year projection includes parcel taxes in all three (3) years starting with a base of \$890 thousand in the adopted budget representing 20% of the district's total general fund revenue sources. The district's current parcel tax is escalated 7% annually and expires on June 30, 2026.

SALARY SETTLEMENTS

We note that the district has not settled negotiations with bargaining units for the budget year. Due to the ongoing nature of these costs, any permanent increases to salary require permanent and ongoing funding sources. When the district and bargaining unit are ready to settle negotiations, Government Code 3547.5 requires the district to publicly disclose costs, as certified by the superintendent and chief fiscal officer. Please provide a Public Disclosure of Collective Bargaining Agreement including the tentative agreement(s) and multi-year projection to our office ten (10) working days prior to Board approval. Budget revisions associated with salary settlements should be approved within 45 days of Board approval.

RETIREE BENEFITS

The district provides other post-employment health benefits (OPEB) to retired employees that have met certain eligibility requirements. The district's projected OPEB cost for 2022-23 is approximately \$11 thousand and the estimated unfunded liability is \$141 thousand. This measurement is based on the district's actuarial study dated June 30, 2019.

RESERVES

The district maintains the state-required minimum reserve for economic uncertainty of 5% in the current and two (2) subsequent years. In addition, we note the district maintains a Board reserve for economic uncertainty of 3% for a total reserve of 8% in all three (3) years of the budget and multi-year projection. All school districts, whether state aid or community funded, are well advised to establish higher than minimum reserves in order to provide for the financial flexibility to absorb unanticipated expenditures without significant disruption to educational programs, cash flow deferrals and general economic uncertainties. Higher than minimum reserves allow the district to better ensure a consistent and stable program offering for students.

Transparency Requirement

The district met the requirement of disclosing reserve levels, including justification for carrying higher than minimum reserves, at the adopted budget public hearing.

Cap on Reserves

The Public School System Stabilization Account (PSSSA) exceeded 3% of state general fund revenues in 2021-22 triggering a cap on district reserves in 2022-23. The reserve cap does not apply to community-funded districts or districts with less than 2,500 ADA. In all circumstances, we continue to encourage districts to maintain higher than minimum reserves.

CONCLUSION

We thank staff for their timely submission of the adopted budget using the statutorily required forms and responsiveness to the requests for information made in the course of our technical review.

We appreciate your dedication and service to the children of Marin County. Your attention to good fiscal stewardship ensures the children of Marin County will continue to experience quality education now and in the future.

If you have any questions, please do not hesitate to contact me at 415-499-5822.

Sincerely,

MARY JANE BURKE
Marin County Superintendent of Schools

A handwritten signature in cursive script that reads "Kate Lane".

KATE LANE
Deputy Superintendent

cc: John Carroll, Superintendent
Laura Shain, Assistant Superintendent
Andrea Triboletti, Business Manager

Bolinas-Stinson Union School District
125 Olema-Bolinas Road Bolinas, CA 94924
bolinas-stinson.org
415 868 1603 415 868 9406 Fax

Ike Allen
Point Reyes Light
Box 210
Point Reyes Station CA 94956

Dear Ike,

Congratulations on being selected as a recipient of the California School Boards Association's Golden Quill Award for insightful and accurate reporting on public school news. Our democracy is strengthened when journalists take the time necessary to keep local communities informed about the critical work in which our schools are engaged.

On behalf of the Lagunitas and Bolinas-Stinson School Districts, thank you for your diligent and attentive efforts.

Sincerely,

A handwritten signature in black ink, appearing to read 'John Carroll', written in a cursive style.

John Carroll
Superintendent
Lagunitas and Bolinas-Stinson School Districts

CC: Tess Elliott, Publisher

Lagunitas Board of Trustees

Bolinas-Stinson Board of Trustees

Attachment: CSBA Award Certificate



CSBA's
**GOLDEN QUILL
AWARDS** 2022

CERTIFICATE OF EXCELLENCE IN JOURNALISM

This certificate is proudly presented to

Ike Allen

POINT REYES LIGHT NEWSPAPER

*in recognition of fair, insightful and accurate reporting
on public school news*

