

**BOARD OF EDUCATION REGULAR BOARD MEETING
GUSTINE UNIFIED SCHOOL DISTRICT
1500 MEREDITH AVENUE
GUSTINE, CA 95322
WEDNESDAY, DECEMBER 10, 2014
6:00 P.M.**

I. CALL TO ORDER – 6:00 p.m.

A. The public may comment on any closed session agenda item.

B. ROLL CALL

II. CLOSED SESSION – 6:00 p.m.

A. Student Discipline – None

B. Personnel – Public Employee Resignation, Discipline, Dismissal, Release, Employment

C. Conference with Labor Negotiator Dr. Ronald Estes, Superintendent – GRTA/CSEA (Govt. Code 54954.5 (f) pursuant to Govt. Code 54957.6)

D. Conference with Legal Counsel/Consultant (Govt. Code 54956.9)

E. Real Property Purchase/Negotiations, 1837 Highway 33, Gustine, CA 95322

III. RECONVENE TO OPEN SESSION – 7:00 p.m.

A. PLEDGE OF ALLEGIANCE

B. REPORT FROM CLOSED SESSION

C. REVISION/ADOPTION/ORDERING OF AGENDA

D. COMMUNICATION FROM THE PUBLIC

Members of the public may bring before the Board matters that are not listed on the agenda. The Board may refer such a matter to the Superintendent or designee or take it under advisement, but shall not take action at that time.

Individual speakers shall be allowed three minutes to address the Board on each non-agenda item (BP 9323).

E. DISABILITY-RELATED MODIFICATIONS

Request for any disability-related modification or accommodation, including auxiliary aids or services in order to participate in the public meeting, may be made by contacting the Gustine Unified School District Office at (209) 854-3784 at least four (4) days prior to the scheduled meeting. Agendas and other writings may also be requested in alternative formats, as outlined in Section 12132 of the Americans With Disabilities Act.

IV. SWEARING IN OF NEW BOARD MEMBERS

1. Superintendent Ron Estes will administer the Oath of Office to Board members elected on November 4, 2014.
2. Recognition of Service of Outgoing Trustees

(There will be a recess of approximately 10 minutes)

V. ANNUAL BOARD ORGANIZATION

1. ELECTION OF BOARD OFFICERS

The current president will turn over this part of the meeting to the Superintendent. The Superintendent will conduct the process for the nomination and voting for the following positions:

- a. Board President
- b. Board Clerk

The Superintendent will then turn the meeting over to the newly elected Board President to preside over the meeting.

2. Appointment of the Superintendent as Secretary to the Board of Education.
3. Establish Calendar of Regular Meeting Dates for 2015.

VI. REPORTS AND PRESENTATIONS

- A. Student Report – GHS
- B. Incident at Gustine Elementary School

VII. CONSENT AGENDA

Items under Consent are considered as a group. Only one motion is necessary to approve these items. Consent items are of a routine nature and for which the Superintendent recommends approval. In accordance with the law, the public has a right to comment on any agenda item. At the request of any member of the Board, any item of the Consent Agenda shall be removed and given individual consideration for action as a regular action item on the agenda.

A. Personnel

1. Brooks, Heather – Hire RSP Teacher, GMS
2. Estabillo, Jeremy – Hire Varsity Boys Basketball Coach, GMS
3. Beavers, Craig – Hire JV Boys Basketball Coach, GMS
4. Taylor, Kim – Hire Track Coach, GMS

B. Minutes

1. Regular Meeting, November 10, 2014

C. Yearly Renewals

1. Romero SRO Contract Renewal

D. Donations

1. Anthony/Christine Parreira -- \$100 to Boys' Soccer, GHS
2. Pat's House of Beauty -- \$100 to Block G. Athletics, GHS
3. Veterans of Foreign Wars, \$200 to GHS Band for Veteran's Day Parade
4. Gustine Chamber of Commerce, \$100 to GHS Band for 4th of July Parade
5. GHS Centennial Committee, \$4,500 to ASB General Fund for student clubs

VIII. INFORMATION

- A. Program Improvement Year 3 LEA Plan – Evidence of Progress

IX. ACTION

- A. Warrants

- B. Approval of Measure P Oversight Committee Documents

- C. Measure P Selection of Contractor, Architectural/Engineering Services

- D. Request for Qualifications for General Contractor Work

- E. GES Single Plan for Student Achievement

- F. CSBA Delegate Assembly -- Call for Nominations

- G. First Interim Report

- H. GUSD Board/City Council Meetings – Select Members

- I. Policy Statement on Growth, Second Reading

- J. District Office Furniture Purchase

- K. Highway 33 Roundabout Construction – Caltrans Letter

- L. GUSD Sunshine Proposal to GRТА – Initial Proposal Topics for Reopener Negotiations for 2014/15 School Year

- M. GUSD Sunshine Proposals to CSEA – Initial Proposal Topics for Reopener Negotiations for 2014/15 School Year

- N. CSEA Sunshine Proposal to GUSD for 2014/15 School Year

X. STAFF REPORTS

- A. Board Reports
- B. Staff Reports
- C. Financial Report
- D. Superintendent Report – See Attached

XI. ADVANCED PLANNING

- A. Regular Board Meeting January 14, 2015
- B. Measure P Oversight Committee Selection
- C. Date/Time for Architect Selection

XII. ADJOURN TO CLOSED SESSION (If needed)

XIII. RECONVENE TO OPEN SESSION

XIV. REPORT FROM CLOSED SESSION

XV. ADJOURNMENT

ANNUAL
BOARD
ORGANIZATION

GUSTINE UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
2015 REGULAR MEETING CALENDAR

2nd WEDNESDAY OF EACH MONTH

JANUARY 14, 2015

FEBRUARY 11, 2015

MARCH 11, 2015

APRIL 15, 2015

MAY 13, 2015

JUNE 10, 2015

JUNE 24, 2015 (Budget Adoption)

NO JULY MEETING

AUGUST 12, 2015

SEPTEMBER 9, 2015

OCTOBER 14, 2015

NOVEMBER 11, 2015

DECEMBER 9, 2015

Gustine USD

Board Bylaw

Code of Ethics

BB 9271 E

Board Bylaws

As A Member Of This Board I Shall:

Represent the interests of all people served by this school district and not favor special interests inside or outside of this school district;

Not use my service on this Board for my own personal advantage or for the advantage of my friends or supporters;

Keep confidential information confidential;

Approach all Board issues with an open mind, prepared to make the best decisions for everyone involved;

Do nothing to violate the trust of those who elected me to the Board or of those we serve;

Focus my efforts on the mission of the school district and not on my personal goals;

Never exercise authority as a Board member except when acting in a meeting with the full Board or as I am delegated by the Board.

Signature

Date

GUSTINE UNIFIED SCHOOL DISTRICT
Gustine, California

REPORTS AND PRESENTATIONS

CONSENT AGENDA

**GUSTINE UNIFIED SCHOOL DISTRICT
RECOMMENDATION FOR EMPLOYMENT**

CERTIFICATED POSITION

Board Meeting Date: 12/10/2014

Name: Heather Brooks

Position: RSP Teacher

Site: Gustine Middle School

Credential Held: Pre Intern Permit

Salary Schedule Placement: Non-credentialed teacher placement

Number of applicants: 4

Number of applicants interviewed: 2

New Position: Yes No

Replacement for: NA

Background of Applicant: Heather will be a recent college graduate in December 2014. She is being offered a temporary contract pursuant to fingerprints clearing, enrollment into Teacher's College pre-framework modules, successful completion of her undergraduate Bachelor's Degree, and procurement of a Pre-Intern Permit from MCOE.

Administrator's Signature: [Signature] Date: 12/3/2014

GUSTINE UNIFIED SCHOOL DISTRICT RECOMMENDATION FOR EMPLOYMENT

CLASSIFIED POSITION

Board Meeting Date: 12/10/14

Name: Jeremy Estabillo

Position: Varsity Boys Basketball Coach

Site: GWKS

Type of Contract:

Full Time Part Time
 Short Term (dates: 01/15 to 03/15)
 12 month 11 month 10 month

Hours per day: _____ Substitute _____

Salary Schedule Placement: Appropriate Stipend

Advertised inside district: Yes No

Advertised outside district: Yes No

Number of applicants: 2

Number of applicants interviewed: 1

New Position: Yes No

Replacement for: _____

Background of Applicant:

Jeremy is a former student who comes highly recommended. He ~~currently~~ has a basic knowledge of the rules and strategy to coach basketball at the Jr. High level. Please approve contingent on fingerprints clearing

Administrator's Signature: [Signature] Date: 12/3/14

GUSTINE UNIFIED SCHOOL DISTRICT RECOMMENDATION FOR EMPLOYMENT

CLASSIFIED POSITION

Board Meeting Date: 12/10/14

Name: Craig Beavers

Position: JV Boys Basketball Coach

Site: GMS

Type of Contract:

Full Time Part Time
 Short Term (dates: 01/15 to 03/15)
 12 month 11 month 10 month

Hours per day: Substitute

Salary Schedule Placement: Appropriate Stipend

Advertised inside district: Yes No

Advertised outside district: Yes No

Number of applicants: 1

Number of applicants interviewed: 1

New Position: Yes No

Replacement for: _____

Background of Applicant:

Craig has a knowledge of basketball and is able to coach at the Sr. High level.
Please approve contingent on fingerprints clearing

Administrator's Signature: [Signature] Date: 12/3/14

GUSTINE UNIFIED SCHOOL DISTRICT
RECOMMENDATION FOR EMPLOYMENT

CLASSIFIED POSITION

Board Meeting Date: 12/10/14

Name: Kim Taylor

Position: Track Coach

Site: GMS

Type of Contract:

Full Time Part Time
 Short Term (dates: 02/15 to 04/15)
 12 month 11 month 10 month

Hours per day: _____ Substitute _____

Salary Schedule Placement: Appropriate Stipend

Advertised inside district: Yes No

Advertised outside district: Yes No

Number of applicants: 1

Number of applicants interviewed: 1

New Position: Yes No

Replacement for: _____

Background of Applicant:

Please approve. Mrs. Taylor is the current
GMS Athletic Director and a past coach

Administrator's Signature: [Signature] Date: 12/3/14

MINUTES

**MINUTES OF THE REGULAR MEETING GOVERNING BOARD
GUSTINE UNIFIED SCHOOL DISTRICT
WEDNESDAY, NOVEMBER 12, 2014**

TIME AND PLACE

The regular meeting of the Gustine Unified School District Board of Education was held on Wednesday, November 12, 2014. The meeting was held in the Board Room, 1500 Meredith Avenue, Gustine, California.

CALL TO ORDER

The meeting was called to order at 6:00 p.m. by Board President Melanie Gomes. The Board went into Closed Session and reconvened to Open Session at 7:00 p.m.

BOARD MEMBERS PRESENT

Mrs. Melanie Gomes, Board President, Mrs. Christine Parreira, Mrs. Loretta Rose, Mrs. Pat Rocha, Mr. Ernie Longoria.

REPORT FROM CLOSED SESSION

Mrs. Parreira made a motion to uphold Expulsion Case 2014/15-04, Expulsion Case 2014/15-05, and Case 2014/15-06, seconded by Mrs. Rocha. Motion carried, 5-0.

CONVENE MEETING OF THE GUSD BOARD OF EDUCATION FINANCING CORPORATION

The Board convened the meeting of the GUSD Financing Corporation at 7:03 p.m. All Board members were present. There was no communication from the public. Mrs. Gomes made a motion to approve the agenda as presented, seconded by Mrs. Rocha. Motion carried, 5-0.

ELECTION OF OFFICERS: Mrs. Rocha nominated Mr. Longoria as Chair, seconded by Mrs. Parreira. Motion carried, 5-0. Mrs. Rose nominated Mrs. Rocha as Vice Chair, seconded by Mrs. Parreira. Motion carried, 5-0. Mr. Longoria nominated Mrs. Rose as Secretary, seconded by Mrs. Parreira. Motion carried, 5-0. The Board appointed Lizett Aguilar, Business Manager, as Treasurer.

The slate of officers as approved by the Board for the GUSD Financing Corporation is as follows:

- Chair: Ernie Longoria
- Vice Chair: Pat Rocha
- Secretary: Loretta Rose
- Treasurer: Lizett Aguilar

FINANCIAL REPORT: The Board reviewed the Financial Report covering the expenditure of COP funds for 2013/14. The Balance of the COP as of November 30, 2014 is \$12,141,538.18 (\$7,580,000.24-Principal; \$4,561,537.94-Interest).

The meeting was adjourned at 7:11 p.m.

APPROVAL OF AGENDA

On the Consent Agenda, Item 12 should reflect that the Health Services Aide for GES is a temporary position; Item 15 should be deleted (hire Temporary School Nurse). Mrs. Rocha made a motion to approve the agenda with changes, seconded by Mrs. Rose. Motion carried, 5-0.

COMMUNICATION FROM THE PUBLIC

(None).

REPORTS AND PRESENTATIONS

1. Williams Documentation 2014 – Cathy Pon, Assistant Superintendent at MCOE, presented the annual report for fiscal year 2014-2015 of the Williams Visits to GES, Romero and GHS. Overall the District had a good score as a result of the visits and reviews at those sites.

Student Report -- GHS Student Representative Simranjit Kaur gave her report to the Board on activities at Gustine High School.

CONSENT AGENDA

Mrs. Rose made a motion to approve the Consent Agenda as amended, seconded by Mr. Longoria. Motion carried, 5-0.

INFORMATION

A. Highway 33 Roundabout Construction – Mrs. Rocha said she thought the District should write a letter to the City of Gustine expressing our concerns about upgrading the crosswalk. Dr. Estes indicated he would prepare a letter to the City.

ACTION ITEMS

A. Warrants – Mrs. Rose made a motion to approve the warrants as presented, seconded by Mr. Longoria Motion carried, 5-0.

B. Technology Infrastructure Purchase – Dr. Estes explained that the expanding use of technology in the classrooms has had an impact on our technology infrastructure. In discussions with Data Path, they have helped to determine those infrastructure needs with the highest priority, including computer servers, backups, and support for the camera systems. Some items are eligible for reimbursement under the Microsoft Voucher Program, which would reimburse \$59,238.69, leaving an impact on the General Fund of \$7,133.83. Mr. Longoria made a motion to approve the technology infrastructure purchase, seconded by Mrs. Rocha. Motion carried, 5-0.

C. Technology Purchase for GHS – Mrs. Gomes made a motion to approve the technology purchase (Chromebook Notebooks for a classroom at GHS), seconded by Mrs. Rocha. Motion carried, 4-1, with Mrs. Parreira voting no.

D. Discussion/Funding of GHS Band Uniforms – Dr. Estes presented the proposal from the GHS Band regarding the purchase of new uniforms. After a discussion, the Board decided to table this item until the January 2015 board meeting.

E. 2015-2016 School Year Calendar – Mrs. Rocha made a motion to approve the 2015-2016 School Year Calendar as presented, seconded by Mrs. Parreira. Motion carried, 4-1, with Mrs. Gomes voting no.

Board Minutes, Page 3
November 12, 2014

F. Common Core Grant Implementation Plan – Mrs. Rocha made a motion to approve the Common Core Grant Implementation Plan, seconded by Mr. Longoria. Motion carried, 5-0.

G. FB2 Proposal to Assist With Facility Projects – Dr. Estes requested that the Board hire FB2 Full Business Solutions to assist the District with DSA closeouts and other old construction project issues. Mrs. Rocha made a motion to approve the proposal from FB2 to assist the District with facility projects, seconded by Mr. Longoria. Motion carried, 5-0.

H. Discussion and Action: Board Subcommittee to Select District Architect – Dr. Estes suggested two ways in which the Board could be involved in the selection of a District Architect, and there was a consensus of the Board to have the entire Board involved in the process. Mrs. Rocha made a motion to involve all Board members in selecting an architect, seconded by Mrs. Parreira. Motion carried, 5-0.

I. Policy Statement on Growth, First Reading – Mrs. Rocha made a motion to approve the First Reading of the Policy Statement on Growth, seconded by Mrs. Rose. Motion carried, 5-0.

J. Resolution No. 2014-15-04 on Local Reserves Cap – Mrs. Rocha made a motion to waive the reading of the resolution, seconded by Mr. Longoria. Motion carried, 5-0. Mrs. Rose made a motion to approve Resolution No. 2014-15-04 on Local Reserves Cap, seconded by Mrs. Rocha. Motion carried, 5-0.

K. Over Seeding and Fertilizing GUSD Fields – After receiving several quotes, it was recommended by the Superintendent and Russell Hazan, Director of Maintenance, that the District accept the proposal from YardMasters at a price not to exceed \$6,740 for over seeding and fertilizing GUSD fields. Mrs. Rocha made a motion to accept the proposal from YardMasters, seconded by Mrs. Rose. Motion carried, 5-0.

L. District Organizational Chart – Mrs. Rocha made a motion to approve the District Organizational Chart as presented by Dr. Estes, seconded by Mr. Longoria. Motion carried, 5-0.

M. Copier Lease for Gustine Elementary School – Dr. Estes explained the request from Gustine Elementary to lease additional copier/printer/scanner/fax equipment in order to accommodate the needs of the teaching staff. Mr. Longoria made a motion to approve the GES copier lease with Ray Morgan Company, seconded by Mrs. Parreira. Motion carried, 5-0.

BOARD REPORTS

A. Board Reports – Board members reported on their activities and the events they attended throughout the month.

B. Staff Reports – Site Principals provided information about their respective sites and highlighted upcoming events and student activities/awards.

C. Financial Report – Business Manager Lizett Aguilar provided an overview of the monthly financial report for September 2014, reflecting an actual ending balance of \$2,001,807.

D. Superintendent Report – Dr. Estes presented his summary of activities and meetings completed on behalf of the District.

Board Minutes, Page 3
November 12, 2014

ADVANCED PLANNING

- A. Regular Board Meeting/Board Organizational Meeting, December 10, 2014, 6:00 p.m.,
Board Room
- B. Sign with City of Gustine – Ms. Gomes, Mr. Longoria, Dr. Estes will meet with City officials
Thursday or Friday of next week.

ADJOURNMENT

Mrs. Rocha made a motion to adjourn, seconded by Mrs. Parreira. Motion carried, 5-0. Meeting was adjourned at 9:01 p.m.

APPROVED AND ADOPTED

, Clerk

**YEARLY
CONTRACT
RENEWALS**

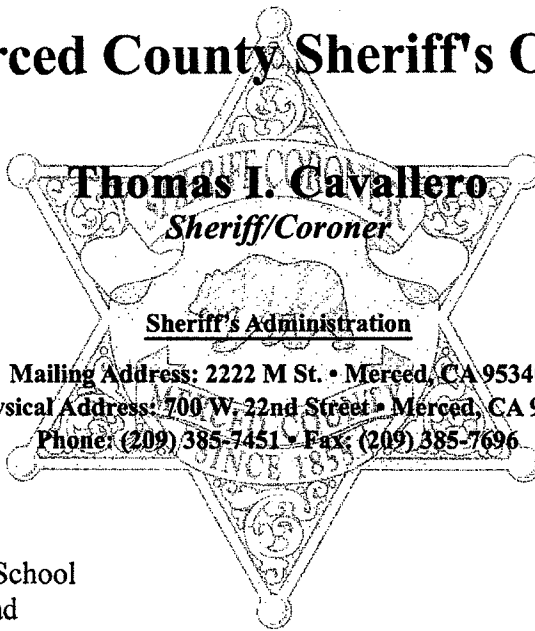
V11-C-2

Los Banos Station
445 "I" Street
Los Banos, CA 93635
Phone: (209) 710-6000
Fax: (209) 827-1433

CF Bludworth Station
9481 Shanks Road
Delhi, CA 95315
Phone: (209) 385-7660
Fax: (209) 669-7771

Coroner's Division
455 E. 13th Street
Merced, CA 95340
Phone: (209) 385-7369
Fax: (209) 725-3390

Merced County Sheriff's Office



Civil Division
670 W. 22nd Street
Merced, CA 95340
Phone: (209) 385-7639
Fax: (209) 725-3516

Main Detention Facility
700 W. 22nd Street
Merced, CA 95340
Phone: (209) 385-7410
Fax: (209) 385-7489

John Latorraca Correctional Center
2584 W. Sandy Mush Road
El Nido, CA 95317
Phone: (209) 385-7575
Fax: (209) 725-3944

December 2, 2014

To: Romero Elementary School
13500 West Luis Road
Santa Nella, CA 95322

From: Sheriff's Department

Re: Agreement to Provide School Recourse Officer Services – Romero Elementary School.

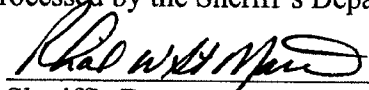
The Sheriff's Department shall provide security on (SEE ATTACHED SCHEDULE), in accordance with the request of Principal Filippini.

The Consideration to be paid to the Sheriff, as provided herein, shall be in compensation for all expenses incurred in the performance hereof, including travel and per diem, unless otherwise expressly so provided: Sixty-five dollars & ninety-seven cents (\$65.97) per hour per Sheriff Deputy. It is agreed that the following number of officers will be needed for the following hours during the event:

<u>Number/type of Staff</u>	<u>Schedule of Hours</u>	<u>Number of Hours</u>
Deputies (1)	(8:00 AM to 1:00 PM)	5 hrs each (180 hrs Total)

Sheriff's Department invoice based on initial request - \$11,874.60

Charges for any additional hours worked to be authorized by the Sheriff's Department Representative in charge of said event. If an emergency occurs during the event and additional staff are needed, the above requesting party understands that the cost of additional staff will be at the above hourly rate times the number of additional staff and an additional invoice will be processed by the Sheriff's Department.



Sheriff's Department Representative

12-4-2014

Date

Requesting Party Signature

Date

Contract with Merced County Sheriff's Dept.

January 2015-June 2015

January	8 days (6, 9, 13, 16, 20, 23, 27, 30)
February	5 days (3, 10, 13, 24, 27)
March	9 days (3, 6, 10, 13, 17, 20, 24, 27, 31)
April	5 days (14, 17, 21, 24, 28)
May	8 days (1, 5, 12, 15, 19, 22, 26, 29)
June	1 days (2)

Total days = 36

36 days @ 5 hours per day = 180 hours

180 hrs @ \$65.97 = \$11,874.60

INFORMATION ITEMS

PI Year 3 LEA Plan Evidence of Progress (2013–14)
End-of-Year Submission: September 30, 2014
Local Educational Agency: Gustine Unified School District
Submitted by Ronald Estes, Superintendent

1. Summarize the LEA Plan strategies and actions implemented during 2013–14, including a description of local evidence used to determine effective implementation.

All TK-12 schools continued to participate in the Rigorous Curriculum Design trainings provided by The Leadership and Learning Center. Teachers continued to align instruction to the Common Core State Standards by developing units in both ELA and math. District administrators, site principals and teachers provided instructional resources aligned to the CCSS in advance of new state adoptions. In addition, both elementary schools used the DIBELS assessment piece to determine student need and placed students according to need in the Reading Mastery intervention program. In the middle school and high school, Project Based Learning (PBL) was utilized to engage and involve all students in all content areas. The following programs as well as other were also used as interventions for our EL and underperforming populations, Rosetta Stone, English Now (elementary schools and middle), English 3D (high school), Houghton-Mifflin Universal Access, and CAHSEE support classes.

Regarding staff development, all sites and district administrators were trained in Rigorous Curriculum Design by the Leadership and Learning Center. All administrators and teachers have received comprehensive training in unpacking and prioritizing the standards. Teachers and administrators attended two-day trainings monthly in both ELA and math to receive training and guidance in creating the units addressing the CCSS. Any teachers or administrators who did not attend the comprehensive training received a one to two day supplemental training in the Rigorous Curriculum Design and continue to receive training and guidance in the weekly Professional Learning Communities at each site.

All TK-8 schools received three days of training in ELD Strategies through Merced County Office of Education. All K-8 teachers received training on the CCSS ELA/ELD standards at either a county training or at a district/site staff development day.

Both elementary sites have hired Computer Lab Techs to help assist teachers and students in the process of learning technology. GHS hired an Intervention Specialist to assist both in the classroom and in small group tutoring for EL students. All students (K-5) received two to four days per week of computer lab time. Grades 6-8 are one-to-one, and high school students have access to their Twenty-first Century Lab daily.

Merced County Office of Education provided technology training for 100% of the teachers at one elementary school, and will provide training for 100% of teachers at the other elementary school in the next school year; 100% of middle and high school teachers have received technology training from the county.

In lieu of CST scores, effective implementation is determined by unit assessments for both ELA and math, and CAHSEE pass rates.

2. An analysis of the LEA's progress towards student achievement goals in the LEA Plan based on local assessment data.

Gustine USD teachers created Common Core Standard aligned units with end-of-unit assessments in ELA and mathematics. These were administered after each unit was completed. DIBELS progress monitoring was used in grades K-5 to assess the progress of students in intervention programs.

Gustine High School	CAHSEE passage rate math	89%
Gustine High School	CAHSEE passage rate ELA	87%

Weekly PLCs allowed collaboration and time to address the needs of the students. This process has allowed the teachers to meet the changing needs of the students and adjust instruction according to the data collected from the unit assessments. Teachers submitted agendas and plans to administrators.

3. Provide evidence of annual communication with the local governing board regarding the implementation of LEA Plan strategies and actions, and the progress towards student performance goals in the Plan.

The Gustine USD School Board will be presented with the information regarding progress towards the LEA Plan strategies and actions, and the progress towards student performance goals at the December 10, 2014 meeting.

Note: additional documents may be uploaded and attached in the "Associated Documents" section of the item.

ACTION ITEMS

GUSTINE UNIFIED SCHOOL DISTRICT

Meeting of the Board of Trustees

MEETING DATE:

December 10, 2014

AGENDA ITEM TITLE: Warrants

AGENDA SECTION: Action

PRESENTED BY: Dr. Ron Estes, Superintendent

SUMMARY:

Monthly warrants are presented for approval.

FISCAL IMPACT: Total of Warrants

BUDGET CATEGORY: All District Funds

RECOMMENDED ACTION: Approve

GUSTINE UNIFIED SCHOOL DISTRICT

December 10, 2014

GENERAL FUND

Warrant Register #6 \$462,828.15

TOTAL WARRANTS PAID THIS MONTH \$462,828.05

Batch status: A All

From batch: 0010

To batch: 9999

Include Revolving Cash: Y

Include Address: N

Include Object Desc: N

Include Vendor TIN: Y

Vendor/Addr Req Reference	Remit name Date	Description	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
103351/00	AFLAC							
	PV-150343	11/20/2014 INSURANCE		01-0100-0-9554.00-0000-0000-000-000-000 NN				1,988.73
				TOTAL PAYMENT AMOUNT		1,988.73 *		1,988.73
104160/00	AGUILAR, MYRA LIZETT							
	PV-150357	12/04/2014 MILEAGE REIMB		01-0000-0-5230.00-0000-7200-112-000-000 NN				17.92
	PV-150358	12/04/2014 REIMB-CASBO CONFERENCE		01-0000-0-5200.00-0000-7200-112-000-000 NN				517.82
				TOTAL PAYMENT AMOUNT		535.74 *		535.74
102483/00	AIRGAS							
	150269 PO-150269	11/17/2014 WELDING SHOP SUPPLIES	1	01-7010-0-4300.00-1110-1000-310-000-000 NN P			192.16	192.16
				TOTAL PAYMENT AMOUNT		192.16 *		192.16
102382/00	AMERIPRIDE UNIFORM SERVICES							
	150135 PO-150134	12/04/2014 LAUNDRY SERVICE	1	01-8150-0-5560.00-0000-8110-112-000-000 NN P			788.69	788.69
				TOTAL PAYMENT AMOUNT		788.69 *		788.69
103278/00	APPLE INC							
	150426 PO-150421	12/03/2014 PD ON LEASE PAYMENT	1	01-6500-0-4400.00-5770-1110-112-000-000 NN C			3244.25	0.00
	150427 PO-150422	12/03/2014 PD ON LEASE PAYMENT	1	01-6500-0-4400.00-5770-1110-112-000-000 NN C			3244.25	0.00
				TOTAL PAYMENT AMOUNT		0.00 *		0.00
102520/00	ASSOCIATED VALUATION SERVICES	770513973						
	150575 PO-150565	12/04/2014 FIXED ASSETS INVENTORY	1	01-0000-0-5866.00-0000-7700-112-000-000 NY P			1836.00	1,836.00
				TOTAL PAYMENT AMOUNT		1,836.00 *		1,836.00
104020/00	AT&T							
	PV-150336	11/17/2014 T-1 LINES		01-0000-0-5912.00-0000-2700-112-000-000 NN				9,572.86
	PV-150353	12/04/2014 PHONE SERVICES		01-0000-0-5922.00-0000-7200-112-000-000 NN				1,047.71
	PV-150354	12/04/2014 T-1 LINE		01-0000-0-5912.00-0000-2700-112-000-000 NN				204.47
	PV-150355	12/04/2014 T-1 LINE		01-0000-0-5912.00-0000-2700-112-000-000 NN				1,351.92
	PV-150356	12/04/2014 T-1 LINE		01-0000-0-5912.00-0000-2700-112-000-000 NN				350.55
				TOTAL PAYMENT AMOUNT		12,527.51 *		12,527.51

Vendor/Addr Req Reference	Remit name Date	Description	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
006217/00	ATKINSON ANDELSON LOYA		953378600					
	PV-150344	11/20/2014 GENERAL LEGAL FEES			01-0000-0-5801.00-0000-7100-112-000-000 NY		1,631.44	1,631.44
				TOTAL PAYMENT AMOUNT		1,631.44 *		1,631.44
104720/00	ATWATER ELEMENTARY SCHOOL							
150673	PO-150664	12/04/2014 BUS & DRIVER FOR ROUTE		1	01-0823-0-5899.00-0000-3600-112-000-000 NN F		513.84	513.84
				TOTAL PAYMENT AMOUNT		513.84 *		513.84
006924/00	AZEVEDO, DENISE		000000000					
150626	PO-150622	12/04/2014 REIMB-CPR/AED/FIRST AID TRAIN		1	01-0824-0-5200.00-0000-7410-112-000-000 NN F		683.41	695.25
				TOTAL PAYMENT AMOUNT		695.25 *		695.25
104384/00	B G AUTO PARTS							
	PV-150359	12/04/2014 WINDSHIELD WASHER FLUID			01-0823-0-4300.00-0000-3600-112-000-000 NN		26.22	26.22
				TOTAL PAYMENT AMOUNT		26.22 *		26.22
102988/00	BAFFUNNO, MATT							
150459	PO-150462	12/04/2014 REIMB-CENTRAL REGIONAL CONF		1	01-3550-0-5200.00-1110-1000-310-000-000 NN F		852.40	442.02
				TOTAL PAYMENT AMOUNT		442.02 *		442.02
101107/00	BEEVERS, RHONDA							
150573	PO-150599	11/20/2014 MILEAGE REIMB		1	01-3010-0-5200.00-1110-1000-115-000-000 NN F		26.05	26.05
				TOTAL PAYMENT AMOUNT		26.05 *		26.05
104394/00	BUS WEST							
150020	PO-150020	12/04/2014 MISC BUS PARTS		1	01-0823-0-4344.00-0000-3600-112-000-000 NN P		1553.05	1,553.05
				TOTAL PAYMENT AMOUNT		1,553.05 *		1,553.05
100965/00	BUSINESS CARD							
150501	PO-150504	12/02/2014 CUSTOM VINYL WALL DECAL		1	01-0824-0-4399.00-1110-1000-310-000-000 NN F		226.79	242.98
150520	PO-150516	12/02/2014 FILING FORM-CORP FORM		1	01-0000-0-5899.00-0000-7200-112-000-000 NN F		20.00	20.00
	PV-150345	12/02/2014 VOICE RECORDER			01-0000-0-4350.00-0000-7200-112-000-000 NN			44.90

