

*****AMENDED AGENDA*****
BOARD OF EDUCATION REGULAR BOARD MEETING
GUSTINE UNIFIED SCHOOL DISTRICT
1500 MEREDITH AVENUE, GUSTINE, CA 95322
WEDNESDAY, AUGUST 12, 2015

ADDITION TO AGENDA

• V. CONSENT AGENDA

Add: A- 28. Azevedo, Barbara – Hire Teacher on Assignment/Special Education

**BOARD OF EDUCATION REGULAR BOARD MEETING
GUSTINE UNIFIED SCHOOL DISTRICT
1500 MEREDITH AVENUE
GUSTINE, CA 95322
WEDNESDAY, AUGUST 12, 2015
6:00 P.M.**

I. CALL TO ORDER – 6:00 p.m.

A. The public may comment on any closed session agenda item.

B. ROLL CALL

II. CLOSED SESSION – 6:00 p.m.

A. Student Discipline – None

B. Personnel – Public Employee Resignation, Discipline, Dismissal, Release, Employment

C. Conference with Labor Negotiator Bill Morones, Superintendent – GRTA/CSEA (Govt. Code 54954.5 (f) pursuant to Govt. Code 54957.6)

D. Conference with Legal Counsel/Consultant (Govt. Code 54956.9)

III. RECONVENE TO OPEN SESSION – 7:00 p.m.

A. PLEDGE OF ALLEGIANCE

B. REPORT FROM CLOSED SESSION

C. REVISION/ADOPTION/ORDERING OF AGENDA

D. DISABILITY-RELATED MODIFICATIONS

Request for any disability-related modification or accommodation, including auxiliary aids or services in order to participate in the public meeting, may be made by contacting the Gustine Unified School District Office at (209) 854-3784 at least four (4) days prior to the scheduled meeting. Agendas and other writings may also be requested in alternative formats, as outlined in Section 12132 of the Americans With Disabilities Act.

IV. REPORTS AND PRESENTATIONS

A. GHS FFA Dairy Judging Team

B. Student Report -- None

C. Board Reports

D. Staff Reports

E. Superintendent Report

V. CONSENT AGENDA

Items under Consent are considered as a group. Only one motion is necessary to approve these items. Consent items are of a routine nature and for which the Superintendent recommends approval. In accordance with the law, the public has a right to comment on any agenda item. At the request of any member of the Board, any item of the Consent Agenda shall be removed and given individual consideration for action as a regular action item on the agenda.

A. Personnel

1. Alvarez, Claudio – Hire Spanish/ELD Teacher, GHS
2. McWilliams, Rushne Dea – Resignation, Food Service Worker, GHS
3. Stroud, Harley – Resignation, Instructional Aide, GMS
4. Ortega, Maria Y. – Resignation, Yard Duty Supervisor, RES
5. Hadley, Monique – Hire Instructional Aide, GMS
6. Vargas, Elizabeth – Hire Food Service Worker, GMS
7. Viveiros, Chevelle – Resignation, Teacher, GES
8. Borba, Kathie – Retirement, Secretary, GES (eff. 12/31/15)
9. Gomez, Lucy – Hire Bilingual Community Liaison
10. Ganibi, Razel – Hire 1:1 Instructional Aide, GMS
11. Burris, Kenneth – Resignation, Bus Driver, GUSD
12. Borba, Kingsley – Hire Asst. Varsity Girls Basketball Coach, GHS
13. Xiong-Sanchez, Nou – Hire 6th grade Teacher, GMS
14. Miller, David – Hire SDC Teacher, GMS
15. Olivarez, Gloria – Hire Yard Duty Supervisor, RES
16. Rivera, Renee – Resignation, Part-time Custodian, GES
17. Rivera, Renee – Hire Full-Time Custodian, GES
18. Garcia, Judith – Hire Part-Time Custodian, GES
19. Borba, David – Hire Full-Time Maintenance/Custodian, GHS
20. Guzman, Carmen – Hire Kindergarten Teacher, GES
21. Cheranich, Brittany – Hire Instructional Aide (Special Ed), GES
22. Garcia, Judith – Resignation, Yard Duty, GES
23. Stacey Martin – Hire Maintenance Secretary/ASB Account Clerk, GUSD
24. Tovar, Araceli – Hire Part-Time Food Service Worker, GES
25. Segoviano, Desirae – Hire Part-Time Food Service Worker, GHS
26. Lauder, Alicia – Hire 1:1 Instructional Aide, GMS
27. Brace, Chandra – Resignation, Special Ed Teacher, GHS

B. Minutes

1. Special Meeting, May 11, 2015
2. Special Meeting, May 18, 2015
3. Regular Meeting, May 27, 2015
4. Special Meeting, June 10, 2015
5. Regular Meeting, June 17, 2015
6. Special Meeting, June 24, 2015

C. Yearly Renewals

1. YardMasters, Inc. – Grounds Maintenance Contract, \$8,490 per month
2. School Innovations & Achievement (Mandated Costs) Annual Fee, \$12,100
3. School Services of California, Inc., Annual Agreement for Services, \$2,760
4. Stanislaus Co. Office of Education Hearing Screening Services for 2015-16
5. E-Rate 2016-17 Memorandum of Understanding with MCOE
6. 2015-16 BTSA Memorandum of Understanding with MCOE

D. Donations

1. Target, Red Card donation, \$25 to GES general fund for student awards and recognition

VI. INFORMATION

- A. Saputo Legacy Program – Adam Cano

VII. COMMUNICATION FROM THE PUBLIC

Members of the public may bring before the Board matters that are not listed on the agenda. The Board may refer such a matter to the Superintendent or designee or take it under advisement, but shall not take action at that time. Comments will be accepted during this time concerning any action item on the agenda. The Board will consider all comments prior to taking action on the item as listed on the agenda in the Action Item section. (Gov. Sec. 54954.3) Individual speakers shall be allowed three minutes to address the Board on each agenda or non-agenda item (BP 9323).

VIII. ACTION

- A. Warrants
- B. FB2 Contract for DSA Services
- C. Sufficiency of Instructional Materials, Public Hearing/Resolution No. 2015/16-01
- D. Board Policy Updates
- E. Curriculum Purchase for GES (Eureka Math)
- F. Curriculum Purchase for GMS (Read 180 System 44)
- G. Technology Lease for GHS
- H. Uniform Complaint Procedures -- Update
- I. Grades-Evaluation of Student Achievement, AR 5121, Second Reading
- J. Bond Accounting Reporting and Consulting Services
- K. San Joaquin Valley Air Grant

IX. ADVANCED PLANNING

A. Regular Board Meeting, September 9, 2015, 7:00 p.m.

B. Back to School Nights:

1. Gustine Elementary, Grades 1-5, August 20, 5:30-6:30 p.m.
2. Romero Elementary, August 27, 5:30-6:30
3. GHS, August 26, 5:30 p.m.
4. GMS, August 25, 5:30-7:00 p.m.

X. ADJOURN TO CLOSED SESSION (If needed)

XI. RECONVENE TO OPEN SESSION

XII. REPORT FROM CLOSED SESSION

XIII. ADJOURNMENT

REPORTS AND PRESENTATIONS



Gustine High School

501 North Ave., Gustine, CA 95322

Phone: 854-6414 Fax: 854-1955

Dr. John Petrone, Principal Mr. Adam Cano, Asst. Principal Ms. Mary Lee Hellner, Dir. Student Services

July GHS Board Report

Well the new school year is already upon us! We are busily preparing for the 2015-2016 school year and we are expecting an exciting year. School pride will continue to be a focus as we go forward as our upper classmen will pass along the Redskin spirit to our Freshman class. As of this writing we will have four new teachers joining the GHS family, Claudio Alvarez for Spanish, Kingsley Borba for PE, Steve Mitchell for Band/Music, and a teacher to be named for Health. We also welcome transferees Manuel Bettencourt to Pioneer High, and Heather Brooks for Special Education! We also have high expectations about our upcoming fall sports after coming off last year with all of our fall teams making the post season, Go Reds!

We have also begun preparing for upcoming Williams Act visit on September 3rd, and our all-important 3 year mid-cycle accreditation WASC visit this winter.

Enrollment is predicted to be up this year with close to 600 students forecasted for the first time since the early 2000's. We could be busting at the seams, but we shall adapt and overcome!

I am looking forward to another successful and spirit filled year at Gustine High School!

Administrative Report to the Gustine Unified School District

Board of Education

Name: Lisa Filippini

Position: Principal

School Site: Romero Elementary School

School Enrollment: 258

Date: August 5, 2015

MONTHLY HIGHLIGHTS:

We are up and running and glad to be back at RES. Teachers have been back working in their classrooms since late July and are ready for the new school year. They are very excited about beginning the new year with the new math program.

Our numbers are up from last year; we began the year at 232 and this year we are at 258 students. We are excited to welcome new students to our campus as well as a new fifth grade teacher, Danet Kothenbeutel. This is the first time in four years that Romero has not had a combo class.

We look forward to another great school year!

Upcoming Events

August 21, 2015	8:15 AM Parent Volunteer Training, cafeteria
August 27, 2015	Back to School Night 5:30-6:30
August 31, 2015	Williams Visit
September 11, 2015	Grandparents' Day Celebration 11:15 and 12:20

August Board Report

To: GUSD Governing Board

From: Kim Medeiros

Position: Teacher on Special Assignment

Date: August 3, 2015

Professional Development Update

Eureka Math Training—On July 21-22, 2015, the district sent 16 teachers ranging from TK-8th grade and two administrators to Salinas, CA to attend a Great Minds Math training for our new Eureka Math Curriculum. This was a very informative training which focused on the math fluency aspect of the curriculum as well planning the lessons. The training was very beneficial and we are looking forward to getting all elementary and middle school teachers trained on the new math program.

Curriculum Council—The next meeting will be on September 1, 2015.

Administrative Report to the Gustine Unified School District Board of Education

FROM: Ismael Munoz, Principal

SITE: Gustine Elementary School

Enrollment: 583

DATE: August 6, 2015

Monthly Highlights:

We are very excited to begin the 2015-2016 school year.

Upcoming Events:

August 11th – Kindergarten Roundup/Back to School Night 5:30 pm – 6:30 pm

August 13th – First Day of School

August 20th – Back to School Night 5:30 pm – 6:30 pm

August 28th – Parent Volunteer Orientation 8:30 am

August 31st – Parent Volunteer Orientation 5:30 pm

September 2nd – School Site Council 3:00 pm

DIRECTOR'S REPORT TO THE GUSTINE UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Name: Russell Hazan

Position: Director of Maintenance and Operations

Date: 8/12/15

MONTHLY REPORT

This summer has been very busy and productive for the maintenance department. We completed many projects and still have more in the works during the school year.

The maintenance department completed four State of the Art Classroom updates at GHS, GMS, GES and RES. The updates include new carpet, ceiling tiles and LED lighting.

The maintenance department also received two new trucks that were much needed.

As we transition into the new school year we are busy preparing for the arrival of students and teachers. We are also going through our list from our last Williams visit and repairing and upgrading the areas that were noted in their last report in preparation for their upcoming visit.

Romero Elementary School:

- Installed new carpet in room E1
- Installed new carpet in room E2
- Installed new carpet in room G5
- Installed new carpet in room C1 (state of the art classroom)
- Installed new ceiling tiles in room C1 (state of the art classroom)
- Installed LED lighting in room C1 (state of the art classroom)
- Quarterly filter replacement
- Restriped parking lot
- Basic maintenance and work order completion as needed

Gustine Elementary School:

- Installed new carpet in room D5
- Installed new carpet in room F4 (state of the art classroom)
- Installed new ceiling tiles in room F4 (state of the art classroom)
- Installed LED lighting in room F4 (state of the art classroom)

- Quarterly filter replacement
- Restriped parking lot
- Basic maintenance and work order completion as needed

Gustine Middle School:

- Installed new carpet in room C3 (state of the art classroom)
- Installed new ceiling tiles in room C3 (state of the art classroom)
- Installed LED lighting in room C3 (state of the art classroom)
- Repainted exterior dark grey base on every building
- Removed and replaced the asphalt in the bus drop off area
- Quarterly filter replacement
- Restriped parking lot
- Basic maintenance and work order completion as needed

Gustine High School:

- Installed new carpet in room 11 (state of the art classroom)
- Installed new ceiling tiles in room 11 (state of the art classroom)
- Installed LED lighting in room 11 (state of the art classroom)
- Installed new counter top in room 11 (state of the art classroom)
- Repainted room 11 (state of the art classroom)
- Repainted room 10
- Repainted room 13
- Repainted room 21
- Moved the computer lab to room 13
- Cut oleanders back to fence line along highway 33
- Patched areas where asphalt was failing
- Resealed and striped front half of campus
- Quarterly filter replacement
- Basic maintenance and work order completion as needed



Gustine Middle School

"Home of the Braves"

Mr. Michael Bunch, Principal

TO: GUSD GOVERNING BOARD
FROM: MICHAEL BUNCH, PRINCIPAL
DATE: 08/12/2015
RE: BOARD REPORT

We are very excited to begin the new school year at GMS. This year we will implement some programmatic changes that are intended to help GMS students' performances increase school wide.

We have filled all of our vacant certificated teaching positions. Although GMS does still need to fill certain classified support positions.

Several GMS teachers and I attended the AVID summer institute from July 13-15. We are committed to expanding AVID's role at GMS, with the intended outcome of becoming school-wide certified.

WEB has been reintroduced to GMS students and our goal is to improve students' connection with GMS and their middle school experience.

Please feel free to follow us on Twitter @MrBunchGMS.

Upcoming Events:

<u>Event</u>	<u>Time</u>	<u>Date</u>	<u>Location</u>
GMS Round Up	8:00 - 2:00	08/04/2015	GMS
First Day of School	7:55 - 2:27	08/13/2015	GMS
Back to School Night	5:30 - 7:00	08/25/2015	GMS
No Bully Training	12:45 - 3:15	08/26/2015	GHS
Labor Day/Na School	--	09/07/2015	--
Rachel's Challenge Assembly	TBD	09/24/2015	GMS

Director's Report to the Gustine Unified School District
Board of Education

Name: Cheryl Pometta

Position: Transportation Director

Date: 8/5/2015

MONTHLY HIGHLIGHTS

I hope everyone had a nice summer. I had a great one.

Shane at J&F has done a great job with our summer maintenance on the buses. He is finishing up the last two this week.

If you remember back in June I mentioned that I was applying for a grant with San Joaquin Valley Air to replace the filter that caught fire, I am VERY happy to report we were chosen to receive the grant for about \$17,000. I am waiting for a current estimate from Bus West for the exact amount.

We start the school year one route driver short as Ken Burris resigned in July. We have 238 students to bus from Santa Nella to Gustine. With three buses instead of four there are 248 seats. Remember that three to a seat is the standard for elementary size kids, but these are mostly GMS and GHS students. These buses will be very full. The other two buses are also full with 74 and 99 on their lists. I am still working on the routes but it looks like in the mornings, if we have too many to fit, we will leave some GMS students for Nicole to bring into town after she drops off at Romero. She should be able to get them to school at about 7:55. In the afternoons Tuesday- Friday I will take the GMS students who live at the mobile home park, then return to GHS, I will pull into GHS at about the time the bell ring or a little after. The problem with this plan is Mondays and minimum days GMS is dismissed after GES and GHS is dismissed earlier so I won't have time to make the extra run to Santa Nella.

I also may lose Shawn, my only sub to a full time driving job with insurance in the Bay Area. If this happens I don't know how I can cover activity trips leaving during route times. I keep training drivers and then they leave for better paying jobs with more bours. This is going to continue to happen until we offer our drivers a full day with insurance.

We need to look at our drivers differently than we do the rest of our classified staff. They are highly trained professionals who have a huge responsibility to always be safe, punctual and remain undistracted. They are driving roads in awful disrepair, in all kinds of weather conditions, with other crazy and dangerous drivers. They are one small mistake away from what could be a devastating tragedy every moment they are driving.

It is a lifestyle that not many people are willing to live these days so the pool of people to choose from is shrinking. We require our driver to be at work early in the morning and late at night. Their activity trip hours do not count toward hours worked for insurance. They work a spilt shift, when we have jobs in the district, like yard duty or food service, that they could do between routes to make up the difference in hours.

I have a very dependable and dedicated group of drivers who would jump at the chance to do these jobs in order to qualify for insurance. We put these people in a \$165,00 piece of equipment and entrust them with the lives of our children and yet they can't afford to go to the doctor or take time off when they are sick. Most are barely making ends meet.

Which brings me to the salary schedule. Even after the bump they received last year we still pay less than most districts. We really need to consider a different approach to this, or I will continue to struggle to keep quality people in my department.

UPCOMING EVENTS/GOALS

Train at least two new drivers.

I have two ladies who are interested in driving but it is a process that takes at least 3 months to complete. Both have other jobs so I will have to train around their work schedule and mine.

✓

CONSENT AGENDA

GUSTINE UNIFIED SCHOOL DISTRICT
RECOMMENDATION FOR EMPLOYMENT

Board Meeting Date: _____

Name: Claudio Alvarez

Position: Spanish/ELD Teacher

(As written on appropriate salary schedule)

Site: GHS Position Type: ☒ Certified ☐ Classified

Credential(s) Held: Clear Single Subject Teaching Credential

New Position: ☒ Yes ☐ No Type of Contract:

☒ Full Time ☐ Part Time ☒ Short Term - Dates: 08-15 to 06-16

12 Months ☐ 11 months ☒ 10 Months ☐ Substitute Hours per day: Full time

Salary Schedule Placement: Appropriate salary schedule placement (Step 11)

Advertised inside district: ☒ Yes ☐ No

Advertised outside district: ☒ Yes ☐ No

Number of applicants: 4 Number of applicants interviewed: 2

Replacement for: N/A

Background of Applicant:

Claudio has been a Spanish/Philosophy teacher at Silver Creek HS for the last 10 years, a BCLAD certification, Varsity Boys and Girls soccer Coach, and has the appropriate CTC credential.

Administrator's Signature: 

Date: 7/9/15

Cc: Payroll/Personnel

Rushne Dea McWilliams

1407 Olson Drive

Gustine, CA 95322

(562)900-6709

July 9, 2015

To Whom it May Concern,

This letter is to notify you that I am resigning from my position of Food Service Worker at Gustine High School to care for a newborn.

Sincerely,

A handwritten signature in cursive script, appearing to read "Rushne Dea McWilliams".

Rushne Dea McWilliams

Dear Michael Bunch,

Please accept this letter as formal notification that I am resigning from my position as the 1:1 Instructional Aide at Gustine Middle School. My last day will be June 22, 2015. Thank you so much for the opportunity to work in this position. I've greatly enjoyed and appreciated the opportunities working with students and being in the classroom. I wish Gustine Middle School continued success!

Sincerely,

Hailey Stroud

Hailey stroud

6-22-15

RECEIVED
JUN 22 2015

By _____

To whom it may concern,

June 19, 2015

I am writing this letter to inform you that I am tendering my resignation from Romero Elementary. I was planning on still working for the upcoming school year but due to having my newborn and not having someone to take care of her I had to make this decision.

I would also like to say that I really enjoyed my time working at Romero. I really appreciate the support that they provided and the opportunity they gave me to be part of the Romero staff team. I really hope I'll get another opportunity in the future.

Thank you for everything

Sincerely,



Maria Y. Ortega

**GUSTINE UNIFIED SCHOOL DISTRICT
RECOMMENDATION FOR EMPLOYMENT**

CLASSIFIED POSITION

Board Meeting Date: 06/24/2015

Name: Monique Hadley

Position: BSP Aide

Site: GMS

Type of Contract:

 Full Time X Part Time

 Short Term (dates: to)

 12 month 11 month 10 month

Hours per day: 5 Substitute

Salary Schedule Placement: Appropriate Placement

Advertised inside district: X Yes No

Advertised outside district: X Yes No

Number of applicants: 6

Number of applicants interviewed: 3

New Position: X Yes No

Replacement for:

Background of Applicant: Mrs. Hadley comes highly recommended and has some experience working in the school setting.

Administrator's Signature: Wm K. [Signature] Date: 6/12/2015

**GUSTINE UNIFIED SCHOOL DISTRICT
RECOMMENDATION FOR EMPLOYMENT**

CLASSIFIED POSITION

Board Meeting Date: August 12, 2015

Name: Elizabeth Vargas

Position: Food Service Worker

Site: GMS

Type of Contract:

Full Time ☒ Part Time

Short Term (dates: _____ to _____)

12 month 11 month ☒ 10 month

Hours per day: 6 Substitute

Salary Schedule Placement: 9.83

Advertised inside district: ☒ Yes No

Advertised outside district: ☒ Yes No

Number of applicants: 4

Number of applicants interviewed: NA Elizabeth is an internal employee

New Position: Yes ☒ No

Replacement for: Delfina Adriano

Background of Applicant:

She is a current cafeteria
staff member.

Administrator's Signature: [Signature] Date: 08/26/15

Chevelle Viveiros
15777 Oak St.
Delhi, CA 95315

July 13, 2015

Marisol Juarez
Gustine Unified School District
1500 Meredith Ave.
Gustine, CA 95322

Dear Ms. Juarez:

Please accept this written statement as my resignation from my teaching position at Gustine Elementary School for the upcoming school year. I am resigning due to finding employment closer to my residence.

I have greatly appreciated the time that I spent working at Gustine Elementary School. I want to take this opportunity to thank the Gustine Unified School District for allowing me the opportunity to teach last year and work with their wonderful students.

Please feel free to contact me with any questions. Have a great school year!

Sincerely,

Chevelle Viveiros

Kathie Borba
P.O. Box 542
Gustine, CA 95322

July 15, 2015

Gustine Unified School District
1500 Meredith Avenue
Gustine, CA 95322

Dear GUSD Board of Trustees:

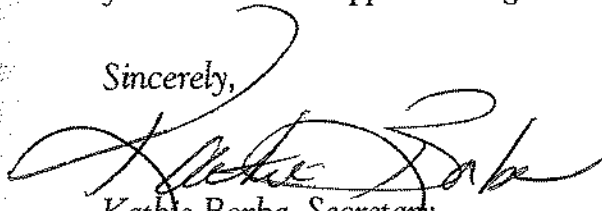
The resignation letter below reflects the difficulty of leaving the employ of an organization where a person has worked a long time, enjoys the people she works with and loves the work she does. That being said... it's time to start a new chapter in my life.

After 40 years of incredible personal growth, I find myself at a cross road faced with life-changing decisions. With mixed emotions, I tender this letter of resignation along with an expression of sincere gratitude for the many opportunities of working for the Gustine Unified School District in the past as an instructional aide, career technician, cheer coach, color guard coach, chaperone and secretary effective December 31, 2015.