PRESIDENT, CSBA

CEO & EXECUTIVE DIRECTOR, CSBA



LAGUNITAS SCHOOL DISTRICT
San Geronimo, California

**MINUTES FROM THE REGULAR MEETING
OF THE BOARD OF TRUSTEES**

Thursday, September 8, 2022

1. **CALL TO ORDER:** The meeting was called to order at 5:44 p.m. by James Sanders, Chair. Members present were Richard Sloan, Denise Bohman, Steve Rebscher, Amos Klausner and James Sanders. Also present were John Carroll, Superintendent, Laura Shain, Assistant Superintendent / Principal. Liz Wickersham, District Secretary, recorded the minutes.
2. **APPROVAL OF CLOSED SESSION AGENDA:** Board Members approved the Closed Session Agenda. **Motion:** Amos Klausner, Trustee, moved to approve the Closed Session Agenda and Denise Bohman, Trustee, second the motion. **Motion Carried:** 5 ayes (Sloan, Bohman, Rebscher, Klausner and Sanders).
3. **PUBLIC COMMENTS ON CLOSED SESSION AGENDA:** No comments.
4. **RECESS TO CLOSED SESSION:** Board Members and Administration recessed to Closed Session pursuant to Ed. Code Section 54957.6 Conference with Labor Negotiator, John Carroll, Certificated, Classified, Management/Confidential, requested by John Carroll, Superintendent.
5. **RECONVENE INTO OPEN SESSION:** The Board of Trustees reconvened at 6:32 p.m. and the Chair announced that no reportable action was taken in Closed Session.
6. **PUBLIC COMMENTS:**
 - Aaron Michelson stated that he is excited to become a School Board Trustee in December and mentioned that he has recently been attending “New Trustee” workshops. Aaron noted that his daughter is currently in the 2nd/3rd grade and understood that there is a waiting list for this class. He wondered how this was being managed? Both Laura Shain and Denise Bohman each noted that we keep an ordered waitlist when we have reached the class size limit. This class is currently over-enrolled.
 - Dave Cort mentioned that he is so happy to have the West Marin Montessori (WMM) Preschool on this campus. Dave said his grandson just started attending the WMM preschool and loves it.
7. **APPROVAL OF OPEN SESSION AGENDA:** **Motion:** Denise Bohman, Trustee moved to approve the Open Session Agenda, and Amos Klausner, Trustee, second the motion. **Motion Carried:** 5 ayes (Sloan, Bohman, Rebscher, Klausner and Sanders).
8. **REPORTS:**
 - **BOARD MEMBER REPORTS:**
 1. Steve Rebscher, Trustee, said that he recently attended the “Meet & Greet” morning coffee event that was held up at Open. In addition, Steve noted that he has been speaking to Ken Lippi

at MCOE regarding affordable housing and feels that this matter is effecting our hiring. Steve commented that he is impressed at how much MCOE is spearheading in this effort.

2. Richard Sloan, Trustee, mentioned that he had the opportunity to get involved with San Geronimo Valley Community Center (SGVCC) and thinks that SGVCC is such an asset to our school. Richard stated that the hardworking people at SGVCC deserve all kinds of credit.
3. Denise Bohman, Trustee, commented on all the back to school events she has attended, including the county wide Board member's dinner event which is zeroing in on equity, specifically Transitional Kindergarten, Food Service (free breakfast & lunch) and the possibility of sharing personnel. Denise said it was a nice evening with good conversation.

- **ADMINISTRATIVE REPORTS**

1. John Carroll, Superintendent, reported on the following:

- Excellent progress on affordable housing in Marin County with the Oak Hill project across from San Quentin. This will be for classified and credential staff. Planning is underway for 175 units. These units will include studios, 1 and 2 bedroom units. There is hope that Indian Valley College will become a site, too. The Novato Unified School District is looking at vacant buildings, as well. Senator Mike McGuire is really helping to push this matter forward.
- Personnel shortage is everywhere in schools, beyond Marin and most of the nation.
- Gave an update on Covid19 in schools. New guidance will be coming out.
- Thanked labor leaders for their ton of work. Lots of MOU agreements that are a team effort and very productive.