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num		Liq Amt	Net Amount
Req Reference	Date	Description	FD-RESC-Y-OBJT.SO-GOAL-FUNC-SCH-DD1-DD2	T9MPS				
100965 (CONTINUED)								
PV-150346	12/02/2014	BOARD CONFERENCE REGISTRATION	01-0000-0-5200.00-0000-7110-112-000-000	NN			700.00	
PV-150347	12/02/2014	BOARD CONFERENCE REGISTRATION	01-0000-0-5200.00-0000-7110-112-000-000	NN			700.00	
PV-150348	12/02/2014	MONTHLY FEE	01-0000-0-5300.00-0000-7150-112-000-000	NN			22.86	
PV-150349	12/02/2014	HOTEL-BULLYING WORKSHOP	01-0824-0-5200.00-0000-7410-112-000-000	NN			1,434.42	
PV-150350	12/02/2014	RCD LUNCH-DISTRICT EMPLOYEES	01-7405-0-5200.00-0000-7410-112-000-000	NN			131.80	
PV-150351	12/02/2014	SUPPLIES-EMERGENCY BACKPACKS	01-0000-0-4300.00-0155-3140-112-000-000	NN			422.16	
		TOTAL PAYMENT AMOUNT			3,719.12 *			3,719.12
101861/00 CALIFORNIA ASSOCIATION								
150503 PO-150505	11/17/2014	LEADERSHIP PCKTS & MEMBERSHIP	1 01-7010-0-4300.00-1110-1000-310-000-000	NN F		2414.00	2,422.50	
		TOTAL PAYMENT AMOUNT			2,422.50 *			2,422.50
102253/00 CASBO								
150651 PO-150645	12/04/2014	PAYROLL WORKSHOP REGISTRATION	1 01-0000-0-5200.00-0000-7200-112-000-000	NN F		345.00	345.00	
		TOTAL PAYMENT AMOUNT			345.00 *			345.00
102441/00 CDW-G								
150637 PO-150635	12/04/2014	CHROME BOOKS & SUPPLIES	1 01-0000-0-4400.00-1110-1000-112-000-000	NN F		13383.62	12,480.62	
		TOTAL PAYMENT AMOUNT			12,480.62 *			12,480.62
104715/00 CEJA, TOM								
150608 PO-150604	12/04/2014	VINYL HELMET STRIPS-REIMB	1 01-1100-0-4300.00-1801-4200-310-000-000	NN F		48.75	48.75	
		TOTAL PAYMENT AMOUNT			48.75 *			48.75
016633/00 CENTRAL SANITARY SUPPLY CO 000000000								
150456 PO-150449	12/04/2014	CUSTODIAL SUPPLIES	1 01-8150-0-4300.00-0000-8110-112-000-000	NN P		2859.43	2,859.43	
		TOTAL PAYMENT AMOUNT			2,859.43 *			2,859.43
103251/00 CHAVEZ, PRIMAVERA								
150587 PO-150581	11/17/2014	REIMB-NO BULLY TRAINING	1 01-0824-0-5200.00-0000-7410-112-000-000	NN F		58.00	48.97	
		TOTAL PAYMENT AMOUNT			48.97 *			48.97

Vendor/Addr Req Reference	Remit name Date	Description	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
100295/00	CHEVRON AND TEXACO							
	PV-150362	12/04/2014 FUEL & FEES			01-0000-0-4341.00-0000-7200-112-000-000	NN		127.05
				TOTAL PAYMENT	AMOUNT	127.05 *		127.05
104653/00	CHRISTY WHITE ACCOUNTANCY							
	PO-141219	11/17/2014 DISTRICT AUDIT		1	01-0000-0-5830.00-0000-7191-112-000-000	NN P	5962.50	5,962.50
				TOTAL PAYMENT	AMOUNT	5,962.50 *		5,962.50
103285/00	CITY OF GUSTINE							
	PV-150352	12/04/2014 MARQUEE INSTALLMENT PAYMENT			01-0000-0-5900.00-0000-2700-112-000-000	NN		12,411.67
				TOTAL PAYMENT	AMOUNT	12,411.67 *		12,411.67
104666/00	CITY OF NEWMAN							
	PV-150360	12/04/2014 LIVSCAN REIMB			01-0000-0-5842.00-0000-7200-112-000-000	NN		830.00
				TOTAL PAYMENT	AMOUNT	830.00 *		830.00
019127/00	COAST HARDWARE		000000000					
	PV-150361	12/04/2014 MAINT SUPPLIES			01-8150-0-4300.00-0000-8110-112-000-000	NN		968.20
	PV-150361	12/04/2014 TRANSP SUPPLIES			01-0823-0-4300.00-0000-3600-112-000-000	NN		65.91
	PV-150361	12/04/2014 UPS POSTAGE CHARGES			01-0000-0-5930.00-0000-7200-112-000-000	NN		523.00
				TOTAL PAYMENT	AMOUNT	1,557.11 *		1,557.11
102216/00	COPY SHIPPING SOLUTIONS		770446496					
	PV-150363	12/04/2014 LETTERHEAD			01-0000-0-4350.00-0000-7200-112-000-000	NY		340.26
				TOTAL PAYMENT	AMOUNT	340.26 *		340.26
101761/00	CREATIVE ALTERNATIVES INC							
	PV-150337	11/17/2014 OCTOBER TUITION			01-6501-0-5880.00-5770-1180-000-000-000	NN		3,139.96
				TOTAL PAYMENT	AMOUNT	3,139.96 *		3,139.96

Vendor/Addr Req Reference	Remit name Date	Description	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
103792/00		DATA PATH INC						
150064 PO-150064	12/04/2014	AERIES SUPPORT		1 01-0000-0-5866.00-0000-7700-112-000-000	NN P		400.00	400.00
150065 PO-150065	12/04/2014	REMOTE SUPPORT		1 01-0000-0-5866.00-0000-7700-112-000-000	NN P		2692.00	2,692.00
150066 PO-150066	12/04/2014	MONTHLY SERVICE CONTRACT		1 01-0000-0-5866.00-0000-7700-112-000-000	NN P		8329.00	8,329.00
150277 PO-150276	11/17/2014	ADOBE ACROBAT LICENSES		1 01-0000-0-5810.00-0000-7500-112-000-000	NN F		631.04	631.04
150327 PO-150327	11/17/2014	SUPPLIES		1 01-0824-0-4400.00-1154-1000-310-000-000	NN F		1267.51	1,267.51
150408 PO-150404	11/17/2014	PROJECTOR MOUNTING KIT		1 01-0824-0-4400.00-1154-1000-310-000-000	NN F		208.33	214.73
150429 PO-150423	11/17/2014	MICROSOFT RENEWAL		1 01-0000-0-5810.00-0000-7500-112-000-000	NN F		6776.80	6,776.80
150477 PO-150476	11/17/2014	I PAD AIR		1 01-0000-0-4400.00-0000-2700-115-000-000	NN F		549.92	549.92
150509 PO-150506	11/17/2014	BATTERY		1 01-0824-0-4300.00-1110-1000-115-000-000	NN F		116.09	116.63
150522 PO-150518	11/17/2014	BATTERIES		1 01-3010-0-4300.00-1110-1000-115-000-000	NN F		609.22	610.85
150517 PO-150522	12/04/2014	PROJECTOR		1 01-1100-0-4300.00-1110-1000-111-000-000	NN P		736.31	736.31
150540 PO-150540	11/17/2014	PROJECTOR/SPEAKERS		1 01-0824-0-4300.00-1110-1000-110-000-000	NN F		1036.55	1,049.15
150558 PO-150559	11/17/2014	TONER CARTRIDGES		1 01-0824-0-4400.00-1110-1000-115-000-000	NN F		617.68	643.11
150559 PO-150560	11/17/2014	HEADSETS		1 01-4203-0-4300.00-1110-1000-115-000-000	NN F		232.09	233.17
150560 PO-150561	11/17/2014	DOCUMENT CAMERA		1 01-0824-0-4400.00-1110-1000-115-000-000	NN F		938.92	941.28
150562 PO-150562	12/04/2014	LAPTOP		1 01-1100-0-4300.00-1110-1000-111-000-000	NN F		868.33	868.33
150605 PO-150603	12/04/2014	DOCUMENT CAMERA		1 01-0824-0-4400.00-1154-1000-310-000-000	NN F		419.61	419.61
150619 PO-150618	12/04/2014	PROJECTOR REPLACEMENT		1 01-0824-0-4400.00-1154-1000-310-000-000	NN F		526.67	522.48
150629 PO-150625	12/04/2014	CISCO SWITCH		1 01-0000-0-4400.00-0000-7700-112-000-000	NN F		7100.81	7,135.24
150631 PO-150627	12/04/2014	SERVER WARRANTY RENEWAL		1 01-0000-0-5899.00-0000-7200-112-000-000	NN F		1549.85	1,549.85
		TOTAL PAYMENT AMOUNT					35,687.01 *	35,687.01
102255/00		DELL						
	PO-140866	12/04/2014	LAPTOP LEASE-PAYMENT #2		1 01-0824-0-5620.00-1110-1000-310-000-000	NN F	20878.12	10,439.06
			TOTAL PAYMENT AMOUNT				10,439.06 *	10,439.06
101837/00		DOCS TOW SERVICE						
150624 PO-150620	12/04/2014	BUS TOWING		1 01-0823-0-5899.00-0000-3600-112-000-000	NN P		1000.00	1,000.00
			TOTAL PAYMENT AMOUNT				1,000.00 *	1,000.00
104386/00		ELECTRICAL DISTRIBUTORS CO						
150342 PO-150336	11/17/2014	ELECTRICAL SUPPLIES		1 01-8150-0-4300.00-0000-8110-112-000-000	NN P		169.61	169.61
			TOTAL PAYMENT AMOUNT				169.61 *	169.61

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description	FD-RESC-Y-OBJT.SO-GOAL-FUNC-SCH-DD1-DD2	T9MPS			
104045/00	ELIZALDE, ANDREA N						
150598 PO-150596	11/17/2014	REIMB-RCD/ELD TRAINING	1 01-1100-0-5200.00-0000-7410-111-000-000	NN F		24.78	24.78
		TOTAL PAYMENT AMOUNT		24.78 *			24.78
104250/00	FAS TRAK VIOLATION						
150666 PO-150660	12/04/2014	TOLL VIOLATION	1 01-0823-0-5899.00-0000-3600-112-000-000	NN F		30.00	30.00
		TOTAL PAYMENT AMOUNT		30.00 *			30.00
103208/00	FASTENAL						
150094 PO-150090	12/04/2014	MAINT SUPPLIES	1 01-8150-0-4300.00-0000-8110-112-000-000	NN P		253.79	253.79
		TOTAL PAYMENT AMOUNT		253.79 *			253.79
102063/00	FILIPPINI, LISA						
150592 PO-150586	11/17/2014	REIMB-SPSA TRAINING	1 01-0824-0-5230.00-0000-7410-112-000-000	NN F		34.29	34.29
150593 PO-150587	11/17/2014	REIMB-NO BULLY TRAINING	1 01-0824-0-5200.00-0000-7410-112-000-000	NN F		184.11	183.34
PV-150338	11/17/2014	REIMB	01-0824-0-5230.00-0000-7410-112-000-000	NN			5.19
		TOTAL PAYMENT AMOUNT		222.82 *			222.82
101083/00	FONTES, EMILY						
150470 PO-150468	11/17/2014	REIMB-RCD TRAINING	1 01-1100-0-4300.00-1110-1000-111-000-000	NN F		24.78	23.42
		TOTAL PAYMENT AMOUNT		23.42 *			23.42
032475/00	FORD'S FARM SUPPLY	770483584					
150616 PO-150612	12/04/2014	MAINT SUPPLIES	1 01-8150-0-4300.00-0000-8110-112-000-000	NN P		104.07	104.07
		TOTAL PAYMENT AMOUNT		104.07 *			104.07
104485/00	FREITAS, KAISA						
150606 PO-150609	12/04/2014	REIMB-RCD TRAINING	1 01-1100-0-5200.00-0000-7410-111-000-000	NN F		24.78	24.78
		TOTAL PAYMENT AMOUNT		24.78 *			24.78

Vendor/Addr Req Reference	Remit name Date	Description	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount

104489/00	GATES, BRITTANY							
150551 PO-150554	11/17/2014	REIMB-RCD TRAINING		1 01-3010-0-5200.00-1110-1000-115-000-000	NN F		28.00	26.05
				TOTAL PAYMENT AMOUNT				26.05 *
100306/00	GE CAPITAL							
150665 PO-150659	12/04/2014	I PAD LEASE PAYMENT		1 01-6500-0-5620.00-5770-1110-112-000-000	NN F		2926.63	2,926.63
				TOTAL PAYMENT AMOUNT				2,926.63 *
035746/00	GILTON SOLID WASTE		000000000					
PV-150364	12/04/2014	DISPOSAL		01-0000-0-5550.00-0000-8200-112-000-000	NN			3,274.90
				TOTAL PAYMENT AMOUNT				3,274.90 *
104426/00	GLAZIER CLINICS		202537566					
150602 PO-150600	12/04/2014	YEARLY COACHES CLINIC		1 01-1100-0-5866.00-1801-4200-310-000-000	NY F		397.00	397.00
				TOTAL PAYMENT AMOUNT				397.00 *
103257/00	GOUDY, JEFF							
150569 PO-150598	12/04/2014	REIMB-RCD MILEAGE REIMB		1 01-3010-0-5200.00-1110-1000-115-000-000	NN F		28.00	26.05
				TOTAL PAYMENT AMOUNT				26.05 *
102132/00	GRAINGERS INDUSTRIAL SUPPLY							
150524 PO-150517	12/04/2014	MAINT SUPPLIES		1 01-8150-0-4300.00-0000-8110-112-000-000	NN P		1125.96	1,125.96
				TOTAL PAYMENT AMOUNT				1,125.96 *
102805/00	GRISET, PAULINE							
150546 PO-150549	11/17/2014	MILEAGE REIMB		1 01-0824-0-5805.00-1110-1000-115-000-000	NN F		79.52	79.52
				TOTAL PAYMENT AMOUNT				79.52 *
037884/00	GUSTINE SCHOOL DISTRICT		000000000					
150636 PO-150634	12/04/2014	TRANSP-HORTICULTURE CLASS		1 01-3550-0-5200.00-1110-1000-310-000-000	NN F		94.25	94.25
				TOTAL PAYMENT AMOUNT				94.25 *

Vendor/Addr Req Reference	Remit name Date	Description	Tax ID num	Deposit type FD-RESC-Y-OBJT.SO-GOAL-FUNC-SCH-DD1-DD2	ABA num T9MPS	Account num	Liq Amt	Net Amount
073088/00	GUSTINE SCHOOL DISTRICT		000000000					
	RC-150021	11/17/2014 PAYROLL		01-0100-0-9553.00-0000-0000-000-000-000	N			104.40
				TOTAL PAYMENT AMOUNT	104.40 *			104.40
037780/00	GUSTINE, CITY OF		000000000					
	PV-150365	12/04/2014 WATER/SEWER		01-0000-0-5530.00-0000-8200-112-000-000	NN			5,913.25
				TOTAL PAYMENT AMOUNT	5,913.25 *			5,913.25
100527/00	HERNANDEZ, MARIA							
	PV-150368	12/04/2014 FIT FOR DUTY PHYSICAL MILEAGE		01-0000-0-5230.00-0000-7200-112-000-000	NN			49.46
				TOTAL PAYMENT AMOUNT	49.46 *			49.46
104131/00	HILMAR READY MIX							
	150578 PO-150574	12/04/2014 CONCRETE		1 01-8150-0-4300.00-0000-8110-112-000-000	NN F		375.05	375.05
	PV-150366	12/04/2014 RES		01-8150-0-4300.00-0000-8110-112-000-000	NN			53.61
				TOTAL PAYMENT AMOUNT	428.66 *			428.66
100659/00	HOME DEPOT, THE							
	150127 PO-150113	12/05/2014 MAINT SUPPLIES		1 01-8150-0-4300.00-0000-8110-112-000-000	NN F		596.47	596.47
	PV-150422	12/05/2014 MAINT SUPPLIES		01-8150-0-4300.00-0000-8110-112-000-000	NN			480.68
				TOTAL PAYMENT AMOUNT	1,077.15 *			1,077.15
104427/00	HOUGHTON MIFFLIN HARCORT							
	PO-140691	12/04/2014 TRAINING		1 01-7405-0-5866.00-0000-7410-112-000-000	NN P		5600.00	5,600.00
				TOTAL PAYMENT AMOUNT	5,600.00 *			5,600.00
104153/00	HOUGHTON MIFFLIN HARCOURT							
	CM-150011	12/04/2014 CREDIT		01-0801-0-4100.00-1110-1000-310-000-000	NN			-221.52
	150464 PO-150459	12/04/2014 SPECIAL ED BOOKLETS		1 01-6500-0-4300.00-5770-3120-112-000-000	NN F		656.82	656.82
	150599 PO-150590	12/04/2014 SPECIAL ED FORMS		1 01-6500-0-4300.00-5770-3120-112-000-000	NN F		3110.40	3,110.41
	PV-150367	12/04/2014 SHIPPING		01-6500-0-4300.00-5770-3120-112-000-000	NN			65.69
	PV-150390	12/05/2014 SHIPPING		01-6500-0-4300.00-5770-3120-112-000-000	NN			311.05
				TOTAL PAYMENT AMOUNT	3,922.45 *			3,922.45

Vendor/Addr Req Reference	Remit name Date	Description	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount

104587/00	IC REFRIGERATION							
150171 PO-150168	12/04/2014	INSTALL GUTTER		1 01-8150-0-5640.00-0000-8110-112-000-000	NN F		2659.55	2,474.00
				TOTAL PAYMENT AMOUNT				2,474.00 *
043334/00	INGRAHAM TROPHIES		000000000					
150603 PO-150601	11/17/2014	NO AMOUNT ENTERED		1 01-1100-0-4300.00-1801-4200-310-000-000	NN C		0.00	0.00
150612 PO-150608	12/04/2014	CERTIFICATES		1 01-1100-0-4300.00-1801-4200-310-000-000	NN F		429.14	431.09
				TOTAL PAYMENT AMOUNT				431.09 *
103512/00	IRON MOUNTAIN							
PV-150339	11/17/2014	SHRED SERVICE		01-0824-0-4300.00-1110-1000-310-000-000	NN			67.37
PV-150369	12/04/2014	SHRED SERVICE		01-0000-0-5550.00-0000-8200-112-000-000	NN			46.90
PV-150369	12/04/2014	SHRED SERVICE		01-0824-0-4300.00-1110-1000-310-000-000	NN			67.00
				TOTAL PAYMENT AMOUNT				181.27 *
104383/00	J & F FERTILIZER		770240546					
PV-150340	11/17/2014	NOVEMBER RENT		01-0823-0-5620.00-0000-3600-112-000-000	NY			350.00
PV-150341	11/17/2014	BUS REPAIRS & MAINT		01-0823-0-5640.00-0000-3600-112-000-000	NY			862.50
PV-150342	11/17/2014	BUS REPAIRS & MAINT		01-0823-0-5640.00-0000-3600-112-000-000	NY			75.00
PV-150370	12/04/2014	BUS REPAIRS & MAINT		01-0823-0-5640.00-0000-3600-112-000-000	NY			682.80
PV-150371	12/04/2014	BUS REPAIRS & MAINT		01-0823-0-5640.00-0000-3600-112-000-000	NY			3,703.75
PV-150371	12/04/2014	DECEMBER RENT		01-0823-0-5620.00-0000-3600-112-000-000	NY			350.00
PV-150372	12/04/2014	BUS REPAIRS & MAINT		01-0823-0-5640.00-0000-3600-112-000-000	NY			627.50
PV-150373	12/04/2014	BUS REPAIRS & MAINT		01-0823-0-5640.00-0000-3600-112-000-000	NY			1,317.50
				TOTAL PAYMENT AMOUNT				7,969.05 *
104440/00	KIMBALL MIDWEST							
150022 PO-150022	11/17/2014	BUS PARTS		1 01-0823-0-4344.00-0000-3600-112-000-000	NN P		198.67	198.67
150022 PO-150022	12/04/2014	BUS PARTS		1 01-0823-0-4344.00-0000-3600-112-000-000	NN P		84.01	84.01
150022 PO-150022	12/04/2014	BUS REPAIRS & MAINT		1 01-0823-0-4344.00-0000-3600-112-000-000	NN P		34.92	34.92
				TOTAL PAYMENT AMOUNT				317.60 *
103260/00	LA SALLE, SHANNON							
150591 PO-150585	12/04/2014	REIMB-NOW BULLY TRAINING		1 01-0824-0-5200.00-0000-7410-112-000-000	NN F		58.00	49.68
				TOTAL PAYMENT AMOUNT				49.68 *

Vendor/Addr Req Reference	Remit name Date	Description	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
103088/00	LEDEZMA, YANELI							
150566 PO-150567	12/04/2014	REIMB-PROFESSIONAL DEVELOPMENT	1	01-0824-0-5230.00-0000-7410-310-000-000	NN F		28.00	28.00
		TOTAL PAYMENT AMOUNT			28.00 *			28.00
100565/00	LOZANO SMITH LLP		800874383					
PV-150374	12/04/2014	LEGAL FEES		01-3310-0-5801.00-5001-2700-112-000-000	NY			1,706.59
		TOTAL PAYMENT AMOUNT			1,706.59 *			1,706.59
054796/00	MASTER TEACHER, THE		0000000000					
150662 PO-150656	12/04/2014	ENGRAVED BOWLS	1	01-0000-0-4399.00-0000-7200-112-000-000	Y F		167.56	156.75
		TOTAL PAYMENT AMOUNT			156.75 *			156.75
		TOTAL USE TAX AMOUNT			11.76			
054938/00	MATTOS NEWSPAPERS INC.		0000000000					
PV-150376	12/04/2014	CALENDAR DISPLAY AD		01-0000-0-5899.00-0000-7200-112-000-000	NN			350.00
PV-150377	12/04/2014	CONGRATULATIONS AD		01-0000-0-4399.00-0000-7200-112-000-000	NN			75.00
PV-150378	12/04/2014	EMPLOYMENT ADS		01-0000-0-5841.00-0000-7200-112-000-000	NN			36.25
PV-150379	12/04/2014	NEW EMPLOYEE BUSINESS CARDS		01-0000-0-4399.00-0000-7200-112-000-000	NN			532.71
		TOTAL PAYMENT AMOUNT			993.96 *			993.96
102222/00	MELLO TRANSMISSION CO INC							
150674 PO-150665	12/04/2014	BUS PARTS	1	01-0823-0-4344.00-0000-3600-112-000-000	NN F		245.00	245.42
		TOTAL PAYMENT AMOUNT			245.42 *			245.42
104705/00	MERCADO, HORACIO							
150594 PO-150588	12/04/2014	MILEAGE REIMB	1	01-0824-0-5230.00-0000-7410-112-000-000	NN F		40.32	40.32
		TOTAL PAYMENT AMOUNT			40.32 *			40.32
100440/00	MERCED COUNTY ACADEMIC							
150667 PO-150663	12/04/2014	ENTRY FEE	1	01-0824-0-5805.00-1275-1050-310-000-000	NN F		750.00	750.00
		TOTAL PAYMENT AMOUNT			750.00 *			750.00

Vendor/Addr Req Reference	Remit name Date	Description	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
056337/00	MERCED COUNTY OFFICE OF		0000000000					
150641 PO-150650	12/04/2014	PD WITH TRANSFER		1 01-3010-0-5201.00-1110-1000-115-000-000 NN C			500.00	0.00
				TOTAL PAYMENT AMOUNT				0.00
104559/00	MILHOUS CHILDREN'S SERVICES							
PV-150375	12/04/2014	OCTOBER TUITION		01-6501-0-5880.00-5770-1180-000-000-000 NN				4,180.00
				TOTAL PAYMENT AMOUNT				4,180.00
100238/00	MODESTO ALARM		570492352					
150652 PO-150646	12/04/2014	INSTALL ALARM		1 01-8150-0-5899.00-0000-8110-112-000-000 NY F			532.04	532.04
150653 PO-150647	12/04/2014	RELOCATE KEYPAD		1 01-8150-0-5899.00-0000-8110-112-000-000 NY F			225.00	225.00
150654 PO-150648	12/04/2014	ALARM INSPECTION		1 01-8150-0-5640.00-0000-8110-112-000-000 NY F			520.00	520.00
				TOTAL PAYMENT AMOUNT			1,277.04	1,277.04
104631/00	NOVA HEALTH THERAPIES INC							
150664 PO-150658	12/04/2014	SEPT/OCT/NOV-SPEECH SERVICES		1 01-6500-0-5866.00-5770-3150-112-000-000 NN P			26400.00	26,400.00
				TOTAL PAYMENT AMOUNT				26,400.00
102031/00	OFFICE DEPOT							
150543 PO-150537	12/04/2014	SAFETY SUPPLIES		1 01-9418-0-4300.00-0000-7405-112-000-000 NN F			315.50	316.97
150556 PO-150545	12/04/2014	SAFETY SUPPLIES		1 01-9418-0-4300.00-0000-7405-112-000-000 NN P			16.92	16.92
				TOTAL PAYMENT AMOUNT			333.89	333.89
064370/00	OFFICE SUPPLY EXPRESS		770446496					
150518 PO-150514	12/04/2014	MISC OFFICE SUPPLIES		1 01-0000-0-4350.00-0000-7200-112-000-000 NN P			122.20	122.20
150518 PO-150514	12/04/2014	OFFICE SUPPLIES		1 01-0000-0-4350.00-0000-7200-112-000-000 NN P			202.88	202.88
150518 PO-150514	12/04/2014	OFFICE SUPPLIES		1 01-0000-0-4350.00-0000-7200-112-000-000 NN P			343.88	343.88
PV-150380	12/04/2014	HEADSET-SAFETY		01-9418-0-4300.00-0000-7405-112-000-000 NN				321.84
				TOTAL PAYMENT AMOUNT			990.80	990.80
103616/00	OPENING TECHNOLOGIES							
150577 PO-150573	12/05/2014	KEY MACHINE		1 01-8150-0-4400.00-0000-8300-112-000-000 NN F			1101.88	1,118.66
				TOTAL PAYMENT AMOUNT				1,118.66

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num		Liq Amt	Net Amount
Req Reference	Date	Description	FD-RESC-Y-OBJT.SO-GOAL-FUNC-SCH-DD1-DD2	T9MPS				
101470/00	P G & E							
PV-150381	12/04/2014	ELECTRIC	01-0000-0-5520.00-0000-8200-112-000-000	NN			8,126.48	
PV-150384	12/04/2014	ELECTRIC	01-0000-0-5520.00-0000-8200-112-000-000	NN			1,315.48	
PV-150385	12/04/2014	ELECTRIC	01-0000-0-5520.00-0000-8200-112-000-000	NN			14.31	
PV-150386	12/04/2014	ELECTRIC	01-0000-0-5520.00-0000-8200-112-000-000	NN			14,672.79	
PV-150386	12/04/2014	GAS	01-0000-0-5510.00-0000-8200-112-000-000	NN			589.08	
PV-150387	12/04/2014	ELECTRIC	01-0000-0-5520.00-0000-8200-112-000-000	NN			39.73	
PV-150388	12/04/2014	GAS	01-0000-0-5510.00-0000-8200-112-000-000	NN			45.38	
		TOTAL PAYMENT AMOUNT		24,803.25 *			24,803.25	
104714/00	PENA, MARISOL							
150586 PO-150580	12/04/2014	MILEAGE REIMB	1 01-0824-0-5230.00-0000-7410-112-000-000	NN F			40.32	40.32
		TOTAL PAYMENT AMOUNT		40.32 *			40.32	
102174/00	PERRIERA, LISA							
150552 PO-150555	12/04/2014	MILEAGE REIMB-RCD	1 01-3010-0-5200.00-1110-1000-115-000-000	NN F			26.05	26.05
		TOTAL PAYMENT AMOUNT		26.05 *			26.05	
103477/00	PERRY, PAMELA							
150550 PO-150553	12/04/2014	REIMB-MILEAGE RCD	1 01-3010-0-5200.00-1110-1000-115-000-000	NN F			26.05	26.05
		TOTAL PAYMENT AMOUNT		26.05 *			26.05	
104678/00	PIONEER DRAMA SERVICE							
150609 PO-150605	12/04/2014	PERFORMANCE RIGHTS	1 01-0824-0-5899.00-1110-1000-115-000-000	NN F			75.00	75.00
		TOTAL PAYMENT AMOUNT		75.00 *			75.00	
101833/00	PREFERRED ALLIANCE INC							
PV-150382	12/04/2014	NON-RANDOM TESTS	01-0000-0-5869.00-0000-3140-112-000-000	NN			61.00	61.00
		TOTAL PAYMENT AMOUNT		61.00 *			61.00	
103140/00	PRUDENTIAL INSURANCE							
PV-150383	12/04/2014	INSURANCE	01-0100-0-9554.00-0000-0000-000-000-000	NN			19.50	19.50
		TOTAL PAYMENT AMOUNT		19.50 *			19.50	

Vendor/Addr Req Reference	Remit name Date	Description	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
103983/00	PURCHASE POWER							
	PV-150389	12/04/2014 POSTAGE			01-0000-0-5930.00-0000-7200-112-000-000	NN		3,152.31
				TOTAL PAYMENT AMOUNT	3,152.31 *			3,152.31
104080/00	R.L. RIGHETTI ENTERPRISES INC							
150610	PO-150606	12/05/2014 REPAIR BUS/PARTS & LABOR	1	01-0823-0-5640.00-0000-3600-112-000-000	NN	F	7444.18	7,444.18
				TOTAL PAYMENT AMOUNT	7,444.18 *			7,444.18
100995/00	RISO PRODUCTS OF SACRAMENTO							
150617	PO-150617	12/05/2014 LEASE AGREEMENT	1	01-1100-0-5620.00-1110-1000-110-000-000	NN	F	3031.00	3,024.00
				TOTAL PAYMENT AMOUNT	3,024.00 *			3,024.00
103265/00	ROMERO, LEIGH ANN							
150539	PO-150547	12/05/2014 MILEAGE REIMB-RCD	1	01-3010-0-5200.00-1110-1000-115-000-000	NN	F	26.05	26.05
150588	PO-150582	12/05/2014 MILEAGE REIMB-RCD	1	01-0824-0-5230.00-0000-7410-115-000-000	NN	F	26.05	26.05
				TOTAL PAYMENT AMOUNT	52.10 *			52.10
104686/00	SAENZ PEST CONTROL							
	PV-150392	12/05/2014 PEST CONTROL			01-8150-0-5565.00-0000-8110-112-000-000	NN		180.00
	PV-150393	12/05/2014 PEST CONTROL			01-8150-0-5565.00-0000-8110-112-000-000	NN		75.00
	PV-150394	12/05/2014 PEST CONTROL			01-8150-0-5565.00-0000-8110-112-000-000	NN		210.00
	PV-150395	12/05/2014 PEST CONTROL			01-8150-0-5565.00-0000-8110-112-000-000	NN		180.00
	PV-150397	12/05/2014 PEST CONTROL			01-8150-0-5565.00-0000-8110-112-000-000	NN		170.00
				TOTAL PAYMENT AMOUNT	815.00 *			815.00
104026/00	SAN JOAQUIN COUNTY							
150618	PO-150637	12/05/2014 WORKSHOP REGISTRATION	1	01-1100-0-5200.00-0000-7410-111-000-000	NN	F	250.00	250.00
				TOTAL PAYMENT AMOUNT	250.00 *			250.00
104245/00	SAN JOAQUIN PEST CONTROL							
	PV-150391	12/05/2014 GOPHER AND SQUIRREL ABATEMENT			01-8150-0-5565.00-0000-8110-112-000-000	NN		650.00
				TOTAL PAYMENT AMOUNT	650.00 *			650.00

Vendor/Addr Req Reference	Remit name Date	Description	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
076660/00	SANTA NELLA		000000000					
	PV-150396	12/05/2014 WATER/SEWER		01-0000-0-5530.00-0000-8200-112-000-000	NN			1,300.40
				TOTAL PAYMENT AMOUNT		1,300.40 *		1,300.40
104721/00	SAYLOR, GLENDA Y							
	PV-150419	12/05/2014 PAYROL		01-0100-0-9553.00-0000-0000-000-000-000	NN			184.70
				TOTAL PAYMENT AMOUNT		184.70 *		184.70
104700/00	SCHELL TECHNICAL SERVICES INC							
150450	PO-150442	12/05/2014 STUDENT DATA SERVICES	1	01-0000-0-5866.00-0000-7700-112-000-000	NN P		460.00	460.00
150450	PO-150442	12/05/2014 STUDENT DATA SERVICES	1	01-0000-0-5866.00-0000-7700-112-000-000	NN P		532.50	532.50
				TOTAL PAYMENT AMOUNT		992.50 *		992.50
101568/00	SCHOOL SERVICES OF CALIFORNIA							
150482	PO-150480	12/05/2014 FISCAL BUDGET SERVICES-OCTOBER	1	01-0000-0-5899.00-0000-7200-112-000-000	NN P		215.00	215.00
150483	PO-150481	12/05/2014 LCFF WORKSHOP REGISTRATION	1	01-0000-0-5200.00-0000-7200-112-000-000	NN F		195.00	195.00
				TOTAL PAYMENT AMOUNT		410.00 *		410.00
104015/00	SHERWIN WILLIAMS							
150067	PO-150067	12/05/2014 PAINT & SUPPLIES	1	01-8150-0-4300.00-0000-8110-112-000-000	NN P		172.85	172.85
				TOTAL PAYMENT AMOUNT		172.85 *		172.85
104719/00	SILVEIRA, ALBERT B		569133395					
	PV-150401	12/05/2014 CONSULTING SERVICES		01-0000-0-5866.00-0000-2700-112-555-000	NY			1,440.00
				TOTAL PAYMENT AMOUNT		1,440.00 *		1,440.00
103946/00	SISC FLEX							
	PV-150398	12/05/2014 INSURANCE		01-0100-0-9555.00-0000-0000-000-000-000	NN			1,097.20
				TOTAL PAYMENT AMOUNT		1,097.20 *		1,097.20