Along the way, I have seen so many successful students go through our doors. The opportunities to enjoy (and coach) and be part of the endeavors of band members, cheerleaders, and color guard members performing at professional sports events (one of my favorite Golden State Warriors half time shows), college half time shows, Disneyland in Anaheim, Walt Disney World in Florida and Paris, France. These were moments and opportunities to students who may never have this type of exposure. Teaching students life-learning skills in the ROP business program was equally as rewarding. This gives me overwhelming pride to see their accomplishments over the years and also see the continued growth of our teachers and administration.

I feel fortunate to have been part of a caring institution of the education, lives of our students and families and developing friendships that will last a life time. Thank you for your continued support throughout the years.

Sincerely,

A handwritten signature in cursive script, appearing to read 'Kathie Borba', written in dark ink.

Kathie Borba, Secretary
Gustine Elementary School

**GUSTINE UNIFIED SCHOOL DISTRICT
RECOMMENDATION FOR EMPLOYMENT**

CLASSIFIED POSITION

Board Meeting Date: 8/12/2015

Name: Lucy Gomez

Position: Bilingual Community Liaison

Site: GMS

Type of Contract:

Full Time ☒ Part Time

Short Term (dates: _____ to _____)

12 month 11 month 10 month

Hours per day: 3.5 Substitute

Salary Schedule Placement: Column 1

Advertised inside district: ☒ Yes ☐ No

Advertised outside district: ☒ Yes ☐ No

Number of applicants: 7

Number of applicants interviewed: 3

New Position: Yes ☒ No

Replacement for: Marisol Peña

Background of Applicant:

Lucy has translation experience & is preparing to become a state certified interpreter. She comes highly recommended as an outstanding employee with strong interpersonal skills.

Administrator's Signature: [Signature] Date: 7/22/2015

**GUSTINE UNIFIED SCHOOL DISTRICT
RECOMMENDATION FOR EMPLOYMENT**

CLASSIFIED POSITION

Board Meeting Date: 8/12/2015

Name: Razel Gashibi

Position: 1:1 Instructional Aide

Site: GMS

Type of Contract: Temporary

☐ Full Time ☐ Part Time
☒ Short Term (dates: 8/12 to 06/05)
☐ 12 month ☐ 11 month ☐ 10 month
Hours per day: ☐ Substitute ☐

Salary Schedule Placement: Step 1

Advertised inside district: ☒ Yes ☐ No

Advertised outside district: ☒ Yes ☐ No

Number of applicants: 1

Number of applicants interviewed: 1

New Position: ☐ Yes ☒ No

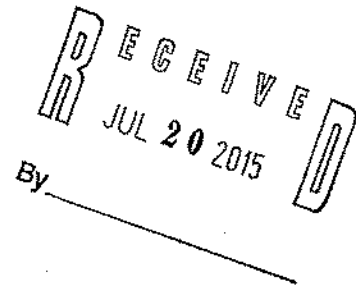
Replacement for: _____

Background of Applicant:

Razel came very highly recommended and is looking to begin a career in education.

Administrator's Signature: [Signature] Date: 7/23/2015

Kenneth Burris
410 Sumac Ln
Newman, CA 95360
July 15, 2015



Cheryl Pometta
Transportation Manager
Gustine Unified School District
1500 Meredith Ave 95322
Gustine, CA

Dear Cheryl Pometta:

Let this letter serve as my two week notice effective July 15, 2015. Despite my departure I hope we can keep an amiable relationship both professional and personal. I sincerely appreciate the opportunities and I wish everyone at Gustine Unified School District the best of luck.

Sincerely,

Kenneth W. Burris

**GUSTINE UNIFIED SCHOOL DISTRICT
RECOMMENDATION FOR EMPLOYMENT**

COACHES POSITION

Board Meeting Date: AUGUST 2015

Name: Kingsly Borba

Sport: ASST. VARSITY GIRLS BASKETBALL COACH

Site: Gustine High School

Type of Contract:

 Full Time Part Time

 x Short Term (dates: 11/15 to 2/16)

Salary Schedule Placement: c

Advertised inside district: x Yes No

Advertised outside district: Yes x No

Number of applicants: 1

Number of applicants interviewed: 1

New Position: Yes x No

Replacement for:

Background of Applicant:

COACH BORBA HAS BEEN WITH THE GIRLS BASKETBALL PROGRAM FOR SEVERAL YEARS AND HAS DONE AN OUTSTANDING JOB.

Administrator's Signature: Date: 7/27/15

**GUSTINE UNIFIED SCHOOL DISTRICT
RECOMMENDATION FOR EMPLOYMENT**

CERTIFICATED POSITION

Board Meeting Date: August 12, 2015

Name: Nao Xiong-Sanchez

Position: 6th Grade Teacher

Site: GWS

Credential Held: Clear Professional Multiple Subject w/ BCLAD

Salary Schedule Placement: Appropriate Step/Column

Number of applicants: 3

Number of applicants interviewed: 1

New Position: Yes X No

Replacement for: Heidi Palfox

Background of Applicant: Nao comes from the Merced area. She has several years teaching experience in the middle school environment. She came very highly recommended & will make a good addition to the GWS staff.

Administrator's Signature: [Signature] Date: 7/27/2015

**GUSTINE UNIFIED SCHOOL DISTRICT
RECOMMENDATION FOR EMPLOYMENT**

CERTIFICATED POSITION

Board Meeting Date: August 12, 2015

Name: David Miller

Position: SDC Teacher

Site: GWS

Credential Held: District Intern Credential

Salary Schedule Placement: Step 1, Class AA (NVC)

Number of applicants: 1

Number of applicants interviewed: 1

New Position: Yes X No

Replacement for: Matthew Ybarra

Background of Applicant:

David is intern eligible and came very highly recommended. ~~has~~ He has subbed for several years and is looking to take on a full time teaching position

Administrator's Signature: [Signature] Date: 7/29/2015

**GUSTINE UNIFIED SCHOOL DISTRICT
RECOMMENDATION FOR EMPLOYMENT**

CLASSIFIED POSITION

Board Meeting Date: Aug 12, 2015

Name: Gloria Olivarez

Position: yard duty

Site: RES

Type of Contract:

Full Time ☒ Part Time

Short Term (dates: _____ to _____)

12 month 11 month 10 month

Hours per day: 2.5 Substitute _____

Salary Schedule Placement: _____

Advertised inside district: ☒ Yes ☐ No

Advertised outside district: ☒ Yes ☐ No

Number of applicants: 3

Number of applicants interviewed: 1

New Position: ☐ Yes ☒ No

Replacement for: Yaneth Gomez

Background of Applicant:

Administrator's Signature: [Signature] Date: 8/3/15

9/6/2015

T human Resources:

I am submitting this as my resignation ~~from~~ from
Gustine Elementary School ~~and~~ 2nd shift 12:30 - 8:30 pm.
As I will be now working the 1st shift of 6:30 - 3:00 pm.

Thanks.

Renee Rivera

RECEIVED

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**GUSTINE UNIFIED SCHOOL DISTRICT
RECOMMENDATION FOR EMPLOYMENT**

Classified POSITION

Board Meeting Date: 8/12/15

Name: Renee Rivera

Position: Custodian

Site: Gustine Elementary

Credential Held: _____

Salary Schedule Placement: 2

Number of applicants: 5

Number of applicants interviewed: 4

New Position: _____ Yes ☒ No

Replacement for: Alvin Amaral

Background of Applicant:

Renee is currently the evening custodian at GES

Administrator's Signature:  Date: 8/2/15

**GUSTINE UNIFIED SCHOOL DISTRICT
RECOMMENDATION FOR EMPLOYMENT**

Classified POSITION

Board Meeting Date: 8/12/15

Name: Judith Garcia

Position: Custodian

Site: Gustine Elementary

Credential Held: _____

Salary Schedule Placement: 4

Number of applicants: 5

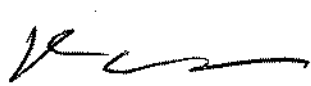
Number of applicants interviewed: 4

New Position: _____ Yes ☒ No

Replacement for: Renee Rivera

Background of Applicant:

Judith is currently the part time evening custodian at GMS

Administrator's Signature:  Date: 8/3/15

**GUSTINE UNIFIED SCHOOL DISTRICT
RECOMMENDATION FOR EMPLOYMENT**

Classified POSITION

Board Meeting Date: 8/12/15

Name: David Borba

Position: Maintenance/Custodian

Site: Gustine High School

Credential Held: _____

Salary Schedule Placement: 1

Number of applicants: 5

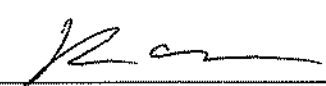
Number of applicants interviewed: 4

New Position: _____ Yes X No

Replacement for: Donald Bedford

Background of Applicant:

David has worked in the custodial field for over ten years

Administrator's Signature:  Date: 8/3/15

**GUSTINE UNIFIED SCHOOL DISTRICT
RECOMMENDATION FOR EMPLOYMENT**

CERTIFICATED POSITION

Board Meeting Date: 8/12/2015

Name: Carmen Gutman

Position: Teacher

Site: GUSTINE ELEMENTARY School

Credential Held: Mult. Subj. (BCLAS)

Salary Schedule Placement: _____

Number of applicants: 14

Number of applicants interviewed: 6

New Position: _____ Yes X No

Replacement for: Chevelle Vivieros

Background of Applicant: Ms. Gutman is described as a "person who cares about their craft." Other former colleagues and supervisors have described her as a well-rounded professional who is always looking to "improve".

Administrator's Signature: _____

Date: 8/3/2015

**GUSTINE UNIFIED SCHOOL DISTRICT
RECOMMENDATION FOR EMPLOYMENT**

CLASSIFIED POSITION

Board Meeting Date: 8/12/2015

Name: Brittany Cheranich
Position: Instructional Aide (Special Education)
Site: GES

Type of Contract:

 Full Time X Part Time
 Short Term (dates: to)
 12 month 11 month 10 month
Hours per day: 3.5 Substitute

Salary Schedule Placement: \$10.22

Advertised inside district: X Yes No

Advertised outside district: X Yes No

Number of applicants: 1

Number of applicants interviewed: 1

New Position: Yes X No

Replacement for: Rocco Diconza

Background of Applicant: Brittany is eager to work with the children at Gustine. She seeks to serve our neediest students.

Administrator's Signature: [Signature] Date: 8/3/2015

I Judith Garcia do here by turn in my resignation for the following

Crossing guard

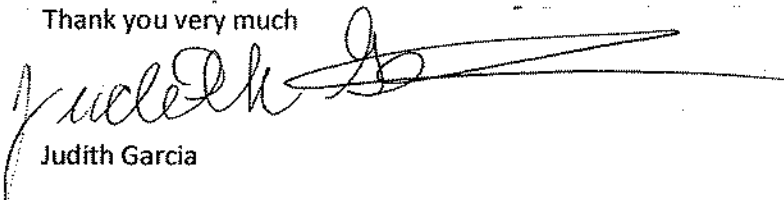
Yard duty

Custodian

The reason for this is I accepted the custodial position at gustine elementary

At 7.50hours per day

Thank you very much

A handwritten signature in black ink, appearing to read 'Judith Garcia', with a long horizontal flourish extending to the right.

Judith Garcia

8-2-15

**GUSTINE UNIFIED SCHOOL DISTRICT
RECOMMENDATION FOR EMPLOYMENT**

CLASSIFIED POSITION

Board Meeting Date: 8/12/15

Name: Stacey Martin

Position: Maintenance Secretary/Student Body Account Clerk

Site: Maintenance Office/GHS

Type of Contract:

☒ Full Time ☐ Part Time
☐ Short Term (dates: _____ to _____)
☒ 12 month ☐ 11 month ☐ 10 month
Hours per day: 8 Substitute _____

Salary Schedule Placement: J-1 Classified Salary Schedule

Advertised inside district: ☒ Yes ☐ No

Advertised outside district: ☒ Yes ☐ No

Number of applicants: 6

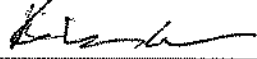
Number of applicants interviewed: 5

New Position: ☒ Yes ☐ No

Replacement for: N/A

Background of Applicant:

Has clerical experience working, experience working with children, desire to work in education, has subbed in a school district, and has a very positive disposition.

Administrator's Signature:  Date: 7/31/15

CLASSIFIED POSITION

Revised 7-15-04

**GUSTINE UNIFIED SCHOOL DISTRICT
RECOMMENDATION FOR EMPLOYMENT**

CLASSIFIED POSITION

Board Meeting Date: August 12, 2015

Name: Desirae Segoviano

Position: Food Service Worker

Site: GHS

Type of Contract:

 Full Time ☒ Part Time

 Short Term (dates: to)

 12 month 11 month 10 month

Hours per day: 3.75 Substitute

Salary Schedule Placement: J-1

Advertised inside district: ☒ Yes No

Advertised outside district: ☒ Yes No

Number of applicants: 10

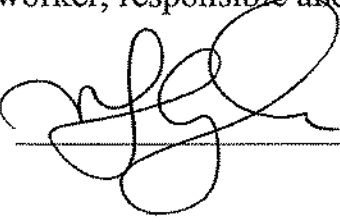
Number of applicants interviewed: 5

New Position: Yes ☒ No

Replacement for: Rushne McWilliams

Background of Applicant:

Desirae has a many years of experience working as a Food Service worker. She quickly moved from a food serves worker to a manager in her past employment. She is described as a hard worker, responsible and respectful.

Administrator's Signature: 

Date: 8/6/15

**GUSTINE UNIFIED SCHOOL DISTRICT
RECOMMENDATION FOR EMPLOYMENT**

CLASSIFIED POSITION

Board Meeting Date: August 12, 2015

Name: Alicia Laufer

Position: 1:1 Instructional Aide

Site: GMS

Type of Contract:

 Full Time Part Time
X Short Term (dates: 8/13/2015 to 6/5/2016)
 12 month 11 month 10 month

Hours per day: 6.5 Substitute

Salary Schedule Placement: Step 1

Advertised inside district: X Yes No

Advertised outside district: X Yes No

Number of applicants: 3

Number of applicants interviewed: 2

New Position: Yes X No

Replacement for: Hailey Stroud

Background of Applicant:

Alicia came very highly recommended for this position. She is currently completing her BA, and is looking to begin her career in education.

Administrator's Signature: [Signature] Date: 7/31/2015

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August 7, 2015

By _____

Gustine Unified School District
Bill Morones
1500 Meredith Avenue
Gustine, CA 95322

To Whom It May Concern:

After 11 fantastic years in the district I am filled with mixed emotions as I have to resign as the Resource Specialist at Gustine High School.

Thank you so much for an amazing experience and I look forward to the time when I can come back.

Sincerely,



Chandra Brace
Principal
Our Lady of Miracles Catholic School
370 Linden Avenue
Gustine, CA 95322
Office: 209.854.3180
email: cbrace@olmiracles.com
Website: www.olmiracles.com

**GUSTINE UNIFIED SCHOOL DISTRICT
RECOMMENDATION FOR EMPLOYMENT**

CERTIFICATED POSITION

Board Meeting Date: August 12, 2015

Name: BARBARA AZEVEDO

Position: Teacher on Special Assignment/ Special Education

Site: District Wide

Credential Held: Special Education Specialist

Salary Schedule Placement: TBD

Number of applicants: _____


Number of applicants interviewed: _____

New Position: _____ Yes _____ No

Replacement for: _____

Background of Applicant:

Mrs. Azevedo will be assisting our Special Education Department to make sure we are compliant with the state.

Administrator's Signature:  Date: 8.10.15

MINUTES

**MINUTES OF THE SPECIAL MEETING GOVERNING BOARD
GUSTINE UNIFIED SCHOOL DISTRICT
MONDAY, MAY 11, 2015**

TIME AND PLACE

The special meeting of the Gustine Unified School District Board of Education was held on Monday, May 11, 2015. The meeting was held in the Board Room, 1500 Meredith Avenue, Gustine, California.

CALL TO ORDER

The meeting was called to order at 5:00 p.m. by Board President Pat Rocha.

BOARD MEMBERS PRESENT

Mrs. Pat Rocha, Board President, Mrs. Crickett Brinkman, Mrs. Loretta Rose, Mrs. Linetta Borrelli, Mr. Ernie Longoria.

APPROVAL OF AGENDA

Mr. Longoria made a motion to approve the agenda as presented, seconded by Mrs. Brinkman. Motion carried, 5-0.

COMMUNICATION FROM THE PUBLIC

None.

ADJOURN TO CLOSED SESSION

The Board adjourned to closed session at 5:03 p.m.

- A. Superintendent Search – Board of Trustees finalize hiring process.
- B. Conference with Labor Negotiator Dr. Ronald Estes, Superintendent – GRTA/CSEA (Govt. Code 54954.5(f) pursuant to Govt. Code 54957.6).

RECONVENE TO OPEN SESSION

REPORT FROM CLOSED SESSION

Nothing to Report.

ADJOURNMENT

Mrs. Borrelli made a motion to adjourn, seconded by Mr. Longoria. Motion carried, 5-0. Meeting was adjourned at 8:00 p.m.

APPROVED AND ADOPTED

Linetta Borrelli, Clerk

**MINUTES OF THE SPECIAL MEETING GOVERNING BOARD
GUSTINE UNIFIED SCHOOL DISTRICT
MONDAY, MAY 18, 2015**

TIME AND PLACE

The special meeting of the Gustine Unified School District Board of Education was held on Monday, May 18, 2015. The meeting was held in the Board Room, 1500 Meredith Avenue, Gustine, California.

CALL TO ORDER

The meeting was called to order at 9:00 a.m. by Board President Pat Rocha.

BOARD MEMBERS PRESENT

Mrs. Pat Rocha, Board President, Mrs. Crickett Brinkman, Mrs. Loretta Rose, Mrs. Linetta Borrelli, Mr. Ernie Longoria.

APPROVAL OF AGENDA

Mr. Longoria made a motion to approve the agenda as presented, seconded by Mrs. Rose. Motion carried, 5-0.

COMMUNICATION FROM THE PUBLIC

None.

ADJOURN TO CLOSED SESSION

The Board adjourned to closed session at 9:04 a.m.

A. Public Employment – Superintendent (Gov. Sec. 54957)
Superintendent Interviews

RECONVENE TO OPEN SESSION

The Board reconvened to open session at 7:51 p.m.

REPORT FROM CLOSED SESSION

Nothing to report.

ACTION ITEMS

A. Amend Board Bylaw 9320 to add a Regularly Scheduled Board Meeting for the Purpose of Approving Superintendent Contract – Mrs. Rose made a motion to amend Board Bylaw 9320 to add a regularly scheduled Board meeting for the purpose of approving the Superintendent contract, seconded by Mr. Longoria. Motion carried, 5-0.

ADJOURNMENT

Mrs. Rose made a motion to adjourn, seconded by Mrs. Borrelli. Motion carried, 5-0. Meeting was adjourned at 8:00 p.m.

APPROVED AND ADOPTED

Linetta Borrelli, Clerk

**MINUTES OF THE REGULAR MEETING GOVERNING BOARD
GUSTINE UNIFIED SCHOOL DISTRICT
WEDNESDAY, MAY 27, 2015**

TIME AND PLACE

The regular meeting of the Gustine Unified School District Board of Education was held on Wednesday, May 27, 2015. The meeting was held in the Board Room, 1500 Meredith Avenue, Gustine, California.

CALL TO ORDER

The meeting was called to order at 5:00 p.m. by Board President Pat Rocha. The Board went into Closed Session and reconvened to Open Session at 5:20 p.m.

BOARD MEMBERS PRESENT

Mrs. Pat Rocha, Board President, Mrs. Crickett Brinkman, Mrs. Loretta Rose, Mrs. Linetta Borrelli, Mr. Ernie Longoria.

REPORT FROM CLOSED SESSION

No action taken.

APPROVAL OF AGENDA

Mrs. Rose made a motion to approve the agenda as amended, seconded by Mr. Longoria. Motion carried, 5-0.

COMMUNICATION FROM THE PUBLIC

None.

CONSENT AGENDA

Mrs. Rose made a motion to approve the Consent Agenda, removing Item IV. B, 2. Seconded by Mr. Longoria. Motion carried, 5-0. Mr. Longoria made a motion to approve the Consent Agenda Item IV. B, 2, to hire Chandra Brace as Summer School Principal, seconded by Mrs. Rose. Motion carried, 4-0, with 1 abstention (Mrs. Borrelli).

ACTION ITEMS

A. Appoint District Superintendent – Mrs. Rose made a motion to appoint Mr. Bill Morones as Superintendent for the Gustine Unified School District, effective July 1, 2015, seconded by Mrs. Brinkman. Motion carried, 5-0.

B. Warrants – Mr. Longoria made a motion to approve the warrants as presented, seconded by Mrs. Rose. Motion carried, 5-0.

C. Public Hearing – AB 1200 Disclosure of Collective Bargaining Agreement for GRTA – Mrs. Rocha opened the public hearing at 5:34 p.m. Dr. Estes explained that the District and GRTA have agreed to a four percent salary increase retroactive to July 1, 2014 as well as a one percent off-schedule bonus retroactive to July 1, 2014. He added that the District will be adding a Master's Degree stipend of \$500 to the salary schedule beginning with the 2016/17 school year. The public hearing was closed at 5:37 p.m.

D. Public Hearing – AB 1200 Disclosure of Collective Bargaining Agreement for CSEA – Mrs. Rocha opened the public hearing at 5:34 p.m. Dr. Estes explained that the District and CSEA have agreed to a four percent salary increase retroactive to July 1, 2014 as well as a one percent off-schedule bonus retroactive to July 1, 2014. In addition, the agreement includes the restoration of cuts that were made during the recession. The high school secretary will go back to 12 months; Health Aide hours are increased to the level they were previously. The public hearing was closed at 5:39 p.m.

E. Public Hearing – AB 1200 Disclosure of Salary Increases for Confidential-Management-Administrator Group – Mrs. Rocha opened the public hearing at 5:39 p.m. Dr. Estes said that the salary increase is the same for the other groups, four percent with a one percent off-schedule bonus. The public hearing was closed at 5:40 p.m.

F. GUSD/GRTA Ratification of Tentative Agreement for 2014/15 – Mr. Longoria made a motion to approve the Ratification of the Tentative Agreement with GRTA for 2014/15, seconded by Mrs. Brinkman. Motion carried, 5-0.

G. GUSD/CSEA Ratification of Tentative Agreement for 2014/15 – Mrs. Brinkman made a motion to approve the Ratification of the Tentative Agreement with CSEA for 2014/15, seconded by Mr. Longoria. Motion carried, 5-0.

H. GUSD/Confidential Management/Administrator Group Salary Increases for 2014/15 – Mr. Longoria made a motion to approve the salary increases for the Confidential Management/Administrator Group for 2014/15, seconded by Mrs. Borrelli. Motion carried, 5-0.

