



## **Columbia School District**

11775 Hewitt Rd. Brooklyn, MI 49230

Dr. Pamela Campbell, Superintendent

(517) 592-6641

July 10, 2023

### **Notice of Opening for 2023/2024 School Year Part-time Elementary Band Teacher**

#### Qualifications

Possession of a bachelor's degree in music education and valid education credentials from the State of Michigan

Excellent communication skills, both oral and written

Student-focused approach

High degree of flexibility

Ability to work well in fast-paced environment

#### Job Description

The Band Teacher should demonstrate knowledge of music and musical instruments. As the director of concert band, the music teacher must exhibit the capability of preparing the band for a musical presentation.

The band teacher needs to possess good people skills as he/she works with musicians with various talents and skill levels. The band teacher prepares lessons that build on the knowledge base of his/her students and challenges them to do more advanced pieces of music.

#### Performance Responsibilities

- ✚ Teach skills in music appreciation, harmony, and explorations in music and in instrumental music (band, orchestra, instrumental ensemble) to students.
- ✚ Plans a balanced music program, and organizes daily class time so that preparation, rehearsal and instruction can be accomplished within the allotted time.
- ✚ Provide individual and small group instruction in to adapt the curriculum to the needs of each student.
- ✚ Utilize repertoire of all types of music literature, including traditional, and contemporary, that are appropriate for the ages and skill levels of pupils.
- ✚ Controls the storage and use of school-owned property; makes minor adjustments, and requests repairs to instruments as required.
- ✚ Establishes and maintains standards of student behavior to provide an orderly, productive environment during practice, group rehearsals, and music performances.
- ✚ Evaluate each pupil's musical growth and performance, assessing each individual's contribution to the group's performance.

- ✚ Plans, rehearses, and directs pupils in musical programs for school and community and applies knowledge of national, state and district procedures and limitations set on performances.
- ✚ Selects and requisitions books, musical instruments, and instructional aids; maintains required inventory records.
- ✚ Communicate with parents and school counselors regarding student progress.
- ✚ Cooperate with school administration in providing musical programs for school productions, graduation ceremonies, and civic functions.
- ✚ Maintain professional competence through in-service education activities provided by the district, and/or in self-selected professional growth activities.
- ✚ Performs other duties as may, from time to time, be assigned by the supervisor.

Deadline: Monday, July 24, 2023 12:00 p.m.

Please send a letter of interest, resume, proof of teacher certification, references, copy of transcripts and three letters of recommendation to:

Monika Cook, Assistant to the Superintendent  
Columbia School District, 11775 Hewitt Road, Brooklyn, MI 49230  
[monika.cook@myeagles.org](mailto:monika.cook@myeagles.org)