Vendor/Addr Req Reference	Remit name Date	Description	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount	
080530/00	SISC III DENTAL		000000000						
PV-150407	12/05/2014	DENTAL		01-0000-0-3402.00-0000-7110-112-000-000	NN		368.40		
PV-150407	12/05/2014	INSURANCE		01-0000-0-9565.00-0000-7209-112-000-000	NN		147.00		
PV-150407	12/05/2014	INSURANCE		01-0000-0-9565.00-0000-7209-112-000-000	NN		1,344.00		
PV-150407	12/05/2014	INSURANCE		01-0100-0-9554.00-0000-0000-000-000-000	NN		10,947.00		
TOTAL PAYMENT AMOUNT							12,806.40 *	12,806.40	
080531/00	SISC III HEALTH		000000000						
PV-150406	12/05/2014	INSURANCE		01-0000-0-3702.00-0000-7209-112-000-000	NN		816.00		
PV-150406	12/05/2014	INSURANCE		01-0000-0-9565.00-0000-7209-112-000-000	NN		7,613.83		
PV-150406	12/05/2014	INSURANCE		01-0000-0-9565.00-0000-7209-112-000-000	NN		1,795.00		
PV-150406	12/05/2014	INSURANCE		01-0100-0-9554.00-0000-0000-000-000-000	NN		151,771.00		
PV-150406	12/05/2014	INSURANCE		01-0000-0-3701.00-0000-7209-112-000-000	NN		13,891.17		
PV-150406	12/05/2014	MEDICAL		01-0000-0-3402.00-0000-7110-112-000-000	NN		3,986.00		
TOTAL PAYMENT AMOUNT							179,873.00 *	179,873.00	
080532/00	SISC III VISION		000000000						
PV-150408	12/05/2014	INSURANCE		01-0000-0-9565.00-0000-7209-112-000-000	NN		49.60		
PV-150408	12/05/2014	INSURANCE		01-0000-0-9565.00-0000-7209-112-000-000	NN		248.00		
PV-150408	12/05/2014	INSURANCE		01-0100-0-9554.00-0000-0000-000-000-000	NN		2,400.60		
PV-150408	12/05/2014	VISION		01-0000-0-3402.00-0000-7110-112-000-000	NN		80.00		
TOTAL PAYMENT AMOUNT							2,778.20 *	2,778.20	
104443/00	SMALL SCHOOL DISTRICTS' ASSN								
PV-150399	12/05/2014	MEMBERSHIP		01-0000-0-5300.00-0000-7200-112-000-000	NN		1,200.00		
TOTAL PAYMENT AMOUNT							1,200.00 *	1,200.00	
102511/00	SOUTHWEST SCHOOL & OFFICE								
150377	PO-150385	12/05/2014	INSTR SUPPLIES	1 01-3010-0-4300.00-1110-1000-115-000-000	NN F		18.54	16.82	
150385	PO-150388	12/05/2014	INSTR SUPPLIES	1 01-0824-0-4300.00-1110-1000-110-000-000	NN F		11.31	10.74	
150385	PO-150388	12/05/2014	INSTR SUPPLIES	1 01-0824-0-4300.00-1110-1000-110-000-000	NN P		235.32	235.32	
150411	PO-150407	12/05/2014	INSTR SUPPLIES	1 01-0824-0-4300.00-1110-1000-110-000-000	NN F		216.50	217.59	
150541	PO-150541	12/05/2014	INSTR SUPPLIES	1 01-1100-0-4300.00-1110-1000-110-000-000	NN P		384.06	384.06	
PV-150403	12/05/2014	INSTR SUPPLIES		01-0824-0-4300.00-1110-1000-110-000-000	NN			22.46	
PV-150404	12/05/2014	INSTR SUPPLIES		01-6300-0-4300.00-1110-1000-111-000-000	NN			2.72	
PV-150405	12/05/2014	INSTR SUPPLIES		01-6300-0-4300.00-1110-1000-111-000-000	NN			114.92	
TOTAL PAYMENT AMOUNT							1,004.63 *	1,004.63	

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description	FD-RESC-Y-OBJT.SO-GOAL-FUNC-SCH-DD1-DD2	T9MPS			
104405/00	SOUTHWEST SCHOOL AND OFFICE						
150352 PO-150354	12/05/2014	INSTR SUPPLIES	1 01-3010-0-4300.00-1110-1000-115-000-000	NN F		45.28	45.28
150620 PO-150619	12/05/2014	INSTR SUPPLIES	1 01-0824-0-4300.00-1110-1000-115-000-000	NN P		38.15	38.15
TOTAL PAYMENT AMOUNT						83.43 *	83.43
103885/00	STANDARD INSURANCE COMPANY						
PV-150400	12/05/2014	INSURANCE	01-0100-0-9554.00-0000-0000-000-000-000	NN			1,947.91
TOTAL PAYMENT AMOUNT						1,947.91 *	1,947.91
103447/00	SYNCB/AMAZON						
150353 PO-150355	11/20/2014	MEMORY CARD	1 01-0824-0-4300.00-1110-1000-110-000-000	NN F		42.21	42.50
150500 PO-150503	12/04/2014	VINYL DECALS	1 01-0824-0-4399.00-1110-1000-310-000-000	NN F		46.18	41.98
150502 PO-150508	12/05/2014	MEDIA/NURSE SUPPLIES	1 01-1100-0-4300.00-1110-1000-111-000-000	NN F		111.65	111.65
150533 PO-150532	12/04/2014	SWITCH	1 01-6300-0-4300.00-1110-1000-311-000-000	NN F		287.75	300.99
150595 PO-150589	12/05/2014	BOOKS	1 01-0000-0-4300.00-1110-1000-112-000-000	NN F		206.96	206.00
TOTAL PAYMENT AMOUNT						703.12 *	703.12
103776/00	SYNCB/AMAZON						
150469 PO-150471	11/20/2014	EASELS	1 01-3010-0-4300.00-1110-1000-115-000-000	NN F		332.85	315.63
TOTAL PAYMENT AMOUNT						315.63 *	315.63
103270/00	TALLMAN, GAIL						
150590 PO-150584	12/05/2014	REIMB-BULLY SOLUTION	1 01-0824-0-5200.00-0000-7410-112-000-000	NN F		58.00	41.71
TOTAL PAYMENT AMOUNT						41.71 *	41.71
103271/00	TAYLOR, KIMBERLEE						
150589 PO-150583	12/05/2014	MILEAGE REIMB-RCD	1 01-0824-0-5230.00-0000-7410-115-000-000	NN F		26.28	26.05
TOTAL PAYMENT AMOUNT						26.05 *	26.05
104288/00	TESEI PETROLEUM						
150615 PO-150611	12/05/2014	DRUM MOTOR OIL	1 01-0823-0-4341.00-0000-3600-112-000-000	NN F		585.68	585.68
PV-150409	12/05/2014	AG	01-7010-0-4300.00-1110-1000-310-000-000	NN			103.51
PV-150409	12/05/2014	MAINT	01-0000-0-4341.00-0000-8200-112-000-000	NN			84.99
PV-150409	12/05/2014	RUSSELL	01-8150-0-4341.00-0000-8110-112-000-000	NN			108.48

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount	
Req Reference	Date	Description	FD-RESC-Y-OBJT.SO-GOAL-FUNC-SCH-DD1-DD2	T9MPS				
104288 (CONTINUED)								
PV-150410	12/05/2014	FUEL FOR BUSES	01-0823-0-4341.00-0000-3600-112-000-000	NN		1,526.00		
PV-150411	12/05/2014	AG	01-7010-0-4300.00-1110-1000-310-000-000	NN		136.31		
PV-150411	12/05/2014	MAINT/GRNDS	01-0000-0-4341.00-0000-8200-112-000-000	NN		319.88		
PV-150411	12/05/2014	RUSSELL	01-8150-0-4341.00-0000-8110-112-000-000	NN		207.97		
PV-150412	12/05/2014	FUEL FOR BUSES	01-0823-0-4341.00-0000-3600-112-000-000	NN		2,369.21		
TOTAL PAYMENT AMOUNT						5,442.03 *	5,442.03	
020571/00	THE OFFICE CITY	000000000						
150241 PO-150240	12/05/2014	SUPPLIES	1 01-0824-0-4300.00-1110-1000-310-000-000	NN P		31.04	31.04	
150572 PO-150572	12/05/2014	SUPPLIES	1 01-0824-0-4399.00-1110-1000-310-000-000	NN F		5.39	5.39	
TOTAL PAYMENT AMOUNT						36.43 *	36.43	
101609/00	TORRES, DONNA							
150596 PO-150594	12/05/2014	MILEAGE REIMB-RCD	1 01-1100-0-5200.00-0000-7410-111-000-000	NN F		14.78	14.78	
150597 PO-150595	12/05/2014	REIMB-RCD	1 01-1100-0-5200.00-0000-7410-111-000-000	NN F		10.00	10.00	
TOTAL PAYMENT AMOUNT						24.78 *	24.78	
104323/00	U.S. BANCORP EQUIPMENT FINANCE							
PV-150413	12/05/2014	COPIER LEASE	01-0000-0-5620.00-0000-2700-112-000-000	NN		611.89		
PV-150413	12/05/2014	COPIER LEASE	01-1100-0-5620.00-1110-1000-115-000-000	NN		1,852.37		
PV-150413	12/05/2014	COPIER LEASE	01-1100-0-5620.00-1110-1000-110-000-000	NN		855.40		
PV-150413	12/05/2014	COPIER LEASE	01-1100-0-5620.00-1110-1000-310-000-000	NN		2,058.45		
PV-150413	12/05/2014	COPIER LEASE	01-1100-0-5620.00-1137-1000-311-000-000	NN		15.12		
PV-150413	12/05/2014	COPIER LEASE	01-8150-0-5620.00-0000-8110-112-000-000	NN		182.21		
PV-150413	12/05/2014	COPIER LEASE	01-3010-0-5620.00-1110-1000-111-000-000	NN		1,102.88		
PV-150413	12/05/2014	OVERAGE	01-0000-0-5620.00-0000-2700-112-000-000	NN		952.20		
TOTAL PAYMENT AMOUNT						7,630.52 *	7,630.52	
091352/00	U.S. POSTAL SERVICE	000000000						
PV-150414	12/05/2014	BULK MAILING PERMIT FEE	01-0000-0-5930.00-0000-7200-112-000-000	NN		220.00		
TOTAL PAYMENT AMOUNT						220.00 *	220.00	

GUSTINE UNIFIED SCHOOL DISTRICT

December 10, 2014

ADULT ED FUND

Warrant Register #6

\$161.66

TOTAL WARRANTS PAID THIS MONTH

\$161.66

Vendor/Addr Req Reference	Remit name Date	Description	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
104323/00	U.S. BANCORP	EQUIPMENT FINANCE						
	PV-150420	12/05/2014 COPIER LEASE			11-3905-0-5620.00-0000-2700-312-000-000	NN		161.66
				TOTAL PAYMENT AMOUNT	161.66	*		161.66
				TOTAL BATCH PAYMENT	161.66	***	0.00	161.66
				TOTAL FUND PAYMENT	161.66	**		161.66

Gustine Unified School District

December 10, 2014

CAFETERIA FUND

Warrant Register #6	\$45,043.19
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TOTAL WARRANTS PAID THIS MONTH	\$45,043.19
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Vendor/Addr Req Reference	Remit name Date	Description	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount	
104718/00	CALIFORNIA DEPARTMENT								
150661 PO-150655	12/04/2014	SHIPPING ON COMMODITIES	1	13-5310-0-5899.00-0000-3700-112-000-000	NN F		153.40	153.40	
		TOTAL PAYMENT AMOUNT					153.40 *	153.40	
016633/00	CENTRAL SANITARY SUPPLY CO		000000000						
150659 PO-150653	12/04/2014	FOOD SERVICE SUPPLIES	1	13-5310-0-4300.00-0000-3700-112-000-000	NN F		859.95	862.70	
		TOTAL PAYMENT AMOUNT					862.70 *	862.70	
104684/00	CHARTWELLS SCHOOL								
PV-150421	12/05/2014	NOVEMBER MEALS		13-5310-0-4700.00-0000-3700-112-000-000	NN			40,885.90	
		TOTAL PAYMENT AMOUNT						40,885.90 *	
103792/00	DATA PATH INC								
150526 PO-150524	11/17/2014	LAPTOPS	1	13-5310-0-4400.00-0000-3700-112-000-000	NN F		2774.50	2,787.36	
		TOTAL PAYMENT AMOUNT					2,787.36 *	2,787.36	
104545/00	SILVEIRA, TINA MARIE								
PV-150402	12/05/2014	MEAL REIMB-NOVEMBER		13-5310-0-5220.00-0000-3700-000-000-000	NN			60.00	
		TOTAL PAYMENT AMOUNT						60.00 *	
103152/00	THE CLM GROUP INC								
150660 PO-150654	12/04/2014	USB KEYPAD	1	13-5310-0-4300.00-0000-3700-112-000-000	NN F		111.18	111.62	
		TOTAL PAYMENT AMOUNT					111.62 *	111.62	
104323/00	U.S. BANCORP EQUIPMENT FINANCE								
PV-150413	12/05/2014	COPIER LEASE		13-5310-0-5620.00-0000-3700-112-000-000	NN			182.21	
		TOTAL PAYMENT AMOUNT						182.21 *	
TOTAL BATCH PAYMENT							45,043.19 ***	0.00	45,043.19
TOTAL FUND PAYMENT							45,043.19 **		45,043.19

GUSTINE UNIFIED SCHOOL DISTRICT

December 10, 2014

Deferred Maintenance Fund

Warrant Register #5

\$688.40

TOTAL WARRANTS PAID THIS MONTH

\$688.40

014 Gustine Unified School Dist. J33992
December Warrant Register

ACCOUNTS PAYABLE PRELIST APY500 L.00.07 12/05/14 11:50 PAGE 21
BATCH: 0010 December Warrant Register << Held for Audit >>
FUND : 14 DEFERRED MAINTENANCE

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description		FD-RESC-Y-OBJT.SO-GOAL-FUNC-SCH-DD1-DD2	T9MPS		
100176/00		UNIVERSAL SPECIALTIES INC					
150070 PO-150070	12/05/2014	PLUMBING SUPPLIES	1	14-0000-0-4300.00-0000-8110-112-000-000	NN P	688.40	688.40
		TOTAL PAYMENT AMOUNT		688.40 *			688.40
		TOTAL BATCH PAYMENT		688.40 ***	0.00		688.40
		TOTAL FUND PAYMENT		688.40 **			688.40

GUSTINE UNIFIED SCHOOL DISTRICT

December 10, 2014

CAPITAL FACILITIES FUND

Warrant Register #3

\$8,907.00

TOTAL WARRANTS PAID THIS MONTH

\$8,907.00

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description		FD-RESC-Y-OBJT.SO-GOAL-FUNC-SCH-DD1-DD2	T9MPS		
006217/00	ATKINSON ANDELSON LOYA	953378600					
PV-150344	11/20/2014	FACILITIES/DEVELOPERS		25-0000-0-5801.00-0000-8500-112-000-000	NY		2,157.00
		TOTAL PAYMENT AMOUNT		2,157.00 *			2,157.00
103497/00	WLC CONSTRUCTION SERVICES INC						
PO-141126	12/05/2014	DISTRICT WIDE MASTER PLAN	1	25-0000-0-5866.00-0000-8500-112-000-000	NN P	6750.00	6,750.00
		TOTAL PAYMENT AMOUNT		6,750.00 *			6,750.00
		TOTAL BATCH PAYMENT		8,907.00 ***		0.00	8,907.00
		TOTAL FUND PAYMENT		8,907.00 **			8,907.00
		TOTAL DISTRICT PAYMENT		517,628.30 ****		0.00	517,628.30
		TOTAL USE TAX AMOUNT		11.76			
		TOTAL FOR ALL DISTRICTS:		517,628.30 ****		0.00	517,628.30
		TOTAL USE TAX AMOUNT		11.76			

Number of checks to be printed: 126, not counting voids due to stub overflows.
 Number of zero dollar checks: 2, will be printed.

GUSTINE UNIFIED SCHOOL DISTRICT**Meeting of the Board of Trustees****MEETING DATE:**

December 10, 2014

AGENDA ITEM TITLE: Measure P Oversight Committee**AGENDA SECTION:** Action**PRESENTED BY:** Dr. Ron Estes, Superintendent**SUMMARY:**

The District is required to assemble an Oversight Committee to review expenses coming from the sale of the Measure P school bond. Attached are the forms and bylaws that the Board will need to adopt before we can assemble the committee members. Once adopted, the District will then advertise for the positions. The Oversight Committee is not compensated but the meetings are subject to conformance to the BROWN ACT.

The Board will be asked to set a number of committee members. Seven members are the required minimum, however, the Board may choose to have more. We must have one member from each group as follows: senior citizen who is a member of a senior citizens group, member of the business community, member of a bona fide taxpayer association, a parent/grandparent/guardian who is NOT an employee of the district, and a parent/guardian of a student in the district who is active in the PTA, School Site Council or other official school support group.

Advertising: Staff suggests that we go back to the community groups which were targeted during the campaign and ask for volunteers to serve on the committee, for example, Gustine Seniors Group, City Council, FFA Advisory Council, etc. The request for members will be placed in the local paper, school newsletters, on the district website, etc.

Timeline: Begin advertising December 11th – February 20, 2015, 4:00pm. Appoint members to the committee at the March 11, 2015, regular Board Meeting.

FISCAL IMPACT: None**BUDGET CATEGORY:** None**RECOMMENDED ACTION:** Approve

Bond Oversight Committee

November 12, 2014

The Bond Oversight Committee (BOC) oversees the expenditure of money for the construction, repair, and modernization of schools by Gustine USD. The BOC communicates its finding to the Board and the public in order to ensure that school bond funds are invested as the voters intended and that projects are completed wisely and efficiently.

To guarantee this, the committee works with an independent auditor and conducts research, surveys and site visits at the district and school site level. The BOC typically meets four times a year in its role as an advisory board to the school district trustees. During the meetings, the committee will listen to reports from staff and consultants summarize the status of projects in progress. At some point during the year, a financial audit and a performance audit will be presented for the committee's review.

The members of the Gustine USD Bond Oversight Committee were approved by the Board of Trustees March - TBD 2015. Prior to approval the members of the Board of Trustees will review the individual applications. The review process will take into account the skills and abilities of each applicant, the composition of the committee and the goals of the newly approved bond measures. The objective was to establish a committee with persons who could work cooperatively and were committed to putting children first. No single recommendation or source of information was sufficient to be selected. After careful consideration of all applications the Board of Trustees will nominate a slate of Bond Oversight Committee Members.

Draft
11/17/14

GUSTINE UNIFIED SCHOOL DISTRICT
CITIZEN'S FACILITIES OVERSIGHT COMMITTEE
APPLICATION

The Gustine Unified School District is accepting applications to serve on the GUSD Citizen's Facilities Oversight Committee, the Committee which oversees the use of local General Obligation Bond Measure tax funding. Committee members will serve without compensation and will report directly to the Board of Education to inform them of their review of expenditures on capital facilities improvement projects consistent with the provisions of approved projects as described in the language of General Obligation Bond measures approved by local voters. They will receive and review performance and financial audit reports to ensure that all Bond Measure monies are spent on voter-approved projects. State law provides that a local citizens' oversight committee oversee all school construction bond expenditures. In addition to members of the general public, the committee will include those with expertise in the following professions: architecture, engineering, construction, educational administration, public administration, financial management, real estate/development, construction management, and law.

NAME _____ DATE _____

PLEASE PRINT

ADDRESS _____

CITY _____ ZIP _____

PHONE (home) _____ (cell) _____

Email Address _____

How long in community? _____

Circle The Group You Would Represent On The Committee:

Parent/Guardian Resident Business Community Citizen of GUS

County of Merced Special Interest Group: _____
Write In Name or Description of Special Interest Group

Senior Citizens Group Bona-fide Taxpayers' Organization School Site Council or PTC

Reason for Desire to Serve on Committee:

SIGNATURE: _____

RETURN APPLICATION TO:
Gustine Unified School District
1500 Meredith Avenue
Gustine, CA 95322
(209) 854-3784

ATTACHMENT 2

**GENERAL OBLIGATION BONDS
AND
PROPOSITION 39
(55% LOCAL VOTE BONDS)**

**CITIZENS OVERSIGHT COMMITTEES
REQUIREMENTS AND GUIDELINES**

by

Bowie, Arneson, Wiles & Giannone

1. BACKGROUND

On November 7, 2000, California voters approved Proposition 39, the Smaller Classes, Safer Schools and Financial Accountability Act (School Facilities; 55% Local Vote; Bonds, Taxes; Accountability Requirements). Within the text of Proposition 39 various accountability requirements, including requirements for certain types of audits, were specifically required. In an effort to increase voter acceptance for Proposition 39, the California Legislature passed, and Governor Davis signed, Assembly Bill 1908 ("AB 1908"), which provided additional requirements relative to school district general obligation bond elections conducted pursuant to Proposition 39. Those requirements included provisions for school districts* conducting Proposition 39 elections and thereafter establishing and appointing members to a Citizens Oversight Committee ("Committee" or "Citizens Oversight Committee"), as required by Education Code Section 15278, *et seq.* as put into place pursuant to AB 1908, are discussed herein.

* In general the stated requirements apply in the same manner to community college districts.

2. **LEGAL REQUIREMENTS**

The provisions of AB 1908, largely contained in Education Code Sections 15278, *et seq.*, provide specific legal requirements relative to Citizens Oversight Committees. These legal requirements include the purpose of the Committee, the establishment and appointment of members to the Committee, authorized activities of the Committee, membership on the Committee meeting and procedural requirements applicable to such Committee and limitations and requirements relative to school district support of the Committee. Each of these matters is discussed below. We have also included a discussion relative to recommended actions to be taken by the school district concerned relative to Citizens Oversight Committees.

It should be noted that the requirements relating to Citizens Oversight Committees are only applicable to general obligation bond measures which are called pursuant to the provisions of Proposition 39 and the related legislation. These specific legal requirements are not applicable to general obligation bond measures called pursuant to the previously existing statutes (66-2/3% favorable voting requirement) although the school district calling such a general obligation bond measure may wish to reference a citizens committee and form a citizens committee under such requirements and guidelines as the school district shall direct.

3. **PURPOSE OF THE COMMITTEE**

_____As stated by AB 1908, the purpose of the Committee shall be to inform the public at least annually in a written report concerning the expenditure of the bond proceeds. In carrying out this purpose the Committee shall:

- (a) Actively review and report on the proper expenditure of taxpayers' money for school construction;
- (b) Advise the public as to whether the school district is in compliance with the requirements of Article XIII A, Section 1(b)(3) of the California Constitution, which provides that:
 - (i) Bond funds are expended only for the construction, reconstruction, rehabilitation, or replacement of school facilities,

including the furnishing and equipping of school facilities, or the acquisition or lease of real property for school facilities;

- (ii) No bond funds are used for any teacher or administrative salaries or other school operating expenses;
- (iii) A list of projects to be funded was included on the ballot;
- (iv) An annual independent performance audit is performed; and
- (v) An annual independent financial audit is performed.

4. COMMITTEE APPOINTMENT AND MEMBERSHIP

Education Code Section 15278(a) requires that if the bond measure called pursuant to Proposition 39 and the related legislation is successful, the committee must be established, and the initial members of the committee must be established within sixty (60) days after the date that the governing board of the school district enters the results of the bond election on its minutes.¹ The governing board of the school district also appoints the members of the Committee. The governing board of the school district may also adopt policies, guidelines and procedures to be applicable to the Committee once it is established. We recommend that the policies, guidelines and procedures be adopted before the members of the Committee are selected.

The Committee shall consist of at least seven (7) members (and may be larger) to serve for a term of two (2) years, without compensation, and for no more than two (2) consecutive terms. The Committee may not include any employer or official of the school district or any vendor, contractor, or consultant of the school district. The Committee must include all of the following:

¹ Following the bond election date for a Proposition 39 general obligation bond election, the County Registrar of Voters will provide the school district calling the election with the formal results of the election in the form of a Certificate of Election Results. The governing board of the school district is to enter the results of such election into its minutes and to certify such proceedings to the County Superintendent of Schools (this is normally done in the form of a resolution adopted by the governing board of the school district concerned). That resolution should be promptly provided to the County Superintendent of Schools. This action is normally taken at the next regular meeting of the governing board of the school district after the certification of election results is received. This action must occur before the issuance and sale of the authorized bonds and can be approved by the school district's governing board.

- (a) One member who is active in a business organization representing the business community located within the school district;
- (b) One member active in a senior citizen's organization;
- (c) One member active in a bona fide taxpayer association;
- (d) For a school district, one member shall be the parent or guardian of a child enrolled in the district. For a community college district, one member shall be a student who is both currently enrolled in the district and active in a community college group, such as student government. The community college student member may, at the discretion of the board, serve up to six months after his or her graduation; and
- (e) For a school district, one member shall be both a parent or guardian of a child enrolled in the district and active in a parent-teacher organization, such as the Parent Teacher Association or schoolsite council. For a community college district, one member shall be active in the support and organization of a community college or the community colleges of the district, such as a member of an advisory council or foundation.

As to whether a single individual may fill more than one of the five membership requirements set forth above, there is not unanimity of opinion. On the one hand it may be argued that the legislation indicates at least five different members to encourage different viewpoints. On the other hand, and particularly in smaller communities where citizens available to serve on a Committee may be limited, there is a viewpoint that believes that a single individual can represent more than one of the five requirements, for example, an individual who is both active in a senior citizens organization and also active in a bona fide taxpayer association. Individual school districts should consult with their bond counsel relative to selecting members for the Citizens Oversight Committee once they pass a general obligation bond measure pursuant to the provisions of Proposition 39 and the related legislation.

Members of the Committee are expressly subject to the requirements and limitations of Government Code Section 1090, *et seq.* (which prohibits involvement in public agency contracts) and Government Code Section 1125, *et seq.* (which

prohibits incompatible public offices). It may be desirable to provide copies of the statutory provisions to members of the Committee and to incorporate them within the Committee guidelines or policy.

5. *ACTIVITIES OF THE COMMITTEE*

The Committee may engage in any of the following activities in furtherance of its purpose:

- (a) Receive and review copies of the annual performance audit (as prepared pursuant to the requirements of Proposition 39);
- (b) Receive and review copies of the annual financial audit (as prepared pursuant to the requirements of Proposition 39);
- (c) Inspect school facilities and grounds to insure that bond funds are expended for the purposes set forth in the bond measure approved by the voters;
- (d) Receive and review copies of any deferred maintenance proposal or plans developed by the school district;
- (e) Review efforts by the school district to maximize bond revenues by implementing cost-saving measures, including, but not limited to:
 - (i) Mechanisms designed to reduce the cost of professional fees;
 - (ii) Mechanisms designed to reduce the costs of site preparation;
 - (iii) Recommendations regarding the joint use of core facilities;
 - (iv) Mechanisms designed to reduce costs by incorporating efficiencies in school site design; and
 - (v) Recommendations regarding the use of cost-effective and efficient reusable plans.

- (f) The Committee shall issue regular reports of the results of its activities. The Committee must issue at least one report each year.

6. MEETING PROCEDURES OF THE COMMITTEE

- (a) Regular meeting dates, time, and place shall be established by the Committee and published/posted in accordance with the Ralph M. Brown Act and applicable school district procedures. All Committee proceedings shall be open to the public and shall be subject to the provisions of the Ralph M. Brown Act (the same statutes that govern school district governing board meetings); and
- (b) All documents received by the Committee and reports issued by the Committee shall be a matter of public record.

7. DISTRICT SUPPORT OF THE COMMITTEE

The governing board of the school district, without any use of bond funds, must provide the Committee with:

- (a) Any necessary technical assistance and administrative assistance in furtherance of the Committee's purpose; and
- (b) Sufficient resources to publicize the conclusions of the Committee (including establishing, operating and updating the Committee Internet Website).

8. COMMITTEE INTERNET WEBSITE

Education Code Section 15280(b) requires that certain documents relating to the Committee be made available on an internet website maintained by the school district. The cost to operate, maintain and update the internet website are the responsibility of the school district. The website may be included within an existing website operated by the school district or may be operated separately. The following documents and information must appear on the Committee internet website:

- (a) Minutes of Committee meetings;

- (b) Reports issued by the Committee; and
- (c) Documents received by the Committee.

9. RECOMMENDED GUIDELINES PROVISIONS

Although not specifically required by law, the governing board of the school district should seriously consider the adoption of guidelines or policies applicable to the Committee and Committee activities. The guidelines or policies cannot limit the statutorily required authority or required actions of the Committee, but can provide for guidance and operational parameters for the Committee. The following are types of provisions and requirements that should be considered by the school district for inclusion in such guidelines or policies:

- (a) The Committee should provide for minutes of its meetings to be taken. Minutes of such meetings are a matter of public record and must be posted on the Committee Internet Website (as further described in paragraph 8).
- (b) Regular attendance by Committee members is essential to effective operation of the Committee and timely implementation of bond projects. If a Committee member is unable to attend regularly scheduled meetings, the school district's governing board may appoint a replacement for that member on recommendation of the school district's superintendent. After a Committee member has had a certain number (for example, 2) consecutive absences without reasonable excuses, the Committee should recommend that the school district's governing board remove the member from the panel and seek a replacement. The replacement member must represent the required Committee membership background, as shall be applicable. The guidelines should cover the notification and replacement of a Committee member under these, and potentially other, circumstances;
- (c) Committee actions and decisions should be made and recorded as individual votes, noting the Committee member's name and vote on a particular matter. Committee decisions should be by majority vote of the members of the Committee present, provided that there is a quorum.

- (d) Parents, community members, and news media representatives should be encouraged to attend Committee meetings. When individual schools are placed on the Committee meeting agenda, those schools' parent groups should be notified and encouraged to attend. Posting and dissemination of notice of the meetings of the Committee should be covered in the guidelines.
- (e) Members of the public attending Committee meetings shall have an opportunity to address the Committee (this is required under the Brown Act). Notice of Committee meetings should be identified at school district governing board meetings and at school site council meetings, and may be provided by other means (such as newsletters).
- (f) Reports by the Committee shall be presented to the school district governing board at its meetings.
- (g) The relevant education codes do not provide that a Committee has the authority to override, or veto, any school district determination to expend bond funds in a particular manner.* It may be desirable to make clear what authority the Committee does, and does not, have with regard to bond fund expenditures.
- (h) The guidelines or policy should specify what expenses and costs will be absorbed by the school district in its provision of technical and administrative assistance and publicizing Committee reports and conclusions. Matters for consideration should include, but would not necessarily be limited to:
 - (i) Providing the Committee with meeting location(s) and facilities;
 - (ii) Providing for Committee meeting agendas, materials, requested information, informational reports and Committee meeting minutes;

* However, it should be noted that there are statutory provisions dealing with legal actions to prohibit the expenditure of bond funds for projects not approved by the voters as part of the corresponding bond measure.

- (iii) Presentation of information on the Committee Internet Website and by other means, such as newsletters, etc.;
 - (iv) Maintaining Committee records and files;
 - (v) Completing and transmitting correspondence on behalf of the Committee; and
 - (vi) Responding to informational requests from the Committee or its individual members.
- (i) Currently there is a question pending as to whether members of a Citizens Oversight Committee are subject to the provisions of the Political Reform Act of 1974 and the conflict of interest rules relative to public officials promulgated by the Fair Political Practices Commission (FPPC). This question has been forwarded to the office of the general counsel of the FPPC. Pending a definitive opinion, or legislation on this issue, our firm recommends that members of the Committee be treated as "public officials" as defined in California Government Code Section 82048 and that members of a Committee be required to file annual Statements of Economic Interests as required under State law and FPPC guidelines. School district guidelines or policies dealing with a Citizens Oversight Committee should include statements relative to compliance with conflict of interest requirements and annual filing of Statements of Economic Interests subject to future opinions and rulings by the FPPC or legislation dealing with this matter.

If you have any question about the matters discussed herein or about bond elections generally, please contact Alex Bowie, Robert E. Anslow or Julia Rice at our offices.

The applicability of the legal matters discussed may differ substantially in individual situations. The foregoing information has been prepared by Bowie, Arneson, Wiles & Giannone as an overview of the subjects discussed and should not be construed as individual legal advice.

EDUCATION CODE

SECTION 15278-15282

15278. (a) If a bond measure authorized pursuant to paragraph (3) of subdivision (b) of Section 1 of Article XIII A of the California Constitution and subdivision (b) of Section 18 of Article XVI of the California Constitution is approved, the governing board of the school district or community college shall establish and appoint members to an independent citizens' oversight committee, pursuant to Section 15282, within 60 days of the date that the governing board enters the election results on its minutes pursuant to Section 15274.

(b) The purpose of the citizens' oversight committee shall be to inform the public concerning the expenditure of bond revenues. The citizens' oversight committee shall actively review and report on the proper expenditure of taxpayers' money for school construction. The citizens' oversight committee shall advise the public as to whether a school district or community college district is in compliance with the requirements of paragraph (3) of subdivision (b) of Section 1 of Article XIII A of the California Constitution. The citizens' oversight committee shall convene to provide oversight for, but not be limited to, both of the following:

(1) Ensuring that bond revenues are expended only for the purposes described in paragraph (3) of subdivision (b) of Section 1 of Article XIII A of the California Constitution.