2. Laura Shain, Principal, reported on the following:

- Working with Aptegy to fix our website to make it more user friendly and make it sparkle.
- Working with Rita Kesler from MCOE who is helping with our food service regulations. Leonora is excited to try new menu items. The meals have been presented in a way that is really appealing. The new Breakfast Program is going well. Kids seem to be enjoying it. More items will be added.
- Middle School students have started their electives. There was an impromptu fire drill that resulted from the smoke detector going off near the Cooking Class. Besides Cooking we have the following electives: Digital Storytelling; Leadership; Theater; Soccer; Flag Football; Crafts & Games and Student Helpers (in the elementary grades).
- Jason brought his (2nd/3rd grade) students to Andrew's Middle School Science class. It's been a great collaborative experience.
- Both Ace and Jason are receiving ongoing training on our new reading program.
- Dot Day is coming up!
- The Unity Committee is looking at installing art projects around both campuses.

4. San Geronimo Valley Community Center (SGVCC) reported on the following:

- Dave Cort spoke about the upcoming corn husk project that each art program will be doing in the near future.
- Dave said the start of all the SGVCC programs could not have been better. Adding that they are thrilled to be bringing Nicasio students over to the Lagunitas campus.
- Dave mentioned that the 0-5-year-old play group at SGVCC is going well. Noting that at least a dozen children are in attendance.
- Dave said that the SGVCC has opened as a cooling center.

- Dave stated that the SGVCC just launched a new recreation software program. People can register online going forward. They are moving to a pay in advance model, adding that the SGVCC does offer financial aid.
- Michele McCartney stated that the Performing Arts Committee has interviewed 4 architect firms who put in proposal for phase 1. Michele added that the committee had a great interview team which included School Board members Amos Klausner and Richard Sloan. The committee will be meeting on Tuesday, September 13 to review all the candidates and will bring a recommendation to the School Board on Thursday, September 15.

9. CORRESPONDENCE / INFORMATION ITEMS were reviewed. There were no comments on the following items:

- A. Enrollment Update: September, 2022
- B. Classified School Employees Association (CSEA) COVID19 MOU
- C. CSEA Food Service MOU
- D. CSEA Crossing Guard MOU
- E. Lagunitas Teachers Association (LTA) Retired Teachers MOU

10. PUBLIC HEARING - INSTRUCTIONAL MATERIALS SUFFICIENCY: At 7:24 p.m., the Chair opened a public hearing for comments regarding the sufficiency of textbooks/instructional materials aligned to the content standards and are consistent with the content and cycles of the curriculum framework adopted by the State Board of Education in reading/language arts, mathematics, science, and history/social science and that each pupil, including English learners, have a standards-aligned textbook or instructional materials, or both, to use in class and to take home. There were no public comments, the hearing was closed at 7:25 p.m.

11. DISCUSSION ITEM:

- A. **RACIAL EQUITY COMMITTEE REPORT:** Asst. Superintendent/Principal Laura Shain said that the committee had their first meeting of the school year, in person, during this week's heat wave. It was a small but mighty group that discussed the book titled, "Ghost Boy". Our 6th grade will read this book this year.

12. CONSENT AGENDA: Trustees approved items on the Consent Agenda. **Motion:** Denise Bohman, Trustee, moved to approve and Steve Rebscher, Trustee, second. **Motion Carried:** 5 ayes (Sloan, Bohman, Rebscher, Klausner and Sanders).

- A. Minutes – Meeting: August 18, 2022
- B. Warrants - August 2022
- C. Interdistrict Transfer Request #7, 2022-2023
- D. Board Policies, Administrative Regulations:
AR 1312.4; BP 3110; BP/AR 3551; BP 3553; AR 4161.8/4261.8/4361.8; AR 6173.1

13. DISCUSSION/ACTION ITEMS:

- A. **APPROVAL OF LOCAL CONTROL AND ACCOUNTABILITY PLAN (LCAP) AFTER TECHNICAL REVIEW:** The Board approved the LCAP. **Motion:** Denise Bohman, Trustee, moved to approve, and Amos Klausner, Trustee, second. **Motion Carried:** 5 ayes (Sloan, Bohman, Rebscher, Klausner and Sanders).
- B. **APPROVAL OF UNAUDITED ACTUALS FOR THE 2021-2022 SCHOOL YEAR:** The Board approved the Unaudited Actuals for the 2021-2022 school year. **Motion:** Denise Bohman, Trustee, moved to approve, and Steve Rebscher, Trustee, second. **Motion Carried:** 5 ayes (Sloan, Bohman, Rebscher, Klausner and Sanders).
- C. **ADOPTION OF RESOLUTION #2023-06, THE GANN LIMIT:** In accordance with the provisions of Article X111-B and applicable statutory law. **Motion:** Amos Klausner, Trustee, moved to approve, and Steve Rebscher, Trustee, second. **Motion Carried:** 3 ayes (Bohman, Rebscher and Sanders) and 2 no (Sloan, Klausner).