I. Board Panel for Parent Appeals – Report of meetings and recommendations – Mrs. Rose reported that following meetings with the parents, the recommendations are as follows: Volunteer #1, Denial (until further information is provided); Volunteer #2, Approved; Volunteer #3, Approved. Mrs. Rose made a motion to waive the fingerprint restrictions on Volunteers #2 and #3, seconded by Mr. Longoria. Motion carried, 5-0.

J. Establish Board Subcommittee or Set Meeting Date for Architect Interviews for GMS and GHS Measure P Projects – Mrs. Rose made a motion to hold the Special Meeting for interviews on Wednesday, June 10, 2015, at 5:30 p.m., seconded by Mr. Longoria. Motion carried, 5-0.

ADJOURNMENT

Mrs. Rose made a motion to adjourn, seconded by Mrs. Brinkman. Motion carried, 5-0. Meeting was adjourned at 5:50 p.m.

APPROVED AND ADOPTED

Linetta Borrelli, Clerk

**MINUTES OF THE SPECIAL MEETING GOVERNING BOARD
GUSTINE UNIFIED SCHOOL DISTRICT
WEDNESDAY, JUNE 10, 2015**

TIME AND PLACE

The special meeting of the Gustine Unified School District Board of Education was held on Wednesday, June 10, 2015. The meeting was held in the Board Room, 1500 Meredith Avenue, Gustine, California.

CALL TO ORDER

The meeting was called to order at 5:30 p.m. by Board President Pat Rocha.

BOARD MEMBERS PRESENT

Mrs. Pat Rocha, Board President, Mrs. Crickett Brinkman, Mrs. Loretta Rose, Mrs. Linetta Borrelli. Mr. Ernie Longoria was absent.

APPROVAL OF AGENDA

Mrs. Rose made a motion to approve the agenda as presented, seconded by Mrs. Brinkman. Motion carried, 4-0.

COMMUNICATION FROM THE PUBLIC

None.

ACTION ITEMS

A. Measure P Final Architect Interviews – The Board conducted interviews with the architect firms who were selected as finalists based on their proposals submitted.

B. Select Architect(s) for Measure P Projects – Mrs. Brinkman made a motion to select California Design West with Darden Architects as backup, seconded by Mrs. Borrelli. Mrs. Rocha was opposed. Motion carried, 3-1 (with one absence-Mr. Longoria).

C. Select Architect Firm to Conduct the District Master Facilities Plan – C.T. Brayton & Sons was named as the firm to oversee the master facilities plan.

ADJOURN TO CLOSED SESSION

The Board adjourned to Closed Session at 9:10 p.m.

RECONVENE TO OPEN SESSION

REPORT FROM CLOSED SESSION

Nothing to report.

ADJOURNMENT

Mrs. Rose made a motion to adjourn, seconded by Mrs. Borrelli. Motion carried, 4-0. Meeting was adjourned at 9:17 p.m.

APPROVED AND ADOPTED

Linetta Borrelli, Clerk

**MINUTES OF THE REGULAR MEETING GOVERNING BOARD
GUSTINE UNIFIED SCHOOL DISTRICT
WEDNESDAY, JUNE 17, 2015**

TIME AND PLACE

The regular meeting of the Gustine Unified School District Board of Education was held on Wednesday, June 17, 2015. The meeting was held in the Board Room, 1500 Meredith Avenue, Gustine, California.

CALL TO ORDER

The meeting was called to order at 6:00 p.m. by Board President Pat Rocha. The Board went into Closed Session and reconvened to Open Session at 7:07 p.m.

BOARD MEMBERS PRESENT

Mrs. Pat Rocha, Board President, Mrs. Crickett Brinkman, Mrs. Loretta Rose, Mrs. Linetta Borrelli, Mr. Ernie Longoria.

REPORT FROM CLOSED SESSION

No action taken.

APPROVAL OF AGENDA

Mrs. Rose made a motion to approve the agenda as amended, seconded by Mrs. Brinkman. Motion carried, 5-0.

COMMUNICATION FROM THE PUBLIC

None.

REPORTS AND PRESENTATIONS

A. Student Report – None.

B. Board Reports – Mrs. Brinkman has attended many school activities including graduations and she extended congratulations to all of the District teachers and staff for a successful year. Mrs. Rose said she attended the school graduations and other end of the year functions, and she's looking forward to a great new school year. Mr. Longoria said he attended the FFA Banquet, the GES open house, GMS open house, sports banquet, and all three graduations. Mrs. Rocha said the Board has put in many hours in the last couple of weeks and she would like to congratulate the principals and staff on the wonderful graduation ceremonies held at their sites.

C. Staff Reports – Mr. Bunch thanked the Board members for attending the middle school graduation. He is in the process of interviewing for multiple positions at his site. He will be attending the AVID Summer Institute in July.

Mr. Petrone said he thought the high school graduation went very well. He received a message from Mr. Sanches in Scotland with the FFA Dairy Judging Team which said they are doing very well and having a great time. The actual competition starts the following day and they will let us know how they do.

Lisa Filippini said that Romero finished up a great year with their enrollment at 256 students, a larger student body than at the beginning of the year.

Russell Hazan, Maintenance/Facilities Director, said his crew has started their busy season and they began working on the State of the Art Classrooms, moving furniture in seven classrooms.

Mrs. Brace reported on summer school so far, with two more weeks to go, there have been 287 students enrolled.

Mr. Munoz said that GES had a very busy end of the year with the awards assembly on the last day of school as well as celebrating our reclassification of 32 English Language Learners. They participated in the Romero Games and brought home a trophy.

D. Superintendent Report – Dr. Estes presented his summary of activities and meetings completed on behalf of the District.

CONSENT AGENDA

Mr. Longoria made a motion to approve the Consent Agenda as presented, seconded by Mrs. Borrelli. Motion carried, 5-0.

INFORMATION

A. GUSD Summer School Programs – Dr. Estes said that Mrs. Brace reported on the summer school program during staff reports.

ACTION ITEMS

A. Warrants – Mrs. Rose said that she will abstain from voting on warrant PV 150886. Mr. Longoria made a motion to approve the warrants, pulling #PV 150886, seconded by Mrs. Brinkman. Motion carried, 5-0. Mr. Longoria made a motion to approve warrant #PV 150886, seconded by Mrs. Brinkman. Motion carried, 4-0-1, with Mrs. Rose abstaining.

B. LCAP 2015/16, Public Hearing – Mrs. Rocha opened the Public Hearing at 7:32 p.m. to receive input regarding the 2015/16 LCAP. There were no public comments and the hearing was closed at 7:35 p.m.

C. Budget Adoption 2015/16, Public Hearing – Mrs. Rocha opened the Public Hearing at 7:36 p.m. for public input regarding the GUSD Budget Adoption. There were no public comments and the hearing was closed at 7:38 p.m.

D. Promotion/Acceleration/Retention Board Policy, BP 5123, Second Reading – Mrs. Rose made a motion to approve the Second Reading of the Promotion/Acceleration/Retention Board Policy, BP 5123, seconded by Mr. Longoria. Motion carried, 5-0.

E. GMS Graduation Requirements, Board Policy 6146.5, amended – Mrs. Rose made a motion to approve Board Policy 6146.5 as amended, GMS Graduation Requirements, seconded by Mrs. Borrelli. Motion carried, 5-0.

F. AR 1240 Volunteer Assistance Board Policy – Establish Chaperone Minimum Age Limit – Dr. Estes said that a minimum age requirement should be established for the District's Volunteer Assistance Policy. After some discussion, it was determined that the minimum age limit should be as follows:

For grades K-5, volunteers must be at least 18 years old.

For grades 6-12, volunteers must be at least 21 years old and have approval from the site administrator to be on campus or chaperone field trips.

Drivers must be 25 years old to transport students and must be cleared through the Transportation Director and provide proof of insurance.

Athletic Coaches must be 21 years old.

The Board gave direction to the Superintendent to amend the Board Policy as listed above regarding minimum age limits.

G. Grades/Evaluation of Student Achievement, AR 5121 – The Board is asked to amend AR 5121 Grades/Evaluation of Student Achievement, to include language indicating that all students will receive a progress report in each quarter regardless of their academic standing in grades K-8. Mr. Longoria made a motion to approve the First Reading of AR 5121, seconded by Mrs. Brinkman. Motion carried, 5-0.

H. Bus Filter Replacement – Dr. Estes said that this item was not acted on at the last meeting because there was some confusion about the warranty. Mrs. Pometta indicated that the part does fall under warranty and will be replaced. Mr. Longoria made a motion to approve the bus filter replacement, seconded by Mrs. Brinkman. Motion carried, 5-0.

I. GHS Cheerleader Camp, Overnight Trip Request – The Gustine High School Cheerleaders have requested approval to attend the NCA Cheerleading Camp at UC Davis from July 10-12, 2015. All of the required paperwork has been submitted and approved by GHS administration. Mrs. Rose made a motion to approve the GHS Cheer Camp Overnight trip, seconded by Mrs. Brinkman. Motion carried, 5-0.

J. Temporary Interfund Cash Transfers, Resolution No. 2014/15-09 – The Board was asked to approve Resolution No. 2014/15-09, Temporary Interfund Cash Transfers, which authorizes the District to transfer funds as needed for cash flow purposes and to repay those transfers as funds become available for the 2015/16 school year. Roll Call vote: Mr. Longoria, aye; Mrs. Brinkman, aye; Mrs. Rose, aye; Mrs. Borrelli, aye; Mrs. Rocha, aye. Resolution passed, 5-0.

K. Single Plan For Student Achievement – RES, GMS – Site Plans which are written by each site are the school's guide to meet achievement goals they have set for their students. Mr. Longoria made a motion to approve the Site Plans for Romero and Gustine Middle School for 2015/16, seconded by Mrs. Brinkman. Motion carried, 5-0.

L. Booster Clubs – CRSIG Auxiliary Organization Application – Board approval was requested for the following Booster Clubs for the 2015/16 school year from which applications have been received: GES Parent Teacher Club, GMS Parent Teacher Club, GHS FFA/AG Boosters, GHS Athletic Boosters, GHS Cheer Boosters. Mrs. Brinkman made a motion to approve the Booster Club Auxiliary Organization Applications, seconded by Mrs. Rose. Motion carried, 5-0.

M. Purchase of Portable Buildings – Dr. Estes presented information regarding two portable classrooms that are currently in use at GMS. The District has been paying rent on these buildings since 2007 and he said that purchasing them makes the most financial sense. Cost of the two buildings is \$15,000 and will be paid for with Bond Fund 21. Mrs. Brinkman made a motion to approve the purchase of the portable buildings, seconded by Mr. Longoria. Motion carried, 5-0.

N. Uniform Complaint Procedures, Board Policy Revision – Mr. Longoria made a motion to approve the First Reading of the UCP revision, seconded by Mrs. Borrelli. Motion carried, 5-0.

O. GUSD School Nurse Job Description/Salary Schedule – Dr. Estes presented a revised job description to the GUSD School Nurse position along with a revised salary schedule (both of which have not been revised since the 1990's. Mrs. Rocha suggested that job description be amended to remove the words, "evaluate staff," and she made a motion to approve the revised School Nurse job description, seconded by Mr. Longoria. Motion carried, 5-0.

P. California Racial Mascots Act, GUSD Resolution No. 2014/15-08 – Dr. Estes advised that the Resolution, if Board approved, would be forwarded to the California State Assembly opposing AB 30, the ban on Redskins Mascots. Board President Pat Rocha read the resolution for the record. Roll Call vote: Mrs. Brinkman, aye; Mrs. Rose, aye; Mrs. Borrelli, aye; Mrs. Rocha, aye; Mr. Longoria, aye. Resolution passed, 5-0.

Q. GMS Purchase of Accelerated Reader Program/Purchase of Rachel's Challenge Program – Mrs. Rose made a motion to approve the purchase of the Accelerated Reader Program at GMS and also the purchase of Rachel's Challenge Program at GMS to help GMS improve its school-wide student/staff culture.

R. HR Specialist Job Description – Dr. Estes explained that this job description is for the HR Specialist position for which Marisol Juarez has been recommended. Mrs. Brinkman made a motion to approve the HR Specialist job description, seconded by Mr. Longoria. Motion carried, 5-0.

S. Reclassification of HR Clerk to HR Specialist – Mrs. Brinkman made a motion to approve the reclassification of the HR Clerk position to the HR Specialist position, seconded by Mr. Longoria. Motion carried, 5-0.

ADVANCED PLANNING

- A. Special Meeting, Bond Oversight Committee, June 18, 2015, 7:00 p.m.
- B. Special Board Meeting, June 24, 2015, Budget/LCAP – 5:00 p.m.
- C. No July Board Meeting

ADJOURNMENT

Mr. Longoria made a motion to adjourn, seconded by Mrs. Brinkman. Motion carried, 5-0.
Meeting was adjourned at 8:55 p.m.

APPROVED AND ADOPTED

Linetta Borrelli, Clerk

**MINUTES OF THE SPECIAL MEETING GOVERNING BOARD
GUSTINE UNIFIED SCHOOL DISTRICT
WEDNESDAY, JUNE 24, 2015**

TIME AND PLACE

The special meeting of the Gustine Unified School District Board of Education was held on Wednesday, June 24, 2015. The meeting was held in the Board Room, 1500 Meredith Avenue, Gustine, California.

CALL TO ORDER

The meeting was called to order at 5:03 p.m. by Board President Pat Rocha.

BOARD MEMBERS PRESENT

Mrs. Pat Rocha, Board President, Mrs. Crickett Brinkman, Mrs. Loretta Rose, Mrs. Linetta Borrelli. (Mr. Ernie Longoria arrived at 5:15 p.m.)

APPROVAL OF AGENDA

Mrs. Rose made a motion to approve the agenda as presented, adding a presentation to GUSD retirees after the Consent Agenda just before the Action Items, seconded by Mrs. Brinkman. - Motion carried, 4-0.

COMMUNICATION FROM THE PUBLIC

None.

CONSENT AGENDA

Mrs. Brinkman made a motion to approve the Consent Agenda as presented, seconded by Mrs. Borrelli. Motion carried, 4-0.

(Mr. Longoria entered the meeting, 5:15 p.m.)

Yearly Renewals: Dr. Estes advised that there was some confusion on the dates regarding the Cal PASS MOU for 2015/16 and he suggested that we remove that item and bring it back at the next meeting with corrections. Mrs. Brinkman made a motion to approve the Yearly Renewals, removing the Cal PASS MOU, seconded by Mrs. Borrelli. Motion carried, 5-0.

REPORTS AND PRESENTATIONS

A. Dr. Estes made a presentation to retiring GUSD employees, Alvin Amaral who is retiring as a custodian after 26 years; and Janice Amaral, retiring GMS secretary after 27 years; and George Smith, retiring band teacher after 12 years. The Board thanked them for their service to the District.

ACTION ITEMS

A. No Bully School Partnership Contract for 2015/16 – Mr. Longoria made a motion to approve the No Bully contract to include the high school and middle school for 2015/16, seconded by Mrs. Brinkman. Motion carried, 5-0.

B. Warrants – Mrs. Rose said that she will abstain from voting on warrant PV 150915. Mr. Longoria made a motion to approve the warrants, pulling #PV 150915, seconded by Mrs. Rose. Motion carried, 5-0. Mr. Longoria made a motion to approve warrant #PV 150915, seconded by Mrs. Brinkman. Motion carried, 4-0-1, with Mrs. Rose abstaining.

C. Local Control Accountability Plan (LCAP) Approval – Dr. Estes advised that the LCAP has been completed and is not significantly different from the plan that was approved last year. In the second year plan, we hope to add a psychologist, a vice principal and a special education coordinator. Board members requested that separate workshops be scheduled to go over the LCAP and the budget, possibly in September. Mr. Longoria made a motion to approve the LCAP, seconded by Mrs. Borrelli. Motion carried, 5-0.

D. Budget Adoption, School Year 2015/2016 – Mrs. Rose made a motion to approve the Budget Adoption for 2015/16, seconded by Mrs. Borrelli. Motion carried, 5-0.

E. Resolution Authorizing End of Year Budget Transfers, #2014/15-10 – Mrs. Rose made a motion to waive the reading of the resolution, seconded by Mr. Longoria. Motion carried, 5-0. Roll Call vote: Mrs. Brinkman, aye; Mrs. Rose, aye; Mrs. Borrelli, aye; Mrs. Rocha, aye; Mr. Longoria, aye. Resolution passed, 5-0.

F. Resolution Regarding the Education Protection Account, #2014/15-11—Mrs. Rose made a motion to waive the reading of the resolution, seconded by Mr. Longoria. Motion carried, 5-0. Roll Call vote: Mrs. Brinkman, aye; Mrs. Rose, aye; Mrs. Borrelli, aye; Mrs. Rocha, aye; Mr. Longoria, aye. Resolution passed, 5-0.

G. Consolidated Application – Dr. Estes requested Board approval for the 2015-16 Consolidated Application for funding. He explained that this is the annual Consolidated App for Categorical Programs, including Title I, II and III. These federal programs are a few of the ones that were not included in the LCFF funding and still remain as separate programs. Mrs. Brinkman made a motion to approve the Consolidated Application as presented, seconded by Mrs. Borrelli. Motion carried, 5-0.

H. GHS Student Handbook, 2015/16 – Mrs. Borrelli made a motion to approve the 2015/16 GHS Student Handbook as presented, seconded by Mr. Longoria. Motion carried, 5-0.

I. GES Curriculum Purchase, READ 180 and System 44 – Mrs. Rose made a motion to approve the GES Curriculum Purchase of Read 180 and System 44, seconded by Mr. Longoria. Motion carried, 5-0.

J. GES System 44 Purchase for Third Grade -- Mrs. Borrelli made a motion to approve the GES Curriculum Purchase System 44 for Third Grade, seconded by Mrs. Brinkman. Motion carried, 5-0.

K. Chromebook Purchase for GES -- Mr. Longoria made a motion to approve the Chromebook Purchase for GES, seconded by Mrs. Rose. Motion carried, 5-0.

L. Chromebook Purchase for RES -- Mrs. Brinkman made a motion to approve the Chromebook Purchase for RES, seconded by Mrs. Borrelli. Motion carried, 5-0.

M. Technology Infrastructure Quote -- Used Switching for all sites -- Dr. Estes said that the District has been working on updating the technology infrastructure by updating and replacing servers that house all of our data. The last part of the infrastructure that needs to be updated is switching -- the lines that handle the data flow from the servers to the computers/devices. Our current switching is outdated and not able to properly handle the data flow. The quote presented reflects high quality used switching that will save half of the cost compared to all new switching and he asked for Board approval to make the improvements. Mr. Longoria made a motion to approve the purchase of used switching for all sites, seconded by Mrs. Brinkman. Motion carried, 5-0.

N. Technology CMAS Quote--Piggyback New Switching for all sites -- Dr. Estes said this portion of the purchase is for new switching required to complete the infrastructure updating. Mr. Longoria made a motion to approve the purchase of new switching for all sites, seconded by Mrs. Brinkman. Motion carried, 5-0.

O. State of the Art/Impact Classroom Technology Purchase -- Dr. Estes said that at each school, the District is creating a state-of-the-art classroom for which \$100,000 has been approved in the budget. Mr. Longoria made a motion to approve the technology purchase for the state-of-the-art classroom, seconded by Mrs. Borrelli. Motion carried, 5-0.

P. State of the Art/Impact Classroom Furniture Purchase -- Dr. Estes said the quote for furniture from Contrax is slightly higher than the others but he felt the design is a better value (recommended for GHS and RES only). He said for GES and GMS he recommended the lowest bid be used. Bond proceeds will be used for these purchases (not to exceed \$65,000). Mrs. Brinkman made a motion to approve the state-of-the-art classroom furniture purchase, seconded by Mrs. Rose. Motion carried, 5-0.

Q. GES, GHS Single Plan for Student Achievement -- Mrs. Rose made a motion to approve the site plans for GES and GHS as presented, seconded by Mr. Longoria. Motion carried, 5-0.

R. Cafeteria Equipment Purchase -- Dr. Estes said that this equipment purchase (one convection oven and two heated cabinets-hot boxes), will improve production, and create an improved work flow for staff and compliance with safety standards. The purchase is not to exceed \$20,000 and comes from the Cafeteria Fund. Mr. Longoria made a motion to approve the cafeteria equipment purchase, seconded by Mrs. Rose. Motion carried, 5-0.

S. Replacement Vehicles for Maintenance Department – Russell Hazan, Facilities/Maintenance Director, requested Board approval to purchase two maintenance trucks to replace one truck that is in disrepair and the second to replace the maintenance van which is being transferred for use by the cafeteria. Mr. Longoria made a motion to approve the purchase of two replacement vehicles for the GUSD Maintenance Department, seconded by Mrs. Rocha. Motion carried, 5-0.

T. Contracted Janitorial Services – Russell Hazan presented the bid from EGM Franchise System for our yearly contracted janitorial services. This involves maintenance of floors and carpets for Gustine High School. The company has all of the necessary equipment to perform this floor maintenance at a cost of \$17,500. Mrs. Rose made a motion to approve the Contracted Janitorial Services with EGM Franchise System, seconded by Mrs. Brinkman. Motion carried, 5-0.

ADJOURN TO CLOSED SESSION

The Board adjourned to Closed Session at 6:45 p.m.

RECONVENE TO OPEN SESSION

REPORT FROM CLOSED SESSION

Nothing to report.

ADJOURNMENT

Mr. Longoria made a motion to adjourn, seconded by Mrs. Brinkman. Motion carried, 5-0.
Meeting was adjourned at 7:05 p.m.

APPROVED AND ADOPTED

Linetta Borrelli, Clerk

YEARLY CONTRACT RENEWALS



"Building A Greener Tomorrow"

1968 Business Parkway, Merced CA, 95348	Phone 209-722-3056	Fax 209-722-3080
Proposal Submitted To:	Phone:	Date:
Gustine Unified School District	854-3784	July 2, 2015
Street:	Fax/Email:	
1500 Meredith Ave	854-9164	
City, State and Zip Code:	Job Location: Gustine Unified School District	
Gustine, CA 95322	(5) School Sites & (1) District Office	

We hereby submit specifications and estimates for:

Grounds Maintenance(as per scope of work attached)

A. Gustine Middle School	\$ 2,600.00
B. Gustine High School	\$ 1,560.00
C. Gustine Elementary School	\$ 1,350.00
D. Romero Elementary School (Santa Nella)	\$ 1,040.00
E. Alternative Education (old GMS) and District Office	\$ 1,040.00

Section 3 Gustine High School Sport Fields	\$ 900.00
--	-----------

Total (Per Month)	\$8,490.00
--------------------------	-------------------

Option

Apply lawn fertilizer to all turf areas. Use Lesco 16-0-8 at a recommended rate of 250 lbs per acre. Cost to apply over a 30 acre area.

\$ 3,000.00

****SEE OUR NOTES ADDED ON SCOPE OF WORK.***

We Propose Hereby to furnish material and labor-complete in accordance with above specifications: As Specified Above.