(2) Ensuring that, as prohibited by subparagraph (A) of paragraph (3) of subdivision (b) of Section 1 of Article XIII A of the California Constitution, no funds are used for any teacher or administrative salaries or other school operating expenses.

(c) In furtherance of its purpose, the citizens' oversight committee may engage in any of the following activities:

(1) Receiving and reviewing copies of the annual, independent performance audit required by subparagraph (C) of paragraph (3) of subdivision (b) of Section 1 of Article XIII A of the California Constitution.

(2) Receiving and reviewing copies of the annual, independent financial audit required by subparagraph (C) of paragraph (3) of subdivision (b) of Section 1 of Article XIII A of the California Constitution.

(3) Inspecting school facilities and grounds to ensure that bond revenues are expended in compliance with the requirements of paragraph (3) of subdivision (b) of Section 1 of Article XIII A of the California Constitution.

(4) Receiving and reviewing copies of any deferred maintenance proposals or plans developed by a school district or community college district, including any reports required by Section 17584.1.

(5) Reviewing efforts by the school district or community college district to maximize bond revenues by implementing cost-saving measures, including, but not limited to, all of the following:

(A) Mechanisms designed to reduce the costs of professional fees.

(B) Mechanisms designed to reduce the costs of site preparation.

(C) Recommendations regarding the joint use of core facilities.

(D) Mechanisms designed to reduce costs by incorporating efficiencies in schoolsite design.

(E) Recommendations regarding the use of cost-effective and efficient reusable facility plans.

15280. (a) (1) The governing board of the district shall, without expending bond funds, provide the citizens' oversight committee with any necessary technical assistance and shall provide administrative assistance in furtherance of its purpose and sufficient resources to publicize the conclusions of the citizens' oversight committee.

(2) The governing board of the district shall provide the citizens' oversight committee with responses to any and all findings, recommendations, and concerns addressed in the annual, independent financial and performance audits required by subparagraphs (C) and (D) of paragraph (3) of subdivision (b) of Section 1 of Article XIII A of the California Constitution within three months of receiving the audits.

(b) All citizens' oversight committee proceedings shall be open to the public and notice to the public shall be provided in the same manner as the proceedings of the governing board of the district. The citizens' oversight committee shall issue regular reports on the results of its activities. A report shall be issued at least once a year. Minutes of the proceedings of the citizens' oversight committee and all documents received and reports issued shall be a matter of public record and be made available on an Internet Web site maintained by the governing board of the district.

15282. (a) The citizens' oversight committee shall consist of at least seven members who shall serve for a minimum term of two years without compensation and for no more than three consecutive terms. While consisting of a minimum of at least seven members, the citizens' oversight committee shall be comprised, as follows:

(1) One member shall be active in a business organization representing the business community located within the school district or community college district.

(2) One member shall be active in a senior citizens' organization.

(3) One member shall be active in a bona fide taxpayers' organization.

(4) For a school district, one member shall be the parent or guardian of a child enrolled in the school district. For a community college district, one member shall be a student who is both currently enrolled in the community college district and active in a community college group, such as student government. The community college student member may, at the discretion of the governing board of the community college district, serve up to six months after his or her graduation.

(5) For a school district, one member shall be both a parent or guardian of a child enrolled in the school district and active in a parent-teacher organization, such as the Parent Teacher Association or schoolsite council. For a community college district, one member shall be active in the support and organization of a community college or the community colleges of the district, such as a member of an advisory council or foundation.

(b) An employee or official of the school district or community college district shall not be appointed to the citizens' oversight committee. A vendor, contractor, or consultant of the school district or community college district shall not be appointed to the citizens' oversight committee. Members of the citizens' oversight committee shall, pursuant to Sections 35233 and 72533, abide by the prohibitions contained in Article 4 (commencing with Section 1090) and Article 4.7 (commencing with Section 1125) of Chapter 1 of

GUSTINE UNIFIED SCHOOL DISTRICT

Meeting of the Board of Trustees

MEETING DATE:

December 10, 2014

AGENDA ITEM TITLE: Measure "P" Selection of Contractor,
Architectural/Engineering Services

AGENDA SECTION: Action

PRESENTED BY: Dr. Ron Estes, Superintendent

SUMMARY:

We advertised and received fifteen proposals from architectural/engineering firms.

FISCAL IMPACT:

BUDGET CATEGORY:

RECOMMENDED ACTION: Approve

**REQUEST FOR QUALIFICATIONS
RECEIVED
DECEMBER 10, 2014**

1. Ruhnau/Clarke
2. SKW
3. Architecture for Education, Inc.
4. Rainforth-Grau, AIA
5. BCA
6. California Design West
7. Darden, AIA
8. HMR, AIA
9. LDA Partners
10. WLC, AIA
11. Dyson, Siegrist & Janzen, AIA
12. Henry & Associates
13. ATI Architects & Engineers
14. DLR Group, Gary Gary, AIA

GUSTINE UNIFIED SCHOOL DISTRICT

Meeting of the Board of Trustees

MEETING DATE:

December 10, 2014

AGENDA ITEM TITLE: Request for Qualifications for General Contractor Work

AGENDA SECTION: Action

PRESENTED BY: Dr. Ron Estes, Superintendent

SUMMARY:

The District would like to solicit Request for Qualifications for the General Contractor work for the Measure P projects. Attached is the first draft of the RFQ which staff requests approval. The document needs to be reviewed by counsel before it is advertised and submitted. The advertising timeline is as follows:

- January 5th – February 27, 2015, 4:00pm
- Paper Screening – March 2nd – 11, 2015
- Interviews with the Board/Committee – TBD

The projects are going to be constructed using the Lease-Lease Back methodology as provided by Education Code. In this method, the district selects a general contractor or contractors that best fit the needs of the district and community. Since no plans have been generated at this time, it is important to have the architect, general contractor and district work “hand-in-hand” on the design and construction values that are to be included in the plan. Since funds will be hard pressed to meet all the needs on the approved Measure P list, it is important to get the most “bang for our buck” by value engineering the projects to the fullest extent possible.

FISCAL IMPACT: None

BUDGET CATEGORY: None

RECOMMENDED ACTION: Approve

IX-D

DRAFT

Prequalification Application Package

FOR

**GENERAL CONTRACTORS,
MECHANICAL CONTRACTORS,
PLUMBING CONTRACTORS
AND
ELECTRICAL CONTRACTORS**

FOR THE

MERCED CITY SCHOOL DISTRICT



Call:

TABLE OF CONTENTS

	Page
NOTICE TO CONTRACTORS OF PREQUALIFICATION PROCEDURES.....	2
PREQUALIFICATION APPLICATION QUESTIONNAIRE	5
Part I. Contractors General/Financial Information	5
A. General Contact Information	5
B. History and Ownership of Firm	6
C. Bonding	9
D. Financial Information	9
E. Recent Public Projects	10
F. Apprentice Program Information	11
Part II. Essential Requirements for Qualification	12
Part III. Scored Questions	14
A. Financial History and Licensing	14
B. Disputes	15
C. Insurance and Bonding	17
D. Compliance with Law; Delivery Method Experience	17
E. Prevailing Wage and Apprenticeship Compliance Record	19
Part IV. CERTIFICATION	20

NOTICE TO CONTRACTORS OF PREQUALIFICATION PROCEDURES

Notice is hereby given by _____ School District ("District") that general contractors and mechanical, electrical and plumbing subcontractors (i.e., those contractors holding C-4, C-7, C-10, C-16, C-20, C-34, C-36, C-38, C-42, C-43, or C-46 licenses) planning to bid on District projects to which Public Contract Code section 20111.6 applies (each a "Project") in the twelve months from the date below are required to prequalify prior to bidding. The District will repeat this prequalification process annually, and may repeat it for particular Projects. Prequalification application packages are available on the District's website www.mcsd.k12.ca.us or at the District's main office.

Timeline

1. Prequalification Package Due Date: Monday, September 22, 2014

NOTE: DATE TO BE AT LEAST TEN (10) BUSINESS DAYS PRIOR TO 1ST BID OPENING.

2. The District will provide a list of all prequalified contractors at least five (5) business days prior to bid opening.

This prequalification package includes a questionnaire and financial statement, to be verified under oath. The District will use the information and documentation required by the package to prequalify contractors in accordance with applicable law.

Questionnaire

All questions in the questionnaire must be answered. If a question is not applicable, then indicate a response of "N/A". "You" or "Yours" as used herein refers to the prospective bidders' firm and any of its owners, officers, principals and qualifying individuals. If two or more business entities submit a bid on a project as a Joint Venture, or expect to submit a bid as part of a Joint Venture, each entity within the Joint Venture must be separately qualified to bid.

Each questionnaire must be signed under penalty of perjury in the manner designated at the end of the form, by an individual who has the legal authority to bind the contractor on whose behalf that person is signing. If any information provided by a contractor becomes inaccurate, the contractor must immediately notify the District and provide updated accurate information in writing, under penalty of perjury. Each prospective bidder shall have a duly authorized owner, officer or principal complete the questionnaire and verify the truth of the information provided therein and in the financial statement.

Financial Statement

In addition to completing the attached questionnaire, if required by Part I.D., each prospective bidder must submit its most current reviewed or year-end audited financial statement, which must have been prepared by a certified public accountant within twelve (12) months of each prospective bidder's submission of the prequalification package, except that if the prospective bidder does not have such an audited statement, then it may submit a statement under oath to that effect, which will excuse it from this

requirement. In addition, each prospective bidder must provide its most current financial statement, which must have been prepared within three (3) months of each prospective bidder's submission of the prequalification package. Finally, each prospective bidder must submit a notarized statement from an admitted surety insurer (approved by the California Department of Insurance and authorized to issue bonds in the State of California) which states your current bonding capacity.

Financial statements submitted with this prequalification package shall not be prepared by any individual who is in the regular employ of the firm submitting the statement, nor by any individual or entity who has more than a ten percent (10%) financial interest in the firm's business. If the individual or entity that prepared a financial statement submitted with this prequalification package has any financial interest in the firm's business, the firm shall notify the District of such financial interest in a separate signed statement accompanying this prequalification package.

Submission

Contractors are encouraged to submit their prequalification packages as soon as possible. The prequalification packages should be sealed, marked "**CONFIDENTIAL PREQUALIFICATION**," and mailed to the following:

The questionnaire answers and financial statements included in the prequalification packages submitted by contractors are not public records and are not open to public inspection. All such information provided will be kept confidential to the extent permitted by law, although the contents may be disclosed to third parties for the purpose of verification, investigation of substantial allegations, and in the process of any subsequent proceedings. State law requires that the names of contractors applying for prequalification status shall be public records subject to disclosure, and the first page of the questionnaire will be used for that purpose.

Evaluation by the District

The District will evaluate the information provided and issue to each submitting contractor a rating of "Prequalified," "Not Prequalified," or "Qualified Up to [DOLLAR VALUE]." The District's decision will be based on the information provided, references, and such additional outside information as the District in its discretion deems reasonable and necessary to obtain. The District may, but is not obligated to, investigate the truth of any statements or information provided by a prospective bidder in response hereto.

Appeal

A contractor who has timely submitted a completed application form, and who receives a rating of "Not Prequalified" or "Qualified Up to [DOLLAR VALUE]" from the District may appeal that determination. There is no appeal from a finding that a contractor is not prequalified because of a late application or a failure to submit required information. A contractor may appeal the District's decision with respect to its request for prequalification, by giving notice to the District no later than five (5) business days after receipt of notice of its qualification status. Notice shall be sent to the address listed above. Unless a contractor files a timely appeal, the contractor waives any and all rights to challenge the qualification decision of the District, whether by administrative process, judicial process or any other legal process or proceeding. The District reserves the right to resolve appeals before or after bid opening or award of any contract. The date for submission and opening of bids for a specific project and any subsequent contract award will not be delayed or postponed to allow for completion of an appeal process.

Bidding

Bids will not be accepted from any contractors that did not timely submit a completed prequalification questionnaire and supporting documents, including financial statements, to the District. Omission of requested information, falsification of information, or failing to use the forms provided by the District may result in a finding of "not prequalified."

Bids will not be accepted from any contractors that were not deemed to be "prequalified" by the District.

Any mechanical, electrical or plumbing subcontractors utilized by a general contractor for any Project must be prequalified pursuant to these prequalification forms and requirements, and all general contractors must list in their bids prequalified mechanical, electrical and plumbing subcontractors whenever such work is specified in the bid documents. If a listed mechanical, electrical and plumbing subcontractor in any general contractor's bid is not prequalified, that bid will not be accepted.

The District reserves the right to amend the prequalification packet at anytime. The District reserves the right to waive minor irregularities and omissions in the information contained in the prequalification application submitted and to make all final determinations. Additionally, a determination by the District that a contractor is prequalified does not amount to a final determination that such contractor is responsible or responsive for purposes of bid evaluation. The District may, in accordance with applicable law, reject a prequalified contractor's bid, and the District may additionally reject all bids if it determines such action is in the best interest of the public.

PREQUALIFICATION APPLICATION QUESTIONNAIRE

Part I: Contractors General/Financial Information

A. *General and Contact Information.*

Contractor's name as it appears on license:

CIRCLE ONE: Corporation Partnership Sole Proprietorship

Contact Person: _____

Street Address (P.O. Box is not acceptable):

Telephone: () _____ Fax: _____

E-mail address: _____

List all California construction license numbers, classifications and expiration dates of the California contractor licenses held by your firm:

If any of your firm's license(s) are held in the name of a corporation or partnership, list below the names of the qualifying individual(s) listed on the CSLB records who meet(s) the experience and examination requirements for each license.

[The remainder of this page is intentionally left blank]

B. *History and Ownership of Firm.*

1. How many years has your firm been in business in California as a contractor under your present business name and license number? _____ years
2. Has there been any change in ownership of the firm at any time during the last three years?

NOTE: A corporation whose shares are publicly traded is not required to answer this question; please indicate "N/A – Publicly traded corporation".

Yes No

If yes, please provide details on a separate signed page.

3. Is the firm a subsidiary, parent, holding company or affiliate of another construction firm?

NOTE: Include information about other firms if one firm owns 50 percent or more of another.

Yes No

If yes, please provide details on a separate signed page.

4. Please provide the information appropriate to your firm below.

For Firms That Are Corporations:

Date incorporated: _____

Under the laws of what state: _____

Provide all the following information for each person who is either (a) an officer of the corporation (president, vice president, secretary, treasurer), or (b) the owner of at least ten percent of the corporation's stock.

Name	Position	Years with Company	% Ownership

Identify every construction firm that any person listed above has been associated with (as owner, general partner, limited partner or officer) at any time during the last five years.

NOTE: For this question, “owner” and “partner” refer to ownership of ten percent or more of the business, or 10 percent or more of its stock, if the business is a corporation.

Person's Name	Construction Firm	Dates of Person's Participation with Firm

For Firms That Are Partnerships:

Date of formation: _____

Under the laws of what state: _____

Provide all the following information for each partner who owns 10 percent or more of the firm.

Name	Position	Years with Company	% Ownership

Identify every construction company that any partner has been associated with (as owner, general partner, limited partner or officer) at any time during the last five years.

NOTE: For this question, “owner” and “partner” refer to ownership of ten per cent or more of the business, or ten percent or more of its stock, if the business is a corporation.

Person's Name	Construction Company	Dates of Person's Participation with Company

For Firms That Are Sole Proprietorships:

Date of commencement of business: _____

Social security number of company owner: _____

Identify every construction firm that the business owner has been associated with (as owner, general partner, limited partner or officer) at any time during the last five years.

NOTE: For this question, “owner” and “partner” refer to ownership of ten percent or more of the business, or ten percent or more of its stock, if the business is a corporation.

Person's Name	Construction Company	Dates of Person's Participation with Company

For Firms That Intend to Make a Bid as Part of a Joint Venture:

Date of commencement of joint venture: _____

Provide all of the following information for each firm that is a member of the joint venture that expects to bid on one or more projects:

Name of firm	% Ownership of Joint Venture

On a separate sheet provide all other pertinent information required in the sections above, for each corporation, partnership or sole-proprietorship that is a part of the joint venture.

5. State your firm's gross revenues for each of the last three fiscal years:

Current year: _____

Previous year: _____

Year prior to previous year: _____

6. State the number of projects your firm has completed in each of the last three fiscal years:

Current year: _____

Previous year: _____

Year prior to previous year: _____

7. Has your firm changed names or license number in the past five years?

Yes No

If yes, explain on a separate signed page, including the reason for the change.

C. Bonding.

8. Name of bonding company/surety: _____

Name of surety agent, address and telephone number: _____

NOTE: Please attach a notarized statement from an admitted surety insurer (approved by the California Department of Insurance and authorized to issue bonds in the State of California) which states your current bonding capacity.

9. List all other sureties (name and full address) that have written bonds for your firm during the last five years, including the dates during which each wrote the bonds:

D. Financial Information.

10. Please attach your most current reviewed or audited year-end financial statement, which must have been prepared by a certified public accountant, within twelve (12) months of submission of this prequalification package (or a statement under oath that no such audited statement exists).¹ Also, please provide your most current financial statement, which must have been prepared within three (3) months of submission of this prequalification package.

11. Name of accounting firm and primary contact: _____

Address: _____

Telephone: _____

How many years has this accounting firm prepared financial statements for you? _____

¹ You are exempt from this requirement if you qualify as a small business pursuant to Government Code section 14837(d)(1) and your

bid will be less than \$2.5 million.

12. Banking information:

Name of Bank: _____
Account Manager: _____
Address: _____

Telephone: _____
Account No.: _____
Line of Credit: _____
Amount in Use: _____
How Secured: _____
Expiration Date: _____

(attach extra sheets for additional banks/accounts)

E. *Recent Public Projects.*

Please provide the information requested below about (1) all current public projects, (2) all public projects completed in the last 24 months, and all (3) K-12 public projects completed in the last three years. Names and references must be current and verifiable.

For general contractor applicants: Only list public projects your firm performed as the general contractor in charge of all trades.

For subcontractor applicants: Only list public projects your firm performed as the prime contractor if a single trade job or as a subcontractor on a multiple trade contract. For multiple trade contracts, indicate the general contractor's name and contact information.

Use separate sheets of paper that contain all of the following information for each project:

Project Name: _____

Location: _____

Owner: _____

Owner Contact (name and current phone number): _____

Architect or Engineering firm: _____

Architect or Engineer Contact (name and current phone number): _____

Construction Manager (name and current phone number): _____

Inspector of Record (name and current phone #): _____

Description of Project, Scope of Work Performed: _____

Total Value of Construction (including change orders): _____

Date Construction Commenced: _____

Original Contractual Completion Deadline: _____

Adjusted Completion Deadline Based on Time Extensions Granted by Owner: _____

Actual Date of Completion: _____

General Contractor's Project Manager (lead contact in office): _____

General Contractor's Superintendent (lead contact on project site): _____

F. Apprenticeship Program Information

13. Provide the name, address and telephone number of the apprenticeship program sponsor(s) (approved by the California Apprenticeship Council) from whom you intend to request the dispatch of apprentices to your company for use on any public work project for which you are awarded a contract the District.

14. If your firm operates its own State-approved apprenticeship program:

- (a) Identify the craft or crafts in your firm provided apprenticeship training in the past year.
- (b) State the year in which each such apprenticeship program was approved, and attach evidence of the most recent California Apprenticeship Council approval(s) of your apprenticeship program(s).
- (c) State the number of individuals who were employed by your firm as apprentices at any time during the past three years in each apprenticeship and the number of persons who, during the past three years, completed apprenticeships in each craft while employed by your firm.

PART II: Essential Requirements for Prequalification

1. Do you possess a valid and current California contractor's license for the Project?

Yes No

2. If you are a general contractor, do you have a general liability insurance policy with a policy limit of at least \$1,000,000 per occurrence and \$2,000,000 aggregate? If you are a mechanical, electrical or plumbing subcontractor, do you have a liability insurance policy with a policy limit of at least \$1,000,000 per occurrence and \$2,000,000 aggregate? Please submit copies of all such policies.

Yes No

3. Do you have current workers' compensation insurance policy as required by the Labor Code or are you legally self-insured pursuant to Labor Code section 3700 et seq.?

Yes No

Contractor is exempt from this requirement, because it has no employees.

4. Has your firm completed at least two California public school K-12 construction projects, subject to DSA approval?

Yes No

5. Has your contractor's license been revoked or suspended at any time in the last five years, even if later reinstated retroactively?

Yes No

6. At the time of submitting this prequalification form, is your firm ineligible to bid on or be awarded a public works contract, or perform as a subcontractor on a public works contract, pursuant to either Labor Code section 1777.1 or Labor Code section 1777.7?

Yes No

If yes, state the beginning and ending dates of the period of debarment:

7. At any time during the last five years, has your firm or any of its owners or officers been convicted of a crime involving the awarding of a contract of a government construction project, or the bidding or performance of a government contract?

Yes No

8. Is your firm currently the debtor in a bankruptcy or receivership case?

Yes No

If yes, please attach a copy of the bankruptcy petition, showing the case number, and the date on which the petition was filed.

9. Has a surety firm completed a contract on your behalf, or paid for completion because your firm was default terminated by the project owner within the last five (5) years?

Yes No

10. Has your firm, or any of its owners, officers, or partners ever been found liable in a civil suit, or found guilty in a criminal action, for making any false claim or material misrepresentation to any public agency or entity?

Yes No

If yes, explain on a separate signed page, including identifying who was involved, the name of the public agency, the date of the investigation and the grounds for the finding.

11. Has your firm, or any of its owners, officers or partners ever been convicted of a crime involving any federal, state, or local law related to construction?

Yes No

12. Has your firm or any of its owners, officers or partners ever been convicted of a federal or state crime of fraud, theft, or any act of dishonesty?

Yes No

If yes, identify on a separate signed page the person or persons convicted, the court (the county if a state court, the district or location of the federal court), the year and the criminal conduct.

Part III: Scored Questions

A. Financial History, Licensing, & Associations

1. Was your firm in bankruptcy or receivership any time during the last five years?

Yes No

If yes, please attach a copy of the bankruptcy petition, showing the case number and the date on which the petition was filed, and a copy of the Bankruptcy Court's discharge order, or of any other document that ended the case, if no discharge order was issued.

2.A. Has any CSLB license held by your firm or its Responsible Managing Employee (RME) or Responsible Managing Officer (RMO) been suspended within the last five years?

Yes No

2.B. Has your firm been a member of any local or regional exchange, association or other organization of builders or trade contractors for the last five years?

Yes No

If yes, explain on a separate page. Identify the organization and the date which your firm became a member.

B. Disputes

3. At any time in the last five years, have liquidated damages been assessed or levied against your firm under a construction contract with either a public or private owner?

Yes No

If yes, explain on a separate signed page, identifying all such projects by owner, owner's address, the date of completion of the project, amount of liquidated damages assessed or levied by the owner, amount of liquidated damages paid or credited by you to the owner, and all other information necessary to fully explain the assessment or levy of liquidated damages.

4. In the last five years has your firm, or any firm with which any of your company's owners, officers or partners was associated, been debarred, disqualified (during a pre-qualification process), removed or otherwise prevented from bidding on, or completing, any government agency or public works project for any reason?

NOTE: "Associated" refers to another construction firm in which an owner, partner or officer of your firm held a similar position, and which is listed in response to question 1c or 1d on this form.

Yes No

If yes, explain on a separate signed page. State whether the firm involved was the firm applying for prequalification here or another firm. Identify by name of the company, the name of the person within your firm who was associated with that company, the year of the event, the owner of the project, the project and the basis for the action.

5. In the last five years, has your firm been denied an award of a public works contract based on a finding by a public agency that your company was not a responsible bidder?

Yes No

If yes, explain on a separate page. Identify the year of the event, the owner, the project and the basis for the finding by the public agency.

NOTE: The following two questions refer only to disputes between your firm and the owner of a project. You need not include information about disputes between your firm and a supplier, another contractor, or subcontractor. Also, you may omit reference to all disputes about amounts of less than \$50,000.

6. In the past five years, has any claim by a project owner (including a complaint) against your firm concerning your firm's work on a construction project, been filed in court or been the subject of arbitration?

Yes No

If yes, on separate signed sheets of paper identify the claim(s) by providing the project name, date of the claim, name of the claimant, a brief description of the nature and amount of the claim (including a breakdown of the major elements of the claim), the original contract price of the project, the court in which the case, if any, was filed, and a brief description of the status of the claim (pending or, if resolved, a brief description of the resolution).

7. In the past five years, has your firm filed any claim (including a complaint) in court or arbitration against a project owner concerning work on a project or payment for a contract?

Yes No

If yes, on separate signed sheets of paper identify the claim by providing the project name, date of the claim, name of the entity (or entities) against whom the claim was filed, a brief description of the nature and amount of the claim (including a breakdown of the major elements of the claim), the original contract price of the project, the court in which the case, if any, was filed, and a brief description of the status of the claim (pending, or if resolved, a brief description of the resolution).

8. Has your firm had a contract for a public work of improvement in the last five years that was terminated for cause by a public entity, or terminated in whole or in part with your consent?
Note: you need not answer “yes” if the public entity terminated the contract for convenience.

Yes No

If the answer is “Yes,” for each such contract attach a separate sheet identifying the owner, your bonding company, the original contract value, the value of the work terminated and a brief explanation of the circumstances leading to the termination.

9. At any time during the past five years, has any surety company made any payments on your firm’s behalf as a result of a default, to satisfy any claims made against a performance or payment bond issued on your firm’s behalf, in connection with a construction project, either public or private?

Yes No

If “yes,” explain on a separate signed page the amount of each such claim, the name and telephone number of the claimant, the date of the claim, the grounds for the claim, the present status of the claim, the date of resolution of such claim if resolved, the method by which such was resolved if resolved, the nature of the resolution and the amount, if any, at which the claim was resolved.

- 10.A. In the last three years has your firm held a public works contract on which more than three (3) stop payment notices were served against your firm.

Yes No

If “yes,” explain on a separate signed page.

- 10.B. In the last three years have you had any Stop Payment Notice result in a claim against your Payment Bond?

Yes No

If “yes,” explain on a separate signed page.

11. In the past ten years, has your firm filed any claim (including a complaint) in court or arbitration against the Merced City School District concerning work on a project or payment for a contract?

Yes No

If yes, on separate signed sheets of paper identify the claim by providing the project name, date of the claim, a brief description of the nature and amount of the claim (including a breakdown of the major elements of the claim), the original contract price of the project, the court in which the case, if any, was filed, and a brief description of the status of the claim (pending, or if resolved, a brief description of the resolution).

C. Insurance and Bonding

12. In the last five years, has any insurance carrier, for any form of insurance, refused to renew the insurance policy for your firm?

Yes No

If yes, how many instances? _____

13. If your firm was required to pay a premium of more than one percent for a performance and payment bond on any project(s) on which your firm worked at any time during the last five years, state the percentage that your firm was required to pay, identify the project, identify the owner, and identify the dates of the project. You may provide an explanation for a percentage rate higher than one percent, if you wish to do so.

_____ %

14. During the last five years, has your firm ever been denied bond coverage by a surety company, or has there ever been a period of time when your firm had no surety bond in place during a public construction project when one was required?

Yes No

If yes, provide details on a separate signed sheet indicating the date when your firm was denied coverage and the name of the company or companies which denied coverage; and the period during which you had no surety bond in place.

D. Compliance with Law; Delivery Method Experience

15. Has CAL OSHA cited and assessed penalties against your firm for any "serious," "willful" or "repeat" violations of its safety or health regulations in the past five years?

Note: If you have filed an appeal of a citation and the Occupational Safety and Health Appeals Board has not yet ruled on your appeal, you need not include information about it.

Yes No

If yes, attach a separate signed page describing each citation.

16. Has the federal Occupational Safety and Health Administration cited and assessed penalties against your firm in the past five years?

Note: If you have filed an appeal of a citation and the appropriate appeals Board has not yet ruled on your appeal, you need not include information about it.

Yes No

If yes, attach a separate signed page describing each citation.

17. Has the EPA or any Air Quality Management District or any Regional Water Quality Control Board cited and assessed penalties against either your firm or the owner of a project on which your firm was the contractor, in the past five years?

NOTE: If you have filed an appeal of a citation and the Appeals Board has not yet ruled on your appeal, or if there is a court appeal pending, you need not include information about the citation.

Yes No

If yes, attach a separate signed page describing each citation.

18. How often do you require documented safety meetings to be held for construction employees and field supervisors during the course of a project?

-
19. List your firm's Experience Modification Rate (EMR) (California workers' compensation insurance) for each of the past three premium years:

NOTE: An Experience Modification Rate is issued to your firm annually by your workers' compensation insurance carrier.

Current year: _____

Previous year: _____

Year prior to previous year: _____

If your EMR for any of these three years is or was 1.00 or higher, you may, if you wish, attach a letter of explanation.

20. Within the last five years, has there ever been a period when your firm had employees but was without workers' compensation insurance or state-approved self-insurance?

Yes No

21. In the last five (5) years, have you worked as a contractor on a public project using the multiple-prime delivery method?

Yes No

If yes, attach a separate signed page describing each project.

22. In the last five (5) years, have you worked as a contractor on a public project using the lease-leaseback delivery method?

Yes No

If yes, attach a separate signed page describing each project.

E. Prevailing Wage and Apprenticeship Compliance Record

23. Has there been any occasion during the last five years on which your firm was required to pay either back wages or penalties for your own firm's failure to comply with the **state's** prevailing wage laws?

Yes No

NOTE: This question refers only to your own firm's violation of prevailing wage laws, not to violations of the prevailing wage laws by a subcontractor.

If yes, attach a separate signed page or pages, describing the nature of each violation, identifying the name of the project, the date of its completion, the public agency for which it was constructed; the number of employees who were initially underpaid and the amount of back wages and penalties that you were required to pay.

24. During the last five years, has there been any occasion on which your own firm has been penalized or required to pay back wages for failure to comply with the **federal** Davis-Bacon prevailing wage requirements?

Yes No

If yes, attach a separate signed page or pages describing the nature of the violation, identifying the name of the project, the date of its completion, the public agency for which it was constructed; the number of employees who were initially underpaid, the amount of back wages you were required to pay along with the amount of any penalty paid.

25. Other than as already described in response to any question above, have any other labor or environmental charges or penalties been assessed or levied against, or paid by, your firm or the owner of a project on which your firm was the contractor in the past five years?

Yes No

26. At any time during the last five years, has your firm been found to have violated any provision of California apprenticeship laws or regulations, or the laws pertaining to use of apprentices on public works?

Yes No

If "yes," provide the date(s) of such findings, and attach copies of the Department's final decision(s).

If yes, attach a separate signed page or pages describing the nature of the violation, identifying the name of the project, the date of its completion, and the public agency for which it was constructed.

PART IV: CERTIFICATION

Questionnaires submitted by corporations must be signed with the legal name of the corporation, followed by the name of the state of incorporation and by the signature and designation of the chairman of the board, president or any vice president, and then followed by a second signature by the secretary, assistant secretary, the chief financial officer or assistant treasurer. All persons signing must be authorized to bind the corporation in the matter. The name of each person signing shall also be typed or printed below the signature. Satisfactory evidence of the authority of each officer signing on behalf of a corporation shall be furnished.

Questionnaires submitted by partnerships must furnish the full name of all partners and must be signed in the partnership name by a general partner with authority to bind the partnership in such matters, followed by the signature and designation of the person signing. The name of the person signing shall also be typed or printed below the signature.

Each person signing below makes the following representations under penalty of perjury:

The submitter of the foregoing answers to the questionnaire has read the same and the matters stated therein are true of his or her own personal knowledge. This information is provided for the purpose of qualifying to bid on the Project, and any individual, company or other agency named herein is hereby authorized to supply the District with any information necessary to verify the prospective bidder's statements. By signing below, the submitter and the named contractor hereby grant permission to the District to contact any or all of the above listed persons or entities to confirm facts or otherwise investigate the above facts and issues.

The submitter understands that any statement which is proven to be false shall be grounds for immediate disqualification from bidding on the Project. The submitter whose signature appears below represents and warrants that he or she has authority to bind the named contractor.

I, the undersigned, certify and declare that I have read all the foregoing answers to this prequalification questionnaire and know their contents. The matters stated in the questionnaire answers are true of my own knowledge and belief, except as to those matters stated on information and belief, and as to those matters I believe them to be true. I declare under penalty of perjury under the laws of the State of California, that the foregoing is correct.

Executed this _____ day of _____, 20____, at _____.

Signature celebratory

Typed Name

Contractor

(Add additional signature pages as necessary to comply with the directions above.)

GUSTINE UNIFIED SCHOOL DISTRICT

Meeting of the Board of Trustees

MEETING DATE:

December 10, 2014

AGENDA ITEM TITLE: GES Single Plan for Student Achievement

AGENDA SECTION: Action

PRESENTED BY: Dr. Ron Estes, Superintendent

SUMMARY:

The Single Plan for Student Achievement has been completed and submitted by Gustine Elementary School.

Site plans written by each site are presented to the Board for review. The site plan is the school's guide to meet the achievement goals they have set for their students. Copies of site plans are distributed to Board members and are available at the District Office.