- D. **ADOPTION OF RESOLUTION #2023-07, REGARDING SUFFICIENCY OF INSTRUCTIONAL MATERIALS:** Staff recommends that the Board approve Resolution #2023-07 which states that the District has provided each student with sufficient textbooks and instructional materials aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks of the current school year. **Motion:** Denise Bohman, Trustee, moved to approve and Steve Rebscher, Trustee, second. **Motion Carried:** 5 ayes (Sloan, Bohman, Rebscher, Klausner and Sanders).
- E. **AFFIRMED RESOLUTION #2022-08 AUTHORIZING ELECTRONIC MEETINGS OF THE GOVERNING BOARD DURING A STATE OF EMERGENCY PURSUANT TO GOVERNMENT CODE SECTION 54953(E):** The Board affirmed that the next Regular Board Meeting may be conducted on Zoom, if needed. **Motion:** Amos Klausner, Trustee, moved to approve, and Denise Bohman, Trustee, second. **Motion Carried:** 5 ayes (Sloan, Bohman, Rebscher, Klausner and Sanders).

14. **HUMAN RESOURCES / ACTION ITEM:**

- F. **APPROVED MEMORANDUM OF UNDERSTANDING (MOU) FOR KATHERINE WETHINGTON:** Board members approved the MOU for RSP Assistant Katherine Wethington, who requests to reduce her number of work days from 5 days to 2 days for the 2022-2023 school year. **Motion:** Denise Bohman, Trustee, moved to approve, and Steve Rebscher, Trustee, second. **Motion Carried:** 5 ayes (Sloan, Bohman, Rebscher, Klausner and Sanders).
- G. **APPROVED STUDENT TEACHING AGREEMENT WITH SAN FRANCISCO STATE UNIVERSITY.** **Motion:** Denise Bohman, Trustee, moved to approve, and Steve Rebscher, Trustee, second. **Motion Carried:** 5 ayes (Sloan, Bohman, Rebscher, Klausner and Sanders).
- H. **APPROVED CONSULTANT AGREEMENT OF MARTY YUDICE AS FACILITIES DIRECTOR THROUGH DECEMBER 31, 2022.** Board Members approved extension of contract through December 31, 2022. **Motion:** Denise Bohman, Trustee, moved to approve, and Steve Rebscher, Trustee, second. **Motion Carried:** 5 ayes (Sloan, Bohman, Rebscher, Klausner and Sanders).
- I. **AGENDA PLANNING:** Long Range Plan, Board Member engagements, CBO/Facilities hiring.
- J. **ADJOURN:** The Meeting was adjourned at 7:48 p.m. **Motion:** James Sanders, Trustee moved to approve without objection. **Motion Carried:** 5 ayes (Sloan, Bohman, Rebscher, Klausner and Sanders).