Authorized Signature: Yard Masters, Inc.

By

Juan A. Pelayo, President

Acceptance of Proposal-The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance _____ Signature _____

Request for Proposal Maintenance of GUSD Grounds

1. Please propose each site separately
 - a. Gustine Middle School
 - b. Gustine High School
 - c. Gustine Elementary School
 - d. Romero Elementary School (Santa Nella)
 - e. Alt. Ed. (old GMS) and District Office
2. Work to be done at each site:
 - a. Mowing (Once per week, if there are exceptions, identify) *As needed during Winter months*
 - i. Mowing done outside of the 8am-3pm M-F hours (desirable)
 - b. Edging
 - c. Weeding
 - d. Regular trimming
 - e. Yearly Pruning (trees included) *Only light trimming to 8 Feet.*
 - f. Fertilizing *Billed Extra*
 - g. Check irrigation coverage and regularity
 - h. Repair broken sprinklers *Billed Extra*
3. Separate Proposal for GHS Sport Fields (do not include in the GHS proposal)
 - a. Mowing (twice a week during football and baseball seasons)
 - b. Reseed football field for spring and fall sports (twice annually) *Billed Extra*
 - c. Edging
 - d. Fertilizing
 - e. Check irrigation coverage and regularity
 - f. Repair broken sprinklers *Billed Extra*
4. Include the following information:
 - a. Business License
 - b. Workman's Compensation Coverage
 - c. Proof of Insurance
 - d. Any special circumstances not listed in proposal specs
 - e. Any volume discounts

PURCHASE ORDER

GUSTINE UNIFIED SCHOOL DISTRICT
1500 MEREDITH AVENUE
GUSTINE, CA 95322

Purchase Order No.

160137

Requisition No.

160143

Bill To: Accounts Payable
Gustine Unified School District
1500 Meredith Avenue
Gustine, CA 95322
Ph. (209) 854-3784 Fax: (209) 854-9164

Ship To:

GUSTINE SCHOOL DISTRICT
1500 MEREDITH AVENUE
GUSTINE, CA 95322

To: SCHOOL INNOVATIONS &
ACHIEVEMENT, INC
P.O. BOX 101127
PASADENA CA 91189-1127

Submitted By:

LIZETT AGUILAR

Order Date: 07/22/15

Vendor No: 103496 Vendor Phone: - 0

Vendor Fax: -

Ln	Qty	Unt	Description	Unit	Price	Total	Price
1	1	EA	PROGRAM ADVISORY MANDATES ANNUAL FEE		9,600.00	9,600.00	
2	1	EA	STITE SERV MANDATE ANNUAL FEE		2,500.00	2,500.00	
01-0000-0-5866.00-0000-7200-112-000-000					12,100.00		
				Sub Total		12,100.00	
				Tax		0.00	
				PO Total		12,100.00	

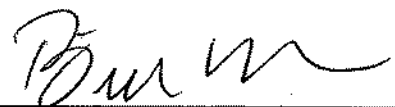
RECEIVED BY SITE DATE

RECEIVED BY DEPARTMENT DATE

- Purchase Order No. must be on invoice and packing slip.
- Invoice each purchase separately. Items on this purchase order must NOT be billed with those on other purchase orders.
- Substitutions, changes, and prices other than specified above must be authorized by District Office. Purchasing at the following numbers: (209) 854-3784 or (209) 854-9164 (FAX).
- Receipt of all items on an invoice must be complete and correct before it can be paid.
- Please mail an original and one copy of your itemized invoice.

Vendor Copy

By



AUTHORIZED SIGNATURE



RECEIVED
JUL 28 2015

1121 L Street

MEMORANDUM

By _____

Suite 1060

July 15, 2015

Sacramento

California 95814

TO: Ronald Estes, Superintendent
Gustine Unified School District

TEL: 916 . 446 . 7517

FROM: John D. Gray
President

FAX: 916 . 446 . 2011

E-mail: ssc@sscal.com

It has been a pleasure to provide Gustine Unified School District our Fiscal Budget Services during the past year. We value our relationship and appreciate the continued confidence that you and your staff have expressed in School Services of California, Inc. (SSC).

*An Employee-Owned
Company*

Our current contract expires on August 31, 2015. Anticipating your desire to continue our services, we have enclosed a proposed renewal Agreement. We are also offering the option to include our CADIE (Comparative Analysis of District Income and Expenditures) and SABRE (Salary and Benefit Reports) products as part of this contract. If you wish to include any of these services, please complete and sign the attached Addendum A, indicate the services desired, and return with your contract renewal. Any questions regarding the CADIE or SABRE should be directed to Kathe Sadler, Data Specialist.

To activate our Agreement, please sign the contract (and the Addendum, at your discretion), and return the original (or scan and e-mail to JanelleD@sscal.com) to our office for final processing. So that we may continue to give you the best possible service, it would be helpful if we could have the Agreement returned by August 31, 2015. If you are unable to return it by this date, please call our Accounting Department. Please note that this contract reflects a modest price increase above the current year.

If you have any questions or need additional information, please give me a call at (916) 446-7517.

AGREEMENT FOR SPECIAL SERVICES**Fiscal Budget Services**

This is an agreement between the **GUSTINE UNIFIED SCHOOL DISTRICT**, hereinafter referred to as "Client," and **SCHOOL SERVICES OF CALIFORNIA, INC.**, hereinafter referred to as "Consultant," entered into as of September 1, 2015.

RECITALS

WHEREAS, the Client needs assistance regarding issues of school finance, legislation, school budgeting, and general fiscal issues; and

WHEREAS, the Consultant, is professionally and specially trained and competent to provide these services; and

WHEREAS, the authority for entering into this Agreement is contained in Section 53060 of the Government Code and such other provisions of California law as may be applicable;

NOW, THEREFORE, the parties to this Agreement do hereby mutually agree as follows:


1. Consultant agrees to perform such duties relating to issues of school finance, including:
 - a. Delivery of "one copy" of each edition of the *Fiscal Report* containing information on issues of school finance, budgets, or practices that impact school district fiscal policies, and one copy of the booklet *Analysis of the Governor's Proposals for the State Budget and K-12 Education*
 - b. Option of receiving information on Consultant's website regarding major school finance and policy issues
 - c. An analysis of all major school finance/fiscal legislation and reports on its legislative/executive branch progress
 - d. Eight (8) hours of service annually as the Client directs on fiscal issues, including: analysis of specific revenue or expenditure issues, analysis of specific legislative or regulatory issues, and a "quick query" service to provide telephone response to specific fiscal questions of the Client. Services for which the base service hours may not be used, include: mandate questions, Client-specific economy, efficiency, or management consulting services, including, but not limited to, efficiency or management studies, demographic or school facility studies; special education studies; fiscal health analysis, and/or an in-depth budget review, direct collective bargaining or factfinding assistance; legislative representation or advocacy; fiscal analysis for purposes of collective bargaining, appearance as an expert witness, provision of depositions or declarations for district legal issues; or, major customized research projects or studies
 - e. Preliminary school district revenue calculation using the online tools available on the Consultant's website for use in determining the projected revenue funding level soon after the budget is adopted based on the major annual school finance legislation
 - f. Participation at the Consultant's school finance conferences and workshops at the Consultant's client rate

2. The Client agrees to pay to Consultant for services rendered under this Agreement:
 - a. \$2,760 annually, plus expenses, or payable at \$230 per month, plus expenses, for the services listed in Item 1 above, upon billings from Consultant
 - b. For all requested services in excess of eight (8) direct service hours as indicated in Item 1d above in a 12-month period, the applicable hourly rate for the person(s) performing the services shall apply
 - c. "Hours" are defined as hours of direct service to the Client, as well as reasonable travel time to and from the Client's site
 - d. "Expenses" are defined as actual, out-of-pocket expenses, such as travel, meals, shipping, and duplication of materials
3. The term of this contract shall be for the period of one year, beginning September 1, 2015, and terminating August 31, 2016. This Agreement may be terminated prior to August 31, 2016 by either party on thirty (30) days' written notice. In the event that the Client elects to terminate services at the end of the Agreement, the Client shall give a 30-day written notice of nonrenewal. Consultant will provide continuing services for 90 days after the expiration date of the Agreement or until the Client provides written notice. The Client is responsible for these accrued charges and Consultant may bill these additional days. In case of cancellation, the Client shall be liable for any costs accrued to the date of cancellation under Item 2 above.
4. It is expressly understood and agreed to by both parties that Consultant, while carrying out and complying with any of the terms and conditions of this Agreement, is an independent contractor and is not an employee of the Client.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed as indicated below:

BY: _____
Gustine Unified School District

DATE: _____

BY:  _____
JOHN D. GRAY
President
School Services of California, Inc.

DATE: July 15, 2015

Merced County Office of Education

Steven E. Gomes, Ed.D., Superintendent



Equal Opportunity Employer

E-Rate 2016-2017 Memorandum of Understanding

Entity: School District E-Rate Filing for 2016-2017 funding year & Prior Years

Project Description:

Filing for the next funding year of E-Rate: July 2016 thru June 2017

Filing for prior years forms if necessary

Assisting with past years Erate applications

Project Start Date: August, 2015

Project Finish Date: December, 2017 (approximately)

E-Rate Consultant:

Merced County Office of Education #16071545

Employee: Nanette Waggoner

Employee shall have the authority to fill out and submit (but not certify) E-Rate forms on behalf of the Entity.

MCOE Objectives:

- Create Request For Proposal (RFP) if needed
 - Create RFP for telecommunication specifications based on current and future needs
 - Create RFP for Basic Maintenance of Internal Connections
 - Create RFP for Internal Connections
 - Posting of RFP on Website or making available to vendors
 - Answer Vendor Questions
 - Attend Site Walks
 - Create Addenda for RFP
- File 470 Description of Services Requested Form
- File 471 Description of Services Ordered Form
 - Bid Evaluations
 - Binder Creation for document retention of forms
 - PIA (Program Integrity Assurance) Reviews
 - Appeals
- File 486 Receipt of Services Confirmation
 - Service provider grids (telephone services)
 - Purchase Order guidance
 - Service Substitutions
- BEAR Billed Applicant Reimbursement Form
- Service Delivery Certifications (SDC)
- Document Retention for five years after start of receipt of services
- Time for E-rate paperwork will be billed at \$52 an hour (Telecomm & Basic Maint. Only, approximately 10 hours year)
- Estimate for Internal Connections – Not to Exceed 90 hours: \$4,680
 - 24 hours RFP Spec
 - 8 hours site walks with vendors

- 24 hours bid evaluations
- 14 hours bid addenda, vendor questions
- 10 hours follow-up meetings
- 10 hours internal connections filing

Entity Objectives:

- Copies of all existing telecommunication services (local, long distance, cellular, Internet)
 - One month only (preferably October)
- Copies of report that shows the enrollment and number of students receiving free and reduced Lunch (SNP Site Claim for Report).
 - One month only (preferably October)
- Certification of form 470, 471, 486, BEAR, SDC by electronic PIN or signature where applicable
- Approval of RFP specifications
- Approval of telecommunications specifications
- Posting of RFP notice in local newspaper
- Posting of RFP on Website or making available to vendors
- Bid Selection Approval
- Internet Safety Classes/Training/Cyber Bullying Awareness for students
- E-rate Correspondence sent to E-Rate Consultant
- Copies of all original E-rate forms to E-rate Consultant
- Document Retention for five to ten years after start of receipt of services
- Current Technology Plan
 - Creation, updating, and amendments

Risks:

- All E-rate funding is contingent upon approval of funding. There is no guarantee that funding will be approved for telecommunications, Internet, or internal connections.

Constraints and Assumptions:

- RFP will be created as soon as phone bills are received
- 470 will be filed as soon as the RFP is created to allow sufficient time for bid evaluations.

Roles and Responsibilities: (Add additional District contacts to bottom of form)

Name	Role	Position	Contact Information
Bill Morones	<ul style="list-style-type: none"> • Certify Forms • Approve bid selection 	Superintendent	bmorones@gustineusd.org Lizett Aguilar
Lizett Aguilar	<ul style="list-style-type: none"> • MCOE point of contact 	CBO	Lizett Aguilar laguilar@gustineusd.org
Dick Chai	<ul style="list-style-type: none"> • Erate Consultant • Bid Evaluations 	Network Administrative Manager, MCOE	dchai@mcoe.org 209-381-6699 209-385-8465fax
Nanette Waggoner	<ul style="list-style-type: none"> • Erate Consultant • Contact on forms • Bid Evaluations 	Director Information Technology Services, MCOE	nwaggoner@mcoe.org 209-381-6697 209-385-8465fax

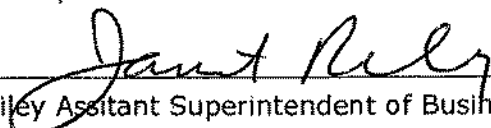
HOLD HARMLESS:

MCOE agrees to indemnify, defend, and hold harmless District from any and all claims, damages, liabilities, losses, and expenses arising out of or in any way resulting from the acts or omissions of MCOE, its officers, boards, agents, employees, servants or invitees, in performance of its obligations under this Agreement or in connection with the use or occupancy of the premises which District may sustain because of bodily injury, including death, sustained by any person or persons, including employees of MCOE, or on account of damage to property of others thereof, except to the extent that injuries to person or damage to property are caused by the negligent acts or intentional misconduct of District, its officers, boards, agents, or employees.

District agrees to indemnify, defend, and hold harmless MCOE from any and all claims, damages, liabilities, losses, and expenses arising out of or in any way resulting from the acts or omissions of District, its officers, boards, agents, employees, servants or invitees, in connection with its obligations under this Agreement, or in connection with its ownership of the premises and activities related thereto which MCOE may sustain because of bodily injury, including death, sustained by any person or persons, including employees of District, or on account of damage to property of others, including loss of use thereof, except to the extent that injuries to person or damage to property are caused by, the negligent acts or intentional misconduct of MCOE, its officers, boards, agents, or employees.

Agreement Signature and Cash Transfer Budget Code Authorization

By signing below MCOE and District agree to the services and terms of this MOA. District agrees to provide appropriate budget codes authorizing a cash transfer to take place at the end of each billing period as compensation to MCOE for services within this MOA.

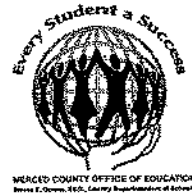


Janet Riley Assistant Superintendent of Business Services
Merced County Office of Education #16071545

Date 8/3/15

Superintendent

Date _____



July 23, 2015

RE: 2015-2016 BTSA Induction Memorandum of Understanding

Please read the enclosed MOU and sign where indicated. This year's revisions are bolded. Please carefully note all information regarding Fiscal Responsibilities for the Merced County Office of Education BTSA Induction Program and the participating district. There are significant changes in this area. The MOU also has spaces for a Board Member and a Bargaining Unit Representative to sign. If your district does not require one or both of these signatures, please mark them "NA".

Please use the enclosed envelope to return ONE copy of the MOU, with signatures, to Rosemarie DeAlba, at MCOE, by August 28, 2015. Keep the other signed copy for your records.

If you have any questions, please contact me at (381-6629) or by email (bcole@mcoe.org). We look forward to serving our member districts in 2015-2016. Thank you for your support of teachers through BTSA Induction.

Very truly yours,

A handwritten signature in cursive script that reads "Barbara M. Cole".

Barbara M. Cole

Director, Merced County Office of Education BTSA Induction Program
and English Language Arts Coordinator for
Instructional Services

BC:rd
enclosure

Merced County Office of Education

Steven E. Gomes, Ed.D., Superintendent



Equal Opportunity Employer

Merced County Office of Education Beginning Teacher Support and Assessment (BTSA) Program Fee for Participation for Teachers in Public and Private Schools

Because we will no longer be receiving BTSA funds from the state, our program became a fee-based as of July 1, 2014.

2015 – 2016

All Participating Teachers \$3,000.00 per teacher per year

Teachers needing to clear a Special Education credential (alone or with a single or multiple subject credential) will be directed to another BTSA Induction Program that can accommodate them. The MCOE BTSA program will not be involved in any financial matters with the other program.

Payments

Districts will be invoiced as noted above for their teachers participating in the MCOE BTSA program as follows:

First Payment:

Amount equal to one half of the fees will be:
Invoiced by December 1st
Due by January 15th

Second Payment:

Balance of fees will be:
Invoice by April 1st
Due by May 15th

Please note that the Merced County Office of Education BTSA Induction Program will:

- No longer pays the annual amount of \$750 per participating teacher to districts
- No longer reimburses for substitutes except for:
 - Mandatory 2-day training for Support Providers
 - Three half day subs for each Participating Teacher and Support Provider who participates on the BTSA Advisory Council

Please address all questions to Barbara Cole at 209-381-6629 or bcole@mcoe.org.

**Merced County Office of Education,
Merced
Beginning Teacher Support & Assessment
Induction Program
and
Gustine Unified School District
2015 - 2016
Memorandum of Understanding and
Co-Sponsor Agreement (MOU and CSA)**

This is an updated Memorandum of Understanding and Co-Sponsor Agreement among the participating district, the Merced Beginning Teacher Support & Assessment (BTSA) Induction Program and the Merced County Office of Education (MCOE).

The purpose of the MOU is to continue the formal working relationship between the parties of this agreement and the operative conditions that will govern the partnership as outlined in AB 1266 and SB 2042. This memorandum is necessary because of AB 2210, which specifies induction programs as the required route to obtain a 2042 professional teaching credential. The goal of the partnership is to provide quality professional development and support to first and second year BTSA participating teachers, which will lead to a Professional Credential recommendation, as established in the BTSA Program Standards resulting in better performance by students.

This MOU is meant to define:

1. Project Governance
2. General Responsibilities
3. Fiscal Responsibility

1.0 Project Governance

- 1.1 The BTSA Induction Advisory Council is composed of the BTSA Director, Administrative Representatives from each participating district or private school and representatives from the Participating Teachers and Support Providers.
- 1.2 The BTSA Director will schedule Fall, Winter, and Spring Advisory Council meetings. The agenda will be sent out electronically to members at least 3 days before the meeting. Minutes of meetings will be emailed to all members. In the event that a meeting must be cancelled, the Director will email the intended contents to the Advisory Council members.
- 1.3 Operational leadership of the BTSA Induction Advisory Council is provided by the Director of the BTSA Induction Program at MCOE.
- 1.4 Role of the LEA: Merced County Office of Education will serve as:
 - The project fiscal agent
 - Clearinghouse for information, data, and reporting requirements
 - Liaison and contact between state agencies and the member districts

2.0 General Responsibilities

- 2.1 Merced County Office of Education agrees to the following:
 - Provide full-time administration, management and coordination and secretarial support for the project activities as described in the implementation and augmentation grants as specified in the Induction Standards adopted by the California Commission on Teacher Credentialing and the California Department of Education
 - Provide workspace for program coordination and secretarial support
 - Ensure that formal and informal BTSA Induction program evaluations are completed
- 2.2 The Merced BTSA Induction Program agrees to the following:
 - Convene a minimum of three Advisory Council meetings per year.
 - Provide multiple opportunities for Formative Assessment for California Teachers (FACT) training to Support Providers
 - Coordinate ongoing training and professional development opportunities for Participating Teachers (PT) and Support Providers (SP)
 - Match these opportunities with needs expressed in the IIP and BTSA Induction Standards 5 and 6
 - Provide all necessary program materials to each PT and SP
 - Provide training to PTs and SPs in the BTSA Induction Program Standards to acquaint them with the BTSA Induction Program, California Standards for the Teaching Profession and the FACT Assessment Program
 - Ensure that all SPs complete the online Consent form and sign a current SP MOU
 - Ensure that all PTs complete the online Consent form and sign a current PT MOU
 - Establish and maintain accurate PT records and reports as required by the State for Clear Credential recommendation

- Provide assessment documentation to meet the State program requirements yearly through formal and informal program reviews
- Submit required reports and documents to the **state** agency and to the BTSA Induction Advisory Council as requested
- The BTSA Induction Director will provide at least one administrator training each year for site administrators with PTs and/or SPs at their site
- Arrange and facilitate end of year Collaborative Conversations for all Participating Teachers

2.3 The member district agrees to the following:

- **Advise possible teacher candidates as to whether or not the district will pay all, part of, or none of the fee required to participate in the Merced BTSA Induction program.**
- Submit a completed and signed current year "Credential Information Verification Form" within 14 days of hiring all full-time, part-time and/or temporary teachers
- **Inform the BTSA Induction Director who the district's representative to the BTSA Advisory Council will be by September first of each year.**
- Commit to having this representative (or a designee) attend all three Advisory Council Meetings
- **Submit, on a yearly basis, the district's procedure and criteria for selecting Support Providers.**
- Complete SP selections and submit names to BTSA Induction Director by August 1st, when possible, according to the selection criteria established in BTSA Program Standard 3
- Ensure that SPs complete appropriate FACT training **at least two weeks prior to the start of mentoring their PT, when possible.** A minimum of 2 days is required for new SPs. On-going training will be required for experienced SPs, not to exceed 2 days per year during school hours
- Ensure that all SPs understand their responsibilities and the training requirements for participating in the BTSA Induction program
- Ensure that PTs understand their responsibilities and requirements for participation in the BTSA Induction Program
- Match SPs with PTs and inform the BTSA Induction Director no later than 30 days after the PT's start date. This should be done prior to the start of the school year **or as soon as possible after hire date.**
- Provide a structure of dedicated time for the PTs and SPs to work together on a weekly basis based on the SP and PT Projected Meeting Schedule form
- Monitor all BTSA Induction PTs and SPs to ensure complete implementation of the program of induction known as FACT
- Ensure full participation in all professional development programs designed and provided for BTSA Induction PTs, SPs, and site administrators
- Ensure that SPs and PTs are familiar with the grade-level academic content standards
- Assist site administrators in identifying and ameliorating challenging assignments of PTs and SPs
- Ensure that site administrators, PTs, and SPs participate in program evaluation

- Ensure that all site administrators with PTs and/or SPs at their site attend the BTSA Induction administrator workshop
- If deciding to withdraw from the Merced BTSA Induction Consortium, a district must notify MCOE by April 15 of the preceding year
- Provide Support Providers, Site Administrators and/or District Administrators interviewers for the end of year Collaborative Conversation with PTs (when requested)
- Provide substitutes as necessary for interviewers and Participating Teachers to attend the end of year Collaborative Conversations

• 3.0 Fiscal Responsibility

3.1 The Merced County Office of Education, as the LEA of the Merced BTSA Induction Program, will:

- Assume overall fiscal responsibility for the administration of funds, including submission of year-end expenditure reports and any other documentation sought by the California Department of Education and/or California Commission on Teacher Credentialing
- Develop and maintain a budget that allocates amounts sufficient to meet the costs of implementing its program responsibilities as described in Section 2.0
- Expend income according to the established policies and procedures outlined by the funding agency

3.2 The Merced BTSA Induction Program will:

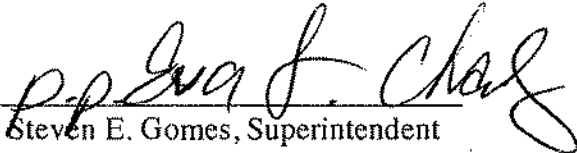
- **Invoice districts biannually, in December and April, for the cost of their teachers' participation while working toward their clear credential.**
- **Contribute to districts up to 3 half-day sub reimbursements (\$50 each) for any SP or PT that joins the Advisory Council and attends up to 3 meetings per year.**
- **Contribute to districts up to 2 days (\$100/day or \$50/half day) of release time for each SP to attend mandatory yearly SP training**

3.3 The participating district will:

- Provide support to the induction program. Support may include, but not be limited to, SP stipends, district training, materials, free periods, etc.
- Agree to include, when requested by the BTSA Induction program, any extra payments to Reviewers, Trainers, SPs, Liaisons, PTs or Advisory Council members in district payroll. Upon receipt of request, the BTSA Induction Program will reimburse these payments (including statutory costs)
- Supply a validated account number, when requested, for transfer of funds to or from Merced-Mariposa BTSA Induction Program to participating district
- **Upon receipt of invoices sent bi-annually, in December and April, provide payment, either by check or transfer to the BTSA Induction program, the fees for teachers to participate in BTSA Induction while working toward their clear credential.**
- **Submit reimbursement forms for BTSA substitutes for SP to attend mandatory yearly SP training. All reimbursements requests to be submitted to MCOE by June 1st annually.**

Assurances by Participants

The undersigned agree to support the development of a collaborative BTSA plan that meets the *Standards of Quality and Effectiveness for Professional Teacher Induction Programs*.



