# BOARD OF EDUCATION REGULAR BOARD MEETING <br> GUSTINE UNIFIED SCHOOL DISTRICT <br> 1500 MEREDITH AVENUE <br> GUSTINE, CA 95322 <br> WEDNESDAY, JANUARY 14, 2015 <br> 6:00 P.M. 

## I. CALL TO ORDER - 6:00 p.m.

A. The public may comment on any closed session agenda item.
B. ROLL CALL
II. CLOSED SESSION - 6:00 p.m.
A. Student Discipline - None
B. Personnel - Public Employee Resignation, Discipline, Dismissal, Release, Employment
C. Conference with Labor Negotiator Dr. Ronald Estes, Superintendent - GRTA/CSEA (Govt. Code 54954.5 (f) pursuant to Govt. Code 54957.6)
D. Conference with Legal Counsel/Consultant (Govt. Code 54956.9)
E. Real Property Purchase/Negotiations, 1837 Highway 33, Gustine, CA 95322
F. Employee Evaluation - Superintendent, Principal

## III. RECONVENE TO OPEN SESSION - 7:00 p.m.

A. PLEDGE OF ALLEGIANCE
B. REPORT FROM CLOSED SESSION
C. REVISION/ADOPTION/ORDERING OF AGENDA
D. COMMUNICATION FROM THE PUBLIC

Members of the public may bring before the Board matters that are not listed on the agenda. The Board may refer such a matter to the Superintendent or designee or take it under advisement, but shall not take action at that time.

Individual speakers shall be allowed three minutes to address the Board on each non-agenda item (BP 9323).

## E. DISABILITY-RELATED MODIFICATIONS

Request for any disability-related modification or accommodation, including auxiliary aids or services in order to participate in the public meeting, may be made by contacting the Gustine Unified School District Office at (209) 854-3784 at least four (4) days prior to the scheduled meeting. Agendas and other writings may also be requested in alternative formats, as outlined in Section 12132 of the Americans With Disabilities Act.

## IV. REPORTS AND PRESENTATIONS

A. Student Report - GHS

## V. CONSENT AGENDA

Items under Consent are considered as a group. Only one motion is necessary to approve these items. Consent items are of a routine nature and for which the Superintendent recommends approval. In accordance with the law, the public has a right to comment on any agenda item. At the request of any member of the Board, any item of the Consent Agenda shall be removed and given individual consideration for action as a regular action item on the agenda.
A. Personnel

1. Jimenez Perez, Aleida - Resignation, Yard Duty Supervisor, RES
2. Gonzalez-Mendoza, Claudia - Hire Yard Duty Supervisor, RES
3. Hire Substitute Administrator Pool
a. Bill Parks
b. John Alba
c. Al Silveira
4. Kubo, Adam - Hire Strength and Conditioning Coach, GHS
5. Verrissimo, John - Hire Girls Soccer Coach, GHS
6. McWilliams, Russ - Hire Strength and Conditioning Coach, GHS
7. Vargas, Ashley - Hire AVID Tutor, GHS
8. Fincher, Bailey - Hire Volunteer Basketball Coach, GMS
9. Freeman, Sharon - Hire Special Ed Instructional Aide, GES
10. Gutierrez, Domenica - Hire AVID Tutor, GHS/GMS
11. Burris, Kenneth - Hire part-time Bus Driver, GUSD
B. Minutes
12. Regular Meeting, December 10, 2014
C. Yearly Renewals
13. (None)
D. Donations
14. GMS Parent Teacher Club, $\$ 3,000$ toward purchase of sound system at GMS
15. Nunes Auto Care, $\$ 25$ to Block G Athletic Club, GHS
16. Rico, Pfitzer, Pires \& Associates, $\$ 100$ for Banners/T-Shirts, GHS
17. Crivelli Shirts-Turlock, $\$ 100$ for bill credit
18. Parreira's Auto Repair, $\$ 250$ value, Canopy Tent for GHS Boys Soccer
19. Anthony/Christine Parreira, $\$ 100$ to Perry's Pizza for Boys Soccer Team
20. Gustine Rotary Club, $\$ 200$ to Block G Athletics, GHS
21. Ventura Fitness \& Training, $\$ 100$ to Block G Athletics, GHS
22. Mattos Newspapers, $\$ 100$ to Block G Athletics, GHS
23. Pizza Factory, $\$ 100$ value, food for Concession Booth
24. Pioneer Drug, $\$ 50$ for T-shirts, GHS
25. Luna Business Services, $\$ 100$ for Rotary Tournament Sponsorship
26. Vedo, Inc., Subway-Gustine, $\$ 50$ for Block G. Basketball Banner, GHS
27. GJS Farms-Los Banos, $\$ 50$ for Basketball/Volleyball Banner, GHS
28. GHS Athletic Boosters, $\$ 500$ for Girls Basketball Program Equipment/Supplies

## VI. INFORMATION

A. College and Career Report for GHS, Melissa Estacio
B. General Obligation Bond Analysis
C. GMS Field Renovation 2015

## VII. ACTION

A. Warrants
B. Audit Report
C. Variable Term Waiver Request

1. Gretchen Jo (SLP)
2. Heather Brooks (PIP)
D. Request for Fireworks Display at GHS Graduation
E. GMS Math Intervention Program Purchase
F. Audiodynamix Traveler Sound System Purchase for GMS
G. GRTA Sunshine Proposal to GUSD for 2014-15 School Year
H. AB 30 School Logo Position
I. FFA Trip to Scotland
J. Certification of 2014 Election
K. Citizen's Bond Oversight Committee Bylaws and Forms
L. Bus Engine Repair

## VIII. STAFF REPORTS

A. Board Reports
B. Staff Reports
C. Financial Report
D. Superintendent Report - See Attached

## IX. ADVANCED PLANNING

A. Special Board Meeting, Architect Interviews, January 21, 2015, 4:00 p.m.
B. Regular Board Meeting February 11, 2015, 7:00 p.m.
C. Financial and Brown Act Workshop - Select Date (Tentatively $2 / 18$ or 2/25)
D. Jr. High and High School Graduation Requirements
E. Opportunity Class for Non-Graduates of GMS

## X. ADJOURN TO CLOSED SESSION (If needed)

## XI. RECONVENE TO OPEN SESSION

## XII. REPORT FROM CLOSED SESSION

XIII. ADJOURNMENT

## CONSENT AGENDA

December 5, 2014


To whom it may concern,
This letter is to inform you, that as of December 8, 2014, I am no longer able to work at Romero Elementary school as a yard duty supervisor. Due to circumstances out of my control, I had to move to Gilroy.

Sincerely,

Aleida Jimenez


GUSTINE UNIFIED SCHOOL DISTRICT RECOMMENDATION FOR EMPLOYMENT

CLASSIFIED POSITION
Board Meeting Date: $\qquad$ Jan. 14,2015
Name: Claudia Gonzalez
Position: yard duty
Site: $\qquad$
Type of Contract:
$\qquad$ Full Time $\sim$ Part Time
$\qquad$ Short Term (dates: $\qquad$ to $\qquad$ )
$\qquad$ 12 month $\qquad$ 11 month $\qquad$ 10 month
Hours per day: 2.10 Substitute $\qquad$
Salary Schedule Placement: $\qquad$
Advertised inside district: $\qquad$ Yes $\qquad$ No
Advertised outside district: $\qquad$ Yes $\qquad$ No
Number of applicants: $\qquad$ 2
Number of applicants interviewed: $\qquad$ 2

New Position: $\qquad$ Yes $\qquad$ No
Replacement for: $\qquad$ Ale Yes

Background of Applicant:
She is a sub (yard duty) @ GES.
Administrator's Signature:
 Date: $\qquad$ $115 / 15$

Revised 7-15-04

# GUSTINE UNIFIED SCHOOL DISTRICT RECOMMENDATION FOR EMPLOYMENT 

## COACHES POSITION

Board Meeting Date: $\qquad$
Name: Adam Kobo
Sport: $\qquad$ conditioning stipend
Site: Gustine High School
Type of Contract:


Full Time $\qquad$ Part Time $\square$ Short Term (dates: $2 / 15$ to $5 / 15$ )

Salary Schedule Placement: $\qquad$ Advertised inside district: $\qquad$
Advertised outside district: $\qquad$ Yes $\checkmark$ No
Number of applicants: 2
Number of applicants interviewed: 2
New Position: $\qquad$ Yes $\qquad$ No
Replacement for: $\qquad$
Background of Applicant:
Crossfit Taniner \& our physical ail Teacher

Administrator's Signature:
 Date: $1 / 7 / 15$

# GUSTINE UNIFIED SCHOOL DISTRICT RECOMMENDATION FOR EMPLOYMENT 

## COACHES POSITION

Board Meeting Date: $\qquad$ JAN 2015

Name: Jota Verismo
Sport: $\qquad$
Site: Gustine High School
Type of Contract:
$\qquad$ Full Time $\qquad$ Part Time
_ Short Term (dates: $2 / 5$ to $5 / 15$ )
Salary Schedule Placement: Volunteer
Advertised inside district: $\qquad$ Yes - No
Advertised outside district: $\square$ Yes $\qquad$ No
Number of applicants: l
Number of applicants interviewed: $\qquad$
New Position: $\qquad$ Yes $\qquad$
Replacement for: $\qquad$
Background of Applicant:


# GUSTINE UNIFIED SCHOOL DISTRICT RECOMMENDATION FOR EMPLOYMENT 

## COACHES POSITION

Board Meeting Date: $\qquad$
Name: RUSS Mcwillians
Sport: STRovert $\ddagger$ Conlötioning
Site: Gustine High School
Type of Contract:
Full Time
Short Term (dates: $2 / 15$ Part Time
5/ es)

Salary Schedule Placement:
$\qquad$ Yes $\quad$ No

Advertised inside district:
Advertised outside district:
Number of applicants: $\qquad$
Number of applicants interviewed: 2
New Position: $\qquad$ Yes $\qquad$ No
Replacement for: $\qquad$
Background of Applicant:
Russ is our varsity, forthrll couch

Administrator's Signature:


Date: $\frac{1 / 7 / 15}{1 / 1}$

# GUSTINE UNIFIED SCHOOL DISTRICT RECOMMENDATION FOR EMPLOYMENT 

## CLASSIFIED POSITION

Board Meeting Date: Jan. 14,2015
Name: Ashley Vargas
Position: AVID Tutor
Site: GHS
Type of Contract:
$\qquad$ Full Time $\underline{X}$ Part Time Short Term (dates: Approx.:
Hours per day: Approx. 3-4 per week $\qquad$
Salary Schedule Placement: $\$ 11.00$ per hr. Advertised inside district: Advertised outside district: $\qquad$ X
Number of applicants: 1 thus far
Number of applicants interviewed: 1
New Position: $\qquad$

Background of Applicant:Ashley is a Gustine High School Grad, returning AVID tutor, and she is also a current college student.


# GUSTINE UNIFIED SCHOOL DISTRICT RECOMMENDATION FOR EMPLOYMENT 

## CLASSIFIED POSITION

Board Meeting Date: $01 / 14 \mid 15$
Name: Burley Eincher
Position: Unpaid Volunteer Basketball Coach
Site: Gus
Type of Contract:


Full Time $\qquad$ Part Time
Short Term (dates: $\qquad$ to March
12 month $\qquad$ 11 month $\qquad$ 10 month
Hours per day: $\qquad$ Substitute $\qquad$
Salary Schedule Placement: $\qquad$
Advertised outside district: Yes No
Number of applicants:
1
Number of applicants interviewed:

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                        NA
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New Position: $\qquad$ Yes $\qquad$
Replacement for: $\qquad$
Background of Applicant:
Burley is a former Gus student, and he is interested in volunteering his time as an $8^{\text {th }}$ grade boys assistant conch. His fingerprints cleared on December 18,2014.

Administrator's Signature: 2 whcrach Date: $1 / 7 / 2015$
Revised 7-15-04

# GUSTINE UNIFIED SCHOOL DISTRICT RECOMMENDATION FOR EMPLOYMENT 

## CLASSIFIED POSITION

Board Meeting Date: $\qquad$ January 14,2014 $\qquad$
Name: $\qquad$ Sharon Freeman
Position: $\qquad$ Instructional Aide (Special Ed)
Site: Gustine $\qquad$ Elementary School $\qquad$
Type of Contract:
$\qquad$ Full Time $\qquad$ Part Time
$\qquad$ Short Term (dates: $\qquad$ 12 month 11 month to $\qquad$ )
$\qquad$ 10 month
Hours per day: $\qquad$ Substitute $\qquad$
Salary Schedule Placement: 9.83
Advertised inside district: $\qquad$ Advertised outside district: $\qquad$ $\mathrm{X} \quad$ __Yes
$\square$ No
$\qquad$ No
Number of applicants:
Number of applicants interviewed: $\qquad$
New Position: $\qquad$ Yes $\qquad$ X $\qquad$ No
Replacement for: _This will be an extension of Mrs. Freeman's current hours, as she is currently employed in this position. This is to ensure compliance of an IEP.

## Background of Applicant:

Mrs. Freeman has faithfully served Gustine Unified in many capacities over the years. For the last two years, she has served our Special Ed students with care and compassion. We are very fortunate to count on Mrs. Freeman.

Administrator's Signature:


# GUSTINE UNIFIED SCHOOL DISTRICT RECOMMENDATION FOR EMPLOYMENT 

## CLASSIFIED POSITION

Board Meeting Date: $\qquad$
Name: Domenica Gutierrez
Position: AVID Tutor
Site: GHS
Type of Contract:
Full Time $\quad \underline{X} \quad$ Part Time
___ Short Term (dates: Approx.:
Hours per day: Approx. 3-4 per week
Salary Schedule Placement: $\$ 10.00$ per hr.
Advertised inside district:
Advertised outside district: _ X
Number of applicants: 1 thus far
Number of applicants interviewed: 1
New Position: $N / A$

Background of Applicant: Domenica is a Gustine High School grad, and she is also a current college student.

Administrator's Signature:


## GUSTINE UNIFIED SCHOOL DISTRICT RECOMMENDATION FOR EMPLOYMENT

## CLASSIFIED POSITION

Board Meeting Date: $\qquad$
$\qquad$
Name: $\qquad$
Domeniza Gutierez
Position: Avid Rotor
Site: Guts

Type of Contract:
Full Time $\backslash$ Part Time
__ Short Term (dates: $\qquad$ to $\qquad$ )
12 month $\qquad$ 11 month $\qquad$ 10 month
Hours per day: $\qquad$ Substitute $\qquad$
Salary Schedule Placement: Advertised inside district:
$\qquad$ Yes $\qquad$ No

Advertised outside district:
Number of applicants:
Number of applicants interviewed: $\qquad$
New Position: $\qquad$ Yes $\qquad$ No
Replacement for: Caloric Mora
Background of Applicant:


Administrator's Signature: Nu $1 / 1 / 2015$
Revised 7-15-04

# GUSTINE UNIFIED SCHOOL DISTRICT RECOMMENDATION FOR EMPLOYMENT 

## CLASSIFIED POSITION

Board Meeting Date: $\qquad$ January 14,2015

Name: Kenneth Burris
Position: School Bus Driver
Site: Transportation
Type of Contract:
Full Time $\qquad$ Short Term (dates: 12 month $\qquad$
$\qquad$ to $\mathrm{x} \quad 10 \mathrm{month}$
$\qquad$ 11 month $\qquad$
Hours per day: $\qquad$ Substitute $\qquad$

Salary Schedule Placement: $\qquad$ Advertised inside district: Advertised outside district: $\qquad$ Number of applicants: 12
Number of applicants interviewed:

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                        1
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New Position: $\qquad$ Yes $\qquad$ Replacement for: Rita Guzman

## Background of Applicant:

Ken was a truck driver for many years and then also drove Motor Coach. He received his School Bus Certificate in August2014.
He has been driving for First Student.
It is nice to have someone come in trained and ready to go to fill this position.

Administrator's Signature:


## MINUTES

# MINUTES OF THE REGULAR MEETING GOVERNING BOARD GUSTINE UNIFIED SCHOOL DISTRICT WEDNESDAY, DECEMBER 10, 2014 

## TIME AND PLACE

The regular meeting of the Gustine Unified School District Board of Education was held on Wednesday, December 10, 2014. The meeting was held in the Board Room, 1500 Meredith Avenue, Gustine, California.

## CALL TO ORDER

The meeting was called to order at 6:00 p.m. by Board President Melanie Gomes. The Board went into Closed Session and reconvened to Open Session at 7:02p.m.

## BOARD MEMBERS PRESENT

Mrs. Melanie Gomes, Board President, Mrs. Christine Parreira, Mrs. Loretta Rose, Mrs. Pat Rocha, Mr. Ernie Longoria.

## REPORT FROM CLOSED SESSION

Nothing to report.

## APPROVAL OF AGENDA

Mrs. Rocha made a motion to approve the agenda, seconded by Mrs. Parreira. Motion carried, 5-0.

## COMMUNICATION FROM THE PUBLIC

(None).

## SWEARING IN OF NEW BOARD MEMBERS

1. Superintendent Ron Estes administered the Oath of Office to newly-elected Board members Lettie Borrelli and Crickett Brinkman, who were elected on November 4, 2014 to serve as Trustees until 2016.
2. Recognition of Outgoing Trustees - Dr. Estes presented crystal bowls to Melanie Gomes and Christine Parreira in recognition for their service to the Gustine Unified School District. The Board thanked them for their outstanding efforts on behalf of the students and employees of GUSD.

## ANNUAL BOARD ORGANIZATION

1. Election of Board Officers
a. Board President - Mrs. Rose nominated Mrs. Pat Rocha as Board President, seconded by Mr. Longoria. The Board unanimously elected Mrs. Rocha to serve as Board President for 2015 in a vote of 5-0.
b. Board Clerk - Mr. Longoria nominated Mrs. Borrelli as Board Clerk, seconded by Mrs. Rocha. The Board unanimously elected Mrs. Lettie Borrelli to serve as Board Clerk for 2015 in a vote of 5-0.

The Superintendent turned the meeting over to the newly-elected Board President, Mrs. Rocha.