FISCAL IMPACT: None

BUDGET CATEGORY: None

RECOMMENDED ACTION: Approve

Single Plan for Student Achievement

Part II: The Single Plan for Student Achievement Template



A Resource for the School Site Council

Prepared by: California Department of Education, February 2014

Part II: The Single Plan for Student Achievement Template

School: Gustine Elementary School

District: Gustine Unified School District

County-District School (CDS) Code: 24 73619 6025720

Principal: Ismael Munoz

Date of this revision: July 25, 2014

The Single Plan for Student Achievement (SPSA) is a plan of actions to raise the academic performance of all students. California *Education Code* sections 41507, 41572, and 64001 and the federal Elementary and Secondary Education Act (ESEA) require each school to consolidate all school plans for programs funded through the ConApp and ESEA Program Improvement into the SPSA.

For additional information on school programs and how you may become involved locally, please contact the following person:

Contact Person:	Ismael Munoz
Position:	Principal
Telephone Number:	209-854-6496
Address:	2806 Grove Ave. Gustine, CA 95322
E-mail Address:	imunoz@gustine.k12.ca.us

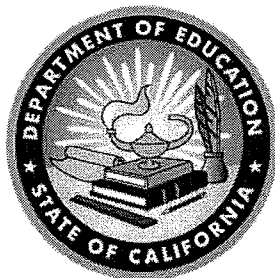


Table of Contents

II. Template for the Single Plan for Student Achievement

Form A: Planned Improvements in Student Performance	1
Sample Form A	2
Sample Form A (Non-Academic Goal)	4
Form B: Centralized Services for Planned Improvements in Student Performance	5
Form C: Programs Included in This Plan	6
Form D: School Site Council Membership	9
Form E: Recommendations and Assurances	10
Form F: Budget Planning Tool ver. 2.2 (revised)	11
Form G: Single Plan for Student Achievement Annual Evaluation	17

Form A: Planned Improvements in Student Performance

The School Site Council has analyzed the academic performance of all student groups and has considered the effectiveness of key elements of the instructional program for students failing to meet academic performance index and adequate yearly progress growth targets. As a result, it has adopted the following school goals, related actions, and expenditures to raise the academic performance of students not yet meeting state standards:

LEA GOAL: English Language Arts: All students at Gustine Elementary will meet or exceed the grade level standards in ELA for the 2014-15 school year.

SCHOOL GOAL: English Language Arts: By June, 5, 2015, proficiency levels will improve school wide and for significantly numerical subgroups; 50% or more of students will perform at the proficient level as indicated on the district/site quarterly benchmark scores.

<p>What data did you use to form this goal?</p> <p>2013 CST data ELA/RCD Unit assessments CELDT Scores</p>	<p>What were the findings from the analysis of this data?</p> <p>The data reveals that our students school wide are not meeting state targets in ELA. Our EL, Hispanic, and SED subgroups have remained basically flat for the last several years. Our EL's progress seems to stall at the intermediate level.</p>	<p>How will the school evaluate the progress of this goal?</p> <p>Weekly, monthly, quarterly and yearly monitoring and evaluation of classroom instruction. Teachers will meet weekly in their Professional Learning Communities (PLC's) weekly to assess/analyze student learning. * see action plan</p>
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STRATEGY: Gustine Elementary School is a Tk-5 campus with approximately 580 students. K-3 focus is to delivery instruction that provides a strong foundation for learning. Grades 4-5 focus is on providing intervention "appropriate to the students' needs" to students that are below grade level, and providing an enriched challenging learning environment for all students. Student achievement and closing the gap for our non-proficient students will be the focus for GES. Two intervention programs will be implemented to address the needs of these students. Reading Mastery will be implemented in grades 1-3 and READ 180/System 44 will be implemented for students in grades 4-5. An intervention teacher will be hired to insure fidelity and continuity to the programs.

Action/Date	Person(s) Responsible	Task/Date	Cost and Funding Source (Itemize for Each Source)
<p>(July 1, 2014-June 30, 2015) Intervention Coach/Teacher will provide intervention to meet student needs as indicated from the DIBELS screening.</p>	<p>Ismael Munoz Cathy Filippini Kim Medeiros</p>	<p>Intervention teacher (IT) will assess non proficient students in all grades with DIBELS, then place students in appropriate intervention groups based on student need. IT will organize and teach intervention groups as well as assist teachers in classroom (UA) instruction delivery. IT will monitor and evaluate student progress and report to Principal and classroom teachers</p>	<p>Title I (3010), Part A Basic Grants Low-Income and Neglected 32,250 (50% of funding) LCFF (0824) 32,250 (50% of funding) Title I (3010) 34,000 (KM 50% of funding)</p>

Action/Date	Person(s) Responsible	Task/Date	Cost and Funding Source (Itemize for Each Source)
<p>(July 1, 2014-June 30-2015) Fund Library Clerk for 5 hours per day.</p>	<p>Ismael Munoz</p>	<p>Renew funding for library clerk. The library at GES will be open five hours daily. All classes will be scheduled into the library either weekly or bi-monthly.</p>	<p>Title I (3010), Part A. Basic Grants Low-Income and Neglected 15,000</p>

Action/Date	Person(s) Responsible	Task/Date	Cost and Funding Source (Itemize for Each Source)
<p>(July 1, 2014-June 30, 2015) Students not at proficient levels in all grades will be assessed with DIBELS, then provided appropriate intervention based on student needs using Reading Mastery Curriculum materials.</p>	<p>Principal Cathy Filippini Teachers</p>	<p>We will purchase the appropriate number of licenses needed to assess students with DIBELS; materials will also be purchased as needed for the intervention groups. Intervention coach, teachers, and classroom aides trained in DIBELS assessment and intervention will teach intervention groups for our most intensive students. Intervention Coach will monitor and evaluate student progress and report to Principal and classroom teacher. Reading Mastery curriculum will be implemented to achieve this action.</p>	<p>Licenses: Title I (3010), Part A. Basic Grants Low-Income and Neglected 1,500</p> <p>Materials: Title I (3010), Part A. Basic Grants Low-Income and Neglected 28,000</p>

Action/Date	Person(s) Responsible	Task/Date	Cost and Funding Source (Itemize for Each Source)
<p>(July 1, 2014-June 30, 2015) Renew Follett Library License for 2014-15 school year.</p>	<p>Ismael Munoz Library Clerk</p>	<p>Follett library program is used to manage our GES library. The library clerk manages it, and keeps the system updated each year.</p>	<p>Title I (3010), Part A. Basic grants Low-Income and Neglected. 2,500</p>

Action/Date	Person(s) Responsible	Task/Date	Cost and Funding Source (Itemize for Each Source)
<p>(July 1, 2014-June 30, 2015) Purchase research based materials in order to provide daily intervention for students in grades 4 and 5 who are not proficient in ELA.</p>	<p>Ismael Munoz Intervention Coach Teachers</p>	<p>READ 180 licenses will be purchased for GES grades 4 and 5. Coach, teachers, and aides will be trained before school begins so that program can be implemented as soon as school begins.</p>	<p>Licenses and Materials for 30 students in grades 4 and 5 LCFF (0824) 33,000</p>
<p>(July 1, 2014-June 30, 2015) Fund five instructional aides (3.5 hrs. per day) for the 2014-15 school year.</p>	<p>Ismael Munoz</p>	<p>Instructional aides will support classroom teachers, and the DIBELS assessment, Reading Mastery, and READ 180 programs.</p>	<p>LCFF (0824) 55,000</p>

Action/Date	Person(s) Responsible	Task/Date	Cost and Funding Source (Itemize for Each Source)
<p>(July 1, 2014- June 30, 2015) All Teachers will implement AND Modify as needed, the created ELA RCD units in their daily classroom instruction. Instruction delivery will be shifted to student led discussion. All units created will have special emphasis on integration of ELD standards.</p>	<p>Ismael Munoz Teachers</p>	<p>Units in ELA created in Rigorous Curriculum Design Training will be implemented in all classrooms. Teachers will continue to collaborate with their grade level teams on site and across district to revise and plan lessons, units, and assessments. Special dates will be set aside for grade level articulation with substitutes provided.</p>	<p>Title I (3010), Part A, Basic Grants Low-Income and Neglected 1,650 (50% of funding) Title III (4203) 1,650 (50% of funding)</p>

Form A: Planned Improvements in Student Performance

The School Site Council has analyzed the academic performance of all student groups and has considered the effectiveness of key elements of the instructional program for students failing to meet academic performance index and adequate yearly progress growth targets. As a result, it has adopted the following school goals, related actions, and expenditures to raise the academic performance of students not yet meeting state standards:

LEA GOAL: Technology

SCHOOL GOAL: All students and teachers at GES will have access to up to date technology and support needed for full implementation of the Common Core Standards.

<p>What data did you use to form this goal? Some of the E5 lab computers are no longer working or need updating. Teachers are working with laptops that are over 5 years old.</p>	<p>What were the findings from the analysis of this data? The findings reveal that there needs to be a system to determine when computers need to be rotated out due to aging.</p>	<p>How will the school evaluate the progress of this goal? Technology aides will inventory the computer lab(s) and document any issues with outdate/nonworking computers. A report will be given to the principal each quarter.</p>
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STRATEGY: Obsolete computers will be replaced for both the teachers and in the computer lab. A comprehensive inventory system of student/teacher computers will be established by June 2015.

Action/Date	Person(s) Responsible	Task/Date	Cost and Funding Source (Itemize for Each Source)
<p>(July 1, 2014- June 30, 2014) Obtain quotes from Data Path to replace nonrepairable or obsolete technology.</p>	<p>Principal Computer Techs</p>	<p>Meet with Tim Britt, Data Path representative, to determine needs of the site. Replacements and additions will be determined.</p>	<p>LCFF (0824) Lab computers \$6,600 Lottery (1100) Intervention/Replace Teacher computers \$10,300 LCFF (0824) Replace/add document</p>

				cameras/projectors \$3,700
Action/Date	Person(s) Responsible	Task/Date	Cost and Funding Source (Itemize for Each Source)	
(July 1, 2014- June 30, 2015) Continue to support technology transition to Common Core State Standards instructional strategies and computer based assessments.	Computer Tech Data Path Ismael Munoz	Update technology and technological components as needed; Identify technology or components that need repair or replacement as needed. Computer lab computers are dated, begin replacing some each year.	LCFF (0824) 20,000	

				Cost and Funding Source (Itemize for Each Source)
Action/Date	Person(s) Responsible	Task/Date	Cost and Funding Source (Itemize for Each Source)	
(July 1, 2014-June 30, 2015) Computer Techs will oversee the computer lab and offer assistance when students are in the lab with the classroom. Tech will also offer assistance to teachers, as needed, in the classroom.	Principal	Continue to fund a Computer Lab Tech	Title I, (3010) Part A, Basic Grants Low-Income and Neglected. \$20,000	

Action/Date	Person(s) Responsible	Task/Date	Cost and Funding Source (Itemize for Each Source)
<p>(July 1, 2014-June 30, 2015). Obtain Quotes from Data Path for a "rolling" computer lab and lab cart</p>	<p>Principal</p>	<p>Meet with Tim Britt, Data Path representative, to determine needs of the site in terms of adding a new computer lab.</p>	<p>State Lottery (1100) \$6,500 (50% of funding) LCFF (0824) \$6,500 (50% of funding)</p>

Form A: Planned Improvements in Student Performance

The School Site Council has analyzed the academic performance of all student groups and has considered the effectiveness of key elements of the instructional program for students failing to meet academic performance index and adequate yearly progress growth targets. As a result, it has adopted the following school goals, related actions, and expenditures to raise the academic performance of students not yet meeting state standards:

LEA GOAL: English Language Development: All EL's will increase at least one CELDT level each year. All English Language Learners will reach English proficiency by the end of grade 5.

SCHOOL GOAL: The EL's at GES will increase at least one CELDT level each year.

What data did you use to form this goal?	What were the findings from the analysis of this data?	How will the school evaluate the progress of this goal?
<p>CELDT Scores ELD Assessments</p>	<p>EL's at GES are not meeting state proficiency goals.</p>	<p>GES will evaluate this goal by showing a 10% increase in the number of students advancing at least one CELDT level. Walkthroughs, teacher report, and discussions in weekly PLC's will be part of the monitoring system.</p>

STRATEGY: GES teachers will attend intensive training through MCOE in the new ELL Common Core standards. Teachers will incorporate EL strategies throughout the day in all areas of study. All GES teachers will participate in grade-level planning dates.

Action/Date	Person(s) Responsible	Task/Date	Cost and Funding Source (Itemize for Each Source)
(July 1, 2014- June 30, 2015) Home/School Liaison will provide communication services for families that do not speak/read English fluently.	Principal	Continue to fund two 3.5 hour home/school liaisons for the 2014-15 school year	Title I (3010), Part A, Basic Grants Low-Income and Neglected \$26,000

Action/Date	Person(s) Responsible	Task/Date	Cost and Funding Source (Itemize for Each Source)
(July 1, 2014-June 30, 2015) Renew Rosetta Stone License for the 2014-2015 school year.	Principal Secretary	Process requisition to Rosetta Stone. Rosetta Stone is used with our newcomers who come to GES with very limited knowledge of English.	Title III \$1000

Action/Date	Person(s) Responsible	Task/Date	Cost and Funding Source (Itemize for Each Source)
(July 1, 2014-June 30, 2015) Provide ELD Common Core standards professional development opportunities for teachers.	Principal Coaches	Contract with MCOE to provide training/professional development for teachers with the new ELD Common Core standards.	Title I (d010), Part A, Basic Grants Low-Income and Neglected \$2,500

Action/Date	Person(s) Responsible	Task/Date	Cost and Funding Source (Itemize for Each Source)
<p>(July 1, 2014- June 30, 2015) Students will be assessed regarding their CELDT level and will receive appropriate ELD instruction in the classroom setting as well as throughout the day.</p>	<p>Ismael Munoz ELD Coordinator</p>	<p>Fund stipend for an English Language Development Coordinator. Coordinator will test and place students according to CELDT results, attend and participate in ELAC, DELAC meetings, and organize redesignation ceremony. Provide on-going staff development in research-based ELD strategies and techniques. Attend EL PD as available and/or necessary.</p>	<p>Title III (4300), Limited English Proficiency (LEP) Student Program 1,500</p>

The School Site Council has analyzed the academic performance of all student groups and has considered the effectiveness of key elements of the instructional program for students failing to meet academic performance index and adequate yearly progress growth targets. As a result, it has adopted the following school goals, related actions, and expenditures to raise the academic performance of students not yet meeting state standards:

LEA GOAL: Increase Parental Involvement and support
SCHOOL GOAL: Increase parent involvement at GES by offering at least two additional parent opportunities for the 2014-2015 school year.

What data did you use to form this goal? 2013-2014 parent surveys Parent input from SSC, ELAC, and DELAC meetings Parent Conferences	What were the findings from the analysis of this data? Parents indicated that they would like more opportunities for involvement at our school. Parents indicated that they would like more ways for students to get help with their homework.	How will the school evaluate the progress of this goal? The outcomes of the surveys will be shared with staff. Discussions will continue in regards to providing more opportunities for parents to be involved in their child's education.

STRATEGY: Gustine Elementary School will offer in addition to existing opportunities, at least two additional opportunities for parents to be involved with their child's education.

Action/Date	Person(s) Responsible	Task/Date	Cost and Funding Source (Itemize for Each Source)
(July 1, 2014-June 30, 2015) Plan and calendar Renaissance events/Pride Rallies/Student of the Month events.	Coaches Secretary Principal	Form committees to determine duties/roles for events. Distribute calendar of events to all staff and parents.	Title I (3010) Part A, Basic Grants Low –Income and neglected \$1500

X.F. 13

Action/Date	Person(s) Responsible	Task/Date	Cost and Funding Source (Itemize for Each Source)
(July 1, 2014-June 30, 2015) Plan and calendar Parent Nights.	Principal Teachers Coaches	Meet as a staff to discuss parent nights. Form planning committee to plan and implement these nights (Fall 2014 and Spring 2014)	Lottery (1100) \$1,000

LEA GOAL: Mathematics: All students in the GUSD will attain proficiency in mathematics by the end of the 2014-2015 school year.

SCHOOL GOAL: All students in grades K-5 will meet or exceed their grade level standards in the area of mathematics for the 2014-2015 school year as measured by the SBAC. All significant subgroups will improve by at least 10% in proficiency level.

What data did you use to form this goal?	What were the findings from the analysis of this data?	How will the school evaluate the progress of this goal?
2013 CST Data Quarterly benchmarks Classroom assessments	In the past, there has been some progress in the area of mathematics; students at GES have not met AYP targets. The Hispanic subgroup scores have not improved to meet targets.	Teachers will meet weekly in PLC's to analyze and respond to student progress in math. Teachers will review and analyze RCD Unit task scores as well as pre and post test scores.

STRATEGY: During the 2014-2015 school year GES will implement a school-wide shift in mathematics instruction to align with the common core standards. Manipulatives and visuals will be available to ensure student success.

Action/Date	Person(s) Responsible	Task/Date	Cost and Funding Source (Itemize for Each Source)

<p>(July 1, 2014 – June 30, 2015) RCD Math Units materials will be purchased as needed to ensure fidelity to the Common Core units.</p>	<p>Principal Cathy Filippini Kim Medeiros</p>	<p>Coaches/Teachers will identify materials needed for the units and submit requisitions.</p>	<p>Lottery \$1,000</p>
<p>Action/Date (July 1, 2014-June 30, 2015) Intervention will be provided for students in grades 3-5 who are lacking basic mathematical skills to insure proficiency in grade level mathematics.</p>	<p>Person(s) Responsible Intervention Teachers and classroom teachers Ismael Munoz</p>	<p>Task/Date Teacher will assess student math skills and refer to intervention as needed.</p>	<p>Cost and Funding Source (Itemize for Each Source) Title I (3010), Part A, Basic Grants Low-Income and Neglected 2,000</p>

Form B: Centralized Services for Planned Improvements in Student Performance

The following actions and related expenditures support this site program goal and will be performed as a centralized service. Note: the total amount for each categorical program in Form B must be aligned with the Consolidated Application.

School Goal #:

Actions to be Taken to Reach This Goal ¹ Consider all appropriate dimensions (e.g., Teaching and Learning, Staffing, and Professional Development)	Start Date ² Completion Date	Proposed Expenditures	Estimated Cost	Funding Source (itemize for each source)

Note: Centralized services may include the following direct services:

- Research-based instructional strategies, curriculum development, school climate, and data disaggregation for instructional staff
- District-wide staff providing specific services to schools, e.g., English Language Development Coordinator, Teachers on Special Assignment, Instructional Coaches
- After-School and Summer School programs funded by categorical programs
- Data analysis services, software, and training for assessment of student progress

Centralized services do not include administrative costs.

Please duplicate this form as necessary.

¹ See Appendix A: Chart of Legal Specifics for the Single Plan for Student Achievement for content required by each program or funding source supporting this goal.

² List the date an action will be taken, or will begin, and the date it will be completed.

Form C: Programs Included in this Plan

Check the box for each state and federal program in which the school participates. Enter the amounts allocated for each program in which the school participates and, if applicable, check the box indicating that the program's funds are being consolidated as part of operating a schoolwide program (SWP). The plan must describe the activities to be conducted at the school for each of the state and federal programs in which the school participates. The totals on these pages should match the cost estimates in Form A and the school's allocation from the ConApp.

Note: For many of the funding sources listed below, school districts may be exercising Categorical Program Provisions options (flexibility), which are described at <http://www.cde.ca.gov/fg/aa/co/ca12sguiappcatprog.asp>.

Of the four following options, please select the one that describes this school site:

- This site operates as a targeted assistance school (TAS), not as a schoolwide program (SWP).
- This site operates a SWP but does not consolidate its funds as part of operating a SWP.
- This site operates a SWP and consolidates only applicable federal funds as part of operating a SWP.
- This site operates a SWP and consolidates all applicable funds as part of operating a SWP.

State Programs	Allocation	Consolidated in the SWP
<input type="checkbox"/> Local Control Funding Formula (LCFF) – Base Grant Purpose: To provide flexibility in the use of state and local funds by LEAs and schools	\$	<input type="checkbox"/>
<input checked="" type="checkbox"/> LCFF – Supplemental Grant Purpose: To provide a supplemental grant equal to 20 percent of the adjusted LCFF base grant for targeted disadvantaged students	\$265,100	<input type="checkbox"/>
<input type="checkbox"/> LCFF – Concentration Grant Purpose: To provide an additional concentration grant equal to 50 percent of the adjusted LCFF base grant for targeted students exceeding 55 percent of an LEA's enrollment	\$	<input type="checkbox"/>
<input type="checkbox"/> California School Age Families Education (Carryover only) Purpose: Assist expectant and parenting students to succeed in school	\$	<input type="checkbox"/>
<input type="checkbox"/> Economic Impact Aid/State Compensatory Education (EIA-SCE) (Carryover only) Purpose: Help educationally disadvantaged students succeed in the regular program	\$	<input type="checkbox"/>

<input type="checkbox"/>	Economic Impact Aid/Limited English Proficient (EIA-LEP) (Carryover only) Purpose: Develop fluency in English and academic proficiency of English learners	\$	<input type="checkbox"/>
<input type="checkbox"/>	Peer Assistance and Review (Carryover only) Purpose: Assist teachers through coaching and mentoring	\$	<input type="checkbox"/>
<input type="checkbox"/>	Professional Development Block Grant (Carryover only) Purpose: Attract, train, and retain classroom personnel to improve student performance in core curriculum areas	\$	<input type="checkbox"/>
<input type="checkbox"/>	Pupil Retention Block Grant (Carryover only) Purpose: Prevent students from dropping out of school	\$	<input type="checkbox"/>
<input type="checkbox"/>	Quality Education Investment Act (QEIA) Purpose: Funds are available for use in performing various specified measures to improve academic instruction and pupil academic achievement	\$	<input type="checkbox"/>
<input type="checkbox"/>	School and Library Improvement Program Block Grant (Carryover only) Purpose: Improve library and other school programs	\$	<input type="checkbox"/>
<input type="checkbox"/>	School Safety and Violence Prevention Act (Carryover only) Purpose: Increase school safety	\$	<input type="checkbox"/>
<input type="checkbox"/>	Tobacco-Use Prevention Education Purpose: Eliminate tobacco use among students	\$	<input type="checkbox"/>
<input type="checkbox"/>	List and Describe Other State or Local Funds (e.g., Career and Technical Education [CTE], etc.)	\$	<input type="checkbox"/>
Total amount of state categorical funds allocated to this school		\$	
Federal Programs		Allocation	Consolidated in the SWP
<input checked="" type="checkbox"/>	Title I, Part A: Allocation Purpose: To improve basic programs operated by local educational agencies (LEAs)	\$192,082	<input type="checkbox"/>
<input type="checkbox"/>	Title I, Part A: Parental Involvement (if applicable under Section 1118[a][3][c] of the Elementary and Secondary Education Act) Purpose: Ensure that parents have information they need to make well-informed choices for their children, more effectively share responsibility with their children's schools, and help schools develop effective and successful academic programs (this is a reservation from the total Title I, Part A allocation).	\$	<input type="checkbox"/>

<input type="checkbox"/> For Program Improvement Schools only: Title I, Part A Program Improvement (PI) Professional Development (10 percent minimum reservation from the Title I, Part A reservation for schools in PI Year 1 and 2)	\$		<input type="checkbox"/>
<input type="checkbox"/> Title II, Part A: Improving Teacher Quality Purpose: Improve and increase the number of highly qualified teachers and principals	\$		<input type="checkbox"/>
<input checked="" type="checkbox"/> Title III, Part A: Language Instruction for Limited-English-Proficient (LEP) Students Purpose: Supplement language instruction to help LEP students attain English proficiency and meet academic performance standards	\$18,049		Title III funds may not be consolidated as part of a SWP ³
<input type="checkbox"/> Title VI, Part B: Rural Education Achievement Program Purpose: Provide flexibility in the use of ESEA funds to eligible LEAs	\$		<input type="checkbox"/>
<input type="checkbox"/> For School Improvement Schools only: School Improvement Grant (SIG) Purpose: to address the needs of schools in improvement, corrective action, and restructuring to improve student achievement	\$		<input type="checkbox"/>
<input type="checkbox"/> Other federal funds (list and describe)	\$		<input type="checkbox"/>
<input type="checkbox"/> Other federal funds (list and describe)	\$		<input type="checkbox"/>
<input type="checkbox"/> Other federal funds (list and describe)	\$		<input type="checkbox"/>
Total amount of federal categorical funds allocated to this school	\$		
Total amount of state and federal categorical funds allocated to this school	\$		

Note: Other Title I-supported activities that are not shown on this page may be included in the SPSA Action Plan.

³ Title III funds are not a school level allocation even if allocated by the district to a school site. The LEA is responsible for fiscal reporting and monitoring and cannot delegate their authority to a site at which the program is being implemented. If Title III funds are spent at a school site, they must be used for the purposes of Title III and only for those students the LEA has identified for services. For more information please contact the Language Policy and Leadership Office at 916-319-0845.

Form D: School Site Council Membership

California *Education Code* describes the required composition of the School Site Council (SSC). The SSC shall be composed of the principal and representatives of: teachers selected by teachers at the school; other school personnel selected by other school personnel at the school; parents of pupils attending the school selected by such parents; and, in secondary schools, pupils selected by pupils attending the school.⁴ The current make-up of the SSC is as follows:

Names of Members	Principal	Classroom Teacher	Other School Staff	Parent or Community Member	Secondary Student
Ismael Munoz	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Angelica Curtis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mario Pantoja	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Kathy Orozco	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
Stacy Lopes	<input type="checkbox"/>	x	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kim Medeiros	<input type="checkbox"/>	x	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ray Morris	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Numbers of members in each category	1	3	1	2	<input type="checkbox"/>

⁴ EC Section 52852

Form E: Recommendations and Assurances

The school site council (SSC) recommends this school plan and proposed expenditures to the district governing board for approval and assures the board of the following:

1. The SSC is correctly constituted and was formed in accordance with district governing board policy and state law.
2. The SSC reviewed its responsibilities under state law and district governing board policies, including those board policies relating to material changes in the Single Plan for Student Achievement (SPSA) requiring board approval.
3. The SSC sought and considered all recommendations from the following groups or committees before adopting this plan **(Check those that apply)**:
 - State Compensatory Education Advisory Committee _____ Signature
 - English Learner Advisory Committee _____ Signature
 - Special Education Advisory Committee _____ Signature
 - Gifted and Talented Education Advisory Committee _____ Signature
 - District/School Liaison Team for schools in Program Improvement _____ Signature
 - Compensatory Education Advisory Committee _____ Signature
 - Departmental Advisory Committee (secondary) _____ Signature
 - Other committees established by the school or district (list) _____ Signature
4. The SSC reviewed the content requirements for school plans of programs included in this SPSA and believes all such content requirements have been met, including those found in district governing board policies and in the local educational agency plan.
5. This SPSA is based on a thorough analysis of student academic performance. The actions proposed herein form a sound, comprehensive, coordinated plan to reach stated school goals to improve student academic performance.
6. This SPSA was adopted by the SSC at a public meeting on: 11-5-2014.

Attested:

Typed name of School Principal

Signature of School Principal

11-5-2014
Date

Typed name of SSC Chairperson

Signature of SSC Chairperson

11-5-2014
Date

GUSTINE UNIFIED SCHOOL DISTRICT

Meeting of the Board of Trustees

MEETING DATE:

December 10, 2014

AGENDA ITEM TITLE: CSBA Delegate Assembly -- Call for Nominations

AGENDA SECTION: Action

PRESENTED BY: Dr. Ronald Estes, Superintendent

SUMMARY:

California School Boards Association is requesting nominations to the Delegate Assembly. Information is attached.

FISCAL IMPACT: None

BUDGET CATEGORY: None

RECOMMENDED ACTION: Board decision



California School Boards Association

DEADLINE: Wednesday, January 7, 2015
BOARD ACTION REQUIRED
 Please deliver to all governing board members.

October 22, 2014

MEMORANDUM

TO: All Board Presidents, Superintendents and CSBA Member Boards of Education

FROM: Josephine Lucey, President

RE: Call for Nominations for CSBA Delegate Assembly

Each year, member boards elect representatives from 21 geographic regions to CSBA's Delegate Assembly. The Delegate Assembly is a vital link in the association's governance structure and sets the general policy direction for the association. Working with local districts, county offices, the Board of Directors, and Executive Committee, delegates ensure that the association promotes the interests of school districts and county offices of education throughout the state. There are two required Delegate Assembly meetings each year, one on May 16-17, 2015 in Sacramento and one on December 2-3, 2015 preceding the CSBA Annual Education Conference and Trade show in San Diego.

Nomination and candidate biographical sketch forms for CSBA's Delegate Assembly are now being accepted until **Wednesday, January 7, 2015**. Nomination instructions are listed below:

- Any CSBA member board is eligible to nominate board members within their geographical region or subregion and may nominate as many individuals as it chooses by submitting a nomination form for each nominee.
- All nominees must serve on CSBA member boards and give their approval prior to being nominated.
- All nominees must submit a one-page, single-sided, candidate biographical sketch form. An optional one-page, one-sided résumé may also be submitted but cannot be substituted for the biographical sketch form.
- All nomination materials must be postmarked by the U.S.P.S. or faxed no later than **Wednesday, January 7**. It is the nominee's responsibility to confirm that all nomination materials have been received by the CSBA Leadership Services department by this due date. Late submissions will not be accepted.
- Ballots will be mailed by Monday, February 2, 2015 and are due Monday, March 16, 2015. Elected Delegates serve a two-year term beginning April 1, 2015 through March 31, 2017.

The following nomination materials and information related to the election process are available to download at www.csba.org/About/Leadership. For more information about the Delegate Assembly, please contact Charlyn Tuter in the Leadership Services department at ctuter@csba.org or (800) 266-3382. Thank you.

- Nomination Form
- Candidate Biographical Sketch Form
- Important Dates
- List of all Delegates with expiration terms
- FAQ

IX-F.2
DEC.

Cindy Martin

From: CSBA <csba@csba.org>
Sent: Friday, October 24, 2014 8:00 AM
To: Cindy Martin
Subject: Call for nominations: CSBA Delegate Assembly

Nominations are being accepted now through Jan. 7
Having trouble viewing this mailing? [Click here to view the web version](#)



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- [training & events](#)
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- [governance & policy resources](#)
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- [my csba](#)

October 24, 2014

This email is being sent to board members, superintendents and executive assistants.

Call for nominations for the Delegate Assembly
Nominations due Wednesday, Jan. 7

Nominations for CSBA's Delegate Assembly are now being accepted through **Wednesday, Jan. 7, 2015**. Nomination materials — including nomination and biographical sketch forms — and other information related to the election process are available to download on the [CSBA website](#).

CSBA's Delegate Assembly is a vital link in the association's governance structure. Working with local districts, county offices, the Board of Directors and Executive Committee, Delegates ensure that the association reflects the interests of school districts and county offices of education throughout the state. The Delegate Assembly is comprised of Delegates who are elected by local board members in 21 geographic regions throughout the state. Board members elected to the Delegate Assembly serve a two-year term beginning April 1, 2015, and ending March 31, 2017. The Delegate Assembly meets twice each year.

For more information or if you have questions, please [contact Charlyn Tuter](#) in the Leadership Services department at 800-266-3382.

California School Boards Association

3251 Beacon Blvd. West Sacramento, CA 95691

Phone - 800-266-3382 | Fax - 916-371-3407

[Website](#) | [Privacy Policy](#) | [Send to a Friend](#) | [Unsubscribe](#)

To ensure receipt of this mailing, please add our email address to your address book.





Delegate Assembly Nomination Form

DUE: Wednesday, January 7, 2015

Mail to: CSBA | Attn: Leadership Services | 3251 Beacon Blvd., West Sacramento, CA 95691 | or fax (916) 371-3407

CSBA Region/subregion # _____

The Board of Education of the _____ wishes to

(Nominating District)

nominate _____ . The nominee is a member of the

(Nominee)

_____, which is a member of the California

(Nominee's District)

School Boards Association.

- The nominee has consented to this nomination.
- Attached is the nominee's required one-page, single-sided candidate biographical sketch form and optional one-page, single-sided résumé.
- The nominee's required one-page, single-sided candidate biographical sketch form and optional one-page, single-sided résumé will be sent by the deadline date.

Board Clerk or Board Secretary (signed)

Date

Board Clerk or Board Secretary (printed)

PLEASE NOTE: The nomination and candidate biographical sketch forms may be faxed to (916) 371-3407 or mailed to CSBA, Attn: Leadership Services, 3251 Beacon Blvd., West Sacramento, CA 95691 postmarked by the U.S.P.S. no later than **Wednesday, January 7, 2015**. ***It is the nominee's responsibility to confirm that all nomination materials have been received by the CSBA Leadership Services department by the due date. Late submissions cannot be accepted.*** If you have any questions, please contact Charlyn Tuter in the Leadership Services department at ctuter@csba.org or (800) 266-3382. Thank you.



LIST OF ALL DELEGATES WITH EXPIRATION TERMS
Nomination and biographical sketch forms are due January 7, 2015

17.F.4

Only highlighted Delegates are up for re-election or re-appointment in 2015. Please contact Delegates and confirm if they wish to continue serving on the Delegate Assembly before nominating them. If you have any questions, please contact Charlynn Tuter in Leadership Services at ctuter@csba.org or (800) 266-3382.