LAGUNITAS SCHOOL DISTRICT
San Geronimo, California

**MINUTES FROM THE SPECIAL MEETING
OF THE BOARD OF TRUSTEES**

Thursday, September 15, 2022

1. **CALL TO ORDER**: The meeting was called to order at 5:35 p.m. by Amos Klausner, Chair. Members present were Richard Sloan, Denise Bohman, Steve Rebscher, Amos Klausner and James Sanders. Also present were John Carroll, Superintendent, Laura Shain, Assistant Superintendent / Principal. Liz Wickersham, District Secretary, recorded the minutes.
2. **APPROVAL OF OPEN SESSION AGENDA**: Board Members approved the Open Session Agenda. **Motion**: Denise Bohman, Trustee, moved to approve the Open Session Agenda and James Sanders, Trustee, second the motion. **Motion Carried**: 5 ayes (Sloan, Bohman, Rebscher, Klausner and Sanders).
3. **PUBLIC COMMENTS ON CLOSED SESSION AGENDA**: No comments.
4. **DISCUSSION/ACTION ITEMS**
 - A. **PERFORMING ARTS CENTER (Phase 1)**: The Board reviewed a recommendation from the Performing Arts Center Committee for the approval of the architecture firm to be used for the Concept and Feasibility Design Work. San Geronimo Valley Community Center's Director of Operations, Michele McCartney and Director of Development and Strategic Initiatives, Alexa Davidson gave a PowerPoint presentation explaining the Performing Arts Center Concept and Feasibility Design RFP Interview Format and reviewed the architectural firm comparison for this project. After much discussion the Board approved Noll & Tam Architects for the Concept and Feasibility Design Work. **Motion**: Steve Rebscher, Trustee, moved to approve, and Richard Sloan, Trustee, second. **Motion Carried**: 5 ayes (Sloan, Bohman, Rebscher, Klausner and Sanders).
5. **HUMAN RESOURCES / ACTION ITEM**:
 - A. **APPROVED EMPLOYMENT OF KARIM AL-JAMAL IN STUDENT SUPERVISION**: Board Members approved the recommendation from Administration to employ Karim Al-Jamal in the position of Student Supervision for the 2022-2023 school year. **Motion**: Denise Bohman, Trustee, moved to approve, and Steve Rebscher, Trustee, second. **Motion Carried**: 5 ayes (Sloan, Bohman, Rebscher, Klausner and Sanders).
6. **ADJOURN**: The Meeting was adjourned at 6:41 p.m. **Motion**: Amos Klausner, Trustee moved to approve without objection. **Motion Carried**: 5 ayes (Sloan, Bohman, Rebscher, Klausner and Sanders).

Quarterly Report on Williams Uniform Complaints
[Education Code Section 35186]
Fiscal Year 2022-23

District: Lagunitas School District
Person completing this form: Liz Wickersham
Title: District Secretary

Quarterly Report Submission Date: (check one) ☐ July 2022 (4/1/22 to 6/30/22)
☒ October 2022 (7/1/22 to 9/30/22)
☐ January 2023 (10/1/22 to 12/31/22)
☐ April 2023 (1/1/23 to 3/31/23)

Date for information to be reported publicly at governing board meeting: October 20, 2022

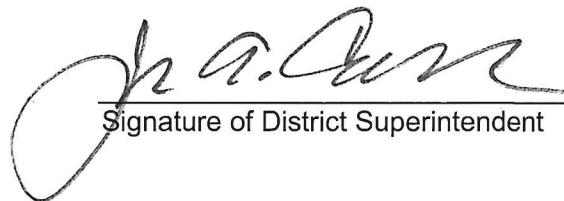
Please check the box that applies:

- ☒ No complaints were filed with any school in the district during the quarter indicated above.
- ☐ Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	0		
Teacher Vacancy or Misassignment	0		
Facilities Conditions	0		
Totals	0	0	0

John Carroll

Name of District Superintendent



Signature of District Superintendent

LAGUNITAS SCHOOL DISTRICT LONG RANGE PLAN

Plan approved by the Lagunitas School Board of Trustees on April 28, 2022

One Page Organizer (Overall Goals) See full plan for actions, timelines and accountability