## Board Minutes, Page 2

December 10, 2014
2. Appointment of the Superintendent as Secretary to the Board of Education - Mr. Longoria nominated Dr. Ron Estes to serve as Secretary to the Board, seconded by Mrs. Rose. Motion carried, 5-0.
3. Establish Calendar of Regular Meeting Dates for 2015 - Mrs. Rose requested a change to the June 2015 regular meeting date. Mrs. Rose made a motion to approve the Board meeting calendar for 2015, with the June regular meeting held on June 17, 2015, seconded by Mr. Longoria. Motion carried, 5-0.

## REPORTS AND PRESENTATIONS

1. Student Report -- GHS Student Representative Simranjit Kaur gave her report to the Board on activities at Gusting High School.
2. Incident at Gustine Elementary School - Dr. Estes addressed the board concerning the incident on Thursday, December $4^{\text {th }}$, in which Principal Ismael Munoz was attacked by two individuals who came onto the GES campus, his face slashed with a box cutter-type instrument. Mr. Munoz is recovering from his injuries at home and Gustine Police Department is investigating the incident and following up on several leads from witnesses. Dr. Estes said that extra safeguards were put into place following the incident which include all that all gates remain locked during the day and parents/community members will not be allowed on campus without prior approval and students will be escorted outside the gates at the end of school to meet parents.

## CONSENT AGENDA

Mr. Longoria acknowledged all of the donations and made a motion to approve the Consent Agenda, seconded by Mrs. Rose. Motion carried, 5-0.

## INFORMATION

A. Program Improvement Year 3 LEA Plan - Evidence of Progress - Kim Medeiros presented information on the End of Year Submission of the Local Educational Agency Report which summarizes the LEA Plan strategies and actions implemented during 2013-14 for program improvement.

## ACTION ITEMS

A. Warrants - Mrs. Rose made a motion to approve the warrants as presented, seconded by Mr . Longoria Motion carried, 5-0.
B. Approval of Measure P Oversight Committee Documents - Mr. Longoria made a motion to approve the Measure P Oversight Committee Documents as presented, seconded by Mrs. Brinkman. Motion carried, 5-0.
C. Measure P Selection of Contractor, Architectural/Engineering Services - Information Item only. A special Board meeting will be held on January 21, 2015, 5:00 p.m. in the Board Room to discuss the selection of architectural/engineering services.
D. Request for Qualifications for General Contractor Work - Mr. Longoria made a motion to approve the Request for Qualifications for General Contractor Work, seconded by Mrs. Borrelli. Motion carried, 5-0.
E. GES Single Plan for Student Achievement - Mr. Longoria made a motion to approve the Gustine Elementary School Plan for Student Achievement, seconded by Mrs. Rose. Motion carried, 5-0.
F. CSBA Delegate Assembly -- Call for Nominations. (No action taken).
G. First Interim Report - CBO Lizett Aguilar presented the First Interim Report which included the District's financial and operational revenues, expenditures and all necessary disclosures through October 31, 2014. The 2014/15 First Interim Ending Fund Balance is $\$ 1,863,548$. Mrs. Aguilar reported that over three years (included in the report-2014-2017), the District will see a steady growth of income and steady but smaller changes in expenses resulting in the elimination of deficit spending and a slight to moderate growth to the ending fund balance. The First Interim Budget report also reflects a reserve balance of $6.70 \%$, a slight increase from the previous $6.29 \%$ level, and for future years the reserve balance follows a trend of slight to steady increases. Mr. Longoria made a motion to approve the First Interim Report as presented, seconded by Mrs. Rose. Motion carried, 5-0.
H. GUSD Board/City Council Meetings - Select Members - Mr. Longoria expressed interest in continuing to serve on the subcommittee for Board/City Council meetings, and Mrs. Rocha also said she would like to continue to serve on the subcommittee. Mrs. Borrelli made a motion to appoint Mr. Longoria and Mrs. Rocha as members of the subcommittee, seconded by Mrs. Rose. Motion carried, 5-0.
I. Policy Statement on Growth, Second Reading - Mr. Longoria made a motion to approve the GUSD Policy Statement on Growth second reading, seconded by Mrs. Brinkman. Motion carried, 5-0.
J. District Office Furniture Purchase - Dr. Estes explained that with the reorganization of the District Office and the additional staff, it is necessary to purchase appropriate office furniture. Of the two quotes received, Office Supply Express (OSE) was the lower price (\$7,558.38). Mrs. Brinkman made a motion to approve the purchase of office furniture, seconded by Mrs. Rose. Motion carried, 5-0.
K. Highway 33 Roundabout Construction - Mrs. Rose (with a notation for some corrections) made a motion to approve a letter of concern/support to the City of Gusting regarding the proposed Highway 33 roundabout. Mrs. Brinkman seconded. Motion carried, 5-0.
L. GUSD Sunshine Proposal to GRTA - Initial Proposal Topics for Reopener Negotiations for 2014/15 School Year - Mrs. Rocha opened the Public Hearing at 9:05 p.m. There being no comments, the Public Hearing was closed at 9:07 p.m. Mr. Longoria made a motion to approve the GUSD Sunshine Proposal to GRTA, seconded by Mrs. Rose. Motion carried, 5-0.

Board Minutes, Page 4
December 10, 2014
M. GUSD Sunshine Proposal to CSEA - Initial Proposal Topics for Reopener Negotiations for 2014/15 School Year - Mrs. Rocha opened the Public Hearing at 9:08 p.m. There being no comments, the Public Hearing was closed at 9:10 p.m. Mrs. Rose made a motion to approve the GUSD Sunshine Proposal to CSEA, seconded by Mr. Longoria. Motion carried, 5-0.
N. CSEA Sunshine Proposal to GUSD for 2014/15 School Year -- Mrs. Rocha opened the Public Hearing at 9:11 p.m. There being no comments, the Public Hearing was closed at 9:13 p.m. Mrs. Borrelli made a motion to approve the CSEA Sunshine Proposal to GUSD for the 2014/15 school year. Motion carried, 5-0.

## BOARD REPORTS

A. Board Reports - Board members reported on their activities and the events they attended throughout the month.
B. Staff Reports - Site Principals provided information about their respective sites and highlighted upcoming events and student activities/awards.
D. Superintendent Report - Dr. Estes presented his summary of activities and meetings completed on behalf of the District.

## ADVANCED PLANNING

A. Regular Board Meeting, January 14, 2015, 7:00 p.m.
B. Measure P Oversight Committee Selection
C. Date/Time for Architect Selection

## ADJOURNMENT

Mrs. Rose made a motion to adjourn, seconded by Mr. Longoria. Motion carried, 5-0. Meeting was adjourned at 9:41 p.m.

## APPROVED AND ADOPTED

Lettie Borrelli, Clerk

## INFORMATION ITEMS

## College and Career Report- Melissa Estacio

Topics to be discussed:

- University eligibility data Class of 2015
- University application data Class of 2015
- Community College application data (available so far) Class of 2015
- College Entrance Exam Information
- Renewed Military Presence on Campus
- ASVAB Career Exploration Program administration
- FAFSA workshop attendance and assistance
- Comprehensive Career Center Services
- Career Fair Planning Spring 2015
- Strategies for increasing a college going culture on campus
- Strategies for enhancing career guidance and increasing post secondary options

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## ACTION ITEMS

# GUSTINE UNIFIED SCHOOL DISTRICT <br> Meeting of the Board of Trustees <br> MEETING DATE: <br> January 14, 2015 

AGENDA ITEM TITLE: Warrants
AGENDA SECTION: Action
PRESENTED BY: Dr. Ron Estes, Superintendent
SUMMARY:
Monthly warrants are presented for approval.

FISCAL IMPACT: Total of Warrants
BUDGET CATEGORY: All District Funds
RECOMMENDED ACTION: Approve

# GUSTINE UNIFIED SCHOOL DISTRICT 

January 14, 2015

GENERAL FUND
Warrant Register \#7
$\$ 463,411.19$

TOTAL WARRANTS PAID THIS MONTH
$\$ 463,411.19$

## Batch status: A All

From batch: 0011
To batch: 9999

Include Revolving Cash: Y
Include Address: $N$

Include Object Desc: N
Include Vendor TIN: $Y$


## 104731/00 ALBA, JOHN

PV-150440 01/08/2015 REIMB FOR FINGERPRINTS 01-0000-0-5842.00-0000-7200-112-000-000 NN
TOTAL PAYMENT AMOUNT 57.50 * 57.50

102382/00 AMERIPRIDE UNIFORM SERVICES
150135 PO-150134 01/07/2015 LAUNDRY SERVICE $\quad 1$ 01-8150-0-5560.00-0000-8110-112-000-000 NN P $788.69 \quad 788.69$
TOTAL PAYMENT AMOUNT
788.69 *
788.69

102886/00
ANDRADE, DIANA
150571 P0-150571 01/07/2015 REIMB-TUTOR MEETING LUNCHES 1 01-0824-0-4300.00-1110-1000-310-000-000 NN P 30.51

| TOTAL PAYMENT AMOUNT $30.51 ~ * ~$ | 30.51 |
| :--- | :--- | :--- |

104020/00 AT\&T

| PV-150423 01/07/2015 RES |  | 01-0000-0-5922.00-0000-7200-112-000-000 NN | 50.71 |
| :---: | :---: | :---: | :---: |
| PV-150425 01/07/2015 T-1 LINE |  | 01-0000-0-5912.00-0000-2700-112-000-000 NN | 14,803.93 |
| PV-150427 01/07/2015 PHONE SERVICE |  | 01-0000-0-5922.00-0000-7200-112-000-000 NN | 1,037.76 |
| PV-150428 01/07/2015 T-1 LINE |  | 01-0000-0-5912.00-0000-2700-112-000-000 NN | 350.55 |
| PV-150429 01/07/2015 T-1 LINES |  | 01-0000-0-5912.00-0000-2700-112-000-000 NN | 204.41 |
| PV-150430 01/07/2015 T-1 LINE |  | 01-0000-0-5912.00-0000-2700-112-000-000 NN | 1,351.92 |
|  | TOTAL PAYMENT | AMOUNT 17.799.28 * | 17,799.28 |





104669/00 COMMERCIAL LIGHTING
PV-150505 01/09/2015 CLEAR LED'S
01-8150-0-4300.00-0000-8110-112-000-000 NN
2,303.61
TOTAL PAYMENT AMOUNT
2,303.61 *
2,303.61

103232/00 COSTCO
150648 PO-150644 01/07/2015 SUPPLIES

101761/00 CREATIVE ALTERNATIVES INC
PV-150434 01/07/2015 NOVEMBER TUITION
$01 \cdot 6501 \cdot 0 \cdot 5880.00 \cdot 5770 \cdot 1180 \cdot 000 \cdot 000 \cdot 000 \mathrm{NN}$
TOTAL PAYMENT AMOUNT
$1,774.76$ *
1,774.76
1,774.76

104614/00 CUSTOM INK
150675 PO-150672 01/09/2015 T-SHIRTS

| 1 01-3010-0.4300.00-1110-1000-115-000-000 YN F | 530.19 | 493.20 |  |
| :--- | :---: | :---: | :---: | :---: |
| TOTAL PAYMENT AMOUNT | $493.20 *$ |  | 493.20 |
| TOTAL USE TAX AMOUNT | 36.99 |  |  |

## 103792/00 DATA PATH INC

150064 PO-150064 01/07/2015 AERIES MONTHLY CONTRACT
150065 PO-150065 01/07/2015 REMOTE SUPPORT MAINT 150066 PO-150066 01/07/2015 MONTHLY SERVICE CONTRACT
150280 P0-150281 01/07/2015 IPAD
150290 PO-150293 01/07/2015 PROJECTOR
150471 PO-150469 01/07/2015 KEYBOARDS
150517 PO-150522 01/08/2015 LOW VOLTAGE INSTALLATION
150627 PO-150623 01/07/2015 SERVER INFRASTRUCTURE
150630 P0-150626 01/07/2015 LAPTOP
150658 PO-150666 01/07/2015 HEADPHONES
150691 PO-150687 01/07/2015 SCHOOL MEDIA SUPPLIES
150693 PO-150692 01/08/2015 PROJECTOR 150702 PO-150699 01/08/2015 NETWORKING EQUIP

1 01-0000-0-5866.00-0000-7700-112-000-000 NN P
1 01-0000-0-5866.00-0000-7700-112-000-000 NN P
1 01-0000-0-5866.00-0000-7700-112-000-000 NN P
1 01-0824-0-4400.00-1154-1000-310-000-000 NN F
1 01-0824-0-4400.00-1154-1000-310-000-000 NN F
$101-1100-0-4300.00-1110-1000-111-000-000 \mathrm{NN} F$
1 01-1100-0.4300.00-1110-1000-111-000-000 NN P
1 01-9150-0-4400.00-0000-7700-112-000-000 NN F
1 01-0000-0.4400.00-0000-7300-112-000-000 NN F
1 01-3010-0-4300.00-1110-1000-115-000-000 NN F
1 01-1100-0-4300.00-1110-1000-111-000-000 NN F
1 01-0824-0.4400.00.1154-1000-310.000-000 NN F
1 01-0824-0.4400.00-1110-1000-310-000-000 NN F

| 400.00 | 400.00 |
| ---: | ---: |
| 2692.00 | 2.692 .00 |
| 8329.00 | 8.329 .00 |
| 546.92 | 546.92 |
| 946.25 | 946.25 |
| 929.74 | 510.27 |
| 1235.90 | $1,235.90$ |
| 36054.00 | 36.054 .00 |
| 1203.65 | $1,209.21$ |
| 464.84 | 465.47 |
| 151.86 | 151.86 |
| 512.64 | 516.01 |
| 1178.93 | 1.189 .03 |



104386/00 ELECTRICAL DISTRIBUTORS CO


104541/00 ESTES, RONALD
PV-150443 01/08/2015 SUPPLIES
01-0000-0-4399.00-0000-7200-112-000-000 NN
130.17

PV-150444 01/08/2015 REIMB-CSBA CONFERENCE $01 \cdot 0000 \cdot 0 \cdot 5200.00 \cdot 0000 \cdot 7150 \cdot 112 \cdot 000 \cdot 000 \mathrm{NN}$
PV-150445 01/08/2015 REIMB-CSBA CONFERENCE 01-0000-0-5200.00-0000-7150-112-000-000 NN
32.71

TOTAL PAYMENT AMOUNT
420.54 *
257.66
420.54




104440/00 KIMBALL MIDWEST
150022 PO-150022 01/08/2015 BUS PARTS PV-150457 01/08/2015 BUS PARTS
$101 \cdot 0823 \cdot 0 \cdot 4344.00 \cdot 0000 \cdot 3600 \cdot 112 \cdot 000 \cdot 000 \mathrm{NN} \mathrm{F}$
160.71
160.71

01-0823-0-4344.00-0000-3600-112-000-000 NN $1,038.92$
TOTAL PAYMENT AMOUNT
1,199.63 *
1,199.63

100930/00 LACKEY, NANCY
PV-150458 01/08/2015 BACKPACK SUPPLIES
01-0000-0-4300.00-0155-3140-112.000-000 NN
43.05

TOTAL PAYMENT AMOUNT 43.05 *
43.05

104441/00 LONGORIA, ERNIE
PV-150459 01/08/2015 REIMB-CSBA CONFERENCE 01-0000-0-5200.00-0000-7110-112-000-000 NN
203.30

TOTAL PAYMENT AMOUNT 203.30 *
203.30


104422/00 MADERA COUNTY OFFICE

| 150479 PO-150478 01/09/2015 WORKSHOP REGISTRATION | 1 01-0824-0-5200.00-1110-1000-110-000-000 NN F | 125.00 | 125.00 |
| :---: | :---: | :---: | :---: | :---: |
| TOTAL PAYMENT AMOUNT | $125.00 *$ |  |  |

054938/00 MATTOS NEWSPAPERS INC. 000000000
PV-150462 01/08/2015 EMPLOYMENT ADS PV-150463 01/08/2015 CALENDAR AD



014 Gustine Unified School Dist. J45189 JANUARY WARRANT REGISTER


103983/00 PURCHASE POWER
PV-150468 01/08/2015 POSTAGE REFILL
01-0000-0-5930.00-0000-7200-112-000-000 NN
1,020.99
TOTAL PAYMENT AMOUNT
1.020.99 *
$1,020.99$

## 100073/00 QUILL CORPORATION

150677 PO-150674 01/08/2015 INSTR SUPPLIES
150678 PO-150675 01/08/2015 INSTR SUPPLIES

ACCOUNTS PAYABLE PRELIST
BATCH: 0011 January Warrant Register
APY500 L. 00.07 01/09/15 11:57 PAGE
11 << Held for Audit >>
FUND : 01 GENERAL FUND/COUNTY SSF
Tax ID num Deposit type ABA num Account num
FD-RESC-Y-OBJT.SO-GOAL-FUNC-SCH-DD1-DD2 T9MPS Liq Amt Net Amount

01-0000-0-5620.00-0000-7200-112-000-000 NN 19.50

104041/00 ROSEN, SANFORD
150719 PO-150716 01/09/2015 REIMB-DRIVER PHYSICAL $\quad 1$ 01-0823-0-5845.00-0000-3600-112-000-000 NN F $100.00 \quad 100.00$ $\begin{array}{lll}\text { TOTAL PAYMENT AMOUNT } 100.00 * & 100.00\end{array}$

## 104686/00 SAENZ PEST CONTROL

PV-150479 01/09/2015 PEST CONTROL
PV-150480 01/09/2015 PEST CONTROL
PV-150481 01/09/2015 PEST CONTROL
PV-150482 01/09/2015 PEST CONTROL
PV-150483 01/09/2015 PEST CONTROL
PV-150484 01/09/2015 PEST CONTROL PV-150485 01/09/2015 PEST CONTROL

| $01-8150-0-5565.00-0000-8110-112 \cdot 000-000 \mathrm{NN}$ | 75.00 |
| :---: | ---: |
| $01-8150-0-5565.00-0000-8110-112-000-000 \mathrm{NN}$ | 180.00 |
| $01-8150 \cdot 0-5565.00-0000-8110-112-000-000 \mathrm{NN}$ | 170.00 |
| $01-8150-0-5565.00-0000-8110-112-000-000 \mathrm{NN}$ | 180.00 |
| $01-8150-0-5565.00 \cdot 0000-8110-112 \cdot 000-000 \mathrm{NN}$ | 360.00 |
| $01-8150-0-5565.00-0000-8110-112-000-000 \mathrm{NN}$ | 210.00 |
| $01-8150-0-5565.00-0000-8110-112 \cdot 000-000 \mathrm{NN}$ | $1,250.00$ |



