



# Harvey High School

*"Striving for Excellence"*

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*Daniel W. Stutlien*  
Superintendent/AD

*Justin R. Stanley*  
Secondary Principal

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Business Manager

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March 31, 2020

Dear HHS families and students,

I hope everyone currently reading this is remaining healthy during the global health crisis we're presently facing. On March 16-20 and March 23-31, Governor Burgum issued an executive order for all schools to close. We were then directed by the Governor and North Dakota Department of Public Instruction to create an individualized plan for alternative/distance/e-learning plan, to begin April 1<sup>st</sup>. We have completed this plan and it was approved by DPI and Governor Burgum on March 31<sup>st</sup>. In anticipation of this approval, we rolled out our alternative/distance/e-learning educational plan to the student body on Monday, March 23, 2020 to get everyone comfortable using this platform. We hope this is going well and everyone is adjusting to this new learning environment.

Throughout this closure, we have been working diligently to create an educational environment that is not only productive, but compassionate to the current conditions that may be present for our families and students. We realize that this situation is not ideal and maybe even uncomfortable for some families and students, but we will persevere through this together and come out on the other side of this a stronger educational community. Please know that we are here for you and will assist you however possible.

There are two aspects of our educational plan moving forward that I would like to update you on: **grading and attendance**. These are both outlined in detail below.

**Updated Harvey High School Grading Plan during COVID-19 school closure**

- We will resume grading Semester 2 student work beginning April 1, 2020. As before, grades will be recorded in PowerSchool.
  - Redos
    - Students who have earned an F (69.49 or below) will be allowed to redo coursework and have the opportunity to earn up to 84.49% (Highest possible C). If the grade earned was a D, C, or B originally, students can redo the assignment to earn up to a 92.49% (Highest possible B). Students who receive a letter grade of an A, will not be allowed to redo the coursework for a higher grade as this is the highest grade.
    - Students who did not perform well on an assignment/assessment will be encouraged to redo that work
    - After one week, students who elect not to take advantage of the redo option will be electing to accept the grade they originally earned (but will not earn lower than a 50%). The week will run Monday through Sunday at 11:59 pm.
  - Zero Policy
    - The lowest grade/percentage that students will earn on completed assignments/assessments will be no lower than 50% - F (i.e. poor quality).

*Vision: All students will be personally and academically successful.*

- The time frame for completion will be one week, Monday through Sunday at 11:59 pm. If students choose not to complete assignments/assessments within this period, they may receive a zero.
- Previous missing work
  - Students will be given the opportunity to make up missing work previously not turned in (during Semester 2 before COVID-19 school closure). The timeframe for making up the missing work will be set by each individual instructor, who will then report to the building Principal (i.e.- all missing Math work completed and turned in by May 1)

**\*As directed by Lake Region State College, Dual Credit classes will continue to follow the original syllabus in terms of coursework and grading policies.**

**Updated Harvey High School Attendance Plan during COVID-19 school closure**

- Secondary teachers created an attendance process for our 7-12 students through a Google Form. Each student will virtually check-in **daily** on the Google Form in their Google Classroom Homeroom (by grade level) between the times of 7:00 AM ~ 7:00 PM. PowerSchool attendance will be recorded on the following school day by Mr. Stanley and Connie Schneider.

One last note regarding the health and safety of yourself and others. The North Dakota Department of Health is recommending to communities to practice not only social distancing, but to isolate as much as is possible. This includes, but is not limited to work, play (community playgrounds), shopping, family, friends and community. Please strongly take this advice as the United States now leads the world in COVID-19 cases, and we appear nowhere near our peak.

If you have any questions regarding any of this information, please contact me at 701-324-2267 or 701-341-0602 and/or [justin.stanley@k12.nd.us](mailto:justin.stanley@k12.nd.us). You may contact any of the teachers with questions about specific classes. Contact information for staff may be found at <https://www.harvey.k12.nd.us/o/harvey-public-schools/staff>.

Sincerely,

**Justin Stanley, Secondary Principal  
Harvey High School**