

**Minutes
Wilbur D. Mills Education Service Cooperative
Board of Directors' Meeting
Wednesday, September 21, 2022
10:30 a.m.**

Professional Development Center, Room 1

Beebe, AR

Present: Melissa Gipson; Bald Knob, Chris Nail; Beebe, Patti Stevens; Bradford, Tony Thurman; Cabot, William Rountree; Carlisle, Marc Sherrell; Des Arc, Jeff Senn; Lonoke, David Rolland; Pangburn, Stan Stratton; Riverview, Allen Blackwell; Rose Bud, Bobby Hart; Searcy, Pharis Smith; White County Central

Call to order: 10:36

Approve Previous Minutes

Approve the minutes of the regular meeting held on July 20, 2022

Motion: Blackwell

Second: Rountree

Vote: 12-0

Approve Previous Financial Reports

Approve the Bank Reconciliation and the Financial Report for period 1 through July 31, 2022

Approve the Bank Reconciliation and the Financial Report for period 2 through August 31, 2022

Motion: Stratton

Second: Blackwell

Vote: 12-0

Personnel

a. Resignation

- **Katherine Hicks - ECH Special Education Paraprofessional**

Motion: Rountree

Second: Thurman

Vote: 12-0

b. New Hire

- **Miranda Harmon -ECH Special Education Paraprofessional -180 Day contract at \$20,000 - Start date: Sept 22 and her pay for the current year will be adjusted.**
- **Melanie Knowlton - ECH Speech Pathologist - 190 Day Contract at \$50,000.00 - Start date: Sept 22 and her pay for the current year will be adjusted. *Work outside of contract days will be paid by approved time sheet as follows: Evaluations-\$80 per Full Speech &***

Language, \$80 per Pragmatic, \$40 per Language or Articulation only. Therapy in 15 min increments up to 60 min daily, max: \$17.00 individual, \$16.75 for groups of 2. Attendance at evaluation, programming & IEP conferences are required & included in the price of the evaluation. Work outside of evaluation & therapy will be paid at an hourly rate of \$32.90 per hour.

Motion: Smith

Second: Hart

Vote: 12-0

V. New Business

- a. Annual Financial Report - As Presented

■ **fy22 Actual and Budgeted - Level I Report**

■ **fy22 AFR - Detailed Report**

Motion: Blackwell

Second: Stratton

Vote: 12-0

- b. FY 22 Budget As Presented

■ **fy23 Budget Proposal - Level I Report**

■ **fy23 Budget Proposal - Detailed Report**

Motion: Rountree

Second: Blackwell

Vote: 12-0

- c. **Facility Maintenance Exterior repair/Paint - Baldwin and Shell Proposal - \$40,193.00 + bid bond and AIA Contract (Administration and CTE Buildings).**

Motion: Smith

Second: Stevens

Vote: 12-0

- d. **CTE Purchase - ICEV Subscription Purchase - \$25,100.00 - Sole Source Affidavit**

Motion: Stratton

Second: Rountree

Vote: 12-0

- e. **CTE Purchase - GMetrix Subscription Purchase - \$17,500.00 - Sole Source Letter**

Motion: Rountree

Second: Blackwell

Vote: 12-0

- f. **CTE Purchase - ServSafe License Purchase - \$17,076.15 - Sole Source Letter**


Motion: Blackwell
Second: Rountree
Vote: 12-0


g. CTE Purchase - TransfrVR Headset - \$76,212.00

Motion: Stratton
Second: Stevens
Vote: 12-0

VI. Adjourn

Motion: Stratton
Second: Rountree
Vote: 12-0


Board President


Board Secretary

Information

- h. VECTOR Solutions - Bus Driver Curriculum Training**
- i. November 7 School Board Training**
- j. December 6-8, 2022 Crisis Response Team Training**
- k. ECH Special Education Information Packet - No action required**
- l. Commissioner's Memos**
- m. TCC/Assistant Director's Report**