014 Gustine Unified School Dist. J45189 JANUARY WARRANT REGISTER

Vendor/Addr Remit name Tax ID num Deposit type ABA num Account num
Req Reference Date Description FD-RESC-Y-OBJT.S0-GOAL-FUNC-SCH-DD1-DD2 T9MPS Liq Amt Net Amount
101568/00 SCHOOL SERVICES OF CALIFORNIA

| 150482 | PO-150480 | $01 / 09 / 2015$ | FISCAL BUDGET SERVICES | 1 | $01-0000 \cdot 0 \cdot 5899.00 \cdot 0000-7200-112-000-000 ~ N N ~ P ~$ | 215.00 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 150482 PO-150480 $01 / 09 / 2015$ | FISCAL BUDGET SERVICES | 1 01-0000-0-5899.00-0000-7200-112-000-000 NN P | 215.00 | 215.00 |  |  |
|  | TOTAL PAYMENT AMOUNT | $430.00 *$ | 430.00 |  |  |  |

102033/00 SCHOOL SPECIALTY INC

150649 P0-150651 01/09/2015 ADMIT SLIP BOOKS 150668 PO-150667 01/09/2015 ADMIT SLIP BOOKS
$101 \cdot 3010 \cdot 0 \cdot 4300.00 \cdot 1110 \cdot 1000 \cdot 115 \cdot 000 \cdot 000 \mathrm{NN} F$
1 01-3010-0-4300.00-1110-1000-115-000-000 NN F
TOTAL PAYMENT AMOUNT
95.38 *
$61.39 \quad 47.69$
61.39
47.69
95.38

## 104015/00 SHERWIN WILLIAMS

150067 PO-150067 01/09/2015 PAINT AND SUPPLIES
$101 \cdot 8150-0 \cdot 4300.00 \cdot 0000 \cdot 8110-112 \cdot 000-000 \mathrm{NN} F$
387.12
402.12

TOTAL PAYMENT AMOUNT
402.12 *
402.12

## 080530/00 SISC III DENTAL

PV-150490 01/09/2015 DENTAL PV-150490 01/09/2015 INSURANCE PV-150490 01/09/2015 INSURANCE PV-150490 01/09/2015 INSURANCE

080531/00
SISC III HEALTH
PV-150489 01/09/2015 INSURANCE PV-150489 01/09/2015 INSURANCE PV-150489 01/09/2015 INSURANCE PV-150489 01/09/2015 INSURANCE PV-150489 01/09/2015 INSURANCE PV-150489 01/09/2015 MEDICAL

PV-150491 01/09/2015 INSURANCE PV-150491 01/09/2015 INSURANCE PV-150491 01/09/2015 INSURANCE PV-150491 01/09/2015 VISION

000000000

$$
\begin{aligned}
& \begin{array}{l}
01-0000-0-3402.00-0000-7110 \cdot 112 \cdot 000-000 \mathrm{NN} \\
01-0000-0 \cdot 9565.00-0000-7209-112 \cdot 000-000 \mathrm{NN} \\
01-0000-0 \cdot 9565.00-0000 \cdot 7209 \cdot 112 \cdot 000-000 \mathrm{NN} \\
01-0100-0 \cdot 9554.00-0000-0000-000-000-000 \mathrm{NN} \\
\text { TOTAL PAYMENT AMOUNT }
\end{array} \quad 13.949 .30 *
\end{aligned}
$$

000000000
$01-0000-0-3701.00-0000-7209-112 \cdot 000-000 \mathrm{NN}$
$01-0000-0-3702.00-0000-7209-112-000-000 \mathrm{NN}$
$01-0000-0 \cdot 9565.00-0000-7209-112-000-000 \mathrm{NN}$
$01-0000-0-9565.00-0000-7209-112-000-000 \mathrm{NN}$
$01 \cdot 0100-0-9554.00-0000-0000-000-000-000 \mathrm{NN}$
$01-0000-0-3402.00-0000-7110-112-000-000 \mathrm{NN}$

TOTAL PAYMENT AMOUNT
193,561.00 *
13,900.17
816.00

1,795.00
7,933.83
165,130.00
3,986.00
193.561.00

000000000

01-0000-0-9565.00-0000-7209-112-000-000 NN
248.00
49.60

01-0000-0-9565.00-0000-7209-112-000-000 NN 01-0100-0.9554.00-0000-0000-000-000-000 NN 01-0000-0-3402.00-0000-7110-112-000-000 NN

2,690.60
80.00

TOTAL PAYMENT AMOUNT
3,068.20 *
368.40
147.00

1,344.00
$12,089.90$
13,949.30


104681/00 TEACHER SYNERGY INC
150672 PO-150671 01/09/2015 INSTR SUPPLIES
TOTAL PAYMENT AMOUNT
$4,077.78$ *
4,077.78
$101-1100-0 \cdot 4300.00-1110 \cdot 1000-111-000-000$ YN F $\quad 121.25 \quad 121.25$

| TOTAL PAYMENT AMOUNT 121.25 * | 121.25 |
| :--- | :--- | :--- | :--- |

## 104288/00 TESEI PETROLEUM

PV-150492 01/09/2015 FUEL FOR BUSES
PV-150493 01/09/2015 MAINT/GRNDS
PV-150494 01/09/2015 CHERYL
PV-150494 01/09/2015 GES
PV-150494 01/09/2015 MAINT/GRNDS
PV-150494 01/09/2015 RUSSELL
PV-150495 01/09/2015 FUEL FOR BUSES
$01-0823-0-4341.00-0000 \cdot 3600-112-000-000 \mathrm{NN}$
$01-0000-0-4341.00-0000-8200-112 \cdot 000-000 \mathrm{NN}$
$01-0823-0-4341.00-0000-3600-112-000-000 \mathrm{NN}$
$01-0824-0-4300.00-1110-1000-110-000-000 \mathrm{NN}$
$01-0000-0-4341.00-0000-8200-112-000-000 \mathrm{NN}$
$01-8150-0-4341.00-0000-8110-112-000-000 \mathrm{NN}$
$01-0823-0-4341.00-0000-3600-112-000-000 \mathrm{NN}$
167.56
244.89
64.05
360.50
64.30
2.457.10
3.994.99

020571/00 THE OFFICE CITY 000000000

150241 PO-150240 01/09/2015 INSTR SUPPLIES 150650 PO-150652 01/09/2015 SUPPLIES
$101-0824-0.4300 .00-1110 \cdot 1000-310-000-000$ NN P $38.20 \quad 38.20$
$101 \cdot 0824 \cdot 0 \cdot 4300.00 \cdot 1110 \cdot 1000 \cdot 310 \cdot 000 \cdot 000 \mathrm{NN} \mathrm{F} \quad 17.59 \quad 17.59$ TOTAL PAYMENT AMOUNT 55.79 * 55.79


| 092087/00 VALLEY PARTS SERVICE | 770001024 |  |  |
| :---: | :---: | :---: | :---: |
| 150023 P0-150023 01/09/2015 BUS PARTS | 1 01-0823-0.4344.00-0000-3600-112-000-000 NN P | 1989.09 | 1,989.09 |
|  | TOTAL PAYMENT AMOUNT 1,989.09 * |  | 1,989.09 |

104503/00 VERIZON WIRELESS
PV-150498 01/09/2015 PHONE SERVICE
PV-150499 01/09/2015 I PAD CONNECTION
01-0000-0-5922.00-0000-2700-112-000-000 NN
89.34

01-0000-0-5912.00-0000-7110-112-000-000 NN
216.66

TOTAL PAYMENT AMOUNT
306.00 *
306.00

101563/00 VFW POST \#7635
PV-150500 01/09/2015 FLAG SERVICE
01-0000-0-5899.00-0000-7200-112-000-000 NN
10.00
$\begin{array}{lll}\text { TOTAL PAYMENT AMOUNT } 10.00 \text { * } & 10.00\end{array}$

096011/00 WESTSIDE WELDING 770009647
150715 PO-150712 01/09/2015 MAINT SUPPLIES
1 01-8150-0.4300.00-0000-8110-112-000-000 NY F
196.22
195.53

TOTAL PAYMENT AMOUNT

## 103126/00 WILLIAMS SCOTSMAN

PV-150501 01/09/2015 GHS
PV-150501 01/09/2015 RES

| $01-0000-0-5610.00-0000-8700-310-000-000 \mathrm{NN}$ | 600.00 |  |
| :---: | :---: | :---: |
| $01-0000-0 \cdot 5610.00 \cdot 0000-8700-111 \cdot 000-000 \mathrm{NN}$ | 300.00 |  |
| TOTAL PAYMENT AMOUNT | $900.00 *$ | 900.00 |



## GUSTINE UNIFIED SCHOOL DISTRICT

January 14, 2015

## ADULT ED FUND



# Gustine Unified School District 

January 14, 2015

CAFETERIA FUND
Warrant Register \#7
$\$ 47,513.03$

TOTAL WARRANTS PAID THIS MONTH
$\$ 47,513.03$


103537/00 BB PRINTS


016633/00 CENTRAL SANITARY SUPPLY CO 000000000
150724 PO-150721 01/08/2015 SUPPLIES $\quad 113 \cdot 5310 \cdot 0 \cdot 4300 \cdot 00-0000 \cdot 3700-112 \cdot 000 \cdot 000$ NN F $862.70 \quad 650.28$


104684/00 CHARTWELLS DINING SERVICES


019127/00 COAST HARDWARE
PV-150436 01/07/2015 SUPPLIES

000000000
13-5310-0-4300.00-0000-3700-112-000-000 NN
85.68
$\begin{array}{lll}\text { TOTAL PAYMENT AMOUNT } 85.68 \text { * } & 85.68\end{array}$

103057/00 DEPOT GARAGE
PV-150438 01/07/2015 VEHICLE SMOG

ACCOUNTS PAYABLE PRELIST BATCH: 0011 January Warrant Register FUND : 13 CAFETERIA SPECIAL REVENUE FUND

TOTAL PAYMENT AMOUNT
43,772.15 *
43.772.15


## GUSTINE UNIFIED SCHOOL DISTRICT

January 14, 2015

## CAPITAL FACILITIES FUND



Number of checks to be printed: 111, not counting voids due to stub overflows.

# GUSTINE UNIFIED SCHOOL DISTRICT <br> Meeting of the Board of Trustees <br> MEETING DATE: 

January 14, 2015

AGENDA ITEM TITLE: Audit Report for 2013/14
AGENDA SECTION: Action
PRESENTED BY: Dr. Ronald Estes, Superintendent

## SUMMARY:

A representative from the district's auditors, Christy White and Associates, will present the 2013/14 Audit Report.

The Schedule of Findings is attached. (A full copy of the Audit Report is available at the District Office).

FISCAL IMPACT: None
BUDGET CATEGORY: None
RECOMMENDED ACTION: Approval of 2013/14 Audit Report

# GUSTINE Unified School District 

## AUDIT REPORT

JUNE 30, 2014

San Diego
Los Angeles
San Francisco Bay Area
christy@white
ACCOU PROFESSIONAL
ACCOUNTANCY CORPORATION

## SCHEDULE OF FINDINGS AND QUESTIONED COSTS

## GUSTINE UNIFIED SCHOOL DISTRICT <br> SUMMARY OF AUDITORS' RESULTS <br> FOR THE YEAR ENDED JUNE 30, 2014

## FINANCIAL STATEMENTS

Type of auditors' report issued:
Unmodified
Internal control over financial reporting:
Material weaknesses) identified?
Significant deficiency(ies) identified?
Non-compliance material to financial statements noted?

| No |
| :---: |
| Yes |
| No |

## FEDERAL AWARDS

Internal control over major program:
Material weaknesses) identified?
Significant deficiency(ies) identified?
Type of auditors' report issued:
Any audit findings disclosed that are required to be reported in accordance with section .510(a) of OMB Circular A-133?
$\frac{\text { No }}{\frac{\text { None Reported }}{\text { Unmodified }}}$
$\qquad$
Identification of major programs:

CFDA Number (s)
10.553, 10.555, 10.559

Name of Federal Program of Cluster Child Nutrition Cluster

Dollar threshold used to distinguish between Type A and Type B programs: Auditee qualified as low-risk auditee?

| $\$ \quad 300,000$ |
| :---: | :---: |

## STATE AWARDS

Internal control over state programs:
Material weaknesses identified?
Significant deficiency (ies) identified?
Type of auditors' report issued on compliance for state programs:

| No |
| :---: |
| Yes |
| Unmodified |

## FIVE DIGIT CODE <br> 20000 <br> 30000

AB 3627 FINDING TYPE<br>Inventory of Equipment<br>Internal Control

## FINDING \#2014-1: STUDENT BODY FUNDS (30000)

Criteria: Maintaining sound internal control procedures over cash receipts, cash disbursements, bank reconciliations and minutes of council meetings reduced the opportunity for irregularities to go undetected. The Fiscal Crisis \& Management Assistance Team (FCMAT) Associated Student Body Accounting Manual \& Desk Reference outlines the proper internal control procedures for associated student body accounts to follow.

## Condition:

## Gustine High School ASB

- Cash Receipts:
- For 2 out of 10 items, the funds were not deposited until roughly one month following receipt.
- Auditor noted during testing that the ASB does not use the next consecutively numbered receipt book when they use the last receipt in a current book. The ASB appears to have started the year with a book numbered 290 XXX , and was using a book numbered 889 XXX as of interim testing.
- Cash Disbursements:
- For 1 out of 10 items tested, the requisition form was missing the student representative signature.

Gustine Middle School ASB

- Cash Receipts:
- For 3 out of 5 items tested, there was insufficient supporting documentation for all cash receipt transactions tested.
- Deposits are made on a monthly basis, we recommend depositing within two weeks.
- Event proceeds could be possibly supported by ticket number counts, breakdown of prices, actual receipts.

Perspective: We tested cash receipts and disbursements at various ASB's throughout the District.
Cause: Insufficient controls over student body activities.
Effect: Potential for irregularities in accounting to go undetected.

Recommendation: We recommend that the District provide the FCMAT manual to all ASB staff as well as provide District-wide ASB training to reinforce the importance for sound internal control procedures to be implemented. We also recommend that the District follow up with sites to verify that internal control procedures are in place.

District Response: The District will provide the FCMAT manual to all ASB staff. District will also provide ASB training to district staff involved in ASB business. ASB receipting of funds will be reviewed at the sites to verify internal controls.

## GUSTINE UNIFIED SCHOOL DISTRICT FINANCIAL STATEMENT FINDINGS, continued JUNE 30, 2014

## FINDING \#2014-2: CASH RECEIPTS AND BANK RECONCILIATIONS (30000)

Criteria: All District cash receipts should be properly supported by receipts and refund detail maintained. Individual receipts should be traceable to deposits to ensure timely and complete deposits.

## Condition:

## Cafeteria Cash Receipts

- During our review of cash receipts, it was noted that 3 out of 5 items tested were not deposited to the bank within a timely manner. Due to the higher risk associated with cash, it is recommended that cash received is deposited within a timely manner, not to exceed two (2) weeks.
- We also noted that cash received at the cafeteria is deposited to the Tri County Bank each month and the cash does not hit the books until these amounts clear to Wells Fargo. We recommend that cash received is booked once it has been collected by the District. The auditor reclassified amounts between cash and accounts receivable to properly reflect the balance.


## District Cash Receipts

- Auditor noted that during review of internal controls, there are currently no bank reconciliation processes for the Wells Fargo account. The only control set up is to verify that the amount deposited matches up with the amount cleared is from the County Office.
- Funds are only deposited on a monthly basis.
- The same individual is also responsible for making the deposits and recording the receipts in the books. We would recommend having someone else sign off or separating the duties.

Cause: There are weaknesses in the processing of cash receipts and reconciling bank accounts.
Effect: Lack of sound internal controls and increased potential for misappropriation of District assets.
Perspective: There was a reclassification necessary to properly state the District's cash in banks balance. Auditor reviewed procedures over receipting at the District.

Recommendation: We recommend that cash received is deposited in a timely manner. We also recommend segregating duties for District cash receipts to enhance the District's internal controls over this process.

District Response: The District will create and adhere to a bi-weekly deposit schedule. District will also review staff assignments to accommodate separation of duties or at a minimum, have a secondary review.

GUSTINE UNIFIED SCHOOL DISTRICT
FEDERAL AWARD FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDEDJUNE 30, 2014

## FIVE DIGIT CODE <br> 50000

AB 3627 FINDING TYPE
Federal Compliance

There were no federal award findings and questioned costs for the year ended June 30, 2014.

## GUSTINE UNIFIED SCHOOL DISTRICT <br> STATE AWARD FINDINGS AND QUESTIONED COSTS <br> FOR THE YEAR ENDED JUNE 30, 2014

| FIVE DIGIT CODE |
| :---: |
| 10000 |
| 40000 |
| 41000 |
| 60000 |
| 61000 |
| 70000 |
| 71000 |
| 72000 |

AB 3627 FINDING TYPE<br>Attendance<br>State Compliance<br>CalSTRS<br>Miscellaneous<br>Classroom Teacher Salaries<br>Instructional Materials<br>Teacher Misassignments<br>School Accountability Report Card

## FINDING \#2014-3: SCHOOL ACCOUNTABILITY REPORT CARD (72000)

Criteria: School facilities conditions assessments as indicated in a school's annual School Accountability Report Card (SARC) should match the information indicated in the Facility Inspection Tool (FIT) forms and be updated annually by the most recent FIT form, as per Education Code 3312(b)(8) and 17002.

Condition: We found in our testing of the annual SARC that there was no FIT form on file for Gustine Elementary that related to the SARC that was posted online.

