# **Welcome to your Columbia School District Board of Education Meeting**

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on District matters. To permit fair and orderly public expression, the Columbia School District Board of Education has adopted various policies to govern how regular meetings are held. One of these policies covers public participation. This is generally Item IX on the Board Meeting Agenda.

Your Board of Education recognizes the value and importance of allowing members of the public to express themselves on District matters. Thank you for following these guidelines, and please complete the form below regarding public participation and give it to the superintendent's assistant.

- Since we usually have rather lengthy meetings, Policy 0167.3 indicates that limits are placed on the meeting's public comments/participation segment to three minutes per person or a total of fifteen minutes per meeting. Please observe your allotted time so others may speak.
- If written statements or documents are to be given to the Board, please try to have enough copies for all the Board Members. The Secretary of the Board will see they are entered into the meeting record.
- Individuals addressing the Board should consider the principles of common courtesy and decorum. No personal attacks will be allowed.
- Because the members of the Board are usually unaware that any particular question will come up, and we cannot know or remember every detail about the operations of the District, we may not be able to give immediate answers or respond to issues raised at meetings. If necessary, such issues will be placed on a future meeting agenda so the members of the Board can gather the necessary information.

Thank you.
_____
I have read and understand the guidelines for public participation.

Date: _____          Name: _____

Address:_____

Email Address: _____ Telephone: _____

Group Affiliation (if appropriate): _____

Description of topic or request:

_____

_____

Received by_____     Referred by _____     Progress Date _____

Mission Statement
Fostering a culture of excellence in an ever-changing world.