REGION 1 – 4 Delegates (4 elected)

- Subregion 1-A (Counties: Del Norte, Humboldt)**
Frances Costello (Del Norte County & USD), 2015
 Susan Johnson (Eureka City SD), 2016
Subregion 1-B (Counties: Lake, Mendocino)
 Taja Odom (Kelseyville USD), 2016
County Delegate
David Browning (Lake COE), 2015

REGION 2 – 4 Delegates (4 elected)

- Subregion 2-A (Counties: Modoc, Siskiyou, Trinity)**
Gregg Gunkel (Siskiyou Union HSD), 2015
Subregion 2-B (County: Shasta)
James Schwerdt (Shasta Union HSD), 2015
Subregion 2-C (Counties: Lassen, Plumas)
 Christopher Russell (Plumas County & USD), 2016
County Delegate
 Brenda Duchi (Siskiyou COE), 2016

REGION 3 – 8 Delegates (8 elected)

- Subregion 3-A (County: Sonoma)**
Ron Abler (Forestville Union ESD), 2015
 Ed Gilardi (Cotati-Rohnert Park USD), 2016
Subregion 3-B (County: Napa)
Indira Lopez (Calistoga Joint USD), 2015
Subregion 3-C (County: Solano)
David McCallum (Vacaville USD), 2015
Raymond V. Mommsen (Vallejo City USD), 2015
 Patricia Shamansky (Fairfield-Suisun USD), 2016
Subregion 3-D (County: Marin)
 Linda M. Jackson (San Rafael City Schools), 2016
County Delegate
Jennifer Kresge (Napa COE), 2015

REGION 4 – 8 Delegates (8 elected)

- Subregion 4-A (Counties: Glenn, Tehama)**
 Rod Thompson (Red Bluff Jt. Union HSD), 2016
Subregion 4-B (Butte)
Mary Ellen Garrahy (Oroville City ESD), 2015
Subregion 4-C (Counties: Colusa, Sutter, Yuba)
Sharman Kobayashi (Yuba City USD), 2015
 Jim Flurry (Marysville Joint USD), 2016
Subregion 4-D (Counties: Nevada, Placer, Sierra)
Trish Gerving (Nevada City SD), 2015
James Brian Vlahos (Roseville City SD), 2015
 Renee Nash (Eureka Union SD), 2016
Region 4 County Delegate
 Suzanne Jones (Placer COE), 2016

REGION 5 – 10 Delegates (7 elected/3 appointed) ♦

- Subregion 5-A (County: San Francisco)**
 Matt Haney (San Francisco County & USD), 2016 ♦
Emily Murase (San Francisco County & USD), 2015 ♦
Rachel Norton (San Francisco County & USD), 2015 ♦
Subregion 5-B (County: San Mateo)
Maria Diaz-Slocum (Redwood City ESD), 2015
Carrie Du Bois (Sequoia Union HSD), 2015
Kevin Martinez (San Bruno Park ESD), 2015
 Marc Friedman (San Mateo Union HSD), 2016
 Alisa MacAvoy (Redwood City ESD), 2016
 Kalimah Salahuddin (Jefferson Union HSD), 2016
County Delegate
Beverly Gerard (San Mateo COE), 2015

REGION 6 – 19 Delegates (12 elected/7 appointed) ♦

- Subregion 6-A (County: Yolo)**
 Susan Lovenburg (Davis Joint USD), 2016
Subregion 6-B (County: Sacramento)
Jeannette Amavisca (Elk Grove USD), 2015 ♦
Michael Baker (Twin Rivers USD), 2015 ♦
Pam Costa (San Juan USD), 2015 ♦
Priscilla Cox (Elk Grove USD), 2015
John Gordon (Galt Joint Union ESD), 2015
Jay Hansen (Sacramento City USD), 2015 ♦
Susan Heredia (Natomas USD), 2015
Lisa Kaplan (Natomas USD), 2015
Edward Short (Folsom-Cordova USD), 2015
 Craig DeLuz (Robla ESD), 2016
 Lucinda E. Luttgen (San Juan USD), 2016 ♦
 Bobbie Singh-Allen (Elk Grove USD), 2016 ♦
 Teresa Stanley (Folsom-Cordova USD), 2016
 Darrel H. Woo (Sacramento City USD), 2016 ♦
 VACANT, 2016
Subregion 6-C (Counties: Alpine, El Dorado, Mono)
Suzanna George (Rescue Union ESD), 2015
 Misty DiVittorio (Placerville Union USD), 2016
County Delegate
 Bill Owens (Yolo COE), 2016

REGION 7 – 19 Delegates (15 elected/4 appointed) ♦

- Subregion 7-A (County: Contra Costa)**
Teresa Gerringer (Lafayette ESD), 2015
Linda Mayo (Mt. Diablo USD), 2015 ♦
Yolanda Pena Mendrek (Liberty Union HSD), 2015
Charles Ramsey (West Contra Costa USD), 2015
 Laura Canciamilla (Pittsburg USD), 2016
 Kathi McLaughlin (Martinez USD), 2016
 Raymond Valverde (Liberty Union HSD), 2016



LIST OF ALL DELEGATES WITH EXPIRATION TERMS

Nomination and biographical sketch forms are due January 7, 2015

Only highlighted Delegates are up for re-election or re-appointment in 2015. Please contact Delegates and confirm if they wish to continue serving on the Delegate Assembly before nominating them. If you have any questions, please contact Charlyn Tuter in Leadership Services at ctuter@csba.org or (800) 266-3382.

Subregion 7-B (County: Alameda)

Ann Crosbie (Fremont USD), 2015 ◆
Jody London (Oakland USD), 2015 ◆
Michael McMahon (Alameda USD), 2015
Lily K. Mei (Fremont USD), 2015
Diana J. Prola (San Leandro USD), 2015
Joaquin J. Rivera (Alameda COE), 2015
 Valerie Arkin (Pleasanton USD), 2016
 Rosie Torres (Oakland USD), 2016 ◆
 Jamie Hintzke (Pleasanton USD), 2016
 Amy Miller (Dublin USD), 2016
 Nancy Thomas (Newark USD), 2016

County Delegate

Christine Deane (Contra Costa COE), 2015

REGION 8 – 14 Delegates (12 elected/2 appointed)◆

Subregion 8-A (County: San Joaquin)

Matthew Balzarini (Lammersville Joint USD), 2015
Kathleen Garcia (Stockton USD), 2015 ◆
George Neely (Lodi USD), 2015
 Gloria J. Allen (Stockton USD), 2016 ◆
 Sam Fant (Manteca USD), 2016
 Van-Ha To-Cowell (Lincoln USD), 2016
 Ralph M. Womack (Lodi USD), 2016

Subregion 8-B (Counties: Amador, Calaveras, Tuolumne)

Zerrall McDaniel (Calaveras USD), 2015

Subregion 8-C (County: Stanislaus)

Eileen Hamilton (Turlock USD), 2015
Cynthia Lindsey (Sylvan Union ESD), 2015

Faye Lane (Ceres USD), 2016

Subregion 8-D (County: Merced)

Adam Cox (Merced City ESD), 2015

Ida Johnson (Merced Union HSD), 2016

County Delegate

VACANT, 2016

REGION 9 – 8 Delegates (8 elected)

Subregion 9-A (Counties: San Benito, Santa Cruz)

George Wylie (San Lorenzo Valley USD), 2015
 Cynthia Hawthorne (Santa Cruz City Schools), 2016
 Phil Rodriguez (Soquel Union ESD), 2016

Subregion 9-B (Monterey)

Lila Cann (Salinas Union HSD), 2015
 Bettye Lusk (Monterey Peninsula USD), 2016

Subregion 9-C (San Luis Obispo)

Vicki Meagher (Lucia Mar USD), 2015
 Mark Buchman (San Luis Coastal USD), 2016

County Delegate

John McPherson (Monterey COE), 2015

REGION 10 – 13 Delegates (10 elected/3 appointed)◆

Subregion 10-A (Counties: Madera, Mariposa)

Barbara Bigelow (Chawanakee USD), 2015

Subregion 10-B (County: Fresno)

Daniel Babshoff (Kerman USD), 2015
Valerie F. Davis (Fresno USD), 2015 ◆
Brian Heryford (Clovis USD), 2015 ◆
James Karle (Sanger USD), 2015
Kathy Spate (Caruthers USD), 2015
Randel M. Yano (Clay Joint ESD), 2015
 Gilbert F. Coelho (Firebaugh-Las Deltas USD), 2016
 Carol Mills (Fresno USD), 2016 ◆
 Elizabeth J. Sandoval (Clovis USD), 2016
 Norman Saude (Sierra USD), 2016

Subregion 10-C (County: Kings)

Karen Frey (Corcoran Joint USD) 2016

County Delegate

Barbara Thomas (Fresno COE), 2016

REGION 11 – 9 Delegates (9 elected)

Subregion 11-A (County: Santa Barbara)

Janet Zilli (Orcutt Union ESD), 2015
 Jack Garvin (Santa Maria Joint Union HSD), 2016

Subregion 11-B (County: Ventura)

Christina Urias (Santa Paula Union HSD), 2015
John Walker (Ventura USD), 2015
 Gregory Barker (Moorpark USD), 2016
 Darlene A. Bruno (Hueneme ESD), 2016
 Rob Collins (Simi Valley USD), 2016
 Ana Del Rio-Barba (Oxnard ESD), 2016

County Delegate

Mark Lisagor (Ventura COE), 2015

REGION 12 – 13 Delegates (11 elected/2 appointed)◆

Subregion 12-A (County: Tulare)

Cathy Mederos (Tulare Joint Union HSD), 2015
Dean Sutton (Exeter Union ESD), 2015
 Donna Martin (Visalia USD), 2016
 Pete Lara (Porterville USD), 2016

Subregion 12-B (County: Kern)

Linda Brenner (Panama-Buena Vista Union SD), 2015
Martha Miller (Kern Union HSD), 2015 ◆
Deanna Rodriguez-Root (Richland SD), 2015
Jeff Stone (Norris SD), 2015
Lillian Tafoya (Bakersfield City ESD), 2015
 William (Bill) H. Farris (Sierra Sands USD), 2016
 Scott Starkey (Southern Kern USD), 2016
 Mike Williams (Kern Union HSD), 2016 ◆

County Delegate

Donald Cowan (Kern COE), 2016



LIST OF ALL DELEGATES WITH EXPIRATION TERMS

Nomination and biographical sketch forms are due January 7, 2015

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REGION 15 – County: Orange

24 Delegates (18 elected/6 appointed) ◆

- Ginny Aitkens (Saddleback Valley USD), 2015 ◆
- Bonnie Castrey (Huntington Beach Union HSD), 2015
- Judith Edwards (Fountain Valley ESD), 2015
- Karin Freeman (Placentia-Yorba Linda USD), 2015
- Celia Jaffe (Huntington Beach City ESD), 2015
- Jose F. Moreno (Anaheim City SD), 2015
- Bao Nguyen (Garden Grove USD), 2015 ◆
- Rob Richardson (Santa Ana USD), 2015 ◆
- Robert A. Singer (Fullerton Joint Union HSD), 2015
- Suzie R. Swartz (Saddleback Valley USD), 2015
- Lynn Thornley (Fullerton SD), 2015
- VACANT, 2015
- Dana Black (Newport-Mesa USD), 2016
- Lauren Brooks (Irvine USD), 2016
- Meg Cutuli (Los Alamitos USD), 2016
- Judy Franco (Newport-Mesa USD), 2016
- Cecilia Inglesias (Santa Ana USD), 2016 ◆
- Lan Q. Nguyen (Garden Grove USD), 2016 ◆
- Annemarie Randle-Trejo (Anaheim Union HSD), 2016 ◆
- Rosemary Saylor (Huntington Beach City ESD), 2016
- Francine Scinto (Tustin USD), 2016
- Don Sedgwick (Saddleback Valley USD), 2016
- Michael Simons (Huntington Beach Union HSD), 2016

County Delegate

John (Jack) Bedell (Orange COE), 2015

REGION 16 – 20 Delegate (15 elected/5 appointed) ◆

Subregion 16-A (County: Inyo)

Susan Patton (Lone Pine USD), 2015

Subregion 16-B (County: San Bernardino)

- Christina Cameron-Otero (Needles USD), 2015
- Chuck Christie (Yucaipa-Calimesa Joint USD), 2015
- Lorena Corona (Fontana USD), 2015 ◆
- Tom Courtney (Lucerne Valley USD), 2015
- Karen Gray (Silver Valley USD), 2015
- Sylvia Orozco (Chino Valley USD), 2015 ◆
- Sharon Perong (San Bernardino City USD), 2015 ◆
- Kathy A. Thompson (Central ESD), 2015
- Charles Uhalley (Chaffey Joint Union HSD), 2015
- Aynna Blackmon-Balogun (Fontana USD), 2016 ◆
- Barbara J. Dew (Victor Valley Union HSD), 2016
- Cathline Fort (Etiwanda ESD), 2016
- Karen S. Morgan (Victor ESD), 2016
- Caryn Payzant (Alta Loma ESD), 2016
- Lynda Savage (San Bernardino City USD), 2016 ◆
- Barbara Schneider (Helendale SD), 2016
- Jane D. Smith (Yucaipa-Calimesa Jt. USD), 2016
- Donna West (Redlands USD), 2016

As of 12/1/2014

Region 16 County Delegate

Mark Sumpter (San Bernardino COE), 2016

REGION 17 – County: San Diego

23 Delegates (17 elected/6 appointed) ◆

- Kevin Beiser (San Diego USD), 2015 ◆
- Marne Foster (San Diego USD), 2015 ◆
- Twila Godley (Lakeside Union SD), 2015
- Sharon C. Jones (San Diego COE), 2015
- Janet W. Mulder (Jamul-Dulzura Union ESD), 2015
- Dawn Perfect (Ramona USD), 2015
- Penny Ranftle (Poway USD), 2015 ◆
- Barbara Ryan (Santee ESD), 2015
- Priscilla Schreiber (Grossmont Union HSD), 2015
- Emma Turner (La Mesa-Spring Valley SD), 2015
- VACANT (Sweetwater Union HSD), 2015 ◆
- Elvia Aguilar (South Bay Union ESD) 2016
- Barbara Avalos (National SD), 2016
- Scott Barnett (San Diego USD), 2016 ◆
- Marissa A. Bejarano (Chula Vista ESD), 2016
- Katie Dexter (Lemon Grove SD), 2016
- Barbara Groth (San Dieguito Union HSD), 2016
- Adrienne Hakes (Oceanside USD), 2016
- Elizabeth Jaka (Vista USD), 2016
- Jay Petrek (San Marcos USD), 2016
- Claudine Jones (Carlsbad USD), 2016
- VACANT (Sweetwater Union HSD), 2016 ◆

County Delegate

Susan Hartley (San Diego COE), 2015

REGION 18 – 21 Delegates (16 elected/5 appointed) ◆

Subregion 18-A (Riverside)

- Alejandro Cassadas (Banning USD), 2015
- Gayle A. Cloud (Riverside USD), 2015 ◆
- Robin J. Crist (Murrieta Valley USD), 2015
- Bruce N. Dennis (Riverside COE), 2015
- Memo Mendez (Jurupa USD), 2015
- Bill Newberry (Corona-Norco USD), 2015 ◆
- John I. Norman (San Jacinto USD), 2015
- Sandra Tusant (Romoland ESD), 2015
- Tracey B. Vackar (Moreno Valley USD), 2015 ◆
- Stanley Crippen (Lake Elsinore USD), 2016
- Tom Elliott (Perris ESD), 2016
- Tom R. Hunt (Riverside USD), 2016 ◆
- Ben Johnson, II (Alvord USD), 2016
- Marla Kirkland (Val Verde USD), 2016
- Elizabeth Romero (Riverside COE), 2016
- Cathy L. Sciortino (Corona-Norco USD), 2016 ◆
- Susan Scott (Lake Elsinore USD), res 2016



LIST OF ALL DELEGATES WITH EXPIRATION TERMS

Nomination and biographical sketch forms are due January 7, 2015

Only highlighted Delegates are up for re-election or re-appointment in 2015. Please contact Delegates and confirm if they wish to continue serving on the Delegate Assembly before nominating them. If you have any questions, please contact Charlyn Tuter in Leadership Services at ctuter@csba.org or (800) 266-3382.

Subregion 18-B (Imperial)

- Ralph Fernandez (Brawley Union HSD), 2015
 - Diahna Garcia-Ruiz (Heber ESD), 2015
 - Frances Terrazas (El Centro ESD), 2016
- Region 18 County Delegate**
- Jay Hoffman (Riverside COE), 2016

REGION 20 – County: Santa Clara

12 Delegates (11 elected/1 appointed) ◆

- Danielle Cohen (Campbell Union ESD), 2015
 - Richard M. Garcia (San Jose USD), 2015 ◆
 - Albert Gonzalez (Santa Clara USD), 2015
 - Anjali Kausar (Cupertino Union SD), 2015
 - Nancy A. Newton (Fremont Union HSD), 2015
 - George Sanchez (Franklin-McKinley ESD), 2015
 - Robert Benevento (Morgan Hill USD), 2016
 - Frank Biehl (East Side Union HSD), 2016
 - Cynthia Chang (Los Gatos-Saratoga Joint Union HSD), 2016
 - Judy Hannemann (Mountain View-Los Altos Union HSD), 2016
 - Pamela Parker (Campbell Union HSD), 2016
- County Delegate**
- Darcie Green (Santa Clara COE), 2016

REGION 21 – County: Los Angeles

7 Delegates (7 appointed) ◆

- Tamar Galatzan (Los Angeles USD), 2015 ◆
 - Monica Garcia (Los Angeles USD), 2017 ◆
 - George McKenna (Los Angeles USD), 2015 ◆
 - Monica Ratliff (Los Angeles USD), 2017 ◆
 - Richard Vladovic (Los Angeles USD), 2015 ◆
 - Steven Zimmer (Los Angeles USD), 2017 ◆
- County Delegate**
- Douglas Boyd (Los Angeles COE), 2016 ◆

REGION 22 – North Los Angeles – Los Angeles County

6 Delegates (6 elected)

- John K. Curiel (Westside Union ESD), 2015
- R. Michael Dutton (Antelope Valley Union SD), 2015
- Steven M. Sturgeon (William S. Hart Union HSD), 2015
- Gwendolyn Farrell (Westside Union ESD), 2016
- Christy Smith (Newhall SD), 2016
- Donita J. Winn (Antelope Valley Union HSD), 2016

REGION 23 – San Gabriel Valley and East Los Angeles County
16 Delegates (13 elected/3 appointed) ◆

Subregion 23-A

- Robert Gin (Alhambra USD), 2015
- Richard A. Sonner (South Pasadena USD), 2015
- Bob Bruesch (Garvey ESD), 2016
- Gary Scott (San Gabriel USD), 2016
- Alexandra Zucco (Monrovia USD), 2016

Subregion 23-B

- Hector Chacon (Montebello USD), 2015 ◆
- Heidi L. Gallegos (Rowland USD), 2015
- Helen Hall (Walnut Valley USD), 2015
- Benjamin Cardenas, (Montebello USD), 2016 ◆
- Anthony Duarte (Hacienda La Puente USD), 2016

Subregion 23-C

- Christina Lucero (Baldwin Park USD), 2015
- Eileen Miranda Jimenez (West Covina USD), 2015
- Roberta Perlman (Pomona USD), 2015 ◆
- Xilonin Cruz-Gonzalez (Azusa USD), 2016
- Camie Poulos (West Covina USD), 2016
- Paul Solano (Bassett USD), 2016

REGION 24 – Southwest Crescent – Los Angeles County

16 Delegates (14 elected/2 appointed) ◆

- Maynard G. Law (ABC USD), 2015
- Mark Morris (Downey USD), 2015
- Sharon Stys (South Whittier ESD), 2015
- Sophia M. Tse (ABC USD), 2015
- Ana Valencia (Norwalk-La Mirada USD), 2015
- Felton Williams (Long Beach USD), 2015 ◆
- VACANT, 2015
- Leighton Anderson (Whittier Union HSD), 2016
- Paul Gardiner (East Whittier City ESD), 2016
- Eugene M. Krank (Hawthorne SD), 2016
- Sylvia V. Macias (South Whittier ESD), 2016
- John McGinnis (Long Beach USD), 2016 ◆
- Karen Morrison (Norwalk-La Mirada USD 2016
- Ann Phillips (Lawndale ESD), 2016
- Margarita Rios (Norwalk-La Mirada USD), 2016
- Emma Sharif (Compton USD), 2016

GUSTINE UNIFIED SCHOOL DISTRICT

Meeting of the Board of Trustees

MEETING DATE:

December 10, 2014

AGENDA ITEM TITLE: First Interim Report

AGENDA SECTION: Action

PRESENTED BY: Lizett Aguilar

SUMMARY:

School Districts are required to report to the State twice annually about the ongoing ability of school districts to meet their financial obligations. This is the first of two required Interim Reports. The Interim Report is attached.

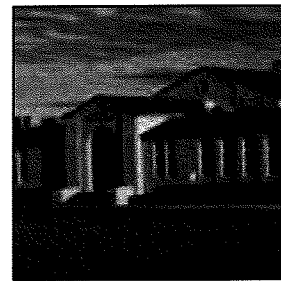
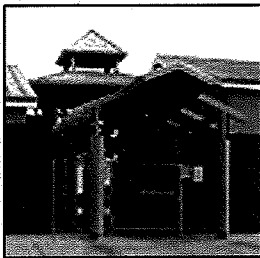
FISCAL IMPACT: None

BUDGET CATEGORY: None

RECOMMENDED ACTION: Approve

Gustine Unified School District

“Preparing students for the future... today”



2014-2015

1st Interim

& 2015-2017

Multi-Year Projections



Governing Board of Trustees

2014-2015

Melanie Gomes, President

Ernie Longoria, Clerk

Christine Parreira, Trustee

Pat Rocha, Trustee

Loretta Rose, Trustee

Dr. Ronald J. Estes

Superintendent

The following report represents Gustine Unified School District's 1st Interim report for 2014-2015. This report includes the District's financial and operational revenues, expenditures and all necessary disclosures through October 31, 2014.

The Executive Summary consolidates the most important financial information for the Board of Trustees. The Executive Summary consists of: a Narrative, Budget, Ending Balances & Reserves, Budget Assumptions/Highlights, and Enrollment Projections. In addition, detailed budget information and additional supplemental reporting are also attached for further reference.

Below you will find the first part of the Executive Summary, it is the General Fund Combined (Unrestricted & Restricted) Budget with totals by category for the 2014-15 1st Interim Budget and projections for the two subsequent years, 2015-16 and 2016-17. Over the 3 years we see a steady growth of income, and steady but smaller changes in expenses. This results in the elimination of deficit spending and a slight to moderate growth to the ending fund balance.

**Gustine Unified School District
Multi-Year Projections - 2014-2017
2014-2015 1st Interim
EXECUTIVE SUMMARY**

FINAL

General Fund-Combined

2014-2015
1st INTERIM

2015-2016
PROJECTED

2016-2017
PROJECTED

REVENUE

LCFF Revenue	\$ 14,162,019	\$ 15,155,802	\$ 16,287,741
Federal Revenue	1,152,418	1,041,705	1,041,705
Other State Revenue	927,367	927,819	947,674
Other Local Revenue	352,013	106,573	106,573
Total Revenue	\$ 16,593,818	\$ 17,231,899	\$ 18,383,693

EXPENSES

Certificated Salaries	\$ 7,094,391	\$ 7,175,673	\$ 7,313,630
Classified Salaries	2,007,001	2,032,397	2,058,196
Employee Benefits	3,046,935	3,213,363	3,427,663
Books & Supplies	1,680,596	1,244,505	1,275,618
Services & Other Operating Expenditures	2,155,903	2,142,409	2,195,969
Capital Outlay	534,783	412,611	422,926
Other Outgo	791,389	833,804	847,489
Direct Support/Indirect Costs	(39,116)	(40,148)	(41,151)
Total Expenses	\$ 17,271,883	\$ 17,014,614	\$ 17,500,340

Excess/(Deficiency) before Other Financing Sources

\$ (678,065) \$ 217,285 \$ 883,353

OTHER FINANCING SOURCES & USES

Transfers Out

(192,697) (192,697) (192,697)

NET INCREASE/(DECREASE) IN FUND BALANCE

\$ - \$ - \$ -
\$ (870,762) \$ 24,588 \$ 690,656

BEGINNING FUND BALANCE

\$ 2,734,309 \$ 1,863,548 \$ 1,888,136

ENDING FUND BALANCE

\$ 1,863,548 \$ 1,888,136 \$ 2,578,792

The next part of the Executive Summary shows fund balance totals for the 2014-15 1st Interim and the two subsequent years. This first green section represents the totals for the Unrestricted funds that are in the General Fund. The numbers show the increase/decrease to the fund balance after revenues, expenses, and transfers/contributions have been totaled. The projections indicate there would be deficit spending in 2014-15 but it is eliminated in subsequent years with slight to steady growth of the ending fund balance. The deficit spending in 2014-15 is temporary as the additional LCFF revenue grows and closes the funding gap that districts have been battling for the past several years.

Gustine Unified School District Multi-Year Projections - 2014-2017 2014-2015 1st Interim EXECUTIVE SUMMARY		FINAL		
GENERAL FUND		2014-2015 1st INTERIM	2015-2016 PROJECTED	2016-2017 PROJECTED
UNRESTRICTED				
NET INCREASE/(DECREASE) IN FUND BALANCE		(\$475,103)	\$108,618	\$882,358
BEGINNING FUND BALANCE		2,048,533	1,573,430	1,682,048
ENDING FUND BALANCE		<u>\$1,573,430</u>	<u>\$1,682,048</u>	<u>\$2,564,406</u>
GENERAL FUND DESIGNATIONS				
Reserve for Economic Uncertainties - Dollars		\$1,170,283	\$1,278,901	\$2,161,259
Reserve for Economic Uncertainties - Percent		6.70%	7.43%	12.22%
Assigned for Site & Other Designations		403,147	403,147	403,147

The sections below shows the same information described above, but for the Restricted funds. Don't be alarmed at the deficit spending projected in the budget for most of the years below. The large deficit spending in the 2014-15 year is mostly due to large fund balances in Common Core, Energy Efficiency and Site funds that have a limited time frame for spending. These are 1x balances that are being spent on 1x expenses. These expenses are reflected in the reduction of the ending fund balance.

RESTRICTED				
NET INCREASE/(DECREASE) IN FUND BALANCE		(\$395,658)	(\$84,030)	(\$191,702)
BEGINNING FUND BALANCE		685,776	290,118	206,088
ENDING FUND BALANCE		<u>\$290,118</u>	<u>\$206,088</u>	<u>\$14,386</u>
GENERAL FUND DESIGNATIONS				
Legally Restricted		\$290,118	\$206,088	\$14,386

This next section below shows the combined totals for Unrestricted and Restricted funds, representing the total General Fund. As noted on page 3, there is deficit spending projected for the first year below, but the deficit is eliminated in the subsequent two years as the LCFF funding increases.

The other significant information to be aware of is our reserve levels. For the 2014-15 1st Interim Budget, our reserves hold at 6.70%, a slight increase from the previous 6.29% level at Unaudited Actuals. For the future years, our reserves follow this trend of slight to steady increases over the 2015-16 and 2016-17 years. It is important to know that it is strongly recommended to have a reserve that exceeds the 3% state required minimum reserve, which for our district goes from about \$516,000 to \$530,000 over the 3 years . This 3% reserve amount is only about half of our average monthly payroll, currently at approximately \$915,000 and growing. As we move forward, we should be conscious of this and remain vigilant of our district spending patterns and our reserves to ensure the fiscal stability of our district.

**Gustine Unified School District
Multi-Year Projections - 2014-2017
2014-2015 1st Interim
EXECUTIVE SUMMARY**

FINAL

GENERAL FUND

2014-2015
1st INTERIM

2015-2016
PROJECTED

2016-2017
PROJECTED

UNRESTRICTED & RESTRICTED COMBINED

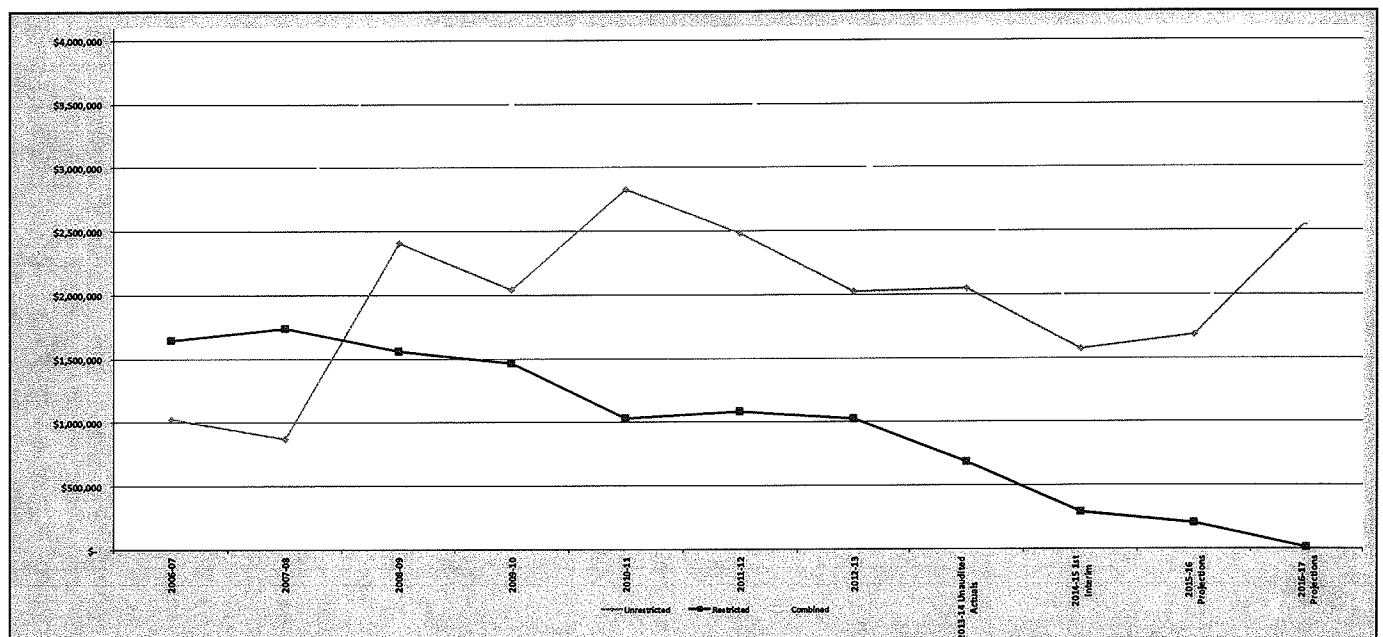
NET INCREASE/(DECREASE) IN FUND BALANCE	(\$870,762)	\$24,588	\$690,656
BEGINNING FUND BALANCE	2,734,309	1,863,548	1,888,136
ENDING FUND BALANCE	<u>\$1,863,548</u>	<u>\$1,888,136</u>	<u>\$2,578,792</u>
GENERAL FUND DESIGNATIONS			
Reserve for Economic Uncertainties - Dollars	\$1,170,283	\$1,278,901	\$2,161,259
Reserve for Economic Uncertainties - Percent	6.70%	7.43%	12.22%
Assigned for Site & Other Designations	403,147	403,147	403,147
Legally Restricted	290,118	206,088	14,386
Minimum Reserve Requirement @ 3%	\$523,937	\$516,219	\$530,791

The amounts that follow are the projected ending balances for Fund 17. The district plans to continue building this fund for potential facility needs. This can help comply with Williams requirements, as it is one of the state priorities of the LCAP.

FUND 17 SPECIAL RESERVES DEDSIGNATIONS	2014-2015 1st INTERIM	2015-2016 PROJECTED	2016-2017 PROJECTED
Assigned for Facilities	\$100,095	\$150,180	\$200,265
Projected District Reserve-General Fund & Fund 17	7.27%	8.31%	13.35%

The chart and graph below illustrate our historical fund balances and demonstrate our ability to remain fiscally solvent as we worked together during the most difficult financial times, with the use of federal stimulus and one-time relief funding. Now that we have come out of the reductions in State funding, we need to remain vigilant of the importance of maintaining a balance between spending and a healthy fund balance.

Historical Fund Balance	Unrestricted	Restricted	Combined
2006-07	\$ 1,027,440	\$ 1,649,325	\$ 2,676,765
2007-08	\$ 873,523	\$ 1,737,938	\$ 2,611,461
2008-09	\$ 2,408,835	\$ 1,560,940	\$ 3,969,775
2009-10	\$ 2,043,659	\$ 1,464,085	\$ 3,507,744
2010-11	\$ 2,829,419	\$ 1,035,382	\$ 3,864,801
2011-12	\$ 2,483,526	\$ 1,081,729	\$ 3,565,255
2012-13	\$ 2,022,902	\$ 1,025,373	\$ 3,048,275
2013-14 Unaudited Actuals	\$ 2,048,533	\$ 685,776	\$ 2,734,309
2014-15 1st Interim	\$ 1,573,430	\$ 290,118	\$ 1,863,548
2015-16 Projections	\$ 1,682,048	\$ 206,088	\$ 1,888,136
2016-17 Projections	\$ 2,564,406	\$ 14,386	\$ 2,578,792



The Budget Assumptions and Highlights below are what drive the numbers in the budget projections. It is very important to be aware of this because if we change the assumptions, then the budget projections change.