Cause: Inadequate controls over the preparation of the annual SARC.
Effect: Information posted in the online SARC does not agree to a FIT form.
Questioned Cost: Not Applicable.

Perspective: FIT form for Gusting Elementary.
Recommendation: We recommend that the District adopt controls to ensure that the preparation and submission of the annual SARC includes the information related to the most recent FIT form completed prior to the submission.

District Response: The District will create an internal control to ensure the annual SARC includes the most recent FIT form prior to the submission.

$$
V I I-C
$$

# GUSTINE UNIFIED SCHOOL DISTRICT 

## Meeting of the Board of Trustees MEETING DATE:

January 14, 2015

AGENDA ITEM TITLE: Variable Term Waiver Request
AGENDA SECTION: Action
PRESENTED BY: Dr. Ron Estes, Superintendent

## SUMMARY:

The necessary paperwork will be submitted to Merced County Office of Education/Credentialing Office requesting a Variable Term Waiver for GUSD employees Gretchen Jo (Speech Therapist) and Heather Brooks (Special Ed Teacher). The District conducted extensive advertising in an effort to fill these specialized positions. Since the individuals selected have not fully completed their full credential, the District is required to submit this paperwork to the county. (The paperwork contains personal information and will not be included in the board packet but will be available at the meeting).

FISCAL IMPACT: None
BUDGET CATEGORY: None
RECOMMENDED ACTION: Approve

# GUSTINE UNIFIED SCHOOL DISTRICT <br> Meeting of the Board of Trustees <br> MEETING DATE: 

January 14, 2015

AGENDA ITEM TITLE: Request for Fireworks Display at GHS Graduation
AGENDA SECTION: Action

PRESENTED BY: Dr. Ron Estes, Superintendent

## SUMMARY:

The Board will be asked for permission for the high school graduating class to have a fireworks display at the end of the graduation ceremony this year. Funds for this would come from the Senior Class and the District Funds. As you can see in the contract, the decision is time-sensitive.

FISCAL IMPACT: None

BUDGET CATEGORY: None
RECOMMENDED ACTION: Approve

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES below. this certificate of insurance does not constitute a contract between the issuing insurer(s), authorized REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.
IMPORTANT: If the certificate hoider is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

## PRODUCER

Britton Gallagher
One Cleveland Center, Floor 30
1375 East 9th Street
Cleveland OH 44114

| CONTACT NAME: |  |
| :---: | :---: |
| NAME: <br> PHONE <br> AAC No, Extl: 216-658-7100 | FAXC, No):216-658-7101 |
| $\begin{aligned} & \text { E-MAL } \\ & \text { ADDRESS: } \end{aligned}$ |  |
| INSURER(S) AFFORDING COVERAGE | NAIC \# |
| Insurer a : Everest National Insurance Company | any 10120 |
| Insurer b:Axis Surplus Insurance Company | 26620 |
| INSURER C : Everest Indemnity Insurance Co. | 10851 |
| INSURER D : |  |
| INSURERE: |  |
| INSURERF: |  |

INSURED
Fireworks \& Stage F/X America, Inc.
P. O. Box 488

12650 Highway 67S Ste FA
Lakeside CA 92040

REVISION NUMBER:
CERTIFICATE NUMBER: 1121529599
COVERAGES
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY be issued or may pertain, the insurance afforded by the policies described herein is subject to all the terms, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.


## CERTIFICATE HOLDER

Fireworks \& Stage FX America
P.O. Box 488
Lakeside CA 92040-0488

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

October 22, 2014
Gustine High School
John Petrone
501 North Ave.
Gustine, CA 95322
Dear Mr. Petrone,
Pyro Spectaculars, Inc. is pleased to present to you our pyrotechnic proposal for your June 5, 2015 event. We are proposing our full service Program " $A$ " in the amount of $\$ 2,000.00$. Your display is scheduled for 7:00 p.m. and will be approximately 1 minute in duration.

Our full service display includes the services of a licensed pyrotechnic operator, an electronic firing system, insurance coverage, sales tax and delivery. We will process the necessary fire department permit applications. Our winning combination of products, people and production capabilities help produce the best fireworks entertainment package possible.

Gustine High School will be responsible for payment of the Gustine Volunteer Fire Department permit fee, and/or standby firemen fees, if any. The Fire Department may bill you directly for any standby fees for inspections. Gustine High School will be responsible for providing the display location and all necessary security for the display site.

Enclosed you will find a Product Synopsis, Production Agreements for signature and Scope of Work. Please have one copy of this fully executed agreement returned to our office by February 6, 2015 along with your full final payment.

Please take the time to review this proposal in detail. If you wish to discuss any changes in your program or need more information, please call either myself or your Customer Service Representative Melonee Mares at (909) 355-8120.

Sincerely,
PYRO SPECTACULARS, INC.

## mank Lercim

Mark Silveira
PYRO Show Producer
MS/mb

## Enclosures

# Proposal Outline for Gustine High School 

- Product Synopsis
- Conclusion and Commitment
- Production Agreement \& Scope of Work



# Product Synopsis Pyrotechnic Proposal Gustine High School Program A-June 5, 2015 $\$ 2,000.00$ 

Opening
Description
Quantity

- 2.5" Souza Designer Opening Salutes

10
Total of Opening 10

Pyrotechnic Devices
Description
Quantity

- Comet 38 mm Hi Performance Proximate

Total of Pyrotechnic Devices 3
Grand Finale
Description
Quantity

- 2" Souza Designer Bombardment Shells 100
- 2.5" Souza Designer Bombardment Shells 60

Total of Grand Finale $\quad 160$ Grand Total 173

## Conclusion \& Commitment



KGB Sky Show 2008

Ae'd like to thank Gustine High School for allowing us to make this presentation.

Our sincere effort has gone into preparing this proposal. We are eager to hear your comments and answer any questions you may have.

Nee are confident that after your complete review of our ideas and performance capabilities you will select Pyro Spectaculars by Souza as your fireworks company.

Marke Súlveíra<br>PYRO Show Producer

# PRODUCTION AGREEMENT 

This agreement ("Agreement") is made this $\qquad$ day of $\qquad$ 2014 by and between Pyro Spectaculars, Inc., a California corporation, hereinafter referred to as ("PYRO"), and Gustine High School, hereinafter referted to as ("CLIENT"). PYRO and CLIENT are sometimes referred to as "Party" or collectively as "Parties" herein.

1. Engagement-CLIENT hereby engages PYRO to provide to CLIENT one fireworks production ("Production"), and PYRO accepts such engagement upon all of the promises, terms and conditions hereinafter set forth. The Production shall be substantially as outlined in Program "A", attached hereto and incorporated herein by this icfcrence.
1.1 PYRO Duties - PYRO shall provide all pyrotechnic equipment, trained pyrotechnicians, shipping, pyrotechnic products, application for specific pyrotechnic permits (the cost of which, including standby fees, shall be paid by CLIENT) relating to the Production, insurance covering the Production and the other things on its part to be performed as more specifically set forth below in this Agreement and in the Scope of Work ("Scope of Work"), attached hereto, incorporated herein by this reference, and made a part of this Agreement as though set forth fully herein.
1.2 CLIENT Duties - CLIENT shall provide to PYRO a suitable site ("Site") for the Production, security for the Site as set forth in Paragraph 6 hereof, access to the Site, any permission necessary to utilize the Site for the Production, and the other things on its part to be performed as more specifically set forth below in this Agreement and in the Scope of Work. All Site arrangements are subject to PYRO's reasonable approval as to pyrotechnic safety, suitability, and security. All other conditions of the Site shall be the responsibility of CLIENT, including, but not limited to, access, use, control, parking and general safety with respect to the public, CLIENT personnel and other contractors.
2. Time and Place - The Production shall take place on June 5, 2015, at approximately 7:00 PM, at Gustine High School; Bascball Field 501 North Ave., Gusline, CA, Site.

## 3. Fees, Interest, and Expenses -

3.1 Fee-CLIENT agrees to pay PYRO a fee of $\$ 2,000.00$ USD (TWO THOUSAND DOLLARS) ("Fee") for the Production. CLIENT shall pay to PYRO the total balance of the Fee plus estimated permit and standby fees, specified production costs, and other regulatory costs approximated at $\$ 00.00$, for a total of $\$ 2,000000$, no later than February 6,2015 . CLIENT authorizes PYRO to receive and verify credit and financial information concerning CLIENT from any agency, person or entity including but not limited to credit reporting agencies. The "PRICE FIRM" date, the date by which the executed Agreement must be delivered to Pyro, is set forth in paragraph 20.
3.2 Interest - In the event that the Fee is not paid in a timely manner, CLIENT will be responsible for the payment of $1.5 \%$ interest per month or $18 \%$ anmually on the unpaid balance. If litigation ariscs out of this Agreement, the prevailing party shall be entitled to reasonable costs incurred in connection with the litigation, including, but not limited to attorneys' fees.
3.3 Expenses-PYRO shall pay all normal expenses directly related to the Production including freight, insurance as outlined, pyrotechnic products, pyrotechnic equipment, experienced pyrotechnic personnel to set up and discharge the pyrotechnics and those additional items as outlined as PYRO's responsibility in the Scope of Work. CLIENT shall pay all costs related to the Production not supplied by PYRO including, but not limited to, those items outlined as CLIENT's responsibility in this Agreement and Scope of Work.
4. Proprietary Rights - PYRO represents and warrants that it owns all copyrights, including performance rights, to this Production, except that PYRO does not own CLIENT-owned material or third-party-owned material that has been included in the Production, and as to such CLIENT-owned and third-partyowned material, CLIENT assumes full responsibility therefore. CLIENT agrees that PYRO shall retain ownership of, and all copyrights and other rights to, the Production, except that PYRO shall not acquire or retain any ownership or other rights in or to CLIENT-owned material and third-party-owned material and shall not be responsible in any way for such matcrial. If applicable, CLIENT consents to the use of CLIENT-owned material and represents that it has or will obtain any permission from appropriate third parties sufficient to authorize public exhibition of any such material in connection with this Production. PYRO reserves the ownership rights in its trade names that are used in or are a product of the Production. Any reproduction by sound, video or other duplication or recording process without the express written permission of PYRO is prohibited.
5. Safety - PYRO and CLIENT shall each comply with applicable federal, state and local laws and regulations and employ safety programs and mcasures consistent with recognized applicable industry standards and practices. At all times before and during the Production, it shall be within PYRO's sole discretion to determine whether or not the Production may be safely discharged or continued. It shall not constitute a breach of this Agreement by PYRO for fireworks to fail or malfunction, or for PYRO to determine that the Production cannot be discharged or continued as a result of any conditions or circumstances affecting safety beyond the reasonable control of PYRO.
6. Security - CLIENT shall provide adequate security personnel, barricades, and Police Department services as may be necessary to preclude individuals other than those authorized by PYRO from entering an area to be designated by PYRO as the area for the set-up and discharge of the Production, including a fallout area satisfactory to PYRO where the pyrotechnics may safely rise and any debris may safely fall. PYRO shall have no responsibility for monitoring or controlling CLIENT's other contractors, providers or volunteers; the public; areas to which the public or contractors have access; or any other public or contractor facilities associated with the Production.
7. Cleanup - PYRO shall be responsible for the removal of all equipment provided by PYRO and clean up of any live pyrotechnic debris made necessary by PYRO, CLIENT shall be responsible for any other clean up which may be required of the Production or set-up, discharge and fallout areas including any enviroumental clean-up.
8. Permits - PYRO agrees to apply for permits for the firing of pyrotechnics only from the Gustine Voluntecr Fire Department, FAA, and USCG, if required. CLIENT shall be responsible for any fees associated with these permits including standby fees. CLIENT shall be responsible for obtaining any other necessary permits, paying associated fees, and making other appropriate arrangements for Police Departments, other Fire Departments, road closures, event/activity or land use permits or any permission or permit required by any Local, Regional, State or Federal Government.

Pyro Spectaculars, Inc.

P.O. Box 2329

Rialto, CA 92377
Tel: 909-355-8120 :::: Fax: 909-355-9813

## Gustine High School <br> Program \#A

June 5, 2015
Page 2 of 4
9. Insurance - PYRO shall at all times during the performance of services herein ensure that the following insurance is maintained in connection with PYRO's performance of this Agreement: (1) commercial general liability insurance, including products, completed operations, and contractual liability under this Agreement; (2) automobile liability insurance, (3) workers' compensation insurance and employer liability insurance. Such insurance is to protect CLIENT from claims for bodily injury, including death, personal injury, and from claims of property damage, which may arise from PYRO's performance of this Agreement, only. The types and amounts of coverage shall be as set forth in the Scope of Work. Such insurance shall not include claims which arise from CLIENT's negligence or willful conduct or from failure of CLIENT to perform its obligations under this Agreement, coverage for which shall be provided by CLIENT.

The coverage of these policies shall be subject to reasonable inspection by CLIENT. Certificates of Insurance cvidencing the required general liability coverage shall be furnished to CLIENT prior to the rendering of services hereunder and shall include that the following are named as additionally insured: CLIENT; Sponsors, Landowners, Barge Owners, if any; and Permitting Authorities, with respect to the operations of PYRO at the Production. Pyrotechnic subcontractors or providers, if any, not covered under policies of insurance required hereby, shall secure, maintain and provide their own insurance coverage with respect to their respective operations and services.
10. Indemnification - PYRO represents and warrants that it is capable of furnishing the necessary experience, personnel, equipment, materials, providers, and expertise to produce the Production in a safe and professional manner. Notwithstanding anything in this Agreement to the contrary, PYRO shall indemnify, hold harmless, and defend CLIENT and the additional insureds from and against any and all claims, actions, damages, liabilities and expenses, including but not limited to, attorney and other professional fees and court costs, in connection with the loss of life, personal injury, and/or damage to property, arising from or out of the Production and the presentation thereof to the extent such are occasioned by any act or omission of PYRO, their officers, agents, contractors, providers, or employees. CLIENT shall indemnify, hold harmless, and defend PYRO from and against any and all claims, actions, damages, liability and expenses, including but not limited to, attorney and other professional fees and court costs in connection with the loss of life, personal injury, and/or damage to property, arising from or out of the Production and the presentation thereof to the extent such are occasioned by any act or omission of CLIENT, its officers, agents, contractors, providers, or employees. In no event shall either party be liable for the consequential damages of the other party.
11. Limitation of Damages for Ordinary Breach - Except in the case of bodily injury and property damage as provided in the insurance and indemnification provisions of Paragraphs 9 and 10 , above, in the event CLIENT claims that PYRO has breached this Agreement or was otherwise negligent in performing the Production provided for herein, CLIENT shall not be entitled to claim or recover monetary damages from PYRO beyond the amount CLIENT has paid to PYRO under this Agreement, and shall not be entitled to claim or recover any consequential damages from PYRO including, without limitation, damages for loss of income, business or profits.
12. Force Majeure - CLIENT agrees to assume the risks of weather, strike, civil unrest, terrorism, military action, govemmental action, and any other causes beyond the control of PYRO which may prevent the Production from being safely discharged on the scheduled date, which may cause the cancellation of any event for which CLIENT has purchased the Production, or which may affect or damage such portion of the exhibits as must be placed and exposed a necessary time before the Production. If, for any such reason, PYRO is not reasonably able to safely discharge the Production on the scheduled date, or at the scheduled time, or should any event for which CLIENT has purchased the Production be canceled as a result of such causes, CLIENT may (i) reschedule the Production and pay PYRO such sums as provided in Paragraph 13, or (ii) cancel the Production and pay PYRO such sums as provided in Paragraph 14, based upon when the Production is canceled.
13. Rescheduling Of Event - If CLIENT elects to reschedule the Production, PYRO shall be paid the original Fee plus all additional expenses made necessary by rescheduling plus a $15 \%$ service fee on such additional expenses. Said expenses will be invoiced separately and payment will be due in full within 5 days of receipt. CLIENT and PYRO shall agree upon the rescheduled date taking into consideration availability of permits, materials, equipment, transportation and labor. The Production shall be rescheduled for a date not more than 90 Days subsequent to the date first set for the Production. The Production shall not be rescheduled to a date, or for an event, that historically has involved a fireworks production. The Production shall not be rescheduled between June 15 th and July 15 th unless the original date was July 4 th of that same year, or between December 15 th and January 15 th unless the original date was December 31 st of the earlier year unless PYRO agrees that such rescheduling will not adversely affect normal business operations during those periods.
14. Right To Cancel-CLIENT shall have the option to unilaterally cancel the Production prior to the scheduled date. If CLIENT exercises this option, CLIENT agrees to pay to PYRO, as liquidated damages, the following percentages of the Fee as set forth in Paragraph 3.1. I) $50 \%$ if cancellation occurs 30 to 90 days prior to the scheduled date, 2) $75 \%$ if cancellation occurs 15 to 29 days prior to the scheduled date, 3 ) $100 \%$ thereafter. In the cvent CLIENT cancels the Production, it will be impractical or extremely difficult to fix actual amount of PYRO's damages. The foregoing represents a reasonable estimate of the damages PYRO will suffer if CLIENT cancels the Production.
15. No Joint Venture - It is agreed, nothing in this Agreement or in PYRO's performance of the Production shall be construed as forming a parnership or joint venture between CLIENT and PYRO. PYRO shall be and is an independent contractor with CLIENT and not an employee of CLIENT. The Parties hereto shall be severally responsible for their own separate debts and obligations and neither Party shall be held responsible for any agreements or obligations not expressly provided for herein.
16. Applicable Law - This Agreement and the rights and obligations of the Parties hereunder shall be construed in accordance with the laws of California. It is further agreed that the Central Judicial District of San Bernardino County, California, shall be proper venue for any such action. In the event that the scope of the Production is reduced by authorities having jurisdiction or by either Party for safety concerns, the full dollar amounts outlined in this Agreement are enforceable.
17. Notices - Any Notice to the Parties permitted or required under this Agreement may be given by mailing such Notice in the United States Mail, postage prepaid, first class, addressed as follows: PYRO - Pyro Spectaculars, Inc., P.O. Box 2329 , Rialto, Califomia, 92377 , or for overnight delivery to 3196 N . Locust Avenue, Rialto, California 92377. CLIENT -Gustine High School; 501 North Ave., Gustine, CA 95322.
18. Modification of Terms - All terms of the Agreement are in writing and may only be modified by written agreement of both Parties hereto. Both Parties acknowledge they have received a copy of said written Agreement and agree to be bound by said terms of written Agreement only.

