

**April Minutes
Wilbur D. Mills Education Service Cooperative
Board of Directors' Meeting
Wednesday, April 19, 2023
10:30 a.m.
WDMESC PD Center
Beebe, Arkansas**

Present: Cathy Tanner; Augusta, Dr. Thurman; Cabot, William Rountree; Carlisle, Dr. Sherrill; Des Arc, Donnie Boothe; Hazen, Dr. Owoh; Jacksonville North Pulaski, Jeff Senn; Lonoke, David Rolland; Panburn, Stan Stratton; Riverview, Dr. Hart; Searcy, Pharis Smith; White County Central

I. Call to order: Brad Horn, 10:30

II. Approve the Minutes of the regular meeting held March 13, 2023

**Motion: Stan Stratton
Second: Dr. Hart
Vote: 11-0**

III. Approve the Financial Report and Bank Rec for Period 9 through March 31, 2023

**Motion: Pharis Smith
Second: Dr. Owoh
Vote: 11-0**

IV. Business

a. Audit Letter and Report for the year ending June 30, 2021 - No Finding as presented

**Motion: Dr. Hart
Second: Mr. Boothe
Vote: 11-0**

b. Paper Bid

**a. Winning Bid Company Name: Contract Paper Group
i. Bid Amount: \$250,702.86**

**Motion: William Rountree
Second: Jeff Senn
Vote: 11-0**

**c. Needs Assessment Survey - Reviewed with Board of Directors - No action required
Mrs. Hayes and Mr. Horn presented information concerning the current year's Needs Assessment Survey and the process for its utilization to better serve our member districts. This is for information only. No board action is required.**

- d. User Satisfaction Survey - Reviewed with Board of Directors - No action required
Mrs. Hayes and Mr. Horn presented information concerning the current year's User Satisfaction Survey and the process for its utilization to better serve our member districts. The survey will be distributed April 20, 2023. This is for information only. No board action is required.

V. Personnel

a. Employee Resignation

- i. Early Childhood Programmer - Lindsey Bostic Effective 6/2/23
- ii. Early Childhood Speech Pathologist - Melanie Knowlton Effective 6/2/23
- iii. Early Childhood Paraprofessional - Miranda Harmon Effective 6/2/23
- iv. Early Childhood Special Behavior Support - Stephanie Lynn Effective 6/2/23

Motion: Pharis Smith

Second: Stan Stratton

Vote: 11-0

b. New Hire

- i. Dyslexia/Literacy Content Specialist - Lauren Ussery Effective 7/1/23
 - 1. 240 Day Contract - \$63,500.00
- ii. HIPPY Program Administrative Assistant - Wendy Spann Effective 7/1/23
 - 1. 240 Day Contract - \$34,000

Motion: William Rountree

Second: Dr. Owoh

Vote: 11-0

c. Employee Contract Renewal 2023 - 2024

- i. As Presented - List [attached](#)

Motion: William Rountree

Second: Pharis Smith

Vote: 11-0

VI. Adjourn

Motion: Dr. Owoh

Second: Dr. Hart

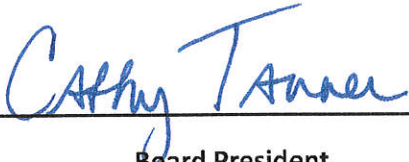
Vote: 11-0

Information

a. ESC Accountability

- b. WDMESC Behavior Support Consortium
 - i. [Presentation](#)
 - ii. [Proposal](#)
- c. Clean Cycle Pull - Deb Coffman
- d. CERT Course - Gary Ragen
- e. HB 1192
- f. Legislative Update
- g. Topics you would like to discuss
- h. Commissioner's Memos
- i. TCC/ Assistant Director's Report

August 7, 2023 - Searcy Guest Speaker, Joe Martin



Board President



Board Secretary