

**Board Minutes**  
**Wilbur D. Mills Education Service Cooperative**  
**Board of Directors' Meeting**  
**Wednesday, February 15, 2023**  
**10:30 a.m.**  
**WDMESC PD Center**  
**Beebe, Arkansas**

**Present: Cathy Tanner; Augusta, Patti Stevens; Bradford; William Rountree; Carlisle, Jeff Senn; Lonoke, Scott Waymire; McCrory, David Rolland; Pangburn, Susan Blockburger; Riverview, Allen Blackwell; Rose Bud, Pharis Smith; White County Central**

I. Call to order: 10:42 by Brad Horn

Approve Minutes - January 18, 2023

Motion to approve: Pharis Smith

Second: Allen Blackwell

Vote: 9-0

II. Approve Bank Reconciliation and Financial Report - Period 7 of fy 21-22

Motion to approve: William Rountree

Second: Allen Blackwell

Vote: 9-0

III. Executive Session - time in: 10:44. Time back to regular meeting : 11:13

**IV. Personnel**

a. Resignation/Retirement

1. Terri Lee Administrative Assistant Effective June 30, 2023

2. Joan Jeffery - Effective June 30, 2023

3. Carla Barnwell- Effective June 30, 2023

Motion to approve: David Rolland

Second: Allen Blackwell

Vote: 9-0

b. Directors Contract : Salary Amount: \$114,000

Motion to approve: William Rountree

Second: Allen Blackwell

Vote: 9-0

c. New Hire

- i. Assistant Director/Teacher Center Coordinator- Lesa Grooms, Assistant  
Director/Teacher Center Coordinator, 240 day contract beginning July 1, 2023

Motion to approve: Allen Blackwell

Second: William Rountree

Vote: 9-0

- d. Recommendation to move Chastity Weeks from Early Childhood Administrative Assistant  
to Administrative Assistant for the Assistant Director/Teacher Center Coordinator Director

Motion: Allen Blackwell

Second: Pharis Smith

Vote: 9-0

II. Business

- a. ECH SPED Program - No action needed

- i. Packet w/hard copies will be provided at meeting

Letter

Calendar

Sample MOU - Actual MOU provided at board meeting

- b. Paper Bid Schedule - No action needed

- c. WDMESC Needs Assessment Survey

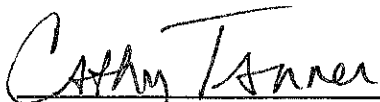
1. Inform Mr. Horn or Ms. Hayes if you are asked to duplicate actions  
in reports to the DESE.
2. Share annual Needs Assessment Data 2022
3. Solicit feedback from districts
4. User Satisfaction Survey information for spring


III. Adjourn

Motion to approve: Pharis Smith

Second: Jeff Senn

Vote: 9-0

  
\_\_\_\_\_  
President, Cathy Tanner

  
\_\_\_\_\_  
Secretary, David Rolland