Pyro Spectaculars, Inc.
P.O. Box 2329

Rialto, CA 92377
Tel: 909-355-8120 :::: Fax: 909-355-9813
Page 3 of 4
19. Severability - If there is more than one CLIENT, they shall be jointly and severally responsible to perform CLIENT's obligations under this Agreement. This Agreement shall become effective after it is executed and accepted by CLIENT and after it is executed and accepted by PYRO at PYRO's offices in Rialto, California. This Agreement may be executed in several counterparts, including faxed and emailed copies, each one of which shall be deemed an original against the Parly executing same. This Agreement shall be binding upon the Parties hereto and upon their heirs, successors, executors, administrators and assigns.
20. Price Firm - If any changes or alterations are made by CLIENT to this Agreement or if this Agreement is not executed by CLIENT and delivered to PYRO on or before the PRICE FIRM date shown below, then the price, date, and scope of the Production are subject to revicw and acceptance by PYRO for a period of 15 days following delivery to PYRO of the executed Agreement. In the event it is not accepted by PYRO, PYRO shall give CLIENT written notice, and this Agreement shall be void.

PRICE FIRM through February 6,2015
EXECUTED AGREEMENT MUST BE DELIVERED TO PYRO BY THIS DATE. See PRICE FIRM conditions, paragraph 20, above.

EXECUTED as of the date first written above:

PYRO SPECTACULARS, INC.


Its: President

Gustine High School

By: $\qquad$

1ts: $\qquad$

Print Name

SHOW PRODUCER: Vark Silveira

# SCOPE OF WORK <br> PYRO SPECTACULARS, INC. ("PYRO") <br> and <br> Gustine High School ("CLIENT") 

Pyro shall provide the following goods and services to CLIENT:

- One Pyro Spectaculars, Inc., Production on June 5, 2015, at approximately 7:00 PM at Gustine High School; Basehall Field 501 North Ave, Gustine, CA.
- All pyrotechnic equipment, trained pyrotechnicians, shipping, and pyrotechnic product.
- Application for specific pyrotechnic permits relating to the Production.
- Insurance covering the Production as set forth in the Agreement with the following limits:


## Insurance Requirements

Commercial General Liability

Business Auto Liability-
Owned. Non-Owned and Hired Autos
Workers' Compensation
Employer Liability

## Limits

| $\$ 2,000,000.00$ | Combined Single Limit- Each Occurrence <br> (Bodily Injury \& Property Damage) |
| :--- | :--- |
| $\$ 5,000,000.00$ | Combined Single Limit- Each Occurrence <br> (Bodily Injury \& Property Damage) |

Statutory
\$1,000,000
Per Occurrence

CLIENT shall provide to PYRO the following goods and services:

- All on-site labor costs, if any, not provided or performed by PYRO personnel including, but not limited to, local union requirements, all Site security, Police and Fire Dept. standby personnel, stagehands, electricians, audio and fire control monitors, carpenters, plumbers, clean-up crew. All these additional personnel and services shall be fully insured and the sole responsibility of CLIENT.
- Coordination and any applicable non-pyrotechnic permitting with the local, state or federal government that may hold authority within the Production.
- Costs of all permits required for the presentation of the Production and the event as a whole.
- Provision of a Safety Zone in accordance with applicable standards and all requirements of the authorities having jurisdiction throughout the entire time that the pyrotechnics are at the Site or the load site (if different) on the date of the Production and all set-up and load-out dates, including water security to keep unauthorized people, boats, etc. from entering the Safety Zone. - General Services including, but not limited to, Site and audience security, fencing, adequate work light, dumpster accessibility, a secure office for PYRO personnel within the venue, secure parking for PYRO vehicles, access to washrooms, tents, equipment storage, hazmat storage, electrical power, fire suppression equipment, access to worksites, necessary credentialing, etc., will be required as necessary.


# GUSTINE UNIFIED SCHOOL DISTRICT <br> Meeting of the Board of Trustees <br> MEETING DATE: 

January 14, 2015

AGENDA ITEM TITLE: GMS Math Intervention Program Purchase
AGENDA SECTION: Action
PRESENTED BY: Dr. Ron Estes, Superintendent/Michael Bunch, GMS Principal

## SUMMARY:

Please consider the attached purchase for ST Math, a supplemental math support program. This online program is intended to provide individualized supplemental support for all students at GMS. The purchase request is for new licensing, and all of the necessary software. This program supports the technology initiative at GMS. Further, this license will allow $24 / 7$ access for all students at GMS for one year. Follow-up renewal fees are approximately $\$ 3,500.00$ per year.

There is a great need at GMS to provide strategic math support for many of the students. Two of the benefits of using ST Math are as follows. First, this is an adaptive program where students of all skill and ability levels can play the interactive games and be challenged at their individual level. Second, there is a fluency component to this program, which is intended to help students master mathematics number sense and terminology, which is needed to do higher order math.

I have presented this program to both the GUSD curriculum council and the GMS school site council, to wide-spread support. There is currently no strategic support program at GMS, and we ask that you consider and approve this purchase.

FISCAL IMPACT: $\$ 27,000$
BUDGET CATEGORY: Title I
RECOMMENDED ACTION: Approve

GUSTINE UNIFIED SCHOOL DISTRICT
1500 Meredith Ave.
Gustine, CA 95322
Phone: (209) 854-3784
Fax: (209) 854-9164

Ship To: Gusting Middle School 28075 Sullivan Rd.

Gustine, CA 95322

## DEPARTMENT:

Math Intervention ORDERED BY:

BUDGET CLASSIFICATION NAME:

DATE:

$$
12-1-14
$$

VENDOR NUMBER:

SPECIAL INSTRUCTIONS:
Please Fax

BUDGET CLASSIFICATION:
$01-3010-0-4313-00-1110-1000 \cdot 115-000-000$
vendor name: Mind Research Institute
adDRess: III Academy, Suite 100
Irvine, CA 92617

PHONE: $949-345-8700$


School Site: Gustine Middle School JUSTIFICATION: $\qquad$
Page Number of School Site Plan: $\qquad$


APPROVAL: (DISTRICT CATEGORICAL DIR.)

## Quote

111 Academy, Suite 100
Irvine, CA 92617
949-345-8700
866-569-7014
www.mindresearch.net

| Date | $10 / 21 / 2014$ |
| :--- | :---: |
| Quote \# | 1414100 |
| Expires | $1 / 30 / 2015$ |
| Partnership Manager | Mary Gifford |


| Bill To |
| :--- |
| GUSTINE MIDDLE SCHOOL |
| 28075 SULLIVAN RD |
| GUSTINE CA 95322 |

Ship To
GUSTINE MIDDLE SCHOOL
28075 SULLIVAN RD
GUSTINE CA 95322

Ship To GUSTINE CA 95322

# GUSTINE UNIFIED SCHOOL DISTRICT Record of Donation 

Name of Donor: Gustine Middle School Parent Teacher Club
Address: $\quad 28075$ Sullivan Road

City/State/Zip Code: Gurtina, CA 95322
Telephone Number: $\qquad$
DESCRIPTION OF GIFT*
(Complete desotiption of article, including serial number, etc.)

## DONOR'S ESTIMATE OF VALUE

$\qquad$
CASH/CHECK AMOUNT $\qquad$
*If cash or check, show exact amount received.
If donation is intended for a group/organization accounted for through the school's Student Body Fund, complete this section and deposit check/cash into the appropriate Student Body Fund. Identify Club/Organization and purpose if specified by donor.
This donation intended to help Gusting Middle School purchase a new sound system upon bard approval If donation is unrestricted or intended for a District programs, complete this section and forward check/eash to the District Business Department with this form. Identify program.


SPECIAL REVIEW PROCEDURES FOR DONATED EQUIPMENT OR VEHICLES


Board Approval: $\qquad$ Date: $\qquad$

# GUSTINE UNIFIED SCHOOL DISTRICT 

Meeting of the Board of Trustees
MEETING DATE:
January 14, 2015

AGENDA ITEM TITLE: Audiodynamix Traveler Sound System Purchase for GMS

## AGENDA SECTION: Action

PRESENTED BY: Dr. Ron Estes, Superintendent/Michael Bunch, GMS Principal

## SUMMARY:

Please consider the attached purchase for an Audiodynamix Traveler Sound System for Gustine Middle School. This is a self-contained and portable sound system that will be used at GMS during assemblies, rallies, dances, and spirit events. Included in this purchase is the sound system itself, a wireless headset/microphone system, dual wireless microphones and beltpacks, tripod speaker stands, taxes and shipping.

The plan is to purchase this sound system using unrestricted lottery funds as well as a generous $\$ 3,000$ donation from the GMS Parent's Club to help offset the cost. Our current sound board and speaker system is antiquated and does not meet our needs.

FISCAL IMPACT: $\$ 5,962.60$
BUDGET CATEGORY: Lottery
RECOMMENDED ACTION: Approve

vendorname: Audio Dynamix
address: 2770 S. Harbor Bled. Suite
Santa Ana, CA 92704
PHONE: $800 \cdot 305-8441$
FAX: $888 \cdot 302-8441$


School Site: Gustine Middle School
Page Number of School Site Plan: $\qquad$
Justification: $\qquad$

DISTRICT PURCHASE ORDER\#

Technology Related Items? Yes
No


APPROVAL: (DISTRICT CATEGORICAL DIR.)

Audio Dynamix
2770 S. Harbor Blvd. Suite D
Santa Ana, CA 92704
(800) 305-8441 - Phone
(888) 302-8441 - Fax

| NAME / ADDRESS |
| :--- |
| Gustine Middle |
| Gustine, CA |
| Attn: Michael Bunch |
|  |
|  |



# GUSTINE UNIFIED SCHOOL DISTRICT 

Meeting of the Board of Trustees

MEETING DATE:
January 14, 2015

AGENDA ITEM TITLE: GRTA Sunshine Proposal to GRTA - Initial Proposal Topics for
Reopener Negotiations for 2014/15 School Year

AGENDA SECTION: Action/Public Hearing
PRESENTED BY: Dr. Ron Estes, Superintendent
SUMMARY:
GRTA has presented its initial sunshine proposals for the 2014/15 school year contract negotiations.

FISCAL IMPACT: To be determined
BUDGET CATEGORY: None
RECOMMENDED ACTION: Hold Public Hearing

## NOTICE

PUBLIC HEARING<br>WEDNESDAY, JANUARY 14, 2015<br>GUSTINE UNIFIED SCHOOL DISTRICT<br>1500 MEREDITH AVENUE<br>GUSTINE, CALIFORNIA 95322

The Gustine Unified School District Board of Education will conduct a public hearing at 7:00 p.m. in the Board Room at 1500 Meredith Avenue, Gustine, California, to obtain community input regarding the following:

1. GUSD Bargaining Unit Negotiations for 2014/15, Initial Proposals from GRTA to GUSD.

Initial Proposal of the Gustine-Romero Teachers Association (GRTA) to the Gustine Unified School District for the 2014-2015 School Year.

As per Article I, Section 1.2, in addition to Article XXI (Salaries), the GRTA will present proposals regarding Articles XII (Class Size), XV (Teaching Day), and XXII (Fringe Benefits) for negotiations.

## Article XII

The GRTA will propose language to ameliorate overcrowding while maintaining the Districts' ability to claim the K-3 Grade Span Adjustment under the LCFF and attendant LCAP.

## Article XV

The GRTA will propose language to address both seat-time and peer collaboration during the teaching day.

## Article XXI

The GRTA will propose equitable and realistic adjustments to our salary schedule that will enable GUSD to maintain reserves while remaining competitive with other surrounding Districts.

## Article XXII

The GRTA will propose modest adjustments to the fringe benefits package

# GUSTINE UNIFIED SCHOOL DISTRICT <br> Meeting of the Board of Trustees MEETING DATE: <br> January 14, 2015 

AGENDA ITEM TITLE: Assembly Bill 30, School Logo Position
AGENDA SECTION: Action
PRESENTED BY: Dr. Ron Estes, Superintendent

## SUMMARY:

Attached is some background information on Assembly Bill 30 (Alejo) regarding the discontinuance of the logo "Redskin" from any schools that use it. Staff believes it is important to discuss this bill and establish a position on it to be shared with legislators (local and statewide) and the public. This would be a similar effort to the advisory to the City of Gustine on the "roundabout." It could also be a resolution taking a position if the Board felt that this would be a stronger statement.

FISCAL IMPACT: None
BUDGET CATEGORY: None
RECOMMENDED ACTION: Approve

# AB 30 (Alejo): School or athletic team names: California Racial Mascots Act. 

## Bill Version: 12/01/14

## Location:

History: From printer. May be heard in committee January 1. (12/02/14) [full history]
Analysis: $\quad$ No analysis found.

## Summary

Existing law provides that it is the policy of this state to afford all persons in public schools equal rights and opportunities in the educational institutions of the state, as specified, and further prohibits, and provides remedies for, acts that are contrary to that policy

This bill would establish the California Racial Mascots Act, which would prohibit public schools from using the term Redskins as a school or athletic team name, mascot, or nickname beginning January 1, 2017, subject to specified exceptions. The bill would also provide that this prohibition may not be waived by the State Board of Education. To the extent that this prohibition would impose additional duties on schools, the bill would impose a state-mandated local program.

The California Constitution requires the state to reimburse local agencies and school districts for certain costs mandated by the state. Statutory provisions establish procedures for making that reimbursement.

This bill would provide that, if the Commission on State Mandates determines that the bill contains costs mandated by the state, reimbursement for those costs shall be made pursuant to these statutory provisions.

# GUSTINE UNIFIED SCHOOL DISTRICT <br> Meeting of the Board of Trustees <br> MEETING DATE: 

January 14, 2015

AGENDA ITEM TITLE: FFA Trip to Scotland
AGENDA SECTION: Action

PRESENTED BY: Dr. Ronald Estes, Superintendent

## SUMMARY:

Staff recommends that the district act as the "bank" for the collection of funds and donations for the four students and two chaperones who will be attending the International FFA Competition in Scotland in March 2015. That way, airline tickets and hotel reservations can be secured immediately.

Thus far the FFA group has done very well in collecting donations for this very prestigious competition and their goal is to have all of the funds donated. However, staff recommends using district funds to offset any shortfall the group might encounter. They have collected $\$ 6,850$ thus far and the total needed is $\$ 12,000$.

FISCAL IMPACT: $\$ 8,000$
BUDGET CATEGORY: General Fund
RECOMMENDED ACTION: Approve

## Gustine High School Agricultural Department Gustine FFA

501 North St. Gustine, CA 95322
(209) 854-6414 ext. 124

Dear Dr. Estes and Gustine School Board,
I am writing you in regards to our upcoming trip to Scotland. We are in the beginning phases of fundraising for our trip. Our goal is $\$ 12,000$, and we have currently raised $\$ 6850$. We are confident we can achieve our goal of $\$ 12,000$.

We have estimated that the 8 day trip well cost approximately $\$ 4000$ a person (plane, hotel, train, tours, show entries, and food) The Gustine FFA Dairy Judging team is asking for your support in funding the additional $\$ 8000$ in travel costs.

Thank you for all your support,


Kelly Sanches

# GUSTINE UNIFIED SCHOOL DISTRICT 

Meeting of the Board of Trustees
MEETING DATE:
January 14, 2015

AGENDA ITEM TITLE: Certification of 2014 Election
AGENDA SECTION: Action
PRESENTED BY: Dr. Ron Estes, Superintendent
SUMMARY:
Attached is the Certification of Registrar of Voters to the Results of the Canvass of the November 4, 2014 Gubernatorial General Election. This action verifies that the vote count was correct and accurate and all election results are official.

FISCAL IMPACT: None
BUDGET CATEGORY: None

RECOMMENDED ACTION: Approve

## CERTIFICATION OF REGISTRAR OF VOTERS TO THE RESULTS OF THE CANVASS OF THE <br> NOVEMBER 4, 2014 GUBERNATORIAL GENERAL ELECTION

STATE OF CALIFORNIA


I, Barbara J. Levey, Registrar of Voters of said county, do hereby certify that, in pursuance to the provisions of Elections Code Section 15300, et seq., I did canvass the results of the votes cast in the Gubernatorial General Election held in said County on November 4, 2014, for measures and contests that were submitted to the vote of the voters, and that the Statement of Votes Cast to which this certificate is attached, is full, true and correct.

I hereby set my hand and official seal this $20^{\text {th }}$ day of November 2014 at the County of Merced.


# HELP AMERICA VOTE ACT OF 2002 CERTIFICATION OF ELECTION OFFICIAL 

STATE OF CALIFORNIA


Pursuant to the statewide voter registration list requirements set forth in the Help America Vote Act of 2002 (HAVA) (Pub. L. No. 107-252 (2002) 116 Stat. 1666, 42 U.S.C § 15483), I, Barbara J. Levey, Registrar of Voters for the County of Merced, State of California, hereby certify that I complied with all provisions of Chapter 2 of Division 7 of Title 2 of the California Code of Regulations for the Federal election held on the 4th day of November 2014, in the County of Merced, State of California, and all elections consolidated therewith.

I hereby set my hand and official seal this $20^{\text {th }}$ day of November 2014 at the County of Merced.