Steven E. Gomes, Superintendent
Merced County Office of Education

07/21/15
Date

District Superintendent or Designee
Gustine Unified School District

Print Name

Date


Barbara M. Cole, Director
Merced BTSA Induction Program

7-22-15
Date

District Board Member or Designee
Gustine Unified School District
(if required)

Print Name

Date

Bargaining Unit Representative
(if required)

Title

Print Name

Date

07/24/2015

Gustine Unified School District
1500 Meredith Avenue
Gustine, CA 95322

Dear School Administrator:

Thank you for another opportunity to serve the children in your district. Stanislaus County Office of Education provides hearing screening for students in six counties and we are very proud to count your students in that number for the year 2015-2016.

Enclosed is the standard contract, covering audiological testing of students in your school district for the 2015-2016 school year. Rates for testing are a flat rate of \$4.29 per student, or \$8.51 per child in a wheel chair or that otherwise cannot enter the van. In addition, we will charge mileage at the IRS standard mileage rate at the time of service. The current rate is 57.5 cents per mile.

Please sign the enclosed contract and return all copies of this Agreement. A fully executed copy will be returned to you, once all appropriate signatures have been obtained.

In the meantime, if there are any questions, please do not hesitate to call my office at (209) 238-1780.

Sincerely,



Kristy Mabree, Director
Health Services

Ab/
Enclosure

AGREEMENT

Furnishing of Hearing Conservation Services

By the STANISLAUS COUNTY SUPERINTENDENT OF SCHOOLS

To other Public School Agencies

This agreement, entered into this 24th day of July, 2015, by and between the Gustine Unified School District ("Agency") and the Stanislaus County Superintendent of Schools, California ("SCOE").

TERMS OF THE AGREEMENT

- (1) SCOE agrees to make available to Agency hearing conservation services for the 2015-2016 school year in a schedule to be mutually agreed between the parties.

For these services Agency agrees to pay the rate of \$4.29 per student/child, or \$ 8.51 per student/child in a wheel chair or that otherwise cannot enter the van.

- (2) In addition, SCOE will charge Agency mileage at the IRS standard mileage per diem rate at the time of service (currently 57.5 cents per mile) for travel as measured by the mileage between SCOE offices and the site where services are provided for Agency.

- (3) It is further agreed that this Agreement will automatically be renewed for an additional year if either party fails to provide written notice to the other party by March 1st of a party's intent to cancel this Agreement effective at the end of the Agreement's term. Should this Agreement be renewed in this manner, SCOE retains the right to adjust the costs of these services as set forth in paragraph 1 above by not more than 5% and the mileage fees as set forth in paragraph 1 to cover any actual out-of-pocket expenses to SCOE.

Any notice of termination pursuant to this provision shall be mailed as follows:

To SCOE:

Kristy Mabee,
Director of Health Services
Stanislaus County Office of Education
1100 H Street
Modesto, CA 95354-2338

To Agency:

Gustine Unified School District

Address line 1

Address line 2

City, State, Zipcode

INFORMATION ITEMS

August 3, 2015

Dear Mr. Morones and Gustine Unified Board of Trustees,

I am informing you that Saputo Foods has contacted me in regards to Gustine High School taking part in their "Saputo Legacy Program". By taking part in this program Saputo Foods will donate up to \$25,000.00 to improving the quality of our sports facilities on campus. I met with a Saputo representative and we discussed the need for upgrading our gym scoreboards. I have attached some information regarding the legacy program. Please contact me if you have any questions.

Thanks,

A handwritten signature in black ink, appearing to read 'Adam Cano', with a stylized flourish at the end.

Adam Cano

acano@gustineusd.org



Saputo Legacy Program Talking Points

Saputo Giving

- Saputo sets aside 1% pre-tax profits to invest into the communities where we are present
- Saputo giving scope: Motivate communities to adopt a health-living lifestyle through good nutrition and physical activities
- Saputo Legacy Program: Supports local improvement with the intention of creating a lasting Saputo legacy in that community.

Legacy Criteria

- No more than \$25,000 will be donated per project.
- - Must be near a Saputo plant, office, or DC
- Naming rights for Saputo for many years including permanent signage
- Organization receiving the donation must be a 501©3
- Organizational receiving the donation must have a vision/focus/mission that fits within the Saputo scope.

Application & Approval Process:

- Application can be found at www.saputo.com. Click on Candidates, then Community, then Submit a Request.
- Submissions are reviewed on a quarterly basis by the donation committee in Montreal.
- Applications should include:
 - Information about the organization
 - What is their current capacity/ state of activity
 - What will it be after the donation / how will the money change the capacity /activity
 - Breakdown of cost of work. May need a copy of the vendor's bid for work
 - If building a new facility, field, arena etc., specs on the new space.
 - What are the terms of naming rights for the donation

I am here to help you navigate the process. If you have any questions about the program or want to run ideas past me before you do the leg work, feel free to call or email.

Debbie Braden

Debbie.braden@saputo.com

214-863-2442



Saputo Legacy Program

Saputo Legacy

Saputo is committed to investing in community projects related to improving the quality of sports facilities in all regions where we operate. Our intention is to leave a lasting legacy for families to enjoy an active and healthy lifestyle. We will be launching an internal campaign soon to bring awareness across the organization so that we can reach as many communities where Saputo is present.

You are the best ambassadors for Saputo, so please ask your family, friends and neighbors to let you know of any potential projects that fit our criteria, which are:

- The facility must be located near a Saputo plant, office, DC or other location
- The project must be through a not-for-profit organization
- The maximum amount we will donate is \$25,000 per project
- Saputo will be recognized for many years or with permanent signage

Examples of proposals we are looking for include; the renovation of a baseball diamond or soccer field, building an outdoor ice rink, installing lights on a court, equipment for a community pool or purchasing a new scoreboard.

We are accepting proposals now!

To submit a proposal, please use Saputo's online system located at www.saputo.com/consumers. Select **COMMUNITY** to locate the **SUBMIT A REQUEST** link. Please note we are unable to accept proposals sent via email.

For any questions please contact Olivia Goodfellow, Senior Advisor, Donations and Sponsorships, 514-328-3377, olivia.goodfellow@saputo.com

[Print](#)

Our Social Commitment

Since our founding in 1954, it has been important for Saputo to give back to the communities which have supported us and helped us flourish.

In recent years, we felt that in order to contribute to building a better society, we needed to focus on helping underprivileged communities, by promoting healthier eating habits and an active lifestyle, especially through sports.

We invite you to complete this online form to request a contribution from Saputo to your organization. You will have the opportunity to attach personalized documents, such as letters and photos, to your request. Once completed, you may save and print the request form for your records. Finally, we will email a confirmation that your request was successfully received. Some email services may consider these email confirmations as Spam, as such, please verify your "Junk Email" folder as well as your Inbox.

Please note that our sponsorship and donation committee meets every quarter (January, April, July and October) to assess sponsorship and donation opportunities. As such, requests should be made well in advance of the start date of the project. Any request made less than four (4) weeks before the event or project start date will receive an automatic refusal letter.

If your request does not meet our social commitment objectives mentioned above we cannot guarantee a response.

We are not able to support projects which are personal, artistic, religious or political in nature.

Click on NEXT to continue.

Your organization

Mouse over titles to view definitions.

* Required Fields

*Name of Organization

*Project/Event Name

*Address

*City

*Country

*Province/State

*Postal/Zip Code

*

Telephone Number

Website

Project or Event Profile

Mouse over titles to view definitions. Click on date selector for dates.

* Required Fields

Financial Contribution Requested

*Start date of project/event

*End date of project/event

*Type of Request

Name of Honorary Chairman

*Are you a Saputo employee?

*Do you have a reference from a Saputo Employee?

Name of Saputo employee reference

Your contact Information

Mouse over titles to view definitions. Please fill in this Contact Form and then click on Next.

*Salutation

*First Name

*Last Name

*Job Title

Company/Organization

Website

Street

City

Country

Province/State

Postal/Zip Code

*Email

*Confirm Email

*Telephone Number

Mobile

Additional information and attachments

Information about your request, in your words, Maximum of 1000 characters.

Attachments

Please use the form below to attach your files. You can upload up to 5 files for a total of 10MB. These files can be either images (JPEG, GIF or PNG), Microsoft Word, Microsoft Excel, Microsoft Powerpoint, PDF, plain text, video or audio files.

Review and Submit

Your summary is now ready. You may review or print it before submitting by clicking on the link above. To edit your document, please use the Previous button on this page. Please note that you will not be able to make any changes once you submit your proposal. Do not forget to click on the Submit button below.

Engineered by SPONSORIUM © 2001-2015

ACTION ITEMS

GUSTINE UNIFIED SCHOOL DISTRICT

Meeting of the Board of Trustees

MEETING DATE:

August 12, 2015

AGENDA ITEM TITLE: Warrants

AGENDA SECTION: Action

PRESENTED BY: Bill Morones, Superintendent

SUMMARY:

Monthly warrants are presented for approval.

FISCAL IMPACT: Total of Warrants

BUDGET CATEGORY: All District Funds

RECOMMENDED ACTION: Approve

Batch status: A All

From batch: 0002

To batch: 0002

Include Revolving Cash: Y

Include Address: N

Include Object Desc: N

Include Vendor TIN: Y

Ref	Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num		
Reference	Date	Description					Liq Amt	Net Amount

00750/00		ACCREDITING COMMISSION	941529535					
60187 PO-160200	08/06/2015	ANNUAL ACCREDITATION FEE	1 01-0824-0-5300.00-0000-2700-310-314-000	NN F			870.00	870.00
		TOTAL PAYMENT AMOUNT			870.00 *			870.00

02632/00		ACSA						
PV-160102	08/06/2015	MB	01-0000-0-5300.00-0000-2700-115-000-000	NN			80.25	
PV-160102	08/06/2015	LF	01-0000-0-5300.00-0000-2700-111-000-000	NN			79.50	
PV-160102	08/06/2015	IM	01-0000-0-5300.00-0000-2700-110-000-000	NN			76.50	
PV-160103	08/06/2015	MB	01-0000-0-5300.00-0000-2700-115-000-000	NN			80.25	
PV-160103	08/06/2015	LF	01-0000-0-5300.00-0000-2700-111-000-000	NN			79.50	
PV-160103	08/06/2015	IM	01-0000-0-5300.00-0000-2700-110-000-000	NN			76.50	
		TOTAL PAYMENT AMOUNT			472.50 *			472.50

04816/00		ACSA FOUNDATION FOR						
PV-160058	08/03/2015	MEMBERSHIP RENEWAL	01-0000-0-5300.00-0000-7110-112-000-000	NN			220.00	
		TOTAL PAYMENT AMOUNT			220.00 *			220.00

04290/00		AGILE SPORTS TECH						
502 PV-160210	08/06/2015	VIDEO SOFTWARE	1 01-1100-0-4300.00-1801-4200-310-000-000	NN F			999.00	999.00
		TOTAL PAYMENT AMOUNT			999.00 *			999.00

02382/00		AMERIPRIDE UNIFORM SERVICES						
PV-160059	08/03/2015	UNIFORM SERVICES	01-8150-0-5560.00-0000-8110-112-000-000	NN			149.93	
PV-160060	08/03/2015	UNIFORM SERVICES	01-8150-0-5560.00-0000-8110-112-000-000	NN			615.56	
PV-160116	08/07/2015	UNIFORM SERVICES	01-8150-0-5560.00-0000-8110-112-000-000	NN			660.06	
		TOTAL PAYMENT AMOUNT			1,425.55 *			1,425.55

02520/00		ASSOCIATED VALUATION SERVICES	770513973					
0184 PO-160182	08/07/2015	ASSET TAGS FOR EQUIPMENT	1 01-0000-0-5866.00-0000-7200-112-000-000	NY F			435.00	435.00
		TOTAL PAYMENT AMOUNT			435.00 *			435.00

Tran	Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num		
Reference	Date	Description		FD-RESC-Y-OBJT.SQ-GOAL-FUNC-SCH-DD1-DD2 T9MPS			Liq Amt	Net Amount

04756/00 BUNCH, MICHAEL

PV-160109	08/07/2015	MILEAGE/PARKING REIMB	01-4035-0-5201.00-0000-7410-112-102-000	NN			114.75	
TOTAL PAYMENT AMOUNT							114.75 *	114.75

00515/00 BURKE, WILLIAM

PV-160097	08/06/2015	CONFERENCE MEAL REIMB	01-0000-0-5200.00-0000-2700-110-000-000	NN			31.63	
PV-160110	08/07/2015	EUREKA MATH HOTEL REIMB	01-4035-0-5201.00-0000-7410-112-100-000	NN			502.14	
TOTAL PAYMENT AMOUNT							533.77 *	533.77

04774/00 BUS WEST

60222 PO-160197	08/06/2015	BUS PARTS	1 01-0823-0-4344.00-0000-3600-112-000-000	NN P		1366.78	1,366.78	1,366.78
TOTAL PAYMENT AMOUNT							1,366.78 *	1,366.78

00965/00 BUSINESS CARD

PV-160090	08/06/2015	CSBA EXPENSES	01-0000-0-5200.00-0000-7110-112-000-000	NN			1,935.00	
PV-160092	08/06/2015	FOOD FOR INTERVIEWS	01-0000-0-4314.00-0000-7200-112-000-000	NN			64.66	
TOTAL PAYMENT AMOUNT							1,999.66 *	1,999.66

035 J CENGAGE LEARNING

50100 PO-160107	08/06/2015	EDGE BOOKS	1 01-0801-0-4100.00-1110-1000-310-000-000	NN F		3266.83	3,273.76	3,273.76
TOTAL PAYMENT AMOUNT							3,273.76 *	3,273.76

16633/00 CENTRAL SANITARY SUPPLY CO 000000000

PV-160099	08/06/2015	CUSTODIAL SUPPLIES	01-8150-0-4300.00-0000-8110-112-000-000	NN			9,745.81	
TOTAL PAYMENT AMOUNT							9,745.81 *	9,745.81

11784/00 CENTRAL VALLEY ELECTRONICS 946404106

50165 PO-160159	08/03/2015	SERVICE SOUND SYSTEM GRAD	1 01-8150-0-5899.00-0000-8110-112-000-000	NY F		140.00	140.00	140.00
TOTAL PAYMENT AMOUNT							140.00 *	140.00

Vendor	Remit name	Tax ID num	Deposit type	ABA num	Account num		
Reference	Date	Description	FD-RESC-Y-OBJT.S0-GOAL-FUNC-SCH-DD1-DD2 T9MPS	Liq Amt	Net Amount		
04622/00	DAVIS, JENNIFER	561578381					
	PV-160114 08/07/2015 LCAP		01-0000-0-5866.00-0000-7200-112-000-000 NY		4,400.00		
	TOTAL PAYMENT AMOUNT		4,400.00 *		4,400.00		
01837/00	DOCS TOW SERVICE	451916448					
60219 PO-160194 08/06/2015 TOWING EXPENSE			1 01-0823-0-5899.00-0000-3600-112-000-000 NY F	200.00	200.00		
	TOTAL PAYMENT AMOUNT		200.00 *		200.00		
29390/00	E & M ELECTRIC COMPANY	000000000					
60231 PO-160223 08/06/2015 REPLACE PUMP DRIVERS HUNT RD			1 01-8150-0-6400.00-0000-8110-112-000-000 NN F	1917.66	1,917.66		
	TOTAL PAYMENT AMOUNT		1,917.66 *		1,917.66		
04219/00	EGM FRANCHISE SYSTEM INC	680171072					
60177 PO-160175 08/06/2015 REFINISH HARDWOOD FLOORS			1 01-8150-0-5630.00-0000-8110-112-000-000 NN F	17500.00	17,200.00		
	TOTAL PAYMENT AMOUNT		17,200.00 *		17,200.00		
03084/00	FILIPPINI, CATHY						
	-160111 08/07/2015 EUREKA MATH MEAL REIMB		01-4035-0-5201.00-0000-7410-112-100-000 NN		52.50		
	TOTAL PAYMENT AMOUNT		52.50 *		52.50		
02063/00	FILIPPINI, LISA						
	PV-160053 08/03/2015 CONFERENCE MEAL REIMB		01-1100-0-5200.00-0000-7410-111-000-000 NN		50.41		
	PV-160054 08/03/2015 HOTEL REIMB FOR SD CONFERENCE		01-1100-0-4300.00-1110-1000-111-000-000 NN		837.91		
	TOTAL PAYMENT AMOUNT		888.32 *		888.32		
01083/00	FONTES, EMILY						
	PV-160104 08/06/2015 EUREKA MATH SUPPLIES		01-0824-0-4300.00-1110-1000-111-000-000 NN		198.56		
	TOTAL PAYMENT AMOUNT		198.56 *		198.56		

BATCH: 0002 AUGUST WARRANT REGISTER

<< Held for Audit >>

FUND : 01 GENERAL FUND/COUNTY SSF

end	Idr	Remit name	Tax ID num	Deposit type	ABA num	Account num			
R	Reference	Date	Description	FD-RESC-Y-0BJT.S0-GOAL-FUNC-SCH-DD1-DD2	T9MPS		Liq Amt	Net Amount	

04667/00 ILLUMINATE EDUCATION INC

PV-160101	08/06/2015	DATA ASSESSMENT MGT SYSTEM	01-0824-0-4313.00-1110-1000-112-000-000	NN	5,123.25
PV-160101	08/06/2015	DATA ASSESSMENT MGT SYSTEM	01-3010-0-4313.00-1110-1000-112-000-000	NN	5,123.25
TOTAL PAYMENT AMOUNT					10,246.50 *

04694/00	INTERSTATE TRUCK CENTER	201569439
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60221 PO-160196 08/06/2015 BUS FILTERS	1 01-0823-0-5640.00-0000-3600-112-000-000 NY P	400.00	400.00
	TOTAL PAYMENT AMOUNT	400.00 *	400.00

04383/00 J & F FERTILIZER 770240546

PV-160066	08/03/2015	BUS MAINT/REPAIRS	01-0823-0-5640.00-0000-3600-112-000-000	NY	1,657.50
PV-160068	08/03/2015	BUS MAINT/ REPAIRS	01-0823-0-5640.00-0000-3600-112-000-000	NY	4,717.50
PV-160094	08/06/2015	BUS MAINT/REPAIRS	01-0823-0-5640.00-0000-3600-112-000-000	NY	1,115.00
TOTAL PAYMENT AMOUNT			7,490.00 *		7,490.00

46052/00 JORGENSEN & COMPANY 0000000000

60230 PO-160222 08/06/2015 FIRE EXTINGUISHER SERVICE	1 01-0000-0-5570.00-0000-8200-112-000-000 N F	2509.26	2,509.26
TOTAL PAYMENT AMOUNT	2,509.26 *		2,509.26

04440/00 KIMBALL MIDWEST

60220 PO-160195 08/06/2015 BUS PARTS	1 01-0823-0-4344.00-0000-3600-112-000-000 NN P	368.39	368.39
	TOTAL PAYMENT AMOUNT	368.39 *	368.39

01981/00 MARTIN, CYNTHIA

PV-160061	08/03/2015	WELCOM BACK SUPPLY BEIMB	01-0000-0-4399.00-0000-7200-112-000-000	NN	53.81
		TOTAL PAYMENT AMOUNT	53.81 *		53.81

54938/00 MATTOS NEWSPAPERS INC. 0000000000

PV-160064 08/03/2015 NEWSPAPER ADVERTISING	01-0000-0-5899.00-0000-7200-112-000-000 NN	235.80
TOTAL PAYMENT AMOUNT	235.80 *	235.80

Vendor	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Reference	Date	Description					

03099/00 ORTH. DINA

PV-160065	08/03/2015	CONFERENCE MEAL REIMB	01-0000-0-5200.00-0000-2700-110-000-000	NN		40.00
TOTAL PAYMENT AMOUNT						40.00 *

01470/00 P G & E

PV-160072	08/03/2015	GAS CHARGES	01-0000-0-5510.00-0000-8200-112-000-000	NN		172.67
PV-160072	08/03/2015	ELECTIC CHARGES	01-0000-0-5520.00-0000-8200-112-000-000	NN		22,921.30
PV-160079	08/03/2015	ELECTRIC CHARGES	01-0000-0-5520.00-0000-8200-112-000-000	NN		207.99
PV-160087	08/06/2015	ELECTRIC CHARGES	01-0000-0-5520.00-0000-8200-112-000-000	NN		1,118.01
TOTAL PAYMENT AMOUNT						24,419.97 *

00631/00 POMETTA, CHERYL

PV-160052	08/03/2015	MILEAGE REIMB	01-0823-0-4300.00-0000-3600-112-000-000	NN		89.13
TOTAL PAYMENT AMOUNT						89.13 *

01122/00 RAY MORGAN COMPANY

PV-160115	08/07/2015	CONTRACT PAYMENT	01-1100-0-5620.00-1110-1000-110-000-000	NN		444.48
TOTAL PAYMENT AMOUNT						444.48 *