TECHNOLOGY A	ACADEMICS B	CULTURAL COMPETENCE C	SERVICE AND CIVIC RESPONSIBILITY D	ENVIRONMENTAL/ OUTDOOR ED E	ARTS DANCE, THEATER, MUSIC VISUAL ARTS F	PHYSICAL EDUCATION G	FINANCE & STAFFING H
<p>1.Update and communicate cell phone policy.</p> <p>2.Ensure students develop critical thinking skills necessary to use technology as a resource to support communication, research and learning.</p> <p>3.Provide teachers with current technological tools to maximize student learning including remote instruction.</p>	<p>1.Ensure academic programs have high expectations for student performance</p> <p>2.Incorporate individualized approaches for each student to ensure they graduate with a skill set to enable future success.</p> <p>3. Facilitate student ownership of learning.</p> <p>4.Ensure highly-trained staff.</p> <p>5. Maintain Spanish Language programs</p> <p>6. All students reach independent reading level by grade 3.</p> <p>7. Implement an articulated math program from K-8th grade.</p>	<p>1.Support programs that foster bilingual capacity and multicultural perspectives in all students.</p> <p>2. Research and adopt practices that facilitate racial equity at all levels, students, staff, administration and governance team.</p>	<p>1.Develop and expand student understanding of civic responsibility and social justice.</p> <p>2. Ensure that all students in all grades participate in a civic learning project.</p>	<p>1. Use local resources to expand programs that integrate multiple educational goals including science, art, physical education, etc.</p> <p>2.Support experimental activities and curricular approaches.</p>	<p>1.Provide opportunity for instruction and studio access for student in a variety of arts integrated into the curriculum.</p> <p>2. Upgrade and/or build a state of the art performance space with video, sound, lighting and seating.</p> <p>3. Provide classes each week for every student in music and visual arts.</p> <p>4. Band program for 4th and 5th graders.</p>	<p>1.Staff development to support PE and developmental skills though all grades with emphasis on team building and leadership.</p> <p>2.Adopt/ update wellness policy.</p> <p>3.Maintain an after school sports program.</p> <p>4. Yearly Fitness Report</p> <p>5. Team building activities.</p> <p>6. PE classes with cross-program participation to support school unity.</p>	<p>1.Maintain long-term financial stability for the District.</p> <p>2.Establish a Finance Committee.</p> <p>3. Ensure financial planning is in accord with the Long Range Plan.</p> <p>4. Compensate staff as well as possible within the limits of a prudent budget and improve compensation when possible.</p> <p>5. Adopt guidelines for qualities of effective teachers to support the hiring process.</p>

Resignation from RSP position

Katherine Wethington <kwethington@lagunitas.org>

Wed, Sep 14, 2022 at 4:38 PM

To: Jon Moyer <jmoyer@lagunitas.org>, Laura Shain <lshain@lagunitas.org>, Liz Wickersham <lwickersham@lagunitas.org>

Dear Laura, Liz and Jon,

Please accept this message as my notice of resignation. I am resigning from my position as RSP Assistant at Lagunitas, with my last day being Monday September 26. Please forward this to anyone it might concern.

It has been an honor and pleasure to work this position here! I have learned so much and sincerely thank you for your support. I will continue my student teaching with Anita for 12 hours a week. While in school at SFSU getting my multiple subject teaching credentials, I plan to also get my subbing credentials so that I can sub at Lagunitas. This place and it's community will always have a special place in my heart.

Let me know how I can help with this transition. I am flexible in terms of when my last day is.

Thank you so much,

Katherine Wethington

September 26, 2022

Boards of Trustees
Lagunitas School District &
Bollinas-Stinson School District
BY PERSONAL DELIVERY

Dear Trustees,

Please accept this letter as my formal resignation from my position as Superintendent of the Bollinas-Stinson and Lagunitas School Districts effective January 1, 2023. My last day of employment will be Dec 31, 2022, prior to being sworn in as the Marin County Superintendent of Schools.

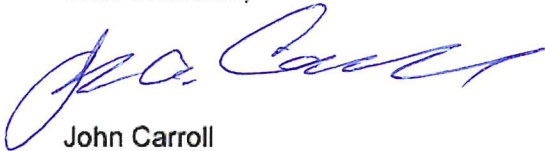
I would like to take this opportunity to thank you for allowing me to serve our students for the last eight and a half years. The current 8th grade students were in Kindergarten when I arrived and it is wonderful to witness their complete cycle of academic growth and personal development through elementary and middle school.

It has been a privilege to work with such caring, dedicated trustees through some especially challenging times; your commitment to our children and willingness to serve when things were especially difficult has been inspirational.

I am departing content in the knowledge that our schools are in good hands. Both of our districts will benefit from the leadership of experienced administrators with a deep understanding of our communities. Michelle Stephens and Laura Shain are absolutely ready to take on the role of Principal/Superintendent and will continue to serve our students well. The faculty and support staff in both districts are stronger than ever and will continue to provide excellent care and learning opportunities for our children.

Bollinas-Stinson and Lagunitas will always have a special place in my heart and I am delighted to be able to partner with you and support your work in my new role at the Marin County Office of Education.

With Gratitude,



John Carroll