CANVASS
MERCED COUNTY. CALIFORNIA
GUBERNATORIAL GENERAL ELECTION
NOVEMBER 4, 2014
PRINTED 11/80/14, 01:25 PM

## CANVASS

MERCED COUNTY. CALIFORNIA GUBERNATORIAL GENERAL ELECTION NOVEMBER 4, 2014

| . | R V T P |  |  | GUSTINE UNIFIED SCHOOL AREA 5 |  |  |  |  |
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|  | E | T | G | I | Y A | $N$ | R E | E E |
| 2 PRECINCTS | D | S | E | (NON) | (NON) | (NON) | S | R S |
| 0094-4 GUS-59 A | 576 | 160 | 27.78 | 91 | 56 | 0 | 0 | 13 |
| 0094.4 GUS-59 V | 576 | 130 | 22.57 | 68 | 51 | 1 | 0 | 10 |
| 9183-4 GUR-63 A | 10 | 0 |  | 0 | 0 | 0 | 0 | 0 |
| 9183-4 GUR-63 V | 10 | 0 |  | 0 | 0 | 0 | 0 | 0 |
| COUNTY TOTAL | 586 | 290 | 49.49 | 159 | 107 | 1 | 0 | 23 |
| ABSENTEE | 586 | 160 | 27.30 | 91 | 56 | 0 | 0 | 13 |
| VOTING PRECINCTS | 586 | 130 | 22.18 | 68 | 51 | 1 | 0 | 10 |
| CONGRESSIONAL 16 | 586 | 290 | 49.49 | 159 | 107 | 1 | 0 | 23 |
| STATE SENATE 12 | 586 | 290 | 49.49 | 159 | 107 | 1 | 0 | 23 |
| STATE ASSEMBLY 21 | 586 | 290 | 49.49 | 159 | 107 | 1 | 0 | 23 |
| BD OF EQUALIZATION 1 | 586 | 290 | 49.49 | 159 | 107 | 1 | 0 | 23 |
| SUPERVISORIAL 4 | 586 | 290 | 49.49 | 159 | 107 | 1 | 0 | 23 |
| SUPERVISORIAL TOTAL | 586 | 290 | 49.49 | 159 | 107 | 1 | 0 | 23 |
| - |  |  |  |  |  |  |  |  |
| CITY OF GUSTINE | 576 | 290 | 50.35 | 159 | 107 | 1 | 0 | 23 |
| CITY TOTAL | 576 | 290 | 50.35 | 159 | 107 | 1 | 0 | 23 |
| UNINCORPORATED AREA | 10 | 0 |  | 0 | 0 | 0 | 0 | 0 |

## CANVASS

MERCED COUNTY, CALIFORNIA
gUBERNATORIAL GENERAL ELECTION
NOVEMBER 4, 2014

PRINTED 11/20/14, 01:25 PM


# GUSTINE UNIFIED SCHOOL DISTRICT <br> Meeting of the Board of Trustees <br> MEETING DATE: 

January 14, 2015

AGENDA ITEM TITLE: Citizen's Bond Oversight Committee Bylaws and Forms
AGENDA SECTION: Action
PRESENTED BY: Dr. Ron Estes, Superintendent

## SUMMARY:

Attached are the final drafts of the Measure P Oversight Committee By-Laws and application. The period for applications is currently open and will conclude on $\mathrm{Feb} .20^{\text {th }}, 2015$. We will appoint the committee at the March regular Board Meeting.

Note; the By-laws set the number of people on the committee at 7 (seven). The Board may make the committee larger if it so chooses (should be an odd number 9,11 or 13 etc.). That decision could be made at the March meeting when the appointments are being made.

FISCAL IMPACT: None
BUDGET CATEGORY: None
RECOMMENDED ACTION: Approve

## CITIZENS' BOND OVERSIGHT COMMITTEE BYLAWS

Section 1. Committee Established. The Gustine Unified School District (the "District") was successful at the election conducted on November 4, 2014 (the "Election"), in obtaining authorization from the District's voters to issue up to $\$ 14$ million aggregate principal amount of the District's general obligation bonds (the "Measure P"). The election was conducted under Proposition 39, being chaptered as the Strict Accountability in Local School Construction Bonds Act of 2000, at Section 15264 et seq. of the Education Code of the State ("Prop 39"). Pursuant to Section 15278 of the Education Code, the District is now obligated to establish the Committee in order to satisfy the accountability requirements of Prop 39. The Board of Trustees of Gustine Unified School District (the "Board") hereby establishes the Citizens' Bond Oversight Committee (the "Committee") which shall have the duties and rights set forth in these Bylaws. The Committee does not have legal capacity independent from the District.

Section 2. Purposes. The purposes of the Committee are set forth in Prop 39, and these Bylaws are specifically made subject to the applicable provisions of Prop 39 as to the duties and rights of the Committee. The Committee shall be deemed to be subject to the Ralph M. Brown Public Meetings Act of the State of California and shall conduct its meetings in accordance with the provisions thereof. The District shall provide necessary administrative support to the Committee as shall be consistent with the Committee's purposes, as set forth in Prop 39.

The proceeds of general obligation bonds issued pursuant to the Election are hereinafter referred to as "bond proceeds." The Committee shall confine itself specifically to bond proceeds generated under Measure P. Regular and deferred maintenance projects and all monies generated under other sources shall fall outside the scope of the Committee's review.

Section 3. Duties. To carry out its stated purposes, the Committee shall perform only the following duties:
3.1 Inform the Public. The Committee shall inform the public concerning the District's expenditure of bond proceeds.
3.2 Review Expenditures. The Committee shall review expenditure reports produced by the District to ensure that (a) bond proceeds were expended only for the purposes set forth in the Measure $P$; and (b) no bond proceeds were used for any teacher or administrative salaries or other operating expenses.
3.3 Annual Report. The Committee shall present to the Board, in public session, an annual written report which shall include the following:
(a) A statement indicating whether the District is in compliance with the requirements of Article XIIIA, Section 1(b)(3) of the California Constitution; and
(b) A summary of the Committee's proceedings and activities for the preceding year.
3.4 Duties of the Board and/or Superintendent/President. Either the Board or the Superintendent/President, as the Board shall determine, shall have the following powers reserved to it, and the Committee shall have no jurisdiction over the following types of activities:
(a) Approval of construction contracts,
(b) Approval of construction change orders,
(c) Expenditure of construction funds,
(d) Handling of all legal matters,
(e) Approval of construction plans and schedules,
(f) Approval of all deferred maintenance plans, and
(g) Approval of the sale of bonds.
3.5 Measure P Projects Only. In recognition of the fact that the Committee is charged with overseeing the expenditure of bond proceeds, the Board has not charged the Committee with responsibility for:
(a) Projects financed through the State of California, developer fees, redevelopment tax increment, certificates of participation, lease/revenue bonds, the general fund or the sale of surplus property without bond proceeds shall be outside the authority of the Committee.
(b) The establishment of priorities and order of construction for the bond projects, which shall be made by the Board in its sole discretion.
(c) The selection of architects, engineers, soils engineers, construction managers, project managers, CEQA consultants and such other professional service firms as are required to complete the project based on District criteria established by the Board in its sole discretion.
(d) The approval of the design for each project including exterior materials, paint color, interior finishes, site plan and construction methods (modular vs. permanent) which shall be determined by the Board in its sole discretion.
(e) The selection of independent audit firms), performance audit consultants and such other consultants as are necessary to support the activities of the Committee.
(f) The approval of an annual budget for the Committee that is sufficient to carry out its activities.

## Section 4. Authorized Activities.

4.1 In order to perform the duties set forth in Section 3.0, the Committee may engage in the following authorized activities:
(a) Receive and review copies of the District's annual independent performance audit and annual independent financial audit as required by Article XIIIA of the California Constitution.
(b) Inspect facilities and grounds for which bond proceeds have been or will be expended, in accordance with any access procedure established by the District's Superintendent.
(c) Review copies of deferred maintenance proposals or plans developed by the District.
(d) Review efforts by the District to maximize bond proceeds by implementing various cost-saving measures.

## Section 5. Membership.

### 5.1 Number.

The Committee shall consist of a minimum of seven (7) members appointed by the Board of Trustees from a list of candidates submitting written applications, and based on criteria established by Prop 39, to wit:

- One (1) student enrolled and active in a school group, such as student government.
- One (1) member active in a business organization representing the business community located in the District.
- One (1) member active in a senior citizens' organization.
- One (1) member active in a bona-fide taxpayers association.
- One (1) member active in a support organization for Gustine Unified School District, such as a foundation.
- Two (2) members of the community at-large.


### 5.2 Qualification Standards.

(a) To be a qualified person, he or she must be at least 18 years of age.
(b) The committee may not include any employee, official of the District or any vendor, contractor or consultant of the District.
5.3 Ethics: Conflicts of Interest. By accepting appointment to the Committee, each member agrees to comply with Articles 4 (commencing with Section 1090) and 4.7 (commencing with Section 1125) of Division 4 of Title 1 of the Government Code. Additionally, each member shall comply with the Committee Ethics Policy attached as "Attachment A" to these Bylaws.
5.4 Term. Except as otherwise provided herein, each member shall serve a term of two (2) years, commencing on the date of the first meeting of the Committee. No member may serve more than two (2) consecutive terms. At the suggestion of the Superintendent/President, at the Committee's first meeting, members may draw lots or otherwise select a minimum of two members to serve for an initial one (1) year term and the remaining members for an initial two (2) year term.
5.5 Appointment. Members of the Committee shall be appointed by the Board through the following process: (a) appropriate local groups will be solicited for applications; (b) the Superintendent will review the applications; and (c) the Superintendent will present the applications to the Board.
5.6 Removal/ Vacancy. The Board may remove any Committee member for any reason, including failure to attend two consecutive Committee meetings without reasonable excuse or for failure to comply with the Committee Ethics Policy. Upon a member's removal, his or her seat shall be declared vacant. The Board, in accordance with the established appointment process shall fill any vacancies on the Committee. Vacancies shall be filled within 90 days from the initial date of each such vacancy.
5.7 Compensation. The Committee members shall not be compensated for their services.
5.8 Authority of Members. (a) Committee members shall not have the authority to direct staff of the District, (b) individual members of the Committee retain the right to address the Board, either on behalf of the Committee or as an individual, and (c) the Committee may only receive copies of reports and documents which have been previously presented to the Board and which are a public record.

## Section 6. Meetings of the Committee.

6.1 Regular Meetings. The Committee is required to meet at least once a year but may meet more often as the Committee shall determine.
6.2 Location. All meetings shall be held within the Gustine Unified School District.
6.3 Procedures. All meetings shall be open to the public in accordance with the Ralph M. Brown Act, Government Code Section 54950 et seq. Meetings shall be conducted according to such additional procedural rules as the Committee may adopt. A majority of the number of Committee members shall constitute a quorum for the transaction of any business of the Committee.

## Section 7. District Support.

7.1 The District shall provide to the Committee necessary technical and administrative assistance as follows:
(a) Preparation of and posting of public notices as required by the Brown Act, ensuring that all notices to the public are provided in the same manner as notices regarding meetings of the District Board;
(b) provision of a meeting room, including any necessary audio/visual equipment;
(c) preparation and copies of any documentary meeting materials, such as agendas and reports; and
(d) retention of all Committee records, and providing public access to such records on an Internet website maintained by the District.
7.2 District staff and/or District consultants shall attend Committee proceedings in order to report on the status of projects and the expenditures of bond proceeds.
7.3 No bond proceeds shall be used to provide District support to the Committee.

Section 8. Reports. In addition to the Annual Report required in Section 3.2, the Committee may report to the Board from time to time in order to advise the Board on the activities of the Committee. The Annual Report shall be in writing and shall summarize the proceedings and activities conducted by the Committee.

Section 9. Officers. The Superintendent shall appoint the initial Chair to serve for an initial two (2) year term. The Committee shall elect an initial Vice-Chair. Thereafter, the Committee shall elect a Chair and a Vice-Chair who shall act as chair only when the Chair is absent.

Section 10. Amendment of Bylaws. Any amendment to these Bylaws shall be approved by a majority vote of the Board.

Section 11. Termination. The Committee shall automatically terminate and disband 180 days following the date when all Measure P bond proceeds have been spent.

## CITIZENS' BOND OVERSIGHT COMMITTEE ETHICS POLICY STATEMENT

This Ethics Policy Statement provides general guidelines for Committee members in carrying out their responsibilities. Not all ethical issues that Committee members face are covered in this Statement. However, this Statement captures some of the critical areas that help define ethical and professional conduct for Committee members. The provisions of this Statement were developed from existing laws, rules, policies and procedures as well as from concepts that define generally accepted good business practices. Committee members are expected to strictly adhere to the provisions of this Ethics Policy.

## POLICY

CONFLICT OF INTEREST. A Community member shall not make or influence a District decision related to: (1) any contract funded by bond proceeds or (2) any construction project which will benefit the committee member's outside employment, business, or a personal finance or benefit an immediate family member, such as a spouse, child or parent.

OUTSIDE EMPLOYMENT. A Committee member shall not use his or her authority over a particular matter to negotiate future employment with any person or organization that relates to: (1) any contract funded by bond proceeds, or (2) any construction project. A Committee member shall not make or influence a District decision related to any construction project involving the interest of a person with whom the member has an agreement concerning current or future employment, or remuneration of any kind. For a period of two (2) years after leaving the Committee, a former Committee member may not represent any person or organization for compensation in connection with any matter pending before the District that, as a Committee member, he or she participated in personally and substantially. Specifically, for a period of two (2) years after leaving the Committee, a former Committee member and the companies and businesses for which the member works shall be prohibited from contracting with the District with respect to: (1) bidding on projects funded by the bond proceeds; and (2) any construction project.
COMMITMENT TO UPHOLD LAW. A Committee member shall uphold the federal and California Constitutions, the laws and regulations of the United States and the State of California (particularly the Education Code) and all other applicable government entities, and the policies, procedures, rules and regulations of the Gustine Unified School District.

COMMITMENT TO DISTRICT. A Committee member shall place the interests of the District above any personal or business interest of the member.

# GUSTINE UNIFIED SCHOOL DISTRICT 

## Meeting of the Board of Trustees

MEETING DATE:
January 14, 2015

AGENDA ITEM TITLE: Bus Engine Repair \#01-6
AGENDA SECTION: Action
PRESENTED BY: Dr. Ron Estes, Superintendent
SUMMARY:
This is the bus that is in Stockton.
Righetti's Truck Repair installed a new fuel pump ( $\$ 6,259.70$ we owe to this point) in order to get the bus to start. Once the bus was started they found a sever misfire so they dug further into the engine and found a valve or valve seat failure so they removed the cylinder head and confirmed head failure. Recommendation is to replace the engine with factory exchange engine. $(\$ 20,583.71)$

FISCAL IMPACT: $\$ 26,843.41$
BUDGET CATEGORY: Repairs and Maintenance of Equipment
RECOMMENDED ACTION: Approve


Moving forward, if we replace the engine with a factory exchange, and turn over the fuel pump for your inventory, the additional repair plan and associated and costs would proceed approximately as follows. Please note, we have already shipped back the bad fuel pump core that came off of your blown up engine so we would not have to bill you a core charge on the above repair. This means however, that if you keep the new pump that is currently on the blown up engine, we will have to ship that core engine without a fuel pump, and the factory not give us a full engine core credit - they will bill us for the missing pump core, $\$ 1080.00$. I am including this core charge in the following estimate to provide a better idea of where all of this will end up.


Cindy, the "dress out" changes that I am referring to in the above estimate have been itemized by Cummings in their quote to me as follows:
a. change the CPL on the engine data tag to CPL 2690. Both CPL 2690 and 2691 in

IMS list the same content
b. change the ECM calibration to DO 9195, FR90668, FP98643, \& SC97127
c. change the vibration damper option to DA 9071
d. change the intake connection to IC 9142
e. change the dipstick to LG 9420
f. change the oil pan to OP 9109 (deep rear sump)
g. change the ECM plumbing to PH 9736
h. change the turbocharger to PP97558 (base p/n 3591020 which ss to 404169 , kit $\mathrm{p} / \mathrm{n}$ 4955659-RX)
i. change the turbo location to TB 9526 (HMRO)
j. change the water inlet connection to WI 9064
k. change the water outlet connection to WO 9029
I. change the wiring harness location to WR 9159 with WR 9273

As you might expect, there will be other smaller but numerous consumable items, belts, hose, hose clamps, exhaust flex, (engine soft mounts?) and the like required to complete the installation, all of which will again add to the price. Although these would be difficult to identify before we remove the engine, I would not expect these to be more than $\$ 1000$.

The engine lead time from the factory is 5 weeks to build and 1 week to ship. We would need an additional week to 10 days to install. I will not order this engine until you have had a chance to review this and make sure it is a plan you can live with.

Thank you for your patience on this, I know this has become a rather protracted and expensive process.

## Ray Righetti


Righetti Enterprises
1627 E. Channel Street
Stockton, Ca. 95205
Authorized Full Service Dealer

## STAFF REPORTS

# Administrative Report to the Gustine Unified School District 

## Board of Education

January 7, 2015
Name: Lisa Filippini
School Site: Romero Elementary School
School Enrollment: K-5 247

## MONTHLY HIGHLIGHTS:

We are back, and ready to go! Teachers and staff are rested and ready to tackle the second half of the school year. Focus will be on the Smarter Balance Testing and making sure students are ready for the challenge.

## UPCOMING EVENTS:

| January 9 | Pride Rally 1:00 and 1:45 |
| :--- | :--- |
| January 13 | RCD Grades 3-5 at RES |
| January 14 | DELAC Meeting at GMS 3:30 |
| January 15 | RCD Grades K-2 at RES |
| January 19 | Holiday |
| January 20 | No Bully Workshop at RES 8-10 |
| January 22 | AGB Visit 8:00 |
| January 27 | Kinder and 1 ${ }^{\text {st }}$ to Gallo Center, field trip |
| January 28 | Minimum Day; illuminate Meeting @ GHS 12:45 |



Gustine Middle School<br>"Home of the Braves"<br>Mr. Michael Bunch, Principal

TO: GUSD GOVERNING BOARD
FROM: MICHAEL BUNCH, PRINCIPAL
DATE: 01/14/2015
RE: BOARD REPORT

Students have begun to settle back into the school routine following Winter Break. It has been nice to see students excited to reconnect with friends and get back into school mode. Prior to Winter Break, bad weather stymied some of the spirit activities that were planned. GMS is working hard to reschedule those activities.