03560/00 REALLY GOOD STUFF

50038 PO-160012	08/06/2015	CLASSROOM SUPPLIES	1 01-6300-0-4300.00-1110-1000-110-000-000	NN F	100.12	81.81
50039 PO-160013	08/06/2015	CLASSROOM SUPPLIES	1 01-6300-0-4300.00-1110-1000-110-000-000	NN F	78.75	72.92
TOTAL PAYMENT AMOUNT						154.73 *

04686/00 SAENZ PEST CONTROL

PV-160086	08/06/2015	PEST CONTROL	01-8150-0-5565.00-0000-8110-112-000-000	NN		350.00
PV-160091	08/06/2015	PEST CONTROL	01-8150-0-5565.00-0000-8110-112-000-000	NN		210.00
TOTAL PAYMENT AMOUNT						560.00 *

01568/00 SCHOOL SERVICES OF CALIFORNIA

PV-160084	08/06/2015	MORONES CONFERENCE	01-0000-0-5200.00-0000-7150-112-000-000	NN		215.00
PV-160084	08/06/2015	SARA CONFERENCE	01-0824-0-5200.00-1110-1000-310-000-000	NN		215.00
PV-160084	08/06/2015	LIZETT CONFERENCE	01-0000-0-5200.00-0000-7200-112-000-000	NN		215.00
TOTAL PAYMENT AMOUNT						645.00 *

enr	addr	Remit name	Tax ID num	Deposit type	ABA num	Account num			
i	reference	Date	Description	FD-RESC-Y-OBJT,SO-GOAL-FUNC-SCH-DD1-DD2 T9MPS			Liq Amt	Net Amount	

04806/00 SOUTHERN COMPUTER WAREHOUSE

60142	PO-160136	08/06/2015	CHROME BOOKS FOR GES	1 01-0824-0-4300.00-1110-1000-110-000-000 NN P			28943.03	28,943.03	
			TOTAL PAYMENT AMOUNT		28,943.03 *			28,943.03	

02511/00 SOUTHWEST SCHOOL & OFFICE

	PO-151159	08/03/2015	CLASSROOM SUPPLIES	1 01-3010-0-4300.00-1110-1003-112-000-000 NN F			72.04	72.37	
	PO-151169	08/03/2015	CLASSROOM SUPPLIES	1 01-3010-0-4300.00-1110-1003-112-000-000 NN F			69.69	69.53	
	PO-151170	08/03/2015	CLASSROOM SUPPLIES	1 01-3010-0-4300.00-1110-1003-112-000-000 NN F			76.85	76.67	
	PO-151204	08/03/2015	CLASSROOM SUPPLIES	1 01-1100-0-4300.00-1110-1000-110-000-000 NN F			54.11	30.67	
	PO-151205	08/03/2015	CLASSROOM SUPPLIES	1 01-1100-0-4300.00-1110-1000-110-000-000 NN F			55.06	54.93	
60074	PO-160074	08/06/2015	CLASSROOM SUPPLIES	1 01-0824-0-4300.00-1110-1000-115-000-000 NN F			174.45	117.84	
60077	PO-160077	08/06/2015	CLASSROOM SUPPLIES	1 01-0824-0-4300.00-1110-1000-115-000-000 NN F			241.20	245.24	
60080	PO-160080	08/06/2015	CLASSROOM SUPPLIES	1 01-0824-0-4300.00-1110-1000-115-000-000 NN F			248.25	139.32	
60081	PO-160081	08/06/2015	CLASSROOM SUPPLIES	1 01-0824-0-4300.00-1110-1000-115-000-000 NN F			249.80	238.35	
60084	PO-160084	08/06/2015	CLASSROOM SUPPLIES	1 01-0824-0-4300.00-1110-1000-115-000-000 NN F			243.10	226.10	
60085	PO-160085	08/06/2015	CLASSROOM SUPPLIES	1 01-0824-0-4300.00-1110-1000-115-000-000 NN F			58.70	34.27	
60086	PO-160086	08/06/2015	CLASSROOM SUPPLIES	1 01-0824-0-4300.00-1110-1000-115-000-000 NN F			249.57	228.63	
60087	PO-160087	08/06/2015	CLASSROOM SUPPLIES	1 01-0824-0-4300.00-1110-1000-115-000-000 NN F			237.71	226.77	
			TOTAL PAYMENT AMOUNT		1,760.69 *			1,760.69	

04405/00 SOUTHWEST SCHOOL AND OFFICE

	J-151172	08/03/2015	CLASSROOM SUPPLIES	1 01-3010-0-4300.00-1110-1003-112-000-000 NN F			80.26	74.65	
60079	PO-160079	08/06/2015	CLASSROOM SUPPLIES	1 01-0824-0-4300.00-1110-1000-115-000-000 NN F			247.74	160.29	
			TOTAL PAYMENT AMOUNT		234.94 *			234.94	

04523/00 STARFALL EDUCATION

60046	PO-160020	08/06/2015	CLASSROOM SUPPLIES	1 01-6300-0-4300.00-1110-1000-110-000-000 NN F			46.12	48.90	
			TOTAL PAYMENT AMOUNT		48.90 *			48.90	

03447/00 SYNCB/AMAZON

	PO-151103	08/03/2015	DELL BATTERY	1 01-0824-0-4300.00-1110-1000-310-000-000 NN F			25.62	25.82	
	PO-151118	08/03/2015	HDMI CABLE	1 01-0824-0-4300.00-1110-1000-310-000-000 NN F			28.06	28.06	
			TOTAL PAYMENT AMOUNT		53.68 *			53.68	

14 Gustine Unified School Dist. J46708
AUGUST WARRANT REGISTER

ACCOUNTS PAYABLE PRELIST
BATCH: 0002 AUGUST WARRANT REGISTER
FUND : 01 GENERAL FUND/COUNTY SSF

APY500 L.00.10 08/07/15 09:37 PAGE 13
<< Held for Audit >>

Tran	Idr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Reference	Date	Description		FD-RESC-Y-OBJT.SO-GOAL-FUNC-SCH-DD1-DD2 T9MPS				
92087/00		VALLEY PARTS SERVICE	770001024					
50218 PO-160193	08/06/2015	BUS PARTS		1 01-0823-0-4344.00-0000-3600-112-000-000 NN P			1486.53	1,486.53
		TOTAL PAYMENT AMOUNT			1,486.53 *			1,486.53
04503/00		VERIZON WIRELESS						
PV-160071	08/03/2015	INTERNET FOR BOARD TABLETS		01-0000-0-5912.00-0000-7110-112-000-000 NN				183.44
PV-160073	08/03/2015	INTERNET FOR BOARD TABLETS		01-0000-0-5912.00-0000-7110-112-000-000 NN				197.12
		TOTAL PAYMENT AMOUNT			380.56 *			380.56
00608/00		WEST SIDE INDEX						
60171 PO-160165	08/03/2015	YEARLY SUBSCRIPTION		1 01-0824-0-4300.00-1110-1000-310-000-000 NN F			32.00	32.00
		TOTAL PAYMENT AMOUNT			32.00 *			32.00
98817/00		YANCEY HOME CENTER	000000000					
60180 PO-160178	08/03/2015	MATERIALS AND EQUIPMENT		1 01-8150-0-4300.00-0000-8110-112-000-000 NN P			201.33	201.33
		TOTAL PAYMENT AMOUNT			201.33 *			201.33
		TOTAL FUND PAYMENT			419,130.91 **			419,130.91

TOTAL FUND	PAYMENT	5,122.50 **	5,122.50
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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num		
Reference	Date	Description		FD-RESC-Y-OBJT.S0-GOAL-FUNC-SCH-DD1-DD2	T9MPS	Liq Amt	Net Amount

04745/00 GOLD STAR FOODS INC

60150 PO-160144	08/03/2015	FOOD	1	13-5310-0-4700.00-0000-3700-112-000-000	NN F	966.06	898.66
60152 PO-160146	08/03/2015	FOOD PRODUCTS	1	13-5310-0-4700.00-0000-3700-112-000-000	NN F	3260.56	3,260.56
TOTAL PAYMENT AMOUNT						4,159.22 *	4,159.22

04327/00 MODESTO REFRIGERATION INC

60226 PO-160218	08/06/2015	FRIDGE REPAIR	1	13-5310-0-5640.00-0000-3700-112-000-000	NN F	305.64	305.64
60228 PO-160220	08/06/2015	FRIDGE REPAIR	1	13-5310-0-5640.00-0000-3700-112-000-000	NN F	328.86	328.86
TOTAL PAYMENT AMOUNT						634.50 *	634.50

02031/00 OFFICE DEPOT

60134 PO-160105	08/06/2015	LUNCH APP PRINTING	1	13-5310-0-4350.00-0000-3700-112-000-000	NN F	451.50	319.26
TOTAL PAYMENT AMOUNT						319.26 *	319.26

64370/00 OFFICE SUPPLY EXPRESS 770446496

60035 PO-160009	08/03/2015	CAFETERIA OFFICE SUPPLIES	1	13-5310-0-4350.00-0000-3700-112-000-000	NN P	126.14	126.14
60035 PO-160009	08/06/2015	CAFETERIA OFFICE SUPPLIES	1	13-5310-0-4350.00-0000-3700-112-000-000	NN P	34.26	34.26
TOTAL PAYMENT AMOUNT						160.40 *	160.40

04280/00 TESEI PETROLEUM

PV-160076	08/03/2015	CAFETERIA		13-5310-0-4341.00-0000-3700-112-000-000	NN		198.20
TOTAL PAYMENT AMOUNT						198.20 *	198.20

04323/00 U.S. BANK EQUIPMENT FINANCE

PV-160080	08/03/2015	COPIER LEASE		13-5310-0-5620.00-0000-3700-112-000-000	NN		182.21
TOTAL PAYMENT AMOUNT						182.21 *	182.21

TOTAL FUND	PAYMENT	5,653.79 **	5,653.79
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Remit name	Reference	Date	Description	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
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01334/00 BAIR RUGS

PO-151229	08/06/2015	CARPET ROOM 11 GHS	1	21-0000-5-6200.00-0000-8500-112-503-500	NN F	4512.46	4,512.46
PO-151230	08/06/2015	CARPET F4 GES	1	21-0000-5-6200.00-0000-8500-112-503-500	NN F	4044.45	4,044.45
PO-151231	08/06/2015	CARPET C3 GMS	1	21-0000-5-6200.00-0000-8500-112-503-500	NN F	4010.12	4,010.12
PO-151232	08/06/2015	CARPET C1 ROMERO	1	21-0000-5-6200.00-0000-8500-112-503-500	NN F	4286.20	4,286.20
TOTAL PAYMENT AMOUNT						16,853.23 *	16,853.23

04737/00 EDGES ELECTRICAL GROUP

60166	PO-160160	08/03/2015	LIGHTING UPGRADES FOR SOTAC	1	21-0000-6-6200.00-0000-8500-112-503-500	NN P	2653.91	2,653.91
TOTAL PAYMENT AMOUNT						2,653.91 *	2,653.91	

TOTAL FUND	PAYMENT	19,507.14 **	19,507.14
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len	Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num		
	reference	Date	Description		FD-RESC-Y-OBJT.SO-GOAL-FUNC-SCH-DD1-DD2 T9MPS		Liq Amt	Net Amount
106217/00	ATKINSON ANDELSON LOYA		953378600					
	PV-160077	08/03/2015	FACILITIES		25-0000-0-5801.00-0000-8500-112-000-000 NY		126.00	126.00
			TOTAL PAYMENT AMOUNT		126.00 *			126.00
			TOTAL FUND	PAYMENT	126.00 **			126.00
			TOTAL BATCH PAYMENT		449,540.34 ***	0.00		449,540.34
			TOTAL DISTRICT PAYMENT		449,540.34 ****	0.00		449,540.34
			TOTAL FOR ALL DISTRICTS:		449,540.34 ****	0.00		449,540.34

Number of checks to be printed: 90, not counting voids due to stub overflows.
Number of zero dollar checks: 1, will be printed.

GUSTINE UNIFIED SCHOOL DISTRICT

Meeting of the Board of Trustees

MEETING DATE:

August 12, 2015

AGENDA ITEM TITLE: FB2 Proposal to Assist with DSA Project Closeout Issues

AGENDA SECTION: Action

PRESENTED BY: Bill Morones, Superintendent

SUMMARY:

Attached is a proposal for Art Hand and FB2 to continue being of assistance to the District with the necessary DSA Project Closeout Issues.

FISCAL IMPACT: Not to exceed \$20,000

BUDGET CATEGORY: Facilities Fund 35

RECOMMENDATION: Approve



FULL BUSINESS² SOLUTIONS

solutions →

July 14, 2015

Bill Morones
Superintendent
Gustine Unified School District
1500 Meredith Avenue
Gustine, CA 95322

Reference: Proposal To Assist Gustine Unified School District On The Resolution Of Certain Project
Closeout Issues With The Division Of The State Architect -

Dear Mr. Morones:

Following up on our recent conversation regarding the need to achieve closeout certification on various construction projects through the Division of the State Architect, below is fB2's proposal to assist the Gustine Unified School District with this work.

OBJECTIVE

- Create and successfully implement a comprehensive plan that will result in the resolution of project closeout issues (estimated at 26 total applications) with the Division of the State Architect.

SCOPE OF SERVICES

- In conjunction with GUSD staff, fB2 will coordinate the completion of the District's DSA project closeout issues.

RESPONSIBILITIES OF GUSTINE UNIFIED SCHOOL DISTRICT

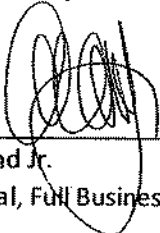
- Gustine Unified School District will assist fB2 in the scheduling of meetings as needed to review information and make project decisions. Also, the GUSD staff will need to assist fB2 by providing background information and requested documents related to the resolution/investigation of this issue, as available.

PROFESSIONAL FEES

- Compensation for this work would be based on a total not-to-exceed figure estimated at **\$20,000**. Any other work product requested by Gustine Unified School District that does not fall directly into the currently identified project scope would be billed at the regular hourly rate of \$160/hour, unless otherwise and previously agreed to by both Gustine Unified School District and fb2.
 - Fees for these or other related services by fb2 would be subject to additional contract negotiations between fb2 and the Gustine Unified School District
- Additional costs for mileage will be based on current IRS allowable rates
- Expenses for other ancillary items (plan reproduction, fees, etc.) required to complete this project will be billed at cost
- Gustine Unified school District will pay fb2 within 30 (thirty) days of any progress billing or final invoice

Again, please accept fb2's sincere appreciation for the opportunity to serve the Gustine Unified School District. Assuming our proposal meets your approval, please sign and return this document in advance of executing a purchase order for these services.

Submitted By:



Art Hand Jr.
Principal, Full Business² Solution

Accepted By:

Bill Morones. Date
Superintendent, Gustine USD

Cc: Jessica Ramirez, fb2
Gary Yocum, fb2



solutions

123963 Hwy 99 W. Frontage Road
Lodi, CA 95240
Phone: 209-639-8963
Email: ahand@fb2solutions.com

GUSTINE UNIFIED SCHOOL DISTRICT

Meeting of the Board of Trustees

MEETING DATE:

August 12, 2015

AGENDA ITEM TITLE: Sufficiency of Instructional Materials

AGENDA SECTION: Public Hearing/Resolution

PRESENTED BY: Bill Morones, Superintendent

SUMMARY:

Education Code (E.C.) 60242.5 states that all purchases of instructional materials from state instructional materials funds shall conform to the law and applicable rules and regulations adopted by the State Board of Education. In order to be eligible to receive instructional materials funds from any state source, school districts must also ensure that they have fully complied with the requirements of E.C. 60119 which requires the local governing board to hold a public hearing and make a determination through a resolution as to whether each pupil and each school in the District has sufficient textbooks or instructional materials or both. The school district must provide a written assurance of conformance to the Superintendent of Public Instruction.

The Gustine Unified School District meets all of these qualifications. During the Williams Case review of both elementary schools, the Merced County Office of Education also documented that there are sufficient textbooks for every student.

FISCAL IMPACT: None

BUDGET CATEGORY: None

APPROVAL: Pass Resolution

PUBLIC NOTICE

LEGAL NOTICE
PUBLIC HEARING ON THE SUFFICIENCY
OF INSTRUCTIONAL MATERIALS
GUSTINE UNIFIED SCHOOL DISTRICT

A Public Hearing will be held on August 12, 2015 at 7:00 p.m. in the Board Room at 1500 Meredith Avenue, Gustine, California to discuss the sufficiency of instructional materials during the 2015/16 school year. Education Code 60119 requires such a meeting in order for the District to make application to the state for additional funding that can be used for instructional materials.

Immediately following the meeting, the Board will be asked to pass a resolution declaring the sufficiency of instructional materials within the Gustine Unified School District.

BEFORE THE GOVERNING BOARD
OF THE
GUSTINE UNIFIED SCHOOL DISTRICT
MERCED COUNTY, CALIFORNIA

IN THE MATTER OF
TEXTBOOKS AND INSTRUCTIONAL
MATERIALS

RESOLUTION NO. 2015/16-01

WHEREAS, the governing Board of the Gustine Unified School District, in order to comply with the requirements of Education Code Section 60119 held a public hearing on August 12, 2015, which is before the eighth week of school and which did not take place during or immediately following school hours, and;

WHEREAS, the governing board provided at least 10 days notice of the public hearing posted in at least three public places within the district that stated the time, place, and purpose of the hearing, and;

WHEREAS, the governing board encouraged participation by parents, teachers, members of the community, and bargaining unit leaders in the public hearing, and;

WHEREAS, information provided at the public hearing and to the governing board at the public meeting detailed the extent to which textbooks and instructional materials were provided to all students, including English learners, in the district, and;

WHEREAS, the definition of "sufficient textbooks or instructional materials" means that each pupil has a textbook or instructional materials, or both, to use in class and to take home, and;

WHEREAS, sufficient textbooks and instructional materials were provided to each student, including English learners, that are aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks in the following subjects:

- Mathematics
- Science
- History-social science
- English/language arts, including English language development component of an adopted program

WHEREAS, sufficient textbooks or instructional materials were provided to each pupil enrolled in foreign language or health classes, and;

WHEREAS, laboratory science equipment was available for science laboratory classes offered in grades 9-12, and;

THEREFORE, BE IT RESOLVED that for the 2015/16 school year, the Gustine Unified School District has provided each pupil with sufficient textbooks and instructional materials aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks.

PASSED AND ADOPTED this 12th day of August, 2015.

AYES: _____

NOES: _____

ABSTAIN: _____

ABSENT: _____

STATE OF CALIFORNIA)

) ss

COUNTY OF MERCED)

I, Linetta Borelli, Clerk to the Governing Board, do hereby certify that the foregoing is a full, true and correct copy of a resolution passed and adopted by the said Board at a regularly called and conducted meeting held on said date.

Signed: _____
Linetta Borrelli, Clerk of the Board

GUSTINE UNIFIED SCHOOL DISTRICT

Meeting of the Board of Trustees

MEETING DATE:

August 12, 2015

AGENDA ITEM TITLE: Board Policy Updates

AGENDA SECTION: Action

PRESENTED BY: Bill Morones, Superintendent

SUMMARY:

The attached CSBA Manual Maintenance Service Checklist lists the policies which need to be updated as of July 2015. Once approved by the Board, CSBA will return a paper copy for inclusion in the hard-copy manual and will post the updates on GAMUT Online, available from the District's website.

FISCAL IMPACT: None

BUDGET CATEGORY: None

RECOMMENDATION: Approve

Update Guidesheets

July 2015 Update Guidesheet

22.00

POLICY GUIDE SHEET

Note: Descriptions below identify major revisions made in CSBA's sample board policies, administrative regulations, board bylaws, and/or exhibits. Editorial changes have also been made. Districts should review the sample materials and modify their own policies accordingly.

School Plans/Site Council

(BP/AR revised) Policy and regulation updated to reflect requirements to align the district's local control and accountability plan with the strategies in each school's single plan for student achievement (SPSA) and the repeal of certain categorical programs that had been included in the state's consolidated application. Policy clarifies the continuing need for schools participating in specified state or federal categorical programs to develop the SPSA.

See BP 0420

See AR 0420

Uniform Complaint Procedures

(BP/AR revised) Policy and regulation updated to reflect California Department of Education (CDE) compliance requirements for 2015-16 school year. Regulation also clarifies timeline for filing complaints regarding student fees and reflects NEW OFFICE FOR CIVIL RIGHTS GUIDANCE recommending that districts use web sites and social media to post nondiscrimination notices, policies, and procedures and contact information for compliance officer(s).

See BP 1312.3

See AR 1312.3

Employee Use of Technology

(BP revised; AR deleted; E added) Policy updated to delete outdated section on use of cell phone or mobile communications device, clarify that use of a password does not give an employee a reasonable expectation of privacy, and add material formerly in AR re: accessing/posting harmful matter and employees' responsibility to report security problems or misuse of district technology. Regulation deleted and replaced by new Exhibit presenting a sample Acceptable Use

See AR 5121

Bullying

(BP revised) Policy updated to clarify the appropriate use of the uniform complaint procedures (UCP) in cases of nondiscriminatory bullying. As revised, the policy provides that the UCP be used to investigate all instances of bullying, but that conduct determined to be nondiscriminatory bullying then be resolved in accordance with the district's student discipline policies and procedures.

See BP 5131.2

Child Care and Development

(BP/AR revised) Policy updated to expand optional priorities for child care services to include children of district students, expand examples of methods to provide facilities for child care services, and add new section on "Complaints." Regulation updated to reflect NEW LAW (AB 1944, 2014) which deletes the requirement for parents/guardians of a child age 11-12 to certify in writing that they need child care services because a before-school or after-school program is unavailable. Regulation also revised to clarify eligibility for subsidized services, reflect the new fee schedule that went into effect July 1, 2014, provide for reassessment of fees when a family is recertified or experiences a change in status, and reflect renumbering of legal cites.

See BP 5148

See AR 5148

Before/After School Programs

(BP/AR revised) Policy and regulation updated to reflect NEW LAW (SB 1221, 2014) which requires before/after school programs to submit program attendance reports on a semi-annual basis and to use a program quality improvement process that is based on standards developed by the CDE. Policy also adds material on qualifications of staff and volunteers, the preferred placement of students ages 11-12 in a before/after school program rather than subsidized child care services, and timelines for review and maintenance of the program plan. Regulation also revised to clarify applicable grade levels for the 21st Century Community Learning Center program, reflect funding priorities used by the CDE, add material on summer programs, and reflect law authorizing a full meal to be served in after-school programs.