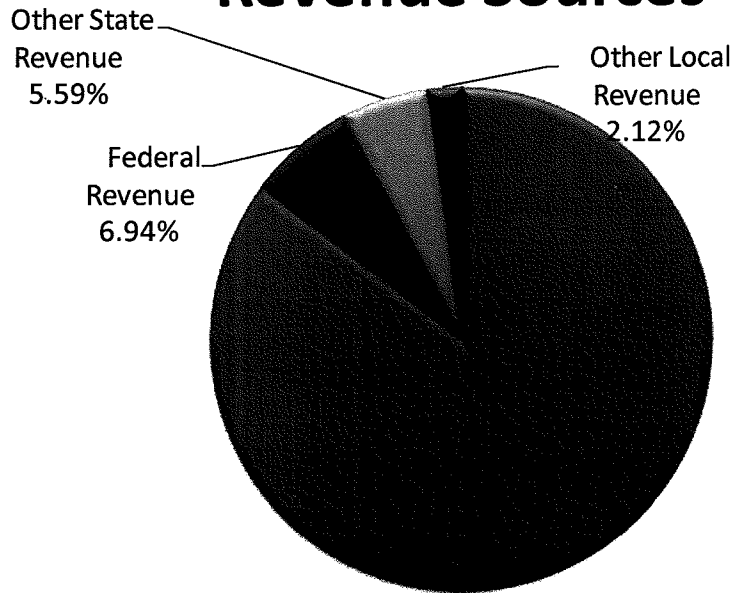
One of the most significant changes to the 2014-15 1st Interim Budget is the increase of \$501,462 to the Local Control Funding Formula (LCFF) revenue. This increase is from comparing the LCFF revenue to that budgeted at Adopted Budget. The majority of this difference is for the growth in enrollment in 2014-15, further illustrated on page 9. Other changes reflected at 1st Interim include revisions to expense projections, addition of 1x carry-over revenues and expenses (i.e. Title I), and 1x expenses to spend down fund balances in restricted programs. Some of these programs with the largest balances include Common Core (\$173K), Clean Energy Job funding (\$121K) and Site Block Grant funds (\$100K). Overall, these changes resulted in a decrease of \$237,910 to the Combined General Fund Balance.

For future years, additional adjustments are included in the projections, such as One to One devices and other actions listed in the LCAP plan. The large increases to STRS/PERS rates also continue to significantly impact costs in future years. Additional changes are expected when the Governor releases his 2015-16 budget plan in January. Our projections will be adjusted, if needed, and any changes will be reflected at the 2014-15 2nd Interim Budget.

BUDGET ASSUMPTIONS / HIGHLIGHTS	2014-2015 1st INTERIM	2015-2016 PROJECTED	2016-2017 PROJECTED
<u>Enrollment/ADA Projections</u>			
CBEDS Enrollment (Actual/Projected)	1,863	1,868	1,873
LCFF ADA	1778.03	1779.76	1787.49
<u>LCFF, COLA & CPI Projections</u>			
LCFF Funding	\$14,162,019	\$15,155,802	\$16,287,741
LCFF: COLA	0.860%	2.19%	2.140%
LCFF: GAP Funding Rate	28.050%	20.680%	25.480%
LCFF: Supplemental & Concentration Funding Rate (EL's & F&R students)	83.67%	83.67%	83.67%
State Categorical COLA	0.860%	2.190%	2.140%
California Consumer Price Index Per SSC Projections	2.10%	2.30%	2.50%
STRS Employer Rates	8.880%	10.730%	12.580%
PERS Employer Rates	11.771%	12.600%	15.000%
<u>LCAP Actions</u>			
Edu-Academy: One to One devices		\$ 90,000	
Common Core Materials		\$ 36,040	
Williams' Act Compliance (Capital)		\$ 60,000	
STRS/PERS rate increases		\$ 150,000	\$ 190,000
<u>Other Adjustments</u>			
Special Education Program Cost Increase & District Contribution Increase		\$ 40,000	\$ 10,000
MCOE transfer for District referred ADA		\$ 8,192	8,719

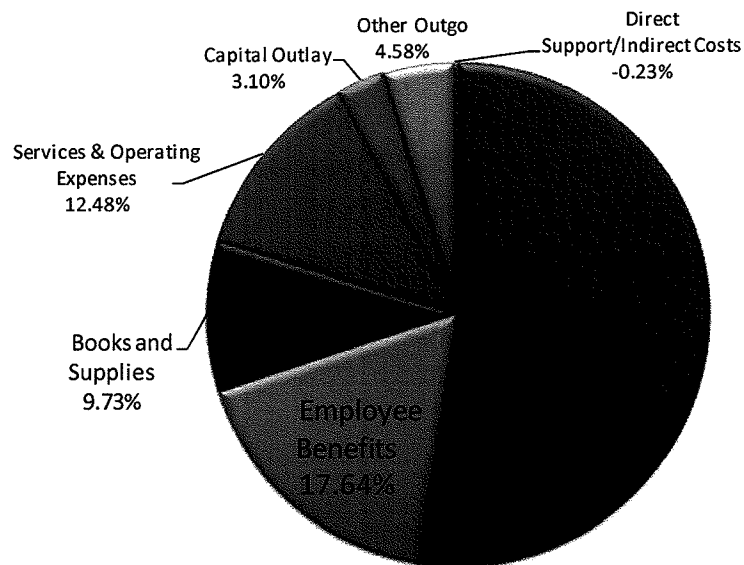
2014-2015 1st Interim Budget Revenue & Expenses

Revenue Sources



The Local Control Funding Formula makes up 85%, or \$14.1M, of the Revenue in 2014-2015

Expenses by Category



Salaries & Benefits make up 70%, or \$12.1M, of the Expenses in 2014-2015

As we move forward and continue operations and planning, we are aware that our most important asset is our staff, and in turn they are the largest part of the budget. In the 2013-14 year, all staff received a 4% increase to the Salary Schedules followed by a one-time off-schedule 1% bonus. The ongoing 4% cost is included in the 2014-15 1st Interim Budget and all subsequent years. Also included are the cost of Step & Column Increases to all staff, an average of \$173,000/year over each of the next 3 years. Aside from these changes, no additional compensation increases have been included in the budget projections. As a point of reference, the Cost of 1% Salary Increase to all staff in the 2013-14 year are noted below.

	<u>2014-2015</u>	<u>2015-2016</u>	<u>2016-2017</u>
Step & Column Increases Included			
Certificated Teachers	\$109,086	\$133,348	\$134,808
Classified Staff	39,639	27,607	27,611
Administrators & Confidential/Management Staff	15,258	15,637	15,637
TOTAL	\$163,983	\$176,593	\$178,056
Cost of 1% Salary Increase (Amounts included are noted above)			
	<u>2013-2014</u>		
Certificated Teachers	\$54,398		
Classified Staff	16,449		
Administrators & Confidential/Management Staff	12,348		
TOTAL	\$83,195		

The following schedule represents a comparison for all Governmental Funds from the Adopted Budget Fund Balances to the 1st Interim Fund Balances for 2014-2015.

The General Fund change reflects additional LCFF revenues, carry-over and 1x funds and changes in expenses as previously explained.

The Cafeteria Fund balance increased due to larger revenues than projected for 2013-14, thus the 2014-15 year began with a larger balance than projected at Adopted. The dinner program that began in March 2014 continues to do well and the district plans to expand this program to Gustine Middle school.

The most significant change to all Fund Balances is in Fund 56. This fund represents the balance of the QZAB debt. In February, the \$1.61 million QZAB was due and paid in full. The 1st Interim fund balance reflects the elimination of this debt balance, definitely a positive change to the District's debt level. This reduced our total long term debt by 17%, from a balance of \$9.25M to \$7.6M. The debt that remains is for the COP and for the construction settlement. Both payments are budgeted in the General Fund.

ALL FUNDS: FUND BALANCE COMPARISONS

	2014-15 Adopted Budget	2014-15 1st Interim	% Change
FUND 01 - General Fund	\$1,625,558	\$1,863,548	14.64%
FUND 11 - Adult Education	\$60,030	\$47,303	-21.20%
FUND 13 - Cafeteria	\$53,732	\$94,062	75.06%
FUND 14 - Deferred Maintenance	\$192,034	\$200,650	4.49%
FUND 17 - Special Reserves	\$104,698	\$100,095	-4.40%
FUND 25 - Capital Facilities	\$371,639	\$412,518	11.00%
FUND 35 - School Facilities	\$1,438	\$282	-80.39%
FUND 40 - Special Reserve for Capital Outlay	\$36,280	\$36,104	-0.49%
FUND 56 - Debt Service Fund	\$1,555,226	\$0	-100.00%

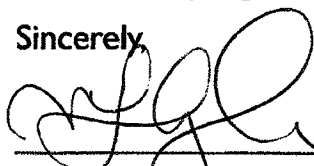
The following graph shows six years of actual enrollment and projections. The actual enrollment numbers, for the first 3 years, reflect our enrollment at the time of CBEDS reporting to the state, which is measured in October. The successive 3 years are projections of our enrollment based on a graduating movement by grade and a conservative Kindergarten enrollment. Preliminary enrollment for October 2014 CBEDS reporting is included showing a sizeable increase of 73 students over 2013. This is the largest increase for the district over the past several years. The district prepared accordingly and hired several new teachers and support staff in the beginning of this 2014-15 school year. The projections indicate this growth will hold over the next two years and the district will remain vigilant of these projections and their implications.

Enrollment Actuals & Projections for Gustine (as of 12/4/14)

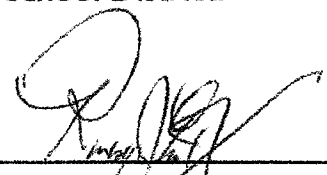
Grades	2011-2012	2012-2013	2013-2014	Preliminary 2014-2015 CBEDS	Projected 2015-2016 CBEDS	Projected 2016-2017 CBEDS
	Oct 2011 CBEDS Actuals	Oct 2012 CBEDS Actuals	Oct 2013 CBEDS Actuals			
Kindergarten	124	145	138	166	140	140
1st Grade	144	133	128	126	166	140
2nd Grade	119	144	133	129	126	166
3rd Grade	133	124	144	144	129	126
4th Grade	133	146	119	148	144	129
5th Grade	149	136	144	117	148	144
6th Grade	139	152	144	150	117	148
7th Grade	135	143	157	148	150	117
8th Grade	129	128	146	160	148	150
9th Grade	145	135	146	159	160	148
10th Grade	123	141	131	146	159	160
11th Grade	115	124	142	135	146	159
12th Grade	136	108	118	135	135	146
Total Enrollment	Actuals	1724	1759	1790	1863	
	Projected					1868
Increase (Decrease) in Enrollment		(11)	35	31	26	5
P-2 ADA	Actuals	1630.33	1649.85	1707.33		
	Projected 94.58%	94.57%	93.79%	95.38%	1762.03	1763.76
	County/NPS ADA	15.10	13.02	13.06	16.00	16.00
	LCFF ADA (formerly Rev Limit)	1654.15	1662.87	1720.39	1778.03	1779.76
Increase (Decrease) in LCFF (RL) ADA		2.87	8.72	57.52	57.64	1.73

In closing, we would like to acknowledge that we appreciate the fiscal support provided by the Gustine Unified School District Board of Trustees, Staff and the Community for the development, implementation, and maintenance of an excellent educational program for the students of Gustine Unified School District.

Sincerely,



 Lizett Aguilar, CBO



 Dr. Ronald J. Estes, Superintendent

GUSTINE UNIFIED SCHOOL DISTRICT**Meeting of the Board of Trustees****MEETING DATE:**December 10, 2014

AGENDA ITEM TITLE: City of Gustine and GUSD Meetings**AGENDA SECTION:** Action**PRESENTED BY:** Dr. Ron Estes, Superintendent**SUMMARY:**

At an earlier meeting, Mrs. Rocha and Mr. Longoria were appointed to temporarily on the Board/City Council Subcommittee. Following the appointment of new Board members and officers, two Board members will be selected to serve on the Board/City Council Subcommittee for 2015.

FISCAL IMPACT: None**BUDGET CATEGORY:** None**RECOMMENDED ACTION:** Approve

GUSTINE UNIFIED SCHOOL DISTRICT

Meeting of the Board of Trustees

MEETING DATE:

December 10, 2014

AGENDA ITEM TITLE: Policy Statement on Growth

AGENDA SECTION: Action

PRESENTED BY: Dr. Ron Estes, Superintendent

SUMMARY:

At the last meeting, the Board approved the First Reading of the Policy Statement on Growth and Mitigation Agreements.

This is the Second Reading/Adoption of Board Policy 0250.

FISCAL IMPACT: None

BUDGET CATEGORY: None

RECOMMENDED ACTION: Approve Second Reading/Adoption of Board Policy

GUSTINE UNIFIED SCHOOL DISTRICT

Board Policy

BP 0250

Policy Statement on Growth

Policy Statement

It is not the role of the District to oppose or to support a building project. Rather, if a project is proposed, the District must be given an opportunity to mitigate the impact on the school district and the community. As developments are approved by Merced County, the District faces the challenge of providing adequate school housing for student generation rate of more than the state average of .68 students from construction of new single family homes.

District Concerns Regarding Housing Starts

The Merced County Planning Department and all future developers must be aware of the following issues which have been raised on behalf of the District; the three specific issues are:

1. The District expects cooperation from all developers of major subdivisions which will impact the District. Full financial mitigation for any future developments is the key factor in ensuring proper school facilities for all students and maintaining high student achievement.
2. Any major subdivision in the District area must improve/mitigate the traffic and safety issues in the District, particularly along busy streets and/or around any district school.
3. No major subdivision should decrease the quality of life in the District community. It should be noted our schools serve as recreational facilities. As our schools grow, open space for community functions (soccer, baseball) will be squeezed and over utilized.

Conclusion

The District feels it is important to continually demand mitigation relief for any proposed development. To maintain a high quality of life, the District must be involved in the planning of the community in which our schools play a critical part. Therefore, unless all three areas of this policy statement are adequately met, the District's position may be to oppose any such project.

Adopted:

12-10-14

GUSTINE UNIFIED SCHOOL DISTRICT

Meeting of the Board of Trustees

MEETING DATE:

December 10, 2014

AGENDA ITEM TITLE: District Office Furniture Purchase to Accommodate Reorganization and Added Personnel

AGENDA SECTION: Action

PRESENTED BY: Dr. Ron Estes, Superintendent

SUMMARY:

With the reorganization of the District Office it is necessary to purchase some additional, appropriate furniture. The Transportation Office has never had appropriate office furniture for effectiveness and employee ergonomics. The one- time empty office only had a desk and no other furniture available. Some changes to the inner office will also be made as a result of the furniture purchase.

Two quotes were obtained from Office Depot and Office Supply Express:

1. The quote from Office Depot is a National IPA Contract pricing. Total quote is \$7,745.54 with tax. Additional information regarding National IPA is attached.
2. The quote from Office Supply Express (OSE) was obtained as a comparison and came in slightly less, \$7,558.38 with tax.

We recommend purchasing from OSE due to the lower price and because we are also familiar with this local company and their long history of excellent service to the District.

FISCAL IMPACT: \$7,558.38

BUDGET CATEGORY: General Fund/Employee Safety

RECOMMENDED ACTION: Approve

Lizett Aguilar

From: order@osecse.com
Sent: Thursday, December 04, 2014 3:01 PM
To: Lizett Aguilar
Subject: Quotation Q2518
Attachments: 90518202.txt

Lizett:

Following is the price quote for the workstations for Patricia & Cheryl's office.

Please call me if you should need any additional information.

Thanks,

Angie Cotta

Office Supply Express

NOTE:Please use notepad to open the attached file.

90518202

OFFICE SUPPLY EXPRESS
 1017 I STREET
 LOS BANOS CA 93635
 Ph: (209)826-8751 - Fx: (209)826-9779

*** QUOTATION ***
 for account GUSUNI
 GUSTINE UNIFIED SCHOOL DIST.
 1500 MEREDITH AVE

 GUSTINE, CA. 95322
 Attn: LIZETT AGUILAR

Quotation No.: Q2518 Page: 1
 Prepared by...: DUANE BREHM
 Date prepared: 12/04/14
 Ref/P.O. #...: LIZETT AGUILAR
 General Phone: (209)854-3784
 Buyer Phone...: (209)854-3784
 Fax.....: (209)854-9164

Item Nbr.	Mfr Cde	Manufacturer Part Number	DESCRIPTION OF ITEM	UOM	Unit Price	Qty Reqd	Ex'tndd Price
1							
2			WORKSTATION FOR PATRICIA				
3							
4	1	EA NOF-NV2460RSF	RETURN SHELL				
5	1	EA NOF-NV2472CSHFG1C	CREDENZA SHELL				
6	1	EA NOF-NV1472HBH	HUTCH W/DOORS				
7	1	EA NOF-NAC49TLB	TASK LIGHT				
8	1	EA NOF-AC6916TBGRDA	TACKBOARD FOR HUTCH				
9	2	EA NOF-NV2415PMTF	MOBILE PEDESTAL FILE				
10	1	EA NOF-NAC1924KTM	KEYBOARD/MOUSE TRAY				
11	1	EA NOF-NAC2421CDL	CENTER DRAWER				
12	1	EA NOF-NACG1	GROMMET				
13	1	EA NOF-NACMA2GMB	MONITOR ARM DBL GROMMET				
14	1	EA NOF-WWN2448WSSLMVNM	WAVEWORKS MOBILE TABLE				
15			TOP				
16	4	EA NOF-CBV2802CM	COLUMN LEGS FOR MOBILE TABLE				
17			TOP				
18							
19	---	MISC. SALE..	SUBTOTAL FOR PATRICIA	Ea	3424.25	1	3424.25
20							
21			WORKSTATION FOR CHERYL				
22							
23	1	EA NOF-NV3072DSFG1LR	DESK SHELL				
24	1	EA NOF-NV2442RSFG1C	RETURN SHELL				
25	1	EA NOF-NV2415PMTF	MOBILE PEDESTAL FILE				
26	1	EA NOF-NV2436LFF2	2 DRAWER LATERAL FILE				
27	1	EA NOF-NAC2421CDL	CENTER DRAWER				
28	1	EA NOF-NAC1924KTM	KEYBOARD MOUSE/TRAY				
29	1	EA NOF-NACMA1GMB	MONITOR ARM W/SINGLE GROMMET				
30	1	EA NOF-NACG1	GROMMET				
31	3	EA NOF-NAC3621SW	36" WIDE SLAT WALL				
32	12	EA NOF-NAC1115SPTC	CLEAR LEGAL PAPER TRAYS				
33			FOR SLAT WALL				
34	6	EA NOF-NACSSC	CLEAR SLANT SORTERS FOR SLAT				
35			WALL				
36	1	EA NOF-WWN2448WSSLMVNM	WAVEWORKS MOBILE TABLE				
37	4	EA NOF-CBV2802CM	COLUMN LEGS FOR MOBILE TABLE				
38							
39	---	MISC. SALE..	SUBTOTAL FOR CHERYL..	Ea	3574.25	1	3574.25

OFFICE SUPPLY EXPRESS
 1017 I STREET
 LOS BANOS CA 93635
 Page 1

90518202
 Ph: (209)826-8751 - Fx: (209)826-9779

*** QUOTATION ***

for account GUSUNI
 GUSTINE UNIFIED SCHOOL DIST.
 1500 MEREDITH AVE

GUSTINE, CA. 95322
 Attn: LIZETT AGUILAR

Quotation No.: Q2518 Page: 2
 Prepared by.: DUANE BREHM
 Date prepared: 12/04/14
 Ref/P.O. #...: LIZETT AGUILAR
 General Phone: (209)854-3784
 Buyer Phone...: (209)854-3784
 Fax.....: (209)854-9164

Item Nbr.	Mfr Cde	Manufacturer Part Number	DESCRIPTION OF ITEM	UOM	Unit Price	Qty Reqd	Ex'tndd Price
40							
41			BOTH WORKSTATIONS WILL BE THE NATURAL COLOR				
42			LAMINATE				
43			ABOVE PRICE INCLUDES FREE DELIVERY AND				
44			INSTALLATION				
45			THERE IS A 4-6 WEEK LEAD TIME FOR DELIVERY				
46			ONCE THE ORDER IS PLACED				
47							

Sub-Total->> 6998.50
 Sales Tax->> 559.88
 Freight->> 0.00
 Total Cost->> 7558.38
 =====

This Quotation is valid for 30 days through 01/03/15

Delivery: 45 days after receipt of order

FOB Point: YOUR OFFICE

If you have any questions regarding this Quotation
 please call (209)826-8751 and ask for DUANE BREHM

Office DEPOT

Furniture Quote

Prepared By: Alan DuPras 559-452-2938 Tracking #: 11/25/2014 Acct #: 89747279
 Contact Name: LIZETT AGUILAR laquilar@Gustine.k12.ca.us Phone #: 209-854-3784 Fax #: X12

BILL TO:		SHIP TO:	
Customer Name:	GUSTINE UNIFIED SCHOOL DISTR	Address ID:	1500MEREDITHAVE Seq: _____
Address:	1500 MEREDITH AVE	Address:	_____
City, State, Zip	GUSTINE CA 95322-1701	City, State, Zip	_____

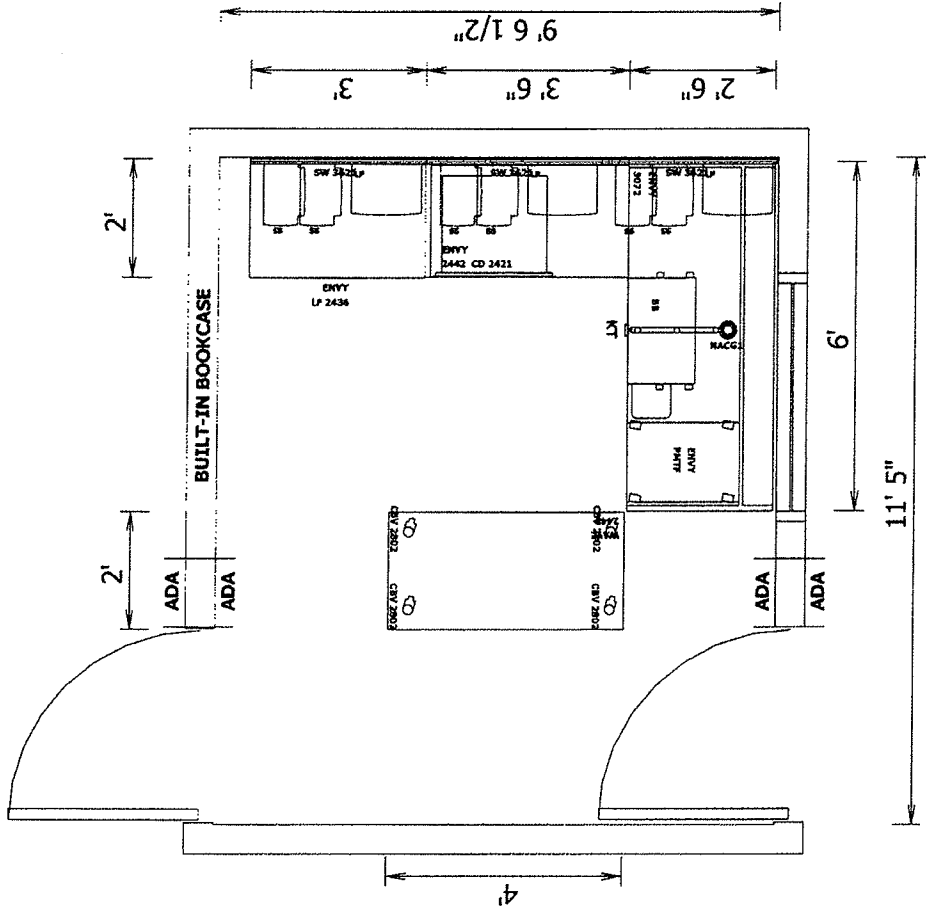
	Mfg	Model # / SKU	Description	Qty	List Price	Sell Price	Ext Sell
1							\$0.00
2	NATIONAL	ENVYWORKS	OFFICE LAYOUT AS PER	1	\$12,684.00	\$5,707.80	\$5,707.80
3			ATTACHED DRAWINGS AND				\$0.00
4			ITEMIZED LIST-SELL REPORT.				\$0.00
5			USING NATURAL (NM) LAMINATE				\$0.00
6			WITH TACKBOARD FABRIC FINISH				\$0.00
7			TO BE DETERMINED.				\$0.00
8							\$0.00
9							\$0.00
10			USING NATIONAL'S GENERIC				\$0.00
11			EDUCATION CDA				\$0.00
12			CONTRACT #7347, WHICH				\$0.00
13			QUALIFIES END-USER DISCOUNT				\$0.00
14			OF 55% OFF CURRENT LIST				\$0.00
15			PRICING.				\$0.00
16							\$0.00
17							\$0.00
18							\$0.00
19							\$0.00
20	ASI	FABRICATTION	ALL SYSTEMS INSTALLATION TO	1		\$1,464.00	\$1,464.00
21		#A1446R1	RECEIVE, INSPECT, DELIVER AND				\$0.00
22			FABRICATE PRODUCT AS PER				\$0.00
23			ATTACHED DRAWINGS AND				\$0.00
24			ITEMIZED SPECIFICATIONS				\$0.00
25			DURING NORMAL BUSINESS				\$0.00
26			HOURS. DEBRIS TO BE REMOVED				\$0.00
27			UPON COMPLETION OF PROJECT.				\$0.00
28			AREA TO BE FREE AND CLEAR OF				\$0.00
29			EXISTING FURNITURE PRIOR TO				\$0.00
30			SCHEDULED FABRICATION DATE.				\$0.00

* PLEASE SEE TERMS & CONDITIONS PROVIDED AS SEPARATE ATTACHMENT
 * SPECIAL ORDER PRODUCT IS NON-RETURNABLE

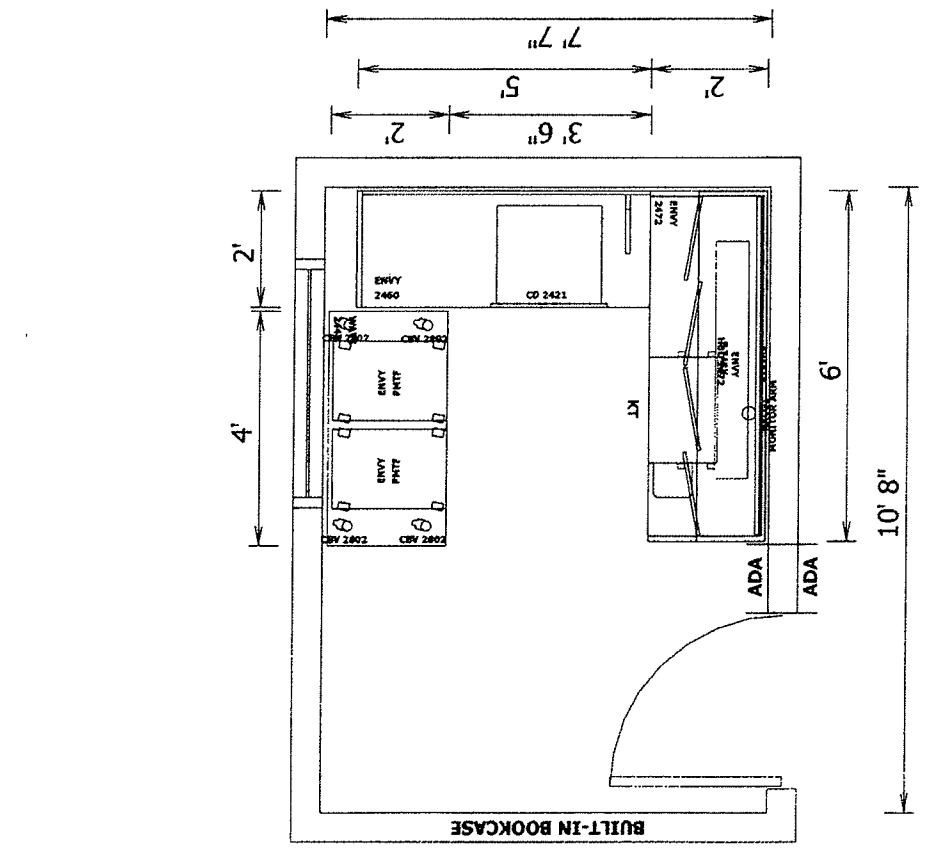
Product Total:	\$7,171.80
Inbound Freight/Fuel Charge	
OD Delivery Fee:	
Installation:	
Quote Total: (Page 1 & 2)	\$7,171.80
(Does not include any applicable sales tax)	

Comments: WITH 8% SALES TAX APPLIED, GRAND TOTAL FOR THIS ORDER IS \$7,745.54. THANK YOU!
 PLEASE PLAN ON 4 TO 6 WEEK MANUFACTURER'S LEAD TIME FOR THIS SPECIAL ORDER PRODUCT.
 PRICING VALID THROUGH 12-23-2014.