Also, boys' basketball recently started. GMS hosted Los Banos on Tuesday 1/6/15. I was pleased to see how hard all of our student-athletes played, while maintaining the utmost levels of sportsmanship. I am happy to announce that our $8^{\text {th }}$ grade boys' team beat Los Banos in overtime (41-39). GMS also recently hosted a tournament. GMS was wellrepresented by our players.

Effective January 12, 2015 teachers are posting learning objectives for students that coincide with the Common Core State Standards and our commitment to rigorous curriculum design. It is important as we help students become college and career ready that they understand what skills we are asking them to master, and why mastery of these skills is important.


Gustine Middle School<br>"Home of the Braves"<br>Mr. Michael Bunch, Principal

## Upcoming Events:

Boys' Basketball Tournament: 1/8/15-1/10/15
Boys' Basketball @ Creekside: 1/13/15

DELAC Meeting @ GMS: 1/14/15

Boys' Basketball @ Hilmar: 1/15/15

MLK Day Observed-No School: 1/19/15

Boys' Basketball @ Yolo: 1/20/15
Boys' Basketball @ Los Banos: 1/22/15
Boys' Basketball @ Ballico: 1/27/15
Boys' Basketball Tournament @ Yolo: 1/29/15-1/31/15

Student of the Month: 1/30/15

Boys' Basketball @ GMS: 2/3/15
Boys' Basketball @ GMS: 2/5/15
Boys' Basketball @ GMS: 2/10/15
$8^{\text {th }}$ Grade High School Visitation: 2/13/15

## January Board Report

To: GUSD Governing Board
From: Kim Medeiros
Position: Teacher on Assignment
Date: January 7, 2015

Curriculum Council-There was not a December Curriculum Council Meeting.
Math Toolkit Training -On December 17, 2014 a group of teachers and administrators went to San Joaquin County Office of Education to attend a Math toolkit training. The purpose of the training was to guide our team to evaluate and select math materials to teach, explain, and demonstrate the Common Core. It was very informative and we were given a lot of information that we will use to evaluate our current program to make future decisions regarding math curriculum and instruction.

No Bully Training -As a follow-up to our training in October, No Bully representatives will meet with the No Bully teams at Romero Elementary and Gustine Elementary on January 20, 2015. Each site will create an anti-bullying plan and also prepare for a parent presentation that No Bully will present in the future.

## Upcoming Dates:

No Bully Follow-Up January 20, 2015 at RES at 8:00 AM and GES at 12:10 PM
Curriculum Council Meeting January 20, 2015 at 3:20 PM
Illuminate Team Meeting January 28, 2015 at 12:45 PM at GHS $21^{\text {st }}$ Century Room

## To Board of Education:

Here are some of the the events that are going on at Gustine High School in January:
Friday, January 16-Little Red's Night. We have 28 Middle school and elementary school students signed up. Students received a free $t$-shirt, Spirit item, and they get to cheer in the Red Zone.

Friday, January 23- Winter homecoming -- we'll have dress-up days Tuesday-Friday. They will have shopping cart floats for each class.

Thursday, January 29- Redskin-Rama- we will be having a staff vs student basketball as well as a pregame tailgate party in the gym. The game is at 6:00

Thank you

Adam Cano
Asst. Principal/Athletic Dir.
Gustine High School
Principal - Pioneer High Cont.
209-648-2024

# Administrative Report to the Gustine Unified School District Board of Education 

FROM: Ismael Munoz, Principal
SITE: Gustine Elementary School
Enrollment: 540

DATE: January 8, 2015

## Monthly Highlights:

December was a trying month for the Hawk Nation. It truly took a community to weather the storm. I would like to thank each and every one in the community of Gustine, including the Gustine Police Department and First Responders for your support, care, and trust. I feel incredibly rejuvenated, recharged, and ready to carry out the duties which are required of me. Thank you!

Mr. John Alba will be working a few days a week as needed at Gustine Elementary School starting January 6th. Mr. Alba recently retired from Manteca Unified School District where he served as principal of East Union High School. Mr. Alba has an elementary background having served as an elementary vice principal and principal of a middle school. Mr. Alba's role will be to provide administrative support while Mr. Munoz is catching up on things and getting back into the rhythm of school. Much in the same way Mr. Bill Parks provided support during December. Please welcome him, we are lucky to have someone with so much administrative experience be available to assist us during this difficult time. - Dr. Estes

On January $7^{\text {th }}$ and $8^{\text {th }}$, the Healthy Smiles Mobile Dental Foundation was on campus providing dental care for countless students. Some received routine checkups, while others tooth extractions...Ouch! The team was incredibly professional and caring, making our students' fears dissipate with their smiles and friendly service. Many students who otherwise would not have been able to afford these services received them cost free! Thank you Healthy Smiles Foundation for your services and Lisa Filippini for the referral.

## Upcoming Events:

January $16^{\text {th }}$ - Scholarship Awards
January $19^{\text {th }}$ - No School, Martin Luther King, Jr. Holiday
January 21-22 $2^{\text {nd }}-$ Mosquito Abatement Presentations for $3^{\text {rd }}$ Grade
January $30^{\text {th }}$-Pride Rallies

# Director's Report to the Gustine Unified School District <br> <br> Board of Education 

 <br> <br> Board of Education}

## Name: Cheryl Pometta

Position: Transportation Director

## Date: $\quad 01 / 8 / 15$

## MONTHLY HIGHLIGHTS

It was so nice having the 2 weeks off. I hope all of you had a wonderful Holiday season.

Bus update:
The bus that is still in Stockton, 01-6, had more problems; after they put the new fuel system on it and were able to start it they found the engine had a misfire. The removed the valve cover and found valves on one cylinder were much higher than normal indicating a valve or valve seat failure. They removed the cylinder head and confirmed head failure. The liners were also scored and below specification.
Attached is the estimate to replace the engine, after meeting with Ron and Lizett we feel that the cost over the life of the bus is worth it. This bus is good until 2021.

The Bus in Woodland, 005 , I was told today that HUG, the manufacture of the Air Filter that caught fire will not be warrantied, because of the engine running condition. Bus West is waiting for the official report to come in with more information. Bus West will be looking into what it will take to get this bus up and running again soon.

I have a driver coming from First Student who can start on January 20, 2015 with your approval. He has been a Motor Coach driver and a truck driver, but just received his School Bus Certificate in August.

## UPCOMING EVENTS/GOALS

I would still like to find another driver.

## DIRECTOR'S REPORT TO THE GUSTINE UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Name: Russell Hazan

Position: Director of Maintenance and Operations
Date: $\quad 1 / 14 / 15$

## MONTHLY REPORT

This month the maintenance department dealt with many different challenges. We dealt with everything from repairing new roof leaks to installing new lighting at Gustine High School. I am in the process of getting quotes for a new fence in the entry way of Gusting Elementary for added security. We are currently working on prepping the sports fields for spring sports. 2015 is going to be a busy and productive year for the maintenance department and I am looking forward to the challenges and much needed improvements of our school sites.

## Romero Elementary School:

- Basic maintenance and work order completion as needed
- Repaired minor roof leaks


## Gustine Elementary School:

- Repaired minor roof leaks
- Basic maintenance and work order completion as needed
- Replaced the carpet in the main office


## Gustine Middle School:

- Repaired minor roof leaks
- Basic maintenance and work order completion as needed


## Gusting High School:

- Replaced exterior lighting on the north end of the gym
- Removed fallen tree near the baseball field
- Repaired minor and major roof leaks throughout the campus
- Basic maintenance and work order completion as needed



## Total 6usD:

RES
PH
CHS
6 MS
$6 \varepsilon 5$

Gustine High School

| Gustine High School |  |  |  |  |  |  |  |  |  |  |  |  |  | 1/7/2015 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 2014-2015 | GRID CODE DISTRIBUTION REPORT |  |  |  |  |  |  |  |  |  |  |  |  | Page 1 |
| Grid Code | K'garten | Grade 1 | Grade 2 | Grade 3 | Grade 4 | Grade 5 | Grade 6 | Grade 7 | Grade 8 | Grade 9 | Grade 10 | Grade 11 | Grade 12 | All Grades |
|  | - | - | - | - | - | - | - | - | - | 155 | 144 | 128 | 127 | 554 |
|  | - | - | - | - | - | - | - | - | - | 155 | 144 | 128 | 127 | 554 |

GUSTINE MIDDLE SCHOOL 1/7/2015

| COURSE | GRADE | NUMBER | CLASS |
| :---: | :---: | :---: | :---: |
|  |  | OF STUDENTS | AVERAGE |
| English | 6th | 142 | 28 |
| English | 7th | 146 | 24 |
| English | 8th | 156 | 26 |
| Math | 6th | 141 | 28 |
| Math | 7th | 147 | 25 |
| Math | 8th | 156 | 26 |
| Science | 6th | 141 | 28 |
| Science | 7th | 147 | 25 |
| Science | 8th | 156 | 26 |
| Social Studies | 6th | 141 | 28 |
| Social Studies | 7th | 147 | 25 |
| Social Studies | 8th | 156 | 26 |
| Physical Education | 6th | 147 | 29 |
| Physical Education | 7th | 150 | 25 |
| Physical Education | 8th | 162 | 27 |
| Avid | 6th | 48 | 24 |
| Avid | 7th | 31 | 29 |
| Avid | 8th | 52 | 26 |
| Beg Band | 6th/7th/8th | 49 | 49 |
| Elective | 6th/7th/8th | 259 | 22 |
| Leadership |  | 2201 | 20 |
| SDC Math | 6th/7th/8th | 14 | 14 |
| SDC English | 6th/7th/8th | 1516 | 15 |
| SDC Science | 6th/7th/8th | 16 | 16 |
| SDC Social Studies | 6th/7th/8th | 15 | 15 |
|  |  |  |  |
| 6th/7th/8th Enrollment | 451 |  |  |
| *** We have 7 students that are dropped because they are in Mexico, but will be returning. |  |  |  |

Gustine Elementary School


# December <br> Financial 

Report


| General Fund Cash Flow Update |  |  |
| :--- | :---: | ---: |
|  |  |  |
| Actual Ending Balance: | $\$$ | $3,366,817$ |
| Projected Ending Balance: |  | $1,925,415$ |
| Cash Over/ (Under) Projections: | $\$$ | $1,441,402$ |

# November \& December Deposits/ <br> Transfers 

Transfer Transactions
J44513 TF0100
L. 00.01 01/08/15 PAGE

1

Date last used from: 11/01/2014 To 12/31/2014 Transaction Number from: 0 To 999999 Date entered from: 00/00/0000 To 99/99/9999

APPROVED AND UNAPPROVED TRANSACTIONS

| Number | Date | Entered | Description |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | N. Di | descr |  | FD-RESC-Y-OBJT -S0-GOAL-FUNC-SCH-DD1-DD2 | Debit | Credit |


650436 11/19/2014 11/19/2014 1st Qtr14-15 IT HrlyTechSrvcs Entered by: MMEL Approved: 11/20/2014 RHAR
10. 014 1stQtr14-15HrlyTechSrves-Gustn 01-0000-0-5860.00-0000-7300-112-000-000

TOTAL AMOUNT
65.00
65.00*
$0.00^{*}$

014 Gustine Unified School Dist.
Cash Receipts (TF's)-Nov-Dec

Transfer Transactions Date last used from: 11/01/2014 To 12/31/2014 Transaction Number from: 0 To 999999 Date entered from: 00/00/0000 To 99/99/9999

APPROVED AND UNAPPROVED TRANSACTIONS
Number Date Entered Description
LN. Di Detail descr FD-RESC- $\gamma$-OBJT.SO-GOAL-FUNC-SCH-DD1-DD2
Debit
Credit


150004 11/25/2014 11/25/2014 To Cover Nov P/R for FD13 Entered by: LAGU Approved: 11/25/2014 NHAI 1. 014 SetUp DueTo01-0000forNovP/R 13-5310-0-9619.00-0000-0000-000-000-000 30,000.00
TOTAL AMOUNT $30,000.00^{*}$
30,000.00
2. 014 SetUp DueFr 13-5310 forNovP/R

01-0000-0-9319.00-0000-0000-000-000-000
30,000.00*
950283 11/25/2014 11/25/2014 14-15 NOV APPORTIONMENT Entered by: KNOR Approved: 11/26/2014 NHAI 51. 014 REG REV LIMIT $01-0000-0-8011.00-0000-0000-000-000-000$

848,745.00
52. 014 SPEC/ED MASTR PLAN 01-6500-0-8311.00-5001-0000-000-000-000
43.895.00
53. 014 LCFF XFR TO MCOE
$\begin{array}{ccccccc}650441 & \text { 12/01/2014 } & \text { 12/01/2014 } & \text { LCAP } 11-19-14 \text { Training } & \text { Entered by: PHAY Approved: } & 12 / 03 / 2014 \text { RHAR } \\ \text { 37. } 014 \text { Gust Reg Fees } & 01-0000-0-5200.00-0000-7150-112-000-000 & 75.00 & \\ & & \text { TOTAL AMOUNT } & 75.00^{*} & 0.00^{*}\end{array}$
$\begin{array}{lllcccc}950301 & 12 / 02 / 2014 & 12 / 03 / 2014 & \text { AIRPLANE } & \mathrm{J}-21016 & \text { Entered by: KNOR Approved: } & 12 / 04 / 2014 \text { NHAI } \\ \text { 2. } 1214 & \text { AIRPLANE } & J-21016 & 01-0000-0-8042.00-0000-0000-000-000-000 & & 420.85 \\ & & \text { TOTAL AMOUNT } & 0.00 * & 420.85 *\end{array}$
950303 12/02/2014 12/03/2014 CURR UNSEC J-21013 Entered by: KNOR Approved: 12/04/2014 NHAI 20. 014 CURR UNSEC J-21013

01-0000-0-8042.00-0000-0000-000-000-000
total amount
0.00*

14,091.61
14,091.61*
950305 12/03/2014 12/04/2014 13-14 TITLE I, PART A Entered by: KNOR Approved: 12/04/2014 NHAI
6. 014 13-14 TITLE I, PART A
01-3010-0-8290.00-0000-0000-000-000-000
TOTAL AMOUNT 0.00*
28,187.00
28,187.00*

950306 12/03/2014 12/04/2014 PR SEC HOPTR $14-15$ J-21023 Entered by: KNOR Approved: 12/05/2014 NHAI 20. 014 PR SEC HOPTR 14-15 J-21023
0.00*
832.06
total amount
832.06*

Transfer Transactions
J44513 TF0100 L. 00.01 01/08/15 PAGE
3

Date last used from: 11/01/2014 To 12/31/2014
Transaction Number from: 0 To 999999
Date entered from: 00/00/0000 To 99/99/9999

APPROVED AND UNAPPROVED TRANSACTIONS
Number Date Entered Description
LN. Di Detail descr FD-RESC-Y-OBJT.SO-GOAL-FUNC-SCH-DD1-DD2
Debit
Credit

| 950307 | $12 / 03 / 2014$ | $12 / 04 / 2014$ | CURR SEC HOPTR | J-21021 | Entered by: KNOR Approved: 12/05/2014 NHAI |  |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- |
| 20. 014 | CURR SEC HOPTR | J-21021 | $01-0000-0-8021.00-0000-0000-000-000-000$ |  | $2,808.43$ |  |
|  |  |  | TOTAL AMOUNT | $0.00^{*}$ | $2.808 .43^{*}$ |  |

650464 12/04/2014 12/05/2014 Spelling Bee Fee 2014-15 Entered by: PHAY Approved: 12/09/2014 RHAR
57. 014 Gust Elem Spell Bee 01-0824-0.5805.00-1110-1000-110-000-000 30.00
59. 014 GustMiddle PO\#150552 Spell Bee 01-0824-0-4300.00-1110-1000-115-000-000 30.00
61. 014 Romero PO\#150455 Spel1 Bee 01-0824-0-4300.00-1110-1000-111-000-000

TOTAL AMOUNT 90.00* 0.00*


950314 12/08/2014 12/08/2014 STRS AUG REF EE \& ER Entered by: REAT Approved: 12/08/2014 SALC

| 18. 014 | STRS AUG REF NAVARRO EE | $01-0100-0-9557.00-0000-0000-000-000-000$ | 370.43 |  |
| :--- | :--- | :--- | :--- | :--- |
| 19. 014 | STRS AUG REF NAVARRO ER | $01-0100-0-9557.00-0000-0000-000-000-000$ | 403.62 |  |
|  |  | TOTAL AMOUNT | $0.00^{*}$ | $774.05^{*}$ |

950319 12/08/2014 12/09/2014 14-15 TITLE I, PART A Entered by: KNOR Approved: 12/10/2014 NHAI 17. 014 14-15 TITLE I, PART A

01-3010-0-8290.00-0000-0000-000-000-000
133,556.00
TOTAL AMOUNT
0.00*
133.556.00*


# 014 Gustine Unified School Dist. Cash Receipts (TF's)-Nov-Dec 

Transfer Transactions Date last used from: 11/01/2014 To 12/31/2014 Transaction Number from: 0 To 999999 Date entered from: 00/00/0000 To 99/99/9999

## APPROVED AND UNAPPROVED TRANSACTIONS

Number Date Entered Description LN. Di Detail descr
FD-RESC-Y-OBJT.S0-GOAL-FUNC-SCH-DD1-DD2
Debit
Credit


950341 12/23/2014 12/29/2014 CURR SEC J-21172 Entered by: KNOR Approved: 12/30/2014 NHAI 20. 014 CURR SEC J-21172 01-0000-0-8041.00-0000-0000-000-000-000