See BP 5148.2

See AR 5148.2

Preschool/Early Childhood Education

(BP/AR revised) Policy and regulation updated to reflect the mandate for districts offering California State Preschool Program (CSPP) programs to develop written admissions policies and procedures with specified components. Policy also updated to reflect NEW LAW (SB 858, 2014) which (1) authorizes districts to use a portion of a reserve fund for purposes of staff development for CSPP instructional staff and (2) establishes the early learning quality rating and improvement system (QRIS) block grant to support continuous local improvement efforts that increase the number of low-income children in high-quality preschool programs. Regulation updated to reflect provisions of SB 858 that grant second priority for enrollment to four-year-old children who are not enrolled in a transitional kindergarten (TK) program. Regulation also reflects the applicability to CSPP programs of specified requirements for general child care and development programs, reflects CDE guidance regarding four-year-olds who are eligible for both CSPP and TK programs, and adds material on staffing ratios, parent/guardian notification of approval or denial of enrollment, and maintenance of a family data file.

See BP 5148.3

See AR 5148.3

Student Use of Technology

(BP revised; AR deleted; E added) Policy updated to clarify circumstances under which districts may lawfully search students' personally owned devices, delete outdated prohibition against use of district technology to access social networking sites, and include material formerly in AR re: appropriate student conduct when using the Internet or other electronic communications.

Regulation deleted and replaced by new Exhibit presenting a sample Acceptable Use Agreement.

See BP 6163.4

See E 6163.4

Organization

(BB revised) Bylaw updated to clarify the time periods during which the annual organizational meeting must be held pursuant to law and to expand items to be addressed during the meeting to include a review of resources on board governance and leadership roles and responsibilities.

See BB 9100

Agreement.
See BP 4040
See E 4040

Staff Development

(BP revised) Policy updated to reflect NEW LAW (SB 1060, 2014) which requires any district that offers a program of professional growth for certificated employees to evaluate professional learning opportunities offered by the district based on specified criteria.
See BP 4131

Family Care and Medical Leave

(AR revised) Regulation updated to reflect NEW TITLE 2 REGULATIONS (Register 2015, No. 17) which retitle, renumber, and amend certain provisions implementing the California Family Rights Act, including the definition of "serious health condition," medical certification of the need for the leave, and refusal to reinstate an employee if the leave was fraudulently obtained by the employee. Renumbered Title 2 regulations related to pregnancy disability leave and other legal cites updated throughout the AR. Regulation also reflects NEW LAW (SB 1306, 2014) which revises the definition of marriage and thus affects the definition of "spouse."
See AR 4161.8/4261.8/4361.8

Staff Development

(BP revised) Policy updated to reflect NEW LAW (SB 1060, 2014) which requires any district that offers a program of professional growth for classified employees involved in the direct instruction of students to evaluate professional learning based on specified criteria.
See BP 4231

Grades/Evaluation of Student Achievement

(AR revised) Regulation updated to reflect NEW LAW (AB 2160, 2014) which requires districts to submit the grade point average (GPA) of students in grade 12 to the Cal Grant program. Revised regulation condenses material prohibiting lowering of a foster youth's grades for absences due to a change in placement or specified court-related activities, also addressed in BP 6173.1 - Education for Foster Youth. Regulation also replaces two options regarding grading for repeated classes with optional language that the highest grade received will be used in calculating the GPA.

GUSTINE UNIFIED SCHOOL DISTRICT

Meeting of the Board of Trustees

MEETING DATE:

August 12, 2015

AGENDA ITEM TITLE: Curriculum Purchase for GES

AGENDA SECTION: Action

PRESENTED BY: Bill Morones, Superintendent

SUMMARY:

Attached is information outlining the GES Eureka math curriculum purchase. Board approval is required on amounts over \$5,000.

FISCAL IMPACT: \$5,175

BUDGET CATEGORY: Instructional Materials

RECOMMENDATION: Approve

PURCHASE ORDER
GUSTINE UNIFIED SCHOOL DISTRICT
1500 MEREDITH AVENUE
GUSTINE, CA 95322

Purchase Order No.
160169

Bill To: Accounts Payable
Gustine Unified School District
1500 Meredith Avenue
Gustine, CA 95322
Ph. (209) 854-3784 Fax: (209) 854-9164

Requisition No.
160172

Ship To: GUSTINE ELEMENTARY SCHOOL
2806 W GROVE AVE.
GUSTINE, CA 95322

To: DIDAX INCORPORATED
395 MAIN ST.
ROWLEY MA 01940

Submitted By:

ISMAEL MUNOZ

Order Date: 07/22/15

Vendor No: 025550 Vendor Phone: - 0

Vendor Fax: (800) 350-2345

Ln	Qty	Unt	Description	Unit	Price	Total	Price
1	1	EA	SEE ATTACHED REQUISITION FOR ORDER DETAILS.		5,175.00	5,175.00	
01-0801-0-4100.00-1110-1000-110-000-000				5,175.00	Sub Total	5,175.00	
					Tax	0.00	
					PO Total	5,175.00	

RECEIVED BY SITE DATE

RECEIVED BY DEPARTMENT DATE

- Purchase Order No. must be on invoice and packing slip.
- Invoice each purchase separately. Items on this purchase order must NOT be billed with those on other purchase orders.
- Substitutions, changes, and prices other than specified above must be authorized by District Office. Purchasing at the following numbers: (209) 854-3784 or (209) 854-9164 (FAX).
- Receipt of all items on an invoice must be complete and correct before it can be paid.
- Please mail an original and one copy of your itemized invoice.

Vendor Copy

By 
AUTHORIZED SIGNATURE

GUSTINE UNIFIED SCHOOL DISTRICT

1500 Meredith Ave.
Gustine, CA 95322
Phone: (209) 854-3784
Fax: (209) 854-9164

Ship To: GUSTINE ELEMENTARY

2806 GROVE AVENUE

GUSTINE, CA 95322

DEPARTMENT: 4th / 5th	DATE: 7-1-2015
ORDERED BY: I. Munoz	VENDOR NUMBER:
BUDGET CLASSIFICATION NAME: LOTTERY	SPECIAL INSTRUCTIONS:
BUDGET CLASSIFICATION: 01-0801-0-4100-00-1110-1000-110-000-000	

VENDOR NAME:

Eureka Math Didax, Inc

ADDRESS:

395 Main St

Rowley, MA 01940

PHONE:

800-458-0024

FAX:

800-350-2345

Qty.	DESCRIPTION	UNIT COST	TOTAL COST
-	Eureka Math Class Manipulatives (Grade 4 (600504EM))	625	3125
5	Eureka Math Class Manipulative (Grade 5 (600515EM))	410	2050
			5175
	* See Invoice Attached.	TAX	
		SHIPPING	
		TOTAL	

SCHOOL SITE: GUSTINE ELEMENTARY SCHOOL

PAGE NUMBER OF SCHOOL SITE PLAN:

pg 12

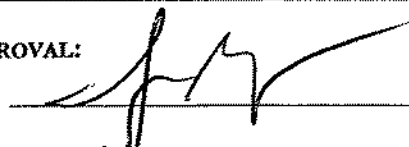
JUSTIFICATION:

MATH: All students will reach grade level proficiency.

DISTRICT PURCHASE ORDER #

160169

APPROVAL:



TECHNOLOGY RELATED ITEMS? YES

☒ NO

SITE TECHNOLOGY APPROVAL:

APPROVAL: (DISTRICT CATEGORICAL DIR.)

DISTRICT TECHNOLOGY APPROVAL:

GUSTINE UNIFIED SCHOOL DISTRICT

Meeting of the Board of Trustees

MEETING DATE:

August 12, 2015

AGENDA ITEM TITLE: Curriculum Purchase for GMS

AGENDA SECTION: Action

PRESENTED BY: Bill Morones, Superintendent

SUMMARY:

Attached is information outlining the GMS curriculum purchase (System 44). Board approval is required on amounts over \$5,000.

FISCAL IMPACT: \$10,481.25

BUDGET CATEGORY: Title I Program Improvement

RECOMMENDATION: Approve

PURCHASE ORDER

GUSTINE UNIFIED SCHOOL DISTRICT
1500 MEREDITH AVENUE
GUSTINE, CA 95322

Purchase Order No.
160140

Requisition No.
160146

Bill To: Accounts Payable
Gustine Unified School District
1500 Meredith Avenue
Gustine, CA 95322
Ph. (209) 854-3784 Fax: (209) 854-9164

Ship To: GUSTINE MIDDLE SCHOOL
28075 SULLIVAN RD.
GUSTINE, CA 95322

To: HOUGHTON MIFFLIN HARCOURT
2315 DEAN ST. SUITE 600
ST. CHARLES IL 60175

Submitted By:

MICHAEL BUNCH

Order Date: 07/22/15

Vendor No: 104808

Vendor Phone: - 0

Vendor Fax: -

Ln	Qty	Unt	Description	Unit Price	Total Price
1	2	EA	SYSTEM 44 NEXT GEN SECONDARY PAPERWORK	4,250.00	8,500.00
2	1	EA	SYSTEM 44 NEXT GEN TEACHING SYSTEM	1,250.00	1,250.00
01-3185-0-4313.00-1110-1000-115-000-000				10,481.25	
				Sub Total	9,750.00
				Tax	731.25
				PO Total	10,481.25

RECEIVED BY SITE _____ DATE _____

RECEIVED BY DEPARTMENT _____ DATE _____

- Purchase Order No. must be on invoice and packing slip.
- Invoice each purchase separately. Items on this purchase order must NOT be billed with those on other purchase orders.
- Substitutions, changes, and prices other than specified above must be authorized by District Office. Purchasing at the following numbers: (209) 854-3784 or (209) 854-9164 (FAX).
- Receipt of all items on an invoice must be complete and correct before it can be paid.
- Please mail an original and one copy of your itemized invoice.

Vendor Copy

By 
AUTHORIZED SIGNATURE

GUSTINE UNIFIED SCHOOL DISTRICT

Meeting of the Board of Trustees

MEETING DATE:

August 12, 2015

AGENDA ITEM TITLE: Technology Lease for GHS

AGENDA SECTION: Action

PRESENTED BY: Bill Morones, Superintendent

SUMMARY:

Attached is information outlining the GHS Technology Lease – GHS Earth Science, GHS Math Department and the English Read 180 Class. Board approval is required on amounts over \$5,000.

FISCAL IMPACT: \$5,362.80-Earth Science Classroom
\$15,711.62-Math Dept.
\$7,680.83-English Read 180

BUDGET CATEGORY: Site Budget

RECOMMENDATION: Approve



QUOTE

318 McHenry Ave., Modesto, CA 95354
t. 209.521.0055 f. 888.499.1959

Number DPQQ9709-01

Date Jul 31, 2015

Prepared For:

Gustine Unified School District

1500 Meredith Ave
Gustine, CA 95322

Ship To

Gustine Unified School District

1500 Meredith Ave
Gustine, CA 95322

Payment Terms

NET10

Quote Valid Through

8/20/2015

Qty	Description	Unit Price	Ext. Price
Chromebooks for GHS Earth Science Classroom			
10	HP Chromebook 14 G1 14" LED • Intel Celeron 2957U Dual-core (2 Core) • 1.40 GHz • 4 GB DDR3L SDRAM RAM • 16 GB SSD • Intel HD Graphics • Chrome OS • 1366 x 768 16:9 Display • Bluetooth • Wireless LAN • Webcam • HDMI • 3 x Total USB Ports • 2 x USB 3.0 Ports • Headphone/Microphone Combo Port	\$329.00	\$3,290.00
10	Chrome OS Management Software	\$30.00	\$300.00
1	Anthro Carts for Mini-Laptops • Up to 20 Chromebook, Ultrabook and Netbook • 4" Caster • Steel • 24.3" x 27.8" x 42" • Polar White	\$1,226.48	\$1,226.48
10	California Electronic Waste Recycling Fee • Screen Less than 15 Inches	\$3.00	\$30.00
		SubTotal	\$4,846.48
		Tax	\$361.32
		Shipping	\$155.00
		Total	\$5,362.80

* Shipping charges are estimated. Actual shipping charges will be applied at the time of order.



QUOTE

318 McHenry Ave., Modesto, CA 95354
t. 209.521.0055 f. 888.499.1959

Number DPQQ9682-01

Date Jul 17, 2015

Prepared For:

Gustine Unified School District

1500 Meredith Ave
Gustine, CA 95322

Ship To

Gustine Unified School District

1500 Meredith Ave
Gustine, CA 95322

Payment Terms

NET10

Quote Vaild Through

8/13/2015

GHS math Dept.

Qty	Description	Unit Price	Ext. Price
Chromebooks			
36	HP Chromebook 14 G1 14" LED • Intel Celeron 2957U Dual-core (2 Core) 1.40 GHz • 4 GB DDR3L SDRAM RAM • 16 GB SSD - Intel HD Graphics • Chrome OS • 1366 x 768 16:9 Display • Bluetooth • Wireless LAN • Webcam • HDMI • 3 x Total USB Ports • 2 x USB 3.0 Ports • Headphone/Microphone Combo Port	\$329.00	\$11,844.00
1	Anthro Cart for Mini-Laptops • Up to 36 Chromebooks • 4" Caster - Steel - 28.8" x 25" x 41.5" • Polar White	\$1,464.91	\$1,464.91
36	California Electronic Waste Recycling Fee - Screen Less than 15 Inches	\$3.00	\$108.00
36	Chrome OS Management Software	\$30.00	\$1,080.00
SubTotal			\$14,496.91
Tax			\$1,064.71
Shipping			\$150.00
Total			\$15,711.62

* Shipping charges are estimated. Actual shipping charges will be applied at the time of order.



318 McHenry Ave., Modesto, CA 95354
t. 209.521.0055 f. 888.499.1959

QUOTE

Number DPQQ9752

Date Jul 30, 2015

Prepared For:

Gustine Unified School District
1500 Meredith Ave
Gustine, CA 95322

Ship To

Gustine Unified School District
1500 Meredith Ave
Gustine, CA 95322

Payment Terms

NET10

Quote Valid Through

8/29/2015

English Read 180 Class

Qty	Description	Unit Price	Ext. Price
10	Dell Latitude 13 3340 13.3" <i>Processor: Intel Celeron Processor 2957U (1.4 GHz, 2MB, Dual Core)</i> <i>Memory: 4GB Single Channel DDR3L 1600MHz (4GBx1)</i> <i>Keyboard: Internal English Keyboard</i> <i>Hard Drive: 250GB 7200 rpm Hard Drive</i> <i>Operating System: Windows 7 Pro, 64-bit, Latitude, English, National Academic</i> <i>Wireless: Dell Wireless 1707 802.11n Single Band</i> <i>Battery: Primary 4-cell 43W/HR Battery</i> <i>Optical Drive: No optical drive</i> <i>Service: Next Business Day Onsite Service After Remote Diagnosis 1 Years</i>	\$445.87	\$4,458.70
10	UPG TO 3 YR NBD - LATI 3000/5000	\$125.54	\$1,255.40
1	Anthro Carts for Mini-Laptops • Up to 20 Chromebook, Ultrabook and Netbook • 4" Caster • Steel • 24.3" x 27.8" x 42" • Polar White	\$1,226.48	\$1,226.48
10	California Electronic Waste Recycling Fee - Screen Less than 15 Inches	\$3.00	\$30.00

SubTotal	\$6,970.58
Tax	\$555.25
Shipping	\$155.00
Total	\$7,680.83

* Shipping charges are estimated. Actual shipping charges will be applied at the time of order.

GUSTINE UNIFIED SCHOOL DISTRICT

Meeting of the Board of Trustees

MEETING DATE:

August 12, 2015

AGENDA ITEM TITLE: Uniform Complaint Procedures Updated Policy

AGENDA SECTION: Action

PRESENTED BY: Bill Morones, Superintendent

SUMMARY:

Attached is the updated policy for the UCP that is required for the Federal Program Review. The revisions have been made which include adding the person, employee, agency, or unit responsible for receiving complaints, investigating complaints, and ensuring LEA compliance (name, unit, address, phone number). After Board approval, Kim Medeiros will send it to the appropriate agency and we will be compliant in Uniform Complaint Procedures.

FISCAL IMPACT: None

BUDGET CATEGORY: None

RECOMMENDED ACTION: Approve

Gustine Unified School District
1500 Meredith Avenue
Gustine, CA 95322
(209) 854-3784

UCP Policy and Procedures
/ adopted by our
Governing Board on
August 12, 2015

Uniform Complaint Procedures (UCP)

This document contains rules and instructions about the filing, investigation and resolution of a Uniform Complaint Procedures (UCP) complaint regarding an alleged violation by a local educational agency of federal or state laws or regulations governing educational programs, including allegations of unlawful discrimination, harassment, intimidation, bullying and noncompliance with laws relating to pupil fees.

This document presents information about how the *Gustine Unified School District* processes UCP complaints concerning particular programs or activities in which we receive state or federal funding. A complaint is a written and signed statement by a complainant alleging a violation of federal or state laws or regulations, which may include an allegation of unlawful discrimination, harassment, intimidation, bullying and charging pupil fees for participation in an educational activity. A complainant is any individual, including a person's duly authorized representative or an interested third party, public agency, or organization who files a written complaint alleging violation of federal or state laws or regulations, including allegations of unlawful discrimination, harassment, intimidation, bullying and noncompliance with laws relating to pupil fees. If the complainant is unable to put the complaint in writing, due to a disability or illiteracy, *Gustine Unified School District* will assist the complainant in the filing of the complaint.

Programs and activities that are subject to the UCP in which *Gustine Unified School District* receives state or federal funding are:

- Adult Education
- Consolidated Categorical Aid Programs
- Migrant Education
- Career Technical and Technical Education and Training Programs
- Child Nutrition Programs
- Special Education Programs
- Safety Planning Requirements

A pupil fee is a fee, deposit, or other charge imposed on pupils, or a pupil's parents or guardians, in violation of state codes and constitutional provisions which require educational activities to be provided free of charge to all pupils without regard to their families' ability or willingness to pay fees or request special waivers. Educational activities are those offered by a school, school district, charter school, or county office of education that constitute a fundamental part of education, including, but not limited to, curricular and extracurricular activities.

A pupil fee includes, but is not limited to, all of the following:

1. A fee charged to a pupil as a condition for registering for school or classes, or as a condition for participation in a class or an extracurricular activity, regardless of whether the class or activity is elective or compulsory, or is for credit.
2. A security deposit, or other payment, that a pupil is required to make to obtain a lock, locker, book, class apparatus, musical instrument, clothes, or other materials or equipment.
3. A purchase that a pupil is required to make to obtain materials, supplies, equipment, or clothes associated with an educational activity.

This document also applies to the filing of complaints which allege unlawful discrimination, harassment, intimidation, and bullying against any protected group as identified under Education Code section 200 and 220 and Government Code section 11135, including those with actual or perceived characteristics as set forth in Penal Code section 422.55 or on the basis of a person's association with a person or group with one or more of these actual or perceived characteristics in any program or activity conducted by the LEA, which is funded directly by, or that receives or benefits from any state financial assistance.

The following complaints shall be referred to other agencies for appropriate resolution and are not subject to our UCP process set forth in this document unless these procedures are made applicable by separate interagency agreements:

1. Allegations of child abuse shall be referred to County Dept of Social Services (DSS), Protective Services Division or appropriate law enforcement agency.
2. Health and safety complaints regarding a Child Development Program shall be referred to Dept of Social Services for licensed facilities, and to the appropriate Child Development regional administrator for licensing-exempt facilities.
3. Employment discrimination, harassment, intimidation or bullying complaints shall be sent to the State Dept of Fair Employment and Housing (DFEH).
4. Allegations of fraud shall be referred to the Legal, Audits and Compliance Branch in the California Department of Education (CDE).

The responsibilities of the *Gustine Unified School District*

Gustine Unified School District has the primary responsibility to insure compliance with applicable state and federal laws and regulations. We shall investigate complaints alleging failure to comply with applicable state and federal laws and regulations and/or alleging discrimination, harassment, intimidation, bullying and charging pupil fees for participation in an educational activity and seek to resolve those complaints in accordance with our UCP procedures.

In regards to complaints of noncompliance with laws relating to pupil fees, if *Gustine Unified School District* finds merit in a pupil fees complaint a remedy shall be provided to affected pupils, parents, and guardians that, where applicable, will include reasonable efforts by *Gustine*

*Gustine Unified School District
1500 Meredith Avenue
Gustine, CA 95322
(209) 854-3784*

UCP Policy and Procedures
adopted by our
Governing Board on
August 12, 2015

Unified School District to ensure full reimbursement to all affected pupils, parents, and guardians.

Our UCP policies shall ensure that we will attempt in good faith by engaging in reasonable efforts to identify and fully reimburse all pupils, parents and guardians who paid a pupil fee within one year prior to the filing of the complaint.

Our UCP policies shall ensure that complainants are protected from retaliation and that the identity of a complainant alleging discrimination, harassment, intimidation, and bullying remains confidential as appropriate. We submitted our UCP policies and procedures to our local governing board for approval and adoption (see the top of this document for final adoption date).

The person responsible for receiving and investigating complaints and ensuring our compliance with state and federal laws and regulations is:

Name or title: Bill Morones

Unit or office: District Office

Address: 1500 Meredith Avenue, Gustine, CA 95322

Phone Number: (209) 854-3784

We ensure that the person above, who is responsible for compliance and/or investigations, is knowledgeable about the laws/programs that he/she is assigned to investigate. Complaints of noncompliance with laws relating to pupil fees are filed with a principal of a school.

We shall ensure annual dissemination of a written notice of the LEA's complaint procedures to students, employees, parents or guardians of its students, school and district advisory committees, appropriate private school officials or representatives, and other interested parties that includes information regarding unlawful pupil fees. The UCP Annual Notice will be provided in writing to all of the six required groups each year and will include information on how to appeal to the CDE. An appeal is a request made in writing to a level higher than the original reviewing level by an aggrieved party requesting reconsideration or a reinvestigation of the lower adjudicating body's decision.

The notice shall also include information regarding the requirements of Education Code sections 49010 through 49013 relating to pupil fees. This notice shall be in English, and when necessary, in the primary language, pursuant to Education Code section 48985, or mode of communication of the recipient of the notice.

A copy of this UCP complaint policies and procedures document shall be available free of charge.

Complainants are advised that civil law remedies, including, injunctions, restraining orders, or other remedies or orders may also be available at any time. Complainants have the right to

Gustine Unified School District
1500 Meredith Avenue
Gustine, CA 95322
(209) 854-3784

UCP Policy and Procedures
adopted by our
Governing Board on
August 12, 2015

pursue civil law remedies under state or federal discrimination, harassment, intimidation or bullying laws. We shall make this information available in informational materials.

Filing a complaint with the *Gustine Unified School District*

Except for Williams Complaints regarding instructional materials, emergency or urgent facilities conditions that pose a threat to the health or safety of pupils or staff, and teacher vacancies or misassignments, and complaints that allege discrimination, harassment, intimidation, and bullying, any individual, public agency or organization may file a written complaint with our district superintendent or his or her designee alleging a matter which, if true, would constitute a violation by our LEA of federal or state law or regulation governing a program. A complaint of noncompliance with laws relating to pupil fees may be filed with the principal of a school under the Uniform Complaint Procedures and may be filed anonymously if the complaint provides evidence or information leading to evidence to support an allegation of noncompliance with laws relating to pupil fees.