Customer Acceptance Signature: _____ Date: _____



CHERYL'S OFFICE



PATRICIA'S OFFICE

GUSTINE SCHOOL DISTRICT

REVISED 11-24-2014

GUSTINE SCHOOL DISTRICT- REV 10-31-2014

Item	Part Number	Part Description	Qty	CDA #	Tag	Sell - %	List	Ext List	Sell	Ext Sell
1	NV2460RSF X NM NM	ENVYWORKS,24DX60W,SHELL RETURN,W/SUPPORT NO GROMMET NATURAL NATURAL	1	7347	PATRICIA	55.000	\$ 533.00	\$ 533.00	\$ 239.85	\$ 239.85
2	NV2472CSHF G1C NM NM	ENVYWORKS,24DX72W,SHELL CREDENZA,RECTANGULAR GROMMET,CENTER NATURAL NATURAL	1	7347	PATRICIA	55.000	\$ 591.00	\$ 591.00	\$ 265.95	\$ 265.95
3	NV1472HBH KRB NM	ENVYWORKS,14DX72W,HIGHBACK ORGANIZER,4 DOORS RANDOM CORE,INSTALLED,BLACK NATURAL	1	7347	PATRICIA	55.000	\$ 1,071.00	\$ 1,071.00	\$ 481.95	\$ 481.95
4	NAC49TLB	ACCESSORIES,49W,TASK LIGHT,BLACK,28 WATTS	1	7347	PATRICIA	55.000	\$ 241.00	\$ 241.00	\$ 108.45	\$ 108.45
5	NAC6916TBR A A ...	ACCESSORIES,69 3/16WX16 1/2H,TACKBOARD,RAILROAD GRADE A Skipped Option	1	7347	PATRICIA	55.000	\$ 347.00	\$ 347.00	\$ 156.15	\$ 156.15
6	NV2415PMTF KRB NM	ENVYWORKS,24DX15W,PEDESTAL,MOBILE,TASK/F ILE RANDOM CORE,INSTALLED,BLACK NATURAL	2	7347	PATRICIA	55.000	\$ 637.00	\$ 1,274.00	\$ 286.65	\$ 573.30
7	NAC1924KTM	ACCESSORIES,19DX24W,KEYBOARD TRAY,MOUSE PAD,BLACK	1	7347	PATRICIA	55.000	\$ 329.00	\$ 329.00	\$ 148.05	\$ 148.05
8	NAC2421CDL NM	ACCESSORIES,21DX24W,CENTER DRAWER,LAMINATE NATURAL	1	7347	PATRICIA	55.000	\$ 122.00	\$ 122.00	\$ 54.90	\$ 54.90
9	NACG1	ACCESSORIES,GROMMET,BLACK	1	7347	PATRICIA	55.000	\$ 28.00	\$ 28.00	\$ 12.60	\$ 12.60
10	NACMA2GMB	ACCESSORIES,MONITOR ARM,DOUBLE,GROMMET MOUNT,BLACK	1	7347	PATRICIA	55.000	\$ 750.00	\$ 750.00	\$ 337.50	\$ 337.50
11	WWN2448WS SL M VNM X STD NM	WAVEWORKS,24DX48W,SURFACE,RECTANGULAR,L AMINATE MAIN SOFTENED PVC,NATURAL NO GROMMET STANDARD LAMINATE NATURAL	1	7347	PATRICIA	55.000	\$ 383.00	\$ 383.00	\$ 172.35	\$ 172.35
12	CBV2802CM	CONFERENCE,2DIAx28H,COLUMN LEG,MOBILE,METAL,CINDER	4	7347	PATRICIA	55.000	\$ 146.00	\$ 584.00	\$ 65.70	\$ 262.80
sub		PATRICIA'S OFFICE---- Subtotal				55.000		\$ 6,253.00		\$ 2,813.85
13	NV3072DSF G1LR NM NM	ENVYWORKS,30DX72W,SHELL DESK GROMMET,LEFT & RIGHT NATURAL NATURAL	1	7347	CHERYL	55.000	\$ 637.00	\$ 637.00	\$ 286.65	\$ 286.65
14	NV2442RSF G1C NM NM	ENVYWORKS,24DX42W,SHELL RETURN GROMMET,CENTER NATURAL NATURAL	1	7347	CHERYL	55.000	\$ 489.00	\$ 489.00	\$ 220.05	\$ 220.05
15	NV2436LFF2 KRB NM NM	ENVYWORKS,24DX36W,LATERAL FILE,2 DRAWER RANDOM CORE,INSTALLED,BLACK NATURAL NATURAL	1	7347	CHERYL	55.000	\$ 811.00	\$ 811.00	\$ 364.95	\$ 364.95
16	NV2415PMTF KRB NM	ENVYWORKS,24DX15W,PEDESTAL,MOBILE,TASK/F ILE RANDOM CORE,INSTALLED,BLACK NATURAL	1	7347	CHERYL	55.000	\$ 637.00	\$ 637.00	\$ 286.65	\$ 286.65
17	NAC2421CDL NM	ACCESSORIES,21DX24W,CENTER DRAWER,LAMINATE NATURAL	1	7347	CHERYL	55.000	\$ 122.00	\$ 122.00	\$ 54.90	\$ 54.90

GUSTINE SCHOOL DISTRICT- REV 10-31-2014

2 of 2

Item	Part Number	Part Description	Qty	CDA #	Tag	Sell - %	List	Ext List	Sell	Ext Sell
18	NACMA1GMB	ACCESSORIES,MONITOR ARM,SINGLE,GROMMET MOUNT,BLACK	1	7347	CHERYL	55.000	\$ 395.00	\$ 395.00	\$ 177.75	\$ 177.75
19	NAC1924KTM	ACCESSORIES,19DX24W,KEYBOARD TRAY,MOUSE PAD,BLACK	1	7347	CHERYL	55.000	\$ 329.00	\$ 329.00	\$ 148.05	\$ 148.05
20	NACG1	ACCESSORIES,GROMMET,BLACK	1	7347	CHERYL	55.000	\$ 28.00	\$ 28.00	\$ 12.60	\$ 12.60
21	NAC3621SW	WAVEWORKS,36WX21H,ACCESSORIES,SLAT WALL TILE,BLACK	3	7347	CHERYL	55.000	\$ 376.00	\$ 1,128.00	\$ 169.20	\$ 507.60
22	NAC1115SPT C	ACCESSORIES,LEGAL PAPER TRAY,CLEAR	12	7347	CHERYL	55.000	\$ 49.00	\$ 588.00	\$ 22.05	\$ 264.60
23	NACSSC	ACCESSORIES,SLANT SORTER,CLEAR	6	7347	CHERYL	55.000	\$ 50.00	\$ 300.00	\$ 22.50	\$ 135.00
24	WWN2448WS SL M VNM X STD NM	WAVEWORKS,24DX48W,SURFACE,RECTANGULAR,LAMINATE MAIN SOFTENED PVC,NATURAL NO GROMMET STANDARD LAMINATE NATURAL	1	7347	CHERYL	55.000	\$ 383.00	\$ 383.00	\$ 172.35	\$ 172.35
25	CBV2802CM	CONFERENCE,2DIA X28H,COLUMN LEG,MOBILE,METAL,CINDER	4	7347	CHERYL	55.000	\$ 146.00	\$ 584.00	\$ 65.70	\$ 262.80
sub		CHERYL'S OFFICE---- Subtotal				55.000		\$ 6,431.00		\$ 2,893.95
		Grand Total				55,000		\$ 12,684.00		\$ 5,707.80

Lizett Aguilar

From: Jeanne Gordon <jeanne.gordon@officedepot.com>
Sent: Thursday, December 04, 2014 2:01 PM
To: Lizett Aguilar
Subject: Fwd: Scan from 5107SMFB02
Attachments: DOC.PDF

Hi Lizett,

Attached is the contract discount information for your furniture. For National Furniture, we use the National IPA contract. National IPA is a cooperative purchasing organization dedicated to serving:

- City/Local Government
- County Government
- State Government
- Public and Private Educational Institutions and Systems
- Special Districts
- Government-Education Healthcare Entities
- Nonprofits

All agreements offered through National IPA have been awarded via a thorough **Request for Proposal (RFP)** competitive solicitation by a public agency (Principal Procurement Agency, PPA). The contracting process is the foundation of National IPA and sets us apart from other cooperatives. In order for even the most restrictive agencies nationwide to realize the best value offered by cooperative procurement, National IPA ensures that industry best practices, processes and procedures are applied.

Thanks,
Jeanne

Jeanne Gordon

Vertical Markets Manager | West Region - 5107 Fresno
5405 E Home Ave, Suite 109 | Fresno CA 93727
Office: 559.452.2967 | Fax: 559.255-6647 | Cell: 559.313.8272

The 2014 catalogs are here! Add them to your next order!

Big Book 286-076 ~ Classroom 935-147 ~

Furniture 733-529 ~ Cleaning & Break Room 995-861

GUSTINE UNIFIED SCHOOL DISTRICT

Meeting of the Board of Trustees

MEETING DATE:

December 10, 2014

AGENDA ITEM TITLE: Highway 33 Roundabout Construction Letter

AGENDA SECTION: Action

PRESENTED BY: Dr. Ron Estes, Superintendent

SUMMARY:

Attached is the final draft of the letter the Board asked staff to write on behalf of the Board and District. Any changes should be made now before it is approved for submission to the City of Gustine.

FISCAL IMPACT: None

BUDGET CATEGORY: None

RECOMMENDED ACTION: Approve

December 11, 2014

Mr. Greg Greeson
City Manager, City of Gustine
352 Fifth Street
Gustine, CA 95322

Dear Mr. Greeson:

We understand that the City of Gustine is working with CalTrans and is planning an improvement to the Intersection of State Highway 33 and State Highway 140. The District is very appreciative of improvements at this intersection. We do have questions regarding the safety of students just a few yards away at the crosswalk at Highway 33 and Fifth Street, as well as in the general vicinity. Our questions are as follows:

From the diagrams shown at the CalTrans Open House (hosted by the City of Gustine), it appears that the traffic "calming measures" would only have an effect on the improved area. As motorists leave the roundabout, they will be included to increase their speed. This would be a serious concern for the school district as a heavily used crosswalk is just steps from the proposed improvement zone. The existing crosswalk would also need to be improved to one that has an illuminated, activated system. Please note that the crosswalk is heavily used by the community and the District only staffs the intersection on school days for approximately one hour per day (a.m. 30 minutes/p.m. 30 minutes).

There may be a tendency for some drivers to avoid the roundabout and therefore more heavily use the unaffected or side streets around the intersection.

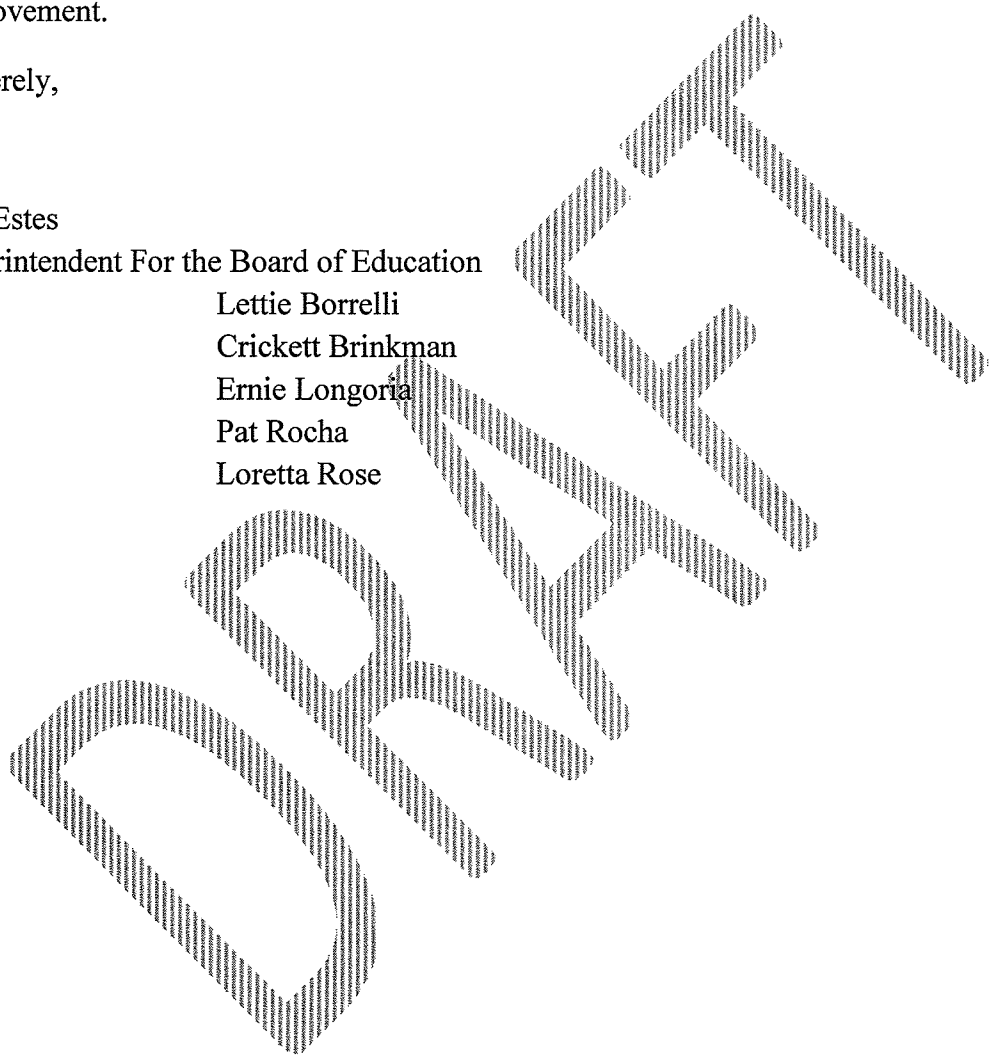
The proximity of the improvement is a concern. Although the former Gustine Middle School is currently closed, the District will be considering reopening it in the next few years and the school site is immediately adjacent to the improvement zone. School buses, parents and staff would be affected by these changes and specifically our about increased speed as the motorists leave the roundabout would be a major concern.

Please contact me as soon as possible so that we can have a discussion about this project and find solutions to our concerns. We look forward to working with you on this intersection improvement.

Sincerely,

Ron Estes
Superintendent For the Board of Education

- Lettie Borrelli
- Crickett Brinkman
- Ernie Longoria
- Pat Rocha
- Loretta Rose



GUSTINE UNIFIED SCHOOL DISTRICT

Meeting of the Board of Trustees

MEETING DATE:

December 10, 2014

AGENDA ITEM TITLE: GUSD Sunshine Proposal to GRТА – Initial Proposal Topics for Reopener Negotiations for 2014/15 School Year

AGENDA SECTION: Action/Public Hearing

PRESENTED BY: Dr. Ron Estes, Superintendent

SUMMARY:

The District's initial sunshine proposals for the 2014/15 school year contract negotiations are presented to GRТА.

FISCAL IMPACT: To be determined

BUDGET CATEGORY: None

RECOMMENDED ACTION: Hold Public Hearing

Initial Proposal of the Gustine Unified School District to the Gustine-Romero Teacher's Association

December 10, 2014

The Gustine Unified School District ("District") presents the following initial proposal topics for reopener negotiations related to the 2014-2015 fiscal year. Pursuant to Article 1.2 of the collective bargaining agreement between the District and the Gustine-Romero Teacher's Association ("Association"), the parties may reopen on Salary and three (3) other articles.

1. Article XXI – Salaries

The District desires to offer a compensation package for bargaining unit members which is competitive and within its financial constraints. Of course, the District must allocate its resources in accordance with its Local Control Accountability Plan (LCAP). The District desires to engage GRTA in a discussion of salary and potential options in a manner that does not jeopardize the District's financial health. In order to maintain the District's financial health, the District must take into account the actual increase to the District's CalSTRS employer contribution costs. Pursuant to the Governor's proposal, the CalSTRS employer contribution costs have increased for the 2014-2015 fiscal year, and will continue to steadily increase for the next several years.

With regard to the Salaries article, the District proposes to provide a stipend to bargaining unit members who do not use any sick leave during the school year. The District further proposes to discuss the initial salary placement of new hires.

2. Article XXIII – Extra Duties

The District desires to discuss extra duty assignments applicable to bargaining unit members. Specifically, the District proposes to provide a combination of compensated and uncompensated supervision assignments to high school and middle school teachers. With regard to these extra supervision duties, the District proposes to develop a system related to seeking volunteers and making assignments. With regard to elementary school teachers, the District desires to discuss the assignment of adjunct duty positions.

3. Article VII – Teacher Evaluation

The District proposes to revise the observation and evaluation instruments related to employee evaluations. Further, the District desires to discuss the frequency that evaluations occur.

4. Professional Dress

The District believes that a professional appearance by teachers and others is important to promoting a professional educational environment. The District proposes to add language to the collective bargaining agreement related to an appropriate dress code.

GUSTINE UNIFIED SCHOOL DISTRICT

Meeting of the Board of Trustees

MEETING DATE:

December 10, 2014

AGENDA ITEM TITLE: GUSD Sunshine Proposal to CSEA

AGENDA SECTION: Action/Public Hearing

PRESENTED BY: Dr. Ron Estes, Superintendent

SUMMARY:

The District's sunshine proposals for the 2014/15 school year contract negotiations are presented to CSEA.

FISCAL IMPACT: To be determined

BUDGET CATEGORY: None

RECOMMENDED ACTION: Hold Public Hearing

Initial Proposal of the Gustine Unified School District to the California School Employees
Association, Local Chapter No. 539

December 10, 2014

The Gustine Unified School District ("District") presents the following initial proposal topics for reopener negotiations related to the 2014-2015 fiscal year. Pursuant to Article 24.1 of the collective bargaining agreement between the District and the California School Employees Association, Local Chapter No. 539 ("Association"), the parties may reopen on Salary, Health and Welfare Benefits, and two (2) other articles.

1. Article XXIII – Salaries and Article XVIII – Health and Welfare

The District desires to offer a compensation package for bargaining unit members which is competitive and within its financial constraints. Of course, the District must allocate its resources in accordance with its Local Control Accountability Plan (LCAP). The District desires to engage CSEA in a discussion of salary and potential options in a manner that does not jeopardize the District's financial health.

With regard to salaries, the District desires to discuss potential changes to classification salary range placements.

With regard to health and welfare benefits, the District desires to discuss potential changes involving benefit eligibility. The District further desires to discuss potential changes to retiree health benefits including the applicable vesting criteria.

2. Article IX – Disciplinary Action

The District proposes to add language to the collective bargaining agreement regarding a streamlined appeal process involving short-term suspensions without pay.

3. Professional Dress

The District believes that a professional appearance by classified staff and others is important to promoting a professional educational environment. The District proposes to add language to the collective bargaining agreement related to an appropriate dress code.

GUSTINE UNIFIED SCHOOL DISTRICT

Meeting of the Board of Trustees

MEETING DATE:

December 10, 2014

AGENDA ITEM TITLE: CSEA Sunshine Proposal to GUSD

AGENDA SECTION: Action

PRESENTED BY: Dr. Ron Estes, Superintendent

SUMMARY:

CSEA has prepared their Initial Proposal for the 2014/15 school year. The proposal is attached.

FISCAL IMPACT: To be determined

BUDGET CATEGORY: General Fund

RECOMMENDED ACTION: Accept Initial Proposal

**Initial Proposal from California School Employees Association Gustine #539
To
Gustine Unified School District
2014-2015**

ARTICLE XXIII- SALARY

Fair and Equitable Increase to the Classified Salary Schedule

ARTICLE XVII- HEALTH AND WELFARE BENEFITS

Fair and Equitable Increase to the Cap

ARTICLE XXII- Retiree Benefits

Golden Handshake

NEW ARTICLE

Disability Insurance

x

STAFF REPORTS

Gustine Unified School District

Date: December 3rd, 2014

To: Trustees

From: Ronald Estes, District Superintendent



Re: Superintendent's Report for October – November 2014

Here is a brief summary of some of the activities that the superintendent completed on behalf of the district:

District Facilities Master Planning/Measure P – Staff is putting together some options for the sequencing/timing of the Measure P construction projects. I should be able to bring a draft to you at the January Board Meeting. We are also nailing down the timing of the bond sales and the cash flow analysis. Since the Prop. 39 laws have changed; we have to sell bonds in three issuances over a number of years.

We received 15 RFQ (Request For Qualifications) from architects for our Measure P work. The next step in the process is to paper screen down to a manageable number for interviewing at a future special board meeting. On the December 10th Board Agenda, I will present the RFQ for General Contractors. A similar process will be followed leading up to the selection of the contractor. At that point, the contractor, district/school sites and architect can begin to put the construction plans together to submit to DSA.

Special Education Focus/Assessment – As mentioned before, an associate and I will be conducting an assessment of the status of our Special Education Program after the Winter Break. I believe we have some consistency issues between the sites as well as some work to do on the standardization of services for students. I should have a completed report in the next few weeks.

Santa Nella Mitigation Agreements – Although it appears that the owners of the ParkWest South, LLC sub division are anxious to get moving on the project they may have hit a snag. It is the intention of the water district to annex the entire subdivision into the Santa Nella Water District. As it stands now, part of the subdivision is in the Merced County Water District. It will take a legislative act, action from LAFCO (Local Agency Formation Commission) for this to

happen. The water district general manager thinks it will take a couple years for that to happen. I am not sure the developers are going to want to wait that long. I will be keeping an eye on the process as it unfolds.

DSA Closeouts – We have contacted the architect for the majority of the projects that have not closed out. They are going to provide us with as many as the documents that they have. At the same time, we contacted DSA and asked for a detailed list, by project, as to what is missing to close the files. More on this in the coming months.

CSEA/GRTA Initial Proposals – At the December 10th Board Meeting we intend to “sunshine” the proposals to CSEA and GRTA. The proposals do not have specific salary or benefit offers. They will be developed later once we have the First Interim Report completed and participate in the Governor’s Proposed Budget in January. We anticipate the start of negotiating towards the end of January or early February. We are hoping for a swift and productive process; much like last year.

Potential Litigation – At the next closed session, we will have a phone conference with legal counsel regarding this issue.

Measure P – A Successful School Bond – The certification of the November Election and successful passage of Measure P will be anytime in the next few days. The final official count was 65.85% YES (962 votes) to 34.15% NO (499 votes). The committee’s Get Out To Vote campaign was very effective. We received over 71% of the “walk in” voters YES votes!

Many other activities were conducted that would take up too much space at this writing.



Gustine Middle School

"Home of the Braves"

Mr. Michael Bunch, Principal

TO: GUSD GOVERNING BOARD
 FROM: MICHAEL BUNCH, PRINCIPAL
 DATE: 12/10/2014
 RE: BOARD REPORT

We have recently begun class competitions for spirit points. On November 18, 2014 I was pleased to welcome Trustee Rocha and Trustee Rose to our school's fashion show. Students performed a dance to "Cotton Eye Joe" and proudly wore their favorite western wear in preparation for Rodeo Day on 11/21/2014.

Next week GMS will have its Student of the Month assembly to recognize students who show *respect* and *action*. The theme for this assembly is "Ugly Holiday Sweaters."

GMS is hosting a girls' basketball tournament tomorrow through Saturday at the gymnasium at the old Middle School. I hope to see you there supporting our lady Braves.

Beginning this school year, 8th grade students' eligibility to participate in end of the school year activities (including participation in the 8th grade field trip to Great America, participation in the 8th grade end of the school year dance) are contingent on maintaining a 2.0 cumulative grade point average with not more than one (F) grade during any formal grading period, and displaying good behavior. I have identified good behavior as any student neither being suspended (in/from school), and/or not receiving two or more behavior referrals during any one grading period. Parents have been notified of these academic and behavioral expectations. I included written notifications in all student handbooks, and have collected signed copies from parents of all 8th graders acknowledging these expectations.



Gustine Middle School

"Home of the Braves"

Mr. Michael Bunch, Principal

Upcoming Events:

Girls' Basketball Tournament: 12/11/14 - 12/13/14

Fashion Show: 12/18/2014

Student of the Month: 12/21/14

Winter Break: 12/22/14 - 01/02/15

Boys' Basketball; vs. LBJH: 01/06/15

Boys' Basketball Tournament: 01/08/15 - 01/10/15

Administrative Report to the Gustine Unified School District

Board of Education

December 2, 2014

Name: Lisa Filippini

Position: Principal

School Site: Romero Elementary School

Attendance: 95%

School Enrollment: K-5 247

MONTHLY HIGHLIGHTS:

I can't believe we are already in December! This is a short, but very busy month. The Sheriff's department is working with Romero to shore up our lock down procedures. As the Sheriff's Dept is our first responder, we felt it would be a good idea to ensure that our procedures match what the Sheriff Dept. would expect upon arrival to an emergency on our campus. We will be setting up some dates to practice our lock down procedures with the Sheriff's Dept.

We have begun to harvest some of our crops from our garden! Classes have enjoyed sampling the winter vegetables.

RES will have their annual Breakfast with Santa on Saturday, December 13th from 7:00-11:00. The Gustine Lions' Club generously volunteered their time and skills to cook breakfast for us. We will be offering pictures with Santa and there will be some holiday vendors for some Christmas shopping. This event is always well attended by the community; we hope you can join us.

December 19th will be the annual Christmas Program at 8:30. Students will be singing some popular carols that I am sure will be much enjoyed.

UPCOMING EVENTS:

December 11 9:00 Admin Meeting

December 13 7-11 Breakfast with Santa

December 15 8:00-10:00 No Bully Presentation

December 16 3:00 ELAC/SSC Meeting

December 17 1:00 Staff Meeting

December 18 8:00 SJCOE Math Adoption Workshop

December 19 8:30 Christmas Program

Merry Christmas and Happy New Year!

Gustine High School Athletic Events

Boys Basketball Events

Thurs. - Sat Dec. 4-6	Gustine Tourney (V)	Gustine	TBA	-----
Thurs. - Sat Dec. 4-6	Gustine Tourney (JV)	Orestimba HS	TBA	-----
Fri. - Sat Dec 12-13	Orestimba Tourney (Varsity & JV)	Newman	TBA	Sub.
Tues. Dec 16	Los Banos	Los Banos	6:00/7:30	4:45
Thurs-Sat Dec 18-20	Hilmar Tourney (Varsity & JV)	Hilmar	TBA	TBA
Tues. Dec 23	Stone Ridge Chr.	Gustine	6:00/7:30	-----

Girls Basketball Events

Dec. 4-6	Pacheco Tournament (JV & Varsity)	Pacheco	TBA	TBA
Dec. 9	Pacheco	Gustine	5:30/7:00	-----
Dec. 11-13	Big Valley Tourney (Varsity only)	Big Valley	TBA	Sub
Dec. 15	Pitman	Pitman	6:00/7:30	4:30
Dec. 16	Stone Ridge Christian	Stone Ridge Christian	5:00/6:30	3:30
Dec. 27, 29, 30	Ripon Christian Tourney (Varsity only)	Ripon Christian	TBA	Sub.

Director's Report to the Gustine Unified School District
Board of Education

Name: Cheryl Pometta
Position: Transportation Director
Date: 12/4/14

MONTHLY HIGHLIGHTS

I hope everyone had a wonderful Thanksgiving, I know I enjoyed the time off.

It looks like our new bus will be delivered sometime next week, don't have the exact day yet it arrives in Woodland this Friday, then they have to put the lettering on it. That is the good news.

The bad news is, Rita Guzman, my new driver, is having to quit because of family health problems. Her last day is this Friday.

The bus in Woodland, the one that caught fire, is waiting for HUG to look over the filter system, no news on it this week.

The bus that is still in Stockton has a new fuel pump, and once they were able to start the bus they found that 2 valves are shot so they are working on that now.

UPCOMING EVENTS/GOALS

Find some people to train to drive!!!

December Board Report

Kim Medeiros—Teacher on Assignment

Here are some of the activities I have participated in this month:

- **The Curriculum Council met on November 18, 2014.**

Topics discussed:

A. Math Adoption Review Committee

There will be 21 participants for the math review/toolkit training. We will have representation from grades K-9. The training will take place at the San Joaquin County Office of Education in Stockton.

B. Illuminate Update

Kim Medeiros

Training will be held on November 19, 2014 with Mark Adato from Illuminate. We will review basic features of Illuminate including basic navigation, grade cam, creating assessments, student search and other features of Illuminate.

C. ELD Benchmarks

Cathy Filippini & Michele

Jones

Cathy and Michele have been working on creating ELD benchmarks for the district. They have created a quarterly checklist for monitoring progress for ELLs and may have teachers collect writing samples as part of the evidence. These progress monitoring/benchmarks are necessary to show accountability during possible audits. Lisa Filippini, Michele Jones, Ismael Munoz, and Cathy Filippini will attend training in January at the county office where they will receive information regarding assessments and other ELD information.

D. Reclassification of Criteria

Marylee Hellner

Mary Lee Hellner explained the criteria for reclassification of EL students (CELDT scores, demonstration of basic skills, teacher evaluation and parent notification) in the absence of CST scores, we need an assessment that shows the students have demonstrated "basic scores". She presented a possible handout that can be adapted for Gustine USD to use for reclassification of EL students. In the packet there is an area for assessment and required score where we can show that students have met the "basic skills" with DIBELS scores, Scholastic Reading Inventory (SRI), or other measures decided by the district. The packet would cover grades K-12.

E. Reclassification of Special Ed LTEL

Marylee Hellner

Mary Lee also presented information on about reclassifying Special Education Long Term English Learners. In the information packet, there would be a district IEP process where it would give the ability to reclassify SPED students based on the IEP packet. It may be possible to adapt it for general education as well.

F. RCD Units

Everyone

- Posted updated units on Live Binders

All of the units that the district has are posted on live binders. We have several grade levels without units on Live Binders; we will look into getting copies of the units from Los Banos.

G. Professional Development Opportunities from MCOE

- Discussed and reviewed the professional development opportunities that MCOE will be providing.

H. Math Intervention

Kim Medeiros/Michael Bunch

- Middle school is looking into ST Math, which can be used for all students (remediation and enrichment); there is a way to log pre- and post- test scores to track information.
- Kim Medeiros is researching math intervention programs.
- Romero and GES have a grant for Reflex Math which helps students learn their basic facts.

I. Other—

- Krista Duarte will have someone from Merced present information to the SPED department. They will review what information is needed for files, site audits, etc.
- Michele Jones is testing all 3-5 students on SRI to help teachers better meet the needs of the students.
- Michael Bunch will try to get a speaker regarding instructional rounds to present more information.

Adjournment 4:05 p.m.

Next Meeting—January 20, 2015

- **November 19, 2014 Illuminate Education Training**

We had our District Rollout of Illuminate Education on November 19, 2014. Illuminate is the data and assessment manager that we are using to create benchmarks, formative and summative assessments, and possibly report cards. It was a trainer-of-trainer model where administrators and select teachers from each site were trained on the basics of the Illuminate system. Those who attended will help train the other teachers in the district. We learned how to navigate the system, find students, access prebuilt reports, create assessments, use Grade Cam, and access the HELP line. The next steps will be deciding how and when to train all of the teachers and when to begin using the system district-wide for assessments.

Pioneer Alternative School

12/4/2014

2014-2015

GRID CODE DISTRIBUTION REPORT

Page 1

Grid Code	K'garten	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	Grade 7	Grade 8	Grade 9	Grade 10	Grade 11	Grade 12	All Grades
	-	-	-	-	-	-	-	-	-	-	-	10	9	19
	-	-	-	-	-	-	-	-	-	-	-	10	9	19

X-10

Gustine High School

12/4/2014

2014-2015

GRID CODE DISTRIBUTION REPORT

Page 1

Grid Code	K'garten	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	Grade 7	Grade 8	Grade 9	Grade 10	Grade 11	Grade 12	All Grades
-	-	-	-	-	-	-	-	-	-	152	143	126	124	545
-	-	-	-	-	-	-	-	-	-	152	143	126	124	545

X-11

To: *Cindy Martini*

Gustine Elementary School

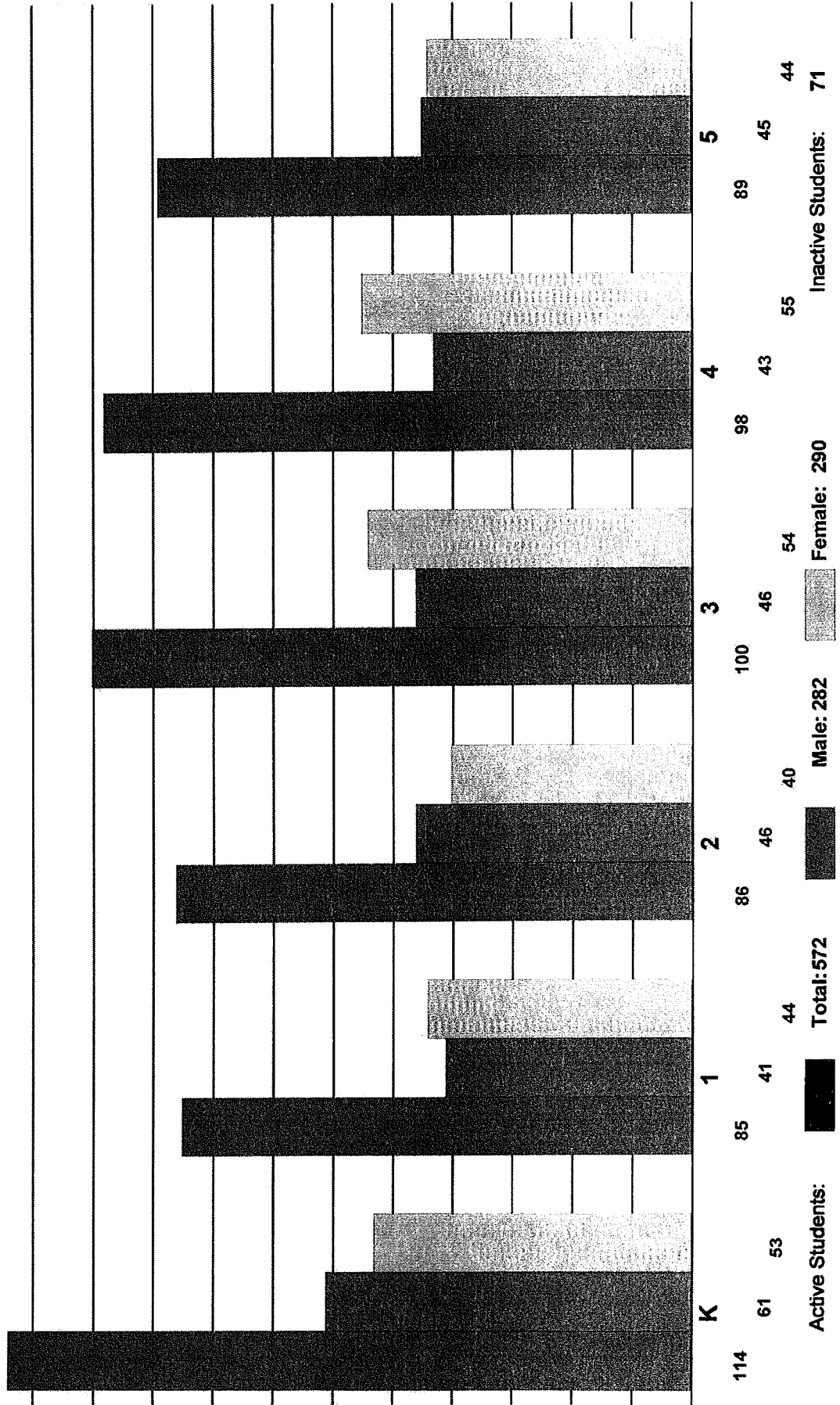
12/4/2014

STUDENT DISTRIBUTION

by Grade and Sex

2014-2015

M. Payne



Note: Totals include special education students.

X-12

GUSTINE MIDDLE SCHOOL

12/5/2014

COURSE	GRADE	NUMBER OF STUDENTS	CLASS AVERAGE
English	6th	142	28
English	7th	144	24
English	8th	150	25
Math	6th	141	28
Math	7th	145	24
Math	8th	154	26
Science	6th	141	28
Science	7th	145	24
Science	8th	154	26
Social Studies	6th	141	28
Social Studies	7th	145	24
Social Studies	8th	154	26
Physical Education	6th	147	29
Physical Education	7th	148	25
Physical Education	8th	150	25
Avid	6th	48	24
Avid	7th	29	29
Avid	8th	52	26
Beg Band	6th/7th/8th	49	49
Elective	6th/7th/8th	250	21
Leadership		21	21
SDC Math	6th/7th/8th	14	14
SDC English	6th/7th/8th	16	16
SDC Science	6th/7th/8th	16	16
SDC Social Studies	6th/7th/8th	15	15
6th/7th/8th Enrollment	455		