TOTAL AMOUNT $0.00^{*}$
356,806.26
356,806.26*


# APPROVED AND UNAPPROVED TRANSACTIONS 

```
NUMBER DATE ENTERED DESCRIPTION

ENTERED BY: LAGU
01-0000-0-9565.00-0000-7209-112-000-000 01-0000-0-9565.00-0000-7209-112-000-000
01-0000-0-8699.00-0000-0000-000-000-000 01-0823-0-8699.00-0000-3600-000-000-000 01-0000-0-9565.00-0000-7209-112-000-000 01-0000-0-5842.00-0000-7200-112-000-000 01-0823-0-8699.00-0000-3600-000-000-000 01-0000-0-5842.00-0000-7200-112-000-000 01-0000-0-9565.00-0000-7209-112-000-000 01-0000-0-8699.00-0000-0000-000-000-000 01-0000-0-8699.00-0000-0000-000-000-000 01-0000-0-8650.00-0000-0000-000-000-000 01-0000-0-5842.00-0000-7200-112-000-000 01-0000-0-9565.00-0000-7209-112-000-000 01-0000-0-9565.00-0000-7209-112-000-000 01-0000-0-9565.00-0000-7209-112-000-000 01-0000-0-9565.00-0000-7209-112-000-000 01-0000-0-5842.00-0000-7200-112-000-000 01-0000-0-9565.00-0000-7209-112-000-000 01-0000-0-9565.00-0000-7209-112-000-000 \(01-0000-0-9565.00-0000-7209-112-000-000\) 01-0000-0-9565.00-0000-7209-112-000-000 01-0000-0-9565.00-0000-7209-112-000-000 01-0000-0-9565.00-0000-7209-112-000-000 01-0000-0-9565.00-0000-7209-112-000-000 01-0000-0-9565.00-0000-7209-112-000-000

APPROVED: 12/15/2014 KNOR
\begin{tabular}{ll} 
1. \#8464-Insurance-L. Hughes & \(01-0000-0-9565.00-0000-7209-112-000-000\) \\
2. \#8465-Insurance-C. Roff & \(01-0000-0-9565.00-0000-7209-112-000-000\) \\
3. \#8466-Damgd Books GHS-CASH & \(01-0000-0-8699.00-0000-0000-000-000-000\) \\
4. \#8467-Transp-Y Lead & \(01-0823-0-8699.00-0000-3600-000-000-000\) \\
5. \#8468-Insurance-P.Bettencourt & \(01-0000-0-9565.00-0000-7209-112-000-000\) \\
6. \#8469-Fingerprints-JdJLopez & \(01-0000-0-5842.00-0000-7200-112-000-000\) \\
7. \#8470-Transp-GES PT Club & \(01-0823-0-8699.00-0000-3600-000-000-000\) \\
8. \#8471-Fingerprints-G.Perez & \(01-0000-0-5842.00-0000-7200-112-000-000\) \\
9. \#8472-Insurance-K.Conrad & \(01-0000-0-9565.00-0000-7209-112-000-000\) \\
10. \#8473-AT\&T E-Rate Reimb & \(01-0000-0-8699.00-0000-0000-000-000-000\) \\
11. \#8474-ASB ReimbPR4SGomez- & \(01-0000-0-8699.00-0000-0000-000-000-000\) \\
12. \#8475-OLM Rent-Oct & \(01-0000-0-8650.00-0000-0000-000-000-000\) \\
13. \#8476-Fingerprints-R.Bailey & \(01-0000-0-5842.00-0000-7200-112-000-000\) \\
14. \#8477-Insurance-K. Streifel & \(01-0000-0-9565.00-0000-7209-112-000-000\) \\
15. \#8478-Insurance-J.Wilson & \(01-0000-0-9565.00-0000-7209-112-000-000\) \\
16. \#8479-Insurance-L. Swedberg & \(01-0000-0-9565.00-0000-7209-112-000-000\) \\
17. \#8480-Insurance-A.Simmons & \(01-0000-0-9565.00-0000-7209-112-000-000\) \\
18. \#8481-Fingerprints-RBaileyCASH & \(01-0000-0-5842.00-0000-7200-112-000-000\) \\
19. \#8482-Insurance-K.Mendonca & \(01-0000-0-9565.00-0000-7209-112-000-000\) \\
20. 8265-Insurance-C.Caporgno & \(01-0000-0-9565.00-0000-7209-112-000-000\) \\
21. \#8484-Insurance-J. Wilson & \(01-0000-0-9565.00-0000-7209-112-000-000\) \\
22. \#8485-Insurance-M. Rotert & \(01-0000-0-9565.00-0000-7209-112-000-000\) \\
23. \#8486-Insurance-C. Roff & \(01-0000-0-9565.00-0000-7209-112-000-000\) \\
24. \#8487-Insurance-L.Hughes & \(01-0000-0-9565.00-0000-7209-112-000-000\) \\
25. \#8488-Insurance-S.Miku7ka & \(01-0000-0-9565.00-0000-7209-112-000-000\) \\
26. \#8489-Insurance-A.Eckstein & \(01-0000-0-9565.00-0000-7209-112-000-000\)
\end{tabular}

TOTAL AMOUNT

1,132.00
1,234.80
4.00
577.50
269.33
59.00
910.00
42.00
613.63
100.00
150.00
150.00
42.00
904.00

1,698.00
364.33
336.69
15.00
476.83
445.63
66.00
445.63

1,349.80
1.176 .00
\(1,325.00\)
386.49
\(14,273.66\) *

12/09/2014 12/11/2014 October Deposits
ENTERED BY: LAGU
1. \#8490-Insurance-Karen Azevedo
2. \#8491-Insurance-D.Shaw
3. \#8492-Insurance-P.Bettencourt
4. \#8493-Fingerprints-MCasasCASH
5. \#8494-AT\&T E-Rate Reimb
6. \#8495-Insurance-E.Nunes
7. \#8496-Fingerprints-NHrndzCASH
8. \#8497-Insurance-M.Barnes
9. \#8498-Insurance-C.Parreira
10. \#8499-Fingerprints-RFinleyCASH
11. \#8500-Insurance-P.Rocha
12. \#8501-Insurance-M.Ottman
13. \#8502-Insurance-C. 01 ivera
14. 8268-Insurance-M.Lafler
15. \#8504-Fingerprints-J.Rocha
16. \#8505-Fingerprints-IFigroaCASH
17. \#8506-MealReimb State-JuneAdj
18. \#8507-MealsState-May\&JuneAdj
19. \#8508-BTSA-E.Silva

01-0000-0-9565.00-0000-7209-112-000-000
01-0000-0-9565.00-0000-7209-112-000-000
01-0000-0-9565.00-0000-7209-112-000-000
01-0000-0-5842.00-0000-7200-112-000-000
01-0000-0-8699.00-0000-0000-000-000-000
01-0000-0-9565.00-0000-7209-112-000-000
01-0000-0-5842.00-0000-7200-112-000-000
01-0000-0-9565.00-0000-7209-112-000-000
01-0000-0-9565.00-0000-7209-112-000-000
01-0000-0-5842.00-0000-7200-112-000-000
01-0000-0-9565.00-0000-7209-112-000-000 01-0000-0-9565.00-0000-7209-112-000-000 01-0000-0-9565.00-0000-7209-112-000-000 01-0000-0-9565.00-0000-7209-112-000-000 01-0000-0-5842.00-0000-7200-112-000-000 01-0000-0-5842.00-0000-7200-112-000-000 13-5310-0-8520.00-0000-0000-000-000-000 13-5310-0-8520.00-0000-0000-000-000-000 01-9100-0-8699.00-0000-0000-000-000-000
410.40
68.40
389.63
42.00
213.89

11,875.20
42.00
224.46
614.53
42.00
229.83
368.49
112.00
613.63
59.00
74.00
336.05
\(2,226.37\)
500.00

CONTINUED

014 Gustine Unified School Dist. Cash DepositsNov-Dec

DEPOSIT TRANSACTIONS
Date last used from: 11/01/2014 To 12/31/2014 Transaction Number from: 0 To 999999 Date entered from: 00/00/0000 To 99/99/9999

\section*{APPROVED AND UNAPPROVED TRANSACTIONS}

\author{
NUMBER DATE ENTERED DESCRIPTION LN. DETAIL DESCR \\ FD-RESC-Y-OBJT SO-GOAL-FUNC-SCH-DD1-DD2 \\ AMOUNT A/R
}

150003 CONTINUED


ENTERED BY: LAGU APPROVED: 12/31/2014 NHAI
1. \#8544-Schooloutfitters-Refund 01-0824-0-4300.00-1110-1000-111-000-000
2. \#8545-LkTahoe-Parking-L.R. 01-0000-0-5200.00-0000-7110-112-000-000
3. \#8546-LkTahoe-Parking-E.L. 01-0000-0-5200.00-0000-7110-112-000-000
4. \#8547-Insurance-P.Bettencourt
5. \#8548-Insurance-D. Shaw
6. \#8549-CTA-ReleaseTIme
7. \#8550-Transp-GES PT Club Ktrip
8. \#8551-CSEA-RefundMmbrshp
9. \#8552-Insurance-K.Mendonca
10. \#8553-PG\&E-FacilitiesUse
11. \#8554-Transp-FFA Ag to Del0so
12. \#8555-SJCOE-Refund-M.Noceti
13. \#8556-GHS ASB-S.Gomez

01-0000-0-9565.00-0000-7209-112-000-000
01-0000-0-9565.00-0000-7209-112-000-000 01-0000-0-8699.00-0000-0000-000-000-000 01-0823-0-8699.00-0000-3600-000-000-000 01-0823-0-8699.00-0000-3600-000-000-000 01-0000-0-9565.00-0000-7209-112-000-000 \(01-0000-0-8650.00-0000-0000-000-000-000\) 01-0823-0-8699.00-0000-3600-000-000-000 \(01-0823-0-8699.00-0000-3600-000-000-000\)
\(01-0000-0-8699.00-0000-0000-000-000-000\) \(01-0000-0-8699.00-0000-0000-000-000-000\) 01-0000-0-9565.00-0000-7209-112-000-000
430.00
30.00
30.00
389.63
68.40
495.48
630.00
3.00
476.83
160.00
202.00
443.33
855.00

CONTINUED


DEPOSIT TRANSACTIONS
344512 DC0100 L. 00.00 01/08/15 PAGE
3
NUMBER DATE ENTERED DESCRIPTION
LN. DETAIL DESCR

\section*{APPROVED AND UNAPPROVED TRANSACTIONS}

Date last used from: 11/01/2014 To 12/31/2014
Transaction Number from: 0 To 999999 Date entered from: 00/00/0000 To 99/99/9999

150004 CONTINUED
14. \#8557-GHS ASB-A.Verdin
15. \#8558-GHS ASB-M.Gonzalez
16. \#8559-GHS ASB-D.Hoover
17. \#8560-Transp-FFA
18. \#8561-OLM Rent-
19. \#8562-Insurance-M.Lafler
20. \#8563-Insurance-L. Swedberg
21. \#8564-Verizon-PriorYr E-Rate
22. \#8565-MercedCty Restitution-
23. \#8566-AgMechLab-Cks\&CASH
24. \#8567-Insurance-K. Conrad
25. \#8568-Insurance-RJ. 01 ivera

01-0000-0-8699.00-0000-0000-000-000-000
01-0000-0-8699.00-0000-0000-000-000-000
01-0000-0-8699.00-0000-0000-000-000-000
01-0823-0-8699.00-0000-3600-000-000-000
\(01-0000-0-8650.00-0000-0000-000-000-000\)
01-0000-0-9565.00-0000-7209-112-000-000
01-0000-0-9565.00-0000-7209-112-000-000
01-0000-0-8699.00-0000-0000-000-000-000
01-0000-0-8699.00-0000-0000-000-000-000
01-0000-0-4300.00-1203-1000-310-000-000
01-0000-0-9565.00-0000-7209-112-000-000
01-0000-0-9565.00-0000-7209-112-000-000
180.00
240.00
306.00
284.82
125.00
613.63
334.00
5.256 .73
100.00
949.00
613.63
112.00
\(13,328.48\) *

150005 12/19/2014 12/19/2014 December Deposits
1. \#8569-Insurance-C.Parreira
2. \#8570-Insurance-J.Roff
3. \#8571-Insurance-K.Streifel
4. \#8572-W.Comp-Hermreck-
5. \#8573-BTSA-B.Gates
6. \#8574-Insurance-L. Hughes
7. \#8575-BTSA-D.HickmanCASH
8. \#8576-BTSA-R.Cotta
9. \#8577-BTSA-T.Medeiros
10. \#8578-Insurance-K.Mendonca
11. \#8579-Insurance-P.Rocha
12. \#8580-Insurance-D. Shaw
13. \#8581-Insurance-S.Mikulka
14. 8265 -Insurance-C.Caporgno
15. \#8583-Insurance-P. Bettencourt
16. \#8584-Insurance-M. Rotert
17. \#8585-GHS ASB-A.Cano
18. \#8586-GHS ASB-S.Gomez
19. \#8587-GHS ASB-Hall
20. \#8588-Insurance-J.SimasCASH
21. \#8589-Postage-CASH
22. \#8590-MealRmbState-Aug\&Sept
23. \#8591-Postage-Check
24. \#8592-BTSA-J.Seim
25. \#8593-Fngrprints-J.EstabloCASH
26. \#8594-Fngrprints-H.BrooksCASH
27. \#8595-Postage-CASH
28. \#8596-Postage-CASH
29. \#8597-Insurance-M.Lafler
30. \#8598-Fingerprints-R.Gorshe
31. \#8599-Insurance-MT Ottman
32. \#8600-CSEA-P/R refund
33. \#8602-OLM Rent-
34. \#8603-MealReimbFed-Aug\&Sept
35. \#8604-FTB-TaxRfnd-Foundation

01-0000-0-9565.00-0000-7209-112-000-000
01-0000-0-9565.00-0000-7209-112-000-000
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614.53

1,349.80
904.00
225.64
375.00

1,176.00
375.00
375.00
375.00
476.83
459.66
68.40

1,325.00
445.63
389.63
445.63
25.00
25.00
30.00
24.80
6.00
10.185 .68
5.05
750.00
15.00
20.00
0.69
0.75
613.63
42.00
644.15
3.00
100.00

128,007.27
10.00

CONTINUED
014 Gustine Unified School Dist.

DEPOSIT TRANSACTIONS
J44512 DC0100 L. 00.00 01/08/15 PAGE
Date last used from: 11/01/2014 To 12/31/2014
Transaction Number from: \(0 \quad\) To 999999 Date entered from: 00/00/0000 To 99/99/9999

APPROVED AND UNAPPROVED TRANSACTIONS
\begin{tabular}{|c|c|c|c|c|c|c|}
\hline NUMBER & DATE & ENTERED & DESCRIPTION & & \multicolumn{2}{|l|}{\multirow[t]{2}{*}{AMOUNT A/R}} \\
\hline \multicolumn{3}{|c|}{LN. DETAIL DESCR} & & FD-RESC-Y-OBJT.S0-GOAL-FUNC-SCH-DD1-DD2 & & \\
\hline
\end{tabular}

150005 CONTINUED
36. \#8605-BTSA-P.Vang
37. \#8606-GHS ASB-D. Hoover
\(01-9100-0-8699.00-0000-0000-000-000-000\)
\(01-0000-0-8699.00-0000-0000-000-000-000\)
375.00
30.00
38. \#8607-GHS ASB-P.Nocito
39. \#8608-GHS ASB-A.Verdin
40. \#8609-GHS ASB-S.Gomez
41. \#8610-BTSA-J.Michael is
42. \#8611-Fngrprints-BFincherCASH
43. \#8612-Insurance-L. Swedberg

01-0000-0-8699.00-0000-0000-000-000-000
300.00

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01-0000-0-8699.00-0000-0000-000-000-000
150.00

01-9100-0-8699.00-0000-0000-000-000-000
500.00

01-0000-0-5842.00-0000-7200-112-000-000
74.00

01-0000-0-9565.00-0000-7209-112-000-000
333.63
\#8613-BTSA-P.Taylor
01-9100-0-8699.00-0000-0000-000-000-000
500.00
74.00
1.993.13
45. \#8614-Fingerprints-E.Medeiros
\(01-0000-0-5842.00-0000-7200-112-000-000\)
TOTAL AMOUNT
154,368.53 *
DISTRICT TOTAL
219,338.70 **
GRAND TOTAL
219,338.70 ***

\section*{Gustine Unified School District Attendance Awareness Campaign Attendance Summary and Comparison}

2014-2015 School Year: TARGET is 96\%


2013-2014 School Year: Average was 95.38\%


Change: Increase or Decrease in 2014-15


Note: Monthly \%'s are only for Regular Program

\title{
Gustine Unified School District
}

Date: January Fth, 2015

To: Trustees
From: Ronald Estes, District Superintendent
Re: Superintendent's Report for November and December 2014
Here is a brief summary of some of the activities that the superintendent completed on behalf of the district:

District Facilities Master Planning/Measure P/Funding \& Financial Planning - We are currently working with Bond Counsel on the basics of the General Obligation Bonds for future issuance. We will be able to provide the board some information in the upcoming months on the timeline of the bond sales and the options for project sequencing. Some information will be shared at the January meeting with addition recommendations in February and March.

Mr. Munoz's Injury and GES - Much time and effort has gone into improving the overall safety and security at not just GES but at all of our schools. It was fortunate that we were able to secure the services of Mr. Bill Parks for the period of time before the Winter Break. Plans have been made to have retiree John Alba (East Union High School) as an administrative backup in January as needed (Mr. Parks is not available).

We are fortunate that Mr. Munoz has made a full recovery and has resumed work. Much is needed to work on over the next five months to get the school moving. I will continue to monitor the situation and work with the retired principals regarding issues and suggestions as they arise.

RFQ for Lease-Lease Back Contractors - Document is in the final draft and is ready to post on our webpage (and send out to potential general contractors). We anticipate a large number of interests from contractors for our projects. Timeline would include interviews and background checks in April of 2015. One area to note, although we expect a number of applications, the overall number of general contractors have GREATLY diminished during the Great Recession. Hopefully, the general contractors who survived are the best of the over group.
\[
V \| 1-D-Q
\]

November Highlights - November was a very good month for our school district. Our GHS FFA won a number of awards including an invitation to the world competition in Scotland this March. A number of our athletic teams had very successful seasons including four teams that made the playoffs and our football team that made the playoffs for the first time in 11 years.

The very strong showing of Measure \(P\) is a wonderful vote of confidence in our schools and an investment in our community's future. The school site master planning is being completed by WLC AIA and will be available soon. Structuring the interviews for the architects has been completed and the interviews will be conducted on January \(21^{\text {st }}\).

Many other activities were conducted that would take up too much space at this writing.```