A pupil fee complaint shall be filed no later than one year from the date the alleged violation occurred.

An unlawful discrimination, harassment, intimidation or bullying complaint shall be filed no later than six months from the date the alleged discrimination, harassment, intimidation or bullying occurred, or six months from the date the complainant first obtained knowledge of the facts of the alleged discrimination, harassment, intimidation or bullying.

The time for filing a discrimination, harassment, intimidation or bullying complaint may be extended in writing by our district superintendent or his or her designee, upon written request by the complainant setting forth the reasons for the extension. The period for filing a discrimination, harassment, intimidation or bullying complaint may be extended by our superintendent or his or her designee for good cause for a period not to exceed 90 calendar days following the expiration of the six month time period. Our superintendent shall respond immediately upon a receipt of a request for extension.

The complaint shall be filed by one who alleges that he or she has personally suffered unlawful discrimination, harassment, intimidation, and bullying or by one who believes an individual or any specific class of individuals has been subjected to discrimination, harassment, intimidation, and bullying prohibited by this part.

An investigation of a discrimination, harassment, intimidation, and bullying complaint shall be conducted in a manner that protects confidentiality of the parties and maintains the integrity of the process.

Gustine Unified School District
1500 Meredith Avenue
Gustine, CA 95322
(209) 854-3784

UCP Policy and Procedures
adopted by our
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August 12, 2015

Except for Williams Complaints and Pupil Fees complaints, within 60 calendar days from the date of the receipt of the complaint, we shall conduct and complete an investigation of the complaint in accordance with our UCP policies and procedures and prepare a written Decision; also known as a final report. This time period may be extended by written agreement of the complainant.

The investigation shall include an opportunity for the complainant, or the complainant's representative, or both, to present the complaint(s) and evidence or information leading to evidence to support the allegations of non-compliance with state and federal laws and/or regulations.

Refusal by the complainant to provide the investigator with documents or other evidence related to the allegations in the complaint, or to otherwise fail or refuse to cooperate in the investigation or engage in any other obstruction of the investigation, may result in the dismissal of the complaint because of a lack of evidence to support the allegations.

Refusal by *Gustine Unified School District* to provide the investigator with access to records and/or other information related to the allegation in the complaint, or to otherwise fail or refuse to cooperate in the investigation or engage in any other obstruction of the investigation, may result in a finding based on evidence collected that a violation has occurred and may result in the imposition of a remedy in favor of the complainant.

We shall issue a Decision based on the evidence. The Decision shall be in writing and sent to the complainant within 60 calendar days from receipt of the complaint by the local educational agency. The Decision should contain:

- (i) the findings of fact based on the evidence gathered,
- (ii) conclusion of law,
- (iii) disposition of the complaint,
- (iv) the rationale for such disposition,
- (v) corrective actions, if any are warranted,
- (vi) notice of the complainant's right to appeal our LEA Decision to the CDE, and
- (vii) procedures to be followed for initiating an appeal to the CDE.

Nothing in this document shall prohibit anyone involved in the complaint from utilizing alternative methods to resolve the allegations, such as mediation. Nor are we prohibited from resolving

Gustine Unified School District
1500 Meredith Avenue
Gustine, CA 95322
(209) 854-3784

UCP Policy and Procedures
adopted by our
Governing Board on
August 12, 2015

complaints prior to the formal filing of a written complaint. Mediation is a problem solving activity whereby a third party assists the parties to the dispute in resolving the complaint.

Federal and State Laws cited:

1. 34 Code of Federal Regulations [CFR] §§ 300.510-511
2. California Code of Regulations [CCR] Title 5 §§ 4600-4687
3. California Code of Regulations [CCR] Title 5 § 4610(b)
4. California Code of Regulations [CCR] Title 5 § 4622
5. California Code of Regulations [CCR] Title 5 §§ 4630-4631
6. California Education Code [EC] §§ 200, 220, 262.3
7. California Education Code [EC] §§ 234 - 234.5
8. California Education Code [EC] § 35186
9. California Education Code [EC] § 48985
10. California Education Code [EC] §§ 49010 - 49013
11. California Government Code [GC] §§ 11135, 11138
12. California Penal Code (PC) § 422.55

GUSTINE UNIFIED SCHOOL DISTRICT

Meeting of the Board of Trustees

MEETING DATE:

August 12, 2015

AGENDA ITEM TITLE: Grades-Evaluation of Student Achievement, AR 5121

AGENDA SECTION: Action, Second Reading

PRESENTED BY: Dr. Ron Estes, Superintendent

SUMMARY:

The Board will be asked to amend AR 5121 Grades/Evaluation of Student Achievement to include a line regarding progress reporting is a requirement for all students each quarter. This, whether they are-in danger of failing or not. Please see attached changes in bold.

FISCAL IMPACT: None

BUDGET CATEGORY: None

RECOMMENDED ACTION: Approve Second Reading

Gustine USD

Administrative Regulation

Grades/Evaluation Of Student Achievement

AR 5121

Students

Written report cards displaying students' grades in each subject or course shall be distributed to parents/guardians at the end of each grading period. Parents/guardians shall be offered an opportunity to meet with their child's teacher(s) to discuss the grades and strategies to improve their child's performance.

(cf. 6020 - Parent Involvement)

Whenever it becomes evident to a teacher that a student is in danger of failing a course, the teacher shall arrange a conference with the student's parent/guardian or send the parent/guardian a written report. (Education Code 49067)

All students shall receive a progress report in each quarter regardless of their academic standing in grades K-8.

(cf. 5123 - Promotion/Acceleration/Retention)

For each student in grades 9-12, the Superintendent or designee shall maintain a transcript recording the courses taken, the term that each course was taken, credits earned, final grades, and date of graduation.

(cf. 5125 - Student Records)

(cf. 6146.1 - High School Graduation Requirements)

Grades for Achievement

For grades K-3, students' level of progress shall be reported as follows:

- O Outstanding
- S Satisfactory
- N Needs Improvement

For grades 4-12, grades for achievement shall be reported for each grading period as follows:

A	(90-100%)	Outstanding Achievement	4.0 grade points
B	(80-89%)	Above Average Achievement	3.0 grade points
C	(70-79%)	Average Achievement	2.0 grade points
D	(60-69%)	Below Average Achievement	1.0 grade points
F	(0-59%)	Little or No Achievement	0 grade points
I	Incomplete		0 grade points

An Incomplete shall be given only when a student's work is not finished because of illness or other excused absence. If not made up within six weeks, the Incomplete shall become an F.

Because of the more rigorous nature of Advanced Placement, honors, and concurrent postsecondary courses, students receiving a grade of A, B, or C in those courses shall receive extra grade weighting as follows:

A	(90-100%)	Outstanding Achievement	5.0 grade points
B	(80-89%)	Above Average Achievement	4.0 grade points
C	(70-79%)	Average Achievement	3.0 grade points

(cf. 6141.5 - Advanced Placement)

(cf. 6172 - Gifted and Talented Student Program)

(cf. 6172.1 - Concurrent Enrollment in College Classes)

Grades for Physical Education

No grade of a student participating in a physical education class may be adversely affected due to the fact that the student, because of circumstances beyond his/her control, does not wear standardized physical education apparel. (Education Code 49066)

(cf. 6142.7 - Physical Education and Activity)

Student performance in high school physical education courses shall be based upon evaluation of the student's individual progress, attainment of goals in each instructional area, tests designed to determine skill and knowledge, and physical performance tests. (5 CCR 10060)

High school students using interscholastic athletic participation to fulfill physical education requirements, as authorized by Education Code 51242, may be graded on this participation provided that a teacher credentialed to teach physical education supervises this participation and assigns the grade.

(cf. 6145.2 - Athletic Competition)

Grades for College Courses

When the district has approved a student to receive district credit for coursework completed at a community college or four-year college, he/she shall receive the same letter grade as is granted by the college.

Grades for Citizenship, Study Skills, and Effort

Grades for citizenship, study skills, and effort shall be reported as follows:

- O Outstanding
- S Satisfactory
- N Needs Improvement

Pass/Fail Grading

The Superintendent or designee may identify courses or programs for which students may, with parent/guardian permission, elect to earn a Pass or Fail grade instead of a letter grade.

Students who receive a Pass grade shall acquire the appropriate semester units of credit for the course. The grade shall not be counted in determining class rank, honors list, or membership in the California Scholarship Federation. Students who receive a Fail grade shall not receive credit for taking the course.

Peer Grading

At their discretion, teachers may use peer grading of student tests, papers, and assignments as appropriate to reinforce lessons.

Repeating Classes

With the approval of the principal or designee, a student may repeat a course in order to raise his/her grade. Both grades received shall be entered on the student's transcript, but the student shall receive credit only once for taking the course.

The two grades shall be averaged in determining the student's overall grade point average (GPA).

Withdrawal from Classes

A student who drops a course during the first six weeks of the grading period may do so without any entry on his/her permanent record card. A student who drops a course after the first six weeks of the grading period shall receive an F grade on his/her permanent record, unless otherwise decided by the principal or designee because of extenuating circumstances.

Effect of Absences on Grades

Teachers who withhold class credit because of excessive unexcused absences shall so inform students and parents/guardians at the beginning of the school year or semester. When a student reaches the number of unexcused absences defined as excessive in Board policy, the student and parent/guardian shall again be notified of the district's policy regarding excessive unexcused absences.

(cf. 5113 - Absences and Excuses)

The student and parent/guardian shall have a reasonable opportunity to explain the absences.
(Education Code 49067)

If a student receives a failing grade because of excessive unexcused absences, the student's record shall specify that the grade was assigned because of excessive unexcused absences.
(Education Code 49067)

Grades for a student in foster care shall not be lowered if the student is absent from school due to either of the following circumstances: (Education Code 49069.5)

1. A decision by a court or placement agency to change the student's placement, in which case the student's grades and credits shall be calculated as of the date the student left school
2. A verified court appearance or related court-ordered activity

(cf. 6173.1 - Education for Foster Youth)

Grade Point Average

The Superintendent or designee shall calculate each student's GPA using the grade points assigned to each letter grade in accordance with the scale described in the section "Grades for Achievement" above. The grade points for all applicable coursework shall be totaled and divided by the number of courses completed.

(cf. 5126 - Awards for Achievement)

(cf. 6145 - Extracurricular and Co-curricular Activities)

When plus and minus designations are added to letter grades, they shall not be considered in determining GPA.

Regulation GUSTINE UNIFIED SCHOOL DISTRICT
approved: September 29, 2010
revised: August 12, 2015

GUSTINE UNIFIED SCHOOL DISTRICT

Meeting of the Board of Trustees

MEETING DATE:

August 12, 2015

AGENDA ITEM TITLE: Bond Accounting Reporting and Consulting Services

AGENDA SECTION: Action

PRESENTED BY: Bill Morones, Superintendent

SUMMARY:

The attached contract is to provide the district with expert consulting services to assist in the fiscal tracking and reporting of the Bond funds. These services will assist district staff to set up a detailed and transparent accounting and reporting system for the tracking of the projects funded by the recent Bond. Being that this is the District's first bond, it is imperative that these funds are tracked clearly and accurately to ensure the spending of taxpayer dollars are fully transparent. Facility projects can be complex and are subjects to many requirements. As you can see in his resume, Curt Pollock has over 25 years school facilities accounting, working directly in school districts, assisting school districts, and providing training to school district business officials.

District staff initially looked at another option, with a software package that included consulting services and document tracking. Although this option had some very attractive features, it had a higher initial investment and a fixed annual renewal fee. In comparison, the contract with Curt Pollock provides more flexibility to use the services on an hourly, as needed basis for a one year term with options to renew.

Because of this, and the expertise previously noted, we request your approval of the Consulting Contract with Curtis D. Pollock.

FISCAL IMPACT: Not To Exceed \$13,500

BUDGET CATEGORY: Bond Fund

RECOMMENDED ACTION: Approve

CONSULTING CONTRACT

This is an agreement between the **GUSTINE UNIFIED SCHOOL DISTRICT**, hereinafter referred to as "Client," and **CURTIS D. POLLOCK**, hereinafter referred to as "Consultant," entered into as of September 1, 2015.

RECITALS

WHEREAS, the Client needs assistance regarding the support of a financial accounting system, associated fiscal monitoring, fiscal oversight, and report development; and

WHEREAS, Consultant, is professionally and specially trained and competent to provide these services; and,

WHEREAS, the authority for entering into this agreement is contained in Section 53060 of the Government Code and such other provisions of California law as may be applicable;

NOW, THEREFORE, the parties to this agreement do hereby mutually agree as follows:

1. The Consultant agrees to assist the Client in supporting a financial accounting system, associated fiscal monitoring, fiscal oversight, and report development.

Services to be provided include:

- Monitoring individual project budget spreadsheets detailing the various revenue sources funding the project and the individual expenditure codes for use by the CBO.
 - Oversee final financial close out of all projects including any meetings and correspondence with the Office of Public School Construction
 - Additional related services to be provided as agreed upon by the consultant and the CBO. If additional related services exceed base agreement, additional compensation will be agreed upon prior to the start of the additional services.
2. The Client agrees to pay the Consultant a rate of \$100 per hour and \$50 per hour for travel time not to exceed \$13,500, plus expenses, upon receipt of billing from Consultant. "Expenses" are defined as actual cost of lodging and mileage based on the current IRS allowable rate.

3. This Agreement shall be for the period commencing September 1, 2015 and ending August 31, 2016. The contract can be renewed annually by mutual agreement of both parties. It may be terminated at any time prior to August 31, 2016, by either party on thirty (30) days written notice. In case of cancellation, the Client shall be liable for any costs accrued to date of cancellation.
4. It is expressly understood and agreed to by both parties that Consultant, while carrying out and complying with any of the terms and conditions of this Agreement, is an independent contractor and is not an employee of the Client.

IN WITNESS WHEREOF, the parties have caused this agreement to be executed as indicated below:

BY: _____

DATE: _____

Bill Morones, Superintendent
Gustine Unified School District

BY: _____

DATE: _____

Curtis D. Pollock
President

Curtis D. Pollock
Education Facilities Consultant
Oakhurst, CA

WORK EXPERIENCE:

7/06 to present

Private Consultant

Working with various California school districts and county offices of education focusing on facilities and maintenance projects, close out of OPSC funded construction projects, and various fiscal matters.

3/05 to 7/06

Chief Business Official

Rio Linda Union School District - Sacramento

Administrator over fiscal services, facilities, maintenance and operations, food services, and transportation. Supervised staff of 17 in Business Office. Obtained funding to modernize all 22 schools.

6/95 to 03/05

Director, Management Consulting Services
School Services of California, Inc.

Provided fiscal expertise to numerous California school districts including various FCMAT related workshops and studies.

11/93 to 6/95

Director of Fiscal Services
Sonoma County Office of Education

Same responsibilities as listed below with the addition of the County School Service Fund funds.

8/90 to 10/93

Director of External Fiscal Services
Sonoma County Office of Education

Main responsibilities include monitoring 42 school district budgets making recommendations to the County Superintendent on possible actions to be taken to bring them into compliance with AB 1200, consulting with school districts on fiscal matters including school district budgets, interim reports, and related reports.

11/89 to 8/90

Managing Partner
Pollock and Pollock

Worked with school districts and county offices in Sacramento, Shasta, and Sonoma counties.

7/88 to 11/89

Assistant Superintendent for Business Services and Employer/Employee Relations
Natomas Union School District - Sacramento

Developed and monitored the seven fund/\$20,000,000 budget of the school district, inserviced office staff and site administrators on proper budget monitoring, acted as chief negotiator for the school district for both certificated and classified negotiations, reported to governing board and superintendent regarding legislation and its impact on the district, and completed all State financial reports including revenue limits, J-50's, and attendance reports.

7/86 to 7/88

Business Manager
Natomas Union School District - Sacramento

Duties identical to those mentioned above with the exception of negotiations.

7/85 to 7/86

FMAC Special Projects Consultant
State Department of Education

Assisted with the development of new statewide accounting system for school districts and county offices of education as well as planning and organizing the training sessions for pilot districts. Developed the J-380 and the J-200 forms as a part of the FMAC team.

7/84 to 7/85

Private Consultant

Main emphasis in the areas of school finance and accounting as well as preparation and documentation of State required reports.

7/81 to 7/84

Chief, Apportionments and Reports
Sacramento County Office of Education

Developed and/or reviewed all financial reports for all school districts in the county, presented reports to various school boards, trained district personnel on proper calculation of revenue limits, J-50's, and all State required financial reports.

7/74 to 7/81

Various positions with the State Department of Education

Most recent position held was Staff Analyst with the Local Assistance Bureau responsible for attendance documents as well as other apportionment data.

WORKSHOPS AND PRESENTATIONS:

- 11/93 ASSISTANT PROFESSOR - SONOMA STATE UNIVERSITY
Coordinated the Practicum for the final class at Sonoma State University for school business certificate program.
- 6-7/93 ASSISTANT PROFESSOR - SONOMA STATE UNIVERSITY
Coordinated the Practicum for the final class at Sonoma State University for school business certificate program.
- 4/93 66TH ANNUAL CASBO CONFERENCE - FRESNO
Presented workshop: "Internal Control Update"
- 4/93 CASH WORKSHOP - MANAGING CONSTRUCTION CONTRACTS - SACRAMENTO AND ONTARIO
Presented half hour introduction to update attendees on proper accounting for State School Building program.
- 1-2/93 ASSISTANT PROFESSOR - SONOMA STATE UNIVERSITY
Taught classes on the "Contemporary School Business Manager" at Sonoma State University for school business certificate program.
- 1/93 ACSA WINTER CONFERENCE - REDDING
Presented workshop on the "Fiscal Challenges of the 90's" reviewing the fiscal crisis facing school districts in the 90's.
- 10-11/92 CASBO PROFESSIONAL DEVELOPMENT WORKSHOPS
Presented five day-long statewide workshops on the topic of school construction accounting in San Diego, Ontario, Fresno, Sacramento, and Santa Clara.
- 10/92 ASBO INTERNATIONAL ANNUAL CONFERENCE - ONTARIO, CA
Presented roundtable discussions on the "Politics of Fund Balance" for 55 participants
- 6-8/92 CASH WORKSHOP - MANAGING CONSTRUCTION CONTRACTS - SACRAMENTO AND ONTARIO
Presented half hour introduction to update attendees on proper accounting for State School Building program.
- 4/92 ASSISTANT PROFESSOR - SONOMA STATE UNIVERSITY
Taught hands-on school district budgeting at Sonoma State University for school business certificate program.
- 4/92 24TH ANNUAL CASTO CONFERENCE - ROHNERT PARK
Presented workshop: "AB 876 - Special Ed Transportation"
3. 65TH ANNUAL CASBO CONFERENCE - SAN DIEGO
Presented workshop: "Timelines and Guidelines"

- 2/92 CASBO SACRAMENTO MINI CONFERENCE
Presented workshop: "Internal Control or Don't Take The Petty Cash To Lake Tahoe"
- 1-3/92 ASSISTANT PROFESSOR - SONOMA STATE UNIVERSITY
Taught school accounting and auditing at Sonoma State University for school business certificate program.
- 10-11/91 CASBO PROFESSIONAL DEVELOPMENT WORKSHOPS
Presented seven day-long statewide workshops on the topic of school construction accounting in Santa Rosa, Ontario, Fresno, Sacramento, Redding, Santa Clara, and Ontario.
- 5/91 CASBO SACRAMENTO MONTHLY MEETING
Presented skit and workshop:
"Internal Control, Year-end Closing, School Construction Accounting and Timelines and Guidelines"
- 4/91 64TH ANNUAL CASBO CONFERENCE - ANAHEIM
Presented workshop: "Update on School Facilities Construction Accounting"
Presented workshop: "Timelines and Guidelines"
- 2/91 CASBO SACRAMENTO MINI CONFERENCE
Presented workshop: "Update on School Facilities Construction Accounting"
Presented workshop: "Timelines and Guidelines"
- 11/90 ACSA REGION I ANNUAL CONFERENCE - RENO
Presented workshop: "Pilot Budget Adoption"
Presented workshop: "Criteria and Standards"
- 10/90 CASBO REDDING CONFERENCE
Presented workshop: "Update on School Facilities Construction Accounting"
- 4/90 63RD ANNUAL CASBO CONFERENCE- MONTEREY
Presented workshop "School Construction Accounting Manual"
- 2/90 CASBO SACRAMENTO MINI CONFERENCE
Presented workshop: "There's help when you need it!"
- 11/89 ACSA REGION I ANNUAL CONFERENCE - RENO
Presented workshop: "Internal Control"
Presented workshop: "Lottery-The Schools Win or Do They?"
- 10/89 CASBO REDDING CONFERENCE
Presented workshop: "Leroy-Greene Accounting"
- 4/89 62ND ANNUAL CASBO CONFERENCE - LAKE TAHOE
Presented workshop: "Leroy-Greene Accounting"
- 2 CASBO SACRAMENTO MINI CONFERENCE
Presented workshop: "Leroy-Greene Accounting"

- 10/88 CASBO REDDING CONFERENCE
Presented workshop: "Year-end closing Procedures"
- 4/88 61ST ANNUAL CASBO CONFERENCE - FRESNO
Presented workshop: "Year-End Closing Procedures"
- 2/88 CASBO SACRAMENTO MINI CONFERENCE
Presented workshop: "Year-End Closing Procedures"
- 2/88 STATE DEPARTMENT OF EDUCATION FISCAL POLICY WORKSHOPS
One of the site facilitators for the statewide fiscal policy workshops.
- 11/87 STATE FMAC TELECONFERENCE
Site facilitator in Susanville
- 11/87 CASBO REDDING CONFERENCE
Presented workshop: "Lottery - Who's the winner?"
- 10/87 ASBO INTERNATIONAL ANNUAL CONFERENCE - SAN ANTONIO
Presented 6 roundtable discussions with a total of 57 participants on the topic of Internal Control.
- 3/87 60TH ANNUAL CASBO CONFERENCE - SAN DIEGO
Presented workshop: "Internal Control"
- 4/86 59TH ANNUAL CASBO CONFERENCE - ANAHEIM
Assisted with State presentation on the new State accounting procedures.

GUSTINE UNIFIED SCHOOL DISTRICT

Meeting of the Board of Trustees

MEETING DATE:

August 12, 2015

AGENDA ITEM TITLE: San Joaquin Valley Air Grant

AGENDA SECTION: Action

PRESENTED BY:

SUMMARY:

We received the grant to replace the bus filter that caught fire last November.

I need Board approval to accept the grant of about \$17,000 because we will have to pay for the filter then be reimbursed afterward from the Air District.

FISCAL IMPACT: None

BUDGET CATEGORY:

RECOMMENDED ACTION: Approve