



## Columbia School District

11775 Hewitt Rd. Brooklyn, MI 49230

Dr. Pamela Campbell, Superintendent

(517) 592-6641

June 28, 2023

### Notice of Opening for 2023/2024 School Year One Full-Time Secondary School Art Teacher

#### Qualifications

Possession of a bachelor's degree in secondary education and valid credentials from the State of Michigan

Meet highly qualified requirements to teach Art in the State of Michigan

Excellent communication skills, both oral and written

Student focused approach

A High degree of flexibility

Ability to work well in fast-paced environment

Team player

#### Description

The Art Teacher will be responsible for developing in each student an interest in and the ability for creative expression in visual terms, using skills and techniques of artistic expression consistent with school guidelines; to develop aesthetic understandings and appreciations; to discover and develop talents of students in the field of art.

#### Responsibilities

- ✚ Develop and implement an appropriate program for students.
- ✚ Plan and implement activities to meet the physical, emotional, intellectual and social needs of the students.
- ✚ Develop weekly and monthly schedules of activities.
- ✚ Be familiar with emergency procedures.
- ✚ Help maintain pupil morale and assist in establishment of good school-community relations.
- ✚ Keep parents informed of program expectations, program activities and their child's progress.
- ✚ Participate in public oriented activities related to his/her teaching assignment and building, such as:

- a. Parent-Teacher meetings and conferences
- b. Open House

- ✚ To be available to students before the opening of the pupils' regular school day in the morning and be available in your classroom or building after close of the pupils' regular school day according to negotiated contractual agreement.
- ✚ Assist administration in the implementation of school and board policies.
- ✚ To perform miscellaneous duties from time to time as assigned by the building principal.

### Terms of Employment

Salary, fringe benefits, and working conditions in accordance with the agreement between the Columbia School District Board of Education and the Columbia Education Association.

### Evaluation

Performance will be evaluated per Michigan Department of Education guidelines

Deadline: July 12, 2023, 12:00 p.m.

Please send a letter of interest, resume, proof of teacher certification, references, copy of transcripts and at least three letters of recommendation to:

Monika Cook  
Administrative Assistant  
Columbia School District  
11775 Hewitt Rd.  
Brooklyn, MI 49230  
[monika.cook@myeagles.org](mailto:monika.cook@myeagles.org)